



# **Adopt-a-Park!**

## **Community Beautification Program**

**Feather River Recreation and Park District**

1875 Feather River Blvd.

Oroville, CA 95965

530.533.2011

[Frrpd.com/volunteer](http://Frrpd.com/volunteer)



## Adopt-a-Park Community Beautification Program

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In an effort to enhance the quality of our parks, the Feather River Recreation and Park District encourages the community to assist with the maintenance and beautification of our parks by facilitating the enhancement of park/playground amenities and providing general upkeep and repair of equipment, recreation facilities, and trails through an "Adopt-a-Park" program.

The Adopt-A-Park Program allows individuals or groups to assume the responsibility for one or more eligible activities at their adopted park. The benefits of this program include:

- Enhancement of the environment
- Beautification of parks, trails, and green spaces
- Greater public education and awareness of parks, recreation, and community services
- Community and/or corporate support of park-related capital improvements

### Who can Adopt-a-Park?

Individuals, businesses based or operating within District boundaries, non-profit groups, schools, government entities, or faith-based groups, are eligible to participate in the Adopt-A-Park program. The organization must be free from discrimination based on race, color, creed, nationality, sex, marital status, disability, religion, or political affiliation. Organizations that create a conflict of interest for the District will not be eligible to participate in the Adopt-a-Park program.

### Potential Adopt-a-Park Activities

Activities which enhance the quality of the District's parks and trails may be eligible to be included in the Adopt-A-Park program. Some examples include:

- Reporting of suspicious or illegal activity at park site
- Acting as "ambassadors" of specific recreation programs
- Purchasing items, supplies, or landscaping and landscape maintenance (e.g., benches, tree planting, etc.)
- Facility and equipment upkeep and maintenance
- Other improvements as suggested and approved by District staff.



## **Types of Potential Projects**

The program is divided into three broad participation Tiers:

### **Tier 1 (Custodial)**

- Trash Pickup
- Graffiti/Gum Removal
- Minor maintenance

### **Tier 2 (Beautification)**

- Painting
- Landscape Planting
- Amenity Donations (e.g., benches, trash cans, bike racks, doggy bag receptacles, etc.)

### **Tier 3 (Sports Parks/Special Use Parks Only)**

- Donations – Windscreens, clay bricks/brick dust, bases, nets, dog agility courses, etc.
- Capital Improvements

## **Program Requirements**

The Feather River Recreation and Park District will work with the adopting group ("Adopter") to determine the specific park to be adopted and eligible activities or donations. The focus of the program is park maintenance, beautification, and improvement. All projects must be pre-approved by the Parks Department prior to any work being undertaken. This approval process includes donations of items, supplies, and labor. If the approved project includes planting, all plant species must be approved by the Parks Department.

The Adopter will sign an indemnify and hold harmless agreement, which is part of the Application to Adopt-A-Park.

The term of the Park Adoption will be January-December of each year, unless otherwise agreed. Adopter must request a renewal extension by December 1<sup>st</sup> of each year for the following year.

If in the sole judgment of the Department, it is found that the Adopter is not meeting the terms and conditions of the agreement, the Department may terminate the agreement and remove Park Adoption signs.

## **Basic Requirements for Adopting Group**

- Adopter leaders must be at least 18 years of age and will be required to attend a brief training session sponsored by the District prior to performing work in the adopted areas as well as be present at the onsite meeting at the start of the adoption period.
- Cleanup/maintenance will be done by members of the adopting organization.
- Cleanup/maintenance will be scheduled and performed at the mutual agreement of the Parks Department and the individuals or organization, for a designated period of time (dates to be set by a Parks representative). All work shall be performed during daylight hours. Cleanup may be performed more often if it is determined that the park or facility needs additional improvements.
- Adopted parks will be assigned on a first-come, first served basis.
- Adoption by one organization does not preclude adoption of another area of the same park or donation to the same park from another organization.
- Adopters must comply with all safety requirements.





## The District Agrees To

- Provide training that includes maintenance methods, techniques, and safety issues.
- Support the efforts of the Adopter to keep the park clean and well maintained.
- Assist the Adopter with planting of trees and shrubs and provide technical help when requested.
- Work together with the adopting organization for the betterment of the park.
- Publicly acknowledge the Adopter on the District's website, social media, signs, etc.

## Adopter Responsibilities

The Adopter will be responsible for:

- Submitting a complete Adopt-a-Park application for approval.
- Obtaining the required supplies and materials from, as approved by the District or through the Parks Department, during regular business hours (8:00 a.m.-5:00 p.m.), Monday-Friday.
- Keeping track of the number of volunteer hours performed and submitting this information to the District on a monthly basis.
- Insuring youth participants are furnished with adequate adult supervision.
- Placing filled trash bags near existing trash containers for pick up and disposal by the District.
- Returning unused materials and supplies furnished by the District within one (1) week following clean up, unless other arrangements have been made; and
- **Notifying the Parks Department at 530.533.2011 of items, equipment, or grounds in need of attention or repair, especially when a safety concern exists**

## District Responsibilities

The District will be responsible for:

- Erecting a sign with the Adopter's name or acronym displayed
- Providing report forms and envelopes
- Meeting with the Adopter (or its representatives) at the adopted park site at the start of the sponsoring period to discuss cleanup and maintenance priorities and to provide general guidance.
- Supplying certain materials and equipment when necessary (e.g., trash bags, paint supplies, flowers, mulch, etc.) NOTE: Adopters are encouraged to provide their own tools when possible
- Removing filled trash bags from the premises and removing large, heavy, or hazardous items when found in a park.
- Following up on necessary repairs as reported by the Adopter.

## Safety Rules

We value your safety. Adult group leaders will be required to attend a training session sponsored by the District and will then be responsible for conducting a safety briefing for all participants prior to a cleanup. Participants and/or parents bear individual responsibility for personal safety and appropriate behavior in the park. Each participant must complete the Volunteer Waiver of Liability Form.

Adopting organizations will work without direct supervision by the District. One adult supervisor (aged 18 or older) must be present for every five minors over the age of seven years and one adult supervisor must be present for every two children under the age of seven years.



Adoptable areas will be selected for safety and appropriateness for the participants. We urge you to remember:

- The program depends upon the common sense and responsibility of individual participants.
- For the protection of our participants, the use of power tools such as mowers, tractors or chain saws must be communicated prior to the cleanup date and is subject to an approval process.

### **Safety Requirements**

- Wear comfortable clothes and closed-toed shoes.
- Wear gloves
- Secure all bagged trash (placing filled trash bags in/near existing trash containers for pick up and disposal by the District)
- Be aware of traffic and always remain alert to your surroundings.
- Do not pick up broken glass without adult supervision.
- Do not touch anything that may be toxic/hazardous i.e., oil, paint, gasoline, etc.
- Report all suspected toxic/hazardous materials to the Parks Department.

### **Suggested Tools**

- Garbage bags
- Trash “grabbers”
- Shovels
- Rakes
- Brooms
- Water for drinking (especially groups with young children)

### **Procedure for Adopting a Park**

A representative of an interested group or an individual should contact the Feather River Recreation and Park District at (530)533-2011 and request an Adopt-a-Park application or apply online at [www.frrpd.com/volunteer](http://www.frrpd.com/volunteer). The Adopter must complete the Adopt-a-Park application and return it to the District. When possible, the Adopter should identify two alternate parks in case their first choice is not available. Once the application has been approved, a District representative will contact the applicant to finalize the adoption.

### **Completion of Park Adoption**

After the Adopter has performed the necessary activities, the District will, at the end of the adoption term, present the Adopter with a certificate of recognition for the work completed, if one is desired.

### **Eligible Facilities**

A listing of eligible facilities and locations can be found on the following page. In addition to the list of facilities. Other green spaces not listed may also be available, pending approval from the District.





## Feather River Recreation and Park District Parks and Facilities

### **District Office & Activity Center**

**1875 Feather River Boulevard, Oroville, CA**

Recreation center offers various programs and childcare.

### **Bedrock Skate & Bike Park**

**1276 Feather River Boulevard, Oroville, CA**

Featuring banks, quarter pipes, one half-pipe, pyramids, and a concrete pool with an island.

### **Bedrock Tennis Courts**

**1150 5<sup>th</sup> Avenue, Oroville, CA**

8 tennis courts with lighting including 2 pickleball courts and 6 pop tennis courts.

### **Berry Creek Park**

**300 Ruckerfeller Road, Berry Creek, CA**

This small neighborhood park offers picnic tables and open spaces.

### **Feather River Trail**

**Riverbend to Veteran's Memorial Park, Oroville, CA**

3-mile-long, paved, class I bike path connects Riverbend Park to the Veteran's Memorial Building and runs adjacent to Bedrock Park.

### **Forbestown Hall & Community Park**

**19100 New York Flat Road, Forbestown, CA**

Featuring picnic areas, playground, multipurpose slab with basketball hoops and barbecue grill.

### **Martin Luther King Jr. Park**

**2921 B Street, Oroville, CA**

Featuring a multi-purpose field with lighting, playground, amphitheater, basketball courts, and a picnic area with barbecues

### **Nelson Pool**

**2290 6<sup>th</sup> Street, Oroville, CA**

Large pool and wading pool

### **Nelson Sports Complex**

**2290 6<sup>th</sup> Street, Oroville, CA**

Featuring baseball, softball, and t-ball fields, playground, and a large picnic area with barbecues.

Softball Fields: RD Davis, Shawnee, Zollner

T-Ball Field: Damon

50/70 Field: Baldry

Practice Field: Vorhees

### **Gary Nolan Baseball Complex**

**915 Pomona Avenue, Oroville, CA**

Featuring baseball, softball, and t-ball fields, playground, and a large picnic area with barbecues.

Baseball Field: Mitchell

T-Ball Fields: 2

Softball Fields: 2

### **Palermo Park**

**2350 Ludlum Street, Palermo, CA**

Featuring a practice softball field, playground, basketball courts, horseshoe pits, gazebo, and a large covered picnic area with barbecues.

### **Palermo Pool**

**2350 Ludlum Street, Palermo, CA**

Large pool and wading pool

### **Playtown USA**

**915 Pomona Avenue, Oroville, CA**

Featuring multiple play structures, swing sets, and a large picnic area with barbecues.

### **Riverbend Park**

**60 Montgomery Street, Oroville, CA**

Featuring covered pavilions, multiple play areas, multi-use fields, sand beach along the river with picnic areas and barbecues, amphitheater with seating, paved trails, 2 Disc Golf courses, boat dock, and fishing ponds.

Pavilions: Eagle Point, Salmon, Little Bear, Bear Rock



### Adopt-A-Park Application

Please complete and return to the Feather River Recreation and Park District  
1875 Feather River Blvd. - Oroville, CA 95965

#### Contact Information

Organization Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Contact Person's Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Alternate Phone Number: \_\_\_\_\_

Mailing Address \_\_\_\_\_

Email Address: \_\_\_\_\_

#### Park/Facility Preference

Preferred Adoption Location: \_\_\_\_\_

Second Choice Location: \_\_\_\_\_

Third Choice Location: \_\_\_\_\_

#### Adoption Method

Please specify which level of adoption you would prefer by checking the box(es) below:

Custodial

Beautification

Donation

**Required:** Litter removal at least twice a month, including raking through sand areas, if any, to find and remove hidden litter.

Project Description: \_\_\_\_\_

Work Schedule: \_\_\_\_\_ Total Weekly Hours: \_\_\_\_\_

Type of Donation: \_\_\_\_\_

#### Term of Agreement

I certify that I understand the Adopt-A-Park guidelines and that I possess the authority to execute this agreement on behalf of the organization. I understand this is an application for the Adopt-A-Park Program and the Feather River Recreation and Park District will contact me to finalize the agreement.

Print Name \_\_\_\_\_ Title \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

#### Official Use Only

Date Received: \_\_\_\_\_ Approved/Denied (Circle) Assigned Facility: \_\_\_\_\_

Adoption Term: \_\_\_\_\_ Training Date: \_\_\_\_\_ Start Date: \_\_\_\_\_ Sign Installed: \_\_\_\_\_

Reason for Denial: \_\_\_\_\_

The Adopter agrees that if approval is given to adopt the above-named park, the following stipulations shall govern:

1. This application shall have been approved and signed prior to Adopter beginning any operations as requested herein.
2. Adopter agrees to indemnify and hold harmless the Feather River Recreation and Park District, its officers, agents and employees from all liability, judgment costs, expenses and claims growing out of damages, or alleged damages of any nature whatsoever to any person or property arising from the performance or non-performance of the Adopter's Adopt-A-Park Agreement, Donations, Adoption activities or work.
3. For special projects (e.g., plantings, repair projects, installation of new equipment), the Adopter agrees to contact the District (530) 533-2011 at least two weeks in advance to coordinate the project.
4. The Adopter shall carry on the work as required and authorized by the agreement with serious regard to the safety of the traveling public, adjacent property owners and volunteers or employees of the Adopter. The Adopter agrees to instruct their volunteers in safety precautions.
5. The Adopter acknowledges that all personnel involved in the project are initiators and volunteers directed by the Adopter and that the Adopter accepts full responsibility for any injuries or damages sustained by or caused by such personnel. The Adopter acknowledges that they or their volunteers are in no way considered to be employees of the Feather River Recreation and Park District.

In consideration of the above, the Adopter and the District further agree to the following terms and conditions of this agreement:

#### **Adopter's Additional Responsibilities**

- To perform the work specified in a safe and satisfactory manner.
- To keep track of the number of volunteer hours performed and submit this information to the District on a monthly basis.
- To provide adult supervision at the work site when volunteers include youth.
- To obtain required supplies and materials as may be needed from the Parks Department during regular business hours (7:00 am – 3:00 pm, Monday – Friday).
- To place filled trash bags used during collection of litter adjacent to existing park trash containers for pick-up and disposal by the District.
- To return all unused materials and supplies furnished by the Parks Department within one (1) week unless other arrangements have been made.
- **To notify the District at (530) 533-2011 of items or grounds in need of attention or repair, especially when a safety concern exists.**

#### **District's Responsibilities**

- To erect a sign with the Adopter's name or acronym displayed.
- To remove filled trash bags used for litter pick-up by Adopter, and to remove large, heavy, or hazardous items when found in the park.
- To provide report forms and envelopes to the Adopter.
- To supply certain materials and equipment when necessary (e.g., trash bags, paint supplies, plants, mulch, etc. – Note: Adopters are encouraged to provide their own tools when possible).
- To follow-up on necessary repairs as reported by the Adopter.
- Highlighting projects on District website and social media platforms.