

**REGULAR BOARD MEETING
MINUTES**

MARCH 10, 2010

3:30 PM

The public portion of the meeting is recorded.

1. CALL MEETING TO ORDER

The meeting was called to order at 3:30 p.m.

2. ROLL CALL

Director Dorfman, Director Soudan, Director Thompson, Vice Chairman Gill, and Chairperson Hill were all present.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

Anyone wishing to speak on items on this agenda may do so at the time the item is called and the Chairperson opens discussion to the public. When you wish to speak, you must wait to be recognized by the Chairperson and, prior to addressing the issue, give your name and address for the record. **You may be limited to five (5) minutes.**

5. CONSENT AGENDA

A. FINANCE MANAGER'S REPORT

B. RATIFICATION OF WARRANTS

Board action requested: Approve Ratification of Warrants

C. ACCOUNTS PAYABLE

Board action requested: Approve Accounts Payable

**D. MINUTES OF THE FEBRUARY 24, 2010 REGULAR MEETING OF THE
FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF
DIRECTORS.**

Board action requested: Approve the minutes of the February 24,
2010 Regular Board meeting

BOARD ACTION REQUESTED: Approve Consent Agenda

Director Thompson requested that Items A, B and C be pulled from the Consent Agenda. Chairperson Hill requested that Item D be pulled from the Consent Agenda. There were no other items on the Consent Agenda.

6. ITEMS PULLED FROM THE CONSENT AGENDA

A. FINANCE MANAGER'S REPORT

Director Thompson made a motion to approve the Finance Manager's Report. It was seconded by Director Dorfman, and passed with the following vote:

Ayes: Dorfman, Soudan, Thompson, Gill, Hill
Noes:
Abstain:
Absent:

B. RATIFICATION OF WARRANTS

Board action requested: Approve Ratification of Warrants

Director Dorfman made a motion to approve the Ratification of Warrants. It was seconded by Vice Chairman Gill, and passed with the following vote:

Ayes: Dorfman, Soudan, Gill, Hill
Noes: Thompson
Abstain:
Absent:

C. ACCOUNTS PAYABLE

Board action requested: Approve Accounts Payable

Director Thompson asked for clarification on several items on the Accounts Payable list.

Director Dorfman made a motion to approve the Accounts Payable. It was seconded by Director Soudan, and passed with the following vote:

Ayes: Dorfman, Soudan, Thompson, Gill, Hill
Noes:
Abstain:
Absent:

D. MINUTES OF THE FEBRUARY 24, 2010 REGULAR MEETING OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS.

Board action requested: Approve the minutes of the February 24, 2010 Regular Board meeting

There was a correction on page 8 of the draft minutes of the February 24, 2010 Board meeting. Director Thompson made a motion to approve the minutes of the February 24, 2010 regular Board meeting as corrected. It was seconded by Director Dorfman, and passed with the following vote:

Ayes: Dorfman, Soudan, Thompson, Gill, Hill
Noes:
Abstain:
Absent:

7. REGULAR AGENDA

A. 2010 GOALS AND OBJECTIVES

The Board will determine and prioritize goals and objectives for 2010.

Board action requested: Approve goals and objectives for 2010

After initial discussion of the 2010 Goals & Objectives, Director Soudan suggested that the Parks & Rec. Committee review the list and present their recommendations to the Board.

Director Thompson made a motion to turn the list of goals and objectives over to the Parks & Rec. Committee for preliminary review. It was seconded by Director Dorfman, and passed with the following vote:

Ayes: Dorfman, Soudan, Thompson, Gill, Hill

Noes:

Abstain:

Absent:

B. LAND IMAGE UPDATE ON VARIOUS DISTRICT PROJECTS.

The Board will review and discuss the status of Land Image projects with the District.

Board action requested: Information/Discussion

The Board reviewed the project update from Land Image and discussed the status and direction of the various projects.

C. RESOLUTION 1089-10; A RESOLUTION AMENDING SECTION 2 OF THE “BOARD OF DIRECTORS POLICIES AND PROCEDURES HANDBOOK” REGARDING FORMATION OF THE DISTRICT.

The Board will consider adopting a resolution to amend Section 2 of the Policies and Procedures Handbook.

Board action requested: Adopt Resolution 1089-10

Director Soudan made a motion to adopt Resolution 1089-10. It was seconded by Director Thompson, and passed with the following vote:

Ayes: Dorfman, Soudan, Thompson, Gill, Hill

Noes:

Abstain:

Absent:

D. RESOLUTION 1090-10; A RESOLUTION AMENDING SECTION 8 OF THE “BOARD OF DIRECTORS POLICIES AND PROCEDURES HANDBOOK” REGARDING POWERS OF THE BOARD OF DIRECTORS.

The Board will consider adopting a resolution to update the Policies and Procedures Handbook.

Board action requested: Adopt Resolution 1090-10

Director Thompson made a motion to adopt Resolution 1090-10. It was seconded by Director Dorfman, and passed with the following vote:

Ayes: Dorfman, Thompson, Gill, Hill

Noes:

Abstain: Soudan
Absent:

E. RESOLUTION 1091-10; A RESOLUTION AMENDING SECTION 16 OF THE “BOARD OF DIRECTORS POLICIES AND PROCEDURES HANDBOOK” REGARDING MINUTES OF THE BOARD OF DIRECTORS MEETINGS.

The Board will consider adopting a resolution to update the Policies and Procedures Handbook.

Board action requested: Adopt Resolution 1091-10

Director Thompson made a motion to adopt Resolution 1091-10. It was seconded by Director Dorfman, and passed with the following vote:

Ayes: Dorfman, Soudan, Thompson, Gill, Hill
Noes:
Abstain:
Absent:

F. RESOLUTION 1092-10; A RESOLUTION AMENDING SECTION 29 OF THE “BOARD OF DIRECTORS POLICIES AND PROCEDURES HANDBOOK” REGARDING SURPLUS PROPERTY.

The Board will consider adopting a resolution to update the Policies and Procedures Handbook.

Board action requested: Adopt Resolution 1092-10

Director Thompson made a motion to adopt Resolution 1092-10. It was seconded by Director Dorfman, and passed with the following vote:

Ayes: Dorfman, Thompson, Gill, Hill
Noes:
Abstain: Soudan
Absent:

G. RESOLUTION 1093-10; A RESOLUTION AMENDING SECTION 35 OF THE “BOARD OF DIRECTORS POLICIES AND PROCEDURES HANDBOOK” REGARDING THE DISTRICT’S POLICY FOR THE RETENTION OF RECORDS.

The Board will consider adopting a resolution to update the Policies and Procedures Handbook.

Board action requested: Adopt Resolution 1093-10

Vice Chairman Gill made a motion to adopt Resolution 1093-10. It was seconded by Director Thompson, and passed with the following vote:

Ayes: Dorfman, Thompson, Gill, Hill
Noes:
Abstain: Soudan
Absent:

H. VEHICLE REPAIR FOR TWO DISTRICT MAINTENANCE TRUCKS.

The Board will consider approving repair work on District maintenance vehicles currently out of service.

Board action requested: Approve costs to repair one District maintenance truck

Director Thompson recommended that both vehicles be declared surplus. Director Soudan made a motion to declare both vehicles as surplus property and sell them to the highest bidder, with a minimum bid of \$2,000 for the Chevy and \$1,000 for the Ford. It was seconded by Director Dorfman, and passed with the following vote:

Ayes: Dorfman, Soudan, Thompson, Gill, Hill

Noes:

Abstain:

Absent:

8. COMMITTEE, DIRECTORS' AND MANAGER'S REPORTS

A. Standing Committees

- a. Finance/Capital Development – a written report was submitted from the Finance Committee (see attached).
- b. Personnel Committee – Director Dorfman reported that the Committee met just before the Board meeting, and will present a report to the rest of the Board during closed session.
- c. Parks & Rec. Committee – Director Soudan reported on the following projects of the Committee:
 - Salmon Run Road improvements – the Committee met on-site with the general manager. They are working on a potential agreement that would essentially pave from Montgomery Street all the way to the dog park, and possibly to Matthews Ready Mix.
 - Reciprocal Agreement – the Committee met with representatives from the Oroville Union High School District to discuss the draft agreement regarding the use of District facilities.
 - Proposed Lease Agreement for Maidu Meadows – per direction given at the last meeting, the Committee amended the proposed lease agreement for the Maidu Meadows property.
 - Daughters of the American Revolution Memorial Tree Grove – the regarding relocating and replanting the memorial tree grove.
 - Skate & Bike Park issues – the Committee met with several local business owners to discuss several issues at the Bedrock Skate and Bike Park.
 - Disc Golf MOU – a draft MOU was discussed with the Riverbend Disc Golf Club.

B. Ad-Hoc Committees

- a. Policies & Procedures Committee – the Committee met and made recommendations for various policy changes that were presented to the Board as resolutions and adopted at this meeting.

C. Supplemental Benefit Fund Committee – Vice Chairman Gill and Director Thompson reported on the events of the last SBF meeting.

D. Benefit Assessment District Oversight Committee – the Committee has not met since the last Board meeting, therefore there was nothing to report.

E. Director’s Reports

- a. Director Dorfman reminded everyone that the grand opening of the dog park will be held on May 29.
- b. Director Soudan continues to drive around and check out the parks and address safety concerns. He has the plans for the bathroom at Playtown and will continue to move those forward.
- c. Director Thompson requested that a meeting be set up with the two County Service Areas regarding the District’s sphere of influence.
- d. Vice Chairman Gill reported that the storage container at Riverbend will be painted.
- e. Chairperson Hill has been researching the District’s duties, attending meetings and setting up a space for the Board members to use at the office.

F. General Manager’s Report

9. STAFF REPORTS

A. Semi-monthly Reports *(provided at each Board meeting)*

- a. Sheryl Manies

B. Monthly Reports *(provided at the second Board meeting of the month)*

- a. Shawn Brandt
- b. Deanna Simmons

10. CORRESPONDENCE & MISCELLANEOUS

- A.** Form 700 (Statement of Economic Interest) – due by April 1!
- B.** Notification of Interest in Surplus State Owned Property (Harts Mill)
- C.** Letter to Assemblyman Dan Logue (Harts Mill)
- D.** OGALS update regarding status of ADA compliance of kiosk at Riverbend Park
- E.** Riverbend Park – North Park Improvements
 - a. Notice to Proceed
 - b. Project timeline from Franklin Construction

11. ITEMS FROM THE FLOOR

Persons wishing to speak on items not on the agenda may request to do so at this time or when the Chairperson opens the meeting for items from the floor. State law prohibits the Board from taking action on any item presented if it is not listed on the agenda, except under special circumstances as defined in the Government Code. **You may be limited to five (5) minutes.**

12. BOARD ITEMS FOR NEXT AGENDA

- 1. Cheri Bunker – 4th of July event at Riverbend
- 2. Resolution to transfer BAD funds (\$50,000)
- 3. Information/approval to purchase recreation software

13. CLOSED SESSION

The Board went into closed session discussion at 5:43 p.m. and reconvened at 7:30 p.m.

A. Pursuant to Government Code 54956.8 – Property negotiations.

- 1875 Feather River Blvd., Oroville, CA 95965
- 9476 Oro-Quincy Highway, Berry Creek, CA 95916

No action was taken; no direction was given to staff.

B. Pursuant to Government Code 54957 – Personnel

No action was taken; no direction was given to staff.

14. ADJOURNMENT

There being no further items to discuss, the meeting was adjourned at 7:31 p.m.

The next regular Board meeting is scheduled for March 24, 2010. Regular Board meetings occur on the second and fourth Wednesday of every month at 3:30 p.m. at the Municipal Auditorium located at 1200 Myers Street in Oroville, California unless otherwise posted.

/s/

Jan Hill, Chairperson

Attest:

/s/

John L. Buck, III, Secretary