

**FEATHER RIVER RECREATION AND PARK DISTRICT
1200 MYERS STREET, OROVILLE, CA 95965 (530) 533-2011**

**DISTRICT BOARD MEETING
Regular Board Meeting**

January 09, 2008
3:30 PM

MINUTES

The public portion of the meeting is recorded.

1. CALL MEETING TO ORDER

The meeting was called to order at 3:30 PM.

2. ROLL CALL

Director Allen, Director Gill, Director Thompson, Vice Chairman Hill, and Chairman Gurr were all present.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

Anyone wishing to speak on items on this agenda may do so at the time the item is called and the chairman opens discussion to the public. When you wish to speak, you must wait to be recognized by the chairman and, prior to addressing the issue, give your name and address for the record. **You may be limited to five (5) minutes.**

5. CONSENT AGENDA

A. APPROVAL OF THE MINUTES OF THE DECEMBER 12, 2007 REGULAR BOARD MEETING OF THE FEATHER RIVER RECREATION AND PARK DISTRICT'S BOARD OF DIRECTORS.

B. APPROVAL OF THE MINUTES OF THE JANUARY 02, 2008 SPECIAL BOARD MEETING OF THE FEATHER RIVER RECREATION AND PARK DISTRICT'S BOARD OF DIRECTORS.

C. RATIFICATION OF WARRANTS – ACCOUNTS PAYABLE AND PAYROLL

D. FUND BALANCES AS OF JANUARY 03, 2008

E. FINANCE MANAGER'S REPORT

Board Action Requested: Approve consent agenda

Director Thompson pulled Item A, the minutes from December 12, 2007, from the Consent Agenda for a correction.

Vice Chairman Hill made a motion to approve the Consent Agenda with Item A pulled; it was seconded by Director Allen, and passed with the following vote:

Ayes: Thompson, Gill, Allen, Hill, Gurr
Noes:
Abstain:
Absent:

6. ITEMS PULLED FROM CONSENT AGENDA

Director Thompson pulled Item A, the minutes from December 12, 2007, from the Consent Agenda for a correction. He said on page 4 of the minutes, under *Item E – Discuss FRRPD Master Plan*, the last sentence in the first paragraph needs to be changed to read “is the first **step** in addressing this problem” instead of “is the first **stop** in addressing this problem.”

Director Thompson made a motion to approve the minutes as corrected; it was seconded by Director Allen, and passed with the following vote:

Ayes: Thompson, Gill, Allen, Hill, Gurr
Noes:
Abstain:
Absent:

7. REGULAR AGENDA

A. BRIEF UPDATE BY SHAWN ROHRBACKER OF LAND IMAGE REGARDING PHASE II OF PHASE I AT RIVERBEND PARK.

Shawn Rohrbacker reported that the work through BCM is pretty much done except for the partitions in the restroom. There is still a small amount of grading to be finished, but the grading work around the path is done for the most part. Then BCM will be de-mobilizing and breaking down the security fencing and removing the on-site trailer. Shawn reported he will be setting up a final inspection. Regarding the Prop 50 contract, Shawn said he is working on the remainder of the re-vegetation work, hydro-seeding, and installing the trees. No contracts have been set up yet.

B. AUDIT REVIEW BY HOLLY PLADSON OF MATSON-ISOM.

Holly Pladson of Matson-Isom who conducted the audit for FRRPD gave an overview of the audit process and reviewed the audit reports.

C. RESOLUTION 987; RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE SIGNING OF A.C.H. FORM “B” BY THE FINANCE MANAGER ON BEHALF OF THE DISTRICT.

Board Action Requested: Approve Resolution 987-08

Director Thompson made a motion to approve Resolution 987-08; it was seconded by Director Allen, and passed with the following vote:

Ayes: Thompson, Gill, Allen, Hill, Gurr
Noes:
Abstain:

Absent:

D. RESOLUTION 988-08; RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT ESTABLISHING COMPLETION OF THE BEDROCK SKATE & BIKE PARK.

Board Action Requested: Approve Resolution 988-08

Director Thompson made a motion to approve Resolution 988-08; it was seconded by Vice Chairman Hill, and passed with the following vote:

Ayes: Thompson, Gill, Allen, Hill, Gurr

Noes:

Abstain:

Absent:

E. DISCUSS IMPACT FEES.

Board Action Requested: Discuss impact fees

Vice Chairman Hill attended the meeting at LAFCo and stated that the article written by Mary Weston in the *Oroville Mercury-Register* was a fair and accurate report of what transpired. Director Thompson stated that the District had given the City the opportunity to work together on a Master Plan and develop language for an ordinance, but he now thinks that the original ordinance that the District asked for is all that should be accepted.

Chairman Gurr asked where things currently stood. Bob Sharkey, General Manager, explained that it was up to the Oroville City Council to decide whether or not to put this back on their agenda to approve an ordinance to give FRRPD the means necessary to collect its fees. In the meantime, the District has appealed three rulings of the Planning Commission, which will now go before the City Council.

He said he hoped the ordinance would go before the City Council at their next meeting. If not, and the Council denies the District's appeals, then the next step is to file a lawsuit on each of those projects and ask for mitigation for impacts to the District.

The Board was in full agreement that they will not settle for anything less than an ordinance free of conditions or sunset clauses.

Bob Sharkey commented that impact fees have been available since 1974 in the City of Oroville. The District's jurisdiction overlays that of the City. Without impact fees, the District cannot improve its existing facilities with operation and maintenance money. Chairman Gurr commented that the District's inability to collect impact fees is lost revenue for the entire community.

Bob Sharkey stated that an impact fee is not a tax. He also said it is not a duplicate fee. Impact fees paid on new development currently only mitigate impacts to the City's parks, and not the District's.

Chairman Gurr appointed Vice Chairman Hill and Director Gill to an Ad Hoc Impact Fee Committee.

F. COMMITTEE APPOINTMENTS BY BOARD CHAIRMAN.

Board Action Requested: Appoint Committee members

Chairman Gurr made the following committee appointments:

Parks & Recreation	Director Gill & Director Thompson
Personnel	Director Gill & Director Allen
Finance/Capital Development	Chairman Gurr & Vice Chairman Hill
Master Plan (Ad Hoc)	Chairman Gurr & Director Allen

G. NOMINATE AND ELECT TWO (2) REPRESENTATIVES FROM THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT TO SERVE ON THE SBF COMMITTEE FOR 2008.

Board Action Requested: Nominate and elect two Board members to serve on the SBF Committee for 2008

Director Allen made a motion to nominate Loren Gill; it was seconded by Vice Chairman Hill, and passed with the following vote:

Ayes: Thompson, Gill, Allen, Hill, Gurr
Noes:
Abstain:
Absent:

Director Allen made a motion to nominate Vene Thompson; it was seconded by Vice Chairman Hill, and passed with the following vote:

Ayes: Thompson, Gill, Allen, Hill, Gurr
Noes:
Abstain:
Absent:

H. AMEND RIVERBEND PARK ORDINANCE.

Board Action Requested: Amend Riverbend Park ordinance

Director Thompson made a motion to amend the Riverbend Park ordinance to read as follows:

“All dogs must be restrained on a maximum 6’ leash at all times except in the designated off-leash exercise areas.”

It was seconded by Director Gill, and passed with the following vote:

Ayes: Thompson, Gill, Allen, Hill, Gurr
Noes:
Abstain:

Absent:

I. ANNUAL REVIEW OF TREE MAINTENANCE.

Board Action Requested: Discuss yearly plan for maintenance of trees.

Director Allen reported that, due to the recent severe storm, the District lost approximately 12-13 trees. He said this was partly the result of the wrong type of trees being planted in the past. He said trees were lost at Nelson Sports Park and Palermo Park. Director Allen recommended buying two trees for each one that is lost.

Director Thompson suggested getting corporate sponsors for trees.

Chairman Gurr set a goal of coming up with a maintenance plan for trees by Arbor Day.

J. 2008 SCHEDULE FOR REGULAR MEETINGS OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT.

Board Action Requested: Approve 2008 Board meeting schedule

Director Thompson stated the *Board of Directors Policies & Procedures Handbook* needs to be changed to accommodate the change in the Board meeting schedule.

Director Gill made a motion to approve the 2008 Board meeting schedule; it was seconded by Vice Chairman Hill, and passed with the following vote:

Ayes: Thompson, Gill, Allen, Hill, Gurr

Noes:

Abstain:

Absent:

8. COMMITTEE, DIRECTOR'S AND MANAGER'S REPORTS

A. Finance/Capital Development – Vice Chairman Hill reported that the Committee met and there is detailed information available in the Board packets. The Committee again discussed the need to get income statements and expenditures for each event, including payroll.

B. Personnel Committee – Director Gill reported that the Board will be in closed session after the regular meeting to discuss personnel issues.

C. Parks & Recreation Committee – Director Thompson reported that he and Director Gill met with Lee Beldon regarding the Forbestown contract. Director Gill added that Lee Beldon wants to see the ADA restrooms finished. He also requested ballasts to keep vehicles off the grass area.

D. Supplemental Benefit Committee – nothing to report

E. Benefit Assessment Committee – nothing to report

F. Director's Reports

a. Director Allen – He visited all the parks before the big storm. The pathway at the south end of Riverbend Park is finished.

- b. Director Gill – He asked about the financial report regarding the Pumpkin Patch. Chairman Gurr said they would have information at their next Finance Committee meeting. He mentioned that the Salmon Festival has outgrown its current venue at the Nature Center and the promoter, Danny DeLeon, is possibly looking to hold the Festival at Riverbend Park this year. He said the District would have to work something out with the promoters of the Festival regarding insurance. He asked if the District still holds bocce ball at the Auditorium, and suggested offering it at Riverbend Park.
- c. Director Thompson – nothing to report
- d. Vice Chairman Hill – She reported that she typed up the draft of the foundation agreement. She also stated she had been in contact with Lynne Smithson, who teaches the dog training classes at Riverbend Park, regarding changing the ordinance to allow dogs. She returned a call to Cindy Aldridge regarding holding line-dancing classes at the Auditorium during the day.
- e. Chairman Gurr – nothing to report

G. General Manager’s Report – Bob Sharkey reported that a couple found the treasure for the first FRRPD Treasure Hunt. He described his idea for the next Treasure Hunt.

He extended an offer to the members of the Board to take a tour of the District’s facilities.

9. CORRESPONDENCE AND MISCELLANEOUS

10. ITEMS FROM THE FLOOR

Persons wishing to speak on items not on the agenda may request to do so at this time or when the Chairman opens the meeting for items from the floor. State law prohibits the Board from taking action on any item presented, if it is not listed on the agenda, except under special circumstances as defined in the Government Code. **You may be limited to five (5) minutes.**

Fred Knaus inquired as to the status of the new fire station in Berry Creek. Director Gill reported that the problem was with the compaction under the asphalt parking lot, and not the firehouse. The anticipated move-in date is March, at which time the old firehouse will be declared surplus property.

Kristine Armstrong asked how something is put back on the City Council agenda. Bob Sharkey responded that a councilmember can request that something be put on the agenda, or request that the mayor have something put on the agenda.

TJ Jensen commented that he spoke with City Council member Sue Corkin, who informed him that two council members need to make a request for something to be put on the agenda. He stated he had visited the Bedrock Skate & Bike Park with his uncle shortly after Christmas, and that it was packed with skaters. He further commented that his uncle was extremely impressed with Riverbend Park.

11. BOARD ITEMS FOR NEXT AGENDA

1. Resolution to change the *Board of Directors Policies & Procedures Handbook* regarding changing the regular meeting times
2. Resolution to change the *Board of Directors Policies & Procedures Handbook* regarding Board member's signature on purchases.
3. Resolution to approve the audit
4. Resolution amending the park ordinance

12. CLOSED SESSION

The Board went into closed session at 5:26 PM and reconvened at 6:10 PM.

- A.** Pursuant to Government Code 54957 – Finance Manager's Review and Evaluation, General Manager's Review, and General Personnel Issues

No action was taken; direction was given to staff.

14. EMERGENCY SITUATIONS

Pursuant to Government Code 54954.2 and 54956.5 the Board may take action on items not listed on the agenda when emergency situations exist as defined by these codes.

15. ADJOURNMENT

There being no further business, the meeting was adjourned at 6:12 PM.

The next regular Board meeting is scheduled for January 23, 2008. Regular Board meetings occur on the second and fourth Wednesdays of every month at 3:30 PM at the Feather River Recreation and Park District, 1200 Myers Street, Oroville, CA.

Due to action taken by the Feather River Recreation and Park District Board of Directors on agenda Item J, the next regular Board meeting is scheduled for February 13, 2008.

/s/
Monique Gurr, Chairman

Attest:

/s/
Bob Sharkey, Secretary