FEATHER RIVER RECREATION & PARK DISTRICT
Regular Board Meeting
August 26, 2025

OROVILLE CONVENTION CENTER
1200 Myers Street
Oroville, CA 95965

AGENDA **Open Session at 5:30pm**

Written comments must be sent to Samanthr@frrpd.com 1-hour prior to the meeting to be presented to the Board. If you need a special accommodation to participate in this meeting, please contact (530) 533-2011.

CALL MEETING TO ORDER

ROLL CALL

Chairperson Greg Passmore
Vice-Chairperson Shannon DeLong
Director Devin Thomas
Director Michelle Huffman
Director Scott "Kent" Fowler

PLEDGE OF ALLEGIANCE

MISSION STATEMENT

OUR MISSION: *We will provide and maintain quality parks, recreation experiences, and related facilities and programs for all residents of the District in a fiscally sustainable manner that compliments the natural resources and cultural heritage of our community.*

PUBLIC COMMENT

The Board will invite anyone in the audience wishing to address the Board, on a matter not listed on the agenda, to state your name for the record and make your presentation. You are limited to three (3) minutes. *The Board cannot take any action except for a brief response by the Board or staff to a statement or question relating to a non-agenda item.*

CONSENT AGENDA

Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed shall be considered immediately following the adoption of the Consent Agenda.

1. July 22, 2025 Regular Board Meeting Minutes (Appendix A)
2. July 2025 Financials (Appendix B)
3. Resolution No. 2074-25: A Resolution of the Board of Directors of the Feather River Recreation and Park District approving a Schedule-15 Budget Amendment to Services and Supplies for FY/2024-25 (Appendix C)
4. Renewal of Oroville Union High School District (OUHSD) Facility Use Agreement 2025 – Nelson Pool (Appendix D)
5. Renewal of Butte United Soccer Club (BUSC) Facility Use Agreement 2025 – Riverbend Park (Appendix E)
6. Renewal of Las Plumas Youth Football and Cheer (LPYFC) Facility Use Agreement 2025 – Nelson Sports Complex (Appendix F)

CONSENT AGENDA (continued)
Motion:
Second:
Vote:

NEW BUSINESS/ ACTION ITEMS

DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS (Appendix G)

UNFINISHED BUSINESS

1. **STAFF REPORT: HEALTH BENEFIT OPT OUT REIMBURSEMENT POLICY AND HSA CONSIDERATION**
   (Appendix H)
   Staff recommends the Board adopt the Health Benefit Opt-Out Reimbursement Policy as previously presented, and direct staff to evaluate the addition of an HDHP plan option.
   Motion:
   Vote:

BOARD ITEMS FOR UPCOMING AGENDA(S)

ADJOURNMENT

FEATHER RIVER RECREATION & PARK DISTRICT
Regular Board Meeting - Minutes
July 22, 2025

OROVILLE CONVENTION CENTER
1200 Myers Street
Oroville, CA 95965

AGENDA **Open Session at 5:30pm**

Written comments must be sent to Samanthr@frrpd.com 1-hour prior to the meeting to be presented to the Board. If you need a special accommodation to participate in this meeting, please contact (530) 533-2011.

CALL MEETING TO ORDER *-5:34p*

ROLL CALL

Chairperson Greg Passmore	*-present*
Vice-Chairperson Shannon DeLong	*-present*
Director Devin Thomas	*-present*
Director Michelle Huffman	*-present*
Director Scott "Kent" Fowler	*-present*

PLEDGE OF ALLEGIANCE

MISSION STATEMENT

OUR MISSION: *We will provide and maintain quality parks, recreation experiences, and related facilities and programs for all residents of the District in a fiscally sustainable manner that compliments the natural resources and cultural heritage of our community.*

PUBLIC COMMENT ***-none***

The Board will invite anyone in the audience wishing to address the Board, on a matter not listed on the agenda, to state your name for the record and make your presentation. You are limited to three (3) minutes*. The Board cannot take any action except for a brief response by the Board or staff to a statement or question relating to a non-agenda item.*

CONSENT AGENDA

Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed shall be considered immediately following the adoption of the Consent Agenda.

1. **June 24, 2025 Regular Board Meeting Minutes** (Appendix A)
2. **June 2025 Financials** (Appendix B)
3. **Convention Center Display Board Guidelines & Request Form**(Appendix C)
4. **Facility Rental Fee Request for Waiver/Reduction Guidelines & Request Form** (Appendix D)
5. **Program & Facility Use Fee Schedule FY 2025/26** (Appendix E)

Motion:	*Fowler*
Second:	*Huffman*
Vote:	*5-0*

NEW BUSINESS

1. **RESOLUTION NO. 2069-25: A Resolution of the Board of Directors of the Feather River Recreation and Park District Approving the Final Budget for Fiscal Year 2025-2026** (Appendix F)
   The Board of Directors may consider adoption of Resolution No. 2069-25. Adopting the Fiscal Year 2025/26 Operating Budget.
   Motion: *Huffman*
   Second: *Thomas*
   Vote: *5-0*

2. **RESOLUTION NO. 2070-25: A Resolution of the Board of Directors of the Feather River Recreation and Park District approving Reserve Provisions as Outlined in the Special District Information Form and Authorizing Auditor Adjustments to General Ledger Accounts** (Appendix G)
   The Board of Directors may consider approval of Resolution No. 2070-25, approving provision of reserves and fund balances for the FY 202/26.
   Motion: *DeLong*
   Second: *Thomas*
   Vote: *5-0*

3. **RESOLUTION NO. 2071-25: A Resolution of the Board of Directors of the Feather River Recreation and Park District Approving a Revised Statement of Investment Policy** (Appendix H)
   The Board of Directors may consider approval of Resolution No. 2071-25, approving the revised statement of Investment Policy.
   Motion: *Huffman*
   Second: *Fowler*
   Vote: *5-0*

4. **RESOLUTION NO. 2072-25: A Resolution of the Board of Directors of the Feather River Recreation and Park District Adopting a Policy to Provide a Monthly Reimbursement to Full-Time Benefited Employees who Opt Out or Waive District-Sponsored Health, Dental, and Vision Coverage (**Appendix I)
   The Board of Directors may consider approval of Resolution No. 2072-25, approving the employee benefit waiver/opt out reimbursement policy.
   No Action Taken: Discussion and Direction provided to staff (Info on HSA contribution as alternate to reimbursement
   Motion:
   Second:
   Vote:

5. **RESOLUTION NO. 2073-25: A Resolution of the Board of Directors of the Feather River Recreation and Park District Approving an Increase to the Monthly Cell Phone Stipend for Eligible Employees** (Appendix J)
   The Board of Directors may consider approval of Resolution No. 2073-25, approving an increase to monthly cell phone stipend for eligible employees.
   Motion: *Fowler*
   Second: *DeLong*
   Vote: *5-0*

6. **AUTHORIZATION TO PURCHASE NEW FORD F-250 TRUCK: Staff is requesting Board approval to Purchase a new Ford F-250 truck to Support Ongoing Park Operations and Maintenance Needs. This Acquisition will Replace an aging Fleet Vehicle and Ensure Staff have Reliable transportation and Towing Capacity for Daily Operational Duties.** (Appendix K)
   The Board of Directors may consider authorizing the purchase of a new Ford F-250 truck.
   Motion: *Fowler – Motion to approve an amount not to exceed $75,000 to purchase Ford F250 Super Duty, 4-wheel drive utilizing funding from the General Fund 2600*
   Second: *DeLong*
   Vote: *5-0*

7. **SURPLUS DECLARATION-2012 DODGE RAM FLEET VEHICLE: Staff is requesting Board Approval to Declare one of the District's 2012 Dodge Ram Trucks as Surplus Property due to its Deteriorated Condition and the High Cost of Necessary Repairs. This Action will Allow the District to Remove the Vehicle from the Active Fleet and Proceed with Appropriate Disposal or Sale.** (Appendix L)
   The Board of Directors may consider approval of the surplus declaration, declaring one of the district's 2012 Dodge Ram Trucks as surplus.
   Motion: *Fowler*
   Second: *Huffman*
   Vote: *5-0*

DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS (Appendix M)

Supervisor Velasquez provided additional verbal report to supplement written reports provided including project updates for

- *Palermo Pool Repair project*
- *Bedrock Skate Park Improvements project*
- *Nelson Sports Complex-Pickleball Court project*

UNFINISHED BUSINESS *-none*

BOARD ITEMS FOR UPCOMING AGENDA(S)

ADJOURNMENT *-6:23p*

B01

FEATHER RIVER RECREATION AND PARK DISTRICT

FINANCE PACKET

JULY 2025

TABLE OF CONTENTS

FEATHER RIVER RECREATION & PARK DISTRICT 1:25 PM

WARRANT REGISTER 08/08/2025

MONTH ENDING JULY 31, 2025 Accrual Basis

CHECK NO.	CHECK DATE	VENDOR NAME	AMOUNT	TRANSACTION DESCRIPTION
FSB1005	07/10/2025	1ST PAYROLL CYCLE	148.11	HAND WRITTEN CHECK
94832-44	07/10/2025	1ST PAYROLL CYCLE	5,783.11	CHECKS OLD CHECK STOCK
96345-56	07/10/2025	MACLACHLAN, NANCY M	5,199.03	CHECKS NEW CHECK STOCK
96357	07/10/2025	CA SDU	275.07	GARNISHMENT
96358	07/10/2025	AFLAC	1,457.08	EMPLOYEE BENEFITS
96359	07/10/2025	UPEC LOCAL	360.50	JUNE 2025 UNION DUES
96360	07/10/2025	DEVIN THOMAS	200.00	JUN 2025 BOD STIPEND
96361	07/10/2025	GREG PASSMORE	300.00	JUN 2025 BOD STIPEND
96362	07/10/2025	MICHELLE HUFFMAN	300.00	JUN 2025 BOD STIPEND
96363	07/10/2025	SCOTT KENT FOWLER	200.00	JUN 2025 BOD STIPEND
96364	07/10/2025	SHANNON DELONG	200.00	JUN 2025 BOD STIPEND
96365	07/10/2025	ACCULARM SECURITY SYSTEMS	1,095.00	QUARTERLY BILLING PERIOD: 07/01/2025 - 09/30/2025
96366	07/10/2025	ALL THINGS CLEANING	8,400.00	JUNE 2025 PARKS JANITORIAL SERVICES
96367	07/10/2025	APEX TECHNOLOGY MANAGEMENT, LLC	3,251.67	JULY IT SERVICES
96368	07/10/2025	BIDWELL H20	42.75	MAINTENANCE - WATER
96369	07/10/2025	BRANSON BERGMANN'	21.64	WATER/SUNSCREEN FOR POOL STAFF
96370	07/10/2025	BUTTE COUNTY SHERIFFS OFFICE	2,184.00	SHERIFF WORKCREW JUN 2025
96371	07/10/2025	CALTRONICS BUSINESS SYSTEMS	113.23	JUN 2025 PRINTER INK
96372	07/10/2025	CARDMEMBER SERVICES	4,295.64	FSB CREDIT CARD STATEMENT JUNE 2025
96373	07/10/2025	CINTAS	51.18	JANITORIAL
96374	07/10/2025	CITY OF OROVILLE	2,500.00	OCC JULY 2025 RENT PAYMENT
96375	07/10/2025	CROSSWELL TRUCKING	4,605.83	RIVERBEND PARK SAND
96376	07/10/2025	DANIELA HERNANDEZ	500.00	OCC GYM RESERVATION SECURITY DEPOSIT REFUND
96377	07/10/2025	DAWSON OIL COMPANY	2,708.91	JUN 2025 FUEL
96378	07/10/2025	EXECUTIVE TIRE SALES	1,489.85	PARK MAINTENANCE
96379	07/10/2025	HOBBS PEST SOLUTIONS, INC.	125.00	MONTHLY OCC PEST CONTROL
96380	07/10/2025	INDUSTRIAL PLUMBING SUPPLY	1,288.79	PARK MAINTENANCE
96381	07/10/2025	INDUSTRIAL POWER PRODUCTS	154.91	PARK MAINTENANCE
96382	07/10/2025	JACKSON'S GLASS	340.00	PARK MAINTENANCE
96383	07/10/2025	LAKE OROVILLE AREA PUBLIC UTILITY DIST.	162.96	SERVICE ADDRESS 2921 B STREET
96384	07/10/2025	MENDES SUPPLY COMPANY	1,183.05	PARK MAINTENANCE
96385	07/10/2025	MJB WELDING SUPPLY, INC.	115.34	PARK MAINTENANCE
96386	07/10/2025	NANCY MACLACHLAN'	36.43	AQUA FIT CLASS SUPPLIES
96387	07/10/2025	PG&E	19,357.10	ALL SITES ELECTRIC AND GAS
96388	07/10/2025	RODRIGUEZ PORTABLES	1,550.00	SEPTIC TANK PUMPOUT RIVERBEND PARK 05/16/2025
96389	07/10/2025	SAL RODRIGUEZ LANDSCAPE LLC.	7,200.00	RIVERBEND AND NELSON PARK LANDSCAPE
96390	07/10/2025	SFWPA	66.08	SOUTH FEATHER WATER POWER AUTHORITY

96391	07/10/2025	SHARP'S LOCKSMITHING	222.88	PARK MAINTENANCE
96392	07/10/2025	STREAMLINE	4,500.00	ANNUAL PAYMENT
96393	07/10/2025	TERESA BACHELLERIE'	29.20	POSTAGE STAMPS FOR 6/26/25 AP/PAYROLL CHECK RUN
96394	07/10/2025	VALLEY IRON, INC.	289.84	PARK MAINTENANCE
96395	07/10/2025	WELLS FARGO VENDOR FINANCIAL, LLC.	188.96	DISTRICT COPIER
96396	07/10/2025	MAZES CONSULTING	602.50	JUNE BILLING
DD07102501-22	07/10/2025	1ST PAYROLL CYCLE	20,724.06	DIRECT DEPOSIT
FSB 1044-1070	07/24/2025	2ND PAYROLL CYCLE	12,198.83	HAND WRITTEN CHECKS
96400	07/24/2025	ACCULARM SECURITY SYSTEMS	87.50	SERVICE CALL - CAMERAS NOT WORKING 06/30/2025
96401	07/24/2025	ADVANCED DOCUMENTS	367.08	POSTAGE MACHINE INK REFILL
96402	07/24/2025	AMERICAN RAMP COMPANY	111,931.69	BED ROCK SKATE PARK 50% DOWN SHIPPING AND MATERIA
96403	07/24/2025	APEX TECHNOLOGY MANAGEMENT, LLC	3,863.57	IT SERVICES SERVER MIGRATION
96404	07/24/2025	AT&T - CALNET	1,239.73	INTERNET AND PHONE (INCLUDING SECURITY SYSTEMS)
96405	07/24/2025	BETTER DEAL EXCHANGE	493.74	JUNE 2025 STMT
96406	07/24/2025	BUTTE COUNTY AUDITOR-CONTROLLER	3,116.03	LAFCO BILLING FISCAL YEAR 2025-26
96407	07/24/2025	CAPRI	55,547.50	FIRST HALF OF ANNUAL CONTRIBUTION FOR LIABILITY & PRO
96408	07/24/2025	CARPD	3,250.00	CARPD MEMBERSHIP DUES FY2025/26
96409	07/24/2025	CRESCO EQUIPMENT RENTALS	379.92	PARK MAINTENANCE
96410	07/24/2025	EXECUTIVE TIRE SALES	1,823.29	PARK MAINTENANCE
96411	07/24/2025	FGL ENVIRONMENTAL	73.00	RIVERBEND DOG PARK WELL TESTING
96412	07/24/2025	FORD MOTOR CREDIT COMPANY LLC	1,385.07	PARK MAINTENANCE
96413	07/24/2025	HOBBS PEST SOLUTIONS, INC.	155.00	PALERMO PARK PEST CONTROL
96414	07/24/2025	HOME DEPOT CREDIT SERVICES	4,778.70	HOME DEPOT STATEMENT ACCT#6035 3225 3194 6113
96415	07/24/2025	INDUSTRIAL POWER PRODUCTS	600.86	CUSTOMER NO. 5994 | REFERENCE NO. 545001
96416	07/24/2025	LINCOLN AQUATICS	10,519.59	PARK MAINTENANCE
96417	07/24/2025	MENDES SUPPLY COMPANY	421.78	PARK MAINTENANCE
96418	07/24/2025	NAPA AUTO PARTS	22.92	PARK MAINTENANCE
96419	07/24/2025	NORTH YUBA WATER DISTRICT	180.25	LANDSCAPE IRRIGATION | 19096 NEW YOR FLAT ROAD, FORB
96420	07/24/2025	ORO DAM AUTO CENTER	4,776.95	PARK MAINTENANCE
96421	07/24/2025	OROVILLE POWER EQUIPMENT	85.37	PARK MAINTENANCE
96422	07/24/2025	RECOLOGY BUTTE COLUSA COUNTIES	2,849.71	ALL SITES GARBAGE JUNE 2025
96423	07/24/2025	SACVALLEYLAW LLP	120.00	LEGAL CONSULTATION MONTH OF JUNE
96424	07/24/2025	SHARP'S LOCKSMITHING	652.46	PARK MAINTENANCE
96425	07/24/2025	SUNRISE ENVIRONMENTAL SCIENTIFIC	574.36	PARK MAINTENANCE
96426	07/24/2025	THERMALITO WATER AND SEWER DISTRICT	4,767.72	JULY SERVICE PERIOD FOR JUNE 1-30, 2025
96427	07/24/2025	VERIZON WIRELESS	28.05	WIRELESS PHONE
96428	07/24/2025	ANTHEM BLUE CROSS	10,685.91	EMPLOYEE BENEFITS
96429	07/24/2025	CA SDU	275.07	GARNISHMENT
96430	07/24/2025	PRINCIPAL GROUP BENEFITS	915.99	EMPLOYEE BENEFITS
96431	07/24/2025	AFLAC	1,457.08	EMPLOYEE BENEFITS

96432	07/24/2025	CAPRI	17,496.50	WORKERS COMP Q1
96434	07/24/2025	FEATHER RIVER RECREATION & PARK DISTRICT	46,000.00	DIRECT DEPOSIT FUNDING FOR TWO PAYROLL CYCLES
DD07242501-20	07/24/2025	2ND PAYROLL CYCLE	32,300.62	DIRECT DEPOSIT
			439,241.54	

FEATHER RIVER RECREATION & PARK DISTRICT
OPERATING BUDGET PROFIT LOSS
MONTH ENDING JULY 31, 2025

9:16 AM
August 22, 2025
Accrual Basis

	JUL 25	BUDGET	YTD ACTUAL	YTD BUDGET	APPROVED BUDGET	BUDGET %
Ordinary Income/Expense						
Income	23,701.85	16,468.95	23,701.85	16,468.95	3,208,344.00	1%
Gross Profit	23,701.85	16,468.95	23,701.85	16,468.95	3,208,344.00	1%
Expense						
5000000 · PAYROLL EXPENSES	123,015.33	140,078.32	123,015.33	140,078.32	1,580,654.00	9%
5001000 · GASB 68 PENSION LIABILITY	10,425.41	10,425.41	10,425.41	10,425.41	125,105.00	8%
5004000 · MARKETING	91.00	416.66	91.00	416.66	5,000.00	8%
5006000 · FEES	110.00	425.00	110.00	425.00	5,100.00	8%
5008000 · COPYING & PRINTING	178.93	83.34	178.93	83.34	1,000.00	8%
5010000 · ONBOARDING	0.00	216.66	0.00	216.66	2,600.00	8%
5011000 · PROFESSIONAL MEMBERSHIPS	7,750.00	1,250.00	7,750.00	1,250.00	15,000.00	8%
5012000 · PROFESSIONAL DEVELOPMENT	1,494.99	1,041.66	1,494.99	1,041.66	12,500.00	8%
5013000 · EQUIPMENT RENTAL	0.00	916.66	0.00	916.66	11,000.00	8%
5014000 · FURNITURE, FIXTURES & EQUIPMENT	1,397.55	5,083.34	1,397.55	5,083.34	61,000.00	8%
5015000 · GENERAL INSURANCE	55,547.50	60,580.96	55,547.50	60,580.96	152,500.00	40%
5016000 · FINANCE INTEREST	349.97	333.34	349.97	333.34	4,000.00	8%
5018000 · POSTAGE	341.91	125.00	341.91	125.00	1,500.00	8%
5019000 · CONTRACTED SERVICES						
5019001 · AUDIT	12,000.00	0.00	12,000.00	0.00	57,500.00	0%
5019002 · BANDS	0.00	0.00	0.00	0.00	5,000.00	0%
5019003 · BOD STIPENDS	900.00	2,000.00	900.00	2,000.00	24,000.00	8%
5019005 · LEGAL	1,110.00	2,000.00	1,110.00	2,000.00	24,000.00	8%
5019006 · JANITORIAL	8,400.00	7,500.00	8,400.00	7,500.00	90,000.00	8%
5019008 · CONSULTING	0.00	0.00	0.00	0.00	25,000.00	0%
5019009 · LANDSCAPE	7,200.00	7,200.00	7,200.00	7,200.00	86,400.00	8%
5019011 · PEST CONTROL	280.00	291.66	280.00	291.66	3,500.00	8%
5019012 · SECURITY	87.50	0.00	87.50	0.00	5,000.00	0%
5019101 · SHERIFF WORK CREW	3,276.00	3,333.34	3,276.00	3,333.34	40,000.00	8%
5019102 · EQUIPMENT LEASES	188.96	250.00	188.96	250.00	3,000.00	8%
5019103 · IT SERVICES	3,863.57	3,750.00	3,863.57	3,750.00	45,000.00	8%
Total 5019000 · CONTRACTED SERVICES	37,306.03	26,325.00	37,306.03	26,325.00	408,400.00	6%
5021000 · RENT	2,500.00	2,500.00	2,500.00	2,500.00	30,000.00	8%
5022000 · REPAIR & MAINTENANCE						
5022001 · BUILDINGS R&M	1,426.56	833.34	1,426.56	833.34	10,000.00	8%
5022002 · EQUIPMENT R&M	946.52	1,666.66	946.52	1,666.66	20,000.00	8%
5022004 · GROUNDS R&M	13,501.87	9,166.66	13,501.87	9,166.66	110,000.00	8%
5022007 · VEHICLE R&M	7,661.79	1,000.00	7,661.79	1,000.00	12,000.00	8%
5022008 · AQUATICS POOL R&M	10,726.06	3,750.00	10,726.06	3,750.00	45,000.00	8%
5022009 · OUTSIDE CONTRACTOR/SERVICES R&M	1,550.00	1,666.66	1,550.00	1,666.66	20,000.00	8%
5022010 · PROJECT MATERIAL R&M	384.47	458.34	384.47	458.34	5,500.00	8%
5022011 · SMALL TOOLS R&M	666.19	1,041.66	666.19	1,041.66	12,500.00	8%
Total 5022000 · REPAIR & MAINTENANCE	36,863.46	19,583.32	36,863.46	19,583.32	235,000.00	8%
5022200 · VANDALISM	0.00	1,833.34	0.00	1,833.34	22,000.00	8%
5023000 · PARK SAFETY	0.00	833.34	0.00	833.34	10,000.00	8%
5025000 · CONSUMABLES						
5025001 · DISTRIST CLOTHING	1,668.13	625.00	1,668.13	625.00	7,500.00	8%
5025002 · OFFICE SUPPLIES	613.45	416.66	613.45	416.66	5,000.00	8%
5025003 · UNION ALLOWANCE	0.00	261.25	0.00	261.25	3,135.00	8%
5025005 · PROGRAM SUPPLIES	37.69	1,250.00	37.69	1,250.00	15,000.00	8%
5025006 · SAFETY SUPPLIES	197.36	625.00	197.36	625.00	7,500.00	8%
5025008 · VOLUNTEER SUPPLIES	0.00	166.66	0.00	166.66	2,000.00	8%
5025009 · JANITORIAL SUPPLIES	2,915.29	1,666.66	2,915.29	1,666.66	20,000.00	8%
Total 5025000 · CONSUMABLES	5,431.92	5,011.23	5,431.92	5,011.23	60,135.00	8%
5026000 · NOTICES & PERMITS	3,830.46	625.00	3,830.46	625.00	7,500.00	8%

FEATHER RIVER RECREATION & PARK DISTRICT
OPERATING BUDGET PROFIT LOSS
MONTH ENDING JULY 31, 2025

9:16 AM
August 22, 2025
Accrual Basis

	JUL 25	BUDGET	YTD ACTUAL	YTD BUDGET	APPROVED BUDGET	BUDGET %
5027000 · INTERNET & TELECOMMUNICATIONS	2,044.24	2,083.34	2,044.24	2,083.34	25,000.00	8%
5028000 · REIMBURSEMENT						
5028001 · MILEAGE	101.50	145.84	101.50	145.84	1,750.00	8%
5028002 · TRAVEL	0.00	83.34	0.00	83.34	1,000.00	8%
5028003 · MEALS	0.00	83.34	0.00	83.34	1,000.00	8%
Total 5028000 · REIMBURSEMENT	101.50	312.52	101.50	312.52	3,750.00	8%
5028101 · FUEL						
5028011 · DIESEL	397.20	833.34	397.20	833.34	10,000.00	8%
5028012 · RED DIESEL	185.36	208.34	185.36	208.34	2,500.00	8%
5028013 · GASOLINE	2,065.42	2,500.00	2,065.42	2,500.00	30,000.00	8%
Total 5028101 · FUEL	2,647.98	3,541.68	2,647.98	3,541.68	42,500.00	8%
5029000 · UTILITIES						
5029001 · ELECTRIC	19,726.76	21,134.50	19,726.76	21,134.50	200,000.00	11%
5029002 · GARBAGE	2,988.29	4,166.66	2,988.29	4,166.66	50,000.00	8%
5029003 · GAS/PROPANE	1,941.42	1,666.66	1,941.42	1,666.66	20,000.00	8%
5029004 · SEWER	566.60	300.00	566.60	300.00	3,600.00	8%
5029005 · WATER	21,351.36	8,750.00	21,351.36	8,750.00	105,000.00	8%
Total 5029000 · UTILITIES	46,574.43	36,017.82	46,574.43	36,017.82	378,600.00	10%
Total Expense	338,002.61	319,642.94	338,002.61	319,642.94	3,199,844.00	10%
Net Ordinary Income	(314,300.76)	(303,173.99)	(314,300.76)	(303,173.99)	8,500.00	-3567%
Other Income/Expense						
Other Income						
8002002 · SPONSORSHIP REVENUE	0.00	416.66	0.00	416.66	5,000.00	8%
8002003 · DONATIONS REVENUE	0.00	125.00	0.00	125.00	1,500.00	8%
Total Other Income	0.00	541.66	0.00	541.66	6,500.00	8%
Net Other Income	0.00	541.66	0.00	541.66	6,500.00	8%
Net Income	**(314,300.76)**	**(302,632.33)**	**(314,300.76)**	**(302,632.33)**	**15,000.00**	-2018%

FEATHER RIVER RECREATION & PARK DISTRICT

BALANCE SHEET PRIOR YEAR COMPARISON

MONTH ENDING JULY 31, 2025

9:16 AM

August 22, 2025

Accrual Basis

	Jul 31, 25	Jul 31, 24	$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1000000 · BUTTE COUNTY TREASURY				
1000101 · FUND 2600 - GENERAL	1,661,593.15	1,628,966.62	32,626.53	2.0%
1001000 · FUND 2610 - BENEFIT ASMT. DIST.	41,406.61	27,102.34	14,304.27	52.78%
1002100 · FUND 2620 - PARK IMPACT FEES	956,607.72	882,217.85	74,389.87	8.43%
1003200 · FUND 2630 - PUBLIC IMPACT FEES	164,687.78	150,089.37	14,598.41	9.73%
1003300 · FUND 2640 - AQUATIC IMPACT FEES	13,806.05	22,197.01	(8,390.96)	(37.8%)
1004000 · RESERVES				
1004022 · NONSPENDABLE				
1004011 · IMPREST CASH	1,203.32	1,203.32	0.00	0.0%
Total 1004022 · NONSPENDABLE	1,203.32	1,203.32	0.00	0.0%
1004044 · ASSIGNED				
1004014 · RESERVE	226,761.76	295,494.00	(68,732.24)	(23.26%)
Total 1004044 · ASSIGNED	226,761.76	295,494.00	(68,732.24)	(23.26%)
Total 1004000 · RESERVES	227,965.08	296,697.32	(68,732.24)	(23.17%)
Total 1000000 · BUTTE COUNTY TREASURY	3,066,066.39	3,007,270.51	58,795.88	1.96%
1005000 · FIVE STAR BANK				
1005100 · FSB MERCHANT DEPOSIT	30,286.55	101,956.92	(71,670.37)	(70.3%)
1005200 · FSB PAYROLL CLEARING	1,640.16	23,146.38	(21,506.22)	(92.91%)
1005300 · FSB RESTRICTED	1,731,950.62	0.00	1,731,950.62	100.0%
1005400 · FSB RB '17 FLOOD INS.	126,081.40	268,855.05	(142,773.65)	(53.1%)
Total 1005000 · FIVE STAR BANK	1,889,958.73	393,958.35	1,496,000.38	379.74%
Total Checking/Savings	4,956,025.12	3,401,228.86	1,554,796.26	45.71%
Accounts Receivable				
1103000 · ACCOUNTS RECEIVABLE	(29,616.25)	(2,988.42)	(26,627.83)	(891.03%)
Total Accounts Receivable	(29,616.25)	(2,988.42)	(26,627.83)	(891.03%)
Total Current Assets	4,926,408.87	3,398,240.44	1,528,168.43	44.97%
Fixed Assets				
1400000 · LAND	627,494.00	627,494.00	0.00	0.0%
1401000 · BUILDINGS & IMPROVEMENTS	14,018,647.22	17,252,423.16	(3,233,775.94)	(18.74%)
1402000 · EQUIPMENT & VEHICLES	3,480,269.43	3,481,180.00	(910.57)	(0.03%)
1403000 · ACCUMULATED DEPRECIATION	(7,745,622.53)	(7,745,622.53)	0.00	0.0%
1404000 · CONSTRUCTION IN PROGRESS				
1404100 · CIP FEATHER RIVER TRAIL FRT99	23,460.41	23,460.41	0.00	0.0%
1404170 · BEDROCK SKATE PARK - U RAMP	111,931.69	0.00	111,931.69	100.0%
Total 1404000 · CONSTRUCTION IN PROGRESS	135,392.10	23,460.41	111,931.69	477.11%
Total Fixed Assets	10,516,180.22	13,638,935.04	(3,122,754.82)	(22.9%)
Other Assets				
1500000 · FAIR VALUE ADJUSTMENTS				
1501000 · FUND 2600 - GENERAL	58,691.16	58,691.16	0.00	0.0%
Total 1500000 · FAIR VALUE ADJUSTMENTS	58,691.16	58,691.16	0.00	0.0%
1510000 · GASB 68 VALUATION AUDITOR ADJ.	467,206.00	467,206.00	0.00	0.0%
Total Other Assets	525,897.16	525,897.16	0.00	0.0%
TOTAL ASSETS	**15,968,486.25**	**17,563,072.64**	**(1,594,586.39)**	**(9.08%)**

FEATHER RIVER RECREATION & PARK DISTRICT
BALANCE SHEET PRIOR YEAR COMPARISON
MONTH ENDING JULY 31, 2025

9:16 AM
August 22, 2025
Accrual Basis

	Jul 31, 25	Jul 31, 24	$ Change	% Change
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2000000 · ACCOUNTS PAYABLE	60,271.93	58,613.81	1,658.12	2.83%
Total Accounts Payable	60,271.93	58,613.81	1,658.12	2.83%
Credit Cards				
2003000 · DISTRICT CREDIT CARDS				
2003001 · FSB DISTRICT CC	680.31	36.36	643.95	1,771.04%
Total 2003000 · DISTRICT CREDIT CARDS	680.31	36.36	643.95	1,771.04%
2004000 · DISTRICT SUPPLIER ACCOUNTS				
2004003 · WAL-MART	40.69	40.69	0.00	0.0%
2004004 · HOME DEPOT	8,661.42	147.66	8,513.76	5,765.79%
2004007 · TRACTOR SUPPLY	228.76	109.33	119.43	109.24%
Total 2004000 · DISTRICT SUPPLIER ACCOUNTS	8,930.87	297.68	8,633.19	2,900.16%
Total Credit Cards	9,611.18	334.04	9,277.14	2,777.25%
Other Current Liabilities				
2001000 · SECURITY DEPOSIT	43,595.46	4,405.00	39,190.46	889.68%
2005000 · PAYROLL LIABILITIES				
2005001 · WAGES PAYABLE	21,786.00	21,786.00	0.00	0.0%
2005002 · PAYROLL TAXES PAYABLE	(9,381.02)	(8,241.22)	(1,139.80)	(13.83%)
2005003 · GARNISHMENTS PAYABLE	(541.46)	(541.46)	0.00	0.0%
2005004 · UNION DUES PAYABLE	(701.65)	(809.65)	108.00	13.34%
2005007 · RETIREMENT PAYABLE	(2,667.29)	(2,345.00)	(322.29)	(13.74%)
2005008 · HEALTH INSURANCE PAYABLE	3,359.80	(2,650.87)	6,010.67	226.74%
2005011 · DENTAL INSURANCE PAYABLE	(4,585.08)	(3,226.26)	(1,358.82)	(42.12%)
2005012 · LIFE INSURANCE PAYABLE	(749.01)	(682.74)	(66.27)	(9.71%)
2005013 · AFLAC PAYABLE	(2,195.27)	(2,218.60)	23.33	1.05%
2005014 · ACCRUED LEAVE PAYABLE	38,494.07	38,494.07	0.00	0.0%
Total 2005000 · PAYROLL LIABILITIES	42,819.09	39,564.27	3,254.82	8.23%
Total Other Current Liabilities	86,414.55	43,969.27	42,445.28	96.53%
Total Current Liabilities	156,297.66	102,917.12	53,380.54	51.87%
Long Term Liabilities				
2017000 · FORD MOTOR VEHICLE LOAN	34,459.44	50,104.29	(15,644.85)	(31.23%)
2018000 · REFINANCE 2015 EXEMPT BOND A	0.00	1,876,650.09	(1,876,650.09)	(100.0%)
2020000 · GASB 68 VALUATION LIAB AUD ADJ.				
2020001 · GASB 68 DEFERRED INFLOW PENSION	176,522.00	176,522.00	0.00	0.0%
2020002 · GASB 68 PENISON LIABILITY	1,236,512.00	1,236,512.00	0.00	0.0%
Total 2020000 · GASB 68 VALUATION LIAB AUD ADJ.	1,413,034.00	1,413,034.00	0.00	0.0%
Total Long Term Liabilities	1,447,493.44	3,339,788.38	(1,892,294.94)	(56.66%)
Total Liabilities	1,603,791.10	3,442,705.50	(1,838,914.40)	(53.42%)
Equity				
3000000 · DISTRICT EQUITY				
3001000 · PETTY CASH RESERVE	1,203.32	1,203.32	0.00	0.0%
3002000 · GENERAL RESERVE	226,761.76	295,494.00	(68,732.24)	(23.26%)
3003000 · INVESTMENT IN ASSETS	10,516,180.22	13,638,935.04	(3,122,754.82)	(22.9%)

FEATHER RIVER RECREATION & PARK DISTRICT
BALANCE SHEET PRIOR YEAR COMPARISON
MONTH ENDING JULY 31, 2025

9:16 AM
August 22, 2025
Accrual Basis

	Jul 31, 25	Jul 31, 24	$ Change	% Change
3004000 · GENERAL FUND BALANCE	1,661,593.15	1,628,966.62	32,626.53	2.0%
3005000 · BENEFIT ASSESSMENT DISTRICT	41,406.61	27,102.34	14,304.27	52.78%
3006000 · IMPACT FEES	1,135,101.55	1,054,504.23	80,597.32	7.64%
Total 3000000 · DISTRICT EQUITY	13,582,246.61	16,646,205.55	(3,063,958.94)	(18.41%)
3007000 · UNDISTRIBUTED DISTRICT EQUITY	1,096,749.30	(2,233,664.73)	3,330,414.03	149.1%
Net Income	(314,300.76)	(292,173.68)	(22,127.08)	(7.57%)
Total Equity	14,364,695.15	14,120,367.14	244,328.01	1.73%
TOTAL LIABILITIES & EQUITY	**15,968,486.25**	**17,563,072.64**	**(1,594,586.39)**	**(9.08%)**

FEATHER RIVER RECREATION & PARK DISTRICT
CATCH THE DREAM

RESOLUTION NO. 2074-25

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING A SCHEDULE 15 BUDGET AMENDMENT TO SERVICES AND SUPPLIES FOR FISCAL YEAR 2024-2025

WHEREAS, the Feather River Recreation and Park District ("District") adopted a budget for Fiscal Year 2024-2025 on the 23rd day of July 2024; and

WHEREAS, since the adoption of the original budget, additional expenditures have been identified; and

WHEREAS, the Board of Directors desires to amend the adopted budget to reflect such changes in accordance with California Government Code Section 61110; and

WHEREAS, the Butte County Auditor's Office has recommended this budget amendment to accrue Fiscal Year 2024-2025 year-end accounts payable;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Feather River Recreation and Park District hereby approves the following amendment to the Fiscal Year 2024-2025 budget:

Fund	Account	Description	Original Amount	Amended Amount	Difference
2600	520000	Services and Supplies	$1,511,379	$1,661,379	+$150,000

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Feather River Recreation and Park District held on this 26th day of August 2025, by the following vote:

AYES:

NOES:

Attest:__________________________________
Greg Passmore, Chairperson

ABSENT:

ABSTAIN:

____
Robert Brian Wilson, General Manager

1200 Myers Street, Oroville, CA 95965 (530) 533-2011

STAFF REPORT
DATE: August 19, 2025
TO: Feather River Recreation and Park District-Board of Directors
FROM: Violeta Singleterry, Business Manager
RE: Schedule 15 Budget Amendment to Expenditure Services and Supplies FY 2024-25

SUMMARY

Staff recommends the Board approve the attached Schedule 15 Budget Amendment Resolution No. 2074-25 which authorizes a modification to the Fiscal Year 2024-25 Expenditures in Fund 2600, Account No. 520000 Services and Supplies to account for unbudgeted expenditures in Fiscal Year 2024-25.

BACKGROUND

Fiscal Year 2024-25 incurred expenditures outside the approved Fiscal Year 2024-25 that were funded by sources outside the General Fund i.e. Impact Fees and Riverbend Insurance Funds. The General Fund has been reimbursed by the outside funds; however, a Budget amendment is needed to accrue Fiscal Year 2024-25 expenditures that occurred in July 2025 in accordance with California Government Code Section 61110.

ANALYSIS

This Budget Amendment is necessary to:

- Reflect changes in Fiscal Year 2024-25 adopted budget
- Accordance with California Government Code Section 61110
- Accrue Fiscal Year 2024-25 Accounts Payable

FISCAL IMPACT

No monetary impact

RECOMMENDATION

Approve the proposed Schedule 15 Budget Amendment to Expenditure Services and Supplies Fiscal Year 2024-25, effective August 27, 2025.

ATTACHMENT

- Resolution No. 2074-25

Memorandum of Understanding
between
Feather River Recreation and Park District
and
Oroville Union High School District

This Memorandum of Understanding is made and entered into by and between the Oroville Union High School District (herein "OUHSD") and the Feather River Recreation and Park District (herein "FRRPD") and will commence upon the signatures of representatives of both parties.

1. **Scope**
   To provide access to swimming pool and facilities at the Thermalito Family Center for the Oroville High School and Las Plumas High School Swim Teams to provide for the Sport of High School Swimming.

2. **Agreement**
   a. FRRPD agrees to:
      i. Provide access to the facilities to include lobby area, snack bar/storage area, restrooms, deck equipment storage area(s) and swim team storage area.
         1. The Snack bar facility will be provided in a condition ready to provide "grab and go" food and beverage sales.
            a. OUHSD will return the facility to FRRPD in a clean condition ready for the next user to take occupancy.
      ii. Provide access to the pool, pool lighting, and pool area lighting as scheduled.
         1. Facility use does not include use of the Splash Pad or pool slide(s).
         2. Access to the grass field areas adjacent to the pool are not included and/or guaranteed.
      iii. Allow the display of sponsorship banners during the OUHSD HS Swim season.
         1. All banners must be removed on the last day of the season.
      iv. Maintain the facilities in good condition, except in case of extremely heavy impact, damage by or gross negligence of OUHSD or its agents or employees, in which OUHSD will be held financially responsible.
         1. FRRPD will provide OUHSD with an after-hours callout list that will be used by OUHSD if an issue with the facility arises. This list will only be used for emergency situations if OUHSD is not able to reach the designated FRRPD primary contact. Any failure by FRRPD to respond to a callout, in a timely manner, that results in cancelled events or postponement of events will not be the financial responsibility of OUHSD. FRRPD will work with OUHSD to reschedule, if possible, the cancelled/postponed event.
         2. Situations include, but are not limited to:
            i. Pool circulation and/or pump issues
            ii. Unbalanced water chemistry
            iii. Plumbing issue
            iv. Broken water line
            v. Fire/flood at the facility

v. Provide regular pool maintenance, and pool operating services necessary to be in compliance with all Federal, State, City ordinances and local Health Department requirements.
vi. Maintain all necessary records regarding operations, water chemistry readings, and maintenance records necessary to be in compliance with all Federal, State, City ordinances and local Health Department requirements.
vii. Provide regular restroom maintenance, and custodial services.

b. OUHSD agrees to:
   i. Adhere to all FRRPD Rules & Regulations
   ii. Maintain storage room(s) Snack Bar areas, and restroom facilities in a clean and safe condition while in use.
   iii. Provide practice schedule to FRRPD no later than 4 weeks prior to requested start date.
   iv. Provide swim meet schedule to FRRPD no later than 2 weeks prior to requested start date.
      1. Schedules may be changed at the request of either party; however, once the schedule has been set for the season, proper notification to the affected party must occur as soon as possible and no later than 48 hours prior to scheduled event/activity.
         a. Requests for changes to previously approved schedules are not guaranteed.
   v. Follow all local laws and County Health Department guidelines for food preparation and/or sales.
      1. Provide copies of food handling permits.
      2. Provide adult supervision over all snack bar sales and/or activities.
   vi. Make no alterations and/or improvements to district fields and/or facilities.
      1. Requests to make donations of and/or for alterations and/or improvements of district fields and/or facilities may be considered following the guidelines established by the District.
   vii. Immediately notify FRRPD upon its discovery of any such hazardous conditions affecting the pool or the facilities.
   viii. Assume all risk of loss or damage by theft, fire, or any other cause to any personal property that it might use or store at the facilities.
      1. OUHSD understands and agrees that FRRPD's use of the facilities takes precedence over OUHSD use. FRRPD may need to use a facility provided to OUHSD in the event of an emergency. In such a case, FRRPD will give OUHSD as much notice as possible.
   ix. Animals shall not be permitted in the pool or the pool area.

3. Term
This Agreement shall remain in effect until December 31, 2025 unless terminated, or amended, as herein provided. Under the terms of this agreement, OUHSD is afforded by FRRPD priority for pool usage and rental during the NSCIF High School Swim season. The OUHSD season shall be defined as the dates beginning the second Monday of August and ending the last day of October.

Upon termination of the Agreement, OUHSD will surrender the facilities in good order and condition, reasonable use, and ordinary wear and tear thereof accepted. A final walkthrough of the facilities will be done at the date/time request of OUHSD with an FRRPD representative to ensure that the facilities are in acceptable condition for FRRPD.

4. Status of the Parties
The relationship of each party to this Agreement to the other is that of landlord and tenant. At no time shall either party represent itself to be an officer, agent, or employee of the other.

5. Indemnification
OUHSD shall indemnify, defend, and hold harmless FRRPD, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time out of or in any way related to the OUHSD's use or occupancy of a facility or property controlled by the FRRPD unless solely caused by the gross negligence or willful misconduct of FRRPD its officers, employees, or agents.

6. Insurance Requirements
General liability insurance: OUHSD shall procure and maintain, for the duration of the use period contemplated herein, commercial general liability insurance with coverage at least as broad as Insurance Services Office Form CG 00 01, in an amount not less than $1,000,000 per occurrence, $2,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted. If alcohol is sold during the permitted activity, coverage must include full liquor liability

a. Such insurance shall name the FRRPD, its officers, employees, agents, and volunteers as additional insureds prior to the use of the facility. The OUHSD shall file certificates of such insurance with the FRRPD, which shall be endorsed to provide thirty (30) days' notice to the FRRPD of cancellation or any change of coverage or limits. If a copy of the insurance certificate is not on file prior to the event, the FRRPD may deny access to the facility.
b. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the FRRPD's self-insurance pool.
c. Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the OUHSD maintains higher limits than the

minimums shown above, the FRRPD requires and shall be entitled to coverage for the higher limits maintained by the OUHSD. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to FRRPD.

d. The **Certificate Holder** and **Name of Additional Insured** sections must read as follows:
   Feather River Recreation and Park District, Its Directors, Officers, Agents, Volunteers, and Employees
   1200 Myers Street, Oroville, CA 95965
e. Insurance provided must be primary and noncontributory and include an endorsement.

7. Compliance with all Applicable Law, Rules, & Regulations

a. OUHSD shall comply with all local, state, and federal laws and regulations related to the use of the facility and public gatherings.
b. The FRRPD agrees to abide by all applicable local, federal, and state accessibility standards and regulations.
c. The OUHSD further agrees that it is solely responsible for reviewing and ensuring compliance with all applicable public health rules, regulations, orders, and/or guidance in effect at the time of the use of the facility including, but not limited to, physical distancing, limits on the size of gatherings, use of appropriate sanitation practices, etc.
d. FRRPD reserves the right to immediately revoke OUHSD's right to use of the facility under this agreement should OUHSD fail to comply with any provision of this section.

8. Force Majure

Force Majeure Events: Notwithstanding anything to the contrary contained in this agreement, the FRRPD shall be excused from its obligations under this agreement to the extent and whenever it shall be prevented from the performance of such obligations by any Force Majeure Event. For purposes of this agreement, a "Force Majeure Event" includes but is not limited to fires, floods, earthquakes, pandemic, epidemic, civil disturbances, acts of terrorism, regulation of any public authority, and other causes beyond their control. The OUHSD waives any right of recovery against FRRPD and the OUHSD shall not charge results of "acts of God" to FRRPD, its officers, employees, or agents.

9. Non-Discrimination Compliance

Each party shall be responsible for compliance with all federal, state, and local non-discrimination, equal opportunity and affirmative action laws, rules, and regulations applicable to the party's performance under this Agreement. Neither party shall deny the Agreement's benefits to any person based on religion, color, ethnic group identification, sex, sexual orientation and gender, age, physical or mental disability, nor shall they discriminate against any employee or applicant for employment because of race, religion, color, national origin, ancestry, physical handicap, mental disability, medical condition, marital status, age (over 40) or sex.

10. No Commissions Paid

OUHSD warrants that no person, selling agency, or other organization has been employed or retained to solicit or secure this Agreement for a commission, percentage, brokerage, or contingent fee.

11. Fees

a. OUHSD will pay $6468.00 for use of pool, facilities, and services as listed below:
   i. Utilities fee – Pool water heater
      1. 66 hours @ $98.00/hour
         a. August 8 days @ 2.0 hrs/day
         b. September 13 days @ 2.0 hrs/day
         c. October 12 days @ 2.0 hrs/day

b. Fees will be billed at the end of the season.
   i. Payment is due within 30 days of receipt of invoice

c. Fee Adjustments
   i. Fees may be reduced or waived by District in consideration for work performed or donations made by the OUHSD.
   ii. Fee waivers and projects must be approved in advance by the FRRPD.
   iii. Receipts and volunteer tracking sheets must be submitted to the FRRPD to determine the value of in-kind work and/or donations.

12. Contact Information

FRRPD: Pool scheduling, maintenance requests, staffing requests, and invoices
Name: Samantha Robertson, Executive Administrator
Phone: 530.533.2011
Email: samanthar@frrpd.com

OUHSD: Pool scheduling, maintenance requests, staffing requests, and accounts payable
Name:
Phone:
Email:

13. Keys and Alarm Codes

A limited number of keys will be issued for the Thermalito Family Center entry, gates, snack bar and storage area. OUHSD will provide FRRPD the name(s) and contact information of all authorized key holder(s). OUHSD will be responsible for the collection/accounting of all keys at the end of the season. In the event of a lost or stolen key, OUHSD will pay $50 replacement fee per key.

14. Termination

Either party may terminate the Agreement by giving 90 days written notice to the other party.

15. Entire Agreement

This Agreement reflects all the terms and conditions agreed upon between the parties, and there are no written or oral agreements between the parties other than as set forth in this Agreement.

16. Amendment

This Agreement may be amended with written consent of both parties.

17. **Illegal or Unenforceable Terms**

If any portion of this Agreement is illegal or unenforceable, the remainder of the Agreement shall remain in full force and effect.

Signatures

Signed: ______________________________ Date: ______________________

Robert Brian Wilson
Feather River Recreation and Park District
General Manager
1875 Feather River Blvd., Oroville, CA 95965

Signed: ______________________________ Date: ______________________

Greg Passmore
Feather River Recreation and Park District
Chairperson – Board of Directors
1875 Feather River Blvd., Oroville, CA 95965

Signed: ______________________________ Date: 8/13/25

(Name) Dale Carey
Oroville Union High School District
Title Assistant Superintendent / CBO

Memorandum of Understanding
between
Feather River Recreation and Park District
and
Butte United Soccer Club

This Memorandum of Understanding is made and entered into by and between the Butte United Soccer Club District (herein "BUSC") and the Feather River Recreation and Park District (herein "FRRPD") and will commence upon the signatures of representatives of both parties.

1. **Scope**
   To provide access to soccer fields and facilities at Riverbend Park for the Butte United Soccer Club to provide opportunity for the Sport of Youth Soccer to the greater Oroville community.

2. **Agreement**
   a. FRRPD agrees to:
      i. Provide access to the soccer fields and facilities for youth soccer games at the Riverbend Park located at 50 Montgomery Street, Oroville, CA 95965 as scheduled.
      – see exhibit "A"
      ii. Allow the display of sponsorship banners during the BUSC season.
         1. All banners must be removed on the last day of the season.
      iii. Ensure that restrooms are cleaned and stocked daily.
      iv. Maintain the facilities in good condition, except in case of extremely heavy impact, damage by or gross negligence of BUSC or its agents or employees, in which BUSC will be held financially responsible.
         1. FRRPD will provide BUSC with an after-hours callout list that will be used by BUSC if an issue with the facility arises. This list will only be used for emergency situations if BUSC is not able to reach the designated FRRPD primary contact. Any failure by FRRPD to respond to a callout, in a timely manner, that results in cancelled events or postponement of events will not be the financial responsibility of BUSC. FRRPD will work with BUSC to reschedule, if possible, the cancelled/postponed event.
         2. Situations include, but are not limited to:
            i. Plumbing issue
            ii. Broken water line
            iii. Fire/flood at the facility
      v. Provide regular field maintenance to include:
         1. Appropriate mowed grass height
         2. Appropriate irrigation schedules
      vi. Provide regular restroom maintenance, and custodial services.
   b. FRRPD will not provide:
      i. Soccer goals, goal nets, corner flags or any other game related equipment
      ii. Game equipment set up or tear down.
      iii. Field marking material and/or labor

5. Indemnification

BUSC shall indemnify, defend, and hold harmless FRRPD, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time out of or in any way related to the BUSC's use or occupancy of a facility or property controlled by the FRRPD, unless solely caused by the gross negligence or willful misconduct of FRRPD, its officers, employees, or agents.

6. Insurance Requirements

General liability insurance: BUSC shall procure and maintain, for the duration of the use period contemplated herein, commercial general liability insurance with coverage at least as broad as Insurance Services Office Form CG 00 01, in an amount not less than $1,000,000 per occurrence, $2,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted. If alcohol is sold during the permitted activity, coverage must include full liquor liability

a. Such insurance shall name the FRRPD, its officers, employees, agents, and volunteers as additional insureds prior to the use of the facility. The BUSC shall file certificates of such insurance with the FRRPD, which shall be endorsed to provide thirty (30) days' notice to the FRRPD of cancellation or any change of coverage or limits. If a copy of the insurance certificate is not on file prior to the event, the FRRPD may deny access to the facility.
b. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the FRRPD's self-insurance pool.
c. Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the BUSC maintains higher limits than the minimums shown above, the FRRPD requires and shall be entitled to coverage for the higher limits maintained by the BUSC. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to FRRPD.
d. The **Certificate Holder** and **Name of Additional Insured** sections must read as follows:
   Feather River Recreation and Park District, Its Directors, Officers, Agents, Volunteers, and Employees
   1200 Myers Street, Oroville, CA 95965
e. Insurance provided must be primary and noncontributory and include an endorsement.

iii. Receipts and volunteer tracking sheets must be submitted to the FRRPD to determine the value of in-kind work and/or donations.

12. Contact Information

FRRPD: Field scheduling, maintenance requests, staffing requests, and invoices
Name: Samantha Robertson, Executive Administrator
Phone: 530.533.2011
Email: samanthar@frrpd.com

BUSC: Field Scheduling, maintenance requests, staffing requests, and accounts payable Name: Dave Gnesda
Phone: 53.228.2256
Email: dgnesda@sbcglobal.net

13. Keys and Alarm Codes

A limited number of keys/codes will be issued for the Riverbend Snack Bar/Storage Area. BUSC will provide FRRPD the name(s) and contact information of all authorized key holder(s). BUSC will be responsible for the collection/accounting of all keys at the end of the season.
In the event of a lost or stolen key, BUSC will pay $50 replacement fee per key.

14. Termination

Either party may terminate the Agreement by giving 90 days written notice to the other party.

15. Entire Agreement

This Agreement reflects all the terms and conditions agreed upon between the parties, and there are no written or oral agreements between the parties other than as set forth in this Agreement.

16. Amendment

This Agreement may be amended with written consent of both parties.

17. Illegal or Unenforceable Terms

If any portion of this Agreement is illegal or unenforceable, the remainder of the Agreement shall remain in full force and effect.

EXHIBIT "B"

Butte United Soccer Club

1. Fields shall be inspected for holes, depressions and other hazards and repaired as required for safety.
    a. All field preparation shall be done by Butte United Soccer Club and shall be their sole responsibility. Recommended procedures include lining of fields and removing debris and other hazardous objects (including broken glass) from the fields, parking lots and adjacent areas.
    b. A concerted effort shall be made by Butte United Soccer Club organization to do a thorough job of litter removal prior to the scheduled mowing day, to enable the mower operator to do an efficient job of mowing.
2. Snack Bar/Storage Area Maintenance
    a. Oroville Youth Soccer League shall maintain the Concession Stand in a clean, safe, and aesthetically pleasing condition. All trash and/or debris shall be removed daily.

Feather River Recreation and Park District

1. Field Maintenance
    a. Fence lines, around trees, structures, and other tight areas where the field mower cannot reach, shall be treated with herbicides with sufficient frequency to prohibit the growth of unwanted vegetation on a year-round basis.
    b. Field turf areas and adjacent areas accessible by the large field mower shall be mowed at a height best suited for the turf species and type of use and at a frequency sufficient so as not to remove more than one-half (1/2) of the blade height in one cutting. (A minimum of once per week during the active growing season.)
    c. Field and adjacent areas shall be irrigated sufficiently to maintain uniform green color throughout the season with the exception of those fields containing grasses which go dormant during the winter months.
    d. Irrigation systems shall be maintained in good repair and proper working order. Programming of controllers shall be the responsibility of the District.
    e. Fields shall be fertilized at least once per year with a balanced fertilizer at not less than one pound nitrogen per 1000 sq. feet per application.
    f. Weed control shall be conducted by the District post season, in accordance with its policies.
2. Snack Bar / Storage Area
    a. The District shall be permitted to periodically inspect the facility and the Concession Stand and submit reports to Oroville Youth Soccer League.
    b. The District shall maintain and provide daily cleanup of the restrooms at Riverbend Park. Adequate paper supplies shall be provided by the District.

Memorandum of Understanding
between
Feather River Recreation and Park District
and
Las Plumas Youth Football and Cheer

This Memorandum of Understanding is made and entered into by and between Las Plumas Youth Football and Cheer (herein "LPYFC") and the Feather River Recreation and Park District (herein "FRRPD") and will commence upon the signatures of representatives of both parties.

1. **Scope**

To provide access to fields and facilities at the Nelson Sports Complex for the Las Plumas Youth Football and Cheer organization to provide opportunities for the Sport of Youth Football and Cheer to the greater Oroville community.

2. **Agreement**
   a. FRRPD agrees to:
      i. Provide access to Baldry and Vorhees baseball/softball outfield(s) and facilities for youth football and cheer practices and scheduled games at the Nelson Sports Complex located at 2280 6th Street, Oroville, CA 95965 as scheduled. – *See Exhibit "A"*
      ii. Provide access to FIELDS for youth football and cheer scheduled use on Saturdays and Sundays at the Nolan Baseball Complex located at 915 Pomona Street, Oroville, Ca 95965 as scheduled.- *See Exhibit "B"*
      iii. Provide access to field lighting as scheduled.
      iv. Provide access to field scoreboard (if requested)
      v. Provide approved for storage area(s) as designated by FRRPD.
      vi. Allow the display of sponsorship banners during the LPYFC season.
         1. All banners must be removed on the last day of the season.
      vii. Ensure that restrooms are cleaned and stocked daily.
      viii. Maintain the facilities in good condition, except in case of extremely heavy impact, damage by, or gross negligence of, LPYFC or its agents or employees, in which LPYFC will be held financially responsible.
         1. FRRPD will provide LPYFC with an after-hours callout list that will be used by LPYFC if an issue with the facility arises. This list will only be used for emergency situations if LPYFC is not able to reach the designated FRRPD primary contact. Any failure by FRRPD to respond to a callout, in a timely manner, that results in cancelled events or postponement of events will not be the financial responsibility of LPYFC. FRRPD will work with LPYFC to reschedule, if possible, the cancelled/postponed event.
         2. Situations include, but are not limited to:
            i. Field lighting
            ii. Plumbing issue
            iii. Broken water line
            iv. Fire/flood at the facility
      ix. Provide regular outfield maintenance and prep to include:

1. Safe and playable surfaces
2. Appropriate outfield grass height

b. LPYFC agrees to:
   i. Adhere to all FRRPD Rules & Regulations,
      1. Review and submit signed copy of *Guidelines for Field Use During Inclement Weather*
   ii. Provide a copy of current 501(c)(3) status.
   iii. Provide a minimum level of site maintenance – *See Exhibit "C"*
   iv. Maintain storage room(s) and restroom facilities in a clean and safe condition while in use.
   v. Provide practice schedule(s) to FRRPD no later than 4 weeks prior to requested start date.
   vi. Provide game schedules to FRRPD no later than 2 weeks prior to requested start date.
   vii. Provide post-season/tournament schedule to FRRPD no later than 2 weeks prior to requested start date.
      1. Schedules may be changed at the request of either party; however, once the schedule has been set for the season, proper notification to the affected party must occur as soon as possible and no later than 48 hours prior to scheduled event/activity.
         a. Requests for changes to previously approved schedules are not guaranteed.
   viii. Make no alterations and/or improvements to district fields and/or facilities.
      1. Requests to make donations of and/or for alterations and/or improvements of district fields and/or facilities may be considered following the guidelines established by the District.
   ix. Immediately notify FRRPD upon its discovery of any such hazardous conditions affecting the pool or the facilities.
   x. Assume all risk of loss or damage by theft, fire, or any other cause to any personal property that it might use or store at the facilities.
      1. LPYFC understands and agrees that FRRPD's use of the facilities takes precedence over LPYFC use. FRRPD may need to use a facility provided to LPYFC in the event of an emergency. In such a case, FRRPD will give LPYFC as much notice as possible.
   xi. Animals shall not be permitted on infields, outfields, or in dugouts.

3. Term

This Agreement shall remain in effect until December 31, 2025 unless terminated, or amended, as herein provided. Under the terms of this agreement, LPYFC is afforded by FRRPD, a second priority for field usage and rental during the Las Plumas Youth Football and Cheer season. The Las Plumas Youth Football and Cheer season shall be defined as the dates beginning July 14, 2025 and ending November 29, 2025.

Upon termination of the Agreement, LPYFC will surrender the facilities in good order and condition, reasonable use, and ordinary wear and tear thereof accepted. A final walkthrough of the facilities will be done at the date/time request of LPYFC with an FRRPD representative to ensure that the facilities are in acceptable condition for FRRPD

4. **Status of the Parties**
   The relationship of each party to this Agreement to the other is that of landlord and tenant. At no time shall either party represent itself to be an officer, agent, or employee of the other.

5. **Indemnification**
   LPYFC shall indemnify, defend, and hold harmless FRRPD, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time out of or in any way related to the LPYFC use or occupancy of a facility or property controlled by the FRRPD , unless solely caused by the gross negligence or willful misconduct of FRRPD, its officers, employees, or agents.

6. **Insurance**
   General liability insurance: The LPYFC shall procure and maintain, for the duration of the use period contemplated herein, commercial general liability insurance with coverage at least as broad as Insurance Services Office Form CG 00 01, in an amount not less than $2,000,000 per occurrence, $4,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted. If alcohol is sold during the permitted activity, coverage must include full liquor liability

   a. Such insurance shall name FRRPD, its officers, employees, agents, and volunteers as additional insureds prior to the use of the facility. LPYFC shall file certificates of such insurance with the FRRPD, which shall be endorsed to provide thirty (30) days' notice to the FRRPD of cancellation or any change of coverage or limits. If a copy of the insurance certificate is not on file prior to the event, the FRRPD may deny access to the facility.
   b. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the FRRPD's self-insurance pool.
   c. Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If LPYFC maintains higher limits than the minimums shown above, the FRRPD requires and shall be entitled to coverage for the higher limits maintained by the LPYFC. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to FRRPD.
   d. The **Certificate Holder** and **Name of Additional Insured** sections must read as follows:
      Feather River Recreation and Park District, Its Directors, Officers, Agents, Volunteers, and Employees
      1200 Myers Street, Oroville, CA 95965
   e. Insurance provided must be primary and noncontributory and include an endorsement.

7. **Compliance with all applicable law, rules, & regulations**
    a. LPYFC shall comply with all local, state, and federal laws and regulations related to the use of the facility and public gatherings.
    b. The LPYFC agrees to abide by all applicable local, federal, and state accessibility standards and regulations.
    c. The LPYFC further agrees that it is solely responsible for reviewing and ensuring compliance with all applicable public health rules, regulations, orders, and/or guidance in effect at the time of the use of the facility including, but not limited to, physical distancing, limits on the size of gatherings, use of appropriate sanitation practices, etc.
    d. FRRPD reserves the right to immediately revoke LPYFC's right to use of the facility under this agreement should LPYFC fail to comply with any provision of this section.

8. **Force Majeure**

Force Majeure Events: Notwithstanding anything to the contrary contained in this agreement, the FRRPD shall be excused from its obligations under this agreement to the extent and whenever it shall be prevented from the performance of such obligations by any Force Majeure Event. For purposes of this agreement, a "Force Majeure Event" includes but is not limited to fires, floods, earthquakes, pandemic, epidemic, civil disturbances, acts of terrorism, regulation of any public authority, and other causes beyond their control. The LPYFC waives any right of recovery against FRRPD and the LPYFC shall not charge results of "acts of God" to FRRPD, its officers, employees, or agents.

7. **No Commissions Paid**

LPYFC warrants that no person, selling agency, or other organization has been employed or retained to solicit or secure this Agreement for a commission, percentage, brokerage, or contingent fee.

8. **Fees**
    a. LPYFC agrees to pay District regular rental fees in the amount of $5500.00 for the following:
        i. Field use for scheduled practices/games
        ii. Field lighting for scheduled practices/games
        iii. Use of scoreboards and scoreboard control units for scheduled games
            1. Control units require $1500/unit refundable deposit

    b. This Fee shall be paid annually in three installments, as follows:
        i. September 1st - $2000.00
        ii. October 1st - $2000.00
        iii. December 1st - remaining balance for the season.
        iv. Additional scheduled field use will be billed at $12/hr per field.
        v. Additional scheduled lighting will be billed at $30/hr per field.
        vi. Unauthorized use of fields and/or field lighting by will be billed to LPYFC at $50/hr
    c. Fee Adjustments
        i. Fees may be reduced or waived by District in consideration for work performed or donations made by the LPYFC.
        ii. Fee waivers and projects must be approved in advance by the District.

iii. Receipts and volunteer tracking sheets must be submitted to the District to determine the value of in-kind work and/or donations.

9. Contact Information

FRRPD: Field scheduling, maintenance requests, staffing requests, and invoices
Name: Veronica Drobny, Executive Assistant
Phone: (530) 533-2011
Email: VeronicaD@frrpd.com

LPYFC: Field scheduling, maintenance requests, staffing requests, and accounts payable
Name: Tracy Johnstone
Phone: (530) 355-6170
Email: jrthunderbirdsinfo@gmail.com

10. Keys and Alarm Codes

A limited number of keys will be issued for the Nelson Complex field lighting.
LPYFC will provide FRRPD the name(s) and contact information of all authorized key holder(s).
LPYFC will be responsible for the collection/accounting of all keys at the end of the season.
In the event of a lost or stolen key, LPYFC will pay $50 replacement fee/key

11. Termination

Either party may terminate the Agreement by giving 90 days written notice to the other party.

12. Entire Agreement

This Agreement reflects all the terms and conditions agreed upon between the parties, and there are no written or oral agreements between the parties other than as set forth in this Agreement.

13. Amendment

This Agreement may be amended with written consent of both parties.

14. Illegal or Unenforceable Terms

If any portion of this Agreement is illegal or unenforceable, the remainder of the Agreement shall remain in full force and effect.

FEATHER RIVER RECREATION & PARK DISTRICT CATCH THE DREAM

Signatures

Signed: Rob Wil

Date: 6.29.2025

Robert Brian Wilson
Feather River Recreation and Park District
General Manager
1200 Myers Street, Oroville, CA 95965

Signed: ______________________________

Date: ____________________

Greg Passmore
Feather River Recreation and Park District
Board Chair
1200 Myers Street, Oroville, CA 95965

Signed: Tracy Johnstone

Date: 02/26/2025

Tracy Johnstone
Las Plumas Youth Football and Cheer
President

FEATHER RIVER RECREATION & PARK DISTRICT
CATCH THE DREAM

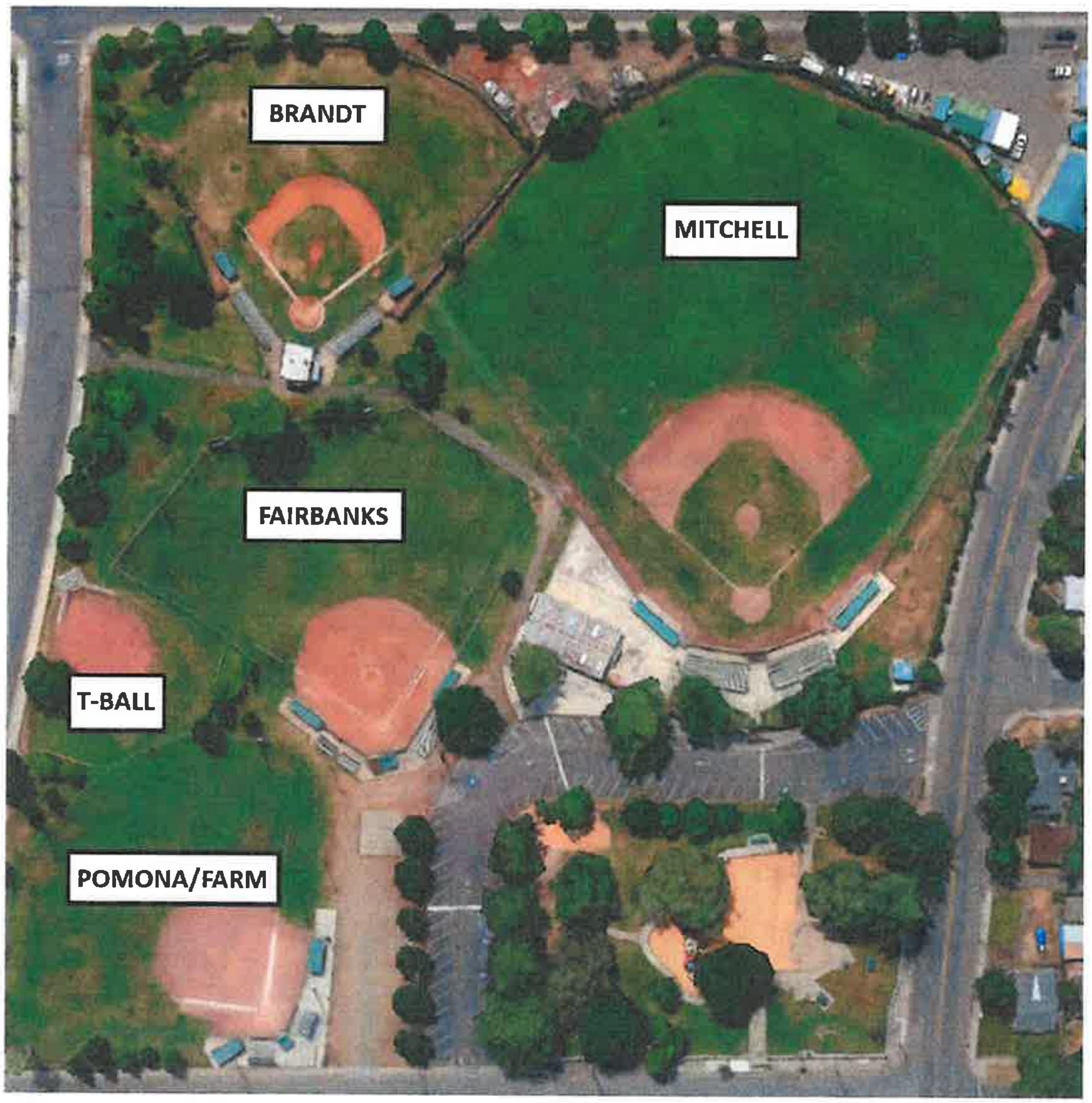
EXHIBIT "A"

NELSON SPORTS COMPLEX

2290 6th St. Oroville

FEATHER RIVER RECREATION & PARK DISTRICT
CATCH THE DREAM

EXHIBIT "B"
Nolan Complex, Stand, Batting Cages and Fields



NOLAN BASEBALL COMPLEX
915 Pomona Street

Department Update 8.26.25

Name: Jenna Walker
Department: Recreation

Recently completed events/projects:

- Youth Sports
    - Oversight of Junior Giants summer youth baseball program: 207 youth ages 5-13 on 14 teams, led by 53 volunteer coaches and team parents
        - Program is designed to bring the joy of baseball to all youth, with a specific focus on underserved populations and emphasis on player development and holistic well-being.
            - 72% of players are beginner skill level in baseball.
            - 57% of participants would NOT be able to play baseball or softball if JG wasn't available!
            - 88% of players live in a home with an annual household income of under $80,000.
            - 27% live in a home with an annual household income of under $25,000, which is well below the federal poverty line and far below the state poverty threshold.
        - Special thanks to John Wilson for his dedication, hard work, and passion for the 2025 Oroville Junior Giants program! It would not have been possible without him!
    - Creation of annual youth sports schedule draft for 2025-2026 school year
    - Preparation for Fall 2025 youth sports programs – registration, outreach, school/program communication, staff recruitment
- Adult Sports
    - Management of Summer 2025 leagues:
        - Adult softball leagues
            - Men's: 8 teams
            - Coed: 8 teams
        - Rec volleyball league
            - Open/Coed: 3 teams
    - Recruitment of adult softball officials
- Aquatics
    - Offered an array of classes and sessions during the 2025 summer season including: public open swim sessions, family swim sessions, youth swimming lessons, multiple Aqua Fit classes each week, lap swim sessions, lifeguard courses, and rentals

- Recreation classes and activity offerings:
    - Classes and activities offered for Summer 2025:
        - Beginning Line Dancing
        - Little Kickers– cancelled due to low enrollment
        - Soccer & Splash – cancelled due to low enrollment

Current events/projects:

- Youth Sports:
  - Hiring, training, and scheduling youth sports leagues staff
  - Registration for youth sports leagues:
    - Youth Volleyball (4^{th}-8^{th})
      - 8 4^{th}-6^{th} grade teams and 12 6^{th}-8^{th} grade teams already registered
    - Youth Cross Country (K-8^{th})
      - 142 runners representing 7 schools already registered
- Adult Sports
  - Fall Adult Softball
    - Men's and Coed leagues
      - Fall 2025 league games start the week of 9/8.
    - Training new umpires
- Aquatics:
  - Continuing current offerings:
    - Lap swim (Monday-Friday, 6:30-8:30 AM)
    - Public open swim sessions (Saturday, 1:15-4:15 PM)
    - Aqua Fit classes (Monday 10:30-11:30 AM, Tuesday/Thursday, 10:45AM – 12:45PM)
    - Pool rentals (various Saturdays/Sundays)
    - Oroville Orcas swim team practices
  - Youth aquatic fitness classes - starting 8/26
- Recreation classes and activity offerings:
  - Open Gym
    - 2 different sessions on 8/20 & 9/3 offered for 2 different age groups:
      - Youth 9-14 Volleyball Open Gym
      - Adult & Youth 15+ Volleyball Open Gym
  - Youth Volleyball Clinic 9/13 - free for community youth ages 9-14
    - Partnership with Butte College
  - Classes and activities for Fall 2025:
    - Line Dancing
      - Beginning Line Dancing
      - Line Dancing – All Levels
    - Youth Ballet

Upcoming events/projects:

- Staffing, scheduling, and implementation of all Fall 2025 adult leagues, youth sports leagues, and programming
- Developing partnerships for recreation offerings
- Staff will be looking into the expansion of collaborative opportunities with community partners to provide a broader scope of recreational opportunities to district residents.

Parks & Maintenance Department Update

Joe Velasquez – Park Supervisor

Completed Tasks/Projects

See Attached: Report from MaintainX app.

Additional Information:

Daily tasks including:
- Daily trash run
- Restroom opening inspections
- Weekly mowing. Scheduled on Fridays.

Palermo Pool Project: Palermo Pool has been filled! The contractor completed plaster and pool filling on Monday August 18. There was great coordination between contractor, FRRPD, and Cal Fire to fill the pool. Water balancing is happening over 08/18/25 – 08/29/25. Plaster is anticipated to take around 30 days for total cure time. All equipment is in working order. We are hoping for a final inspection before the end of the month.

Playtown sidewalk repair: Staff spent many hours repairing the sidewalk at Playtown park. Scope of work included:
- Demo and removal of old concrete
- Stump grinding mulberry stump and roots
- Base rock compaction
- New curb
- Form and pour new concrete along with new ADA ramp into playground
- Finish new concrete.
- Added wood chips

The major trip hazard and safety concern have been repaired.

Upcoming/Ongoing Projects:
- Brush removal, fuels reduction throughout Riverbend
- Nelson Pickleball Project
- Bedrock Skatepark Ramp Replacement
- Feather River Clean Up

Vandalism Report July

- Tuesday July 1st
  - Shop break in attempt. Broke screen off window.
  - Stolen chains and cables off of access roads at Riverbend Park.
- Tuesday July 8th
  - Lock broken off main gate at Nelson Park
  - Playground rules sign vandalized Playtown Park
- Tuesday July 15, 2025
  - MLK toilet seat broken
  - MLK sink drain ripped off
  - Bedrock Tennis Court bathroom lock cut off.
- Monday July 21, 2025
  - Vandalized door at MLK restrooms
- Wednesday July 30th,
  - Graffiti at Big Bear pavilion
  - Graffiti in all dugouts at Nelson Complex, Police report made.

G05

Work Orders List for 07/17/2025 - 08/20/2025

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#12550	**Oroville Convention Center "Clean-up"**	Oroville Convention Center	Medium Graffitti Removal Clean up	T Maintenance Team Hue Vang		Total Time Costs $103.64 Total Time 3h 30m 0s **Total Costs $103.64**	Done Completed by Hue Vang on 07/17/2025
#12565	**New Tires**	Maintenance Shop 2012 Ram 1500 (assigned to Dom)	High Mechanical	joseph velasquez			Done Completed by joseph velasquez on 07/17/2025
#12566	**Two new tires and sensors**	Maintenance Shop 2017 Ford F-250	High Mechanical Maintenance	joseph velasquez			Done Completed by joseph velasquez on 07/17/2025
#12567	**Truck repair**	Maintenance Shop 2019 Ford F-250	High Mechanical Maintenance	joseph velasquez			Done Completed by joseph velasquez on 07/17/2025
#12563	**Paint graffiti at Nolan complex**	Nolan Sports Complex	Medium Graffitti Removal	Hue Vang		Total Time Costs $29.61 Total Time 1h 0m 0s **Total Costs $29.61**	Done Completed by Hue Vang on 07/18/2025
#12581	**Replace broken facet at mlk park**	Martin Luther King Jr Park	Medium Maintenance	Hue Vang Adam Herrera		Total Time Costs $46.61 Total Time 2h 0m 0s **Total Costs $46.61**	Done Completed by Adam Herrera on 07/18/2025

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
			Plumbing repair				
#12580	**scrub pool side**	Nelson Pool (Parent: Nelson Sports Complex)	High Clean up Pool Maintenance	Eric Danner Paul Vang		Total Time Costs $58.28 Total Time 2h 40m 0s **Total Costs $58.28**	Done Completed by Eric Danner on 07/18/2025
#12595	**pressure wash bear rock pavilion and eagle point**	Bear rock pavilion (Parent: Riverbend Park)	High Rental	Paul Vang Randy Schmidt		Total Time Costs $57.78 Total Time 3h 5m 0s **Total Costs $57.78**	Done Completed by Randy Schmidt on 07/19/2025
#12594	**Big ass fans set up for rentals at OCC on 7-19- 25**	Oroville Convention Center	High Rental	Randy Schmidt Tim Morley		Total Time Costs $18.74 Total Time 2h 0m 0s **Total Costs $18.74**	Done Completed by Randy Schmidt on 07/19/2025
#12593	**Clean, prep and set up event.**	Oroville Convention Center	High Rental	T Weekend Crew Paul Vang Randy Schmidt Adam Herrera Tim Morley	07/19/2025	Total Time Costs $85.15 Total Time 7h 32m 37s **Total Costs $85.15**	Done Completed by Adam Herrera on 07/19/2025
#12505	**Blow exterior of OCC**	Oroville Convention Center	High Maintenance	T Maintenance Team Randy Schmidt	07/18/2025	Total Time Costs $23.43 Total Time 1h 15m 0s **Total Costs $23.43**	Done Completed by Randy Schmidt on 07/20/2025
#12609	**Remove down branch from riverbend north**	Riverbend Park	Medium Damage Clean up	Randy Schmidt		Total Time Costs $23.43 Total Time 1h 15m 0s **Total Costs $23.43**	Done Completed by Randy Schmidt on 07/20/2025

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#12613	**Clean up homeless camp by gate going to burn pail**	Riverbend Park	Low Clean up	Randy Schmidt		Total Time Costs $18.74 Total Time 1h 0m 0s **Total Costs $18.74**	Done Completed by Randy Schmidt on 07/20/2025
#12533	**Get rid of a goat head weed at baseball field**	Palermo Park	Medium Maintenance Weed Control	T Maintenance Team joseph velasquez Jesus Aispuro Dommie		Total Time Costs $104.45 Total Time 5h 0m 0s **Total Costs $104.45**	Done Completed by joseph velasquez on 07/21/2025
#12610	**clean up OCC after Saturday rental**	Oroville Convention Center	High Rental Clean up	joseph velasquez Paul Vang Randy Schmidt		Total Time Costs $149.92 Total Time 8h 0m 0s **Total Costs $149.92**	Done Completed by joseph velasquez on 07/21/2025
#12619	**Sheriff crew**	Riverbend Park	Medium Sheriff Work Crew	Marco Aispuro		Total Time Costs $172.56 Total Time 8h 0m 0s **Total Costs $172.56**	Done Completed by Marco Aispuro on 07/21/2025
#12627	**Repair broken sprinkler at mlk and check sprinkler**	Martin Luther King Jr Park	Medium Maintenance Irrigation Repair	Hue Vang		Total Time Costs $88.83 Total Time 3h 0m 0s **Total Costs $88.83**	Done Completed by Hue Vang on 07/21/2025
#12646	**Sheriff crew**	Riverbend Park	Medium Sheriff Work Crew	Marco Aispuro		Total Time Costs $86.28 Total Time 4h 0m 0s **Total Costs $86.28**	Done Completed by Marco Aispuro on 07/22/2025

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#12611	**Fix handle on dump trailer**	Shop yard	High Damage Repair	Dommie Randy Schmidt			Done Completed by Dommie on 07/23/2025
#12631	**Add on sprinkle head to baldry field irrigation reset water time check sprinkler and repair broken sprinkler heads**	Maintenance Shop 2019 Ford F-250	Medium Irrigation Repair	Hue Vang		Total Time Costs $355.32 Total Time 12h 0m 0s **Total Costs $355.32**	Done Completed by Hue Vang on 07/23/2025
#12361	**Mlk park irrigation electric valve leaking at the soccer field**	Maintenance Shop 2019 Ford F-250	Medium Irrigation Repair	Hue Vang Jesus Aispuro Dommie		Total Time Costs $445.21 Total Time 18h 30m 0s **Total Costs $445.21**	Done Completed by Dommie on 07/24/2025
#12667	**Pump water and clean drain at MLK**	Maintenance Shop 2019 Ford F-250	Medium Maintenance	Hue Vang		Total Time Costs $29.61 Total Time 1h 0m 0s **Total Costs $29.61**	Done Completed by Hue Vang on 07/24/2025
#12666	**Weeds**	Nelson Sports Complex	Medium Weed Control Lawn care Clean up	Hue Vang Dommie Randy Schmidt		Total Time Costs $97.26 Total Time 4h 0m 0s **Total Costs $97.26**	Done Completed by Hue Vang on 07/24/2025
#12680	**Sheriff crew**	Riverbend Park	Medium Sheriff Work Crew	Marco Aispuro		Total Time Costs $172.56 Total Time 8h 0m 0s **Total Costs $172.56**	Done Completed by Marco Aispuro on 07/25/2025

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#12673	**Splash Pad Timer Adjustment**	Nelson Pool — Parent: Nelson Sports Complex	Request	joseph velasquez	07/29/2025		Done Completed by joseph velasquez on 07/25/2025
#12626	**Fix cracked section of sidewalk at Nelson Pool**	Nelson Pool — Parent: Nelson Sports Complex	High Project Safety	T Maintenance Team Eric Danner Hue Vang Marco Aispuro Randy Schmidt		Total Time Costs $589.32 Total Time 25h 0m 0s **Total Costs $589.32**	Done Completed by Eric Danner on 07/25/2025
#12700	**Clean gazebo for rental**		High Rental	Adam Herrera		Total Time Costs $21.25 Total Time 1h 15m 0s **Total Costs $21.25**	Done Completed by Adam Herrera on 07/26/2025
#12699	**Mow and edge skate park/shop**	Bedrock Skate Park	High Leaf Removal Lawn care	Adam Herrera	07/26/2025	Total Time Costs $34.00 Total Time 2h 0m 0s **Total Costs $34.00**	Done Completed by Adam Herrera on 07/26/2025
#12712	**Fix flat tirer.on.trash.truck on sun.7 27 25**	Nolan Sports Complex	High Repair	Randy Schmidt Adam Herrera Tim Morley		Total Time Costs $44.24 Total Time 2h 30m 0s **Total Costs $44.24**	Done Completed by Randy Schmidt on 07/27/2025
#12608	**Blow exterior of OCC**	Oroville Convention Center	High Maintenance	T Maintenance Team Randy Schmidt Tim Morley	07/25/2025	Total Time Costs $35.74 Total Time 2h 0m 0s **Total Costs $35.74**	Done Completed by Tim Morley on 07/27/2025
#12716	**Weedeating at building in Palermo**		Maintenance	Adam Herrera		Total Time Costs $42.50 Total Time 2h 30m 0s **Total Costs $42.50**	Done Completed by Adam Herrera on 07/28/2025

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#12715	**Palermo trash cans, clean and pressure wash**	Palermo Park	Low Clean up	Adam Herrera		Total Time Costs $29.75 Total Time 1h 45m 0s **Total Costs $29.75**	Done Completed by Adam Herrera on 07/28/2025
#12731	**2022 ford**	Maintenance Shop 2022 Ford F 250 Diésel	High Mechanical	joseph velasquez Eric Danner			Done Completed by joseph velasquez on 07/29/2025
#12745	**Material run**		Medium Request	Dommie		Total Time Costs $38.60 Total Time 2h 0m 0s **Total Costs $38.60**	Done Completed by Dommie on 07/29/2025
#12685	**Bump stops**	Maintenance Shop 2019 Ford F-250	Medium Mechanical Preventive	Eric Danner Hue Vang Dommie		Total Time Costs $12.23 Total Time 30m 0s **Total Costs $12.23**	Done Completed by Dommie on 07/29/2025
#12751	**Fix toilet at nolan open side no water to it**	Nolan Sports Complex	Damage Plumbing repair	Eric Danner Randy Schmidt		Total Time Costs $12.49 Total Time 30m 0s **Total Costs $12.49**	Done Completed by Eric Danner on 07/30/2025
#12755	**Sheriff crew**	Riverbend Park	Medium Sheriff Work Crew	Marco Aispuro		Total Time Costs $107.85 Total Time 5h 0m 0s **Total Costs $107.85**	Done Completed by Marco Aispuro on 07/30/2025
#12771	**Set up and break down the occ on 7 31 25**	Oroville Convention Center	High Rental	joseph velasquez Marco Aispuro Randy Schmidt		Total Time Costs $134.73 Total Time 5h 30m 0s **Total Costs $134.73**	Done Completed by joseph velasquez on 08/01/2025

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#12787	**scrub water edge on pool**	Nelson Pool Parent: Nelson Sports Complex	High Standard Operating Procedure Clean up	Eric Danner Paul Vang		Total Time Costs $58.28 Total Time 2h 40m 0s **Total Costs $58.28**	Done Completed by Eric Danner on 08/01/2025
#12410	**Dog Park Well Testing**	Dog Park Parent: Riverbend Park	High Inspection Safety	T Maintenance Team Paul Vang	08/01/2025	Total Time Costs $13.77 Total Time 44m 5s **Total Costs $13.77**	Done Completed by Paul Vang on 08/01/2025
#12788	**Water leak at Riverbend eagle point**	Riverbend Park	High Irrigation Repair	T Maintenance Team Eric Danner Hue Vang Randy Schmidt		Total Time Costs $508.42 Total Time 20h 0m 0s **Total Costs $508.42**	Done Completed by Hue Vang on 08/01/2025
#12808	**Clean and wash gazebo for rental on 8 2.25**	Riverbend Park	High Rental Clean up	Randy Schmidt		Total Time Costs $46.85 Total Time 2h 30m 0s **Total Costs $46.85**	Done Completed by Randy Schmidt on 08/02/2025
#12809	**Blow all the gazebos for weekend of 8 2 25**	Riverbend Park	Low Clean up	Randy Schmidt		Total Time Costs $18.74 Total Time 1h 0m 0s **Total Costs $18.74**	Done Completed by Randy Schmidt on 08/02/2025
#12810	**Sheriff crew**	Riverbend Park	Medium Sheriff Work Crew	Marco Aispuro		Total Time Costs $129.42 Total Time 6h 0m 0s **Total Costs $129.42**	Done Completed by Marco Aispuro on 08/02/2025

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ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#12815	**Pick up branches from mlk**	Martin Luther King Jr Park	Low Clean up	Randy Schmidt Tim Morley		Total Time Costs $71.48 Total Time 4h 0m 0s **Total Costs $71.48**	Done Completed by Tim Morley on 08/02/2025
#12813	**paint graffiti at nelson dugout**	Shawnee Field Parent: Nelson Sports Complex	High Vandalism Repair Graffitti Removal	Paul Vang		Total Time Costs $28.11 Total Time 1h 30m 0s **Total Costs $28.11**	Done Completed by Paul Vang on 08/02/2025
#12817	**Sprinkler broke at eagle point riverbend**	Riverbend Park	High Damage Vandalism Repair	Paul Vang Randy Schmidt		Total Time Costs $15.62 Total Time 50m 0s **Total Costs $15.62**	Done Completed by Paul Vang on 08/03/2025
#12828	**Graffiti removal**		High Graffitti Removal	Adam Herrera		Total Time Costs $29.75 Total Time 1h 45m 0s **Total Costs $29.75**	Done Completed by Adam Herrera on 08/03/2025
#12718	**Blow exterior of OCC**	Oroville Convention Center	High Maintenance	T Maintenance Team Randy Schmidt Adam Herrera Tim Morley	08/01/2025	Total Time Costs $96.98 Total Time 5h 30m 0s **Total Costs $96.98**	Done Completed by Randy Schmidt on 08/03/2025
#12847	**Mow Palermo Park**	Palermo Park	Medium Lawn care	T Maintenance Team Eric Danner Hue Vang Marco Aispuro		Total Time Costs $254.66 Total Time 10h 0m 0s **Total Costs $254.66**	Done Completed by Marco Aispuro on 08/05/2025
#11454	**Grease all zurc fittings on spinner at Riverbend**	Riverbend Park	Medium Safety	T Maintenance Team Dommie	11/01/2025	Total Time Costs $3.38 Total Time 10m 30s	Done Completed by Dommie on 08/06/2025

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
			Maintenance			**Total Costs** **$3.38**	
#12882	**Sheriff crew**	Riverbend Park	Sheriff Work Crew	Marco Aispuro		Total Time Costs $86.28 Total Time 4h 0m 0s **Total Costs** **$86.28**	Done Completed by Marco Aispuro on 08/06/2025
#12898	**Repair Ballard for Riverbend trail**	Feather River Trail	Medium Repair	Eric Danner		Total Time Costs $37.46 Total Time 1h 30m 0s **Total Costs** **$37.46**	Done Completed by Eric Danner on 08/07/2025
#12900	**Sheriff crew**	Riverbend Park	Medium Sheriff Work Crew	Marco Aispuro		Total Time Costs $172.56 Total Time 8h 0m 0s **Total Costs** **$172.56**	Done Completed by Marco Aispuro on 08/08/2025
#12893	**Dog park well sanitation**	Dog Park Parent: Riverbend Park	Medium Safety	T Maintenance Team Eric Danner Paul Vang		Total Time Costs $81.19 Total Time 4h 0m 0s **Total Costs** **$81.19**	Done Completed by Eric Danner on 08/08/2025
#12917	**Set up and tear down occ for rental on 8 8 25**	Oroville Convention Center	High Rental	Paul Vang Dommie Randy Schmidt		Total Time Costs $94.82 Total Time 5h 0m 0s **Total Costs** **$94.82**	Done Completed by Paul Vang on 08/08/2025
#12916	**Pressure wash dugout ready for paint**	Maintenance Shop 2019 Ford F-250	Medium Maintenance	Hue Vang Randy Schmidt		Total Time Costs $380.43 Total Time 14h 30m 0s **Total Costs** **$380.43**	Done Completed by Randy Schmidt on 08/09/2025
#12926	**Cleaning and washing gazebos for rentals on 8 9 25 at riverbend**	Riverbend Park	High Rental	Randy Schmidt Tim Morley		Total Time Costs $114.33 Total Time 6h 17m 11s **Total Costs** **$114.33**	Done Completed by Tim Morley on 08/09/2025

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ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
			Clean up				
#12929	**fixed big metal door at shop by break room.**	Maintenance Shop	High Mechanical Safety	Paul Vang		Total Time Costs $28.11 Total Time 1h 30m 0s **Total Costs $28.11**	Done Completed by Paul Vang on 08/09/2025
#12941	**scrub above the waterline at the pool**	Nelson Pool Parent: Nelson Sports Complex	Medium Clean up Pool Maintenance	Paul Vang		Total Time Costs $24.99 Total Time 1h 20m 0s **Total Costs $24.99**	Done Completed by Paul Vang on 08/10/2025
#12939	**Clean and wash gazebos at riverbend on 8 10 25 for rentals**	Riverbend Park	High Rental Clean up	Randy Schmidt		Total Time Costs $74.96 Total Time 4h 0m 0s **Total Costs $74.96**	Done Completed by Randy Schmidt on 08/10/2025
#12899	**Stump removal**	Playground Parent: Nolan Sports Complex	Medium Damage Repair Request	Marco Aispuro Dommie		Total Time Costs $326.96 Total Time 16h 0m 0s **Total Costs $326.96**	Done Completed by Dommie on 08/11/2025
#12830	**Blow exterior of OCC**	Oroville Convention Center	High Maintenance	T Maintenance Team Randy Schmidt	08/08/2025	Total Time Costs $37.48 Total Time 2h 0m 0s **Total Costs $37.48**	Done Completed by Randy Schmidt on 08/11/2025
#12953	**Mow edge and blow shop yard on 8 10 25**	Maintenance Shop	Medium	Randy Schmidt		Total Time Costs $14.06 Total Time 45m 0s	Done Completed by Randy Schmidt on 08/11/2025

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST		STATUS
			Mow Schedule Clean up			**Total Costs**	**$14.06**	
#12955	**Riverbend soccer field roundabout trees irrigation line broken**	Maintenance Shop 2019 Ford F-250	Medium Damage Vandalism Repair	Hue Vang		Total Time Costs Total Time **Total Costs**	$34.55 1h 10m 0s **$34.55**	Done Completed by Hue Vang on 08/11/2025
#12958	**Check for leaks at Nolan field**	Maintenance Shop 2019 Ford F-250	Medium Irrigation Repair	Hue Vang		Total Time Costs Total Time **Total Costs**	$29.61 1h 0m 0s **$29.61**	Done Completed by Hue Vang on 08/11/2025
#12957	**Allocation irrigation reduces water time**	Maintenance Shop 2019 Ford F-250	Medium Request	Hue Vang		Total Time Costs Total Time **Total Costs**	$118.44 4h 0m 0s **$118.44**	Done Completed by Hue Vang on 08/11/2025
#11930	**Paint floors at Palermo Pool**	Palermo Pool Parent: Palermo Park	Medium Project Painting	T Maintenance Team joseph velasquez Jesus Aispuro Marco Aispuro Dommie		Total Time Costs Total Time **Total Costs**	$641.02 26h 0m 1s **$641.02**	Done Completed by joseph velasquez on 08/12/2025
#12799	**Irrigation line leaking at riverbend soccer field**	Maintenance Shop 2019 Ford F-250	Medium Irrigation Repair	Hue Vang		Total Time Costs Total Time **Total Costs**	$88.83 3h 0m 0s **$88.83**	Done Completed by Hue Vang on 08/12/2025
#12971	**Filling low spot at Nolan**	Maintenance Shop 2019 Ford F-250	Medium Irrigation Repair	Hue Vang		Total Time Costs Total Time **Total Costs**	$29.61 1h 0m 0s **$29.61**	Done Completed by Hue Vang on 08/13/2025

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#13019	**scrub top pool**	Nelson Pool Parent: Nelson Sports Complex	Medium Standard Operating Procedure Clean up	Paul Vang		Total Time Costs $21.86 Total Time 1h 10m 0s **Total Costs $21.86**	Done Completed by Paul Vang on 08/16/2025
#13020	**recut Mitchell field to requirement meets**	Mitchell Field Parent: Nolan Sports Complex	High Mow Schedule Lawn care Clean up	Paul Vang		Total Time Costs $56.22 Total Time 3h 0m 0s **Total Costs $56.22**	Done Completed by Paul Vang on 08/16/2025
#12952	**Blow exterior of OCC**	Oroville Convention Center	High Maintenance	T Maintenance Team Randy Schmidt Adam Herrera	08/15/2025	Total Time Costs $53.61 Total Time 3h 0m 0s **Total Costs $53.61**	Done Completed by Adam Herrera on 08/17/2025
#13032	**pickup broken branches**	Bedrock Tennis Court	High Clean up Tree removal	Paul Vang		Total Time Costs $31.23 Total Time 1h 40m 0s **Total Costs $31.23**	Done Completed by Paul Vang on 08/17/2025
#13048	**Fix broken sprinkler at tennis court**	Bedrock Tennis Court	Medium Irrigation Repair	Hue Vang		Total Time Costs $29.61 Total Time 1h 0m 0s **Total Costs $29.61**	Done Completed by Hue Vang on 08/18/2025
#13047	**Re-pressure wash dugout for paint**	Maintenance Shop 2019 Ford F-250	Medium	Hue Vang		Total Time Costs $207.27 Total Time 7h 0m 0s	Done Completed by Hue Vang on 08/18/2025

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST		STATUS
			Request			**Total Costs**	**$207.27**	
#13044	**Nolan concrete walkway**	Nolan Sports Complex	High Damage Preventive Safety Repair Maintenance Request	joseph velasquez Eric Danner Hue Vang Jesus Aispuro Marco Aispuro Dommie Randy Schmidt		Total Time Costs Total Time **Total Costs**	$5,242.10 228h 0m 0s **$5,242.10**	Done Completed by joseph velasquez on 08/20/2025

STAFF REPORT

DATE: 8/21/2025
TO: Board of Directors
FROM: Brian Wilson, General Manager
RE: Health Benefit Opt-Out Reimbursement Policy and HSA Consideration

SUMMARY

At the Board's direction, staff reviewed whether employees who opt out of District-sponsored benefits could participate in a Health Savings Account (HSA). Based on IRS requirements and the District's proposed opt-out policy, employees may receive a taxable reimbursement if they waive District coverage and provide proof of alternate group coverage. However, HSA eligibility is tied to enrollment in a qualified High Deductible Health Plan (HDHP).

The District does not currently offer an HDHP. If the Board wishes to provide an HSA-compatible benefit option, the District would be required to switch or add an HDHP during the next open enrollment period, effective **January 1, 2026**.

BACKGROUND

- Staff previously presented a draft **Opt-Out Reimbursement Policy** providing one-third (1/3) of the District's monthly benefit contribution to full-time employees who waive District medical, dental, and vision benefits due to alternate group coverage.
- The Board requested clarification regarding whether an employee who opts out could instead elect participation in an HSA.
- An HSA is only available to employees enrolled in an **IRS-qualified HDHP**. Neither opting out of District coverage nor receiving a cash-in-lieu reimbursement establishes HSA eligibility.

ANALYSIS

1. **Opt-Out Reimbursement**
   - Permitted for employees with proof of alternate group coverage.
   - Reimbursement is taxable income.
   - Does not affect HSA eligibility.
2. **HSA Eligibility**
   - Only available to employees enrolled in a District- or spouse-provided HDHP.
   - Employee must have no disqualifying coverage (e.g., PPO, HMO, Medicare, general-purpose FSA).
   - Employees who waive District coverage could only participate in an HSA if their alternate coverage is an HSA-qualified HDHP.
3. **District Options**
   - **Short-term (effective immediately):** Proceed with adoption of the reimbursement-only policy.
   - **Long-term (effective 1/1/26):** If the Board desires to offer an HSA option, the District must add or switch to an **HSA-compatible HDHP** during open enrollment for plan year 2026.
   - The District could then decide whether to contribute to employee HSAs as an alternative or in addition to premium contributions.

FISCAL IMPACT

- Opt-out reimbursements may reduce District costs compared to full premium contributions.
- Offering an HDHP with HSA contributions beginning in 2026 could shift premium structures and District contributions. The fiscal impact would depend on the selected HDHP carrier, plan design, and Board decision regarding District-funded HSA contributions.

RECOMMENDATION

Staff recommends the Board:

1. Adopt the **Health Benefit Opt-Out Reimbursement Policy** as previously presented, effective immediately.
2. Direct staff to evaluate the addition of an **HDHP plan option** for the 2026 plan year (open enrollment effective January 1, 2026), including analysis of premiums, District contribution levels, and potential District-funded HSA contributions.