

**FEATHER RIVER RECREATION AND PARK DISTRICT
Regular Meeting of the Board of Directors**

Tuesday, March 22, 2011

APPROVED MINUTES

The regular meeting of the Board of Directors of the Feather River Recreation and Park District was held at South Feather Water and Power Agency located at 2310 Oro-Quincy Hwy. in Oroville, California.

CALL MEETING TO ORDER:

5:30 PM

ROLL CALL:

Chairman TJ Jensen	<u>✓</u>
Vice Chairman Bob Sharkey	<u>✓</u>
Director John Allen	<u>✓</u>
Director Loren Gill	<u>✓</u>
Director Jan Hill	<u>✓</u>

PLEDGE OF ALLEGIANCE

I. CLOSED SESSION

A. RECESS INTO CLOSED SESSION

The Board recessed into closed session at 5:32 p.m. to discuss the following:

(A) Employee discipline and/or dismissal pursuant to Government Code 54957 – Personnel. The Board was joined in Closed Session by Dr. Donald Remley, General Manager.

B. RECONVENE INTO OPEN SESSION

The Board reconvened into open session at 5:43 p.m.

At this time Chairman Jensen proceeded to the portion of the agenda : **III. Action Session**, Item C. **PERSONNEL**.

1. Approved Recommendation to terminate a Utility Worker I Employee

On the recommendation of the General Manager, it was moved by Director Allen and seconded by Director Gill that the Board approve the termination of a Utility Worker I Employee for violations of Sections 15 and 19 of the current "Memorandum of Understanding" between the Feather River Recreation and Parks District and the Feather River Recreation and Parks District Employees' Association (Local 1).

VOTE: Ayes: 5 Noes: 0 Abstain: 0

II. HEARING SESSION

A. PUBLIC COMMENT

At this time the Board extended the courtesy of the Hearing Session to interested parties who desired to speak on items not on the agenda.

LISA ROSS, 12 Palermo Dr., Oroville spoke on her support of the Activity Center and specifically the gymnastics program. She thanks the Board for the work they do for the District and welfare of children in the community.

CHERI BUNKER, of Oroville informed the Board of the Riverboat Float Parade, June 25, 2011. It is the 100th anniversary of the parade. The parade route is from Bedrock Park to Riverbend Park and they need to ask permission to unload boats at the park.

VICTORIA COOTS, of Oroville spoke on keeping the focus on District finances. The Board and District Administration needs to be prudent and fiscally responsible.

MARY WILLIAMS, of Oroville spoke on being prudent with tax payer money. She was concerned with use of tax payer money to purchase the gymnastics academy.

CHIP FRINK, of Oroville spoke about the Disc Golf tournament and thanked the Board for their help. He specifically thanked the District staff for the completion of the tees and installation of pins.

At this time Chairman Jensen proceeded to: Section IV. CONSULTATION SESSION

A. Board of Directors review of Community and Staff input regarding selection of New General Manager

The Board examined information obtained from the various groups and compared with the Directors initial inputs. They also modified the initial lists and prioritized the greatest strengths and critical issues/need of the District. Based upon the prioritization of the strengths and critical need, the Board determined which of the characteristics of a new District Manager will be necessary to meet the needs, address the critical issues and maintain and improve upon the strengths of the District. These characteristics became the desired profile of the new General Manager.

B. Reviewed next steps in the Recruitment Process.

Dr. Remley reviewed the current timeline for the search process. Brochures will be distributed by the first week of April and the deadline for applications to be received by serious candidates will be April 29, 2011. A new General Manager should be introduced to the staff and community by June 1, 2011. Dr. Remley would then be released from his duties as interim general Manager some time during the month of June.

Chairman Jensen called for a 5 minute recess at 7:19 pm

The meeting was reconvened at 7:28

III. ACTION SESSION

A. GENERAL FUNCTIONS OF THE BOARD

1. Approved Consent Agenda

On the recommendation of the General Manager, it was moved by Director Allen and seconded by Director Gill that the following consent agenda be approved by the Board: Director Hill requested that the minutes of the March 8, 2011 meeting be pulled for discussion.

(a) Minutes of the Regular Board Meeting held on February 22, 2011, as presented in Appendix A;

(b) Minutes of the Special Board Meeting held on March 1, 2011, as presented in Appendix B;

Vote: Ayes: 5 Noes: 0 Abstain: 0

2. Minutes of Regular Board Meeting held on March 8, 2011

Director Hill had a concern that there was an errant notation of Page 2 of the draft minutes and/or staff presentations. It was eliminated from the draft. Also, on page 3 of the draft minutes the reference to staff by first names only needs to be revised to include last names. With these two revisions it was moved by Director Hill and seconded by Director Allen, that the minutes be approved with the revisions.

Vote: Ayes: 5 Noes: 0 Abstain: 0

3. Adopted Organizational Chart for District

On the recommendation of the General Manager, it was moved by Director Allen and seconded by Director Gill that the Organizational Chart for the Feather River Recreation and Park District be revised with the addition of the Coach position and elimination of the effective date, the organizational chart will be finally implemented when the permanent General Manager is hired.

Vote: Ayes: 5 Noes: 0 Abstain: 0

4. Adopted schedule and timeline for search and selection of General Manager.

On the recommendation of the General Manager, it was moved by Director Hill and seconded by Vice Chairman Sharkey that the "Timeline for Search and Selection of General Manager" be adopted, as presented in Appendix E.

Vote: Ayes: 5 Noes: 0 Abstain: 0

B. BUSINESS AND FINANCE

1. Accepted Donation

On the recommendation of the General Manager, it was moved by Director Allen and seconded by Director Gill that the Board accept a donation of \$7,000.00 from the Oroville Youth Soccer Club for the partial purchase of the new Reel Mower.

VOTE: Ayes: 5 Noes: 0 Abstain: 0

2. Accounts Payable

On the recommendation of the General Manager, it was moved by Director Allen and seconded by Director Hill that the Board approve the Accounts Payable (Appendix F), as presented to the Board of Directors:

VOTE: Ayes: 5 Noes: 0 Abstain: 0

3. Approve Financial Reports

The Board of Directors tabled the financial reports since they only reflected a partial month.

4. Approve Purchase of Used Van

On the recommendation of the General Manager, it was moved by Director Gill and seconded by Director Hill that the Board approve the purchase of a used 2006 Ford Econoline E-350XLT Van with approximately 17,808 miles on the speedometer for a sale price of \$15,995.00 plus fees of \$1,730.50 for a total price of \$17,725.50:

VOTE: Ayes: 0 Noes: 5 Abstain: 0
Motion failed for lack of an affirmative vote.

V. COMMITTEE, DIRECTORS, & MANAGERS REPORTS

A. DIRECTORS' REPORTS

1. Director Allen had nothing to report.
2. Director Gill reminded everyone about the 5th Annual Wildflower & Nature Festival to be held Saturday, April 2, 2011. He then gave a history of how and why FRRPD began looking for a new home and how the purchase of Oroville Gymnastics Sports Academy evolved. He explained that the District Board and administration has wanted to move out of the Municipal Auditorium for many years. The District leased the auditorium and has desired to have its own facilities. The Gymnastic Academy facility seemed like a good option. The seller rejected the first offer, but finally accepted the offer of \$3.5 million. The appraisal came in at \$4 million so it seemed like a good deal for the District. General Manager, John Buck, estimated that the Activity Center would generate \$1.1 million in annual revenues. The building is only 10 years old and it is built to school standards. When the purchase occurred the Board did not expect the controversy it has created.

3. Director Hill also spoke about the search for a new home for the Feather River Recreation and Park District. The District does not own the Municipal Auditorium and the lease is up 2013. The Board of Directors believed the purchase of Oroville Gymnastics would provide a home for the District and a revenue stream by offering more activities for the community as well as save jobs. They had heard that different investor groups wanted to buy the building with pennies on the dollar. Director Hill appreciated people coming to the meeting Board meetings.
4. Vice Chairman Sharkey thanked Cheri Bunker for her attendance at the meeting. He liked the forum for the selection of a new manager. He spoke of his appreciation for public participation. He stated the District has always had a history of money issues. There is a need for more transparency and tight budgeting. If we do that the District will prosper.
Chairman Jensen would like to see an event such as "Concert in the Parks", down by the dog park. We received a donation from Tri Counties Bank. We need to get that and other donations on the next agenda. Chairman Jensen was glad to see employees at the Board Meeting. He has heard that there have been conversations in the District regarding Feather River Recreation and Park District Board Members. He does not want staff having conversations that degrade any one of the Board members. In the Policies and Procedures Manual it says "Do not negatively attack anyone in your District". Chairman Jensen said he will not tolerate it and will have the General Manager deal with it.

B. GENERAL MANAGER'S REPORT

Don Remley made announcements of activities in the upcoming weeks. April 2, 2011 the Wildflower and Nature Festival will take place at Riverbend Park; April 6, 2011 the Oroville Business Showcase will take place at the Municipal Auditorium; April 9, 2011 the Spring Fling Open House will take place at the Activity Center and April 11, 2011 Marcia Carter, Jennifer Celentano and Sheryl Manies will be presenting information on our pre-school programs at a Head Start sponsored event informing parents of pre-school age children what is available to them in our area.

We are working with the City of Oroville and Butte County on the Proposition 84 Grant. There is a training session Friday, March 25, 2011 that Sheryl Manies will be attending with a county representative.

We are distributing numerous news releases to get information out. We are still looking for individuals to serve on the Benefit Assessment Oversight Committee. There are 3 positions open and the final date to apply is March 28, 2011. We have not received any applications to date.

A letter was received from Rob Floyd, president of Oroville Youth Soccer, indicating a desire to be partners with Feather River Recreation and Park District in preparing a Grant proposal for the Supplemental Benefit Fund funding for the 4th soccer field. A meeting is set up for March 25, 2011 with Roy Shannon and Rich Delaby to discuss this joint effort.

C. STAFF REPORTS The following staff reports were submitted to the board:

1. Shawn Brandt
2. Marcia Carter
3. Gregory Griffin
4. Sheryl Manies
5. Deanna Simmons

