

**FEATHER RIVER RECREATION AND PARK DISTRICT
1200 MYERS STREET, OROVILLE, CA 95965 (530) 533-2011**

**DISTRICT BOARD MEETING
Regular Board Meeting**

August 13, 2008

MINUTES

3:30 PM

The public portion of the meeting is recorded.

1. CALL MEETING TO ORDER

The meeting was called to order at 3:34 PM.

2. ROLL CALL

Board members Allen, Gill, Thompson, Vice Chairman Hill, and Chairman Gurr were all present.

3. PLEDGE OF ALLEGIANCE

4. CONSENT AGENDA

A. APPROVAL OF THE MINUTES OF THE JULY 09, 2008 REGULAR BOARD MEETING OF THE FEATHER RIVER RECREATION AND PARK DISTRICT'S BOARD OF DIRECTORS.

B. APPROVAL OF THE MINUTES OF THE AUGUST 01, 2008 SPECIAL BOARD MEETING OF THE FEATHER RIVER RECREATION AND PARK DISTRICT'S BOARD OF DIRECTORS.

C. FINANCE MANAGER'S REPORT

D. RATIFICATION OF WARRANTS – ACCOUNTS PAYABLE AND PAYROLL

E. FUND BALANCES AS OF AUGUST 08, 2008

Board Action Requested:

Approve Consent Agenda

Vice Chairman Hill requested that Item B be pulled from the Consent Agenda. Director Thompson made a motion to approve the Consent Agenda with Item B pulled; it was seconded by Director Allen and passed with the following vote:

Ayes: Allen, Thompson, Hill

Noes:

Abstain: Gill, Gurr

Absent:

5. ITEMS PULLED FROM CONSENT CALENDAR

B. APPROVAL OF THE MINUTES OF THE AUGUST 01, 2008 SPECIAL BOARD MEETING OF THE FEATHER RIVER RECREATION AND PARK DISTRICT'S BOARD OF DIRECTORS.

Vice Chairman Hill pulled the minutes of the August 01, 2008 special Board meeting because she was not present at the meeting and as such could not vote.

Director Thompson made a motion to approve the minutes of the August 01, 2008 special Board meeting; it was seconded by Director Allen, and passed with the following vote:

Ayes: Allen, Gill, Thompson, Gurr

Noes:

Abstain: Hill

Absent:

6. PUBLIC COMMENT

Anyone wishing to speak on items on this agenda may do so at the time the item is called and the chairman opens discussion to the public. When you wish to speak, you must wait to be recognized by the chairman and, prior to addressing the issue, give your name and address for the record. **You may be limited to five (5) minutes.**

Jim Shelby addressed the Board to discuss an article he is writing that he will submit for publication to various magazines. The emphasis he is putting on the essay is “the people behind the scenes.” Mr. Shelby said he has already interviewed several Board members, and asked to set up interviews with the other Board members.

7. REGULAR AGENDA

A. REPORT FROM GREG MELTON OF LAND IMAGE REGARDING THE DISTRICT’S MASTER PLAN UPDATE.

Greg Melton reported that all the public workshops have been finished. Survey people to Bangor and Feather Falls at the Concerts in the Park. Input from the various community workshops has been compiled. He provided a draft of the *Table of Contents* for the updated Master Plan.

Mr. Melton recommended studying the District in four regions or areas of service. Each study area would be constitute a separate chapter in the updated Master Plan to address the elements unique to that region.

Director Thompson commented that the District’s current boundaries should be adjusted to include the area along Highway 99 south to the bottom of the Afterbay and then east towards the Feather River.

Director Gill had a correction for the North Planning Area. He stated that Brush Creek is a neighborhood of Berry Creek, and not an incorporated community.

Chairman Gurr asked if there was a way to determine, through the tax allocation, each community’s level of contribution to the District. Mr. Melton said he will get population information for the various communities from LAFCo.

Mr. Melton suggested holding a workshop with the entire Board to brainstorm ideas for the Master Plan update. The workshop was scheduled for Wednesday, August 28th at 8:30 a.m. at the Land Image office building on Downer Street in Oroville. Mr. Melton asked the Board members to write down their thoughts and ideas to bring to the workshop.

Comments compiled from the various community workshops were provided to the Board, and the top priority identified at each workshop was briefly discussed.

8. COMMITTEE, DIRECTOR'S AND MANAGER'S REPORTS

- A. Finance/Capital Development** – Chairman Gurr reported that the Finance Committee met prior to the Board meeting. At Chairman Gurr's request, Susan Martin, Finance Manager, briefly reviewed the fund balances. The Board discussed the need to change procedures regarding purchases. Vice Chairman Hill suggested the Finance Committee meet again to determine the District's monthly bills as far as payroll and utilities and come back to the Board with a motion. Susan Martin reported that the auditor found one payroll item that will probably be a finding. There were no problems with revenue and expenses. She reported that Ken Wiley (*Internal Auditor, Butte County*) had commended her for her work on the audit.
- B. Personnel Committee** – nothing to report
- C. Parks and Recreation Committee** – Director Thompson reviewed several newspaper articles from the *Oroville Mercury Register* archives that document the formation of the Feather River Recreation and Park District. (*copies attached*)
- D. Supplemental Benefit Committee** – Director Gill reported that the next meeting is scheduled for September 3.
- E. Benefit Assessment Committee** – nothing to report
- F. Director's Reports**
 - a. Director Allen reported that he completed his ethics training.
 - b. Director Gill did not have anything to report. He commented that 602 berry pies were sold at the recent Berry Creek Berry Festival.
 - c. Director Thompson had nothing to report.
 - d. Vice Chairman Hill completed her ethics training. She attended several of the Master Plan community workshops. Tractor work on the dog park should begin in September. She helped at the District's information booth at the Berry Creek Berry Festival.
 - e. Chairman Gurr completed her ethics training.
- G. General Manager's Report** – nothing to report

9. AD HOC COMMITTEES

- A. Master Plan Committee**
- B. Impact Fees Committee** – Director Gill reported that one of the settlement agreements has been signed. General Manager Bob Sharkey explained that a settlement agreement was signed for the Linkside III subdivision and a check for a portion of the attorney fees was sent to the District.

10. STAFF REPORTS

- a. Shawn Brandt
- b. Deanna Simmons
- c. Laurie Searing

- d. Amanda Louderback
- e. Megan VanGilder
- f. Bridget Bowers

11. ITEMS FROM THE FLOOR

Persons wishing to speak on items not on the agenda may request to do so at this time or when the Chairman opens the meeting for items from the floor. State law prohibits the Board from taking action on any item presented, if it is not listed on the agenda, except under special circumstances as defined in the Government Code. **You may be limited to five (5) minutes.**

12. BOARD ITEMS FOR NEXT AGENDA

13. CLOSED SESSION

The Board went into closed session at 5:24 PM and reconvened at 6:10 PM.

A. Pursuant to Government Code 54957 – Personnel issues.

No action was taken; direction was given to staff.

14. EMERGENCY SITUATIONS

Pursuant to Government Code 54954.2 and 54956.5 the Board may take action on items not listed on the agenda when emergency situations exist as defined by these codes.

15. ADJOURNMENT

There being no further business, the meeting was adjourned at 6:11 PM.

The next regular Board meeting is scheduled for September 10, 2008. Regular Board meetings occur on the second Wednesday of every month at 3:30 PM, at the Feather River Recreation and Park District, 1200 Myers Street, Oroville, CA unless otherwise posted.

Monique Gurr, Chairman

Attest:

Bob Sharkey, Secretary