

**REGULAR BOARD MEETING
MINUTES**

FEBRUARY 10, 2010

3:30 PM

The public portion of the meeting is recorded.

1. CALL MEETING TO ORDER

The meeting was called to order at 3:30 p.m.

2. ROLL CALL

Director Tamara Dorfman, Director Roger Soudan, Vice Chairman Loren Gill, and Chairperson Jan Hill were all present.

Director Vene Thompson was absent.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

Anyone wishing to speak on items on this agenda may do so at the time the item is called and the Chairperson opens discussion to the public. When you wish to speak, you must wait to be recognized by the Chairperson and, prior to addressing the issue, give your name and address for the record. **You may be limited to five (5) minutes.**

5. CONSENT AGENDA

A. FINANCE MANAGER'S REPORT

B. RATIFICATION OF WARRANTS

Board action requested: Approve Ratification of Warrants

C. ACCOUNTS PAYABLE

Board action requested: Approve Accounts Payable

D. MINUTES OF THE JANUARY 13, 2010 REGULAR MEETING OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS.

Board action requested: Approve the minutes of the January 13, 2010 Regular Board meeting

E. MINUTES OF THE JANUARY 27, 2010 SPECIAL MEETING OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS.

Board action requested: Approve the minutes of the January 27, 2010 Special Board meeting

Board Action Requested: Approve Consent Agenda

Director Dorfman requested that Item D pulled from the Consent Agenda for a correction. Vice Chairman Gill made a motion to approve the Consent Agenda with Item D pulled. It was seconded by Director Soudan, and passed with the following vote:

Ayes: Dorfman, Soudan, Gill, Hill
Noes:
Abstain:
Absent: Thompson

6. ITEMS PULLED FROM THE CONSENT AGENDA

D. MINUTES OF THE JANUARY 13, 2010 REGULAR MEETING OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS.

Board action requested: Approve the minutes of the January 13, 2010 Regular Board meeting

Director Dorfman made a motion to amend the minutes of the January 13, 2010 regular Board meeting, and referred to Item I on page 5 which stated Director Dorfman made the motion and the second. The motion died for lack of a second.

Staff person Sheryl Manies stated she will refer to the audio recording of the meeting and make the correction.

Director Dorfman made a motion to table the minutes of the January 13, 2010 meeting until the next Board meeting. It was seconded by Vice Chairman Gill, and passed with the following vote:

Ayes: Dorfman, Soudan, Gill, Hill
Noes:
Abstain:
Absent: Thompson

7. REGULAR AGENDA

A. REFUND FOR RENTAL OF MUNICIPAL AUDITORIUM.

Mr. Anand Patel will address the Board of Directors regarding his request for a full refund on fees paid for rental of the Municipal Auditorium.

Board action requested: Consider request for refund

Mr. Patel addressed the Board and requested approval for a full refund. He explained that his group has played volleyball at the Municipal Auditorium for almost 10 years. Mr. Patel explained that the decision to cancel the contract was the direct result of the increased fees. His group is now renting a private facility in Chico to play volleyball.

Mr. Patel stated there was no cancellation policy on the contract. He also stated that the mutual understanding between both parties was that the contract dates were open and flexible. If another group requested the Auditorium, Mr. Patel's group would be bumped to an alternate date.

Mr. Patel said when he cancelled the contract there was no indication that he would receive only a partial refund. Acting general manager Sheryl Manies, gave him a verbal commitment to refund the fees on all unused dates remaining on the contract, minus the \$50 admin. fee.

Director Soudan stated that his earlier decision to refund a portion of the fees was made without having knowledge of the history between the District and Mr. Patel's group, as well as the previous give-and-take nature of the contract. He requested that Mr. Patel meet with the Parks & Rec. Committee to discuss ways the group could return to the Auditorium.

Vice Chairman Gill made a motion to honor the general manager's agreement with Mr. Patel, and to grant Mr. Patel the remaining amount of the refund. It was seconded by Director Soudan, and passed with the following vote:

- Ayes: Dorfman, Soudan, Gill, Hill
- Noes:
- Abstain:
- Absent: Thompson

Discussion on Regular Agenda Items B and C was held until the representative from Land Image was present. The items were addressed at 4:37 p.m.

B. FEATHER RIVER RECREATION AND PARK DISTRICT MASTER PLAN.
Greg Melton will conduct a final review and discussion of the District's 2020 Master Plan.

Board action requested: Information/Discussion

Greg Melton of Land Image recommended postponing approval of the Master Plan to update and edit some of the content to reflect changes within the District. Mr. Melton recommended that the Board determine the District's top overall priorities. Once these priorities have been determined, the Master Plan Committee should meet with the City to make sure Chapter 4 of the District's plan correlates with the City's General Plan. The location of future parks identified in the District's Master Plan needs to sync with the City's designated location of future parks.

The following timeline was discussed for final approval of the Master Plan:

February	Determine top priorities District-wide
March	Meet with City regarding Chapter 4.
March/April	Final Board review of changes to the Master Plan
April 14	Final approval of the Master Plan

C. RESOLUTION 1085-10; A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT TO APPROVE THE DISTRICT'S 2020 MASTER PLAN.
The Board of Directors will consider adopting a resolution to approve the updated Master Plan.

Board action requested: Adopt Resolution 1085-10

Vice Chairman Gill made a motion to approve the 2020 Master Plan pending the final draft in April.

Director Dorfman seconded the motion. The motion failed to pass with the following vote:

Ayes:

Noes: Dorfman, Gill, Hill

Abstain:

Absent: Thompson, Soudan

D. RIVER RANCH EQUESTRIAN CENTER AND EVENT CENTER.

Mike Howard and Ron Harmon will present a proposal for a 40-acre equestrian and event center along the Feather River.

Board action requested: Information/Discussion

(Ron Harmon was unable to attend the meeting.) Mike Howard gave a presentation to the Board explaining plans for an equestrian and event center on property owned by Mr. Harmon, south of Riverbend Park along the Feather River. He explained that the facility would be open to the public and would not be a private center. The zoning is consistent with Butte County's 2030 General Plan.

In addition to an equestrian event center, the facility could also be utilized for events such as dog shows, concerts, trade shows, and boating and fishing events at the center's proposed boat launch.

E. RESOLUTION 1086-10; A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE APPLICATION FOR STATEWIDE PARK PROGRAM GRANT FUNDS FOR THE SOUTH OROVILLE HISTORIC CENTER PROJECT.

The Board will consider adopting a resolution to approve the application for Prop 84 funds for the South Oroville Historic Center Project.

Board action requested: Adopt Resolution 1086-10

Director Soudan made a motion to adopt Resolution 1086-10. It was seconded by Vice Chairman Gill, and passed with the following vote:

Ayes: Dorfman, Soudan, Gill, Hill

Noes:

Abstain:

Absent: Thompson

Director Soudan left the meeting at 4:10 p.m.

F. RESOLUTION 1087-10; A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE APPLICATION FOR STATEWIDE PARK PROGRAM GRANT FUNDS FOR THE MAIDU MEADOWS NATURE CENTER PROJECT.

The Board will consider adopting a resolution to approve the application for Prop 84 funds for the Maidu Meadows Nature Center Project in Berry Creek.

Board action requested: Adopt Resolution 1087-10

Director Dorfman made a motion to adopt Resolution 1087-10. It was seconded by Vice Chairman Gill, and passed with the following vote:

Ayes: Dorfman, Soudan*, Hill

Noes:

Abstain: Gill

Absent: Thompson

*Director Soudan's vote was cast with General Manager John Buck

G. FRLMS – REQUEST FOR CO-SPONSORSHIP.

The Board will consider a request from the Feather River Lapidary and Mineral Society for co-sponsorship of their Gem & Mineral Show.

Board action requested: Approve request for co-sponsorship

Charlie Ann Lewis, FRLMS President, and Connie Rosetto, FRLMS Show Chairperson, were present. Ms. Rosetto reported that the first Gem and Mineral Show was a huge success and attracted approximately 2,500 visitors.

The second Gem and Mineral Show is being planned for the first weekend in October. Ms. Rosetto expressed her desire to keep the show in downtown Oroville. In order to do this, she requested that the Board approve a reduced fee to rent the Municipal Auditorium.

Due to the absence of several Board members, Chairperson Hill requested that the FRLMS appeal for co-sponsorship be brought back to the next meeting.

Ms. Lewis discussed the group's plans for youth groups. They are working with the Geology Department at Chico State to place student teachers into the classroom, and they are planning field trips and a mobile shop that can be taken into the classroom.

H. N.A.C.P.R.O. AWARDS NOMINATION.

The Board will consider making nominations for the "Friends of Parks and Recreation" category of the NACPRO 2010 Awards Program regarding contributions for the Pat Alley Memorial Dog Park.

Board action requested: Nominate "Outstanding Volunteer" and "Outstanding Support Organization"

John L. Buck, General Manager, discussed the NACPRO Awards Program and the recommendation for nominations for work and contributions to the Pat Alley Memorial Dog Park.

Outstanding Volunteer – Don Mauldin

Outstanding Support Organization – Home Depot

I. CONCRETE PICNIC TABLES FOR BANGOR COMMUNITY PARK.

The Board will consider purchasing concrete picnic tables to be donated to the Bangor Community Park using Benefit Assessment District funds.

Board action requested: Approve purchase and donation of concrete picnic tables for Bangor Community Park

Phil Jewett, President of the Bangor Community Park Association, thanked Director Thompson and Mr. Buck for attending the last Bangor Park meeting. He discussed the need for new tables at the park.

Director Dorfman made a motion to approve the purchase and donation of concrete picnic tables for Bangor Community Park. It was seconded by Vice Chairman Gill, and passed with the following vote:

Ayes: Dorfman, Gill, Hill
Noes:
Abstain:
Absent: Thompson, Soudan

J. RENTAL FEE FOR TURF AREA AT THE WILDLIFE PONDS.

The Board will consider adopting a fee schedule for renting the turf area at the Wildlife Ponds at the southern portion of Riverbend Park.

Board action requested: Adopt fees for renting the Wildlife Ponds turf area

Vice Chairman Gill made a motion to adopt the fee schedule used for the large pavilion at Riverbend Park as the fee schedule for renting the turf area at the Wildlife Ponds at Riverbend Park. It was seconded by Director Dorfman, and passed with the following vote:

Ayes: Dorfman, Gill, Hill
Noes:
Abstain:
Absent: Thompson, Soudan

8. COMMITTEE, DIRECTORS' AND MANAGER'S REPORTS

A. Standing Committees

1. Finance/Capital Development – Director Dorfman reported that the Committee met on Feb. 5 to review the financial reports generated by the Finance Manager, Susan Martin. The Committee made recommendations regarding the reports and how often they are generated.
2. Personnel Committee – The Committee has not met. Personnel issues will be discussed during closed session.
3. Parks & Rec. Committee – Vice Chairman Gill reported that the Committee met on February 3 to discuss an agreement with OUHSD for the use of District facilities. The City has not processed the permit for the fence and security lighting at the dog park yet. The Committee also discussed pony rides at Riverbend Park, a response to the Daughters of the American Revolution, irrigation wells at Riverbend Park. The Committee's next meeting is February 25.

B. Ad-Hoc Committees

1. Policies & Procedures Committee – The Committee has not met.

C. Supplemental Benefit Fund Committee – Vice Chairman Gill reported that the SBF Committee is considering a new system which requires applicants to fit the vision of the SBF before going through the review/point system. He recommended the Board come up with ideas for what that vision is. He also

suggested the District make a prioritized list of projects that could be funded through the SBF.

D. Benefit Assessment District Oversight Committee – nothing to report.

E. Director's Reports

1. Director Dorfman reported that staff member Deanna Simmons is working on organizing the grand opening of the dog park. There will be a meeting on site to discuss the logistics of the event.
2. Director Soudan left the meeting at 4:10 p.m.
3. Director Thompson was absent.
4. Vice Chairman Gill reported that he and Mr. Buck met with the CRD which has taken over the Butte County Weed Management Control regarding the removal of red sesbania at Riverbend Park. He also went to Riverbend to look for the Daughter's of the American Revolution memorial tree grove but was unable to find it. Vice Chairman Gill would like to see a master plan created regarding the development of the southern portion of Riverbend Park.
5. Chairperson Hill reported the grand opening of the dog park will be held the Saturday of Memorial Day weekend. She met with the parents of the Oroville Gymnastics Boosters Club, and also attended a meeting with Vice Chairman Gill, Mr. Buck, and Sharon Atteberry.

F. General Manager's Report

9. STAFF REPORTS

1. Sheryl Manies asked for Board permission to submit her report at each meeting, as opposed to once a month.
2. Shawn Brandt (*monthly*)
3. Deanna Simmons (*monthly*)

10. CORRESPONDENCE & MISCELLANEOUS

1. Letter of support from George Morris, Unit Chief, CAL Fire Northern Region, regarding Harts Mill Fire Station.
2. Letter from Patti Keating, Chief, Office of Grants and Local Services, Department of Parks & Recreation, re: ADA-compliance at Riverbend Park kiosk.

11. ITEMS FROM THE FLOOR

Persons wishing to speak on items not on the agenda may request to do so at this time or when the Chairperson opens the meeting for items from the floor. State law prohibits the Board from taking action on any item presented if it is not listed on the agenda, except under special circumstances as defined in the Government Code. **You may be limited to five (5) minutes.**

Chip Frink addressed the Board as a representative of the Riverbend Disc Golf Club (RBDGC). He commended staff members Shawn Brandt and Deanna Simmons for their hard work. He asked if there was any interest in having a dog food vendor at the grand opening of the dog park.

Mr. Frink discussed upcoming disc golf events. The Ice Bowl is an event put on by disc golfers across the nation to raise funds and food for local charities. The idea behind the Ice Bowl is to help charitable organizations replenish resources that were depleted over the holiday season. For the past three years, the RBDGC has adopted the Oroville Rescue Mission as its charity. Last year the Club raised \$1,500 and about 500 pounds of food and clothing. Their goal for this year's event is to raise \$2,500 and closer to 1,000 pounds of clothing and food. Mr. Frink added that the local media will be involved. The Feather River Open will be held on March 27th and 28th.

Mr. Frink also discussed the impact of construction at Riverbend Park on the North Course. He inquired about the status of construction on the turf area. Staff member Sheryl Manies informed him that a meeting with the contractor will be scheduled in early March. The matter of the disc golf course and the upcoming tournament will be discussed.

Mr. Frink suggested that improvements to the disc golf course tees could be a potential project funded through the SBF. He stated the cement pads were never backfilled with gravel.

Finally, Mr. Frink reported that two of the windows on the disc golf clubhouse are broken. They were damaged accidentally and not as the result of vandalism (one was hit by a rock thrown from a weed eater, the other was hit by a disc). One of the disc golfers works for Cox Glass and can get the glass to repair it. Mr. Frink suggested the Board consider adding shutters to the windows.

12. BOARD ITEMS FOR NEXT AGENDA

1. January 13, 2010 Board Minutes (corrected)
2. FRLMS request for co-sponsorship
3. Forbestown Advisory Council request for co-sponsorship
4. Martin Luther King, Jr. Park Improvement Project – LWCF grant

13. CLOSED SESSION

The Board went into closed session discussion at 5:29 p.m. and reconvened at 6:16 p.m.

A. Pursuant to Government Code 54956.8 – Property negotiations.

- 1875 Feather River Blvd., Oroville, CA 95965
- 9476 Oro-Quincy Highway, Berry Creek, CA 95916

No action was taken; no direction was given to staff.

B. Pursuant to Government Code 54957 – Personnel

No action was taken; no direction was given to staff.

14. ADJOURNMENT

There being no further business to discuss, the Board meeting was adjourned at 6:17 p.m.

The next regular Board meeting is scheduled for February 24, 2010. The meeting will not be held at the Municipal Auditorium due to a scheduling conflict. The alternate location of the meeting will be noted on the agenda which will be publicly noticed at 1200 Myers Street and the address of the meeting site (still undetermined).

Regular Board meetings occur on the second and fourth Wednesday of every month at 3:30 PM, at the Feather River Recreation and Park District, 1200 Myers Street, Oroville, CA unless otherwise posted.

/s/

Jan Hill, Chairperson

Attest:

/s/

John L. Buck, III, Secretary