

**FEATHER RIVER RECREATION AND PARK DISTRICT
Regular Meeting of the Board of Directors**

Tuesday, February 08, 2011 at 5:30 p.m.

APPROVED MINUTES

The regular meeting of the Board of Directors of the Feather River Recreation and Park District will be held at 5:30 p.m. at South Feather Water and Power Agency located at 2310 Oro-Quincy Hwy. in Oroville, California.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Feather River Recreation and Park District at (530) 533-2011. Notification 24 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

CALL MEETING TO ORDER:

5:30 p.m.

ROLL CALL:

Chairman TJ Jensen	✓
Vice Chairman Bob Sharkey	✓
Director John Allen	✓
Director Loren Gill	✓
Director Jan Hill	✓

PLEDGE OF ALLEGIANCE

I. HEARING SESSION

A. PUBLIC HEARING ON THE DRAFT 2020 PARK & RECREATION MASTER PLAN

A public hearing will be held regarding the District's draft *2020 Park & Recreation Master Plan*.

Marsha Henderson, 2490 Baldwin Avenue in Oroville, addressed the Board regarding the draft *2020 Park & Recreation Master Plan*. She had the following comments:

- **Chapter 1, page 18.** Chapter 1 describes the demographics of the County and the City, and describes what Californians like to do to recreate. Page 18 lists what Hispanics like to do to recreate. She commented that the Master Plan doesn't list what other ethnicities like to do to recreate, and further on page 21 the Plan states that there is no conclusive evidence that shows any correlation between ethnic groups and recreational preferences. She recommended the Board consider removing the paragraph on page 18 because it could be construed as racial profiling.
- **Chapter 2, Table 2.1: Revenues & Expenditures.** Ms. Henderson stated there is an error in the computations in the final column, "Unaudited 2008-2009." The Total Revenues were \$2,665,915 and Total Expenditures were \$2,645,526. This results in an excess of revenues of \$20,389, however this number is listed in parentheses indicating it is a deficiency. Ms. Henderson stated the result is a more than \$40,000 error in the End of Year Undesignated Fund Balance.
- **Duplication of Services.** Ms. Henderson stated that the definition of a City-owned versus District-owned parks is clearly explained in the beginning of the Master Plan, but

as she read through the document it became more confusing about which entity owns and is responsible for what facility. She suggested clearing up the confusion of who gets what and who is responsible for what by establishing clear criteria for these different entities and organizations and incorporating it into the Master Plan in some form.

The Berry Creek Community Association, representing the community of Berry Creek, had submitted a letter containing input on the District's draft *2020 Park & Recreation Master Plan*. (Attachment 1)

B. PUBLIC COMMENT

At this time the Board will extend the courtesy of the Hearing Session to interested parties who wish to speak on items not on the agenda. State law prohibits the Board from taking action on any item presented if it is not listed on the agenda, except under special circumstances as defined in the Government Code. **You may be limited to five (5) minutes.**

Anyone wishing to speak on items on this agenda may do so at the time the item is called and the Chairperson opens discussion to the public. When you wish to speak, you must wait to be recognized by the Chairperson and, prior to addressing the issue, give your name and address for the record. **You may be limited to five (5) minutes.**

II. ACTION SESSION

A. GENERAL FUNCTIONS OF THE BOARD

1. Approve Consent Agenda

On the recommendation of the General Manager, it was moved by Director Allen and seconded by Vice Chairman Sharkey that the Board approve the following Consent Agenda, with item (b) minutes of the January 11, 2011 Regular Board meeting pulled:

- (a) that the Board approve the minutes of the January 5, 2011 Special Board meeting, as presented to Board members in Appendix A;
- (b) that the Board approve the minutes of the January 11, 2011 Regular Board meeting, as presented to Board members in Appendix B;
- (c) that the Board approve the minutes of the January 25, 2011 Regular Board meeting, as presented to Board members in Appendix C;

VOTE: 5 Ayes 0 Noes Abstain

Items pulled from the Consent Agenda:
(b) minutes of the January 11, 2011 Regular Board meeting

Vice Chairman Sharkey pulled item (b) from the Consent Agenda and requested clarification for the record regarding Item 11B on page 3. The minutes state that Director Jan Hill requested that Resolution 1147-11 be amended to document that Dr. Donald L. Remley was the only candidate

interviewed for the position of Interim General Manager. He stated that Director Hill and Director Gill had interviewed another candidate. He asked that the record show that more than one candidate was interviewed. Director Gill stated it was not a formal interview and that both Directors had reported on their meeting with possible candidate to the full Board at the meeting of January 11, 2011.

It was moved by Director Allen and seconded by Director Gill that the Board approve the minutes of the January 11, 2011 Regular Board meeting as presented to Board members in Appendix B.

VOTE: 5 Ayes 0 Noes Abstain

B. BUSINESS AND FINANCE

1. Finance Report:

On the recommendation of the General Manager, it was moved by Director Allen and seconded by Director Gill that the Board approve the following Finance Report with Item (b) pulled:

(a) Balance Sheet (Appendix D)

(b) Balance Sheet without FRRAC (Appendix E)

(c) Profit & Loss Statement (Appendix F)

(d) Profit & Loss Statement – without FRRAC (Appendix G)

(e) Profit & Loss Statement – FRRAC only (Appendix H)

VOTE: 5 Ayes 0 Noes Abstain

2. Accounts Payable and Ratification of Warrants

On the recommendation of the General Manager, it was moved by Director Allen and seconded by Director Hill that the Board approve the Accounts Payable and Ratification of Warrants, as presented in Appendix I.

VOTE: 5 Ayes 0 Noes Abstain

3. RESOLUTION DIRECTING PREPARATION OF THE ENGINEER'S REPORT FOR

On the recommendation of the General Manager, it was moved by Director Allen and seconded by Director Hill that the Board adopt Resolution 1151-

**FISCAL YEAR 2011-12:
Adopt Resolution 1151-11**

11, "Resolution Directing Preparation of the Engineer's Report for FY 2011-12," as presented in Appendix J.

VOTE: 5 Ayes 0 Noes Abstain

4. Salary adjustment for maintenance worker.

On the recommendation of the General Manager, it was moved by Director Allen and seconded by Vice Chairman Sharkey that the Board approve a payroll adjustment for Hue Vang, Maintenance Worker, effective retroactive to June 1, 2010 which reinstates 7% salary adjustment granted to him in January 2010.

VOTE: 5 Ayes 0 Noes Abstain

III. COMMITTEE, DIRECTORS, & MANAGERS REPORTS

A. SUPPLEMENTAL BENEFIT FUND COMMITTEE – Chairman Jensen stated he is pleased to be serving on the SBF Committee. Vice Chairman Sharkey did not have anything more to add.

B. PARKS & REC. COMMITTEE – The Committee met on Friday, February 4, 2011. Committee members Vice Chairman Sharkey and Director Allen referred to the General Manager's report for a full report on the meeting.

C. DIRECTORS' REPORTS

1. Director Allen reported that the dock at the fishing pond has been repaired. He stated there is a cyclone fence falling down at the Bedrock Skate & Bike Park that needs a new top rail. The Parks & Rec. Committee will be meeting for a safety review of the District's facilities.
2. Director Gill requested to meet with the Parks & Rec. Committee as president of the Friends of the Feather River Nature Center to discuss the continuation of the trail to the Nature Center. He reported on the upcoming Wildflower & Nature Festival and discussed the problem with a lack of staff
3. Director Hill discussed the need for marketing and revenue generation. She stated the Finance Committee needs to set rental fees for the rooms at the Feather River Recreation and Activity Center. She reported that she has requested that the Finance Committee meet. Director Hill asked about the status of the grant for Martin Luther King, Jr. Park. She requested that all Committees always be listed on the agenda. Director Hill inquired about the status of the search for a permanent general manager.
4. Vice Chairman Sharkey stated he would like the Park & Rec. Committee to meet regarding finding matching funds for the Land and Water Conservation Fund grant for MLK Park. He also requested that the Parks & Rec. Committee meet regarding fences that are down at the Bedrock Skate & Bike Park. Vice Chairman Sharkey requested for an update on the status of the Veteran's Memorial Park. He commended Dr. Remley for all of his hard work.
5. Chairman Jensen reported that he will not appoint any Board members to the Personnel Committee until such time as a permanent General Manager is selected. He requested that the entire Board address Personnel issues. He also reported he was approached by Kent Fowler regarding drinking water for dogs at the dog park.

D. GENERAL MANAGER'S REPORT – Dr. Remley reported that a gate will be installed at the far end of Riverbend as requested by Director Allen at the previous Board meeting. The fishing dock has been repaired and painted. Also, some of the trash receptacles that were missing doors have been switched with containers that do have doors. The tables at Riverbend Park by the beach that were overgrown with weeds have been cleared.

Dr. Remley also reported that he and Greg Griffin, Park Maintenance Supervisor, met with representatives from the City of Oroville Building Department. Dr. Remley and Vice Chairman Sharkey met with the Butte County Chief Administrative Officer, Butte County Counsel and other representatives from Butte County to re-establish the District's relationship with the County and discuss the District's draft Master Plan and its incorporation into the County's General Plan.

Dr. Remley discussed the purchase of the reel mower for the fields at the north part of Riverbend Park with the remaining funds from the Supplemental Benefits Fund grant.

Dr. Remley gave a report on the February 4th Parks & Rec. Committee meeting.

Chairman Jensen called for a 5-minute recess at 7:29 p.m.

The meeting was reconvened at 7:35 p.m.

IV. CONSULTATION SESSION

A. DISCUSSION AND DIRECTION FOR GENERAL MANAGER REGARDING DRAFT OF THE 2020 PARK & RECREATION MASTER PLAN

Vice Chairman Sharkey reported that information would be added into the draft Master Plan to include the relicensing of the Oroville Dam.

Lisa Delaby asked that the minutes show that the Oroville Youth Soccer Club announced at the SBF meeting that they intend to submit an application for funding for a fourth field at Riverbend Park, and they are waiting for a lease agreement for the snack bar.

Director Gill presented his written comments and edits to the draft Park & Recreation Master Plan.

Lisa Delaby asked that the record show that the grass on the fields at Riverbend Park has not died, it is simply dormant.

B. PRESENTATION ON CASH FLOW ANALYSIS FOR THE DISTRICT – Donald L. Remley, General Manager

This item was pulled from the agenda.

C. DISCUSSION AND DIRECTION FOR GENERAL MANAGER REGARDING HARTS MILL FIRE STATION

Vice Chairman Sharkey asked that Dr. Remley obtain a timeline from the State regarding the process and important dates related to declaring the Harts Mill Fire Station as surplus property.

D. DISCUSSION AND DIRECTION FOR GENERAL MANAGER REGARDING COMPLETION OF THE NORTH PARK SNACK BAR AT RIVERBEND PARK

There was no further discussion.

