



**FEATHER RIVER RECREATION & PARK DISTRICT**  
Regular Board Meeting  
December 16, 2025

**OROVILLE CONVENTION CENTER**  
1200 Myers Street  
Oroville, CA 95965

**AGENDA**

**Open Session at 5:30pm**

*Written comments must be sent to [Samanthr@frrpd.com](mailto:Samanthr@frrpd.com) 1-hour prior to the meeting to be presented to the Board. If you need a special accommodation to participate in this meeting, please contact (530) 533-2011.*

**CALL MEETING TO ORDER 5:30p**

**ROLL CALL**

Chairperson Greg Passmore	-present
Vice-Chairperson Shannon DeLong	-present
Director Devin Thomas	-absent
Director Michelle Huffman	-present
Director Scott "Kent" Fowler	-present

**PLEDGE OF ALLEGIANCE**

**MISSION STATEMENT**

**OUR MISSION:** *We will provide and maintain quality parks, recreation experiences, and related facilities and programs for all residents of the District in a fiscally sustainable manner that compliments the natural resources and cultural heritage of our community.*

**CLOSED SESSION**

*The Board Chair announced that the Board would move into Closed Session at 5:32p to discuss the following issues pursuant to Government Code Section 54950 et seq. (the Ralph M. Brown Act)*

**1. Public Employee performance Evaluation- Title: General Manager (Gov. Code § 54957)**

*Present: FRRPD Board of Directors and District Counsel only. All staff and members of the public were excused from the meeting.*

**RECONVENE TO OPEN SESSION**

*The Board reconvened to Open Session at 5:46p*

**REPORT OUT OF CLOSED SESSION**

*District Counsel reported that the Board of Directors had reviewed the findings of the investigation into the complaint against the General Manager, and that the matter is considered to be closed.*

**PUBLIC COMMENT**

The Board will invite anyone in the audience wishing to address the Board, on a matter not listed on the agenda, to state your name for the record and make your presentation. You are limited to three (3) minutes. *The Board cannot take any action except for a brief response by the Board or staff to a statement or question relating to a non-agenda item.*

## CONSENT AGENDA

*Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed shall be considered immediately following the adoption of the Consent Agenda.*

1. November 25, 2025 Regular Board Meeting Minutes (Appendix A)
2. November 2025 Financials (Appendix B)

Motion: *Fowler*

Second: *Huffman*

Vote: *4-0-1 absent*

## REGULAR AGENDA

1. **Acceptance of Land Dedication-Orchardcrest Subdivision (Lots A & C), Including TWSD Easements and Annexation Requirement** (Appendix C)

The Board may discuss and consider acceptance of parkland dedication for Lots A and C within the Orchardcrest Subdivision and acknowledge required CFD annexation and TWSD easements.

Motion: *Director Fowler motioned to*

1. *Accept Lots A and C for park and open-space purposes; with the following*

- *Acknowledgement of TWSD easements affecting the parcels;*
- *Acknowledgement of County confirmation that it cannot accept the dedications on FRRPD's behalf;*
- *Verified lien-free title documentation before executing the Certificate of Acceptance;*
- *Required compliance with Condition 14 of the SIA requiring CFD annexation;*

2. *Authorize the General Manager to execute Certificate of Acceptance and record all necessary documents upon receiving clear-title confirmation and completing CFDannexation.*

Second: *DeLong*

Vote: *4-0-1 absent*

2. **Review and Possible Revision of Facility Rental Fee Waiver/Reduction Guidelines** (Appendix D)

The Board will review the Facility Rental Fee Waiver and Reduction Request Guidelines approved in July 2025 and consider possible revisions

Action may be taken to revise and adopt updated guidelines.

*No Action was taken. Direction was given to staff.*

## DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS (Appendix E)

*Brian Wilson, General Manager reported that the Executive Administrator position has been filled.*

*Joe Velasquez provided a verbal report summarizing recent and upcoming maintenance projects.*

*Jenna Walker provided a verbal report summarizing recent and upcoming Recreation programs.*

## UNFINISHED BUSINESS - None

**BOARD ITEMS FOR UPCOMING AGENDA(S)**

*STANDING BOARD COMMITTEES*

*The following standing committees shall be appointed by the Board of Directors' Chairperson in January of each year:*

*Personnel, Policies and Procedures*

*Finance*

*Park & Recreation (Facilities)*

**ADJOURNMENT – 6:18p**