

**FEATHER RIVER RECREATION AND PARK DISTRICT  
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

**DISTRICT BOARD MEETING**  
Special Board Meeting  
April 10, 2018

**Location: FRRPD Conference Room**

**Approved Minutes**

**Open Session 4:00pm**

*The public portion of the meeting was recorded by Chairperson Smith.*

**Chairperson Smith called the meeting to order at 4:05pm.**

**In Attendance:**

Chairperson Victoria Smith	<u>Present</u>
Vice Chairperson Gary Emberland	<u>Present</u>
Director Scott Kent Fowler	<u>Present</u> (Arrived late @4:16pm)
Director Marcia Carter	<u>Present</u>

**The Pledge of Allegiance was performed.**

**ADJOURNMENT TO CLOSED SESSION**

None

**ANNOUNCEMENT FROM CLOSED SESSION**

None

**PUBLIC COMMENT**

A member of the public wanted to know where the District was at in regards to the Bedrock Tennis Courts. There was discussion about the light poles and the surface of the courts. The District is waiting for insurance for the resurfacing and the Lineman's College, who help with the light poles, is between sessions.

Another member of the public commented on the state of the dog park and Riverbend Park.

**CONSENT AGENDA**

**ITMES PULLED FROM THE AGENDA**

**A. Notice of Board Vacancy (Appendix 7A)**

**Pursuant to California Government Code Section 1780, the District must notify the County Elections official and post a notice of the Board vacancy created by Don Noble's resignation.**

Mission Statement

"We will provide and maintain quality parks, recreation experiences, and related facilities and programs for all residents of the District in a fiscally sustainable manner that compliments the natural resources and cultural heritage of our community."

There was discussion regarding the timeline of filling the vacancy. General Manager Murphy stated that the District had 60 days, but it could not be filled before 15 days. His suggestion was to go ahead with the Regular Board meeting on the 24<sup>th</sup>, and hold a special meeting on the 26<sup>th</sup> to review the candidates and possibly fill the vacancy.

Director Carter made a motion to approve following the procedure to fill the Board vacancy and to have a Special Meeting on the 26<sup>th</sup> to fill the position.

Vice Chairperson Emberland seconded the motion.

**The motion to motion to approve following the procedure to fill the Board vacancy and to have a Special Meeting on the 26<sup>th</sup> to fill the position was approved by a unanimous vote.**

#### **B. Fence Between Skate Park and Purple Line Winery (Appendix 7B)**

**Staff requests permission to work with Purple Line Winery and cooperatively install a solid barrier across the back of the Bedrock Skatepark.**

Solutions to the fencing issue between Purple Line Winery and the Bedrock Skate Park were discussed. Some possible solutions were a taller fence, a cyclone fence and a Con-Ex container, and the possibility of only 1 fence rather than 2. **General Manager Murphy would have up to \$5K for the spending limit in his authority.** There was discussion regarding liability. The Board Directed the General Manager to coordinate with the winery owner and also District counsel. Director Carter made a motion for the General Manager to coordinate with legal counsel and the Purple Line Winery in regards to the fence between the properties.

Vice Chairperson Emberland seconded the motion.

**The motion for the General Manager to coordinate with legal counsel and the Purple Line Winery in regards to the fence between the properties was approved by a unanimous vote.**

#### **C. District Organizational Chart (Appendix 7C)**

**The fiscal year 2018-19 Organizational (Org) Chart has been changed to reflect updated positions, title changes and direct reporting relationships per board approved changes and/or current staffing structure needs as proposed during the upcoming fiscal year.**

General Manager Murphy thought it would be best to handle the Organizational Chart separate from the budget because of the discussion that was had at the last meeting. The Board expressed concern with the Gymnastics Director reporting to the Recreation Supervisor because she already has enough programs to oversee. They also had concerns with the title change from Gymnastics Director to Recreation Supervisor-Gymnastics. General Manager Murphy stated that it was his understanding that the change occurred when the Board approved the job description of Recreation Supervisor-Gymnastics at a previous meeting. There was discussion regarding whether the Gymnastics Supervisor-Gymnastics would be hiring coaches or would that fall to Nina. Nina stated that her role would be a supporting role and that the Gymnastics Supervisor-Gymnastics would be able to make decisions for the program. Vice Chairperson Emberland stated that he felt that if you were going to hire a Supervisor you didn't need a Supervisor over them. The importance of a separation of gymnastics from recreation was discussed.

Director Fowler made a motion to accept the Organizational Chart with position availability changes.

Vice Chairperson Emberland seconded the motion.

**District Organizational Chart was rejected with a 1-3-0 vote.**

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**D. Information regarding Restoration of Riverbend Park (Appendix 7D)****Staff to provide update to Board regarding reconstruction activities at Riverbend Park.**

Director Carter reassured a member of the public that the dog park was staying and was going to be updated.

General Manager Murphy went over the most recent estimate by Melton Design. He stated that \$5 million was covered by insurance and after everything was done, there would be \$1.5 million to use on other projects we wouldn't have been able to otherwise do. He urged the Board to think about what we could use the \$1.5 million on at Riverbend Park. He also wanted the Board to consider what the General Manager's level of authority would be for change orders. The schedule for completion was discussed with a groundbreaking happening in early May, the soccer fields completed in August, and the park complete by the end of the year.

Director Fowler wants the Board and the public to be interactive.

Melton Design will be providing the General Manager with monthly updates, which he will pass along. He stressed that communication was key to the process.

A member of the community reminded the Board that they already decided that the proceeds would be dedicated to rebuilding Riverbend Park.

There was discussion about change orders. Members of the public wanted to make sure the money wasn't going to projects that would cause projects down the line to not be funded.

There was discussion with regards to work not being done properly and hiring a specialist to oversee the contractor.

**There was a break from 5:50pm-6:08pm.**

**8. REGULAR AGENDA****A. Staff request to fill committee vacancies created by the resignation of Director Noble.**

The vacancies made by Don Noble's resignation on the SBF Committee and the Parks and Recreation Committee were discussed. The vacancy on the SBF Committee would take effect at the next SBF Committee meeting on April 25<sup>th</sup>. Chairperson Smith, as the alternate, stepped into the vacancy, which left a vacancy as an alternate. Chairperson Smith assigned Directors Carter and Fowler to both be alternates to the SBF Committee.

The Board decided to wait for the new Board member to fill the vacancy on the Parks and Recreation Committee.

**B. Preliminary 2018-2019 Budget**

The preliminary budget had a few changes to it, such as a fixed asset increase, a salary increase due to the impact of the minimum wage increase, and a \$5K fee waiver allotment so the District can track the amount they are waiving.

There was discussion with regards to the preliminary budget.

Director Fowler made the motion to approve the Preliminary 2018-2019 Budget.

Vice Chairperson Emberland seconded the motion.

**The motion to approve the Preliminary 2018-2019 Budget was approved by a unanimous vote.**

Mission Statement

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**NON-ACTION ITEMS**

None

**UNFINISHED BUSINESS**

CDSA Legislative Days is May 22-23 in Sacramento. General Manager Murphy will be attending and wanted to know if any Board members wanted to attend.

A local church wants to coordinate a cleanup on Earth Day, April 21<sup>st</sup>.

**BOARD ITEMS FOR NEXT AGENDA**

Next Regular Board Meeting is April 24<sup>th</sup> @ 5:00pm closed session/5:30pm open session.

Special Board Meeting April 26<sup>th</sup> @5:00pm.

**Chairperson Smith adjourned the meeting at 6:33pm.**

Attest:

\_\_\_\_\_  
Victoria Smith, Chairperson

\_\_\_\_\_  
Randy Murphy, General Manager

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