

**REGULAR BOARD MEETING
APPROVED MINUTES**

APRIL 14, 2010

1:30 PM

The public portion of the meeting is recorded.

1. CALL MEETING TO ORDER

The meeting was called to order at 1:30 p.m.

2. ROLL CALL

Director Thompson, Vice Chairman Gill and Chairperson Hill were present.
Director Dorfman arrived at 2:05 p.m.
Director Soudan arrived at 3:03 p.m.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

Anyone wishing to speak on items on this agenda may do so at the time the item is called and the Chairperson opens discussion to the public. When you wish to speak, you must wait to be recognized by the Chairperson and, prior to addressing the issue, give your name and address for the record. **You may be limited to five (5) minutes.**

5. RECOGNITION AND AWARDS – None

6. BUDGET WORKSHOP

The Board will participate in a workshop to discuss the District's 2010-2011 budget.

Susan Martin, Finance Manager, presented the Board with a Budget Worksheet and a Salary Worksheet. Chairperson Hill reported that the Finance Committee has reviewed the worksheets. The Budget Worksheet was reviewed first. John L. Buck, III, General Manager, stated he anticipates seeing a net income of \$368,000 next year. The Board discussed whether web site expenses should be included under Office Supplies or Advertising. Mr. Buck confirmed that District is on target to start the new fiscal year with the projected dollar amount.

The Board reviewed the Salary Worksheet. Staff positions and salaries were discussed.

Director Dorfman arrived at the meeting at 2:05 p.m.

Chairperson Hill called for a 5-minute recess at 2:10 p.m. and reconvened the meeting at 2:15 p.m.

7. CONSENT AGENDA

A. FINANCE MANAGER'S REPORT

B. RATIFICATION OF WARRANTS

Board action requested: Approve Ratification of Warrants

C. ACCOUNTS PAYABLE

Board action requested: Approve Accounts Payable

D. MINUTES OF THE MARCH 10, 2010 REGULAR MEETING OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS.

Board action requested: Approve the minutes of the March 10, 2010 Regular Board meeting

BOARD ACTION REQUESTED: Approve Consent Agenda

Director Thompson made a motion to approve the Consent Agenda. It was seconded by Director Dorfman, and passed with the following vote:

Ayes: Dorfman, Thompson, Gill, Hill

Noes:

Abstain:

Absent: Soudan

8. ITEMS PULLED FROM THE CONSENT AGENDA

There were no items pulled from the Consent Agenda.

9. REGULAR AGENDA

Items A through F on the Regular Agenda were addressed later in the meeting to allow members of the public arriving at 3:30 p.m. a chance to speak.

G. PROMISSORY NOTE AND DEED OF TRUST – OROVILLE WILDLIFE AREA PROPERTY EXCHANGE.

The Board will consider approving a Promissory Note and Deed of Trust for the property exchange with the Department of Fish and Game regarding the Oroville Wildlife Area property.

Board action requested: 1. Approve Promissory Note
2. Approve Deed of Trust

Director Thompson made a motion to approve the Promissory Note and Deed of Trust for the Oroville Wildlife Area Property Exchange. It was seconded by Director Dorfman, and passed with the following vote:

Ayes: Dorfman, Thompson, Gill, Hill

Noes:

Abstain:

Absent: Soudan

10. COMMITTEE, DIRECTORS' AND MANAGER'S REPORTS

A. Standing Committees

a. Finance/Capital Development – Director Dorfman reported that the Committee met and went over the worksheets reviewed by the Board at the workshop.

- b. Personnel Committee – Director Dorfman stated the Committee met with the General Manager and will share their report during closed session.
- c. Parks & Rec. Committee – Vice Chairman Gill requested that a meeting be set up with the Daughters of the American Revolution to discuss the group’s memorial tree grove at Riverbend Park.

B. Ad-Hoc Committees

- a. Policies & Procedures Committee – Chairperson Hill reported the Committee will be meeting soon.

C. Supplemental Benefit Fund Committee – Vice Chairman Gill reported that the Committee will be meeting Tuesday, April 27. Director Thompson stated the ad-hoc Strategic Plan Committee met. Chairperson Hill stated, for the record, that the attorney for the SBF should not be affiliated with either the City of Oroville or the District. It was decided the General Manager should write a letter to the SBF Committee to request independent legal counsel for the SBF.

D. Benefit Assessment District Oversight Committee – the Committee has not met since the last meeting. Sheryl Manies, Administrative Assistant, stated the vacant seat will be advertised.

E. Director’s Reports

- a. Director Dorfman thanked Mr. Buck for all the work he has done. She commended Mr. Buck and Ms. Manies for the NACPRO award nominations. She noted several maintenance projects at the dog park including removing fox tails, adding material at the base of the chain link fence, and cutting the grass. Director Dorfman commended PIC maintenance worker Joe Eubanks for his hard work at the dog park.
- b. Director Soudan (
- c. Director Thompson requested that Board packets be ready on the Friday before the Board meetings, as stated in the Policies & Procedures manual.
- d. Vice Chairman Gill reported that he and Mr. Buck met with two representatives from the State Department of General Services regarding the Harts Mill property and were told that the District should not have waited for the property to become surplus. As surplus property, it now belongs to DGS. The District has approximately three months to respond. The Parks and Rec. Committee is still working on the 2010 Goals & Objectives.
- e. Chairperson Hill requested that the idea to offer memorial tree plantings be revisited. She has been attending numerous meetings as well as the Oroville Business Showcase. She and Director Dorfman will be meeting with staff member Deanna Simmons regarding the dog park grand opening.

F. General Manager’s Report – Mr. Buck reported that a security camera will be installed at the Bedrock Skate and Bike Park. He will be meeting with Oroville Youth Soccer on April 15th. A Memorandum of Understanding with OYS for the use of the snack bar needs to be drafted. He will be attending a meeting of the Biggs Unified School Board to discuss expanding the District’s sphere of influence.

Director Soudan arrived at the meeting at 3:03 p.m.

11. STAFF REPORTS

- A. Semi-monthly Reports** (*provided at each Board meeting*)
 - a. Sheryl Manies
- B. Monthly Reports** (*provided at the second Board meeting of the month*)
 - a. Shawn Brandt
 - b. Deanna Simmons

Chairperson Hill called for a recess at 3:07 p.m. The meeting was reconvened at 3:30 p.m.

10. COMMITTEE, DIRECTORS' AND MANAGER'S REPORTS

- E. Director's Reports**
 - b. Director Soudan reported that he has been visiting the parks with a focus on park safety, maintenance, and the public's perception of the District. Director Soudan commended staff for the NACPRO Award Nominations.

12. CORRESPONDENCE & MISCELLANEOUS

- A.** Change Orders #1 and #2 – Riverbend Park North Park Improvement Project
- B.** Update on Elderberry Replanting – Gallaway Consulting
- C.** NACPRO Award Nominations – Home Depot and Don Mauldin

9. REGULAR AGENDA

A. AGREEMENT WITH LAND IMAGE FOR PROJECT NO. 1593 – MARTIN LUTHER KING, JR. PARK CONSTRUCTION DOCUMENTS.

The Board will consider approving an agreement with Land Image to provide Construction Documents for the LWCF grant project at Martin Luther King, Jr. Park.

Board action requested: Approve Agreement with Land Image for Project No. 1593 – MLK Park Construction Documents

Vice Chairman Gill made a motion to approve the agreement with Land Image for Project No. 1593 for the Martin Luther King, Jr. Park construction documents. It was seconded by Director Thompson, and passed with the following vote:

Ayes: Dorfman, Soudan, Thompson, Gill, Hill
Noes:
Abstain:
Absent:

B. AGREEMENT WITH LAND IMAGE FOR ADDITIONAL SERVICES FOR PROJECT NO. 1432.2 – RIVERBEND PARK NORTH PARK IMPROVEMENT PROJECT.

The Board will consider approving an agreement with Land Image to provide additional services for the Riverbend Park–North Park Improvement Project.

Board action requested: Approve Agreement with Land Image for Additional Services for Project 1432.2

Director Thompson made a motion to approve the agreement for additional services with Land Image for Project No. 1432.2, the Riverbend Park North

Park Improvement Project. It was seconded by Vice Chairman Gill, and passed with the following vote:

Ayes: Dorfman, Soudan, Thompson, Gill, Hill

Noes:

Abstain:

Absent:

C. AGREEMENT WITH LAND IMAGE FOR PROJECT 1432.3 – RIVERBEND DISC GOLF COURSE.

The Board will consider approving an agreement with Land Image to redesign the portion of the Riverbend Disc Golf Course affected by the North Park Improvement Project.

Board action requested: Approve Agreement with Land Image for Project 1432.2 – Disc Golf Course

Vice Chairman Gill made a motion to approve the agreement with Land Image for Project No. 1432.3, the Riverbend Disc Golf Course. It was seconded by Director Thompson, and passed with the following vote:

Ayes: Dorfman, Thompson, Gill, Hill

Noes: Soudan

Abstain:

Absent:

D. AGREEMENT WITH LAND IMAGE FOR ADDITIONAL SERVICES FOR PROJECT NO. 1381.2 – CITY OF OROVILLE BUILDING PERMITS.

The Board will consider approving an agreement with Land Image to provide additional services for the City of Oroville Building Permits Project.

Board action requested: Approve Agreement with Land Image for Additional Services for Project 1381.2

Director Thompson made a motion to approve the agreement for additional services with Land Image for Project No. 1381.2, City of Oroville building permits . It was seconded by Vice Chairman Gill and opened for discussion.

Director Soudan stated he had some concerns about paying Land Image to take care of things that the future Park Supervisor will be able to do.

The motion failed to pass with the following vote:

Ayes:

Noes: Dorfman, Soudan, Thompson, Gill, Hill

Abstain:

Absent:

E. REPUBLICAN WOMEN'S CLUB JULY 4TH RIVERBOAT REGATTA.

Cheri Bunker, Republican Women's Club, will address the Board regarding the Club's request to hold an event at Riverbend Park on July 4th.

Board action requested: Consider request from Republican Women's Club for July 4th event at Riverbend Park

Due to the fact that Cheri Bunker was unable to attend, this agenda item was tabled until the next regular Board meeting.

F. YUBA FEATHER HISTORICAL ASSOCIATION LEASE AGREEMENT.

The Board will consider approving an amendment to the lease agreement with YFHA.

Board action requested: Consider amendment to lease agreement with Yuba Feather Historical Association

Patricia Shields addressed the Board on behalf of the Yuba Feather Historical Association to request that they consider approving a five-year lease agreement.

Director Thompson recommended the Board consider a three-year term on the lease.

Director Thompson made a motion to approve a three-year term on the lease agreement with the Yuba Feather Historical Association. It was seconded by Vice Chairman Gill, and passed with the following vote:

Ayes: Dorfman, Soudan, Thompson, Gill, Hill

Noes:

Abstain:

Absent:

13. ITEMS FROM THE FLOOR

Persons wishing to speak on items not on the agenda may request to do so at this time or when the Chairperson opens the meeting for items from the floor. State law prohibits the Board from taking action on any item presented if it is not listed on the agenda, except under special circumstances as defined in the Government Code. **You may be limited to five (5) minutes.**

14. BOARD ITEMS FOR NEXT AGENDA

1. Republican Women's Club 4th of July events at Riverbend
2. Minutes of the March 24, 2010 regular Board meeting
3. Minutes of the March 31, 2010 special Board meeting
4. Feasibility of excavation pit and asphalt grindings for Salmon Run Road (requested by Director Soudan)

15. CLOSED SESSION

The Board went into closed session at 4:45 p.m. and reconvened at 7:07 p.m.

A. Pursuant to Government Code 54956.8 – Property negotiations.

- 1875 Feather River Blvd., Oroville, CA 95965

Action was taken to make an offer on the property at 1875 Feather River Blvd.; direction was given to the General Manager to proceed with purchase negotiations.

B. Pursuant to Government Code 54957 – Personnel

No action was taken; no direction was given to staff.

16. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 7:07 p.m.

The next regular Board meeting is scheduled for April 28, 2010. Regular Board meetings occur on the second and fourth Wednesday of every month at 3:30 p.m. at the Municipal Auditorium located at 1200 Myers Street in Oroville, California unless otherwise posted.

/s/

Jan Hill, Chairperson

Attest:

/s/

John L. Buck, III, Secretary