

**FEATHER RIVER RECREATION AND PARK DISTRICT  
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

**DISTRICT BOARD MEETING  
Regular Board Meeting  
August 22, 2017**

**Location: FRRPD Conference Room**

**Approved Minutes**

**Closed Session 5:00PM/Open Session 5:30PM**

*The public portion of the meeting was recorded by Executive Assistant Victoria Anton.*

**Chairperson Smith called the meeting to order at 5:00pm.**

**In attendance:**

Chairperson Victoria Smith	<u>Present</u>
Vice-Chairman Gary Emberland	<u>Present</u>
Director Scott Kent Fowler	<u>Present</u>
Director Marcia Carter	<u>Present</u>
Director Don Noble	<u>Absent</u>

**The meeting was adjourned to closed session.**

**A. Property Negotiations**

*Government Code Section 54956.8  
Conference with Real Property Negotiators/Property Mitchell Avenue  
Agency Negotiator: Apryl Ramage, General Manager  
Property Negotiator: Donald O. & Jean A. Noble Living Trust*

**B. Public Employee Evaluation**

*Government Code Section 5495: General Manager*

**The meeting reconvened to open session at 5:35pm.**

**THE PLEDGE OF ALLEGIANCE WAS PERFORMED**

**Chairperson Smith gave the closed session announcement:**

- A. The Board of Directors have given direction to the District property negotiator regarding the potential property purchase.
- B. After giving the General Manager a performance evaluation, the Board of Directors unanimously approved to give her a \$10,000 increase.

**PUBLIC COMMENT**

A member of the Palermo Grange noted the importance of the District keeping record of the septic system of the Grange which is located within the boundaries of Palermo Park.

A member of Sun Works Solar Company recommended that the Board of Directors consider solar energy options for the District. She provided Board and Staff with promotional and business contact materials.

A member of the Berry Creek Community noted that some members of the Berry Creek Community Council attended a Pioneer Elementary School District meeting and requested a ten year extension on their current lease agreement with the Feather River Recreation and Park District. He stated that the School District was open to a discussion about a longer agreement. The community member also met with the District General Manager to discuss the extension. He also mentioned attending the Berry Creek concert in the park as well as the Sunshine Concert event at Berry Creek Park.

#### **ACKNOWLEDGEMENTS**

- A. Thank you to the Palermo Community Council for completing a cleanup of Palermo Park on August 7<sup>th</sup>.

#### **CONSENT AGENDA**

- A. Approve the July 25, 2017 regular board meeting minutes**
- B. Approve the August 1, 2017 special board meeting minutes**
- C. Approve the August 10, 2017 special board meeting minutes**

Director Carter moved to approve the consent agenda.

Director Emberland seconded the motion.

**\*THE MOTION TO APPROVE THE CONSENT AGENDA WAS APPROVED BY A UNANIMOUS VOTE (DIRECTOR NOBLE ABSENT).**

#### **REGULAR AGENDA**

##### **A. ACTION ITEMS**

Original Item #2 was moved the beginning of the agenda.

- 1. Provide staff direction to collaborate with Oroville Police Department in making request to the Supplemental Benefits Fund (SBF) for funding of Municipal Law Enforcement Officers specific to patrol the Feather River Trail from the Nature Center to Riverbend Park.**

Oroville Police Chief Bill Lagrone requested approval from the Board of Directors to allow him and General Manager Ramage to seek funding from the Supplemental Benefits Fund to hire Park Ranger Officers specific to patrol the Feather River Trail from the Nature Center to Riverbend Park.

Chairperson Smith questioned if the funding for the officers would be indefinitely. Chief Lagrone answered that the initial request for funding would be for five years and would be revisited after the five years to determine if the program was successful and if it should continue. An additional request of \$100k per year would be required to maintain the program after five years if successful.

Director Fowler noted meeting with the city of Oroville officials over five years ago regarding his concerns with the safety of District parks and noted that his concerns

have only worsened since that time. He thanked the Oroville Police Department for their presence in the Parks when they are able.

General Manager Ramage noted the District's partnership with the Oroville Police Department in 2014 when a reserve officer regularly patrolled the parks and how it was successful.

Further Discussion took place in regards to the specifics of the proposed program and how it could protect District and community assets.

Director Fowler moved to collaborate with the Oroville Police Department to pursue funding opportunities from Supplemental Benefits Fund (SBF) to fund Park Ranger Officers specific to patrol the Feather River Trail from the Nature Center to Riverbend Park.

Director Emberland seconded the motion.

**\*THE MOTION TO COLLABORATE WITH THE OROVILLE POLICE DEPARTMENT TO PURSUE FUNDING OPPORTUNITIES FROM SUPPLEMENTAL BENEFITS FUND (SBF) TO FUND PARK RANGER OFFICERS SPECIFIC TO PATROL THE FEATHER RIVER TRAIL FROM THE NATURE CENTER TO RIVERBEND PARK WAS APPROVED BY A UNANIMOUS VOTE (DIRECTOR NOBLE ABSENT).**

**2. Review and approve South Sutter Charter School annual fee waiver request for hosting Mobile Science Lab at Nelson Complex.**

Executive Assistant Anton provided a staff report summarizing the program and a proposal from a South Sutter Charter School.

Director Carter moved to approve South Sutter Charter School annual fee waiver request for hosting Mobile Science Lab at Nelson Complex.

Director Fowler seconded the motion.

**\*THE MOTION TO APPROVE SOUTH SUTTER CHARTER SCHOOL ANNUAL FEE WAIVER REQUEST FOR HOSTING MOBILE SCIENCE LAB AT NELSON COMPLEX WAS APPROVED BY A UNANIMOUS VOTE (DIRECTOR NOBLE ABSENT).**

**3. Review and approve request to enter into monthly lease with Oroville Ford for one maintenance vehicle Ford F-250.**

General Manager Ramage provided a staff report including lease options and a recommendation to lease only one of the three vehicles that were approved in the 2017-18 budget. Staff recommended to move forward with leasing one truck to be fiscally responsible and revisit the leasing of the other two trucks after January 1 to ensure financial feasibility.

Director Carter questioned why the District needed a new truck. She also noted her desire to revisit the option of contracting out landscaping duties. She believes this would limit the need for purchasing more District vehicles.

Discussion took place regarding the previously purchased vehicles in 2013.

General Manager Ramage clarified that the trucks purchased in 2013 would not be replaced and that the new trucks would replace the District's vehicles from the 1990s.

Director Fowler stressed the importance of good quality District vehicles and how their performance directly impacts Staff's ability to do their job.

Director Emberland moved to approve monthly lease with Oroville Ford for one maintenance vehicle Ford F-250 for 48 months.

Director Fowler seconded the motion.

**\*THE MOTION TO APPROVE TO APPROVE MONTHLY LEASE WITH OROVILLE FORD FOR ONE MAINTENANCE VEHICLE FORD F-250 FOR 48 MONTHS WAS APPROVED BY A UNANIMOUS VOTE (DIRECTOR NOBLE ABSENT).**

**4. RESOLUTION NO. 1365-17: A RESOLUTION OF THE GOVERNING BODY OF THE FEATHER RIVER RECREATION AND PARK DISTRICT FOR THE ELECTION OF DIRECTORS TO THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY BOARD OF DIRECTORS**

*Discussion took place regarding the Special District Risk Management Authority Board election candidates.*

Director Fowler moved to vote for candidates Timothy Unruh, Mike Scheafer, and Jean Bracy for the Special District Risk Management Authority Board.

Director Emberland seconded the motion.

**\*THE MOTION TO APPROVE RESOLUTION NO. 1365-17: A RESOLUTION OF THE GOVERNING BODY OF THE FEATHER RIVER RECREATION AND PARK DISTRICT FOR THE ELECTION OF DIRECTORS TO THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY BOARD OF DIRECTORS WAS APPROVED BY A UNANIMOUS VOTE.**

**5. Review and approve updated agreement between Feather River Recreation and Park District and Harvest Accounting & Management Systems for financial consulting.**

Director Fowler moved to approve the agreement between Feather River Recreation and Park District and Harvest Accounting & Management Systems for financial consulting.

Director Emberland seconded the motion.

**\*THE MOTION TO APPROVE THE AGREEMENT BETWEEN FEATHER RIVER RECREATION AND PARK DISTRICT AND HARVEST ACCOUNTING & MANAGEMENT SYSTEMS FOR FINANCIAL CONSULTING WAS APPROVED BY A UNANIMOUS VOTE.**

**6. Review and approve two year maintenance agreement between Feather River AIRE and the Feather River Recreation and Park District for services to the Activity Center HVAC units.**

*Discussion took place regarding current servicing needs and cost.*

Director Carter requested that the District obtain a quote for the addition of servicing the Activity Center swamp coolers.

Director Emberland moved to approve the two year maintenance agreement between Feather River AIRE and the Feather River Recreation and Park District for services to the Activity Center HVAC units.

Director Fowler seconded the motion.

**\*THE MOTION TO APPROVE THE TWO YEAR MAINTENANCE AGREEMENT BETWEEN FEATHER RIVER AIRE AND THE FEATHER RIVER RECREATION AND PARK DISTRICT FOR SERVICES TO THE ACTIVITY CENTER HVAC UNITS WAS APPROVED BY A UNANIMOUS VOTE (DIRECTOR NOBLE ABSENT).**

**7. Review staff request to reschedule regular board meeting September 26, 2017 to October 3, 2017 due to staff attendance at California Special District Association conference.**

*General Manager requested that the September regularly scheduled Board meeting be rescheduled to October 3<sup>rd</sup> due to staff attending a conference at the time of the regularly scheduled meeting.*

Director Carter moved to reschedule regular board meeting September 26, 2017 to October 3, 2017 due to staff attendance at California Special District Association conference.

Director Emberland seconded the motion.

**\*THE MOTION TO RESCHEDULE REGULAR BOARD MEETING SEPTEMBER 26, 2017 TO OCTOBER 3, 2017 DUE TO STAFF ATTENDANCE AT CALIFORNIA SPECIAL DISTRICT ASSOCIATION CONFERENCE WAS APPROVED BY A UNANIMOUS VOTE (DIRECTOR NOBLE ABSENT).**

#### **NON-ACTION ITEMS**

July 2017 finance items were reviewed.

Director Carter thanked Business Manager Peltzer for her hard work.

General Manager Ramage noted that the Finance Committee would have the District's annual strategic plan present at every meeting moving forward to reference and assist in effective project planning.

#### **DIRECTOR'S & COMMITTEE REPORTS**

**Committee reports:** *The Finance Committee met this month.*

1. Directors Noble was absent.
2. Director Smith did not report.
3. Director Carter did not report.
4. Director Emberland did not report.
5. Director Fowler expressed his disappointment with the visible condition of Rogue River that he witnessed while taking a trip to Oregon.

General Manager Ramage gave a report on the Following items:

1. Upcoming FRRPD Event: Feather River Cleanup on Saturday, September 16<sup>th</sup>
2. CSDA Award interviews to take place at Riverbend Park on Friday August 25<sup>th</sup>

#### **STAFF REPORTS WERE REVIEWED**

**CORRESPONDENCE**

Correspondence received: the Orange Tree Grove Apartments thanking the FRRPD summer camp for visiting the facility, a community member complimenting Bedrock Skate Park, and Certificate of Appreciation from Butte County Workability.

**UNFINISHED BUSINESS**

None at this time.

**BOARD ITEMS FOR NEXT AGENDA**

**Chairperson Smith adjourned the meeting at 7:01pm.**