

**REGULAR BOARD MEETING
APPROVED MINUTES**

JANUARY 11, 2011

3:30 PM

*The meeting will be held at South Feather Water and Power Agency
located at 2310 Oro-Quincy Hwy. in Oroville.*

The public portion of the meeting is recorded.

1. CALL MEETING TO ORDER

The meeting was called to order at 3:34 p.m.

2. ROLL CALL

Director John Allen
Director Loren Gill
Director Jan Hill
Vice Chairman Bob Sharkey
Chairman TJ Jensen

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

Anyone wishing to speak on items on this agenda may do so at the time the item is called and the Chairperson opens discussion to the public. When you wish to speak, you must wait to be recognized by the Chairperson and, prior to addressing the issue, give your name and address for the record. **You may be limited to five (5) minutes.**

5. ADJOURNMENT TO CLOSED SESSION

The Board adjourned to closed session at 3:35 p.m. to discuss the following:

A. Pursuant to Government Code 54957.6 – Conference with Labor Negotiator

Agency designated representatives: Chairman TJ Jensen, Vice Chairman Bob Sharkey, Director John Allen, Director Loren Gill, Director Jan Hill
Unrepresented Employee: Interim General Manager

B. Pursuant to Government Code 54957 – Personnel

Public Employee Appointment
Title: Interim Administrative Assistant

**The public portion of the meeting will follow Closed Session
but under no circumstances will it begin before 5:30 p.m.**

6. RECONVENE PUBLIC PORTION OF MEETING

The meeting was reconvened at 5:51 p.m.

1. Standing Committees

Finance/Capital Development – Chairman Jensen appointed himself and Director Jan Hill to the Finance & Capital Development Committee.

Parks & Rec. – Chairman Jensen appointed Vice Chairman Bob Sharkey and Director John Allen to the Parks & Rec. Committee.

Personnel – Chairman Jensen did not appoint any Board members to this Committee at this time.

2. Ad-Hoc Committee

Policies & Procedures – Chairman Jensen tabled appointment to this Committee until the next regular Board meeting.

3. Supplemental Benefit Fund Oversight Committee

Chairman Jensen appointed himself and Vice Chairman Bob Sharkey to this Committee. The next SBF meeting is scheduled for Wednesday, January 18th at City Council Chambers

B. RESOLUTION 1147-11; A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE EMPLOYMENT AGREEMENT WITH THE INTERIM GENERAL MANAGER AND AUTHORIZING THE CHAIRMAN TO SIGN SAID CONTRACT ON BEHALF OF THE DISTRICT

The Board will consider adopting a resolution to approve the employment agreement with the Interim General Manager.

Board action requested: Adopt Resolution 1147-11

Vice Chairman Sharkey made a motion to adopt Resolution 1147-11, amended to include the pay rate of \$308/day, not to exceed the previous general manager's monthly income. It was seconded by Director Allen, and opened for discussion.

Sharon Gill, 1673 Bald Rock Road Berry Creek, inquired about various duties of the Interim General Manager.

Jerry Williams, 381 Table Mountain Boulevard in Oroville, inquired about the Interim General Manager's availability during emergencies.

Director Hill requested the Resolution be amended to show that Dr. Remley was the only candidate interviewed for the position.

Andrew Morrissey, legal counsel for the District, stated that the word "employment" should be struck from the Resolution.

Vice Chairman Sharkey withdrew his motion, and requested that staff member Sheryl Manies read the Resolution as amended in its entirety (see Attachment A).

Vice Chairman Sharkey made a motion to adopt Resolution 1147-11 as amended. It was seconded by Director Allen, and passed with the following vote:

Ayes: Allen, Gill, Hill, Sharkey, Jensen
Noes:
Abstain:
Absent:

C. RESOLUTION 1148-11; A RESOLUTION OF THE BOARD OF DIRECTORS NAMING THE INTERIM GENERAL MANAGER AND OTHERS AS AUTHORIZED SIGNERS ON ANY AND ALL DISTRICT CHECKS, ACH TRANSFERS AND CHECK REGISTERS

The Board will consider adopting a resolution to name authorized signers for District financial matters.

Board action requested: Adopt Resolution 1148-11

Interim General Manager recommended that the Resolution be amended to strike Lorraine Tassi's name from the list of signers. Vice Chairman Sharkey made a motion to adopt Resolution 1148-11 as amended to remove Lorraine Tassi's name. It was seconded by Director Gill, and passed with the following vote:

Ayes: Allen, Gill, Hill, Sharkey, Jensen
Noes:
Abstain:
Absent:

D. TIME AND LOCATION OF REGULARLY SCHEDULED BOARD MEETINGS

The Board will discuss amending the Policies & Procedures Handbook to change the time and location of regularly scheduled Board meetings.

Board action requested: Information / Discussion

Discussion was held regarding where to hold regular Board meetings and what time they should begin.

Director Allen requested that meetings begin at 6 p.m. and be held at the Feather River Recreation and Activity Center.

Vice Chairman Sharkey stated that the South Feather Water & Power facility is nice but the space available for the general public is not adequate. 5:30 p.m. Prefer to hold the meetings at the activity center

Chairman Jensen stated he prefers to use structured facilities such as City Council Chambers.

Vice Chairman Sharkey stated his preference for holding the meetings at the Activity Center starting at 5:30 p.m.

Jerry Williams, 381 Table Mountain Boulevard in Oroville, stated it is more convenient for the community if meetings are held later in the evening

Virgle Gage, 146 Swiss Lane in Oroville, asked if the closed session portion of the meetings would be held before or after the public portion of the meeting if the meetings began at 6:30 p.m.

Lisa Delaby, 145 Crane Avenue in Oroville, recommended making the backup information to the agenda available on the District's web site.

Jerry Williams, 381 Table Mountain Boulevard in Oroville, asked about public disclosure if action is taken during closed session when it is held at the end of the Board meeting.

Dori Hamill, P.O. Box 384 in Berry Creek, inquired about the possibility of utilizing the City Council Chambers. She recommended starting the meetings at 5:30 p.m.

The Board informally agreed to a start time of 5:30 p.m., with meetings to be held at the South Feather Water & Power facility until a feasibility study is done by the Parks & Rec. Committee

E. BOARD INPUT ON DISTRICT STRENGTHS AND CRITICAL ISSUES

Interim General Manager Dr. Remley will lead the Board in a discussion to identify strengths and critical issues with the Feather River Recreation and Park District.

Board action requested: Information / Discussion

Dr. Remley led the Board through process to identify the strengths of the District and look at the critical needs of the district

STRENGTHS

Facilities

Existing staff

Recreation scope is large / services we offer

Variety – lots of recreation to choose from

Aquatic recreation

Potential partnerships

Quite old

Staff dedication and enthusiasm

Great community support

Concern w/ citizens who abuse parks

Existing partnerships

Volunteer base

Tremendous amount of programs

Existing sources of revenue (tax allocation)

Geography / location

Leader in recreation for greater Oroville area

Dedicated Board of Directors

Parks are close / good proximity to population and schools

Wide demographics

History of the area and District

Family values / good parenting

Potential of the district

Growing District / physical attributes

Plans for future

River running through it

NEEDS & CRITICAL ISSUES:

Income plan
Spending it right
Better outreach in community
Listening to community to fulfill its needs
Hire permanent General Manager
Adoption of a Master Plan
Fiscal budget that is sound
Follow budget
More use of the Activity Center to maximize its potential
More pride in existing facilities / with partnerships
Representation in rural areas
Fix what we already have / maintain existing facilities
Need more staff
Recognizing organizational chart of employees – fill positions
Communication
Advertising
Inventory of District materials and equipment / maintain that inventory
Utilizing volunteer base
Publicize what the district has to offer
Program development
Add and eliminate
Build private partnerships
Accurate information on website / eventually increase revenue
Continuing education / training of staff
Stay focused on goals and objectives / follow through
Utilize green technology
Board and staff recreate
Nutrition to be used more fully in recreation

12. COMMITTEE, DIRECTORS' AND MANAGER'S REPORTS

A. Standing Committees

- a. Finance/Capital Development – new appointments were made to the Committee earlier in the meeting. The new Committee has not met; therefore, there was nothing to report.
- b. Personnel Committee – no appointments have been made to this Committee.
- c. Parks & Rec. Committee – Vice Chairman Sharkey requested that a meeting be scheduled as soon as possible to meet with representatives from Berry Creek to discuss the Harts Mill Fire Station Berry Creek and the Oroville Youth Soccer Club to discuss the North Park Snack Bar at Riverbend Park.

B. Supplemental Benefit Fund Committee – Vice Chairman Sharkey requested copies of all agendas and backup information from 2010.

C. Benefit Assessment District Oversight Committee – Laurie Anderson, Chairperson for the BAD Committee, requested that the four BAD Committee meetings be calendared out for the year.

D. Director's Reports

- a. Director Allen reported that there are boards that need to be replaced at the fishing dock at the wildlife pond at Riverbend.
- b. Director Gill suggested contacting the Building Bridges group to get them re-involved in cleaning up Riverbend South. He has been meeting with staff member Deanna Simmons on planning the upcoming Wildflower & Nature Festival scheduled for Saturday April 2nd. He reported that he attended the "How to Be an Effective Board Member" training and reviewed some of the key points and highlights of the training.
- c. Director Hill reported that she also attended the "How to Be an Effective Board Member" training. She reported that the Feather River Recreation and Activity Center added another program for gymnasts that offers fewer days of practice and does not require any participation in fundraising.
- d. Vice Chairman Sharkey – inquired about the status of LWCF grant project to construct a walkway around the perimeter of Martin Luther King, Jr. Park. Staff person Sheryl Manies stated she was waiting to hear from the Finance Committee whether or not the matching funds were available.
- e. Chairman Jensen inquired about Board action taken at the October 26, 2010 Board meeting to approve the purchase of a special mower for the new multi-use fields at Riverbend Park. He asked if the mower was ever purchased.

E. General Manager's Report – Dr. Remley stated that he attended the gymnastics meet held at the FRRAC, and reported that approximately 1,000 people attended the event. He informed the Board that the elderberry replanting at the Riverbend Park Conservation Area failed and will need to be done again. Dr. Remley reported on several programs that Marcia Carter is working on to increase programming at the Feather River Recreation and Activity Center. The Boomer Moves program is for seniors. Super Kids is a program that is specifically designed for special-needs children. Finally, a walking/running class is proposed.

13. CORRESPONDENCE AND MISCELLANEOUS

A. Information regarding the 2011 California Parks and Recreation Society conference

14. ITEMS FROM THE FLOOR

Persons wishing to speak on items not on the agenda may request to do so at this time or when the Chairperson opens the meeting for items from the floor. State law prohibits the Board from taking action on any item presented if it is not listed on the agenda, except under special circumstances as defined in the Government Code. **You may be limited to five (5) minutes.**

Lisa Delaby, 145 Crane Avenue in Oroville, asked if the District does feasibility studies regarding proposed classes and programming.

Sharon Gill, 1673 Bald Rock Road in Berry Creek, asked if the entire Board attended the "How to Be an Effective Board Member" training.

15. BOARD ITEMS FOR NEXT AGENDA

1. Audit
2. Minutes
3. Awards nomination

16. ADJOURNMENT

There being no further business to discuss, the January 11, 2011 meeting was adjourned at 8:51 p.m.

The next regular Board meeting is scheduled for Tuesday, January 25, 2011. Regular Board meetings occur on the second and fourth Tuesday of every month at the Municipal Auditorium located at 1200 Myers Street in Oroville unless otherwise posted.

/s/

TJ Jensen, Chairperson

Attest:

/s/

Donald L. Remley, Interim General Manager