



FEATHER RIVER RECREATION & PARK DISTRICT
Regular Board Meeting
September 28, 2021

ACTIVITY CENTER
1875 Feather River Blvd.
Oroville, CA 95965

AGENDA **Closed Session 5:00 PM/Open Session Immediately Following**

This meeting will be available in-person at the Activity Center, with a call-in option.

Dial: (530) 212-8376; Conference Code: 603692

Written comments must be sent to victoriaa@frrpd.com 1-hour prior to the meeting to be presented to the Board. If you need a special accommodation to participate in this meeting, please contact (530)533-2011.

CALL MEETING TO ORDER

ROLL CALL

Chairperson Steven Rocchi
Vice-Chairperson Shannon DeLong
Director Scott "Kent" Fowler
Director Devin Thomas
Director Clarence "Sonny" Brandt

PLEDGE OF ALLEGIANCE

CLOSED SESSION

- 1. Property Negotiations, Pursuant to Government Code Section 54956.8**
Property Asset Update
- 2. Conference with Legal Counsel, Pursuant to Government Code Section 54956.9**
Anticipated Litigation – Facts and circumstances that might result in litigation against FRRPD.

ANNOUNCEMENTS(S) FROM CLOSED SESSION

PUBLIC COMMENT

The Board will invite anyone in the audience wishing to address the Board, on a matter not listed on the agenda, to state your name for the record and make your presentation. You are limited to three (3) minutes. *The Board cannot take any action except for brief response by the Board or staff to a statement or question relating to a non-agenda item.*

ACKNOWLEDGMENTS

Feather River Cleanup volunteers collected debris and removed invasive plants along the Feather River and surrounding trails. Thank you, event partners: Pacific States Marine Fisheries Commission, Recology, California Department of Water Resources, City of Oroville, Feather River Nature Center.

CONSENT AGENDA

Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed shall be considered immediately following the adoption of the Consent Agenda.

- 1. August 24, 2021 Regular Board Meeting Minutes (Appendix A)**
 - 2. August 2021 Financials (Appendix B)**
- Consent Agenda Motion/Vote:

ACTION ITEM(S)

1. Riverbend Park - Dog Park Well Repair (Appendix C)

The well at the Dog Park needs repair due to vandalism and stolen copper wire. Repairs include moving the service panel to be within a fenced area, closer to the well, which will require less wire and no pull boxes. The well will service the two existing dog bowl style drinking fountains and a hose bib near the restroom. Repairs total \$8,657.33. Multiple well contractors were called for repair quotes. All were non-responsive due to the high number of wells being installed in areas affected by recent wildfires. North State Electric and Pump was the low bid for well repair at Nolan Park earlier this year, has been responsive and done quality work.

Recommendation: Approve General Manager allocation from the Riverbend Park Insurance Fund in the amount of \$8,657.33 for well repairs at the Dog Park.

Motion:

Vote:

2. Surplus District Items (Appendix D)

Staff Report Provided by Business Manager Deborah Peltzer.

Motion:

Vote:

3. Dewy Pest Control Service Agreement (Appendix E)

Motion:

Vote:

4. Allocation Of Funds and Project Approval: Restore/Refurbish Cement Bears and Rock Wall Play Structure Riverbend Park (Appendix F)

Staff Report Provided by Business Manager Deborah Peltzer.

Motion:

Vote:

DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS (Appendix G)

Finance Committee, Benefit Assessment District Committee, Supplemental Benefit Fund Committee

UNFINISHED BUSINESS

BOARD ITEMS FOR UPCOMING AGENDA(S)

1. Master Plan Finalization
2. Heat Management Plan
3. Feather River Trail
4. Public Workshop: FRRPD Asset Study

ADJOURNMENT



FEATHER RIVER RECREATION & PARK DISTRICT

Regular Board Meeting
August 24, 2021

ACTIVITY CENTER

1875 Feather River Blvd.
Oroville, CA 95965

Draft Minutes **Closed Session 5:00 PM/Open Session Immediately Following**

To provide access to meetings and maximize transparency, a live and interactive audio stream is available for all public board meetings with the following credentials:

Dial into the meeting: (530) 212-8376; Conference Code: 603692

CHAIRPERSON ROCCHI CALLED THE MEETING TO ORDER AT 5:01 PM.

ROLL CALL

Chairperson Steven Rocchi	<u>Present</u>
Vice-Chairperson Shannon DeLong	<u>Present</u>
Director Scott "Kent" Fowler	<u>Present</u>
Director Devin Thomas	<u>Present</u>
Director Clarence "Sonny" Brandt	<u>Absent</u>

CLOSED SESSION/ANNOUNCEMENT(S) FROM CLOSED SESSION AT 5:28 PM.

- 1. Public Employee Employment, Pursuant to Government Code section 54957**
Title: Recreation Supervisor
- 2. Property Negotiations, Pursuant to Government Code Section 54956.8**
Property Asset Update

No action was taken. Direction was given to staff.

PUBLIC COMMENT

No comments were made.

ACKNOWLEDGMENTS

Volunteers completed cleanup projects on August 7th at Palermo and Riverbend Park. Community members painted restrooms, removed invasive plants, and collected over 40 bags of debris.

The Feather River Nature Center donated \$200 to the FRRPD volunteer program to purchase supplies.

CONSENT AGENDA

- 1. July 27, 2021 Regular Board Meeting Minutes**
- 2. August 3, 2021 Special Board Meeting Minutes**
- 3. July 2021 Financials**

Director Fowler made the motion to approve the consent agenda.

Director Thomas seconded the motion.

***The motion to approve the Consent Agenda passed with a unanimous vote.**

ACTION ITEMS

- 1. Nelson Pool Change Order #3**

Director DeLong made the motion to approve Nelson Pool Change Order #3 as presented.

Director Thomas seconded the motion.

***The motion to approve Nelson Pool Change Order #3 passed with a unanimous vote.**

2. BCOE Food Assistance Program

Director Fowler made the motion to approve the BCOE Food Assistance Program agreement.
Director DeLong seconded the motion.

***The motion to approve the BCOE Food Assistance Program agreement passed with a unanimous vote.**

3. RESOLUTION 1977-21: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT REVISING SECTION 3.1 OF THE EMPLOYEE HANDBOOK: APPOINTMENT AND HIRING OF EMPLOYEES

Director Fowler made the motion to adopt Resolution 1977-21.
Director Thomas seconded the motion.

***The motion to adopt Resolution 1977-21 passed with a unanimous vote.**

DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS WERE REVIEWED.

BOARD ITEMS FOR UPCOMING AGENDA(S)

1. Master Plan Finalization
2. Heat Management Plan
3. Feather River Trail
4. Public Workshop: FRRPD Asset Study

CHAIRPERSON ROCCHI ADJOURNED THE MEETING AT 5:50 PM.

Feather River Recreation & Park District
Profit & Loss Budget Performance
July 2020 through June 2021

Finance Committee review prior to audit. June
Tax revenue posted, depreciation posted, payroll
accruals and workers comp refund posted.
Subject to change: minor adjustments and Auditor
adjustments pending

	Jul '20 - Jun 21	YTD Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4100 - Tax Revenue	1,943,133	1,800,000	143,133
4150 - Tax Revenue (BAD)	292,283	297,536	(5,253)
4300 - Program Income			
4350 - Discounts & Credits	(4,298)	(550)	(3,748)
4351 - Loss of Program Revenue COVID	(2,174)		
4300 - Program Income - Other	473,764	455,000	18,764
Total 4300 - Program Income	467,292	454,450	12,842
4400 - Donation & Fundraising Income	6,812	2,000	4,812
4600 - Other Income	512	200	312
4900 - Interest Income	20,466	10,000	10,466
4905 - Interest Income - BAD	2,203	2,000	203
Total Income	2,732,701	2,566,186	166,515
Gross Profit	2,732,701	2,566,186	166,515
Expense			
5000 - Payroll Expenses	1,194,179	1,351,961	(157,782)
5031 - GASB 68 Benefit Expense	56,394	59,610	(3,216)
5100 - Advertising & Promotion	1,196	4,150	(2,954)
5120 - Bank Fees	7,099	6,000	1,099
5130 - Charitable Contributions	24	2,500	(2,476)
5140 - Copying & Printing	8,707	9,000	(293)
5150 - Depreciation	751,816		
5155 - Employment New Hire Screen	527	1,772	(1,245)
5160 - Dues, Mbrshps & Subscriptions	7,676	8,300	(624)
5170 - Education & Development	1,605	3,350	(1,745)
5175 - Equipment Rental	3,391	3,850	(459)
5180 - Equipment, Tools & Furn (<\$5k)	30,603	47,700	(17,097)
5200 - Insurance	118,557	129,000	(10,443)
5210 - Interest Expense - Operating	2,521	3,000	(479)
5225 - Postage & Delivery	1,166	1,200	(34)
5230 - Professional & Outside Svcs	141,507	218,425	(76,918)
5260 - Repairs & Maintenance			
5261 - Building R&M	6,386	25,000	(18,614)
5262 - Equip Repairs & Small Tools	21,054	14,500	6,554
5263 - General R&M	1,737	9,000	(7,263)
5264 - Grounds R&M	55,360	65,000	(9,640)
5265 - Janitorial Supplies	16,160	28,000	(11,840)
5266 - Vandalism Repair	4,073	5,000	(927)
5267 - Vehicle R&M	8,280	6,000	2,280
5268 - Aquatics Pool R&M	23,148	30,000	(6,852)
5269 - Outside Contractor/Services R&M	23,252	10,000	13,252
Total 5260 - Repairs & Maintenance	159,450	192,500	(33,050)
5270 - Security	7,258	20,000	(12,742)
5280 - Supplies - Consumable	22,237	30,925	(8,688)
5290 - Taxes, Lic., Notices & Permits	6,179	4,875	1,304
5300 - Telephone/Internet	13,474	13,840	(366)
5310 - Transportation, Meals & Travel	20,347	32,050	(11,703)
5320 - Utilities			
5322 - Electric	114,983	121,500	(6,517)
5324 - Garbage	23,756	23,150	606
5326 - Gas/Propane	4,292	7,310	(3,018)
5328 - Sewer	4,198	4,200	(2)
5329 - Water	156,771	134,745	22,026
7210 - Debt Interest Expense	93,946	93,945	1
Total 5320 - Utilities	397,946	384,850	13,096
Total Expense	2,953,859	2,528,858	425,001
Net Ordinary Income	(221,158)	37,328	(258,486)
Other Income/Expense			
Other Income			
4200 - Impact Fee Income	399,607		
4500 - Grant/Reimbursed Expense Income	511,233		
4650 - Insurance Proceeds	463,850		
4910 - Interest Income - Impact Fees	8,151		
Total Other Income	1,382,841		
Other Expense			
5102 - Insurance Claim Expense	54,961		
7010 - Fair Value Adjustment - GF	20,199		
Total Other Expense	75,160		
Net Other Income	1,307,681		
Net Income	1,086,523	37,328	1,049,195

Feather River Recreation & Park District
 Profit & Loss Budget Performance
 August 2021

	Aug 21	Budget	\$ Over Budget	STAFF COMMENTS	Jul - Aug 21	YTD Budget	\$ Over Budget	Annual Budget
Ordinary Income/Expense								
Income								
4100 · Tax Revenue								1,900,000
4150 · Tax Revenue (BAD)								308,000
4300 · Program Income								
4350 · Discounts & Credits		(285)	285			(571)	571	(3,425)
4300 · Program Income - Other	51,591	66,570	(14,979)		113,292	133,500	(20,208)	897,000
Total 4300 · Program Income	51,591	66,285	(14,694)	Aquatics \$1.8k, Classes \$4k, Camp \$13.6k, Preschool \$12.8k, Gym \$9.2k, Rentals \$10k	113,292	132,929	(19,637)	893,575
4400 · Donation & Fundraising Income	200		200		200	2,500	(2,300)	2,500
4600 · Other Income								1,000
4900 · Interest Income								19,000
4905 · Interest Income - BAD								2,500
Total Income	51,791	66,285	(14,494)		113,492	135,429	(21,937)	3,126,575
Gross Profit	51,791	66,285	(14,494)		113,492	135,429	(21,937)	3,126,575
Expense								
5000 · Payroll Expenses	106,817	118,400	(11,583)	2 full time positions open	261,082	290,940	(29,858)	1,690,123
5031 · GASB 68 Benefit Expense	700		700		67,639	67,000	639	70,450
5100 · Advertising & Promotion	1,135	917	218		1,160	1,830	(670)	11,000
5120 · Bank Fees	373	584	(211)		503	1,160	(657)	7,000
5130 · Charitable Contributions								2,500
5140 · Copying & Printing	706	844	(138)		1,493	1,685	(192)	10,125
5155 · Employment New Hire Screen	68	250	(182)		68	500	(432)	2,000
5160 · Dues, Mbrshps & Subscriptions	60	1,000	(940)		189	6,000	(5,811)	10,500
5170 · Education & Development	315	1,000	(685)		330	1,500	(1,170)	8,500
5175 · Equipment Rental		875	(875)			1,750	(1,750)	10,500
5180 · Equipment, Tools & Furn (<\$5k)	708	4,233	(3,525)		10,162	17,370	(7,208)	54,977
5200 · Insurance					161,340	185,000	(23,660)	185,000
5210 · Interest Expense - Operating	156	125	31		320	250	70	1,500
5225 · Postage & Delivery	104	20	84		104	40	64	1,500
5230 · Professional & Outside Svcs	8,927	16,250	(7,323)		17,824	32,800	(14,976)	230,000
5260 · Repairs & Maintenance								
5261 · Building R&M	390	2,000	(1,610)	Paint Palermo pool snack bar	1,088	4,000	(2,912)	25,000
5262 · Equip Repairs & Small Tools	2,495	1,500	995	Repair Grasshopper mower \$1.5k	3,095	3,000	95	18,000
5263 · General R&M		1,250	(1,250)		19	2,500	(2,481)	15,000
5264 · Grounds R&M	3,741	8,000	(4,259)	Sherriff crew \$2.5k	4,696	16,000	(11,304)	60,000
5265 · Janitorial Supplies	1,066	2,175	(1,109)		4,054	4,350	(296)	26,000
5266 · Vandalism Repair	187	400	(213)		1,019	1,000	19	5,000
5267 · Vehicle R&M	115	825	(710)		2,039	1,750	289	10,000
5268 · Aquatics Pool R&M	1,272	5,000	(3,728)		5,072	10,000	(4,928)	40,000
5269 · Outside Contractor/Services R&M	2,792	1,250	1,542	Repair AC lobby doors \$1.7k, Replace all padlocks \$900	2,867	2,500	367	15,000
Total 5260 · Repairs & Maintenance	12,058	22,400	(10,342)		23,949	45,100	(21,151)	214,000
5270 · Security	110	1,650	(1,540)		110	3,300	(3,190)	20,000
5280 · Supplies - Consumable	2,530	4,850	(2,320)	Maintenace uniforms/hats \$1k	4,400	9,873	(5,473)	82,523
5290 · Taxes, Lic., Notices & Permits	147	430	(283)		6,051	863	5,188	5,163
5300 · Telephone/Internet	1,159	1,175	(16)		2,543	2,360	183	14,110
5310 · Transportation, Meals & Travel	3,141	2,675	466	Hotel CSDA conference \$900, Maint dept fuel \$2k	5,621	5,350	271	32,900
5320 · Utilities	38,936	35,775	3,161	Water \$20k	72,663	71,550	1,113	309,350
7000 · Debt Interest	7,397	7,397	0	moved debt expense on income statement to reflect AC loan expense in general expenses	14,795	14,794	1	85,570
Total Expense	185,547	220,850	(35,303)		652,346	761,015	(108,669)	3,059,291
Net Ordinary Income	(133,756)	(154,565)	20,809		(538,854)	(625,586)	86,732	67,284

Feather River Recreation & Park District
 Profit & Loss Budget Performance
 August 2021

	Aug 21	Budget	\$ Over Budget	STAFF COMMENTS	Jul - Aug 21	YTD Budget	\$ Over Budget	Annual Budget
Other Income/Expense								
Other Income								
4200 · Impact Fee Income	14,648				19,162			
4500 · Grant/Reimbursed Expense Income	0				0			
4650 · Insurance Proceeds	538			Black Van, 1st claim	538			
Total Other Income	15,186				19,700			
Other Expense								
5102 · Insurance Claim Expense	491				4,532			
Total Other Expense	491				4,532			
Net Other Income	14,695				15,168			
Net Income	(119,061)	(154,565)	35,504		(523,686)	(625,586)	101,900	67,284

Feather River Recreation & Park District
Balance Sheet Prev Year Comparison
As of August 31, 2021

10:58 AM
09/16/2021
Accrual Basis

	Aug 31, 21	Aug 31, 20	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1010 · Treasury Cash				
1010.1 · Treasury Cash - General	547,946	286,078	261,868	92%
1010.2 · Treasury Cash - Reserve	347,494	302,494	45,000	15%
1010.3 · Treasury Admin Ins Proceeds	216,525	216,525	0	0%
1010.4 · Treasury Ins Proceeds Playtown	34,678	174,780	-140,102	-80%
Total 1010 · Treasury Cash	1,146,643	979,877	166,766	17%
1020 · Imprest Cash	1,000	519	481	93%
1030 · BofW - Merchant Acct.	97,274	97,837	-563	-1%
1031 · BofW Project INS PROCEEDS	-1	727,686	-727,687	-100%
1040 · Fund 2610 - BAD	35,426	39,494	-4,068	-10%
1050 · Impact Fees	845,558	560,328	285,230	51%
Total Checking/Savings	2,125,900	2,405,741	-279,841	-12%
Accounts Receivable	-10,234	24,656	-34,890	-142%
Other Current Assets				
1300 · Grant/Scholarship Receivable	4,523	0	4,523	100%
1302 · FEMA Riverbend Claim A/R	2,839	2,839	0	0%
1316 · Prepaid Expenses/Debt Interest	7,397	8,085	-688	-9%
1320 · Umpqua Bank Project Fund	188,856	188,856	0	0%
Total Other Current Assets	203,615	199,780	3,835	2%
Total Current Assets	2,319,281	2,630,177	-310,896	-12%
Fixed Assets	13,387,729	12,377,677	1,010,052	8%
Other Assets	218,805	239,004	-20,199	-8%
TOTAL ASSETS	15,925,815	15,246,858	678,957	4%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable	46,376	90,904	-44,528	-49%
Credit Cards				
2300 · Credit Cards Payable	1,559	3,196	-1,637	-51%
2350 · Supplier Accounts	1,862	285	1,577	553%
Total Credit Cards	3,421	3,481	-60	-2%
Other Current Liabilities				
2100 · Payroll Liabilities	81,318	31,716	49,602	156%
2210 · Accrued Debt Interest	0	0	0	0%
2400 · Deposits/Refunds to Customers	0	674	-674	-100%
2405 · Deferred Revenue	15,725	0	15,725	100%
Total Other Current Liabilities	97,043	32,390	64,653	200%
Total Current Liabilities	146,840	126,775	20,065	16%
Long Term Liabilities				
2954 · Ford Motor Vehicle Loan	27,098	43,612	-16,514	-38%
2955 · Umpqua Bank Tax Exempt Bond A	2,558,647	2,778,339	-219,692	-8%
2960 · Umpqua Bank Taxable Bond B	80,000	107,000	-27,000	-25%
2975 · GASB 68 CalPERS Liab Valuation	1,074,605	1,074,605	0	0%
Total Long Term Liabilities	3,740,350	4,003,556	-263,206	-7%
Total Liabilities	3,887,190	4,130,331	-243,141	-6%
Equity				
3010 · Imprest Cash Reserve	1,000	1,000	0	0%
3020 · General Reserve	20,000	20,000	0	0%
3030 · Investment in Assets	12,354,765	12,354,765	0	0%
3040 · General Fund Balance	-1,754,519	-1,754,519	0	0%
3050 · Benefit Assessment District	38,475	38,475	0	0%
3060 · Impact Fees (general)	541,792	541,792	0	0%
3099 · Undistributed Retained Earnings	1,364,904	278,381	1,086,523	390%
Net Income	-527,792	-363,366	-164,426	-45%
Total Equity	12,038,625	11,116,528	922,097	8%
TOTAL LIABILITIES & EQUITY	15,925,815	15,246,859	678,956	4%

Feather River Recreation & Park District
 Detail Fixed Asset & Bonds
 As of August 31, 2021

	Date	Source Name	Memo	Amount	Balance
1010.3 - Treasury Admin Ins Proceeds					216,525
Total 1010.3 - Treasury Admin Ins Proceeds					216,525
1010.4 - Treasury Ins Proceeds Playtown					40,230
	08/12/2021	ALPINE PORTABLE TOILET SERVICE		-5,552	34,678
Total 1010.4 - Treasury Ins Proceeds Playtown				<u>-5,552</u>	<u>34,678</u>
Total 1010 - Treasury Cash				<u>-5,552</u>	<u>251,203</u>
1031 - BofW Project INS PROCEEDS					-1
Total 1031 - BofW Project INS PROCEEDS					-1
1302 - FEMA Riverbend Claim A/R					2,839
Total 1302 - FEMA Riverbend Claim A/R					2,839
1320 - Umpqua Bank Project Fund					188,856
Total 1320 - Umpqua Bank Project Fund					188,856
1410 - Land					627,494
Total 1410 - Land					627,494
1420 - Buildings & Improvements					15,924,992
Total 1420 - Buildings & Improvements					15,924,992
1430 - Equipment & Vehicles					1,874,141
Total 1430 - Equipment & Vehicles					1,874,141
1440 - Construction in Progress					1,146,746
1448 - CIP Nelson SBF NE99					602,112
Total 1448 - CIP Nelson SBF NE99					602,112
Total 1450 - CIP Feather River Trail FRT99					
1451 - CIP Playtown Bathroom Fire					521,424
Total 1451 - CIP Playtown Bathroom Fire					<u>521,424</u>
2955 - Umpqua Bank Tax Exempt Bond A					-2,614,914
	08/01/2021	BANK OF NEW YORK MELLON	2015A PRINCIPAL PAYMENT	56,267	-2,558,647
Total 2955 - Umpqua Bank Tax Exempt Bond A				<u>56,267</u>	<u>-2,558,647</u>
2960 - Umpqua Bank Taxable Bond B					-87,000
	08/01/2021	BANK OF NEW YORK MELLON	2015B PRINCIPAL PAYMENT	7,000	-80,000
Total 2960 - Umpqua Bank Taxable Bond B				<u>7,000</u>	<u>-80,000</u>

Feather River Recreation & Park District
 Check Register
 August 2021

8:19 PM
 09/13/2021
 Accrual Basis

Date	Num	Name	Memo	Credit
08/12/2021	89810	BRANDT, CLARENCE SONNY	BOD STIPEND	200.00
08/12/2021	89811	DELONG, SHANNON	BOD STIPEND	100.00
08/12/2021	89812	FOWLER, SCOTT KENT	BOD STIPEND	100.00
08/12/2021	89813	ROCCHI, STEVE	BOD STIPEND	200.00
08/12/2021	89814	THOMAS, DEVIN	BOD STIPEND	100.00
08/12/2021	89815	ALL THINGS CLEANING	PARKS RESTROOMS JANITORIAL	4,717.00
08/12/2021	89816	ASCAP	MUSIC LICENSE CONCERT IN PAR	367.00
08/12/2021	89817	BRIGGS CAR CARE CENTER	BLACK VAN STEERING COLUMN	236.30
08/12/2021	89818	CARTER LAW OFFICE	LEGAL	567.50
08/12/2021	89819	CINTAS	JANITORIAL SUPPLIES	592.61
08/12/2021	89820	DAWSON OIL COMPANY	62765 FUEL	2,423.77
08/12/2021	89821	FASTENAL	BOLTS	7.58
08/12/2021	89822	FEATHER RIVER AIRE	SUMMER HVAC MAINTENANCE	687.00
08/12/2021	89823	Game Time, Inc.	PLAYGROUND EQUIP REPAIR	386.38
08/12/2021	89824	Golden Bear Alarms	QTRLY ALARM FBT	109.50
08/12/2021	89825	HOBBS PEST SOLUTIONS, INC.	PEST CONTROL	75.00
08/12/2021	89826	Industrial Power Products	MISC TOOL REPAIRS	110.30
08/12/2021	89827	Lincoln Aquatics	POOL CHEMCIALS	1,304.29
08/12/2021	89828	MAZES CONSULTING	IT SUPPORT/SUBSCRIPTIONS	1,384.14
08/12/2021	89829	NETERER, ILENE	REFUND CX CLASS	16.00
08/12/2021	89830	OROVILLE POWER EQUIPMENT	MISC TOOL REPAIRS	289.15
08/12/2021	89831	RECDESK LLC	RECREATION SOFTWARE ANNUAL	6,300.00
08/12/2021	89832	RECOLOGY BUTTE COLUSA COUNTIES	TRASH	1,788.71
08/12/2021	89833	U.S. BANK EQUIPMENT FINANCE	COPIER LEASE/USAGE	787.12
08/12/2021	89834	VERIZON WIRELESS	WIRELESS PHONES 842045253-000	40.00
08/12/2021	89842	BURLESON, HARRY	INSTRUCTOR FITNESS	208.00
08/12/2021	89843	Anton, Victoria	EXPENSE REIMBURSEMENT	40.15
08/12/2021	89844	BANKCARD CENTER	STATEMENT 4607	1,146.36
08/12/2021	89845	Staples	STAPLES STATEMENT 3721	238.12
08/12/2021	89846	Tractor Supply Co.	TRACTOR SUPPLY STATEMENT	36.78
08/12/2021	89847	PELTZER, DEBORAH.	EXPENSE REIMBURSEMENT	44.24
08/12/2021	89848-892,	PAYROLL	PAYROLL ITEMS	32,557.30
08/12/2021	89893	ALPINE PORTABLE TOILET SERVICE	PLAYTOWN PORTABLE TOILETS	5,552.00
08/26/2021	89837	BRIGGS CAR CARE CENTER	BLACK VAN	186.57
08/26/2021	89838	CALF. WATER SERVICE	Acct 520857777 5/7/21-6/7/21	16,968.38
08/26/2021	89839	EWING	IRRIGATION	1,095.88
08/26/2021	89840	Industrial Power Products	OIL MIX	30.24
08/26/2021	89841	State Lands Commission	LEASE RIVERBEND PROP	146.95
08/26/2021	89894	AT&T - CALNET	PHONE LINES	93.01
08/26/2021	89895	BANK OF NEW YORK MELLON	UMPQUA LOANS 2015a 2015b	85,459.31
08/26/2021	89896	BETTER DEAL EXCHANGE	Acct#701960	99.83
08/26/2021	89897	Butte County Sheriff's Office	MONTHLY SHERIFF CREW GROUN	2,520.00
08/26/2021	89898	CINTAS	JANITORIAL SUPPLIES	592.61
08/26/2021	89899	DEL-MAR RENTAL & LANDSCAPE SUPPLY	PLAYGROUND BARK FORBES.	128.70
08/26/2021	89900	Dept. of Social Services	RO 13 FAC 045405901	726.00
08/26/2021	89901	FORD MOTOR CREDIT COMPANY LLC	LEASE 9423800 F250 2019	758.39
08/26/2021	89902	FP MAILING SOLUTIONS	POSTAGE MACHINE	103.92
08/26/2021	89903	HOME DEPOT	HOME DEPOT STATEMENT	638.62
08/26/2021	89904	Knorr Systems, Inc	FILTER NET	186.66
08/26/2021	89905	Oroville Cable & Equipment	REPAIR BOBCAT	203.51
08/26/2021	89906	Oroville Safe, Lock & Door Co.	DOOR REPAIR	1,753.13
08/26/2021	89907	SOUTH FEATHER WATER & POWER	007771-000	56.42
08/26/2021	89908	SURPLUS CITY	CONEX RENTAL	255.00
08/26/2021	89909	Tarantino, Jeanette	DOG ATTACK CLAIM	1,182.36
08/26/2021	89910	TWSD	4-112.01 WATER NELSON	2,704.40
08/26/2021	89911	WAL-MART CAPITAL ONE	STATEMENT 638691	88.73
08/26/2021	89912	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	715.49
08/26/2021	89913	VOID	VOID CHECK 89913	0.00
08/26/2021	89914	AFLAC	JRF86 JUL21 PREMIUMS	1,546.28
08/26/2021	89915	KZFR Community Radio 90.1 FM	ANNUAL UNDEWRITTING	960.00
08/26/2021	89916-954	PAYROLL	PAYROLL ITEMS	30,067.87
08/26/2021	89955	Sunrise Environmental Scientific	PARK JANITORIAL CLEANING SUPP	705.75
TOTAL				212,686.31

North State Electric & Pump

3282 Hwy 32
 Chico, Ca 95973
 Lic.# 534959

530-891-5545

Estimate

Date	Estimate #
8/2/2021	677

Name / Address
FEATHER RIVER REC & PARK DIST. 1875 FEATHER RIVER BLVD. OROVILLE, CA 95965

Project

E21345 RIVER BEND PARK

Description	Qty	Cost	Total
THIS ESTIMATE IS FOR LABOR AND MATERIALS TO MAKE REPAIRS TO AN EXISTING MAIN ELECTRICAL DISTRIBUTION TO A SIZE 1 PUMP PANEL THAT WAS VANDALIZED. ESTIMATE ALSO INCLUDES MOVING PUMP PANEL DOWN TO THE WELL SITE, AND DELETING TWO (2) INGROUNDBOXES, PULLING NEW WIRE AND TESTING SYSTEM.			
MISC MATERIALS INCLUDING CONDUIT, WIRE, ETC.	1	3,177.00	3,177.00T
ELECTRICAL FIELD LABOR	1	5,250.00	5,250.00
Butte County Sales Tax		7.25%	230.33
		Total	\$8,657.33

Sign & Date for acceptance.

Signature _____

Quoted By: _____



STAFF REPORT

DATE: SEPTEMBER 28, 2021

TO: BOARD OF DIRECTORS

FROM: DEBORAH PELTZER, BUSINESS MANAGER

RE: SURPLUS DISTRICT ITEMS

SUMMARY

The District has two items that are non-functioning, obsolete and/or otherwise no longer needed.

BACKGROUND

District Policy requires that the Board declare unneeded or obsolete inventory as surplus before it can be disposed.

Description of items:

1. Torro Chipper purchased 1993 deemed non-operational and unsafe to operate
2. Hisun 500 UTV purchased 2014 deemed non-operational and too costly to repair. Repairs have exceeded value and replacement is recommended
3. Auger attachment purchase date unknown, estimated 20+ years old, deemed non-operational

BUDGETARY IMPACT

Any proceeds from the sale of this equipment will be deposited into the General Fund.

RECOMMENDATION

Approve above items of District equipment to be declared as surplus and direct the General Manager to dispose of it, as per Board Policy 28. FRRPD utilizes website govdeal.org surplus items and notification will be posted on FRRPD social media alerting the public of auction items.

ALTERNATIVE ACTIONS

None



SERVICE AGREEMENT

119771

WWW.DEWEYPEST.COM

BRANCH # 28 DATE _____ (of service)

I / WE HERBY AUTHORIZE DEWEY PEST CONTROL TO PROCEED WITH PEST CONTROL SERVICE ON:

BILLING INFORMATION:

LAST/CO Feather River Parks & Rec FIRST _____
 BILLING ADDRESS 1875 Feather River Blvd
 BILLING CITY Oroville STATE CA ZIP 95965
 PHONE (530) 533-2011 CONTACT _____
 EMAIL ADDRESS JustinV@FRRPD.Com

SERVICE INFORMATION: (must be filled out)

LAST/CO Play Town Parks FIRST _____
 SERVICE ADDRESS 915 Ramona Ave
 SERVICE CITY Oroville STATE CA ZIP 95965
 PHONE () _____ MAP LOCATION _____
 EMAIL ADDRESS _____

STRUCTURE TYPE: (circle)

APTS / COMMERCIAL / CONDO / HOSP / INDUSTRIAL / MOBILE HOME / RESTAURANT / SINGLE FAMILY / OTHER _____

TOTAL # OF UNITS 1 # OF UNITS SVCD _____ SVCS PER MONTH _____ TIME _____ DAY _____ WEEK _____

FREQUENCY OF SERVICE:

MONTHLY BI-MONTHLY QUARTERLY
 PAY MONTHLY \$ 450.00 PAY BI-MONTHLY \$ _____ PAY QUARTERLY \$ _____ PAY ANNUALLY \$ _____
 CLEAN UP CHARGES \$ 2,300.00 ONE-TIME SVC \$ _____ CHARGE FOR MO./YR. OF _____ PAYABLE UPON SERVICE
 CASH CHECK # _____ CREDIT CARD BILL P.O. # _____

AUTO PAY: At Dewey Pest Control, we strive to be **environmentally responsible** by providing our clients with paperless billing. This means that we will email your statement as opposed to sending it by mail. The auto pay option will automatically debit your selected account in the month the service is rendered.

Credit Card or Check #: _____ EXP: _____ CVC: _____

BY SIGNING HERE, YOU AUTHORIZE DEWEY PEST CONTROL TO DEBIT THE SELECTED ACCOUNT IN THE MONTH THE SERVICE IS RENDERED.

(SIGNATURE)

REMARKS The abatement of Ground Squirrels Includes full day Initial day and big weekly service - Full Baiting Program - Cover all Entry and Exit holes with weekly check-ups to monitor progress.

PEST COVERED: (circle) ANTS / ROACHES / MICE / RATS / SPIDERS / FLEAS / SILVERFISH / TICKS / STORED PRODUCT PESTS / MOTHS / BEES / SOWBUGS / GOPHERS / EARWIGS / CRICKETS / FLIES / GNATS / HORNETS / MITES / PIGEONS / PILLBUGS / SNAILS / SPRINGTAILS / SQUIRRELS / WASPS / YELLOWJACKETS / OTHER Ground Squirrels

AREAS COVERED: (circle) INTERIOR / EXTERIOR / INTERIOR ON REQUEST

ACCOUNT #	CORP CODE	ACCT TYPE	TECH #	S - COMM - P	ROUTE	BILL CODE	OTHER
	<u>NA</u>	<u>Comm</u>	<u>10912</u>	<u>5%</u> <u>25%</u>	<u>2803</u>	<u>M</u>	

PLEASE SEE REVERSE SIDE FOR DETAILS OF PESTICIDE(S) - ACTIVE INGREDIENTS THAT MAYBE USED

NOTICE

State law requires you be given the following information: CAUTION - PESTICIDES ARE TOXIC CHEMICALS. Structural Pest Control companies are registered and regulated by the Structural Pest Control Board, and apply pesticides that are registered and approved by the California Department of Pesticide Regulation and the United States Environmental Protection Agency. Registration is granted when the state finds that based on existing scientific evidence there are no appreciable risks if proper use conditions are followed or that risks are outweighed by the benefits. The degree of risk depends upon the degree of exposure, so exposure should be minimized.

If within 24 hours following application you experience symptoms similar to common seasonal illness comparable to the flu, contact your physician or poison control center and Dewey Pest Control immediately, (see reverse side for the telephone numbers)

Anticoagulant rodenticides reduce the clotting ability of the blood and cause bleeding. For further information, contact Dewey Pest Control. For health questions, contact County Health Department. For application information, contact the County Agricultural Commissioner and for Regulatory information contact the Structural Pest Control Board.

This service agreement shall be continued for a period of **TWELVE (12) MONTHS AND THEREAFTER UNTIL CANCELLED WITH A THIRTY (30) DAY WRITTEN NOTICE** unless specified as a ONE-TIME SERVICE above.

The Initial Service (clean-up) charge has been waived or discounted in the amount \$ 300.00 with the understanding that the discount is based upon fulfilling a One (1) year Service Agreement.

If the client cancels this Service Agreement prior to the end of the first year, client forfeits all discounts and premiums and is required to pay the discounted amount of \$ 300.00 received off the initial service.

NOTE: While the purpose of this agreement is to prevent damage from pests, DEWEY SERVICES, INC. shall not be liable for any loss or damage caused by pests.

All complaints must be submitted in writing to the above branch within 24 hours following any loss or damage.

A finance charge of 1½% per month (18% per year may be charged on past due accounts). A service fee of \$10.00 will be charged on all returned checks.

Arbitration: Any controversy or claim arising out of or relating to this contract or the breach thereof, shall be resolved by binding arbitration under the construction industry rules of American Arbitration Association (AAA) and judgment upon the award rendered by the arbitrators may be entered in any court having jurisdiction. The parties to this agreement waive the right to a court trial or a jury trial, to discovery, and to appeal.

THIS AGREEMENT DOES NOT INCLUDE CARPENTER / PHAROAH ANTS OR WOOD DESTROYING ORGANISM(S). FOR YOUR SERVICE NEEDS, PLEASE CONTACT OUR DEWEY TERMITE DIVISION. I HAVE READ, UNDERSTAND, AND HERBY AGREE TO ALL TERMS AND CONDITIONS OF THIS AGREEMENT.

(Print Name and Title)

Lee Trammell
Dewey Pest Control (Field Representative)

Accepted _____
(Customer / Authorized Agent Signature)

Dewey Pest Control (Authorized By)

License No.



STAFF REPORT

DATE: SEPTEMBER 28, 2021

TO: BOARD OF DIRECTORS

FROM: DEBORAH PELTZER, BUSINESS MANAGER

RE: ALLOCATION OF FUNDS AND PROJECT APPROVAL: RESTORE/REFURBISH CEMENT BEARS AND ROCK WALL PLAY STRUCTURE RIVERBEND PARK

SUMMARY

Request allocation up to \$15,000 from the Riverbend Park Insurance Proceeds Fund to restore and refurbish Cement Bears and Rock Wall play structure at Riverbend Park.

BACKGROUND

Requesting Board to allocate up to \$15k utilizing Riverbend Park Insurance Proceeds Fund, to refurbish the three ornamental Bear statues, refurbish the logs and rocks at the Rock Wall structure, replace ropes and anchors on the Rock Wall play structure, vendor UPC Parks.

BUDGETARY IMPACT

On August 3rd, 2021, FRRPD Board of Directors approved and accepted the release of final insurance proceeds lump sum payment. FRRPD has received and deposited \$180k of the final insurance payment and is requesting to utilize \$15k to refurbish/restore project. Staff will update the Finance Committee as the project goes forward, including reviewing invoices from vendor UPC Parks.

RECOMMENDATION

Approve the request allocation of funds and permission for GM to move forward with the restoration project.



SEPTEMBER 2021 DEPARTMENT UPDATES

Childcare Services

Estela Valencia – Director of Children’s Services

Preschool Enrollment: 26 children

Camp Enrollment: 45 children

Current Events/Projects:

August 13th was the last day of summer camp, we concluded another busy summer with 45 children in attendance and was limited.

Upcoming Events/Projects:

On September 22nd, Butte County Public Health will be conducting an oral health presentation at our center from 3:00pm to 5:00pm.

Recently Completed Events/Projects:

Preschool’s official first day of preschool was on August 17th with a total of 24 children enrolled. Our center was closed on August 16th, staff deep cleaned and work in their classrooms. We also had a much-needed staff meeting.

Acknowledgements for staff/other organizations:

Congratulations to Teacher Kattie Teems who has been promoted to a full-time Head Teacher. September 6th will be her official start day!

Administration, Events & Marketing

Victoria Anton – Executive Administrator

Ongoing & Completed Projects:

- Community Events:
 - Palermo Community Festival
 - The Palermo Community Council hosted the event on September 11th. Staff met with the group, coordinated pool staff, and prepared the site.
 - Feather River Cleanup
 - Volunteers collected debris and removed invasive plants along the Feather River and surrounding trails.
 - Event Partners: Pacific States Marine Fisheries Commission, Recology, California Department of Water Resources, City of Oroville, Feather River Nature Center.
 - Forbestown Food Distribution
 - Forbestown Advisory Council members hosted a community food distribution and resource vendor event at the hall and park on September 16th.
- Attended the 2021 CSDA Annual Conference August 30th – September 2nd.
- Representing FRRPD: Attended Palermo Community Council, Oroville Tourism Committee, and Butte County Public Information Officer meetings.
- Community Support: The District partnered with the Community Action Agency of Butte County to host a food distribution event on September 16th at Nelson Complex.

Upcoming Events/Projects:

- ACRT Arborist Training Planning
 - Independent Utility Vegetation Management Consulting Firm
 - Classroom Time at the Activity Center
 - Skill Training at Palermo Park
- Agreements & Contracts:
 - Facility use agreement renewal with the Oroville Youth Soccer Club
 - Collect additional security/fire system quotes from local vendors

Agencies & Public Events:

- ACRT Arborist Training September 13th – 24th
- Greater Oroville Area Partnership of Pastor and Churches Picnic September 19th
- Fall Season Field Reservation Requests