

**REGULAR BOARD MEETING  
APPROVED MINUTES**

**APRIL 28, 2010**

**3:30 PM**

*The public portion of the meeting is recorded.*

**1. CALL MEETING TO ORDER**

The meeting was called to order at 3:30 p.m.

**2. ROLL CALL**

Director Dorfman, Director Soudan, Director Thompson, Vice Chairman Gill, and Chairperson Jan Hill were all present.

The General Manager was not present due to a death in the family.

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENT**

Anyone wishing to speak on items on this agenda may do so at the time the item is called and the Chairperson opens discussion to the public. When you wish to speak, you must wait to be recognized by the Chairperson and, prior to addressing the issue, give your name and address for the record. **You may be limited to five (5) minutes.**

**5. CONSENT AGENDA**

**A. FUND BALANCES AS OF APRIL 21, 2010**

Board action requested: None – Information

**B. ACCOUNTS PAYABLE**

Board action requested: Approve Accounts Payable

**C. MINUTES OF THE MARCH 24, 2010 REGULAR MEETING OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS.**

Board action requested: Approve the minutes of the March 24, 2010 Regular Board meeting

**D. MINUTES OF THE MARCH 31, 2010 SPECIAL MEETING OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS.**

Board action requested: Approve the minutes of the March 31, 2010 Special Board meeting

**E. CHANGE ORDER #3 – RIVERBEND PARK NORTH PARK IMPROVEMENT PROJECT**

Board action requested: Approve Change Order #3

**F. RESOLUTION 1096-10; A RESOLUTION APPROVING THE TRANSFER OF \$10,000 FROM THE IMPACT FEE FUND 2620 TO THE GENERAL FUND 2600.**

Board action requested: Adopt Resolution 1096-10

**G. RESOLUTION 1097-10; A RESOLUTION APPROVING THE TRANSFER OF \$10,000 FROM THE BENEFIT ASSESSMENT FUND 2610 TO THE GENERAL FUND 2600.**

Board action requested: Adopt Resolution 1097-10

**H. RESOLUTION 1098-10; A RESOLUTION AUTHORIZING THE GENERAL MANAGER TO SERVE AS THE DISTRICT'S REPRESENTATIVE FOR THE CHILD CARE CENTER LICENSE AND ADMINISTRATOR FOR THE CHILD CARE CENTER AT 1875 FEATHER RIVER BOULEVARD IN OROVILLE, CALIFORNIA.**

Board action requested: Adopt Resolution 1098-10

**BOARD ACTION REQUESTED: Approve Consent Agenda**

Director Thompson requested to pull Item B from the Consent Agenda. Vice Chairman Gill made a motion to approve the Consent Agenda with Item B pulled. It was seconded by Director Thompson, and passed with the following vote:

Ayes: Dorfman, Soudan, Thompson, Gill, Hill

Noes:

Abstain:

Absent:

**6. ITEMS PULLED FROM THE CONSENT AGENDA**

**B. ACCOUNTS PAYABLE**

Board action requested: Approve Accounts Payable

Director Thompson asked why a full refund was given on a reservation to rent one of the pavilions at Riverbend Park. He stated that rental fees are non-refundable and it needs to be stated on the facility use agreement. Staff clarified that the General Manager approved a full refund because the renter was in a serious accident and had been placed on life support.

Director Thompson made a motion to approve the Accounts Payable. It was seconded by Director Soudan, and passed with the following vote:

Ayes: Dorfman, Soudan, Thompson, Gill, Hill

Noes:

Abstain:

Absent:

**7. REGULAR AGENDA**

**A. 4<sup>th</sup> OF JULY RIVERBOAT PARADE – OROVILLE REPUBLICAN WOMEN.**

*Cheri Bunker will address the Board on behalf of the Oroville Republican Women regarding the annual 4<sup>th</sup> of July Riverboat Parade.*

Board action requested: Consider event request from Oroville Republican Women for 4<sup>th</sup> of July Riverboat Parade

Cheri Bunker reviewed the details of the event and some of the changes that have been made such as starting later in the day at 3:00 p.m. and reducing the entry fee to encourage more participants.

**B. 4<sup>th</sup> OF JULY FUNDRAISER – THERMALITO GRANGE.**

*Cheri Bunker will address the Board on behalf of the Thermalito Grange regarding their vendor request to sell food at Riverbend Park on July 4<sup>th</sup>.*

Board action requested: Consider vendor request from Thermalito Grange for 4<sup>th</sup> of July at Riverbend Park

Cheri Bunker stated that the Grange would like have a concession and sell hot dogs on the 4<sup>th</sup> of July. Director Thompson recommended that Ms. Bunker meet with the General Manager to discuss this. Staff will contact Ms. Bunker to set up an appointment.

**C. SPONSORSHIP FOR THE QUINCY CHAMBER OF COMMERCE 2010 SUMMER SOLSTICE CENTURY BIKE RIDE.**

*The Board will consider sponsoring a rest stop in Forbestown for the Quincy Chamber of Commerce's 7<sup>th</sup> annual Summer Solstice Century Bike Ride.*

Board action requested: Approve sponsorship of Forbestown rest stop for Summer Solstice Century Bike ride

Staff person Sheryl Manies explained the details of the event, the request from the Quincy Chamber of Commerce, and the staff recommendation to co-sponsor the rest stop with the Forbestown Advisory Council.

Vice Chairman Gill made a motion to approve sponsoring the rest stop in Forbestown. It was seconded by Director Thompson, and passed with the following vote:

Ayes: Dorfman, Soudan, Thompson, Gill, Hill  
Noes:  
Abstain:  
Absent:

**D. ALCOHOL PERMITS.**

*The Board will consider implementing a fee for issuing District Alcohol Permits.*

Board action requested: Approve fee for District-issued alcohol permits

The Board discussed charging a fee for permits to have alcohol at District facilities. The District currently issues alcohol permits at no cost. Director

Dorfman made a motion to approve charging a fee for District-issued alcohol permits. It was seconded by Director Soudan for purposes of discussion.

Director Dorfman clarified that the District already issues alcohol permits at no cost. The item on the agenda before the Board would levy a fee when these permits are issued. Alcohol permits are typically only requested for special events.

With a motion and second on the floor, the Board approved implementing a fee for District-issued alcohol permits by the following vote:

Ayes: Dorfman, Soudan, Gill, Hill

Noes: Thompson

Abstain:

Absent:

## 8. COMMITTEE, DIRECTORS' AND MANAGER'S REPORTS

### A. Standing Committees

- a. Finance/Capital Development – Director Dorfman reported the Committee met on April 22 to review the budget worksheet, current expenses and revenues, proposed alcohol permit fees, gathered data for meeting with the bank and OGSA regarding the purchase.
- b. Personnel Committee – Director Dorfman reported the Committee will assist the General Manager with the interviews for the Park Supervisor position the following Tuesday. Vice Chairman Gill added that five applicants will be interviewed.
- c. Parks & Rec. Committee – Staff person Sheryl Manies stated she is working on an agenda for the Committee to discuss the following items: meet with the Daughters of the American Revolution regarding their memorial tree grove; meet with Linda Ward to discuss pony rides at District facilities; and meet at the Bedrock Skate & Bike Park for public input.

### B. Ad-Hoc Committees

- a. Policies & Procedures Committee – the Committee has not met since the last Board meeting.

### C. Supplemental Benefit Fund Committee

– Vice Chairman Gill reported that the Committee met on April 27. He has been working towards creating a vision for the SBF that projects would be required to meet in order to qualify for funding and asked the Board for their thoughts and ideas for a vision.

### D. Benefit Assessment District Oversight Committee

– Staff person Sheryl Manies reported that the deadline for applications for the vacancy on the Committee is May 14. To date, no one had applied.

### E. Director's Reports

- a. Director Dorfman reported that she and Chairperson Hill met with staff person Deanna Simmons regarding the grand opening of the Pat Alley Memorial Dog Park. She commended Ms. Simmons for her hard work in planning and preparing for the event. Director Dorfman stated that she and Chairperson Hill visited Signs & Graphic Design to look at the sign and pick up the sign thanking Home Depot.
- b. Director Soudan did not have anything to report.
- c. Director Thompson did not have anything to report.

- d. Vice Chairman Gill reported on the findings of the electrical inspection he and another electrical contractor completed on the Oroville Gymnastics and Sports Academy. He reported that Air Cooled has agreed to waive the cost for labor and only charge for parts on repairs to District maintenance equipment. They have also agreed to sell new equipment to the District for only 10 percent over cost.
- e. Chairperson Hill reported she has been attending meetings regarding the Oroville Gymnastics and Sports Academy.

**F. General Manager's Report** (*the General Manager was not present*)

**9. STAFF REPORTS**

**Semi-monthly:**

1. Sheryl Manies discussed recent developments and information not included in her staff report:
  - Landscape Water Use Report from the California Water Service Co.
  - District attendance at Oroville Youth Soccer Club Board meeting
  - agreement with OYSC for the concession at Riverbend

**Monthly:**

2. Shawn Brandt
3. Deanna Simmons

**10. CORRESPONDENCE & MISCELLANEOUS**

1. Letter from Oroville Chamber of Commerce re: Oroville Business Showcase.
2. Public Announcement re: BAD Oversight Committee

**11. ITEMS FROM THE FLOOR**

Persons wishing to speak on items not on the agenda may request to do so at this time or when the Chairperson opens the meeting for items from the floor. State law prohibits the Board from taking action on any item presented if it is not listed on the agenda, except under special circumstances as defined in the Government Code. **You may be limited to five (5) minutes.**

**12. BOARD ITEMS FOR NEXT AGENDA**

1. Harts Mill Fire Station (requested by Vice Chairman Gill)
2. Holding Board meetings later in the day (for a future agenda)

**13. CLOSED SESSION**

The Board went into Closed Session discussion at 4:40 p.m. and reconvened at 6:28 p.m.

**A. Pursuant to Government Code 54956.8 – Property negotiations.**

- 1875 Feather River Blvd., Oroville, CA 95965
- 9476 Oro-Quincy Highway, Berry Creek, CA 95916

No action was taken; direction will be given to the General Manager upon his return.

**B. Pursuant to Government Code 54957 – Personnel**

No action was taken; direction will be given to the General Manager upon his return.

**14. ADJOURNMENT**

There being no further business to discuss, the April 28, 2010 Board meeting was adjourned at 6:30 p.m.

The next regular Board meeting is scheduled for May 12, 2010. Regular Board meetings occur on the second and fourth Wednesday of every month at 3:30 PM, at the Feather River Recreation and Park District, 1200 Myers Street in Oroville, California unless otherwise posted.

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Jan Hill, Chairperson

Attest:

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John L. Buck, III, Secretary