

**FEATHER RIVER RECREATION AND PARK DISTRICT
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

DISTRICT BOARD MEETING
Regular Board Meeting
July 25, 2017

Location: FRRPD Conference Room

Approved Minutes

Closed Session 5:00PM/Open Session 5:30PM

The public portion of the meeting was recorded by Executive Assistant Victoria Anton.

Chairperson Smith called the meeting to order at 5:00pm.

In attendance:

Chairperson Victoria Smith	<u>Present</u>
Vice-Chairman Gary Emberland	<u>Present</u>
Director Scott Kent Fowler	<u>Present</u>
Director Marcia Carter	<u>Present</u>
Director Don Noble	<u>Present</u>

THE PLEDGE OF ALLEGIANCE WAS PERFORMED

The meeting was adjourned to closed session.

A. Public Employee Evaluation

Government Code Section 5495: General Manager

The meeting reconvened to open session at 5:52pm.

Chairperson Smith made the closed session announcement:

The Board will continue the performance evaluation of the General Manager until August 10th at 9:00am.

PUBLIC COMMENT

A member of the public presented a letter to the Board encouraging the continuation of the Pat Alley Dog Park. The letter included the history of the Park, the potential of future activities, and the eagerness of volunteers to assist in the restoration process.

Another public thanked the Staff for their collaboration with the Sunshine Church Group to organize a cleanup of Berry Creek Park to prepare for upcoming concert events.

Another member of the public informed the Board that the Annual National Night Out event location has been changed to the Municipal Auditorium downtown Oroville. She encouraged the room to attend the event.

ACKNOWLEDGEMENTS

- A. Thank you to the Berry Creek Community Churches and members for completing a cleanup of Berry Creek Community Park to prepare for the summer Concerts in the Park.
- B. Thank you to Butte County Probation for conducting a cleanup of Nelson Complex on Thursday, June 15th.

CONSENT AGENDA

- A. **Approve June 20, 2017 Special Board Meeting Minutes**
- B. **Approve June 27, 2017 Regular Board Meeting Minutes**
- C. **Approve July 3, 2017 Special Board Meeting Minutes**
- D. **Approve July 20, 2017 Special Board Meeting Minutes**

Director Noble moved to approve the consent agenda.

Director Carter seconded the motion.

***THE MOTION TO APPROVE THE CONSENT AGENDA WAS APPROVED BY A UNANIMOUS VOTE.**

REGULAR AGENDA

A. ACTION ITEMS

1. **Review and prioritize 2017-18 District projects and provide staff direction**

Board consensus was to revisit the item at another proposed meeting date where more time can be spent on the discussion.

2. **Review and renew the annual Do It Leisure Agreement and contribution for 2017-18**

A representative from Do It Leisure provided a summary of the agency and how District donated funds are utilized.

Director Carter thanked the agency for the services that they provide and noted her involvement with the Do It Leisure in the past as a business owner.

Director Noble thanked Do It Leisure for everything they do and mentioned a family member that may be interested in participating in their programs.

Director Smith highlighted grammatical errors to the agreement and provided Staff recommended changes.

Director Carter moved to renew the annual Do It Leisure Agreement and contribution for 2017-18.

Director Fowler seconded the motion.

***THE MOTION TO RENEW THE ANNUAL DO IT LEISURE AGREEMENT AND CONTRIBUTION FOR 2017-18 WAS APPROVED BY A UNANIMOUS VOTE.**

3. RESOLUTION NO. 1359-17: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE FINAL BUDGET FOR FISCAL YEAR 2017–2018

Director Noble requested clarification on the location of the Compact Track Loader and Staff's progress on the research of purchasing options.

General Manager Ramage informed the Board that purchasing options of the Loader have not yet been researched and an update will be given to the Board in the future.

Director Carter questioned the full-time salary scale.

Discussion took place regarding the mandatory minimum wage increase, full-time Staff salary step scale and opportunities for long term employees to receive increases.

Director Fowler moved to approve RESOLUTION NO: 1359-17.

Director Noble seconded the motion.

***THE MOTION TO APPROVE RESOLUTION NO. 1359-17: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE FINAL BUDGET FOR FISCAL YEAR 2017–2018 WAS APPROVED BY A UNANIMOUS VOTE.**

4. RESOLUTION NO. 1360-17: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT AUTHORIZING THE GENERAL MANAGER TO PAY RIVERBEND PARK RESTORATION INVOICES DIRECTLY FROM THE BANK OF THE WEST IMPROVEMENT PROJECT FUND

General Manager Ramage gave a brief summary of the current status of the insurance claim and advised the Board that they will receive monthly financial reports on all payments made.

Director Carter moved to approve RESOLUTION NO: 1360-17.

Director Fowler seconded the motion.

***THE MOTION TO APPROVE RESOLUTION NO. 1360-17: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT AUTHORIZING THE GENERAL MANAGER TO PAY RIVERBEND PARK RESTORATION INVOICES DIRECTLY FROM THE BANK OF THE WEST IMPROVEMENT PROJECT FUND WAS APPROVED BY A UNANIMOUS VOTE.**

5. RESOLUTION NO. 1361-17: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF FUNDS IN THE AMOUNT OF \$175,000 FROM THE MERCHANT CREDIT CARD ACCOUNT: BANK OF THE WEST TO THE GENERAL FUND ACCOUNT 2600

Director Carter moved to approve RESOLUTION NO: 1361-17.

Director Noble seconded the motion.

***THE MOTION TO APPROVE RESOLUTION NO. 1361-17: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF FUNDS IN THE AMOUNT OF \$175,000 FROM THE MERCHANT CREDIT CARD ACCOUNT: BANK OF THE WEST TO THE GENERAL FUND ACCOUNT 2600 WAS APPROVED BY A UNANIMOUS VOTE.**

6. RESOLUTION NO. 1362-17: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF FUNDS IN THE AMOUNT OF \$261,517 FROM COUNTY ACCOUNTS: BENEFIT ASSESSMENT FUND 2610 TO THE GENERAL FUND ACCOUNT 2600

Director Noble moved to approve RESOLUTION NO: 1362-17.

Director Carter seconded the motion.

***THE MOTION TO APPROVE RESOLUTION NO. 1362-17: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF FUNDS IN THE AMOUNT OF \$261,517 FROM COUNTY ACCOUNTS: BENEFIT ASSESSMENT FUND 2610 TO THE GENERAL FUND ACCOUNT 2600 WAS APPROVED BY A UNANIMOUS VOTE.**

NON-ACTION ITEMS

June 2017 finance items were reviewed.

Discussion took place concerning future financial plans for the Riverbend Park Restoration process with FEMA and the District's insurance provider.

DIRECTOR'S & COMMITTEE REPORTS

Committee reports: *The Finance and Supplemental Benefits Fund Committees met this month.*

1. Directors Noble noted his concerns with the trees at Riverbend Park being watered while the irrigation system is nonoperational. He also expressed his disappointment with the recent vandalism to the Riverbend Park Bears but was hopeful that they can be repaired. He thanked the Staff for their hard work in completing the budget process.
Director Noble reported that the Supplemental Benefits Fund committee has a consensus that the next Notice of Funds Available (NOFA) that is released will not include a fixed amount of money. He noted that the next meeting to be held in September will offer information to the public to better understand the Supplemental Benefits Fund and NOFA process.
2. Director Smith did not report.
3. Director Carter did not report.
4. Director Emberland did not report.
5. Director Fowler noted visiting Riverbend Park on the 4th of July and observed many park visitors enjoying the site.

General Manager Ramage gave a report on the Following items:

1. Application for a Special District Award
2. Attending the California Special District Association's Leadership Academy July 10th-12th.
3. Riverbend Park Update: Current state of the park, plans for the completion of Phase 1, and a timeline for Phase 2.
4. Butte Local Agency Formation Commission (LAFCO) Update: Efforts to fill empty seats.
5. Foam Pit Project Change Order Request Update

STAFF REPORTS WERE REVIEWED

CORRESPONDENCE

Executive Assistant Anton presented a card from the Yuba Feather Historical Association thanking the Feather River Recreation and Park District Board of Directors for their ongoing support.

UNFINISHED BUSINESS

None at this time.

BOARD ITEMS FOR NEXT AGENDA

Special Meeting on August 10th: Riverbend Park Workshop

Chairperson Smith adjourned the meeting at 7:11pm.