

FEATHER RIVER RECREATION AND PARK DISTRICT
Special Meeting of the Board of Directors
Tuesday, August 16, 2011

APPROVED MINUTES

The special meeting of the Board of Directors of the Feather River Recreation and Park District will re-adjourn at 7:14 p.m. with open session

CALL MEETING TO ORDER

I. HEARING SESSION

A. PUBLIC COMMENT

At this time the Board will extend the courtesy of the Hearing Session to interested parties who wish to speak on items not on the agenda. State law prohibits the Board from taking action on any item presented if it is not listed on the agenda, except under special circumstances as defined in the Government Code. **You may be limited to five (5) minutes.**

Virgil Bage, addressed the report of charges in the previous meeting of July 26th. He said that Sara Knowles said she would prepare a detailed report of the charges. He said he has not seen the report yet, and asked whether the board had seen the report, which they had. Chairman Jensen said that he would review the minutes from July because he doesn't recall Sara saying she would report details to the public because bills come in and some are matter specific which is not public information. Mr. Gage indicated that she said she would because of the amount of the charges and because the public questioned some of the charges.

Jerry Mambretti, addressed the event that occurred at River Bend Park with the bands. He has not seen anything in the paper about it. Mambretti asked whether the event was a success and where do we stand with it. Chairman Jensen said that at the last meeting the staff could have the numbers to the board by the week of 23rd, the following Tuesday. The numbers will be prepared for the board to review and will be available to the public.

II. ACTION SESSION

Anyone wishing to speak on items on this agenda may do so at the time the item is called and the Chairperson opens discussion to the public. When you wish to speak, you must wait to be recognized by the Chairperson and, prior to addressing the issue give your name and address for the record. **You may be limited to five (5) minutes.**

A. GENERAL FUNCTIONS OF THE BOARD

The Board discussed and approval of criteria to be utilized to evaluate the general management. This would be a document used to evaluate the board members on an annual basis. Scott Perkins would like the input from the board to compile a draft evaluation for him and finalize the evaluation forms. He will review the old evaluation forms. Jan Hill will provide the old evaluation forms. He would like to base his new form

off of the old forms. Director Hill made a motion pursuant to the discussion that General Manager is directed to prepare an evaluation form based on the instructions of the board and then brought to the Board. The motion was seconded by Director Gill.

Vote on motion Director Hill:	Director Hill	<u>yes</u>
	Director Gill	<u>yes</u>
	Director Allen	<u>yes</u>
	Vice Chairman Sharkey	<u>yes</u>
	Chairman Jensen	<u>yes</u>

B. BUSINESS AND FINANCE PROFIT AND LOSS STATEMENT

No action is requested for information.

The Board discussed the \$4,000 water bill for Martin Luther King Park. The June bill was \$1347.95 and the July bill was \$1598.02, totaling to \$2945. The staff is looking into the \$4043.82 bill which was a combination of several months, about three months of billing and was lumped up onto one bill.

Item does not need any action at this time.

C. FINANCE REPORT

It was reported that River Bend Park water bill was about \$781.00 and the electricity bill was about \$1300.00

IV. COMMITTEES', DIRECTORS', AND MANAGER'S REPORTS

A. DIRECTORS' REPORTS

- 1. Director Allen** commented that he went to Palermo, there was a horseshoe meet, about 100 people.
- 2. Director Gill** advised that the Berry festival over the weekend was very successful and the district's bounce house was there. He wants to test the money counting procedures to see how the bounce house did. Did it cost us money or did we make a profit? He is part of the Feather River Nature Center and Native Plant Park and they are having a Salmon Dinner – kick off for the Salmon festival. So far in their treasury they have a little over \$10,000 and they make about \$3,000 at this event. It is seed money to extend Feather River's trail along the levee to the city park, Nature's Park. For the Salmon Festival, the next meeting is August 30th at 10 a.m. in the Centennial Building. Deborah Lecero is now the organizer/paid consultant. He would like to incorporate the district with this festival. Building Bridges is a group of churches that comes together once a year, and this year they want to come to River Bend Park to clean up on September 10th. Prior to the clean he wants to mark, along with the staff, the plants that should be removed.
- 3. Chairman Jensen** remarked that the SBF meeting has been changed to August 25th at 1:30 p.m.
- 4. Director Hill** advised that in order to have the gates left open at Palermo, people need to have a reservation.
- 5. Vice Chairman Sharkey** announced that there will be statement from the closed session.

V. CORRESPONDENCE & MISCELLANEOUS

- A. Scott Perkins** requested the following item for the next agenda:

- 1) Drug testing policy, bring back the P&L
- B. Director Gill** requested the following item for the next agenda.
 - 1) Junior Giants report,
- C. Announcements from closed session:**
 - 1) Item 5, C. Scott will announce an overall drug testing policy for the public.
 - 2) Item 3, a tentative agreement with the city has been reached to turn over the municipal auditorium. Once the agreement has been reached the contract will be released to the public.

VI. ADJOURNMENT

A. ADJOURNMENT

Chairman Jensen adjourned the meeting at 7:36 p.m.

/s/
TJ Jensen, Chairperson

Attest: _____
/s/
Scott Perkins, General Manager