

**FEATHER RIVER RECREATION AND PARK DISTRICT
1200 MYERS STREET, OROVILLE, CA 95965 (530) 533-2011**

**DISTRICT BOARD MEETING
Regular Board Meeting**

November 12, 2008
3:30 PM

MINUTES

The public portion of the meeting is recorded.

1. CALL MEETING TO ORDER

The meeting was called to order at 3:30 p.m.

2. ROLL CALL

Director Allen, Director Gill, Vice Chairman Hill, and Chairman Gurr were present.

Director Thompson was absent.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

Anyone wishing to speak on items on this agenda may do so at the time the item is called and the chairman opens discussion to the public. When you wish to speak, you must wait to be recognized by the chairman and, prior to addressing the issue, give your name and address for the record. **You may be limited to five (5) minutes.**

At this time, Chairman Gurr addressed Item #12 on the agenda, *Items From the Floor*, to allow members of the audience to speak on non-agenda items.

5. CONSENT AGENDA

A. APPROVAL OF THE MINUTES OF THE OCTOBER 08, 2008 REGULAR MEETING OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS.

B. APPROVAL OF THE MINUTES OF THE OCTOBER 13, 2008 SPECIAL MEETING OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS.

C. APPROVAL OF THE MINUTES OF THE OCTOBER 20, 2008 SPECIAL MEETING OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS.

- D. APPROVAL OF THE MINUTES OF THE NOVEMBER 3, 2008 SPECIAL MEETING OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS.
- E. APPROVAL OF THE MINUTES OF THE NOVEMBER 4, 2008 SPECIAL MEETING OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS.
- F. RESOLUTION 1023-08; A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE APPLICATION FOR GRANT FUNDS FOR THE CALIFORNIA RIVER PARKWAYS GRANT PROGRAM UNDER THE SAFE DRINKING WATER, WATER QUALITY AND SUPPLY, FLOOD CONTROL, RIVER AND COASTAL PROTECTION BOND ACT OF 2006 (Proposition 84).
- G. RESOLUTION 1024-08; A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT RECOGNIZING OF THE GENEROUS DONATION FROM CARL BASINGER WITH MEADOW CREEK NURSERY.
- H. RESOLUTION 1025-08; A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF \$10,320.00 FROM THE IMPACT FEE FUNDS 2620 TO THE GENERAL FUND 2600.
- I. RESOLUTION 1026-08; A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING CHANGES TO THE *BOARD OF DIRECTORS POLICIES & PROCEDURES HANDBOOK*.
- J. APPROVAL OF DISTRICT RATES FOR ADVERTISING AT THE MUNICIPAL AUDITORIUM, BEDROCK SKATE & BIKE PARK AND HIGHWAY 70 BILLBOARD AND MARQUEE.
- K. RESOLUTION 1027-08; A RESOLUTION TO TRANSFER LOAN PROCEEDS FROM THE BANK OF THE WEST L.O.C. TO THE GENERAL FUND 2600.

Board Action Requested:

Approve Consent Agenda

Director Gill made a motion to approve the Consent Agenda; it was seconded by Director Allen, and passed with the following vote:

Ayes: Allen, Gill, Hill, Gurr

Noes:

Abstain:

Absent: Thompson

6. ITEMS PULLED FROM CONSENT AGENDA

There were no items pulled from the Consent Agenda.

7. REGULAR AGENDA

A. BRIEF UPDATE BY SHAWN ROHRBACKER OF LAND IMAGE REGARDING PHASE II OF PHASE I AT RIVERBEND PARK

Shawn Rohrbacker reported that most of the tree installation has been completed. The *Make a Difference* volunteer day was a great success. He reported that there is still approximately \$25,000 left in the re-vegetation. He informed the Board that half of the remaining balance of the Site Furniture fund has been spent. He said the site furniture has been ordered.

Mr. Rohrbacker reported that approximately \$13,000 has been spent on the pre-cast concrete site furniture. Approximately \$12,000 remains under Site Furniture that will be used to purchase a bike rack, wooden picnic tables for the covered pavilions, and three interpretive panels.

B. FINANCE MANAGER'S REPORT

Board Action Requested: Approve Finance Manager's Report

Director Allen made a motion to approve the Finance Manager's Report; it was seconded by Director Gill, and passed with the following vote:

Ayes: Allen, Gill, Hill, Gurr
Noes:
Abstain:
Absent: Thompson

C. RATIFICATION OF WARRANTS – ACCOUNTS PAYABLE AND PAYROLL

Board Action Requested: Approve Ratification of Warrants

Director Allen made a motion to approve the Ratification of Warrants; it was seconded by Director Gill, and passed with the following vote:

Ayes: Allen, Gill, Hill, Gurr
Noes:
Abstain:
Absent: Thompson

D. FUND BALANCES AS OF OCTOBER 31, 2008

Board Action Requested: Approve Fund Balances as of October 31, 2008

Director Allen made a motion to approve the Fund Balances as of October 31, 2008; it was seconded by Vice Chairman Hill, and passed with the following vote:

Ayes: Allen, Gill, Hill, Gurr
Noes:
Abstain:
Absent: Thompson

E. TREE PLANTING PROJECT

Board Action Requested: Discuss and approve tree planting project

Vice Chairman Hill explained that Meadow Creek Nursery recently donated more than 1,271 plants and trees to the District. She put together a proposal to have a plant and tree sale to help bring money into the District.

Part of Vice Chairman Hill's proposal included setting aside 21 trees. Three trees would be planted at seven different District parks. She suggested donating these trees to newlyweds, or anyone that would like to have a memorial tree. After the initial 21 trees are donated, additional trees could be sold as gifts or memorials for \$25 apiece.

Director Allen suggested that all income generated from the plant and tree sale should be put into a District tree fund.

Director Gill stated that a contract should be signed by anyone purchasing a memorial tree. He also cautioned that the District should not guarantee the trees. Director Gill stated he can provide a sample contract used by the Nature Center.

It was decided that 24 trees should be set aside, to include three trees to be planted along the bike path.

A resolution to establish the tree planting project and tree fund will be brought back to the next Board meeting.

8. COMMITTEE, DIRECTOR'S AND MANAGER'S REPORTS

- A. Finance/Capital Development** – Vice Chairman Hill reported that she and Chairman Gurr have been meeting on a regular bases.
- B. Personnel Committee** – Director Allen reported that the Committee met and took their request to the attorney.
- C. Parks and Recreation Committee** – Director Gill reported that he and Director Thompson have been reviewing contracts.
- D. Supplemental Benefit Committee** – Director Gill stated that Director Thompson attended an introductory meeting with the consultant who will be doing the SBF Strategic Plan.
- E. Benefit Assessment Committee** – Fred Knaus reported the Committee met on October 15 for a workshop with Greg Melton of Land Image regarding the District's Master Plan.
- F. Director's Reports**
 - a. Director Allen had nothing further to report.

- b. Director Gill reported that the Wildflower & Nature Festival will be held the first weekend in April. He met with Greg Melton and Bob Sharkey for initial discussions regarding re-vegetating the entire levee.
- c. Director Thompson was absent.
- d. Vice Chairman Hill attended the *Make a Difference Day* tree planting event at Riverbend. She has been working on the tree planting proposal and continuing to work on the dog park. She has also been attending Finance Committee meetings.
- e. Chairman Gurr had nothing further to report.

G. General Manager's Report – Bob Sharkey gave an update on the Riverbend soccer fields. He reported that there is a new law in place that requires that the Army Corps of Engineers has to be consulted by the Water Reclamation Board before the Water Rec. Board can issue a permit for the grading. The more involved grading that needs to be performed must now be approved by the Army Corps of Engineers.

He also reported that he finally got in touch with Jim Peddy regarding a state inspector to oversee the project, and Ray Dalton may be available to assist with oversight on the project, along with Land Image and a city inspector.

Mr. Sharkey stated that the final piece that the District is waiting for is the funding from Bank of the West. The Bank's attorneys are still reviewing the SBF contract.

9. AD HOC COMMITTEES

- A. **Master Plan Committee** – the Board will hold a special meeting with Land Image for a Master Plan workshop tomorrow, November 13, to review the draft Master Plan.
- B. **Impact Fees Committee** – nothing to report.

10. STAFF REPORTS

- a. Shawn Brandt
- b. Deanna Simmons
- c. Sheryl Manies

11. CORRESPONDENCE & MISCELLANEOUS

- 1. Letter from Feather River Lapidary & Mineral Club
- 2. E-mail correspondence from Pat Dyas, WCB, regarding the land swap.
- 3. Letter from CARPD regarding the Legislative Outreach Advocacy Program.

12. ITEMS FROM THE FLOOR

This agenda items was addressed at the beginning of the Board meeting.

Persons wishing to speak on items not on the agenda may request to do so at this time or when the Chairman opens the meeting for items from the floor. State law prohibits the Board from taking action on any item presented, if it is not listed

on the agenda, except under special circumstances as defined in the Government Code. **You may be limited to five (5) minutes.**

Roger Soudan addressed the board on behalf of the Oroville High School Athletic Boosters Club regarding a resolution that was previously passed by the Board to allow the Boosters to build a two-lane batting cage at the Nolan Complex. Since that time, the Boosters Club has asked for the project to be taken in a different direction. As a result, Mr. Soudan respectfully asked that the previous resolution adopted by the Board be rescinded. He explained that the Boosters is still interested in constructing a bullpen. He apologized on behalf of the Boosters Club for overstepping any boundaries. General Manager Bob Sharkey explained that any decisions should involve the Board members that serve on the Parks and Recreation Committee, Vene Thompson and Loren Gill. Mr. Sharkey explained that volunteer forms need to be filled out before volunteers do any kind of work at District facilities.

13. BOARD ITEMS FOR NEXT AGENDA

1. Resolution to rescind previous resolution authorizing Oroville High Athletic Boosters Club to build batting cages at the Nolan Complex.
2. Resolution establishing donations of memorial trees at District facilities.
3. Approval of contracts

14. EMERGENCY SITUATIONS

Pursuant to Government Code 54954.2 and 54956.5 the Board may take action on items not listed on the agenda when emergency situations exist as defined by these codes.

15. CLOSED SESSION

The Board went into closed session at 4:49 p.m. and reconvened at 5:37 p.m.

A. Pursuant to Government Code 54957 – Personnel issues.

No action was taken; direction was given to staff.

B. Pursuant to Government Code 54956.9(c), the Board of Directors will hold a closed session discussion with the District's attorney relating to the following existing litigation:

- Feather River Recreation and Park District v. City of Oroville et al., Butte County Superior Court case numbers 142796; 143631; 143875.

No action was taken; direction was given to staff.

16. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 5:38 p.m.

The next regular Board meeting is scheduled for December 10, 2008. Regular Board meetings occur on the second Wednesday of every month at 3:30 PM, at the Feather River Recreation and Park District, 1200 Myers Street, Oroville, CA unless otherwise posted.

Jan Hill, Chairperson

Attest:

Bob Sharkey, Secretary