

**FEATHER RIVER RECREATION AND PARK DISTRICT
Regular Meeting of the Board of Directors**

Tuesday, August 9, 2011 at 4:00 p.m.

APPROVED MINUTES

The regular meeting of the Board of Directors of the Feather River Recreation and Park District commenced at 4:00 p.m. with closed session. Open session commenced at 6:15 p.m. at Feather River Recreation and Activity Center located at:

1875 Feather River Blvd. in Oroville, California

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Feather River Recreation and Park District at (530) 533-2011. Notification 24 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

CALL MEETING TO ORDER:

4:00 p.m.

ROLL CALL:

Chairman Jensen	<u>yes</u>
Vice-Chairman Sharkey	<u>yes</u>
Director John Allen	<u>yes</u>
Director Loren Gill	<u>yes</u>
Director Jan Hill	<u>yes</u>

PLEDGE OF ALLEGIANCE:

I. CLOSED SESSION

A. ENTER INTO CLOSED SESSION

Pursuant to Governing Code §
5495.6(b)(1), (b)(1)
- Anticipated Litigation

The Board will recess into Closed
Session at 6:15 p.m. to discuss the
following:

(1) Pursuant to Government Code
Section 54957
- Personnel

(2) Pursuant to Government Code
Section 54957.6 Labor Negotiations

(3) Pursuant to Government Code
Section 5496.9(b)(1), (b)(2) Anticipated

Litigation Legal Counsel: Sara Knowles,
Leland, Schultz, Morrissey & Knowles
LLP

(4) Pursuant to Government Code
Section 5496.9(b)(1), (b)(2) Anticipated
Litigation Legal Counsel: Sara Knowles,
Leland, Schultz, Morrissey & Knowles
LLP

(5) Pursuant to Government Code
Section 5496.9(b)(1), (b)(2) Anticipated
Litigation Legal Counsel: Sara Knowles,
Leland, Schultz, Morrissey & Knowles
LLP

(6) Pursuant to Government Code
Section 5496.9(b)(1), (b)(2) Anticipated
Litigation Legal Counsel: Sara Knowles,
Leland, Schultz, Morrissey & Knowles
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B. ADJOURN FROM CLOSED SESSION

II. HEARING SESSION

A. PUBLIC COMMENT

At this time the Board will extend the courtesy of the Hearing Session to interested parties who wish to speak on items not on the agenda. State law prohibits the Board from taking action on any item presented if it is not listed on the agenda, except under special circumstances as defined in the Government Code. **You may be limited to five (5) minutes.**

D.C. Jones - requested that electronics not be used during the meetings and are put on silent or vibrate.

Virgle Gage - asked about the Junior Giants report. In response, General Manager, Scott Perkinssaid that the total revenue was about \$2400, but numbers are still coming in. The district was able to send kids to the Giants game on two buses. Perkins said there was possible revenue sharing with the vendors. City of Oroville Police Department donated \$100 to the Junior Giants cause. Chairman Jensen asked if the budget and progress of the Junior Giants could be finished by the next meeting on August 16th. Perkins said it would be done by then.

Kathy Burns - stated that enough money was raised to provide two buses for the Junior Giants.

III. ACTION SESSION

Anyone wishing to speak on items on this agenda may do so at the time the item is called and the Chairperson opens discussion to the public. When you wish to speak, you must wait to be recognized by the Chairperson and, prior to addressing the issue give your name and address for the record. **You may be limited to five (5) minutes.**

A. CONSENT AGENDA

- (i) Approve and authorize warrants prior Board of Directors
- (ii) Approve Manager's Reports (A1-A2)

On the recommendation of the General Manager, it is moved by Director Allen and seconded by Director Gill that the Board approve the Consent Agenda with Item (i) pulled.

VOTE: Ayes: 5 Noes: 0 Abstain

B. ITEMS PULLED FROM CONSENT AGENDA

Item (i) was pulled. Scott Perkins discussed the inconsistencies in the previous Board regarding signatures on P.O.s and in preparation of the audit the Board needs to approve the warrants of the previous board.

Vera Roth - suggested that dates are included with signatures on the previous warrants.

On the recommendation of the General Manager, it is moved by Director Gill and seconded by Director Allen that the Board approve Chairman Jensen's signature on the previous Board's warrants.

VOTE: Ayes: 5 Noes: 0 Abstain

C. GENERAL FUNCTIONS OF THE BOARD

1. APPROVE RESOLUTION 1162-11 FOR THE ISSUANCE OF CREDIT CARD FOR THE GENERAL MANAGEMENT

On the recommendation of the General Manager, it is moved by Director Allen and seconded by Director that the Board approves the Resolution #1162-11 for

the issuance of a credit card for the General Manager.

Virgle Gage - asked the Board how many credit cards would be issued.

VOTE: Ayes: 5 Noes: 0 Abstain:

2. AUTHORIZE FUNDING FROM UNFILLED, BUDGET POSITION TO ALLOW FUNDING FOR EXECUTIVE SECRETARY.

On the recommendation of the General Manger, it is moved by Director Gilland seconded by Director Allen that the Board approves to authorize funding from unfilled, budget position to allow funding for executive secretary.

Discussion of job description and the hiring of a temporary or probation secretary for the time being.

VOTE: Ayes: 4 Noes: 1 Abstain:

FIVE (5) MINUTE RECESS

RE-OPENED AT 7:07 p.m.

3. APPROVE RESOLUTION 1163-11 ESTABLISHING A FORMAL REVENUE RECOVERY POLICY (EXHIBIT C)

On the recommendation of the General Manager, it is moved by Director Allen and seconded by Director Gill that the Board approve the Resolution #1163-11 that establishes a formal revenue recovery policy.

Director Hill - discussed taking inventory of the equipment, and making receipts for cash flow.

VOTE: Ayes: 5 Noes: 0 Abstain:

B. BUSINESS AND FINANCE

1. APPROVE ACCOUNTS PAYABLE AND RATIFICATION OF WARRANTS

On the recommendation of the General Manager, it is moved by Director Allen and seconded by Director Hill that the Board approves the Accounts Payable as presented in Appendix D and the Warrants as presented in Appendix E.

Vicky Coots - addressed the Board about the increased water bill for the Dr.

Martin Luther King Park.

VOTE: Ayes: 5 Noes: 0 Abstain:

IV. COMMITTEE, DIRECTORS, & MANAGERS REPORTS

A. DIRECTORS' REPORTS

- 1. Director Allen** - none
- 2. Director Gill** - the Berry Creek Berry Festival is this Saturday from 10-4, and the district will have a bounce house there.
- 3. Director Hill** - wants to hear more about the Junior Giants program and why the soccer fields are yellow.
- 4. Chairman Jensen** - the soccer fields are yellow because of water problems and maintenance problems. The Riverbend Park is being more utilized; however, the entrances to the park could be improved.
- 5. Vice-Chairman Sharkey** - none

V. ADJOURNMENT

A. ADJOURNMENT

The Board Chairman adjourned the meeting at 8:09 p.m.

/s/
Board Chairman, T.J. Jensen

Attest:

/s/
General Manager, Scott Perkins