

**REGULAR BOARD MEETING  
APPROVED MINUTES**

**JULY 14, 2010**

**3:30 PM**

*The public portion of the meeting is recorded.*

**1. CALL MEETING TO ORDER**

The meeting was called to order at 3:31 p.m.

**2. ROLL CALL**

Director Dorfman, Director Thompson, Vice Chairman Gill, and Chairperson Hill were all present.

Director Soudan was absent.

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENT**

Anyone wishing to speak on items on this agenda may do so at the time the item is called and the Chairperson opens discussion to the public. When you wish to speak, you must wait to be recognized by the Chairperson and, prior to addressing the issue, give your name and address for the record. **You may be limited to five (5) minutes.**

**5. RECOGNITION AND AWARDS (none)**

**6. CONSENT AGENDA**

**A. FINANCE MANAGER'S REPORT**

Board action requested: Information / Discussion

**B. RATIFICATION OF WARRANTS**

Board action requested: Approve Ratification of Warrants

**C. ACCOUNTS PAYABLE**

Board action requested: Approve Accounts Payable

**D. RESOLUTION 1106-10; A RESOLUTION APPROVING ENGINEER'S REPORT, CONFIRMING DIAGRAM AND ASSESSMENT, AND ORDERING LEVY OF ASSESSMENT FOR FISCAL YEAR 2010-2011 FOR THE FEATHER RIVER RECREATION AND PARK DISTRICT.**

Board action requested: Adopt Resolution 1106-10

**E. MINUTES OF THE JUNE 9, 2010 REGULAR MEETING OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS**

Board action requested: Approve the minutes of the June 9, 2010  
Regular Board meeting

**F. MINUTES OF THE JUNE 23, 2010 REGULAR MEETING OF THE  
FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF  
DIRECTORS**

Board action requested: Approve the minutes of the June 23, 2010  
Regular Board meeting

**BOARD ACTION REQUESTED: Approve Consent Agenda**

Vice Chairman Gill made a motion to approve the Consent Agenda. It was seconded by Director Dorfman, and passed with the following vote:

Ayes: Dorfman, Gill, Hill  
Noes: Thompson  
Abstain:  
Absent: Soudan

**7. ITEMS PULLED FROM THE CONSENT AGENDA**

**8. REGULAR AGENDA**

**A. RESOLUTION 1107-10; A RESOLUTION OF THE FEATHER RIVER  
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS TO  
APPROVE THE DISTRICT'S 2020 MASTER PLAN.**

*The Board will consider approving the Master Plan.*

Board action requested: Adopt Resolution 1107-10

This item was tabled until the next Board meeting.

**B. RESOLUTION 1108-10; A RESOLUTION OF THE BOARD OF  
DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK  
DISTRICT APPROVING THE FINAL BUDGET FOR 2010-2011.**

*The Board will consider approving the final budget for Fiscal Year 2010-2011.*

Board action requested: Adopt Resolution 1108-10

Director Dorfman made a motion to adopt Resolution 1108-10. It was seconded by Director Thompson for purposes of discussion.

Director Thompson clarified that the General Fund Carry-over includes the District's April tax allocation. Although the District receives this money in April, it is actually for the next fiscal year starting July 1. Therefore, it technically is not carry-over.

General Manager John L. Buck, III stated a small adjustment had been made to the budget to move \$3,000 from the General Fund to the Dog Park Fund in order to put in drinking water down at the dog park.

With a motion and a second on the floor, Resolution 1108-10 was passed and adopted with the following vote:

Ayes: Dorfman, Thompson, Gill, Hill  
Noes:

Abstain:  
Absent: Soudan

**C. AGREEMENT WITH OROVILLE YOUTH SOCCER CLUB FOR THE USE OF THE NEW SNACK BAR FACILITY AT RIVERBEND PARK.**

*The Board will consider approving an agreement with Oroville Youth Soccer regarding the new concession stand at the north end of Riverbend Park.*

Board action requested: Approve Agreement with OYSC for the Snack Bar Facility at Riverbend Park

Director Thompson requested to table this item to the next meeting to give him adequate time to review the document. Director Dorfman stated she thought the Board should move forward with this agenda item.

Rich Delaby, Oroville Youth Soccer Club, stated that OYS was no longer interested in pursuing a lease agreement for the snack bar facility. He stated the proposed agreement was not favorable to OYS.

Gil Bowles, Oroville Rotary, clarified that Rotary's position is to serve the community and youth. He said there may be some people who withdraw previous commitments to help finish the snack bar due to the lack of an agreement with the soccer group.

**D. MAINTENANCE CONNECTION SOFTWARE.**

*The Board will discuss purchasing Maintenance Connection software.*

Board action requested: Information/Discussion

General Manger John L. Buck, III stated he will have cost estimates for the Board at the next meeting. He stated the benefit of using this software program is that the District will be better able to manage its assets and track work orders and associated costs for each facility. He added there are two options – one is to lease the program and the other is to purchase the software.

**9. COMMITTEE, DIRECTORS' AND MANAGER'S REPORTS**

**A. Standing Committees**

- a. Finance/Capital Development – Director Dorfman submitted a written report (see attached). The Committee met on July 8 to review the expenses and revenue, AP list, and fund balances. She reported that the District ended the fiscal year with \$17,785.50. Director Thompson commended the General Manager for the fine job he did. Director Dorfman reported there are several maintenance vehicles in need of repair, and the Park Supervisor is having to use his personal vehicle. The Committee will be considering the purchase of a used vehicle.
- b. Personnel Committee – the Committee has not met since the last Board meeting.
- c. Parks & Rec. Committee – Vice Chairman Gill stated he is trying to set up a meeting with the City Park Commission to discuss the cleaning up the levee and planting with native species within the riparian corridor.

**B. Ad-Hoc Committees**

- a. Policies & Procedures Committee – the Committee has not met since the last Board meeting. General Manager John L. Buck requested that the Employee Handbook be discussed at the next Committee meeting.

- C. Supplemental Benefit Fund Committee** – Chairperson Hill reported that she sat in on one of the Committee meetings in Director Thompson’s absence. One of the items discussed was granting the Chamber of Commerce \$4,800 to hire an event coordinator to promote the Salmon Festival. The additional funds were not approved through the SBF.

Vice Chairman Gill reported that at the July 13<sup>th</sup> meeting, the vision was finally approved. This vision will give future potential applicants for SBF grant funds guidance.

- D. Benefit Assessment District Oversight Committee** – the Committee met on July 6th and reviewed the Engineer’s Report. Committee member terms will be reviewed at the next meeting.

**E. Director’s Reports**

- a. Director Dorfman stated she was shocked the Oroville Youth Soccer Club pulled out of negotiations with the District for the snack bar facility at Riverbend Park. She has been attending Finance Committee meetings as well as helping out at Concerts in the Park with the snack truck and selling raffle tickets.
- b. Director Soudan was not present.
- c. Director Thompson did not have anything to report.
- d. Vice Chairman Gill reported that he will be getting the depth of the fishing pond. The veterans have asked about getting a concrete picnic table to put at the site of the future Veterans’ Memorial Park.
- e. Chairperson Hill thanked the General Manager for his thorough report. She substituted for Director Thompson at one of the SBF Committee meetings.

- F. General Manager’s Report** – Mr. Buck elaborated on several items on his written report to the Board. He stated the Park Supervisor will start submitting a written report to the Board next month.

**10. STAFF REPORTS**

- a. Shawn Brandt
- b. Sheryl Manies
- c. Deanna Simmons

**11. CORRESPONDENCE & MISCELLANEOUS**

- a. Letter to SBF Committee re: SBF legal counsel
- b. Letter re: issues with park users/noise – Chairperson Hill stated she would like to write a response letter to Wendy Deakins.
- c. Landscape Water Use Report – Riverbend Park

*Director Thompson left the meeting at 4:58 p.m.*

**12. ITEMS FROM THE FLOOR**

Persons wishing to speak on items not on the agenda may request to do so at this time or when the Chairperson opens the meeting for items from the floor. State law prohibits the Board from taking action on any item presented if it is not listed on the agenda, except under special circumstances as defined in the Government Code. **You may be limited to five (5) minutes.**

**Gil Bowles**, speaking as a member of Oroville Rotary, stated that Rotary had only been informed that morning that the Oroville Youth Soccer Club was pulling out of the discussions regarding the agreement for the snack bar facility. He encouraged the Board to finish the covered eating area at the snack bar. Mr. Bowles then spoke as a representative of his church regarding the annual "Make a Difference Day" in October. They have approximately 100 volunteers who would like to work on a project at one of the District's facilities.

**13. BOARD ITEMS FOR NEXT AGENDA**

1. Maintenance connection software
2. Security cameras
3. Master Plan

**14. CLOSED SESSION**

The Board went into closed session discussion at 5:02 p.m. and reconvened at 6:43 p.m.

**A. Pursuant to Government Code 54956.8 – Property negotiations.**

- 1875 Feather River Blvd., Oroville, CA 95965
- 9476 Oro-Quincy Highway, Berry Creek, CA 95916

No action was taken; direction was given to the General Manager to continue negotiations on both properties.

**B. Pursuant to Government Code 54957 – Personnel**

No action was taken; direction was given to staff.

**15. ADJOURNMENT**

There being no further business to discuss, the July 14, 2010 Board meeting was adjourned at 6:45 p.m.

The next regular Board meeting is scheduled for July 28, 2010. Regular Board meetings occur on the second and fourth Wednesday of every month at 3:30 PM, at the Feather River Recreation and Park District, 1200 Myers Street in Oroville, California unless otherwise posted.

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Jan Hill, Chairperson

Attest:

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John L. Buck, III, Secretary