

**REGULAR BOARD MEETING  
MINUTES**

**FEBRUARY 24, 2010**

**3:30 PM**

***The meeting was held in the conference room at the Oroville Branch of the Butte County Public Library located at 1820 Mitchell Avenue in Oroville.***

*The public portion of the meeting is recorded.*

**1. CALL MEETING TO ORDER**

The meeting was called to order at 3:31 p.m.

**2. ROLL CALL**

Director Dorfman, Director Thompson, Vice Chairman Gill, Chairperson Hill were all present.

Director Soudan arrived at the meeting at 3:33 p.m.

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENT**

Anyone wishing to speak on items on this agenda may do so at the time the item is called and the Chairperson opens discussion to the public. When you wish to speak, you must wait to be recognized by the Chairperson and, prior to addressing the issue, give your name and address for the record. **You may be limited to five (5) minutes.**

**5. CONSENT AGENDA**

**A. FINANCE MANAGER'S REPORT**

**B. ACCOUNTS PAYABLE**

Board action requested: Approve Accounts Payable

**C. MINUTES OF THE JANUARY 13, 2010 REGULAR MEETING OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS.**

Board action requested: Approve the minutes of the January 13, 2010 Regular Board meeting

**D. RESOLUTION 1088-10; A RESOLUTION DIRECTING PREPARATION OF THE ENGINEER'S REPORT FOR FISCAL YEAR 2010-11 FOR THE FEATHER RIVER RECREATION AND PARK DISTRICT.**

Board action requested: Adopt Resolution 1088-10

**BOARD ACTION REQUESTED: Approve Consent Agenda**

Director Dorfman made a motion to approve the Consent Agenda. It was seconded by Director Thompson, and passed with the following vote:

Ayes: Dorfman, Thompson, Gill, Hill  
Noes:  
Abstain:  
Absent: Soudan

**6. ITEMS PULLED FROM THE CONSENT AGENDA**

There were no items pulled from the Consent Agenda.

3:33 p.m. – Director Soudan arrived at the meeting.

**7. REGULAR AGENDA**

**A. MINUTES OF THE FEBRUARY 10, 2010 REGULAR MEETING OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS.**

Board action requested: Approve the minutes of the February 10, 2010 regular Board meeting

Director Dorfman made a motion to approve the minutes of the February 10, 2010 regular Board meeting. It was seconded by Vice Chairman Gill, and passed with the following vote:

Ayes: Dorfman, Soudan, Gill, Hill  
Noes:  
Abstain: Thompson  
Absent:

**B. FEATHER RIVER LAPIDARY & MINERAL SOCIETY – REQUEST FOR CO-SPONSORSHIP.**

*The Board will consider a request from the Feather River Lapidary and Mineral Society for co-sponsorship of their Gem & Mineral Show.*

Board action requested: Consider request for co-sponsorship

Connie Rossetto, Show Chairperson for FRLMS, addressed the Board regarding the club's request to hold the third annual Gem & Mineral Show at the Municipal Auditorium. Chairperson Hill asked if the club will charge an entry fee. Ms. Rossetto stated it will cost \$2, mainly to discourage theft.

Director Soudan inquired about the fees from last year's contract with FRLMS and if the club had been charged a reduced rate. Staff member Sheryl Manies stated that the club rented the facility at the normal rate.

Chairperson Hill inquired about what the club charges vendors for booth space at the show. Ms. Rossetto stated that vendors pay by the foot, at \$9 per foot.

Director Thompson explained that "co-" means "equal," which means that expenses and revenue are to be shared by both sides of a co-sponsorship. He cited past issues and problems between the District and FRLMS

Charlie Anne Lewis, FRLMS President, addressed the Board. She stated the past cannot be changed, and encouraged the two groups to move forward. She stated that

Director Dorfman asked what the General Manager's opinion was. FRRPD General Manager, John Buck, stated that in order for the District to grant an organization a reduced rate for renting one of the District's facilities, there must also be some kind of benefit for the District.

Director Thompson suggested that representatives from FRLMS meet with the General Manager to come up with a solution.

Ms. Rossetto expressed her desire to keep the show at the Municipal Auditorium in order to bring visitors to the Oroville area, which in turn will benefit the downtown merchants.

Director Thompson made a motion to reject the FRLMS request for co-sponsorship. It was seconded by Director Soudan for purposes of discussion.

Vice Chairman Gill asked Ms. Rossetto if the club has become a 501(c)3. Ms. Lewis stated the club's non-profit status has been applied for but will take several months. Club membership continues to grow. They are also actively researching ways to involve youth in programming.

Vice Chairman Gill asked Ms. Rossetto about the time factor for determining the location of the show. Ms. Rossetto stated that vendors are already contacting her regarding the location of the show. She added that advertising and promotional efforts need to begin as soon as possible.

Director Thompson amended his motion to abide by the decision of the General Manager in establishing an agreement with FRLMS to utilize the Municipal Auditorium, to be determined after a meeting with representatives from the club. It was seconded by Vice Chairman Gill, and passed with the following vote:

Ayes: Dorfman, Soudan, Thompson, Gill, Hill

Noes:

Abstain:

Absent:

**C. FORBESTOWN ADVISORY COUNCIL – REQUEST FOR CO-SPONSORSHIP.**

*The Board will consider a request from the Forbestown Advisory Council for co-sponsorship of the annual Forbestown Daze event.*

Board action requested: Consider request for co-sponsorship

Marilyn DeVore of Forbestown addressed the Board regarding the FAC's request for co-sponsorship of Forbestown Daze, the community's largest fundraising event. The FAC will pay the District's established fees to rent the park. Ms. DeVore requested use of one electrical outlet for a vendor who utilizes a router to make wooden signs. FAC's request is for the District to cover the cost of a facility attendant at the event.

Mr. Buck, FRRPD General Manager, stated that Grace Leonard, the District's maintenance employee for the Forbestown facilities, had contacted office staff and explained that an on-site facility attendant was not necessary for the entire event which lasts all day.

Director Thompson made a motion to approve the request from the Forbestown Advisory Council for District co-sponsorship of Forbestown Daze by waiving fees for the facility attendant. It was seconded by Vice Chairman Gill, and passed with the following vote:

Ayes: Dorfman, Soudan, Thompson, Gill, Hill

Noes:

Abstain:

Absent:

**D. PALERMO COMMUNITY COUNCIL – REQUEST FOR CO-SPONSORSHIP.**

*The Board will consider a request from the Palermo Community Council for co-sponsorship of the Palermo Community Festival.*

Board action requested: Consider request for co-sponsorship

Mr. Buck, FRRPD General Manager, reported that he attended a recent breakfast function put on by the Palermo Community Council. At the breakfast he had a lengthy discussion with Council members and residents of Palermo regarding Palermo Park, specifically the topic of security.

Mr. Buck stated that he was acting on behalf of the Palermo Community Council in recommending that the Board approve their request for FRRPD co-sponsorship of the Palermo Community Festival. Mr. Buck explained that all direct costs to the District such as lifeguards would be charged to the Council. All facility use fees would be waived. Proceeds from the event will go back into the community of Palermo.

Director Thompson made a motion to approve the Palermo Community Council's request for co-sponsorship of the Palermo Community Festival. It was seconded by Director Soudan, and passed with the following vote:

Ayes: Dorfman, Soudan, Thompson, Gill, Hill

Noes:

Abstain:

Absent:

**E. AGREEMENT WITH BERRY CREEK CITIZENS ASSOCIATION REGARDING MAIDU MEADOWS NATURE CENTER.**

*The Board will consider approving a lease agreement with the Berry Creek Citizens Association for the proposed Maidu Meadows Nature Center.*

Board action requested: Approve agreement

Vice Chairman Gill corrected the wording on the agenda. He stated it should read "Agreement with Berry Creek *Community* Association" and not "Citizens Association." It was determined that the appropriate agency was referenced on the actual Proposed Lease Agreement.

Director Soudan made a motion to approve the proposed Lease Agreement. It was seconded by Director Dorfman.

Director Thompson stated there was no fee for leasing the property, yet per the agreement the District would be responsible for maintaining the property.

Mr. Buck clarified that the lease agreement was a required component of the Prop 84 grant application.

Roger Cutler, Chair of the Berry Creek Community Association, stated that “proposed” is the proper language for this document. He confirmed that the proposed agreement is needed for the purpose of meeting one of the grant requirements. He stated that the terms of the agreement would be revisited and renegotiated should the District be awarded the funding.

Director Soudan made a motion to approve the proposed Lease Agreement, subject to revisions and amendments by the Parks and Rec. Committee, and for the purpose of satisfying the requirement of the Prop. 84 grant application for the Maidu Meadow Nature Center Project. It was seconded by Director Thompson, and passed with the following vote:

Ayes: Dorfman, Soudan, Thompson, Hill

Noes:

Abstain: Gill

Absent:

## **8. COMMITTEE, DIRECTORS’ AND MANAGER’S REPORTS**

### **A. Standing Committees**

- a. Finance/Capital Development – Chairperson Hill reported that the Committee met last week to discuss the budget and review the AP list. The Committee continues to meet the Thursday before each Board meeting.
- b. Personnel Committee – The Committee has not met; personnel issues will be discussed during closed session.
- c. Parks & Rec. Committee – Director Soudan reported that the Committee will meet Thursday, February 25. Vice Chairman Gill reported that he met staff member Sheryl Manies at Riverbend Park to try to locate the Daughters of the American Revolution memorial tree grove. He also volunteered to clear brush and invasive plant species along the river at the park to improve the view of the river.

### **B. Ad-Hoc Committees**

- a. Policies & Procedures Committee will meet Thursday, February 25.

### **C. Supplemental Benefit Fund Committee** – Director Thompson stated that the SBF Committee met Tuesday, February 23. He reported there were several changes implemented. Staff will not utilize the point system for rating projects. Vice Chairman Gill reported that they were successful in reducing the portion of each \$1 million that is dedicated towards economic development. It was reduced from 20 percent to 15. Director Thompson stated another five percent reduction was made in another area, resulting in a total increase of 10 percent for large projects. He explained that this means that 60 percent of SBF funds will now be put towards large projects. Director Thompson added that small projects will no longer be funded. Only large projects will be available to receive funding, and they must be projects that make Oroville a destination.

### **D. Benefit Assessment District Oversight Committee** – the Committee has not met since the last Board meeting, therefore there was nothing to report.

## E. Director's Reports

- a. Director Dorfman reported that the City of Oroville was possibly applying for Prop 84 grant funds for improvements to Hewitt Park. She said she had visited Hewitt Park on two consecutive weekends and witnessed City staff person Bob Marciniak setting up a table for what was supposed to be a public meeting. One of the required components of the Prop 84 grant is that the applicant hold a series of public meetings to garner input from the community.
- b. Director Soudan thanked the office staff for their efforts and direction. He commended staff members Shawn and Deanna for their professionalism and quality work. He thanked Sheryl for providing information, and commended Mr. Buck for his smooth transition as the District's new general manager and member of the community, as well as his focus on partnerships. Director Soudan reported he is working with Don Mauldin on finishing the restroom renovation at Playtown. He also met with Mr. Buck and Sheryl about options for keeping the skate park open one night a week. He reiterated the importance of a maintenance supervisor at the District. Director Soudan inquired about the District's established fee for a facility attendant, and if this fee actually covers the District's costs. (It was determined that this would be researched and addressed by the Finance Committee.) He asked about the status of making the kiosk at Riverbend ADA compliant, as well as the South Oroville Historical Center application for Prop 84 grant funds.
- c. Director Thompson thanked Rosemarie Mossinger bringing the Board the financial report for the Yuba Feather Historical Association. He also thanked Mr. Buck and staff member Sheryl Manies for their Board reports.
- d. Vice Chairman Gill reported that he and Mr. Buck attended a conference put on by the Artists of River Town about the Pew Trust. Agencies register in anticipation of going for grants. Input facts and figures In the future, most grant programs will require applicants to be registered with something like this. Log on and enter information on-line. Good tool, shows history over time.  
Vice Chairman Gill briefly talked about the idea of offering a temporary ice skating rink during the winter.
- e. Chairperson Hill asked about having the water tested at the dog park. She brought flyers from the YMCA regarding various programs they are offering. Vice Chairman Gill added that the YMCA flyers were distributed with the Chamber's newsletter, and that as a Chamber member the District could also utilize this free avenue for advertising. Chairperson Hill discussed the District's Master Plan update as it relates to the City's *Parks, Trees & Open Space* plan. She relayed information from a workshop she attended for landlords regarding new EPA requirements for dealing with lead-based paint, and how this could potentially impact the District. Chairperson Hill also recommended that the dog park committee meet soon.

## F. General Manager's Report

Chairperson Hill commended Mr. Buck for his excellent report.

## 9. STAFF REPORTS

### Bi-monthly:

1. Sheryl Manies

**Monthly:**

2. Shawn Brandt
3. Deanna Simmons

Director Thompson made a motion to accept all the written reports. It was seconded by Vice Chairman Gill, and passed by the following vote:

Ayes: Dorfman, Soudan, Thompson, Gill, Hill

Noes:

Abstain:

Absent:

**10. CORRESPONDENCE & MISCELLANEOUS**

1. Form 700 – Statement of Economic Interest
2. E-mail from Larry Grundmann re: SBF Whitewater Study
3. Request for Co-Sponsorship form

**11. ITEMS FROM THE FLOOR**

Persons wishing to speak on items not on the agenda may request to do so at this time or when the Chairperson opens the meeting for items from the floor. State law prohibits the Board from taking action on any item presented if it is not listed on the agenda, except under special circumstances as defined in the Government Code. **You may be limited to five (5) minutes.**

***Roger Cutler, Chair, Berry Creek Community Association, Berry Creek***

Mr. Cutler thanked District staff for all of their assistance with the Prop 84 grant application for the Maidu Meadows Nature Center Project. He delivered the signed "Evidence of Willing Seller" letter from the Diocese of Northern California and coordinated with staff person Sheryl Manies to sign the Initial Study.

***Rosemarie Mossinger, Yuba Feather Historical Association, Forbestown***

Ms. Mossinger reviewed YFHA's financial report (see attached) for the Yuba Feather Museum in Forbestown. The report is required as per the terms of the lease agreement with FRRPD for the property. She also reviewed the maintenance goals for 2011 as identified by the Association. Ms. Mossinger also explained why the YFHA does not rent the facility to private parties. She identified the following three reasons:

1. Liability
2. Risk of potential discrimination charges
3. Security – all of the donated artifacts and documents are held in public trust. Renting the facility would jeopardize the safety of these items.

**12. BOARD ITEMS FOR NEXT AGENDA**

1. Resolutions from the Policies & Procedures Committee
2. Resolutions, agreements and MOU from the Parks & Rec. Committee (possibly)
3. 2010 Goals & Objectives

**13. CLOSED SESSION**

Chairperson Hill called for a recess at 4:58 p.m. to move the meeting to the Municipal Auditorium at 1200 Myers Street in Oroville. The meeting reconvened at 1200 Myers Street at 5:20 p.m., at which time the Board went into Closed Session discussion.

**A. Pursuant to Government Code 54956.8 – Property negotiations.**

- 1875 Feather River Blvd., Oroville, CA 95965
- 9476 Oro-Quincy Highway, Berry Creek, CA 95916

No action was taken; direction was given to staff.

**B. Pursuant to Government Code 54957 – Personnel**

No action was taken; no direction was given to staff.

The public portion of the meeting was reconvened at 6:57 p.m.

**14. ADJOURNMENT**

There being no further business to discuss, Chairperson Hill adjourned the meeting at 7:00 p.m.

The next regular Board meeting is scheduled for March 10, 2010. Regular Board meetings occur on the second and fourth Wednesday of every month at 3:30 PM, at the Feather River Recreation and Park District, 1200 Myers Street, Oroville, CA unless otherwise posted.

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*/s/*  
Jan Hill, Chairperson

Attest:

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*/s/*  
John L. Buck, III, Secretary