

**FEATHER RIVER RECREATION AND PARK DISTRICT
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

“We will provide and maintain quality parks, recreation experiences, and related facilities and programs for all residents of the District in a fiscally sustainable manner that compliments the natural resources and cultural heritage of our community.”

DISTRICT BOARD MEETING

Regular Board Meeting

December 18, 2018

Location: FRRPD Conference Room

AGENDA Closed session 5:00PM/ Open Session 5:30PM

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at (530)533-2011 at least 48 hours in advance of the meeting.

1. CALL MEETING TO ORDER Time: _____

2. ROLL CALL
Director Sonny Brandt _____
Director Marcia Carter _____
Director Steven Rocchi _____
Vice Chairperson Scott Kent Fowler _____
Chairperson Emberland _____

3. PLEDGE OF ALLEGIANCE

4. ADJOURNMENT TO CLOSED SESSION
A. Pursuant to Government Code section 54956.9, Conference with Legal Counsel – Anticipated Litigation: One case that might result in litigation, the facts and circumstances of which, the District believes, are not yet known to a potential plaintiff

5. ANNOUNCEMENTS FROM CLOSED SESSION

6. PUBLIC COMMENT
At this time, the Board will extend the courtesy of the Hearing Session to interested parties who wish to speak on items not on the agenda. State law prohibits the Board from taking action on any item presented if it is not listed on the agenda, except under special circumstances as defined in the Government Code. You are limited to three (3) minutes. The Board reserves the right to limit public comment to 15 minutes, and can reopen public comment at a later time. The Chairperson will invite anyone the audience wishing to address the Board on a matter not listed on the agenda to state your name for the record and make your presentation. The Board will not and cannot take any action except for brief response by the Board or staff to a statement or question relating to a non-agenda item.

7. ACKNOWLEDGEMENTS

None

8. CONSENT AGENDA

Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed from the Consent Agenda shall be considered immediately following the adoption of the Consent Agenda.

A. Review and approve December 18, 2018 Regular Board Meeting minutes. (Appendix A)

9. ITEMS PULLED FROM THE CONSENT AGENDA

10. NON-ACTION ITEMS

A. Financials – Committee update (Appendix B)

11. ACTION ITEMS (Require vote)

1. Review staff request to increase funding to replace flooring. (Appendix C)

Requested Action: Discuss and approve

VOTE

Director Sonny Brandt	_____
Director Marcia Carter	_____
Director Steven Rocchi	_____
Vice Chairperson Scott Kent Fowler	_____
Chairperson Emberland	_____

2. Review Master Plan update. (Appendix D)

Requested Action: Discuss and give direction to staff

VOTE

Director Sonny Brandt	_____
Director Marcia Carter	_____
Director Steven Rocchi	_____
Vice Chairperson Scott Kent Fowler	_____
Chairperson Emberland	_____

3. Review staff request to increase Wildflower & Nature Festival Vendor Fees.

(Appendix E)

Requested Action: Discuss and approve

VOTE

Director Sonny Brandt	_____
Director Marcia Carter	_____
Director Steven Rocchi	_____
Vice Chairperson Scott Kent Fowler	_____
Chairperson Emberland	_____

4. RESOLUTION NO. 1895-19: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT AUTHORIZING ITS GENERAL MANAGER TO SIGN AND ANY ALL DOCUMENTS REQUIRED BY THE SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE FOR GRANTS AWARDED BY THEM TO THE DISTRICT IN JANUARY 2019. (Appendix F)

Requested Action: Review and approve

VOTE

Director Sonny Brandt	_____
Director Marcia Carter	_____
Director Steven Rocchi	_____
Vice Chairperson Scott Kent Fowler	_____
Chairperson Emberland	_____

5. RESOLUTION NO. 1896-19: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF FUNDS IN THE AMOUNT OF \$200,000 FROM THE MERCHANT CREDIT CARD ACCOUNT: BANK OF THE WEST TO THE GENERAL FUND ACCOUNT 2600. (Appendix G)

Requested Action: Approve change orders.

VOTE

Director Sonny Brandt	_____
Director Marcia Carter	_____
Director Steven Rocchi	_____
Vice Chairperson Scott Kent Fowler	_____
Chairperson Emberland	_____

6. Vote for Butte Local Agency Formation Commission (LAFCO) for a non-Enterprise Special District member to fill a vacancy on the LAFCO Board. (Appendix H)

Requested Action: Vote

VOTE

Director Sonny Brandt	_____
Director Marcia Carter	_____
Director Steven Rocchi	_____
Vice Chairperson Scott Kent Fowler	_____
Chairperson Emberland	_____

7. RESOLUTION NO. 1897-19: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT AUTHORIZING THE DISTRICT GENERAL MANAGER AND ALL BOARD MEMBERS TO SIGN AND ANY ALL DISTRICT CHECKS, ACH TRANSFERS AND CHECK REGISTERS. (Appendix I)

Requested Action: Review and approve

VOTE

Director Sonny Brandt	_____
Director Marcia Carter	_____
Director Steven Rocchi	_____
Vice Chairperson Scott Kent Fowler	_____
Chairperson Emberland	_____

8. Review and approve Riverbend change order requests. (Appendix J)

Requested Action: Approve change orders.

VOTE

Director Sonny Brandt	_____
Director Marcia Carter	_____
Director Steven Rocchi	_____
Vice Chairperson Scott Kent Fowler	_____
Chairperson Emberland	_____

9. Consider SBF Committee appointments. (Appendix K)

Requested Action: Appoint representatives

12. DIRECTOR, & COMMITTEE REPORTS, MANAGER & STAFF REPORTS (Appendix L)

The following committees met: Finance

- A. Finance Committee established monthly meeting dates.
- B. Policy & Procedures Committee needs to meet.

13. CORRESPONDENCE

- A. Thank you form OHS re: Eggs in the Classroom (Appendix M)

14. UNFINISHED BUSINESS

None

15. BOARD ITEMS FOR UPCOMING AGENDAS

- A. Presentation by Dane Wadlé, CSDA Public Affairs Field Coordinator
- B. Presentation from Oroville High School students

16. ADJOURNMENT

Time: _____

*Can you spare one minute per month to make your local Park District better?
 Please register at www.flashvote.com/frprd to let your voice be heard.*

**FEATHER RIVER RECREATION AND PARK DISTRICT
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

A1

“We will provide and maintain quality parks, recreation experiences, and related facilities and programs for all residents of the District in a fiscally sustainable manner that compliments the natural resources and cultural heritage of our community.”

DISTRICT BOARD MEETING

Regular Board Meeting

December 18, 2018

*Location: FRRPD Conference Room***AGENDA****Closed session 5:00PM/ Open Session 5:30PM**

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at (530)533-2011 at least 48 hours in advance of the meeting.

1. Chairperson Emberland called the meeting to order at 5:34 PM.

2. ROLL CALL

Director Sonny Brandt	<u>Present</u>
Director Marcia Carter	<u>Present</u>
Director Scott Kent Fowler	<u>Arrived at 5:20 PM</u>
Director Steven Rocchi	<u>Present</u>
Chairperson Emberland	<u>Present</u>

3. PLEDGE OF ALLEGIANCE**4. ADJOURNMENT TO CLOSED SESSION**

A. Pursuant to Government Code section 54956.9(b)(3)(A), Conference with Legal Counsel – Anticipated Litigation

B. Union Negotiations -Pursuant to Government Code section 54957.6

5. ANNOUNCEMENTS FROM CLOSED SESSION

Direction given to staff.

6. PUBLIC COMMENT

At this time, the Board will extend the courtesy of the Hearing Session to interested parties who wish to speak on items not on the agenda. State law prohibits the Board from taking action on any item presented if it is not listed on the agenda, except under special circumstances as defined in the Government Code. You are limited to three (3) minutes. The Board reserves the right to limit public comment to 15 minutes, and can reopen public comment at a later time. The Chairperson will invite anyone the audience wishing to address the Board on a matter not listed on the agenda to state your name for the record and make your presentation. The Board will not and cannot take any action except for brief response by the Board or staff to a statement or question relating to a non-agenda item.

7. ACKNOWLEDGEMENTS

- A. Thank you to Denny's, Round Table Pizza, Starbucks, Good Earth Coffee and Tea House, Feather River 4 Wheel Drive and Auto Service, Mt. Ida Mandarin Ranch, and Orange Grove Rebekah Lodge No. 84 for their generous donations to our annual Breakfast with Santa.
- B. Thanks to everyone who supported our float in the Parade of Lights.

8. CONSENT AGENDA

Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed from the Consent Agenda shall be considered immediately following the adoption of the Consent Agenda.

A. Review and approve November 14, 2018 Special Board Meeting minutes.

B. Review and approve November 27, 2018 Regular Board Meeting minutes.

Director Rocchi made the motion to approve the Consent Agenda.

Director Carter seconded the motion.

*The motion to approve the Consent Agenda passed with a 4-0-1 vote (Brandt abstained).

9. ITEMS PULLED FROM THE CONSENT AGENDA

None

10. NON-ACTION ITEMS

A. Financials – Committee update

11. ACTION ITEMS (Require vote)**1. Select a Chair and Vice Chair for the 2019 calendar year.**

Director Carter made the motion to appoint Gary Emberland as the 2019 Chairperson.

Director Rocchi seconded the motion.

*The motion to appoint Gary Emberland as the 2019 Chairperson passed with a unanimous vote.

Chairperson Emberland made the motion to appoint Scott Kent Fowler as the 2019 Vice Chairperson.

Director Rocchi seconded the motion.

*The motion to appoint Scott Kent Fowler as the 2019 Vice Chairperson passed with a unanimous vote.

2. Consider committee appointments.

Chairperson Emberland made the following committee appointments but decided to wait until the January meeting to appoint anyone to the SBF committee.

Committee	Appointee 1	Appointee 2	Alternate(s)
Finance	Emberland	Rocchi	Carter
Park & Facilities	Brandt	Fowler	Rocchi
Recreation	Brandt	Carter	Fowler
Personnel, Policies & Procedures	Fowler	Rocchi	Emberland

Supplemental Benefits Fund (SBF)	TBD	TBD	TBD
Successor Agency to the RDA	Brandt		Emberland
Benefit Assessment District (BAD)	Dave Pittman Roger Soudan	Mark Grover Susan Sears VACANT	

3. Set regular Board meeting schedule for 2019.

Director Brandt made the motion to adopt the suggested meeting schedule for 2019.

Director Carter seconded the motion.

*The motion to adopt the suggested meeting schedule passed with a unanimous vote.

4. Review General Manager's request to ratify contract with Blue Star Solutions.

Director Rocchi made the motion to approve the request.

Vice Chairperson Fowler seconded the motion.

*The motion to ratify the contract with Blue Star Solutions passed with a unanimous vote.

5. Review and approve staff request to replace flooring.

Director Carter made the motion to approve flooring replacement up to 15K.

Director Brandt seconded the motion.

*The motion to approve flooring replacement up to 15K passed with a unanimous vote.

6. Discuss updates to facility and program use fees.

Director Rocchi made the motion to approve proposed program fee updates and give the General Manager authority to increase fees up to 5%.

Vice Chairperson Fowler seconded the motion.

*The motion to approve proposed program fee updates and give the General Manager authority to increase fees up to 5% passed with a 4 (Emberland, Fowler, Brandt, Rocchi) – 1 (Carter) vote.

7. Review and discuss requests for assistance to fire victims.

Director Carter made the motion to approve field trips to the Activity Center for students from Paradise.

Vice Chairperson Fowler seconded the motion.

*The motion to approve field trips to the Activity Center for students from Paradise passed with a unanimous vote.

8. Review Butte Local Agency Formation Commission (LAFCO) invitation to nominate a Director to fill the vacancy on the LAFCO Board.

Director Brandt made the motion to nominate Vice Chairperson Fowler to the LAFCO Board.

Director Rocchi seconded the motion.

*The motion to nominate Vice Chairperson Fowler to the LAFCO Board passed with a unanimous vote.

9. Review and approve Riverbend change order requests.

Director Rocchi made the motion to approve Riverbend change order requests.

Director Brandt seconded the motion.

*The motion to approve Riverbend change order requests passed with a unanimous vote.

12. DIRECTOR, & COMMITTEE REPORTS, MANAGER & STAFF REPORTS

The following committees met: Finance

13. CORRESPONDENCE

A. Letter from North Valley Community Foundation

14. UNFINISHED BUSINESS

None

15. BOARD ITEMS FOR UPCOMING AGENDAS

A. Master Plan discussion

B. Presentation from Oroville High School students

16. Chairperson Emberland adjourned the meeting at 7:48 PM.

Feather River Recreation & Park District
Balance Sheet
As of December 31, 2018

3:27 PM
1/8/2019
Accrual Basis

	Dec 31, 18	Dec 31, 17	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
Grant Income	(7,884)	-	(7,884)	-100%
1010 - Treasury Cash				
1010.1 - Treasury Cash - General	(362,046)	814,467	(1,176,513)	-144%
1010.2 - Treasury Cash - Reserve	373,594	383,594	(10,000)	-3%
1010 - Treasury Cash - Other	104,235	-	104,235	100%
Total 1010 - Treasury Cash	115,783	1,198,061	(1,082,278)	-90%
1020 - Imprest Cash	1,000	543	457	84%
1030 - BofW - Merchant Acct.	287,537	144,508	143,030	99%
1031 - BofW Project RIVERBEND	168,066	2,718,308	(2,550,242)	-94%
1040 - Fund 2610 - BAD	43,627	168,198	(124,571)	-74%
1050 - Impact Fees				
1051 - Impact - Parklands	235,294	184,679	50,614	27%
1052 - Impact - Public Use	10,621	29,626	(19,005)	-64%
1053 - Impact - Aquatics	35,898	29,432	6,466	22%
Total 1050 - Impact Fees	281,813	243,738	38,075	16%
Total Checking/Savings	889,942	4,473,355	(3,583,413)	-80%
Accounts Receivable				
1210 - Accounts Receivable	25,218	49,304	(24,086)	-49%
Total Accounts Receivable	25,218	49,304	(24,086)	-49%
Other Current Assets				
1302 - FEMA Riverbend Claim A/R	226,347	250,000	(23,653)	-9%
1310 - Miscellaneous Receivables	558	28	530	1878%
1316 - Prepaid Expenses/Debt Interest	9,231	-	9,231	100%
1320 - Umpqua Bank Project Fund	188,856	241,800	(52,944)	-22%
1399 - Undeposited Funds	(1,147)	-	(1,147)	-100%
Total Other Current Assets	423,845	491,828	(67,983)	-14%
Total Current Assets	1,339,005	5,014,488	(3,675,482)	-73%
Fixed Assets				
1410 - Land	627,494	627,494	-	0%
1420 - Buildings & Improvements	10,314,889	10,306,394	8,495	0%
1430 - Equipment & Vehicles	834,044	701,429	132,615	19%
1440 - Construction in Progress				
1443 - CIP Riverbend Restoration RB99	3,894,368	191,072	3,703,296	1938%
1447 - CIP Berry Creek Bathroom BC99	30,419	20,368	10,051	49%
1449 - CIP Palermo Park	671	-	671	100%
Total 1440 - Construction in Progress	3,925,458	211,440	3,714,018	1757%
1499 - Accumulated Depreciation	(4,283,320)	(3,872,383)	(410,938)	-11%
Total Fixed Assets	11,418,565	7,974,374	3,444,191	43%
Other Assets				
1550 - GASB 68 CalPERS Valuation				
1551 - GASB68 Deferred Outflow Pension	124,015	124,015	-	0%
Total 1550 - GASB 68 CalPERS Valuation	124,015	124,015	-	0%
Total Other Assets	124,015	124,015	-	0%
TOTAL ASSETS	12,881,585	13,112,877	(231,291)	-2%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2000 - Accounts Payable	43,780	109,326	(65,546)	-60%
Total Accounts Payable	43,780	109,326	(65,546)	-60%
Credit Cards				
2300 - Credit Cards Payable				
2335 - BofW CC 9693 GM	(427)	-	(427)	-100%
2337 - BoW CC 4607 Preschool	(1,920)	157	(2,076)	-1323%
2338 - BoW CC 6280 Maintenance	(636)	-	(636)	-100%
2339 - BoW CC 9561 General	(1,458)	(70)	(1,388)	-1996%
Total 2300 - Credit Cards Payable	(4,440)	87	(4,528)	-5180%
2350 - Supplier Accounts				
2351 - Better Deal Exchange	(562)	-	(562)	-100%
2352 - Staples	(219)	-	(219)	-100%
2353 - Walmart	(15)	-	(15)	-100%
2354 - Home Depot	(75)	13	(88)	-687%
2357 - Tractor Supply	-	182	(182)	-100%
Total 2350 - Supplier Accounts	(872)	195	(1,067)	-547%
Total Credit Cards	(5,312)	283	(5,595)	-1980%
Other Current Liabilities				
2100 - Payroll Liabilities				
2120 - Payroll Taxes payable	(553)	(2)	(550)	-22376%
2130 - Garnishments Payable	92	-	92	100%
2140 - Union Dues Payable	107	-	107	100%
2160 - Workers Comp Payable	(34,601)	(18,612)	(15,989)	-86%
2170 - Retirement Payable	6,344	(0)	6,344	31722400%
2180 - Health Insurance Payable	9,934	5,422	4,512	83%
2185 - Dental Insurance Payable	964	685	278	41%
2186 - Life Insurance Payable	83	35	48	136%
2187 - Aflac Payable	783	1,242	(458)	-37%
2199 - Accrued Leave Payable	24,201	20,665	3,536	17%
Total 2100 - Payroll Liabilities	7,355	9,435	(2,080)	-22%
2210 - Accrued Debt Interest	(9,231)	-	(9,231)	-100%
2400 - Deposits/Refunds to Customers	-	(135)	135	100%

	Dec 31, 18	Dec 31, 17	\$ Change	% Change
2410 · Gift Certificate Liability	-	150	(150)	-100%
Total Other Current Liabilities	(1,876)	9,449	(11,326)	-120%
Total Current Liabilities	36,592	119,058	(82,466)	-69%
Long Term Liabilities				
2954 · Ford Motor Vehicle Loan	25,627	34,598	(8,970)	-26%
2955 · Umpqua Bank Tax Exempt Bond A	3,145,895	3,346,883	(200,988)	-6%
2960 · Umpqua Bank Taxable Bond B	152,000	178,000	(26,000)	-15%
2975 · GASB 68 CalPERS Liab Valuation				
2976 · GASB 68 Deferred Inflow Pension	85,013	85,013	-	0%
2977 · GASB 68 Net Pension Liability	709,041	709,041	-	0%
Total 2975 · GASB 68 CalPERS Liab Valuation	794,054	794,054	-	0%
Total Long Term Liabilities	4,117,576	4,353,535	(235,958)	-5%
Total Liabilities	4,154,169	4,472,593	(318,424)	-7%
Equity				
3010 · Imprest Cash Reserve	1,000	1,000	-	0%
3020 · General Reserve	20,000	20,000	-	0%
3030 · Investment in Assets	5,022,759	5,022,759	-	0%
3040 · General Fund Balance	(44,793)	(23,687)	(21,106)	-89%
3050 · Benefit Assessment District	42,696	24,168	18,528	77%
3060 · Impact Fees (general)	246,364	243,786	2,578	1%
3099 · Undistributed Retained Earnings	3,216,546	-	3,216,546	100%
Net Income	222,845	3,352,259	(3,129,413)	-93%
Total Equity	8,727,416	8,640,284	87,133	1%
TOTAL LIABILITIES & EQUITY	12,881,585	13,112,877	(231,291)	-2%

* 12/31/18 Ending Balance in the RiverBend BoW account \$752,795.48

** 12/31/18 Ending Balance in the General Fund account \$1,005,458.18

Feather River Recreation & Park District
 Detail Fixed Asset & Bonds
 As of December 31, 2018

9:39 AM
 43,472

Accrual Basis

	Type	Date	Num	Source Name	Memo	Amount	Balance
1031 - BofW Project RIVERBEND							715,761
	Bill Pmt -Check	12/06/2018	5070	FRANKLIN CONSTRUCTION, INC		(508,637)	207,124
	Bill Pmt -Check	12/06/2018	5071	MELTON DESIGN GROUP		(18,741)	188,383
	Bill Pmt -Check	12/20/2018	5073	HYLTON SECURITY, INC.		(10,080)	178,303
	Bill Pmt -Check	12/20/2018	5074	RENTAL GUYS, INC.		(9,706)	168,597
	Bill Pmt -Check	12/20/2018	5075	SHARP'S LOCKSMITHING		(530)	168,066
Total 1031 - BofW Project RIVERBEND						(547,694)	168,066
1302 - FEMA Riverbend Claim A/R							226,347
Total 1302 - FEMA Riverbend Claim A/R							226,347
1320 - Umpqua Bank Project Fund							188,856
Total 1320 - Umpqua Bank Project Fund							188,856
1410 - Land							627,494
Total 1410 - Land							627,494
1420 - Buildings & Improvements							10,314,889
Total 1420 - Buildings & Improvements							10,314,889
1430 - Equipment & Vehicles							834,044
Total 1430 - Equipment & Vehicles							834,044
1440 - Construction in Progress							3,924,787
1443 - CIP Riverbend Restoration RB99							3,894,368
Total 1443 - CIP Riverbend Restoration RB99							3,894,368
1447 - CIP Berry Creek Bathroom BC99							30,419
Total 1447 - CIP Berry Creek Bathroom BC99							30,419
Total 1440 - Construction in Progress							3,924,787
2955 - Umpqua Bank Tax Exempt Bond A							(3,145,895)
Total 2955 - Umpqua Bank Tax Exempt Bond A							(3,145,895)
2960 - Umpqua Bank Taxable Bond B							(152,000)
Total 2960 - Umpqua Bank Taxable Bond B							(152,000)

Feather River Recreation & Park District
 Income by month FLOOD ONLY
 July through December 2018

11:12 AM
 \$ 43,473
 Accrual Basis

B5

	Jul 18	Aug 18	Sep 18	Oct 18	Nov 18	Dec 18	TOTAL
Ordinary Income/Expense							
Expense							
5175 - Equipment Rental	\$ -	\$ -	\$ -	\$ -	\$ 238	\$ 9,706	\$ 9,944
5260 - Repairs & Maintenance							
5269 - Outside Contractor/Services R&M	\$ -	\$ -	\$ -	\$ -	\$ 530	\$ 2,819	\$ 3,349
Total 5260 - Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 530	\$ 2,819	\$ 3,349
Total Expense	\$ -	\$ -	\$ -	\$ -	\$ 768	\$ 12,525	\$ 13,293
Net Ordinary Income	\$ -	\$ -	\$ -	\$ -	\$ (768)	\$ (12,525)	\$ (13,293)
Other Income/Expense							
Other Income							
4650 - Insurance Proceeds	\$ -	\$ -	\$ 1,225,533	\$ -	\$ -	\$ -	\$ 1,225,533
Total Other Income	\$ -	\$ -	\$ 1,225,533	\$ -	\$ -	\$ -	\$ 1,225,533
Other Expense							
5101 - Riverbend Flood Expenses	\$ 12,249	\$ 16,203	\$ 28,185	\$ 22,178	\$ 10,080	\$ 10,080	\$ 98,975
Total Other Expense	\$ 12,249	\$ 16,203	\$ 28,185	\$ 22,178	\$ 10,080	\$ 10,080	\$ 98,975
Net Other Income	\$ (12,249)	\$ (16,203)	\$ 1,197,348	\$ (22,178)	\$ (10,080)	\$ (10,080)	\$ 1,126,558
Net Income	\$ (12,249)	\$ (16,203)	\$ 1,197,348	\$ (22,178)	\$ (10,848)	\$ (22,605)	\$ 1,113,265

Feather River Recreation & Park District
 Check Register
 December 2018

11:46 AM
 01/08/2019
 Accrual Basis

Type	Date	Num	Name	Memo	Debit	Credit
1010 - Treasury Cash						
1010.1 - Treasury Cash - General						
Liability Check	12/11/2018	ACH CALPERS	CALPERS			3,279.67
Liability Check	12/21/2018	ACH CALPERS	CALPERS			3,129.53
Liability Check	12/11/2018	ACH EDD	EMPLOYMENT DEVELOPMENT DEPT.	499-0299-2		1,199.59
Liability Check	12/21/2018	ACH EDD	EMPLOYMENT DEVELOPMENT DEPT.	499-0299-2		1,351.31
Liability Check	12/11/2018	ACH IRS	INTERNAL REVENUE SERVICE	94-6016050		8,311.58
Liability Check	12/21/2018	ACH IRS	INTERNAL REVENUE SERVICE	94-6016050		9,177.24
Liability Check	12/11/2018	ACH 457	CALPERS SIP 457 PLAN			135.00
Liability Check	12/21/2018	ACH 457	CALPERS SIP 457 PLAN			135.00
Paycheck	12/06/2018	83896-83949 & 84002	PAYROLL ITEMS			30,348.76
Liability Check	12/04/2018	83950	BCEA UNION			107.56
Liability Check	12/04/2018	83951	BLUE SHIELD OF CALIFORNIA	4004625		9,376.16
Liability Check	12/04/2018	83952	PREMIER ACCESS			963.58
Liability Check	12/04/2018	83953	HUMANA INSURANCE CO.	4004625		59.80
Liability Check	12/04/2018	83954	AFLAC			1,216.46
Bill Pmt -Check	12/06/2018	83955	ALL THINGS CLEANING			6,384.00
Bill Pmt -Check	12/06/2018	83956	ALPINE PORTABLE TOILET SERVICE			749.96
Bill Pmt -Check	12/06/2018	83957	ARAMARK			198.69
Bill Pmt -Check	12/06/2018	83958	AT&T - CALNET			84.09
Bill Pmt -Check	12/06/2018	83959	AYLA KATHRYN SINGLETERRY	IC BUSINESS MANAGER		930.00
Bill Pmt -Check	12/06/2018	83960	TERESA BACHELLERIE			28.21
Bill Pmt -Check	12/06/2018	83961	BANKCARD CENTER			3,990.27
Bill Pmt -Check	12/06/2018	83962	LYNNDEE CAPUT			97.50
Bill Pmt -Check	12/06/2018	83963	MARCIA CARTER			200.00
Bill Pmt -Check	12/06/2018	83964	CINTAS			952.11
Bill Pmt -Check	12/06/2018	83965	COMCAST			544.62
Bill Pmt -Check	12/06/2018	83966	COMP			46.50
Bill Pmt -Check	12/06/2018	83967	CRESCO EQUIPMENT RENTALS			1,569.22
Bill Pmt -Check	12/06/2018	83968	ERIC DANNER			30.00
Bill Pmt -Check	12/06/2018	83969	DEL-MAR RENTAL & LANDSCAPE SUPPLY			449.43
Bill Pmt -Check	12/06/2018	83970	GARY EMBERLAND			100.00
Bill Pmt -Check	12/06/2018	83971	EWING			8.41
Bill Pmt -Check	12/06/2018	83972	FASTENAL			120.49
Bill Pmt -Check	12/06/2018	83973	FEATHER RIVER AIRE			2,618.00
Bill Pmt -Check	12/06/2018	83974	FORD MOTOR CREDIT COMPANY LLC			887.55
Bill Pmt -Check	12/06/2018	83975	FP MAILING SOLUTIONS			102.96
Bill Pmt -Check	12/06/2018	83976	THOMAS GORMAN			30.00
Bill Pmt -Check	12/06/2018	83977	JASON GRAY			30.00
Bill Pmt -Check	12/06/2018	83978	TAYLOR M. HAURY			25.00
Bill Pmt -Check	12/06/2018	83979	HOME DEPOT	Home Depot Commerical Account		1,301.97
Bill Pmt -Check	12/06/2018	83980	JC NELSON SUPPLY			41.88
Bill Pmt -Check	12/06/2018	83981	MAZES CONSULTING			3,181.81
Bill Pmt -Check	12/06/2018	83982	MONICA MIROLA-LOPEZ			30.00
Bill Pmt -Check	12/06/2018	83983	NORTH YUBA WATER DISTRICT			139.75
Bill Pmt -Check	12/06/2018	83984	DEBORAH PELTZER			30.00
Bill Pmt -Check	12/06/2018	83985	STEPHANIE PEOPLES			25.00
Bill Pmt -Check	12/06/2018	83986	ZERIMAR RAMIREZ			30.00
Bill Pmt -Check	12/06/2018	83987	RENTAL GUYS, INC.			6,130.45
Bill Pmt -Check	12/06/2018	83988	RIEBES AUTO PARTS			48.44
Bill Pmt -Check	12/06/2018	83989	STEVEN ROCCHI			100.00
Bill Pmt -Check	12/06/2018	83990	SOUTH FEATHER WATER & POWER			52.00
Bill Pmt -Check	12/06/2018	83991	STERLING ADMINISTRATION COBRA	VOID: ANNUAL COBRA REMNEWAL	0.00	
Bill Pmt -Check	12/06/2018	83992	SURPLUS CITY			75.00
Bill Pmt -Check	12/06/2018	83993	SCOTT THOMPSON			50.00
Bill Pmt -Check	12/06/2018	83994	TWSD			1,848.56
Bill Pmt -Check	12/06/2018	83995	U.S. BANK EQUIPMENT FINANCE			886.87
Bill Pmt -Check	12/06/2018	83996	ESTELA VALENCIA			40.00
Bill Pmt -Check	12/06/2018	83997	JUSTIN VALENCIA			30.00
Bill Pmt -Check	12/06/2018	83998	HUE VANG			30.00
Bill Pmt -Check	12/06/2018	83999	WAXIE SANITARY SUPPLY			913.34
Bill Pmt -Check	12/06/2018	84000	ROBERT BRIAN WILSON			30.00
Bill Pmt -Check	12/06/2018	84001	WORK TRAINING CENTER			1,250.00
Bill Pmt -Check	12/06/2018	84003	MISS PEGGY			33.80
Bill Pmt -Check	12/20/2018	84004	ALPINE PORTABLE TOILET SERVICE			522.50
Bill Pmt -Check	12/20/2018	84006	ARAMARK			132.46
Bill Pmt -Check	12/20/2018	84007	AT&T - CALNET			83.36
Bill Pmt -Check	12/20/2018	84008	BETTER DEAL EXCHANGE			97.32
Bill Pmt -Check	12/20/2018	84009	BRUCE GUNN			150.00
Bill Pmt -Check	12/20/2018	84010	CALF. WATER SERVICE			10,216.74
Bill Pmt -Check	12/20/2018	84011	CARTER LAW OFFICE			675.00
Bill Pmt -Check	12/20/2018	84012	CINTAS			730.51
Bill Pmt -Check	12/20/2018	84013	DAVE'S PARTY RENTAL			70.00
Bill Pmt -Check	12/20/2018	84014	DAWSON OIL COMPANY			1,704.75
Bill Pmt -Check	12/20/2018	84015	DEBORAH PELTZER			30.00
Bill Pmt -Check	12/20/2018	84016	DIANNA WYLES			12.87
Bill Pmt -Check	12/20/2018	84017	ENTERPRISE-RECORD			45.00
Bill Pmt -Check	12/20/2018	84018	ERIC DANNER			30.00
Bill Pmt -Check	12/20/2018	84019	ESTELA VALENCIA			76.47
Bill Pmt -Check	12/20/2018	84020	FEATHER RIVER RECREATION & PARK DISTRICT	BOD CONTRIB FOR CHRISTMAS PARTY		300.00
Bill Pmt -Check	12/20/2018	84021	FORD MOTOR CREDIT COMPANY LLC			887.55
Bill Pmt -Check	12/20/2018	84022	HOBBS PEST SOLUTIONS, INC.			75.00
Bill Pmt -Check	12/20/2018	84023	HOME DEPOT			1,790.06
Bill Pmt -Check	12/20/2018	84024	INSIDE OUT DESIGNS			166.24
Bill Pmt -Check	12/20/2018	84025	JASON GRAY			30.00
Bill Pmt -Check	12/20/2018	84026	JC NELSON SUPPLY			100.04
Bill Pmt -Check	12/20/2018	84027	JUSTIN VALENCIA			30.00
Bill Pmt -Check	12/20/2018	84028	KELLY VINCENT			135.85

Type	Date	Num	Name	Memo	Debit	Credit
Bill Pmt -Check	12/20/2018	84029	KIMBALL MIDWEST			57.85
Bill Pmt -Check	12/20/2018	84030	L.D. GARDNER			661.73
Bill Pmt -Check	12/20/2018	84031	LES SCHWAB TIRES			79.95
Bill Pmt -Check	12/20/2018	84032	MICHELLE HUFFMAN			146.11
Bill Pmt -Check	12/20/2018	84033	MISS PEGGY			67.60
Bill Pmt -Check	12/20/2018	84034	MONICA MIROLA-LOPEZ			30.00
Bill Pmt -Check	12/20/2018	84035	NORTH STATE PARENT			47.00
Bill Pmt -Check	12/20/2018	84036	OROVILLE POWER EQUIPMENT			21.79
Bill Pmt -Check	12/20/2018	84037	P.G. & E.			8,899.87
Bill Pmt -Check	12/20/2018	84038	RANDY MURPHY			79.57
Bill Pmt -Check	12/20/2018	84039	RECOLOGY BUTTE COLUSA COUNTIES			1,306.30
Bill Pmt -Check	12/20/2018	84040	RIEBES AUTO PARTS			886.00
Bill Pmt -Check	12/20/2018	84041	ROBERT BRIAN WILSON			203.68
Bill Pmt -Check	12/20/2018	84042	RONNIE SMITH ENTERPRISES			1,358.50
Bill Pmt -Check	12/20/2018	84043	SCOTT THOMPSON			50.00
Bill Pmt -Check	12/20/2018	84044	SERVICEMASTER SELECT			5,641.46
Bill Pmt -Check	12/20/2018	84045	SHARP'S LOCKSMITHING			289.50
Bill Pmt -Check	12/20/2018	84046	STAPLES CREDIT CARD	6035 5178 2014 8608		219.26
Bill Pmt -Check	12/20/2018	84047	STEPHANIE PEOPLES			25.00
Bill Pmt -Check	12/20/2018	84048	TAYLOR M. HAURY			25.00
Bill Pmt -Check	12/20/2018	84049	THOMAS GORMAN			30.00
Bill Pmt -Check	12/20/2018	84050	TWSD			1,175.16
Bill Pmt -Check	12/20/2018	84051	HUE VANG			30.00
Bill Pmt -Check	12/20/2018	84052	WAL-MART COMMUNITY			27.71
Bill Pmt -Check	12/20/2018	84053	ZERIMAR RAMIREZ			30.00
Bill Pmt -Check	12/20/2018	84054	ASHLEY ALLEN			17.98
Bill Pmt -Check	12/20/2018	84055	SOUTHSIDE OROVILLE COMMUNITY CENTER			400.00
Paycheck	12/20/2018	84056-84119	PAYROLL ITEMS			34,251.30
Total 1010.1 - Treasury Cash - General					0.00	179,407.16
Total 1010 - Treasury Cash					0.00	179,407.16
TOTAL					0.00	179,407.16



STAFF REPORT

DATE: JANUARY 22, 2019

TO: BOARD OF DIRECTORS

FROM: BRIAN WILSON, RECREATION SUPERVISOR

RE: REQUEST TO INCREASE SPENDING AUTHORIZATION TO REPLACE FLOORING IN THE ACTIVITY CENTER

SUMMARY

Staff is seeking to increase spending authorization for Board Approved flooring replacement project.

BACKGROUND

At its December 18th meeting, the Board approved spending an amount not to exceed \$15,000 for materials only to replace existing carpet in the Activity Center with a new hard floor/court surface. District maintenance staff had planned to do the installation. Staff has received bids from 3 local vendors to include labor for installation at prevailing wage rates. The best value bid for materials and installation exceeds authorized spending by approximately \$2,500.00

Professional installation will provide for:

1. Product Installation warranty
2. Product manufacturer warranty as related to installation
3. Reduced FRRPD labor cost associated with the project
 - a. Staff estimates inhouse installation would cost the District \$2000-\$3000 in labor.
4. Increase in available hours for staff to work on other projects

BUDGETARY IMPACT

No net impact. Money being spent for professional installation would have been spent to pay FRRPD staff to do the installation.

RECOMMENDATION

Approve increased spending authorization for the General Manager to spend up to \$17,500.00 on materials to replace existing carpet in the Activity Center with a new hard floor/court surface.

ALTERNATIVE ACTIONS

None recommended

ATTACHMENTS

None.



STAFF REPORT

DATE: JANUARY 22, 2019

TO: BOARD OF DIRECTORS

FROM: RANDY MURPHY, GENERAL MANAGER

RE: AUTHORIZE THE GENERAL MANAGER TO RETAIN MELTON DESIGN GROUP TO UPDATE DISTRICT MASTER PLAN AND TO SIGN RELATED DOCUMENTS

SUMMARY

Request for the Board to authorize the GM to retain Melton Design Group (MDG) to update the District Master Plan and to sign related documents.

BACKGROUND

MDG was retained to update the District Master Plan in the Fall of 2016. Much has changed in the intervening time: the Spillway Incident and the departure of most of the senior staff being among the most impactful. The loss of institutional knowledge from the staff turnover has created a vacuum of sorts that cannot be overcome. Additionally, new priorities as a result of the Spillway Incident have identified additional District needs. Additionally, the previous scope had prior District staff performing duties and/or providing information that the current staff cannot. Consequently, the scope of the original effort needs to be modified. While some of the prior works is transferable, not all of it will be pertinent. Therefore, MDG has provided an updated estimate to complete this work as a not-to-exceed amount of \$22,500.

BUDGETARY IMPACT

The modified scope and agreement will not exceed \$22,500.

RECOMMENDATION

Authorize the GM to retain Melton Design Group (MDG) to update the District Master Plan and to sign related documents.

ALTERNATIVE ACTIONS

Delay the start of this project until next fiscal year.

ATTACHMENTS

MDG Master Plan Update

1. Master Plan Update - Summary

- A. The past work on the master plan led to several items being completed but mostly captured the input from the staff, GM and MDG. MDG also completed on items as mentioned below but the focus and time was spent looking at the direction of the district and how we can create this document to be functional for the whole staff.
 - a. That included the Board, Admin, staff and programmers and maintenance.
- B. Secondly, MDG did complete site analysis on all sites back in 2016. There have been a few changes that will need to be addressed but most is the same.
- C. We brainstormed on the direction of District and how to best serve the community.
- D. We addressed many of the existing projects and all the park sites with the staff and asked all the questions on how to make them better and easier to maintain and program.
 - a. This had a lot of input which we will share, however many of that staff is gone and we should speak with the current staff to gain new direction.
 - b. We were discussing the document knowing we had a lot of charts standards that were not necessary, and we wanted to cut out many of those and direct only the ones that made sense.
 - c. We went to a 11x17 format for text and graphics (majority complete for sites)
 - d. Site interviews of users on site
 - e. Created 11x17 graphics of each site that would be part of a two-fold of existing and future project plus and one for maintenance. This is part of the new Format. We will be providing a site plan for maintenance to use as needed but to primarily gain more information on the site and begin capturing strong as-builts of the sites and identify problem areas.
 - f. Use documents as daily task sheets for all to use and be clear with.
 - g. Costs would be a part of the site plans with the priorities project list (this section was initiated about 30%
- E. With the past work we had billed, there is still approximately \$2,000. The original contract did not end up being the work we focused on. Previously the District was going to participate in the production and writing of the document. In this case MDG will be producing the majority of the document and with collaboration of Board, staff, stakeholders, and General Manager gain all the information we need to do the work.

2. New Master Plan Update 2030

After discussing the update with Randy and demonstrating the direction and new format that the past General Manager have developed, we concluded that a shorter more functional master plan is the proper way to go. We will still have an appendix of the history and past elements of the plan that are pertinent to the future.

- a. The New Format: <https://www.chicorec.com/master-plan-community-meetings?year=2019> and chapters we are providing.
 - The layout will be changed to 11x17 and will focus on the site and programming of the facilities.



- It will address the community direction and latest events and direction that the community is going and where the District wants to go
- It will address the District level of service and standard and inventory that we have currently and where we are in comparison to other Districts
 - i. This will have maps of each District area along with the parks in those districts
- Existing and Future Needs will be addressed and prioritized. This will identify all the goals and objectives, integration with other community planning and address the underserved and potential development areas.
- Finally, it will have an implementation / strategic plan that shows priority, implementation and funding opportunities.

b. Produce appendix of past critical information.

3. New Change Orders

(\$24,500.00)	Develop Master Plan update (-\$2,000)
(T&M)	Reproduction of document
<hr/>	
\$22,500	New proposal to complete master plan



STAFF REPORT

DATE: JANUARY 22, 2019

TO: BOARD OF DIRECTORS

FROM: STEPHANIE PEOPLES, EXECUTIVE ASSISTANT

RE: REQUEST TO RAISE WILDFLOWER & NATURE FESTIVAL VENDOR FEES

SUMMARY

Staff is seeking to increase Wildflower & Nature Festival vendor fees.

BACKGROUND

In 2015, the WFNF vendor fee was raised from \$35 to \$50 for a vendor space. We are currently researching fees for Feather Fiesta Days and the Salmon Festival for the current year, however I was able to find a list of vendor fees from 2017 Feather Fiesta Days (see attached). Our fee of \$50 is significantly lower than theirs.

BUDGETARY IMPACT

Depending upon the new fee approved by the Board, it will raise revenue by that amount.

RECOMMENDATION

Discuss and approve a higher vendor fee.

ALTERNATIVE ACTIONS

None recommended

ATTACHMENTS

Feather Fiesta Days 2017 Vendor Application

Feather Fiesta Days- ODBA

Gold Rush Street Faire

Montgomery Street Parking Lot

Saturday, May 13, 2017; 9am-3pm

Set Up Time- 7-9am (Pease do not show up before 6am)

Early Bird Special: \$25 OFF fee if application is submitted by April 1st.

Application Deadline – May 1st, 2017

(Late applications will be allowed at the event coordinator's discretion and will be assessed a \$25 late fee.)

Organization:			
Contact Person:			Phone:
Address:			Email:
Description of booth:			
Type of booth:	Profit <input type="checkbox"/>	Non Profit <input type="checkbox"/>	Non Profit ID#
Seller's Permit #			

Booths are 15' deep, check box below with the width you require.			
Food Vendor:	10' - \$150 <input type="checkbox"/>	20' - \$200 <input type="checkbox"/>	30' - \$250 <input type="checkbox"/>
Vendor Booth	10' - \$75 <input type="checkbox"/>	20' - \$100 <input type="checkbox"/>	30' - \$125 <input type="checkbox"/>

Vendor placement will be on a first come first served basis, and is at the discretion of the event coordinator. Notification of placement will be sent out the week prior to the event. All inquiries, questions and correspondence will be handled through email;
downtownorovilleinfo@gmail.com.

Return signed application and payment made payable to ODBA, and a copy of your sellers permit to: ODBA/FF Days, PO Box 2458, Oroville, CA 95965.

Applications may also be dropped off at the Chamber of Commerce building; 1789 Montgomery Street, Oroville, CA 95965.

The ODBA will not be making copies of applications for vendors. For your records, make sure to make a copy of this application before submitting.

By signing this contract, you are agreeing to abide by all rules and laws set forth by the City of Oroville and the ODBA. You are agreeing to hold harmless the ODBA and the City of Oroville from any claim, cause of action, or suits of damage. Any breach in this contract will result in removal from the event.

Signature:

Date:



STAFF REPORT

DATE: JANUARY 22, 2019

TO: BOARD OF DIRECTORS

FROM: RANDY MURPHY, GENERAL MANAGER

RE: APPROVE RESOLUTION TO AUTHORIZE THE GENERAL MANAGER TO SIGN SBF GRANT-RELATED DOCUMENTS

SUMMARY

Request for the Board to authorize the GM to sign SBF grant-related documents.

BACKGROUND

The SBF has granted full funding for at least two of the three requested projects. Staff requests the Board to clearly identify the General Manager as the authorized signatory for grant-related documents.

BUDGETARY IMPACT

While this action will not have a budgetary impact, it will set in motion several things that will. Staff will return at a future Board meeting to, among other things, establish a budget, and award design consultant and construction contracts.

RECOMMENDATION

Approve the Resolution to authorize the GM to sign the SBF grant-related documents.

ALTERNATIVE ACTIONS

None

ATTACHMENTS

Resolution 1895-19



RESOLUTION NO. 1895-19

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT AUTHORIZING ITS GENERAL MANAGER TO SIGN AND ANY ALL DOCUMENTS REQUIRED BY THE SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE FOR GRANTS AWARDED BY THEM TO THE DISTRICT IN JANUARY 2019

WHEREAS, the District responded to the SBF’s NOFA issued in the Fall of 2018; and

WHEREAS, the District’s response included applications for funding of three separate projects; and

WHEREAS, the SBF Steering Committee awarded funds to one or more of the District projects at its meetings held in January 2019; and

WHEREAS, the District desires to clearly identify the signature authority for any and all grant-related documents.

NOW THEREFORE, IT BE RESOLVED, that the Board of Directors of the Feather River Recreation and Park District hereby adopts Resolution 1895-19 authorizing the General Manager to sign any and all documents required by the SBF Steering Committee for the grants awarded by them to the District in January 2019.

PASSED AND ADOPTED, at a regular meeting of the Board of Directors of the Feather River Recreation and Park District on the 22nd day of January 2019 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: _____
Gary Emberland, Chairperson

Randy Murphy, General Manager



STAFF REPORT

DATE: JANUARY 22, 2019

TO: BOARD OF DIRECTORS

FROM: RANDY MURPHY, GENERAL MANAGER

RE: APPROVE RESOLUTION TO TRANSFER FUNDS FROM DISTRICT BANK OF THE WEST ACCOUNT TO THE GENERAL FUND

SUMMARY

Request for Board Authorization to transfer \$200,000 from the Merchant Account at Bank of the West to the General Fund Account 2600.

BACKGROUND

Credit card revenues are deposited into the District's Bank of the West Merchant Account and occasionally need to be transferred into the General Fund Account 2600.

BUDGETARY IMPACT

As this is a routine and budgeted process, there is no net effect on the General Fund.

RECOMMENDATION

Approve the Resolution to authorize the transfer of \$200,000 from the Bank of the West Merchant Account to General Fund Account 2600.

ALTERNATIVE ACTIONS

None

ATTACHMENTS

Resolution 1896-19



RESOLUTION NO. 1896-19

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF FUNDS IN THE AMOUNT OF \$200,000 FROM THE MERCHANT CREDIT CARD ACCOUNT: BANK OF THE WEST TO THE GENERAL FUND ACCOUNT 2600

WHEREAS, the General Manager has reviewed the finances of the District and recommends transferring \$200,000 from the Merchant Account at Bank of the West to the General Fund Account 2600; and

WHEREAS, the Board of Directors, after receiving the recommendation from the General Manager, agrees that it is in the best interest of the District to transfer non-Impact fee funds in the amount of \$200,000 from the Bank of the West Merchant Account to the General Fund Account 2600; and

NOW THEREFORE, IT BE RESOLVED, that the Board of Directors of the Feather River Recreation and Park District approves the transferring of \$200,000 from the Bank of the West Merchant Account to the General Fund Account 2600.

PASSED AND ADOPTED, at a regular meeting of the Board of Directors of the Feather River Recreation and Park District on the 22nd day of January 2019 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: _____
Gary Emberland, Chairperson

Randy Murphy, General Manager

**STAFF REPORT****DATE: JANUARY 22, 2019****TO: BOARD OF DIRECTORS****FROM: RANDY MURPHY, GENERAL MANAGER****RE: SELECT A CANDIDATE TO FILL THE NON-ENTERPRISE VACANCY ON THE BUTTE COUNTY LAFCO BOARD****SUMMARY**

Request for the Board to select a replacement for Tom Lando on the Butte County LAFCO Board.

BACKGROUND

The Butte County Local Agency Formation Commission recently reached out to all non-enterprise Special Districts for nominees to fill a vacancy created when Tom Lando resigned due to a conflict. Your Board nominated Director Fowler to be included as a candidate. Due to a series of unfortunate events, staff did not notify LAFCO by the deadline and Director Fowler is not included on the ballot. Nonetheless, there are two candidates from which to select: Tom Lando, from CARD and Al McGreehan from Paradise Park and Rec.

Staff requested clarification from LAFCO in regards Mr. Lando's nomination, given that his resignation is what created the vacancy. LAFCO's response via email is attached for your consideration.

In order for the election to be valid, a quorum (21) of districts must complete and return their ballots. Otherwise, the process will repeat until such time we receive ballots from a majority of the districts. This is an important ballot, as the Special District LAFCO Commission will be making decisions on budget issues, policies and projects that may have a direct impact on our district.

BUDGETARY IMPACT

None.

RECOMMENDATION

Select a candidate from the nominees and direct the Chair and Secretary to execute the ballot.

ALTERNATIVE ACTIONS

None.

ATTACHMENTS

Letter from LAFCO with Nomination Results, dated January 4, 2019

LAFCO Ballot

Email from LAFCO to Randy Murphy, dated January 7, 2019



BUTTE LOCAL AGENCY FORMATION COMMISSION

H2

1453 Downer Street, Suite C • Oroville, California 95965-4950
(530)538-7784 • Fax (530)538-2847 • www.buttelafco.org

TO: Butte County Special Districts
Butte County Special District Association

FROM: Stephen Lucas, Executive Officer
Jill Broderon, Management Analyst

SUBJECT: Nomination Results for Special District Regular "Non-Enterprise" Member

DATE: January 4, 2019

Nominations Requested

On October 26, 2018, the Butte Local Agency Formation Commission called for nominations for:

- One (1) Special District **Regular "Non-Enterprise"** Member.

The seat was most recently held by Tom Lando from the Chico Area Recreation District. Due to a conflict of interest, Mr. Lando resigned from his seat on LAFCO; therefore, his seat on LAFCO was vacated mid-term with a remaining term to expire in May 31, 2021.

Nominations Received

The nomination period closed on Friday, December 31, 2018. The following two nominations were received:

- Tom Lando, Director, Chico Area Recreation & Park District ("Non-Enterprise").
- Al McGreehan, Director, Paradise Recreation & Park District ("Non-Enterprise").

Therefore, the Butte Local Agency Formation Commission is conducting an election for:

- One (1) Special District **Regular "Non-Enterprise"** Member; and

The remaining term for the vacated seat will May 31, 2021.

PLEASE NOTE:

1. The nominee with the highest total number of votes will be deemed the **Regular "Non-Enterprise" Member**.
2. Should any nominee decline the position elected to, the remaining nominee will advance to that seat.

Instructions:

1. Votes shall be made by official action of the Districts' Board of Directors.
2. Ballots shall be certified by the signature of the Chair, or an alternate District Board Member chosen by the Districts' Board for the purpose of signing the attached ballot AND counter-signed by the Districts' General Manager/Secretary of Board.
3. Ballots shall be returned no later than **4:00 p.m. on Friday, March 1, 2019**. Ballots postmarked after the closing date will not be accepted.
4. Districts may submit their ballots one of the following ways:

Hand Delivered	Electronic Mail	Certified Mail
Stephen Lucas Executive Officer Butte LAFCO 1453 Downer Street, Suite C Oroville, CA 95965	slucas@buttecounty.net	Stephen Lucas Executive Officer Butte LAFCO 1453 Downer Street, Suite C Oroville, CA 95965

5. District ballots returned by electronic mail shall be scanned copies of the original signed certified ballot.
6. If you do not have a District Board meeting scheduled within this time frame, a special meeting shall be scheduled in order to submit a valid ballot.

In order for the election to be valid, a quorum (21) of districts must complete and return their ballots. Otherwise, the process will repeat until such time we receive ballots from a majority of the districts. This is an important ballot, as your Special District LAFCO Commissioner will be making decisions on budget issues, policies and projects that may have a direct impact on your district. Please participate in this election and submit your vote.

Should you have any questions, please feel free to contact myself or Jill Broderson, Management Analyst at your convenience.

Attachment



BUTTE LOCAL AGENCY FORMATION COMMISSION
1453 Downer Street, Suite C
Oroville, CA 95965 – (530) 538-7784

2019 ELECTION BALLOT

Special District *Regular* "Non-Enterprise" Member

There are two (2) nominations for the Special District *Regular* "Non-Enterprise" Member position. Please vote for **one** (1) nominee by marking the corresponding box. You may also vote for a write-in candidate.

Tom Lando - Chico Area Recreation & Park District

Al McGreehan - Paradise Area Recreation & Park District

(Write in Candidate) (Name of District)

PLEASE NOTE:

- The nominee with the highest total number of votes will be deemed the *Regular* "Non-Enterprise" Member.**
- Should any nominee decline the position elected to, the remaining nominee will advance to that seat.**

Certification of Ballot

District Board Chair or Designee

District Manager/Secretary of the Board

District

Date

Randy Murphy

From: Lucas, Steve <SLucas@buttecounty.net>
Sent: Monday, January 7, 2019 10:41 AM
To: Randy Murphy; Broderson, Jill
Cc: Lucas, Steve
Subject: RE: Butte LAFCO - Election of a Special District Regular "Non-Enterprise" Member

Hello Randy,

Tom Lando did resign from LAFCO due to a conflict with his temporary Administrator position with the City of Oroville. Mr. Lando remains on the Board of Directors of the Chico Recreation and Park District, therefore he is eligible to serve on LAFCO. He has been officially nominated by his District Board. Should he be elected by the Districts for the LAFCO non-enterprise seat, he cannot assume the office if at that time, he continues to have a conflict.

Cheers,

Steve

Stephen Lucas | Executive Officer
 Butte Local Agency Formation Commission
 1453 Downer Street, Suite C | Oroville, CA 95965
 ☎ 530.538.6819 | 📠 530.538.2847
slucas@buttecounty.net | www.buttelafco.org

Opportunities are never lost; someone will take the ones you miss.

From: Randy Murphy [mailto:randy@frrpd.com]
Sent: Friday, January 04, 2019 4:02 PM
To: Broderson, Jill
Cc: Lucas, Steve
Subject: RE: Butte LAFCO - Election of a Special District Regular "Non-Enterprise" Member

Hi Jill – Question: If Tom Lando resigned because of a conflict, which is what created the vacancy, how can he be on the ballot again? Pls advise. Thanks! – RPM

From: Broderson, Jill <jbroderson@buttecounty.net>
Sent: Friday, January 4, 2019 3:09 PM
To: Willmann, Ann <annw@chicorec.com>; Bangor Cemetery District <bangorcemeterydistrict@outlook.com>; Berry Creek Community Services District <jeffreyd@live.com>; Butte County Mosquito & Vector Control District <matthewcball@att.net>; Butte County Resource Conservation District <ssadave@comcast.net>; Butte County Resource Conservation District <surveyorjohn@gmail.com>; Butte County Resource Conservation District <thad@bcrd.org>; Butte Creek Drainage District <ted@westerncanal.com>; Buzztail Community Services District <robin@wildercustoms.com>; Chico Area Recreation & Park District <awillman@chicorec.com>; Spence, Jeff <jeff@loughlinspence.com>; Drainage District #100 <kcakin@digitalpath.net>; McClure, Andrew <amcclure@minasianlaw.com>; Durham Mosquito Abatement District <aadmadstormnet@gmail.com>; Durham Recreation & Park District <districtmanager@durhamrec.com>; El Medio Fire Protection District <emfdfire@sbcglobal.net>; Randy Murphy <randy@frrpd.com>; Teague, Pat <GridleyBiggsCemetery@yahoo.com>; Kimshew Cemetery District <cemeteryman@saber.net>; Lake Oroville Area Public Utility District <manager@loopud.com>; Smith, Cheryl <oroville.district@att.net>; Oroville Mosquito Abatement District <jeff@jccarterlaw.com>; Spreen, Misty <paracem@jps.net>; Paradise Recreation & Park District <ccampbell@paradiseprrpd.com>; Paradise Recreation & Park District <defseaff@ParadisePRPD.com>; Knight, Jay

<chiconut@gmail.com>; Reclamation District No. 833 <rd833@outlook.com>; Richardson Springs Community Services District <admin@ywamchico.com>; Behr, Paul <rockcreekreclamation@aol.com>; Minasian, Paul <pminasian@minasianlaw.com>; Valentine, Gwen <GValentine@buttecounty.net>; Menchaca, Clarissa <cmenchaca@buttecounty.net>; Larson, Marvin <LarCo5@softcom.net>; Biggs-West Gridley Water District <emassa@bwgwater.com>; Butte Water District <morme@buttewater.net>; Lake Madrone Water District <vhoggins@minasianlaw.com>; Paradise Irrigation District <kphillips@paradiseirrigation.com>; Richvale Irrigation District <rid@pulsarco.com>; South Feather Water & Power Agency <rmoseley@southfeather.com>; Boucher, James <jboucher@twsd.info>; Ravert, Rochelle <Rochelle@westerncanal.com>

Cc: Lucas, Steve <SLucas@buttecounty.net>; Stover, Joy <JStover@buttecounty.net>

Subject: Butte LAFCO - Election of a Special District Regular "Non-Enterprise" Member

Importance: High

Butte LAFCO is holding an election for a Special District *Regular* "Non-Enterprise" Member. Attached is a memo outlining the election process, including a ballot.

In order for the election to be valid, a quorum (21) of districts must complete and return their ballots. Otherwise, the process will repeat until such time we receive ballots from a majority of the districts. This is an important ballot, as your Special District LAFCO Commission will be making decisions on budget issues, policies and projects that may have a direct impact on your district. Please participate in this project and submit your vote.

Feel free to contact me should you have any questions, concerns or require clarification. Thank you.

Jill Broderson
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Butte Local Agency Formation Commission
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STAFF REPORT

DATE: JANUARY 22, 2019

TO: BOARD OF DIRECTORS

FROM: RANDY MURPHY, GENERAL MANAGER

RE: APPROVE RESOLUTION TO UPDATE AUTHORIZED SIGNATORIES

SUMMARY

Request for Board to update the list of authorized check signers

BACKGROUND

Most District financial documents require two signatures. Some of the authorized signers are no longer affiliated with the District and the list needs to be updated.

BUDGETARY IMPACT

None.

RECOMMENDATION

Approve the Resolution to update the list of authorized signers for District financial documents.

ALTERNATIVE ACTIONS

None

ATTACHMENTS

Resolution 1897-19



RESOLUTION NO. 1897-19

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT AUTHORIZING THE DISTRICT GENERAL MANAGER AND ALL BOARD MEMBERS TO SIGN AND ANY ALL DISTRICT CHECKS, ACH TRANSFERS AND CHECK REGISTERS

WHEREAS, the District has hired Randolph P. Murphy to serve as its General Manager; and

WHEREAS, Gary Emberland, Scott Kent Fowler, Marcia Carter, Steven Rocchi, and Clarence Sonny Brandt are all members of the Board of Directors of the Feather River Recreation and Park District,

NOW THEREFORE, IT BE RESOLVED, that the Board of Directors of the Feather River Recreation and Park District hereby adopts Resolution 1897-19 authorizing the following individuals to sign any and all checks, ACH transfers, and check registers (two signatures required):

1. Randolph P. Murphy, General Manager
2. Gary Emberland, Director
3. Scott Kent Fowler, Director
4. Marcia Carter, Director
5. Steven Rocchi, Director
6. Clarence Sonny Brandt, Director

PASSED AND ADOPTED, at a regular meeting of the Board of Directors of the Feather River Recreation and Park District on the 22nd day of January 2019 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: _____
Gary Emberland, Chairperson

Randy Murphy, General Manager



STAFF REPORT

DATE: JANUARY 22, 2019

TO: BOARD OF DIRECTORS

FROM: RANDY MURPHY, GENERAL MANAGER

RE: RIVERBEND PARK UPDATE AND CHANGE ORDER REQUEST

SUMMARY

This report will provide an update to the Riverbend Park Reconstruction Project Phases 1 and 2 as well as summarize Contract Change Orders (CCOs) and Proposed Change Orders (PCOs) to date.

BACKGROUND

Melton Design Group (MDG) has submitted the attached summary of the activities that have occurred and/or are in process at Riverbend since the last update. This report also includes a list of CCOs and PCOs that have been approved since that time. Also, as discussed at the April 26th Special Meeting, the Board approved Resolution 1382-18 that granted the General Manager authority to approve CCOs of \$50K or less and not greater than a cumulative total of 10% of the awarded construction contract amount (\$318,957), so the Board must ratify any new CCOs and PCOs in order to keep the project moving forward.

BUDGETARY IMPACT

Since these changes are spending repurposed insurance monies, there is no net effect on the General Fund.

RECOMMENDATION

Ratify the Contract Changes Orders (CCOs) and Proposed Change Orders (PCOs), as presented, and provide direction, as necessary.

ALTERNATIVE ACTIONS

None

ATTACHMENTS

MDG Riverbend Update Report, dated January 15, 2019

1. Phase One Work in Progress

- A. Fine grading, amending, and sodding
- B. Disc golf amenities
- C. Placing & grading of decomposed granite
- D. Placing & grading of cobbles where DG was replaced
- E. Installation of site furnishings
- F. Signs
- G. Amphitheater retaining wall forming and pouring
- H. Striping soccer parking lot (pending dry/low humidity weather)

2. Phase One Schedule

Due to rain delays, the Park now is scheduled to open on January 28th. A temporary fence will be around the Amphitheatre area. The Amphitheatre will be finished by mid-February.

3. New Change Orders

(\$2,800.00)	Replace Vandalized Trees
(\$16,743.31)	Domestic Water Line Repairs and Cleaning
<hr/>	
\$648,650.73	Remaining Balance of Insurance Surplus
\$242,605.97	Pending Flood, Vandal and Fire Insurance Reimbursements
<hr/>	
\$893,236.70	Remaining Balance with Vandal and Fire Insurance Reimbursement

END OF REPORT



STAFF REPORT

DATE: JANUARY 22, 2019

TO: BOARD OF DIRECTORS

FROM: RANDY MURPHY, GENERAL MANAGER

RE: CONSIDERATION OF SBF COMMITTEE APPOINTMENTS

SUMMARY

Staff request for Chair to consider SBF committee appointments.

BACKGROUND

The Chair recently appointed Directors to all Committees except the SBF. The current appointments are as follows:

Committee	Appointee 1	Appointee 2	Alternate(s)
Finance	Emberland	Rocchi	Carter
Park & Facilities	Brandt	Fowler	Rocchi
Recreation	Carter	Brandt	Fowler
Personnel, Policies & Procedures	Rocchi	Fowler	Emberland
Supplemental Benefits Fund (SBF)	Emberland	Carter	Brandt Fowler Rocchi
Successor Agency to the RDA	Brandt		Emberland
Benefit Assessment District (BAD)	Dave Pittman Roger Soudan	Mark Grover Susan Sears VACANT	

BUDGETARY IMPACT

None

RECOMMENDATION

Request for the Chair to make appointments for the SBF committee.

ALTERNATIVE ACTIONS

None

ATTACHMENT

None

Department Updates

Preschool

By Estela Valencia – Director of Preschool

Enrollment:

14 enrolled in toddler program

57 in our preschool

22 enrolled in our December school age camp

Recently completed events/projects:

Director and assistant director attended Childcare Task meeting in Chico. The meeting was about Childcare in Butte county during the camp fire. The meeting was very informative as it helped us Butte county childcare providers understand where the need is for the families who were affected by the camp fire. Various organizations participated in the meeting such as Valley Oaks, Community care licensing, OES, Fire Marshal, Head start and others.

Current events/projects:

Director worked on most of the staff evaluations this month.

Upcoming events/projects:

Working on the budget for next year. Currently working on ordering education supplies for preschool.

Recreation

By Brian Wilson – Recreation Supervisor

Enrollment:

Youth Basketball (Season 1) 20 Teams (approximately 200 participants)

- Final games of the season scheduled for Jan. 17

Special Interest Classes

- Classes currently being offered in Health & Fitness, Dance, and Martial Art

Recently completed events/projects

Annual Staff Evaluations and Personnel Action Forms have been completed

Staff has been in discussion with Paradise Little League regarding use of Nelson Softball Complex. Staff was recently informed that while PLL appreciated the offer made by FRRPD, their organization would be using field space in Chico for the coming season.

Pickleball: Staff has been working with the local pickleball group to identify appropriate indoor playing options. The group is currently using the dance studio on a trial basis.

Crisis Plan Revision: Staff has recently completed necessary revisions to the District's Crisis Response Plan. Staff has been in contact w/OPD to discuss revisions

Staff recently met with Contract Instructors for Check-Ins and Binder updates

- Purpose: Renewal of contracts/M.O.U.s, establish schedules, discuss wants/needs/changes in classes for the calendar year.

Staff is working on updating program descriptions, class descriptions, schedules and fee structures for the upcoming Activity Guide due out Mid to Late March.

Current events/projects

Youth Basketball (Season 2) Prep

Staff is working with school staff, site supervisors, and coaches to put together an 8 week after-school basketball league for students in grades 5th-8th

Staff continues to work on program financial reports for the 1st half of the Fiscal Year 18/19

Staff will be working on updated program descriptions, class descriptions, and schedules and fee structures for the upcoming Activity Guide

Aquatic Staff Check-Ins and pre-season meeting schedules

Staff is working on calendar Facility Use Agreements/Updates

- Nelson School
- Oroville Little League / Palermo Little League
- Oroville Youth Soccer

"Kinder Gym" Flooring Project: Update included in Staff Reports

Little League Fields Refurbishment Grant: Staff is working to complete the Scotts Little League Refurbishment Grant in hopes of securing funding for repair to the Nelson Fields.

Upcoming events/projects

Youth Basketball Season 1 Tournament scheduled for Jan. 22-25.

- 16 teams have registered to participate

Youth Basketball Season 2 scheduled to begin week of Jan. 28

- 25 teams registered to participate

Youth Soccer Academy/Camps: Dan Ferrando

- Staff is in discussion with Dan regarding youth soccer camps offered during school break periods.

Jr. Giants: Staff will be attending Jr. Giants Commissioner meetings on Feb. 8 and 22

Lifeguard Instructor Re-Certification program: Staff will be attending a class for instructor certification renewal on Feb. 15. Certification authorizes instructor to teach Lifeguard Training Classes for both District Aquatics Staff and community members.

Staff is working with other supervisors on design and development of potential programming related to indoor rock climbing and strength training for gymnastics clients and other opportunities.

Staff is looking into offering a community running event as part of the Wildflower event scheduled for April in River Bend Park. Current ideas are to offer a 1-mile fun run/walk, a 3km event and a 5k event.

Gymnastics

By Michelle Huffman – Recreation Supervisor Gymnastics

Enrollment:

Rec Under 7	90	Boys Team	16	Total	274
Rec 7 and up	115	Girls Team	53		
	205		69	Change	-5

Updates:

General - Enrollment is still in flux. We believe most of the negative effects from the Camp Fire (families unable to attend/dropping) have been realized. We are adding new students each week. The enrollment numbers above are from Jan 14th and by the 16th when this report was finalized we had several new students enroll.

Program - Our Winter showcase went very well with over 50 students participating. Feedback from parents was very positive with many parents seeing their child doing gymnastics for the first time. (working parents who were able to take time for the event who don't bring them to class)

The Oroville Gymnastics Invite (Boys meet) went very well. The athletes performed very well and the event went smoothly. There was a small communication hiccup concerning FRRPD Dance classes, but the issue was handled onsite and better lines of communication have been set up to make sure the issue doesn't arise in the future.

The Boys Team competed in the Cal Benefit Cup in Berkeley on Jan 11-13. They represented our club well with Ryan Schwartz qualifying to event finals for the Level 10's.

Events:

- 20-Jan Wild Flower Invitational. Girls competition with an expected 165 participants
- 25-27-Jan Girls Team competes in San Diego. Boys Team competes in Elk Grove.
- 9-10-Feb Girls Optional Teams compete in Fairfield.

15-17-Feb Girls Optional Team competes in Sacramento. Boys Team competes in Portland.

Projects:

Paradise Elementary School will be starting regular monthly fieldtrips this month. The schedule is nearly finalized. Each class grade will come in for a 1 hour class/open gym each month (6 total) at a rate of \$75/hour. PES will be requesting grant subsidy and at the time of this report I have not heard of the level of success of acquiring a grant.

Searching for a more useful registration program to fulfill needs of online registration, program tracking, useful data reports, and skill tracking for gymnastics. The current program does not fulfill any of these needs.

Maintenance

By Scott Thompson – Park Supervisor

Recently completed events/projects:

Major overhaul of the maintenance yard shops and buildings. Organize items, dispose of debris, clean and make shops more useful and efficient.

Perform all vehicle and equipment yearly maintenance. Replace missing or damaged equipment, parts. Organize storage of equipment.

Activity Center: Inspect for interior repairs, make as necessary. Replace ventilation fan in lobby Men's Room. Perform plumbing repairs and valve internal replacements on necessary toilets. Clean out gutters and downspouts. Replace all batteries in emergency lighting throughout the facility. Replace two emergency light fixtures with high efficiency LED units. New Elkay water fountain with bottle refilling station has been installed in the lobby. This unit counts how many plastic bottles have been saved due to refilling a reusable water bottle. This unit replaces an old faulty unit that would freeze up towards the end of the day.

Gym: Take apart spring floor, replace broken plywood as needed, replace Masonite top sheets as needed, reassemble spring floor. Removed faulty Elkay drinking fountains and installed a new one in their place. This fountain could not chill water because the compressor would freeze the water internally in about 10 min if left on, so it had been unplugged at some point.

Dance Room: Install protective cages over fire sprinklers for Pickle Ball to be played.

Nolan Field: Repair dugout that was set on fire by transients. Remove and replace roof sheathing, reinstall metal roofing, replace wood benches, prime and paint everything.

Playtown: Paint inside bathrooms to cover graffiti.

MLK Park: Roto Rooter cleared out drain lines 150' from restrooms, which has had on going backing up issues backing up into toilets and floor drains. Everything is draining much better now.

Tennis Courts: The cracks in two of the courts have been filled with an expandable concrete crack filler. Next step would be to find the matching color of the tennis court surface paint in order to cover the patch, however the tennis group has expressed that they are happy with the cracks being filled, and that painting would be appreciated if possible.

All Parks/Facilities: Mow grass when necessary/able due to weather, blow, collect, and dispose of leaves everywhere, clean out gutters and downspouts, and clear in ground drains.

Current events/projects:

Our maintenance team continues to cut grass when necessary and maintain fields at all parks. Leaf removal is an ongoing process that requires multiple people blowing leaves, picking them up with the back-hoe, and dumping them with the dump trailer.

Vacuums: I am repairing vacuums on a near weekly basis, but we are saving on paying someone labor rates to perform services on them. Vacuum parts are fairly affordable.

Bedrock Skatepark/Purple Line fence: Weather has hampered our efforts on this project lately, but we are close to being able to pour concrete there. We have installed half of the pressure treated boxes for the concrete piers, and we have built and backfilled the pressure treated retaining wall for the slab on the skatepark side. We have removed the old fencing and installed temp fencing while we work.

This is our current schedule if the weather holds per the 10-day forecast:

1-15 Finish building pier boxes, start building rebar mats for piers.

1-16 Build rebar mats for piers.

1-17 Finish rebar mats for piers.

1-22 Demo 3 concrete slabs at skatepark and dispose of. Finish installing boxes for piers.

1-23 Install rebar mats in pier boxes. Install forms for gate footing.

1-24 Rebar inspection (City of Oroville)

1-25 Pour concrete, piers, slabs, footings.

1-28 Remove footings/cleanup site

Riverbend: Approximately a quarter of my week is spent dealing with the Riverbend Park Restoration; attending meetings, meeting subcontractors, maintaining the generator, dealing with security and the public/homeless regarding the closed park, and coordinating with and emailing/communicating with members involved with the project. Also, it is salmon fishing season, and I am spending time dealing with the liability waiver with fishing guides, DWR, the Cal Fire, who want to use the boat ramp. This also requires us to open the park to let people in and out to use the ramp.

Palermo Playground: Project is on hold due to weather and drainage issues.

Upcoming events/projects:

All Parks: We have recently received nearly all the materials we need to install dog waste stations and signage throughout all the parks. Once we have everything, we will start installing waste stations and signs in convenient locations for the public to be able to clean up after their pets in the parks.

Activity Center - Small Gym: Brian Wilson has taken over the flooring project and should be able to get the flooring installed with a warranty for a great price.

Activity Center/Preschool: New Sloan brand internals for the toilet and urinal valves have been ordered so that we can completely overhaul a valve and replace all rubber parts at the same time, which will bring each valve completely up to brand new status, which should greatly reduce the constant maintenance and down time associated with the failing flush valves, as well as prevent flooding and safety issues in the restrooms.

All Parks - Tree Evaluations: Tree health reports were returned, and these will be used to bid on tree trimming by arborists once I am able to contact them and set up a walk date.

One of our Maintenance II employees, Justin Valencia, is going to be taking the Qualified Applications License testing in March. His testing date had been moved by the state due to their overbooking of the January testing date.

Events & Marketing

By Stephanie Peoples – Executive Assistant

Recently completed events/projects:

I've been working with our Tech, Rich, to get new microphones, speakers, and recording software for the Board Room. We finally received it and got it set up!

Current events/ projects:

We are gearing up for the Ties and Tiaras Daddy Daughter Dance on February 2nd. Decorations are being prepped and I'm working with Scott and Brian to install cables in the small gym to hang decorations from and Brian can use them for sporting events as well.

Upcoming events/ projects:

We are also preparing for the Wildflower Festival on April 6th. We are coming up with new ideas to show off Riverbend and all of its new features. We also want to showcase as many programs as possible to boost enrollment and get the community excited.

Thank you

Thank you - Savannah

Thank you - Dej

Thank you - Isaiah Hollis

Thank you! - Bella

Thank you! - Hannah

Thank you! - Kiden Spencer

Thank you for giving us this chance to watch these fish grow into something beautiful, Mom

Thank you - Joshua

Thank you!! - Rainie
you got us homie - your homie

Avalon Thank you so much! - Katie m.

Thank you - Rainie
Thanks broski - Hayden

Thank you! - Christopher

Thank you!!! - Kaye Riley

Thanks you Clifford

Angel Lor

Thank you - Kylie

Sara

Thank you Randy - David

Feather River Recreation And Parks District

Thank you x100! - Brooklyn Fox

Thank you Thao Thank you so much Sir! - Devin

Thank you Drake

Thank you - Arianna

Thank you very much!! - Angelina Mounwong

Thanks. As a lover of fish and being a fisherman it is really appreciated. - Shanice Golden

Thank you - Esteban conchas

Thank you - Christina

Thank you for the fish - Jalen

Thank you - Danya Houston
Isabel thank you!

Deven Drake Dean H

THANK YOU RANDY!!

Thank you Randy!! - David DeLoz

THANK YOU!!! - JASMINE VANCE
Thanks - Rusha Kung
Kenshin Chao

Salvador

Thank you Randy - Era Dunder

Thank you - Molly

Thank you - Erin

Devin Naredo

THANKS YOU - Kendra SIMMS

Thank you John Ave

Thank you so much Randy you r awesome! - Jessi overstreet