

**FEATHER RIVER RECREATION AND PARK DISTRICT
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

“We will provide and maintain quality parks, recreation experiences, and related facilities and programs for all residents of the District in a fiscally sustainable manner that compliments the natural resources and cultural heritage of our community.”

DISTRICT BOARD MEETING

Regular Board Meeting

June 25, 2019

Location: FRRPD Board Room

AGENDA Closed Session 5:00PM/ Open Session Immediately Following

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at (530)533-2011 at least 48 hours in advance of the meeting.

1. CALL MEETING TO ORDER Time: _____

2. ROLL CALL
Director Sonny Brandt _____
Director Marcia Carter _____
Director Steven Rocchi _____
Director Devin Thomas _____
Chairperson Kent Fowler _____

3. PLEDGE OF ALLEGIANCE

4. ADJOURNMENT TO CLOSED SESSION
A. Pursuant to Government Code Section 54957, Public Employee Employment- Title General Manager

5. ANNOUNCEMENTS FROM CLOSED SESSION

6. PUBLIC COMMENT
At this time, the Board will extend the courtesy of the Hearing Session to interested parties who wish to speak on items not on the agenda. State law prohibits the Board from taking action on any item presented if it is not listed on the agenda, except under special circumstances as defined in the Government Code. You are limited to three (3) minutes. The Board reserves the right to limit public comment to 15 minutes and can reopen public comment at a later time. The Chairperson will invite anyone the audience wishing to address the Board on a matter not listed on the agenda to state your name for the record and make your presentation. The Board will not and cannot take any action except for brief response by the Board or staff to a statement or question relating to a non-agenda item.

7. ACKNOWLEDGEMENTS
None

8. CONSENT AGENDA

Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed from the Consent Agenda shall be considered immediately following the adoption of the Consent Agenda.

- A. Approve May 28, 2019 Regular Board Meeting Minutes (Appendix A)**
- B. Approve June 6, 2019 Special Board Meeting Minutes (Appendix B)**
- C. Approve June 17, 2019 Special Board Meeting Minutes (Appendix C)**
- D. Approve May Financials (Appendix D)**
- E. RESOLUTION NO. 1912-19: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF FUNDS IN THE AMOUNT OF \$300,000 FROM THE MERCHANT PAYMENT RECEIVED BY CREDIT CARD ACCOUNT: BANK OF THE WEST TO THE GENERAL FUND ACCOUNT 2600 (Appendix E)**

9. ITEMS PULLED FROM THE CONSENT AGENDA

10. PUBLIC HEARINGS (Appendix F)

A. PUBLIC HEARING: 2017-18 FISCAL YEAR BUDGET (no action)
Final 2019-20 Fiscal Year Budget adoption scheduled for July 23, 2019

B. PUBLIC HEARING: 2017-18 ENGINEERS REPORT (no action)
Final 2019-20 Engineers Report adoption on June 25, 2019

11. NON-ACTION ITEMS

11. ACTION ITEMS (Require vote)

A. Review fee waiver request for the Southside Community Improvement Association Police Meet and Greet event at MLK Park (Appendix G)

Requested Action: Approve or deny request

- Director Sonny Brandt _____
- Director Marcia Carter _____
- Director Steven Rocchi _____
- Director Devin Thomas _____
- Chairperson Kent Fowler _____

B. Review fee waiver request for the Hmong Cultural Center Peb Family Fun Day event at Riverbend Park (Representative present) (Appendix H)

Requested Action: Approve or deny request

- Director Sonny Brandt _____
- Director Marcia Carter _____
- Director Steven Rocchi _____
- Director Devin Thomas _____
- Chairperson Kent Fowler _____

C. Review Benefit Assessment District Oversight Committee application (Appendix I)

Requested Action: Appoint member or deny application

| | |
|-------------------------|-------|
| Director Sonny Brandt | _____ |
| Director Marcia Carter | _____ |
| Director Steven Rocchi | _____ |
| Director Devin Thomas | _____ |
| Chairperson Kent Fowler | _____ |

D. RESOLUTION NO. 1911-19: A RESOLUTION OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS ADOPTING THE 2019-20 APPROPRIATIONS LIMITATIONS (Appendix J)

Requested Action: Adopt the Resolution

| | |
|-------------------------|-------|
| Director Sonny Brandt | _____ |
| Director Marcia Carter | _____ |
| Director Steven Rocchi | _____ |
| Director Devin Thomas | _____ |
| Chairperson Kent Fowler | _____ |

E. Nelson Complex lease agreement renewal with the California Department of Water Resources (Appendix K)

Requested Action: Review and approve

VOTE

| | |
|-------------------------|-------|
| Director Sonny Brandt | _____ |
| Director Marcia Carter | _____ |
| Director Steven Rocchi | _____ |
| Director Devin Thomas | _____ |
| Chairperson Kent Fowler | _____ |

F. Review Hylton Security Service Agreement for Riverbend Park (Appendix L)

Requested Action: Review and approve

VOTE

| | |
|-------------------------|-------|
| Director Sonny Brandt | _____ |
| Director Marcia Carter | _____ |
| Director Steven Rocchi | _____ |
| Director Devin Thomas | _____ |
| Chairperson Kent Fowler | _____ |

G. RESOLUTION NO. 1912-19: A RESOLUTION APPROVING ENGINEER'S REPORT, CONFIRMING DIAGRAM AND ASSESSMENT AND ORDERING THE CONTINUATION OF ASSESSMENT FOR FISCAL YEAR 2019-20 FOR THE PARK MAINTENANCE AND RECREATION IMPROVEMENT DISTRICT OF THE FEATHER RIVER RECREATION AND PARK DISTRICT (Appendix M)

Requested Action: Adopt the Resolution

| | |
|-------------------------|-------|
| Director Sonny Brandt | _____ |
| Director Marcia Carter | _____ |
| Director Steven Rocchi | _____ |
| Director Devin Thomas | _____ |
| Chairperson Kent Fowler | _____ |

H. Select a Chairperson and Vice Chairperson for the remainder of 2019 calendar year
VOTE

- Director Sonny Brandt _____
- Director Marcia Carter _____
- Director Steven Rocchi _____
- Director Devin Thomas _____
- Chairperson Kent Fowler _____

12. DIRECTOR, & COMMITTEE REPORTS, MANAGER & STAFF REPORTS (Appendix N)

13. CORRESPONDENCE

None

14. UNFINISHED BUSINESS

A. Nolan Complex Bathroom Replacement Update

15. BOARD ITEMS FOR UPCOMING AGENDAS

- A. July 23, 2019 Regular Board Meeting
 - Adoption of Final Budget
 - Committee Vacancy Appointments
- B. Date to be determined
 - Riverbend Park Restoration - Phase I Update

16. ADJOURNMENT

Time: _____

*Can you spare one minute per month to make your local Park District better?
Please register at www.flashvote.com/frprd to let your voice be heard.*

*Apply to be on our Benefit Assessment District (BAD) Committee
<http://frprd.com/about-frprd/bad/>*

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“We will provide and maintain quality parks, recreation experiences, and related facilities and programs for all residents of the District in a fiscally sustainable manner that compliments the natural resources and cultural heritage of our community.”

DISTRICT BOARD MEETING

Regular Board Meeting

May 28, 2019

Location: FRRPD Board Room

DRAFT MINUTES

Closed session 5:00PM/ Open Session Immediately Following

1. **Chairperson Fowler called the meeting to order at 5:00 PM.**

2. **ROLL CALL**

| | |
|-------------------------|----------------|
| Director Sonny Brandt | <u>Present</u> |
| Director Marcia Carter | <u>Present</u> |
| Director Steven Rocchi | <u>Present</u> |
| Chairperson Kent Fowler | <u>Present</u> |

3. **PLEDGE OF ALLEGIANCE**

4. **ADJOURNMENT TO CLOSED SESSION**
 - A. **Pursuant to Government Code section 54956.9: Conference with Legal Counsel Existing Litigation (2 cases) – Vasquez v FRRPD (DFEH #201810-03787104); Vang v FRRPD (WCAB # ADJ11807625)**
 - B. **Pursuant to Government Code section 49457, Evaluation of General Manager**
 - C. **Pursuant to Government Code section 49457, Appointment of Interim General Manager**

5. **ANNOUNCEMENTS FROM CLOSED SESSION**

The Vang case was resolved, the Vasquez case perpetuated, and Robert Brian Wilson was appointed as the Interim General Manager.

6. **PUBLIC COMMENT**

At this time, the Board will extend the courtesy of the Hearing Session to interested parties who wish to speak on items not on the agenda. State law prohibits the Board from taking action on any item presented if it is not listed on the agenda, except under special circumstances as defined in the Government Code. You are limited to three (3) minutes. The Board reserves the right to limit public comment to 15 minutes and can reopen public comment at a later time. The Chairperson will invite anyone the audience wishing to address the Board on a matter not listed on the agenda to state your name for the record and make your presentation. The Board will not and cannot take any action except for brief response by the Board or staff to a statement or question relating to a non-agenda item.

7. ACKNOWLEDGEMENTS

A. Thank you to Raleys, Foodmaxx, Round Table Pizza, and Lighthouse Candy for their donations to the FRRPD Mother & Son Superhero Dance.

8. CONSENT AGENDA

Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed from the Consent Agenda shall be considered immediately following the adoption of the Consent Agenda.

- A. Approve April 18, 2019 Special Board Meeting Minutes**
- B. Approve April 23, 2019 Regular Board Meeting Minutes**
- C. Approve April 25, 2019 Special Board Meeting Minutes**
- D. Approve May 9, 2019 Special Board Meeting Minutes**
- E. RESOLUTION NO. 1907-19: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF FUNDS IN THE AMOUNT OF \$280,254 FROM COUNTY ACCOUNTS: BENEFIT ASSESSMENT FUND 2610 TO THE GENERAL FUND ACCOUNT 2600**
- F. Approve April Financials**

Director Rocchi made the motion to approve the Consent Agenda.

Director Brandt seconded the motion.

*The motion to approve the Consent Agenda passed with a unanimous vote.

9. ITEMS PULLED FROM THE CONSENT AGENDA

None

10. NON-ACTION ITEMS

- A. Presentation from SCI re: Local Funding Opportunities**
- B. Nolan Field Bathroom Replacement Update**

11. ACTION ITEMS (Require vote)**A. Select a new Board member.**

The Board gave consensus to nominate Devin Thomas as the new Board member.

Director Rocchi made the motion to appoint Devin Thomas as the new Board member.

Director Brandt seconded the motion.

*The motion to appoint Devin Thomas as the new Board member passed with a unanimous vote.

B. Review and approve Butte County Sheriff Trunk or Treat fee waiver.

Director Brandt made the motion to approve the Sheriff Trunk or Treat fee waiver.

Director Carter seconded the motion.

*The motion to approve the Sheriff Trunk or Treat fee waiver passed with a unanimous vote.

C. RESOLUTION NO. 1908-19: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE PRELIMINARY BUDGET FOR FISCAL YEAR 2019-20

Director Rocchi made the motion to approve Resolution No. 1909-19.

Director Brandt seconded the motion.

*The motion to approve Resolution 1909-19 passed with a unanimous vote.

D. Rescind Resolution 1906-19.

Director Brandt made the motion to rescind Resolution 1906-19.

Director Rocchi seconded the motion.

*The motion to rescind Resolution 1906-19 passed with a unanimous vote.

E. Prioritize CIP projects.

Director Brandt made the motion to prioritize CIP projects as listed.

Director Rocchi seconded the motion.

*The motion to prioritize CIP projects as listed passed with a unanimous vote.

F. RESOLUTION NO. 1909-19: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT AUTHORIZING THE TRANSFER OF \$350,000 FROM RIVERBEND RESTORATION MONIES AND TO PRIORITIZE THE EXPENDITURE OF THOSE MONIES FOR SPECIFIC DISTRICT NEEDS

Director Rocchi made the motion to approve Resolution 1909-19.

Director Brandt seconded the motion.

*The motion to approve Resolution 1909-19 passed with a unanimous vote.

G. Discuss and approve exploration of funding options for District deferred maintenance and operational needs.

Director Rocchi made the motion to approve the study to determine the need for a new District assessment.

Director Brandt seconded the motion.

*The motion to approve the study to determine the need for a new District assessment passed with a unanimous vote.

H. Authorize GM to execute District 2030 Master Plan contract with MDG.

Director Rocchi made the motion to approve items H-L.

Director Brandt seconded the motion.

*The motion to approve items H-L passed with a unanimous vote.

I. Authorize GM to execute Nelson Pool Restoration contract with MDG

Director Rocchi made the motion to approve items H-L.

Director Brandt seconded the motion.

*The motion to approve items H-L passed with a unanimous vote.

J. Authorize GM to execute Brad Freeman Trail contract with MDG.

Director Rocchi made the motion to approve items H-L.

Director Brandt seconded the motion.

*The motion to approve items H-L passed with a unanimous vote.

K. Authorize GM to execute Riverfront Regional Park contract with MDG.

Director Rocchi made the motion to approve items H-L.

Director Brandt seconded the motion.

*The motion to approve items H-L passed with a unanimous vote.

L. Authorize GM to execute revised Riverbend Phase 2 design contract with MDG.

Director Rocchi made the motion to approve items H-L.

Director Brandt seconded the motion.

*The motion to approve items H-L passed with a unanimous vote.

M. Request for direction regarding protection of eastern property boundary of AC.

Director Brandt made the motion to write the property owner and request that he fix the property fence as well as express the need for a fence on any future development of the parcel.

Director Rocchi seconded the motion.

*The motion to write the property owner and request that he fix the property fence as well as express the need for a fence on any future development of the parcel passed with a 3 (Brandt, Rocchi, Fowler)- 0 (Carter) vote.

N. Review and approve Riverbend update and change order requests.

Director Rocchi made the motion to approve Riverbend change order requests.

Director Brandt seconded the motion.

*The motion to approve Riverbend change order requests passed with a unanimous vote.

O. Provide direction to SBF Committee representatives re: District position on use of SBF funds.

Director Brandt made the motion to direct staff to write a letter to be approved by the Board and presented to the SBF Committee.

Director Rocchi seconded the motion.

*The motion to direct staff to write a letter to be approved by the Board and presented to the SBF Committee passed with a unanimous vote..

P. RESOLUTION NO. 1910-19: A RESOLUTION OF INTENTION TO CONTINUE ASSESSMENTS FOR FISCAL YEAR 2019-20, PRELIMINARILY APPROVING ENGINEER'S REPORT, AND PROVIDING FOR NOTICE OF HEARING FOR THE PARK MAINTENANCE AND RECREATION IMPROVEMENT DISTRICT OF THE FEATHER RIVER RECREATION AND PARK DISTRICT.

Director Rocchi made the motion to adopt Resolution 1910-19.

Director Brandt seconded the motion.

*The motion to adopt Resolution 1910-19 passed with a unanimous vote..

12. DIRECTOR, & COMMITTEE REPORTS, MANAGER & STAFF REPORTS

The following committees met: Finance, BAD

13. CORRESPONDENCE

A. Letter from David Pittman re: Resignation from the BAD Committee

B. Email from Patrick O'Rourke re: Candidacy for SDRMA Board

C. Southside Community Center Fee Waiver

14. UNFINISHED BUSINESS

None

15. BOARD ITEMS FOR UPCOMING AGENDAS

June 25: Public Hearing date. Adoption of appropriation limitations. Regular Board meeting

July 23: Adoption of final budget: Regular Board meeting

TBA Select Chairperson and Vice Chairperson

TBA Committee Appointments

16. Chairperson Fowler adjourned the meeting at 8:09 PM.

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DISTRICT BOARD MEETING
Special Board Meeting
June 6, 2019

Location: FRRPD Board Room
Closed Session 1:30PM

DRAFT MINUTES

The public portion of this meeting was recorded by Executive Administrator Victoria Anton.

1. Chairperson Fowler called the meeting to order at 1:36 PM.

2. ROLL CALL

| | |
|-------------------------|---------------------------|
| Director Sonny Brandt | <u>Present</u> |
| Director Marcia Carter | <u>Arrived at 2:15 PM</u> |
| Director Steven Rocchi | <u>Present</u> |
| Director Devin Thomas | <u>Present</u> |
| Chairperson Kent Fowler | <u>Present</u> |

3. ADJOURNMENT TO CLOSED SESSION

A. Pursuant to Government Code Section 54957, Public Employee Employment- Title General Manager.

4. ANNOUNCEMENT FROM CLOSED SESSION

Direction was given to staff.

5. PUBLIC COMMENT

No public comment.

6. Chairperson Fowler adjourned the meeting at 4:11 PM.

**FEATHER RIVER RECREATION AND PARK DISTRICT
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DISTRICT BOARD MEETING

Special Board Meeting

June 17, 2019

Location: FRRPD Board Room

DRAFT MINUTES

Closed Session 1:30PM/Open Session Immediately Following

The public portion of this meeting was recorded by Executive Administrator Victoria Anton.

1. **Chairperson Fowler called the meeting to order at 1:37 PM.**
2. **ROLL CALL**

| | |
|-------------------------|---------------------------|
| Director Sonny Brandt | <u>Arrived at 1:37 PM</u> |
| Director Marcia Carter | <u>Present</u> |
| Director Steven Rocchi | <u>Present</u> |
| Director Devin Thomas | <u>Present</u> |
| Chairperson Kent Fowler | <u>Present</u> |
3. **PLEDGE OF ALLEGIANCE**
4. **ADJOURNMENT TO CLOSED SESSION**
 - A. Pursuant to Government Code Section 54957, Public Employee Employment- Title General Manager.
5. **ANNOUNCEMENT FROM CLOSED SESSION/OPEN SESSION 2:55 PM**

Direction was given to staff.
6. **PUBLIC COMMENT**

No public comment.
7. **Review Hylton Security Service Agreement**

The Board directed Staff to collect additional information to present at the June 25, 2019 regular Board meeting with their recommendation.
8. **Chairperson Fowler adjourned the meeting at 3:07 PM.**

| Feather River Recreation & Park District Excluding Flood Insurance Proceeds/Expenses | | | 24 | | | | | MONTHLY ACTUAL VS. MONTHLY BUDGET | | | | | | |
|--------------------------------------------------------------------------------------|------------------------------------------------|---------|-------------|-----------|-----------|------------|-----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|----------------|-----------|-----------|--------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|
| Year to Date Income Statement and Staff Report | | | PAYROLL USE | | Payroll % | | Annual Budget divided by "X" amount of months | | | | | | | |
| May-19 | | | YTD | YTD | YTD | YTD BUDGET | 92% | May-19 | May-19 | MONTHLY | YTD | | | |
| NOT FINAL: WAITING ON COUNTY, BANK AND MONTHLY RECONCILIATION | | | TOTAL | Budget | (Under) | % used | Staff Comments | TOTAL | 11 | (Under) | % used | STAFF COMMENTS: UNDER/OVER BUDGET AND GENERAL COMMENTS | | |
| STAFF REPORT. COMPARE 2 MONTHS REVENUE/EXPENSES. YTD totals and budget comparison | | | Apr-19 | May-19 | TOTAL | Budget | (Under) | % used | Staff Comments | TOTAL | 11 | (Under) | % used | STAFF COMMENTS: UNDER/OVER BUDGET AND GENERAL COMMENTS |
| Ordinary Income/Expense | | | MONTHS | | | | | | | | | | | |
| Income | | | | | | | | | | | | | | |
| | 4100 - Tax Revenue | 631,943 | 48,850 | 1,573,017 | 1,600,000 | (26,983) | 98% | | 1,573,017 | 1,466,667 | 106,350 | 107% | | |
| | 4150 - Tax Revenue (BAD) | 109,961 | | 256,015 | 280,329 | (24,314) | 91% | | 256,015 | 256,968 | (953) | 100% | | |
| | - Program Income | | | | | | | | | | | | | |
| | 4350 - Discounts & Credits | (783) | (739) | (6,355) | (12,550) | 6,195 | 51% | | (6,355) | (11,504) | 5,149 | 55% | | |
| | 4300 - Program Income | 79,341 | 85,938 | 800,386 | 1,015,000 | (214,614) | 79% | Aquatics \$7.5k, Classes \$6.1k, Event Dance \$700, Rentals \$7.8k, Preschool \$36k, Adult/Youth Sports \$5.5k, Gymnastics \$22k | 800,386 | 930,417 | (130,031) | 86% | | |
| | Total - Program Income | 78,558 | 85,199 | 794,031 | 1,002,450 | (208,419) | 79% | | 794,031 | 918,913 | (124,881) | 86% | | |
| | 4400 - Donation & Fundraising Income | 360 | | 13,997 | 9,000 | 4,997 | 156% | | 13,997 | 8,250 | 5,747 | 170% | | |
| | 4500 - Grant/Reimbursed Expense Income | | | 9,120 | 43,500 | (34,380) | 21% | | 9,120 | 39,875 | (30,755) | 23% | | |
| | 4600 - Other Income | | | 79 | 500 | (421) | 16% | | 79 | 458 | (379) | 17% | | |
| | 4900 - Interest Income | | 3,935 | 14,243 | 8,000 | 6,243 | 178% | | 14,243 | 7,333 | 6,910 | 194% | | |
| | 4905 - Interest Income - BAD | | 824 | 2,243 | 875 | 1,368 | 256% | | 2,243 | 802 | 1,441 | 280% | | |
| | Total Income | 820,822 | 138,808 | 2,662,745 | 2,944,654 | (281,909) | 90% | | 2,662,745 | 2,699,266 | (36,521) | 99% | | |
| | Gross Profit | 820,822 | 138,808 | 2,662,745 | 2,944,654 | (281,909) | 90% | | 2,662,745 | 2,699,266 | (36,521) | 99% | | |
| | Expense | | | | | | | | | | | | | |
| | - Payroll Expenses | | | | | | | | | | | | | |
| | 5010 - Wages & Salaries | 88,123 | 90,866 | 1,100,172 | 1,409,284 | (309,112) | 78% | | 1,100,172 | 1,291,844 | (191,671) | 85% | \$68.8k per payroll budgeted | |
| | 5020 - Employer Taxes | 8,882 | 8,530 | 110,125 | 152,320 | (42,195) | 72% | | 110,125 | 139,627 | (29,502) | 78% | \$58.3k per payroll expensed | |
| | 5030 - Employee Benefits | 12,788 | 12,788 | 139,799 | 165,979 | (26,180) | 84% | | 139,799 | 152,147 | (12,348) | 91% | | |
| | 5040 - Workers Comp | 3,987 | 4,125 | 49,410 | 61,909 | (12,499) | 80% | | 49,410 | 56,750 | (7,340) | 86% | | |
| | 5060 Labor/Benefits CIP Projects | | | 0 | 0 | 0 | | | 0 | 0 | 0 | | | |
| | 5060 Labor OT Riverbend FEMA | | | 0 | 0 | 0 | | | 0 | 0 | 0 | | | |
| | Total - Payroll Expenses | 113,780 | 116,309 | 1,399,506 | 1,789,492 | (389,986) | 78% | | 1,399,506 | 1,640,368 | (240,862) | 85% | | |
| | 5031 GASB 68 Benefit Expense | | | 35,330 | 36,762 | (1,432) | 96% | | 35,330 | 33,699 | 1,632 | 105% | | |
| | 5100 - Advertising & Promotion | 1,613 | 540 | 8,629 | 10,000 | (1,371) | 86% | | 8,629 | 9,167 | (537) | 94% | | |
| | 5120 - Bank Fees | 2,949 | 986 | 11,025 | 13,000 | (1,975) | 85% | | 11,025 | 11,917 | (892) | 93% | | |
| | 5130 - Charitable Contributions | | | 9,692 | 2,500 | 7,192 | 388% | | 9,692 | 2,292 | 7,400 | 423% | | |
| | 5140 - Copying & Printing | 885 | 739 | 8,567 | 12,000 | (3,433) | 71% | | 8,567 | 11,000 | (2,433) | 78% | | |
| | 5155 - Employment New Hire Screen | 187 | | 1,300 | 3,100 | (1,801) | 42% | | 1,300 | 2,842 | (1,542) | 46% | | |
| | 5160 - Dues, Mbrshps, Publications, Subscripti | 64 | | 13,078 | 14,000 | (922) | 93% | | 13,078 | 12,833 | 245 | 102% | | |
| | 5170 - Education & Development | 585 | 150 | 9,278 | 15,000 | (5,722) | 62% | | 9,278 | 13,750 | (4,472) | 67% | | |
| | 5175 - Equipment Rental | 9,175 | 10,327 | 30,717 | 5,600 | 25,117 | 549% | Nelson/Playtown bathroom fire portable toilets rental \$8.5k | 30,717 | 5,133 | 25,584 | 598% | | |
| | - Equipment, Tools & Furn (<\$5k) | | | | | | | | | | | | | |
| | 5182 - Operating ET&F | | 235 | 1,928 | 2,500 | (572) | 77% | | 1,928 | 2,292 | (364) | 84% | | |
| | 5184 - Program ET&F | | 145 | 5,096 | 15,450 | (10,354) | 33% | | 5,096 | 14,163 | (9,067) | 36% | | |
| | 5186 - Site/Shop ET&F | 598 | 1,527 | 6,780 | 13,500 | (6,720) | 50% | | 6,780 | 12,375 | (5,595) | 55% | | |
| | 5187 - Computers & Technology ET&F | 1,242 | 2,083 | 14,165 | 20,000 | (5,835) | 71% | May19 \$1.3k computer replacement Acct Clerk | 14,165 | 18,333 | (4,168) | 77% | | |
| | Total - Equipment, Tools & Furn (<\$5k) | 1,840 | 3,990 | 27,969 | 51,450 | (23,481) | 54% | | 27,969 | 47,163 | (19,194) | 59% | | |
| | 5200 - Insurance | 53 | | 54,141 | 52,500 | 1,641 | 103% | | 54,141 | 48,125 | 6,016 | 113% | | |
| | 5210 - Interest Expense - Operating | 109 | 106 | 1,355 | 3,600 | (2,245) | 38% | | 1,355 | 3,300 | (1,945) | 41% | | |
| | 5225 - Postage & Delivery | 207 | 104 | 1,043 | 3,200 | (2,157) | 33% | | 1,043 | 2,933 | (1,890) | 36% | | |
| | - Professional & Outside Svcs | | | | | | | | | | | | | |
| | 5232 - Accounting | | | 25,800 | 32,000 | (6,200) | 81% | | 25,800 | 29,333 | (3,533) | 88% | | |
| | 5233 - Bands/Recreation | 100 | | 1,625 | 1,900 | (275) | 86% | | 1,625 | 1,742 | (117) | 93% | | |
| | 5234 - Board Stipends | 800 | 800 | 8,800 | 12,000 | (3,200) | 73% | | 8,800 | 11,000 | (2,200) | 80% | | |
| | 5235 - Recreation Instructors | 2,508 | 2,051 | 23,505 | 30,400 | (6,895) | 77% | | 23,505 | 27,867 | (4,362) | 84% | | |
| | 5236 - Legal | 5,182 | | 23,722 | 18,000 | 5,722 | 132% | | 23,722 | 16,500 | 7,222 | 144% | | |
| | 5237 - Contract Janitorial | 5,109 | 5,109 | 57,388 | 69,000 | (11,612) | 83% | | 57,388 | 63,250 | (5,862) | 91% | | |
| | 5239 - Outside Service Admin/Consult | 3,034 | 2,526 | 89,495 | 57,000 | 32,495 | 157% | | 89,495 | 52,250 | 37,245 | 171% | unbudgeted \$10k Melton Design SBF grant and Act Center proposed property purchase plans. \$20k temp employee. | |
| | Total - Professional & Outside Svcs | 16,733 | 10,486 | 230,335 | 220,300 | 10,035 | 105% | | 230,335 | 201,942 | 28,393 | 114% | | |
| | 5250 - Rent | | | 0 | 0 | 0 | | | 0 | 0 | 0 | | | |
| | - Repairs & Maintenance | | | | | | | | | | | | | |
| | 5261 - Building R&M | 375 | 661 | 28,985 | 40,000 | (11,015) | 72% | | 28,985 | 36,667 | (7,682) | 79% | | |
| | 5262 - Equipment R&M | 2,339 | 1,619 | 12,189 | 18,000 | (5,811) | 68% | | 12,189 | 16,500 | (4,311) | 74% | | |
| | 5263 - General R&M | 1,111 | 1,175 | 10,671 | 25,000 | (14,329) | 43% | | 10,671 | 22,917 | (12,246) | 47% | | |
| | 5264 - Grounds R&M | 5,351 | 6,166 | 23,770 | 40,000 | (16,230) | 59% | | 23,770 | 36,667 | (12,897) | 65% | | |
| | 5265 - Janitorial Supplies | 2,654 | 2,803 | 22,297 | 29,500 | (7,203) | 76% | | 22,297 | 27,042 | (4,745) | 82% | | |

| Feather River Recreation & Park District Excluding Flood Insurance Proceeds/Expenses | | | PAYROLL USE | | | | 24 | | MONTHLY ACTUAL VS. MONTHLY BUDGET | | | | | | | |
|--------------------------------------------------------------------------------------|--|-----------------------------------------|-------------|----------|-----------|-----------|------------|------|-----------------------------------------------|-----------|--------------------------------------------------------|-----------|--------|--|----------------|--|
| Year to Date Income Statement and Staff Report | | | YTD | | Payroll % | | 92% | | Annual Budget divided by "X" amount of months | | | | | | | |
| May-19 | | | YTD | | YTD | | YTD BUDGET | | May-19 | | MONTHLY | | YTD | | | |
| NOT FINAL: WAITING ON COUNTY, BANK AND MONTHLY RECONCILIATION | | | TOTAL | | Annual | | 92% | | ACTUAL YTD | | BUDGET | | 100% | | | |
| STAFF REPORT. COMPARE 2 MONTHS REVENUE/EXPENSES. YTD totals and budget comparison | | | Apr-19 | | May-19 | | TOTAL | | Budget | | (Under) | | % used | | Staff Comments | |
| | | | TOTAL | | 11 | | (Under) | | % used | | STAFF COMMENTS: UNDER/OVER BUDGET AND GENERAL COMMENTS | | | | | |
| | | 5266 - Vandalism Repair | 37 | | 1,595 | 10,000 | (8,405) | 16% | | 1,595 | 9,167 | (7,572) | 17% | | | |
| | | 5267 - Vehicle R&M | 726 | 661 | 14,284 | 6,000 | 8,284 | 238% | | 14,284 | 5,500 | 8,784 | 260% | | | |
| | | 5268 - Aquatics Pool R&M | 3,870 | 7,728 | 31,623 | 45,000 | (13,377) | 70% | | 31,623 | 41,250 | (9,627) | 77% | | | |
| | | 5269 - Outside Contractor/Services R&M | 4,061 | 1,137 | 8,386 | 20,000 | (11,614) | 42% | | 8,386 | 18,333 | (9,948) | 46% | | | |
| | | Total - Repairs & Maintenance | 20,524 | 21,950 | 153,800 | 233,500 | (79,700) | 66% | | 153,800 | 214,042 | (60,242) | 72% | | | |
| | | 5270 - Security | 1,100 | 177 | 13,268 | 15,000 | (1,732) | 88% | | 13,268 | 13,750 | (482) | 96% | | | |
| | | - Supplies - Consumable | | | | | | | | | | | | | | |
| | | 5281 - Misc Staff & Uniform Supplies | 412 | 145 | 10,061 | 9,000 | 1,061 | 112% | | 10,061 | 8,250 | 1,811 | 122% | | | |
| | | 5282 - Office Supplies | 81 | 148 | 3,996 | 6,250 | (2,254) | 64% | | 3,996 | 5,729 | (1,733) | 70% | | | |
| | | 5284 - Program Food | 1,023 | 1,206 | 12,429 | 12,400 | 29 | 100% | | 12,429 | 11,367 | 1,062 | 109% | | | |
| | | 5286 - Program Supplies | 1,431 | 2,386 | 14,754 | 29,500 | (14,746) | 50% | | 14,754 | 27,042 | (12,288) | 55% | | | |
| | | 5287 - Safety Supplies | 550 | 197 | 2,321 | 3,500 | (1,179) | 66% | | 2,321 | 3,208 | (887) | 72% | | | |
| | | 5289 - Site Supplies | 42 | 10 | 340 | 2,200 | (1,860) | 15% | | 340 | 2,017 | (1,677) | 17% | | | |
| | | Total - Supplies - Consumable | 3,539 | 4,092 | 43,901 | 62,850 | (18,949) | 70% | | 43,901 | 57,613 | (13,712) | 76% | | | |
| | | 5290 - Taxes, Lic., Notices & Permits | 1,114 | 828 | 5,426 | 5,000 | 426 | 109% | | 5,426 | 4,583 | 843 | 118% | | | |
| | | 5300 - Telephone/Internet | 1,065 | 1,012 | 11,765 | 14,000 | (2,235) | 84% | | 11,765 | 12,833 | (1,068) | 92% | | | |
| | | - Transportation, Meals & Travel | | | | | | | | | | | | | | |
| | | 5312 - Air, Lodging, Other Travel | | 60 | 5,280 | 5,000 | 280 | 106% | | 5,280 | 4,583 | 697 | 115% | | | |
| | | 5314 - Fuel | 2,659 | 2,859 | 27,934 | 21,750 | 6,184 | 128% | | 27,934 | 19,938 | 7,997 | 140% | | | |
| | | 5316 - Meals | | 45 | 529 | 1,000 | (471) | 53% | | 529 | 917 | (388) | 58% | | | |
| | | 5318 - Mileage | 30 | 348 | 1,988 | 2,500 | (512) | 80% | | 1,988 | 2,292 | (304) | 87% | | | |
| | | Total - Transportation, Meals & Travel | 2,689 | 3,312 | 35,731 | 30,250 | 5,481 | 118% | | 35,731 | 27,729 | 8,002 | 129% | | | |
| | | - Utilities | | | | | | | | | | | | | | |
| | | 5322 - Electric | 6,987 | 11,829 | 97,182 | 110,000 | (12,818) | 88% | | 97,182 | 100,833 | (3,651) | 96% | | | |
| | | 5324 - Garbage | 1,757 | 2,000 | 16,776 | 23,300 | (6,524) | 72% | | 16,776 | 21,358 | (4,583) | 79% | | | |
| | | 5326 - Gas/Propane | 432 | 160 | 6,835 | 5,900 | 935 | 116% | | 6,835 | 5,408 | 1,427 | 126% | | | |
| | | 5328 - Sewer | 141 | 146 | 3,591 | 4,000 | (409) | 90% | | 3,591 | 3,667 | (76) | 98% | | | |
| | | 5329 - Water | 3,127 | 8,976 | 88,217 | 95,000 | (6,783) | 93% | | 88,217 | 87,083 | 1,133 | 101% | | | |
| | | Total - Utilities | 12,444 | 23,111 | 212,601 | 238,200 | (25,599) | 89% | | 212,601 | 218,350 | (5,749) | 97% | | | |
| | | Total Expense | 190,655 | 198,219 | 2,318,456 | 2,831,304 | (512,848) | 82% | | 2,318,456 | 2,595,362 | (276,906) | 89% | | | |
| | | Total Profit (Loss) | 630,167 | (59,411) | 344,289 | 113,350 | 230,939 | | | 344,289 | 103,904 | 240,385 | | | | |
| | | Other Income/Expense | | | | | | | | 0 | 0 | | | | | |
| | | Other Income | | | | | | | | | | | | | | |
| | | 4200 - Impact Fee Income | 30,556 | 8,938 | 135,522 | | | | | 135,522 | 0 | | | | | |
| | | 4910 - Interest Income - Impact Fees | | | 2,133 | | | | | 2,133 | 0 | | | | | |
| | | 4910 Insurance Proceeds NOT RIVERBEND | 11,140 | | 11,345 | | | | | 11,345 | 0 | | | | | |
| | | Total Other Income | 41,696 | 8,938 | 149,000 | | | | | 149,000 | 0 | | | | | |
| | | Other Expense | | | | | | | | | | | | | | |
| | | 7000 Year End Adj Fair Value Adjustment | | | 0 | | | | | 0 | | | | | | |
| | | 7210 - Debt Interest Expense | 8,911 | 8,911 | 100,913 | 109,825 | | | | 100,913 | 100,673 | | | | | |
| | | Total Other Expense | 8,911 | 8,911 | 100,913 | 109,825 | | | | 100,913 | 100,673 | | | | | |
| | | Net Other Income | 32,785 | 27 | 48,087 | | | | | 48,087 | 0 | | | | | |
| | | Net Income | 662,952 | (59,384) | 392,376 | 3,525 | | | | 392,376 | 3,231 | | | | | |

Feather River Recreation & Park District
Balance Sheet
As of May 31, 2019

3:04 PM
06/20/2019
Accrual Basis

| | May 31, 19 | May 31, 18 | \$ Change | % Change |
|-----------------------------------------------|----------------------|----------------------|---------------------|-----------------|
| ASSETS | | | | |
| Current Assets | | | | |
| Checking/Savings | | | | |
| 1010 · Treasury Cash | | | | |
| 1010.1 · Treasury Cash - General | 598,574.19 | 763,906.71 | -165,332.52 | -21.64% |
| 1010.2 · Treasury Cash - Reserve | 373,594.00 | 383,594.00 | -10,000.00 | -2.61% |
| Total 1010 · Treasury Cash | 972,168.19 | 1,147,500.71 | -175,332.52 | -15.28% |
| 1020 · Imprest Cash | 673.22 | 1,000.00 | -326.78 | -32.68% |
| 1030 · BofW - Merchant Acct. | 329,242.38 | 201,713.58 | 127,528.80 | 63.22% |
| 1031 · BofW Project RIVERBEND | 1,810,527.34 | 2,427,715.19 | -617,187.85 | -25.42% |
| 1040 · Fund 2610 - BAD | 300,953.53 | 272,125.05 | 28,828.48 | 10.59% |
| 1050 · Impact Fees | | | | |
| 1051 · Impact - Parklands | 309,901.39 | 203,967.74 | 105,933.65 | 51.94% |
| 1052 · Impact - Public Use | 20,891.51 | 6,337.17 | 14,554.34 | 229.67% |
| 1053 · Impact - Aquatics | 45,394.54 | 31,890.92 | 13,503.62 | 42.34% |
| Total 1050 · Impact Fees | 376,187.44 | 242,195.83 | 133,991.61 | 55.32% |
| Total Checking/Savings | 3,789,752.10 | 4,292,250.36 | -502,498.26 | -11.71% |
| Accounts Receivable | | | | |
| 1210 · Accounts Receivable | -9,372.01 | 14,975.79 | -24,347.80 | -162.58% |
| Total Accounts Receivable | -9,372.01 | 14,975.79 | -24,347.80 | -162.58% |
| Other Current Assets | | | | |
| 1302 · FEMA Riverbend Claim A/R | 2,839.00 | 250,000.00 | -247,161.00 | -98.86% |
| 1310 · Miscellaneous Receivables | 73.50 | 0.00 | 73.50 | 100.0% |
| 1316 · Prepaid Expenses/Debt Interest | 8,911.10 | 9,557.72 | -646.62 | -6.77% |
| 1320 · Umpqua Bank Project Fund | 188,856.12 | 188,856.12 | 0.00 | 0.0% |
| Total Other Current Assets | 200,679.72 | 448,413.84 | -247,734.12 | -55.25% |
| Total Current Assets | 3,981,059.81 | 4,755,639.99 | -774,580.18 | -16.29% |
| Fixed Assets | | | | |
| 1410 · Land | 627,494.00 | 627,494.00 | 0.00 | 0.0% |
| 1420 · Buildings & Improvements | 10,314,889.08 | 10,314,889.08 | 0.00 | 0.0% |
| 1430 · Equipment & Vehicles | 834,044.09 | 826,723.21 | 7,320.88 | 0.89% |
| 1440 · Construction in Progress | | | | |
| 1443 · CIP Riverbend Restoration RB99 | 4,688,667.65 | 461,387.82 | 4,227,279.83 | 916.21% |
| 1447 · CIP Berry Creek Bathroom BC99 | 30,419.35 | 25,330.75 | 5,088.60 | 20.09% |
| 1449 · CIP Palermo Park | 17,351.31 | 0.00 | 17,351.31 | 100.0% |
| Total 1440 · Construction in Progress | 4,736,438.31 | 486,718.57 | 4,249,719.74 | 873.14% |
| 1499 · Accumulated Depreciation | -4,283,320.47 | -3,872,382.85 | -410,937.62 | -10.61% |
| Total Fixed Assets | 12,229,545.01 | 8,383,442.01 | 3,846,103.00 | 45.88% |
| Other Assets | | | | |
| 1550 · GASB 68 CalPERS Valuation | | | | |
| 1551 · GASB68 Deferred Outflow Pension | 232,623.00 | 124,015.00 | 108,608.00 | 87.58% |
| Total 1550 · GASB 68 CalPERS Valuation | 232,623.00 | 124,015.00 | 108,608.00 | 87.58% |
| Total Other Assets | 232,623.00 | 124,015.00 | 108,608.00 | 87.58% |
| TOTAL ASSETS | 16,443,227.82 | 13,263,097.00 | 3,180,130.82 | 23.98% |
| LIABILITIES & EQUITY | | | | |
| Liabilities | | | | |
| Current Liabilities | | | | |
| Accounts Payable | | | | |
| 2000 · Accounts Payable | 282,361.77 | 63,071.79 | 219,289.98 | 347.68% |
| Total Accounts Payable | 282,361.77 | 63,071.79 | 219,289.98 | 347.68% |
| Credit Cards | | | | |
| 2300 · Credit Cards Payable | | | | |
| 2335 · BofW CC 9693 GM | 80.55 | 1,302.73 | -1,222.18 | -93.82% |
| 2337 · BoW CC 4607 Preschool | 744.70 | 641.70 | 103.00 | 16.05% |
| 2338 · BoW CC 6280 Maintenance | 0.00 | 991.19 | -991.19 | -100.0% |
| 2339 · BoW CC 9561 General | 255.68 | 0.00 | 255.68 | 100.0% |
| Total 2300 · Credit Cards Payable | 1,080.93 | 2,935.62 | -1,854.69 | -63.18% |

Feather River Recreation & Park District
Balance Sheet
As of May 31, 2019

3:04 PM
06/20/2019
Accrual Basis

| | May 31, 19 | May 31, 18 | \$ Change | % Change |
|---------------------------------------------|----------------------|----------------------|---------------------|---------------|
| 2350 · Supplier Accounts | | | | |
| 2353 · Walmart | 210.44 | 557.31 | -346.87 | -62.24% |
| 2354 · Home Depot | 89.37 | -1,053.26 | 1,142.63 | 108.49% |
| Total 2350 · Supplier Accounts | 299.81 | -495.95 | 795.76 | 160.45% |
| Total Credit Cards | 1,380.74 | 2,439.67 | -1,058.93 | -43.41% |
| Other Current Liabilities | | | | |
| 2100 · Payroll Liabilities | | | | |
| 2120 · Payroll Taxes payable | 18.90 | -0.01 | 18.91 | 189,100.0% |
| 2160 · Workers Comp Payable | -12,686.60 | -1,661.36 | -11,025.24 | -663.63% |
| 2170 · Retirement Payable | 3,651.17 | -0.02 | 3,651.19 | 18,255,950.0% |
| 2180 · Health Insurance Payable | 11,213.98 | 7,388.24 | 3,825.74 | 51.78% |
| 2185 · Dental Insurance Payable | 919.93 | 930.77 | -10.84 | -1.17% |
| 2186 · Life Insurance Payable | 64.40 | 56.70 | 7.70 | 13.58% |
| 2187 · Aflac Payable | 2,017.16 | 996.40 | 1,020.76 | 102.45% |
| 2199 · Accrued Leave Payable | 24,201.12 | 20,664.82 | 3,536.30 | 17.11% |
| Total 2100 · Payroll Liabilities | 29,400.06 | 28,375.54 | 1,024.52 | 3.61% |
| 2400 · Deposits/Refunds to Customers | -40.00 | 0.00 | -40.00 | -100.0% |
| Total Other Current Liabilities | 29,360.06 | 28,375.54 | 984.52 | 3.47% |
| Total Current Liabilities | 313,102.57 | 93,887.00 | 219,215.57 | 233.49% |
| Long Term Liabilities | | | | |
| 2954 · Ford Motor Vehicle Loan | 21,757.11 | 30,912.20 | -9,155.09 | -29.62% |
| 2955 · Umpqua Bank Tax Exempt Bond A | 3,043,775.00 | 3,248,015.00 | -204,240.00 | -6.29% |
| 2960 · Umpqua Bank Taxable Bond B | 139,999.98 | 165,000.00 | -25,000.02 | -15.15% |
| 2975 · GASB 68 CalPERS Liab Valuation | | | | |
| 2976 · GASB 68 Deferred Inflow Pension | 149,733.00 | 85,013.00 | 64,720.00 | 76.13% |
| 2977 · GASB 68 Net Pension Liability | 844,607.00 | 709,041.00 | 135,566.00 | 19.12% |
| Total 2975 · GASB 68 CalPERS Liab Valuation | 994,340.00 | 794,054.00 | 200,286.00 | 25.22% |
| Total Long Term Liabilities | 4,199,872.09 | 4,237,981.20 | -38,109.11 | -0.9% |
| Total Liabilities | 4,512,974.66 | 4,331,868.20 | 181,106.46 | 4.18% |
| Equity | | | | |
| 3010 · Imprest Cash Reserve | 1,000.00 | 1,000.00 | 0.00 | 0.0% |
| 3020 · General Reserve | 20,000.00 | 20,000.00 | 0.00 | 0.0% |
| 3030 · Investment in Assets | 6,439,516.82 | 5,022,758.82 | 1,416,758.00 | 28.21% |
| 3040 · General Fund Balance | -1,461,551.34 | -23,687.34 | -1,437,864.00 | -6,070.18% |
| 3050 · Benefit Assessment District | 42,695.91 | 24,168.02 | 18,527.89 | 76.66% |
| 3060 · Impact Fees (general) | 246,363.94 | 243,785.83 | 2,578.11 | 1.06% |
| 3099 · Undistributed Retained Earnings | 3,124,867.59 | 0.00 | 3,124,867.59 | 100.0% |
| Net Income | 3,517,360.24 | 3,643,203.47 | -125,843.23 | -3.45% |
| Total Equity | 11,930,253.16 | 8,931,228.80 | 2,999,024.36 | 33.58% |
| TOTAL LIABILITIES & EQUITY | 16,443,227.82 | 13,263,097.00 | 3,180,130.82 | 23.98% |

Feather River Recreation & Park District
Detail Fixed Asset & Bonds
As of May 31, 2019

3:53 PM
06/20/2019
Accrual Basis

| Date | Source Name | Memo | Amount | Balance |
|----------------------------------------------|----------------------------|-------------------------|------------|----------------------|
| 1031 - BofW Project RIVERBEND | | | | 1,895,391.38 |
| 05/09/2019 | FRANKLIN CONSTRUCTION, INC | RIVERBEND PHASE I | -71,746.54 | 1,823,644.84 |
| 05/09/2019 | MELTON DESIGN GROUP | RB PLAN CHANGES | -3,437.50 | 1,820,207.34 |
| 05/23/2019 | HYLTON SECURITY, INC. | SECURITY RIVERBEND PARK | -9,680.00 | 1,810,527.34 |
| Total 1031 - BofW Project RIVERBEND | | | | -84,864.04 |
| 1302 - FEMA Riverbend Claim A/R | | | | 2,839.00 |
| Total 1302 - FEMA Riverbend Claim A/R | | | | 2,839.00 |
| 1320 - Umpqua Bank Project Fund | | | | 188,856.12 |
| Total 1320 - Umpqua Bank Project Fund | | | | 188,856.12 |
| 1410 - Land | | | | 627,494.00 |
| Total 1410 - Land | | | | 627,494.00 |
| 1420 - Buildings & Improvements | | | | 10,314,889.08 |
| Total 1420 - Buildings & Improvements | | | | 10,314,889.08 |
| 1430 - Equipment & Vehicles | | | | 834,044.09 |
| Total 1430 - Equipment & Vehicles | | | | 834,044.09 |
| 1440 - Construction in Progress | | | | 4,530,107.31 |
| 1443 - CIP Riverbend Restoration RB99 | | | | 4,482,336.65 |
| 05/23/2019 | FRANKLIN CONSTRUCTION, INC | RIVERBEND PHASE I FINAL | 206,331.00 | 4,688,667.65 |
| Total 1443 - CIP Riverbend Restoration RB99 | | | | 206,331.00 |
| 1447 - CIP Berry Creek Bathroom BC99 | | | | 30,419.35 |
| Total 1447 - CIP Berry Creek Bathroom BC99 | | | | 30,419.35 |
| 1449 - CIP Palermo Park | | | | 17,351.31 |
| Total 1449 - CIP Palermo Park | | | | 17,351.31 |
| Total 1440 - Construction in Progress | | | | 206,331.00 |
| 2955 - Umpqua Bank Tax Exempt Bond A | | | | -3,094,835.00 |
| 05/01/2019 | BANK OF NEW YORK MELLON | 2015A PRINCIPAL PAYMENT | 51,060.00 | -3,043,775.00 |
| Total 2955 - Umpqua Bank Tax Exempt Bond A | | | | 51,060.00 |
| 2960 - Umpqua Bank Taxable Bond B | | | | -145,999.98 |
| 05/01/2019 | BANK OF NEW YORK MELLON | 2015B PRINCIPAL PAYMENT | 6,000.00 | -139,999.98 |
| Total 2960 - Umpqua Bank Taxable Bond B | | | | 6,000.00 |

Feather River Recreation & Park District
 Check Register
 May 2019

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 06/20/2019
 Accrual Basis

| Date | Num | Name | Memo | Credit |
|-----------------------------------------|-------------|-------------------------------------|-------------------------------------|-------------------|
| 1010 - Treasury Cash | | | | |
| 1010.1 - Treasury Cash - General | | | | |
| 05/09/2019 | 84978 | CALF. WATER SERVICE | Acct 520857777 water | 2,852.36 |
| 05/09/2019 | 84979 | CARTER LAW OFFICE | LEGAL | 5,182.20 |
| 05/09/2019 | 84980 | CINTAS | JANITORIAL SUPPLIES | 1,990.12 |
| 05/09/2019 | 84981 | COMP | EMPLOYEE SCREEN | 76.50 |
| 05/09/2019 | 84982 | CRESCO EQUIPMENT RENTALS | BARRICADES | 415.28 |
| 05/09/2019 | 84983 | Dan's Electrical Supply | ELECTRICIAN | 250.97 |
| 05/09/2019 | 84984 | DAVE'S PARTY RENTAL | TABLE RENTAL | 190.40 |
| 05/09/2019 | 84985 | EWING | IRRIGATION/SOIL | 3,628.86 |
| 05/09/2019 | 84986 | FASTENAL | MISC MAINT SUPPLIES | 25.16 |
| 05/09/2019 | 84987 | FEATHER RIVER AIRE | PROGRAM THERMOSTATES | 340.00 |
| 05/09/2019 | 84988 | Golden Bear Alarms | QTRLY ALARM FBT | 109.50 |
| 05/09/2019 | 84989 | KZFR Community Radio 90.1 FM | ANNUAL UNDERWRITING | 960.00 |
| 05/09/2019 | 84990 | LES SCHWAB TIRES | VALVE STEM | 4.87 |
| 05/09/2019 | 84991 | Lincoln Aquatics | POOL CHEMICALS | 3,699.77 |
| 05/09/2019 | 84992 | MAZES CONSULTING | IT SUPPORT AND SOFTWARE | 2,927.43 |
| 05/09/2019 | 84993 | OROVILLE POWER EQUIPMENT | MAINTENACE LANDSCAPE TOOLS | 2,375.58 |
| 05/09/2019 | 84994 | P.G. & E. | PGE ALL LOCAITONS 3/25/19-4/23/19 | 7,419.35 |
| 05/09/2019 | 84995 | R & B Company | DRAIN PLUGS | 75.79 |
| 05/09/2019 | 84996 | RECOLOGY BUTTE COLUSA COUNTIES | TRASH | 1,757.24 |
| 05/09/2019 | 84997 | RIEBES AUTO PARTS | TRUCK REPAIRS | 354.78 |
| 05/09/2019 | 84998 | SDRMA | DEDUCTIBLE AUTO CLAIM | 500.00 |
| 05/09/2019 | 84999 | State Water Resources Control Board | RIVERBEND ANNUAL PERMIT | 1,114.00 |
| 05/09/2019 | 85000 | Sunrise Environmental Scientific | TRUCK WASH SOLUTION | 252.00 |
| 05/09/2019 | 85001 | SURPLUS CITY | CONEX | 415.00 |
| 05/09/2019 | 85002 | Tractor Supply Co. | APR19 STATEMENT | 298.68 |
| 05/09/2019 | 85003 | U.S. BANK EQUIPMENT FINANCE | COPIER LEASE/USAGE | 885.48 |
| 05/09/2019 | 85004 | ALL THINGS CLEANING | PARKS RESTROOMS JANITORIAL | 5,109.00 |
| 05/09/2019 | 85005 | BRANDT, CLARENCE 'SONNY' | BOD STIPEND | 200.00 |
| 05/09/2019 | 85006 | CARTER, MARCIA | MONTHLY BOD STIPEND | 200.00 |
| 05/09/2019 | 85007 | FOWLER, SCOTT KENT | MONTHLY BOD STIPEND | 200.00 |
| 05/09/2019 | 85008 | ROCCHI, STEVE | MONTHLY BOD STIPEND | 200.00 |
| 05/09/2019 | 85009 | HARRY BURLESON | INSTRUCTOR FITNESS | 113.75 |
| 05/09/2019 | 85010-85065 | PAYROLL | PAYROLL ITEMS | 35,016.95 |
| 05/09/2019 | 85066 | PREMIER ACCESS | MAY19 DENTAL PREMIUMS | 919.64 |
| 05/09/2019 | 85067 | HUMANA INSURANCE CO. | 657103-001 MAY19 LIFE PREMIUMS | 64.40 |
| 05/09/2019 | 85068 | BLUE SHIELD OF CALIFORNIA | 4004625 MAY19 HEALTH PREMIUMS | 9,465.26 |
| 05/09/2019 | 85069 | CHICO RENT-A-FENCE | TEMP FENCING | 175.50 |
| 05/09/2019 | 85070 | INSIDE OUT DESIGNS | TRUCK DECALS | 79.13 |
| 05/09/2019 | 85071 | BANKCARD CENTER | MAY19 STATEMENTS | 2,490.67 |
| 05/09/2019 | 85072 | State Disbursement Unit | RODGERS 5/9/19 PAYCHECK | 92.30 |
| 05/23/2019 | 85073 | DEBORAH PELTZER , | CELL PHONE REIMBR | 30.00 |
| 05/23/2019 | 85074 | ERIC DANNER , | CELL PHONE REIMBR | 30.00 |
| 05/23/2019 | 85075 | HUE VANG , | CELL PHONE REIMBR | 30.00 |
| 05/23/2019 | 85076 | JASON GRAY , | MONTHLY CELL REIMBR | 30.00 |
| 05/23/2019 | 85077 | JUSTIN VALENCIA , | CELL PHONE REIMBR | 30.00 |
| 05/23/2019 | 85078 | MICHELLE HUFFMAN | CELL/EXPENSE REIMBR | 57.01 |
| 05/23/2019 | 85079 | ROBERT BRIAN WILSON , | CELL PHONE REIMBR | 30.00 |
| 05/23/2019 | 85080 | SCOTT THOMPSON , | MONTHLY CELL REIMBR | 50.00 |
| 05/23/2019 | 85081 | STEPHANIE PEOPLES , | MONTHLY CELL REIMBR | 25.00 |
| 05/23/2019 | 85082 | THOMAS GORMAN , | CELL PHONE REIMBR | 30.00 |
| 05/23/2019 | 85083 | TORRES, MONICA. | CELL/MILEAGE REIMBR | 191.24 |
| 05/23/2019 | 85084 | VALENCIA, ESTELA. | CELL REIMBR | 40.00 |
| 05/23/2019 | 85085 | ZERIMAR RAMIREZ , | MONTHLY CELL REIMBR | 30.00 |
| 05/23/2019 | 85086 | ALPINE PORTABLE TOILET SERVICE | PORTABLE TOILET RENTALS FIRE DAMAGE | 8,569.94 |
| 05/23/2019 | 85087 | AT&T - CALNET | PHONE LINES | 82.85 |
| 05/23/2019 | 85088 | BANK OF NEW YORK MELLON | LOAN ACCT BANK FEES | 2,000.00 |
| 05/23/2019 | 85089 | BANKCARD CENTER | STATMENT 9561 | 1,946.66 |
| 05/23/2019 | 85090 | BETTER DEAL EXCHANGE | Acct#701960 APR19 | 173.07 |
| 05/23/2019 | 85091 | CHICO RENT-A-FENCE | TEMP FENCE | 175.50 |
| 05/23/2019 | 85092 | CPRS | PARK SUP AGENCY MEMBERSHIP | 150.00 |
| 05/23/2019 | 85093 | DAVE'S PARTY RENTAL | TABLE RENTAL DANCE | 190.40 |
| 05/23/2019 | 85094 | DAWSON OIL COMPANY | 62765 FUEL | 2,658.67 |
| 05/23/2019 | 85095 | ENTERPRISE-RECORD | ADS/PUBLIC HEARING NOTICE | 437.50 |
| 05/23/2019 | 85096 | Fairhill Backflow | BACKFLOW TESTING | 720.76 |
| 05/23/2019 | 85097 | FEATHER RIVER AIRE | AC THERMOSTATE SUMMER | 99.00 |
| 05/23/2019 | 85098 | Hartshorn, Kelly | REFUND LIFE GUARD TRAINING | 235.00 |
| 05/23/2019 | 85099 | HOME DEPOT | HOME DEPOT STATEMENT APR19 | 2,296.22 |
| 05/23/2019 | 85100 | MAZES CONSULTING | IT SUPPORT AND SOFTWARE | 1,295.13 |
| 05/23/2019 | 85101 | NORTH STATE PARENT | ADS/PUBLIC HEARING NOTICE | 302.00 |
| 05/23/2019 | 85103 | RIEBES AUTO PARTS | FAN BELT VAN | 9.95 |
| 05/23/2019 | 85104 | Saechao, Nai | REFUND RENTAL | 205.00 |
| 05/23/2019 | 85105 | SHARP'S LOCKSMITHING | LOCKS/KEYS | 745.75 |
| 05/23/2019 | 85106 | TWSD | 4-112.01 WATER NELSON | 417.40 |
| 05/23/2019 | 85107 | WAL-MART COMMUNITY | STATEMENT 1712 | 270.33 |
| 05/23/2019 | 85108 | WAXIE SANITARY SUPPLY | BAGS/GLOVES | 1,086.43 |
| 05/23/2019 | 85109 | Williams Electric Company, Inc | ELECTRICIAN | 2,598.19 |
| 05/23/2019 | 85110 | KELLY VINCENT | INSTRUCTOR DANCE | 125.45 |
| 05/23/2019 | 85111 | LYNNDÉE CAPUT | INSTRUCTOR FITNESS/SPECIAL | 117.65 |
| 05/23/2019 | 85112 | RONNIE SMITH ENTERPRISES | INSTRUCTOR FITNESS | 1,694.47 |
| 05/23/2019 | 85113 | DEGENKOLB ENGINEERS | FIRE DAMAGE ASSESMENT | 1,695.00 |
| 05/23/2019 | 85114-85171 | PAYROLL | PAYROLL ITEMS | 35,428.59 |
| 05/23/2019 | 85172 | BANK OF NEW YORK MELLON | JAN18-MAR18 UMPQUA LOANS | 83,793.30 |
| Total 1010.1 - Treasury Cash - General | | | | 242,551.38 |
| Total 1010 - Treasury Cash | | | | 242,551.38 |
| TOTAL | | | | 242,551.38 |



STAFF REPORT

DATE: JUNE 25, 2019

TO: BOARD OF DIRECTORS

FROM: DEBORAH PELTZER, BUSINESS MANAGER

RE: RESOLUTION TRANSFER FUNDS: BANK OF WEST MERCHANT ACCOUNT TO GENERAL FUND

SUMMARY

All fees paid to the District with a credit card are electronically deposited into the Bank of the West Merchant account. Every few months, staff requests the Board to approve the resolution to transfer funds from BoW Merchant Account into the General Fund at Butte County.

BACKGROUND:

N/A

BUDGETARY IMPACT:

N/A

RECOMMENDATION:

Approve resolution to transfer funds

ALTERNATIVE ACTIONS:

N/A

ATTACHMENTS:

Resolution 1913-19



RESOLUTION NO. 1913-19

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF FUNDS IN THE AMOUNT OF \$300,000 FROM THE MERCHANT PAYMENT RECEIVED BY CREDIT CARD ACCOUNT: BANK OF THE WEST TO THE GENERAL FUND ACCOUNT 2600

WHEREAS, the General Manager has reviewed the finances of the District and recommends transferring \$300,000 from the Merchant Account at Bank of the West to the General Fund Account 2600; and

WHEREAS, the Board of Directors, after receiving the recommendation from the General Manager, agrees that it is in the best interest of the District to transfer non-Impact fee funds in the amount of \$300,000 from the Bank of the West Merchant Account to the General Fund Account 2600; and

NOW THEREFORE, IT BE RESOLVED, that the Board of Directors of the Feather River Recreation and Park District approves the transferring of \$300,000 from the Bank of the West Merchant Account to the General Fund Account 2600.

PASSED AND ADOPTED, at a regular meeting of the Board of Directors of the Feather River Recreation and Park District on the 25th day of June 2019 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: _____
Scott Kent Fowler, Chairperson

Robert Brian Wilson, Interim General Manager



DATE: JUNE 25, 2019

TO: FEATHER RIVER RECREATION & PARK DISTRICT BOARD OF DIRECTORS

FROM: DEBORAH PELTZER, BUSINESS MANAGER

RE: PUBLIC HEARING OF FRRPD BUDGET 2019-20

SUMMARY

Annually the Feather River Recreation and Park District hosts a budget workshop for the upcoming fiscal year. The workshop was held in April 2019, and the Board gave consensus to budget changes staff recommended, as noted in this staff report.

PURCHASES/CHANGES TO THE 2019-20 BUDGET: STAFF RECEIVED BOARD CONCENUS TO CHANGE THE FOLLOWING BUDGET ITEMS:

To continue with the budget process both accurately and efficiently, staff will received Board consensus to change budget items listed below at the April 2019 budget workshop.

1. Add a full-time Maintenance I position
2. Board agreement of pay-scales presented
3. Increase health benefit employer contribution to \$750/month per employee
4. Remove Executive Assistant position and add Executive Administrator Jun19
5. Utilize \$60k of Equipment Reverses to be used to purchase Bobcat
6. Fixed Asset purchase: Bobcat w/attachments and an additional Utility Truck
7. Support Tax Revenue BAD max increase, budget includes addtl \$8.5k



BUDGET OVERVIEW & BUDGET BY DEPARTMENTS

SUMMARY: CHANGES TO REVENUE 2019-20

- **4100 Tax Revenue:** Tax revenue is subject to change, received increased tax revenue April 2019 tax revenue. Increase home sales results in increase property value.
- **4150 BAD Tax Revenue:** Request Board and BAD committee to accept annual increase. Estimated near 3% increase is approximately \$8.5k annual money spent only in the parks on maintenance. The District heavily relies on this assessment- spending the tax revenue appropriately- and it is imperative this assessment not only stays in place but the increase is approved.
- **4300 Program Revenue:** 2018-19 did not see the growth originally planned, due to multiple reasons. 2019-20 there are both increased rates and programming scheduled. The increased programming budget is obtainable and reasonable growth in Recreation, Rentals, Aquatics, Preschool, and Camp.
- **4300 Program Revenue:** Gymnastics Program Increased budget revenue more than \$200k from actual revenue received 2018-19. Budget total \$425k for the 2019-20 year, Supervisor plans to dramatically change structure of the program and added programs. With increased budgeted revenue, there is an extraordinary increase to the expense budget compared to previous years: Gym operating expense budget total \$380k before debt expense.
- **4400 Donation/Fundraiser:** Active fundraising/donation seeking is imperative to the Districts prosperity.

***** Board consensus received: support BAD maximum increase in budget estimated at an additional \$8.5k**

PAYROLL

Changes to Payroll: Pay scale Part-time and Full-time for rate changes and added job descriptions noted below

- Minimum wage increase to \$13 hourly staff/\$26 hour salary staff effective January 1st 2020. See attached pay-scales
- Add Full-time position: Maintenance I. Financial impact: \$47.4k total cost to District



- Job title/description change: remove Executive Assistant (hourly). Replace with Executive Administrator (salary). Effective June 2019.
- Increase health benefit Employer Contribution from \$700 to \$750, see detailed comments below: Maximum financial impact \$9k total
- Workers Compensation rate increase: modifier increased to 157%. Overall financial impact additional \$20k
- CalPERS employer rates for 2019-20: Classic 9.680% increase .78% and PEPR 6.985% increase .14%
- Per Board of Directors increase GM salary range \$90-110k

Open/Add FULL-TIME MAINT I POSITION

Additional FT Maintenance I, providing coverage in parks later in the day. Coverage on afternoon rentals, evening game sports field prep. Another FT staff will allow 1 person designated to both sports field maintenance and Riverbend demands, while ensuring all other parks and fields are well remain maintained by entire crew. This will be a total of six full-time maintenance crew, plus the Park Supervisor.

HEALTH INSURANCE RATES

Based on 15 Full-time staff (adding an additional FT Maint I position 2019-20). Employee rate increase up to 12% expected in the 2019-20 fiscal year. Current annual cost to the District, if max allowance is used by all staff: \$126k Increase monthly contribution, if max allowance is used by all staff: \$135k

Maximum increased financial impact to the District in 2019-20 \$9k

**** Board consensus received: Pay-scales accepted**

**** Board consensus received: Executive Assistant to Executive Administrator effective June 2019**

**** Board consensus received: Increase employer contribution benefit \$750/mo.**

**** Board consensus received: FT Maintenance I position remain in budget**

CIP/FIXED ASSET BUDGET

LEASING MAINTENANCE VEHICLES AND EQUIPMENT PURCHASE

Budget includes:

\$55k Utility Truck (finance)

\$60k Bobcat and attachments purchase (utilizing reserves)

\$25k Small gym floor replace (board approved, staff postponed until summer 2019)



- **PURCHASE/LEASE UTILITY TRUCK**

Existing vehicles are consistently breaking down and in need of costly repairs that outweigh the value of the vehicles. FRRPD has spent over \$27k in the past 2.5 fiscal years on vehicle repairs, granted some of the cost are routine maintenance.

2019-20 budget includes the lease to own financing of one (1) additional F-250 Ford trucks. 2017-18 the District purchased one (1) of three (3) F-250 Ford trucks approved in the budget. 2019-20 staff is requesting to purchase an additional one (1) F-250 utility truck and finance the same as the previous truck, which proved to be a great deal and excellent truck for the maintenance department. At this time, staff is requesting to move forward with the lease to own one (1) additional utility truck king cab spending up to \$55k.

Financing price includes full maintenance program to 100k miles, monthly lease charge and tax. Quote is based on annual mileage of 20K.

Budgeted to spend up to \$55k, however staff is always conscious of price and researching best deals. Staff is currently recommending a King Cab Utility Truck.

**** Board consensus received: Budget Fixed Asset Utility Truck up to \$55k**

PURCHASE OF BOBCAT AND ATTACHMENTS

In 2017 the Board of Directors adopted and passed Resolution 1357-17 approving the purchase of a Compact Track Loader (Bobcat) with attachments up to \$55k. Due to multiple reasons, staff did not move forward with this equipment purchase. Now staff is ready to purchase and included in Fixed Asset budget presented today up to \$60k, using equipment reserves.

- Bobcats are one of the most commonly used pieces of equipment used by Park Districts. This piece of equipment can move large amounts of dirt during irrigation and trench projects, tree planting, fence post drilling, loading and unloading material. It is a versatile machine that can be adapted to numerous tasks.
- In the past the District has rented this equipment due to the lack of funds for purchasing a Bobcat. Owning this piece of equipment would allow crew to respond to repair requests immediately without having to arrange for a rental including ordering the equipment and waiting for delivery. This is particularly useful for emergency work as well as scheduled work.

**** Board consensus received: Keep in budget Fixed Asset Bobcat \$60k**



RESERVES

Ideally the District would build a General Reserve large enough to cover three months of projected operating costs. District policy recommends committing 1% of Program Revenue annually to reserves. Current reserve total is \$374,594 at the county treasury. Staff recommendation:

- Add \$10k to Elections Reserves
- Add \$8.9k to General Reserves (per board policy, 1% Program revenue)
- Deduct \$60k Equipment Reserve to purchase Bobcat

| Total Reserve Balance as of 7/1/18 | Change to reserve 7/1/19 2019-20 Reserve Provision | Total Reserve Balance 7/1/19 f/year: 2019-2020 |
|---------------------------------------|-------------------------------------------------------|---------------------------------------------------|
| Imprest/Petty Cash 1,000 | | 1,000 |
| Elections 30,000 | 10,000 | 40,000 |
| General 233,594 | 8,900 | 242,494 |
| Equipment 90,000 | (60,000) | 30,000 |
| General restricted 20,000 | | 20,000 |
| 374,594 | (41,100) | 333,494 |

**** Board consensus received: Utilize \$60k equip reserves for Bobcat purchase**

ORGANIZATIONAL STRUCTURE

Annually the District adopts an Organizational Structure chart that is in compliance with current job descriptions. 2019-20 has had several changes to the Org Chart (job descriptions added during 2018-19, and changes/adding was presented at budget workshop). Staff will present the Org Chart at the public hearing meeting in July 2019.

PARK AND FACILITY GOALS/ANNUAL STRATEGIC PLAN:

Last updated: January 2017 the Board of Directors adopted the Park and Facility Goals and Annual Strategic Plan. Staff continues to work from the 2017 list. During the 2019-20 fiscal year, the Annual Goals Workshop will be scheduled to update goals and strategic plan.

End of staff report

Thank you for your time,

Deborah Peltzer, Business Manager

| FRRPD PROPOSED BUDGET 2019-20 | Audited 2017/18 | Projected 2018/19 | Budget 2018/19 | Budget 2019/20 | Business Manager comments |
|------------------------------------------------------------|---------------------|---------------------|---------------------|---------------------|----------------------------------------------------------------------------------|
| Ordinary Income/Expense | Actual | Estimated 2018/19 | Budget | Budget | |
| Income | | Estimated | Approved Budget | Proposed Budget | |
| 4100 - Tax Revenue | \$ 1,644,859 | \$ 1,665,000 | \$ 1,600,000 | \$ 1,700,000 | Estimated: Subject to change, still researching |
| 4150 - Tax Revenue (BAD) | \$ 264,639 | \$ 270,100 | \$ 280,329 | \$ 288,873 | Includes max BAD increase .44 cents per home annual increase total \$8.5k annual |
| 4350 - Discounts & Credits | \$ (6,580) | \$ (6,000) | \$ (12,550) | \$ (7,440) | |
| 4300 - Program Income | \$ 959,826 | \$ 882,000 | \$ 1,015,000 | \$ 1,126,595 | Gymnastics added \$225k revenue vs 2018-19 actual revenue |
| Total Tax/Program Income | \$ 2,862,744 | \$ 2,811,100 | \$ 2,882,779 | \$ 3,108,028 | |
| 4400 - Donation & Fundraising Income | \$ 11,993 | \$ 15,000 | \$ 9,000 | \$ 20,000 | Active fundraiser/donation seeking a must for the District's prosperity |
| 4500 Grant/Reimbursed Expense Income | \$ 45,618 | \$ 9,120 | \$ 43,500 | \$ 30,000 | |
| 4600 - Other Income | \$ 180 | \$ 80 | \$ 500 | \$ 200 | |
| 4900 - Interest Income | \$ 11,140 | \$ 9,625 | \$ 8,000 | \$ 9,000 | |
| 4905 - Interest Income - BAD | \$ 1,357 | \$ 1,300 | \$ 875 | \$ 1,000 | |
| Total Income | \$ 2,933,032 | \$ 2,846,225 | \$ 2,944,654 | \$ 3,168,228 | |
| Expense | | | | | |
| Payroll Expenses | | | | | Payroll changes: |
| 5010 - Wages & Salaries | \$ 1,167,580 | \$ 1,210,000 | \$ 1,409,284 | \$ 1,504,681 | 1 Full time position added: Maintenance I/ increase GM salary range |
| 5020 - Employer Taxes | \$ 120,555 | \$ 128,000 | \$ 152,320 | \$ 145,299 | Changed Exec Asst Hourly to Exec Adminstror Salary |
| 5030 - Employee Benefits | \$ 129,820 | \$ 154,000 | \$ 165,979 | \$ 188,637 | Employer Contribution Health benefits \$750/mo. |
| 5040 - Workers Comp | \$ 38,585 | \$ 55,000 | \$ 61,909 | \$ 74,216 | 2019-20 Workers Comp rate increase \$20k |
| 5060 Labor/Benefits CIP Projects | \$ - | \$ - | \$ - | \$ - | increase GM salary range per Board of Directors |
| Total 5000 - Payroll Expenses w/o Unfunded Liab | \$ 1,456,540 | \$ 1,547,000 | \$ 1,789,492 | \$ 1,912,833 | |
| 5031 GASB 68 Benefit Expense | \$ 24,691 | \$ 35,330 | \$ 36,762 | \$ 54,000 | |
| 5033 GASB Annual Audit Adjustment (year-end adj) | \$ 91,678 | | | | |
| Payroll w/ GASB Expense | \$ 1,572,909 | \$ 1,582,330 | \$ 1,826,254 | \$ 1,966,833 | |
| 5100 - Advertising & Promotion | \$ 6,427 | \$ 8,250 | \$ 10,000 | \$ 10,000 | |
| 5110 - Bad Debt | | | | | |
| 5120 - Bank Fees | \$ 11,605 | \$ 10,500 | \$ 13,000 | \$ 14,000 | |
| 5130 - Charitable Contributions | \$ 2,500 | \$ 9,700 | \$ 2,500 | \$ 2,500 | |
| 5140 - Copying & Printing | \$ 10,618 | \$ 10,000 | \$ 12,000 | \$ 11,000 | |
| 5155 Employment Screening | \$ 2,238 | \$ 2,000 | \$ 3,100 | \$ 2,464 | |
| 5160 - Dues, Mbrshps & Publications | \$ 14,512 | \$ 12,000 | \$ 14,000 | \$ 9,000 | Adjust cost of software subscriptions to g/l 5188 |
| 5170 - Education & Development | \$ 5,479 | \$ 9,000 | \$ 15,000 | \$ 5,000 | Gymnastics added \$2k |
| 5175 - Equipment Rental/Lease | \$ 3,761 | \$ 12,000 | \$ 5,600 | \$ 4,000 | |
| Total 5100-5175 | \$ 57,140 | \$ 73,450 | \$ 75,200 | \$ 57,964 | |
| Equipment, Tools & Furn (<\$5k) | | | | | |
| 5182 - Operating ET&F | \$ 2,192 | \$ 4,500 | \$ 2,500 | \$ 2,900 | |
| 5184 - Program ET&F | \$ 11,572 | \$ 6,500 | \$ 15,450 | \$ 11,100 | Gymnastics added \$4k |
| 5186 - Site/Shop ET&F | \$ 7,443 | \$ 13,500 | \$ 13,500 | \$ 20,000 | Maint add \$10k, replace ATV and Backho attachments |
| 5187 IT Computers/Hardware ET&F | \$ 11,482 | \$ 17,000 | \$ 20,000 | \$ 20,000 | Hardware: Servers, PCs, IPad, Printers, etc. |
| 5188 IT Computers/Software ET&F | \$ - | \$ - | \$ - | \$ 13,000 | New account. Software Subscriptions and Updates (previously used 5160) |
| Total 5180 - Equipment, Tools & Furn (<\$5k) | \$ 32,689 | \$ 41,500 | \$ 51,450 | \$ 67,000 | |
| 5200 - Insurance | \$ 46,084 | \$ 53,100 | \$ 52,500 | \$ 60,000 | Property/Liability increase 47% appro \$12k. Plus auto and tramp insurance |
| 5210 - Interest Expense | \$ 1,554 | \$ 1,475 | \$ 3,600 | \$ 3,300 | |
| 5225 - Postage & Delivery | \$ 1,512 | \$ 1,000 | \$ 3,200 | \$ 1,200 | |
| Total 5200-5225 | \$ 49,150 | \$ 55,575 | \$ 59,300 | \$ 64,500 | |
| Professional & Outside Svcs | | | | | |
| 5232 - Accounting | \$ 26,113 | \$ 25,000 | \$ 32,000 | \$ 25,000 | |
| 5233 - Bands/Recreation | \$ 1,000 | \$ 1,000 | \$ 1,900 | \$ 2,150 | |
| 5234 - Board Stipends | \$ 10,800 | \$ 10,600 | \$ 12,000 | \$ 12,000 | |
| 5235 - Recreation Instructors | \$ 26,005 | \$ 24,240 | \$ 30,400 | \$ 52,150 | Gymnastics added \$15k |
| 5236 - Legal | \$ 62,947 | \$ 21,450 | \$ 18,000 | \$ 18,000 | |
| 5237 - Contract Janitorial | \$ 60,600 | \$ 67,275 | \$ 69,000 | \$ 76,625 | |
| 5239 Outside Admin & Consulting | \$ 98,579 | \$ 87,750 | \$ 57,000 | \$ 57,000 | Master Plan update added \$20k |

| FRRPD PROPOSED BUDGET 2019-20 | Audited 2017/18 | Projected 2018/19 | Budget 2018/19 | Budget 2019/20 | Business Manager comments |
|--------------------------------------------------------------------------------------|------------------------|--------------------------|-----------------------|-----------------------|--------------------------------------------------------------|
| Ordinary Income/Expense | Actual | Estimated 2018/19 | Budget | Budget | |
| Total 5230 - Professional & Outside Svcs | \$ 286,044 | \$ 238,215 | \$ 220,300 | \$ 242,925 | |
| 5250 - Rent | \$ 230 | \$ - | \$ - | \$ - | |
| Total 5250 | \$ 230 | \$ - | \$ - | \$ - | |
| Repairs & Maintenance | | | | | |
| 5261 - Building R&M | \$ 28,242 | \$ 37,000 | \$ 40,000 | \$ 40,000 | |
| 5262 - Equipment R&M | \$ 10,806 | \$ 17,000 | \$ 18,000 | \$ 17,500 | |
| 5263 - General R&M | \$ 4,950 | \$ 20,000 | \$ 25,000 | \$ 20,000 | |
| 5264 - Grounds R&M | \$ 24,938 | \$ 30,000 | \$ 40,000 | \$ 40,000 | Maint added tree arborist maintenance. Riverbend open |
| 5265 - Janitorial supplies | \$ 25,972 | \$ 22,000 | \$ 29,500 | \$ 29,500 | |
| 5266 - Vandalism Repair | \$ 13,115 | \$ 5,000 | \$ 10,000 | \$ 8,000 | |
| 5267 - Vehicle R&M | \$ 5,223 | \$ 14,000 | \$ 6,000 | \$ 4,000 | |
| 5268 Aquatics Pool R&M | \$ 33,214 | \$ 40,000 | \$ 45,000 | \$ 35,000 | |
| 5269 Outside Contractor R&M | \$ 12,742 | \$ 20,000 | \$ 20,000 | \$ 15,000 | |
| Total 5260 - Repairs & Maintenance | \$ 159,202 | \$ 205,000 | \$ 233,500 | \$ 209,000 | |
| 5270 - Security | \$ 5,348 | \$ 15,000 | \$ 15,000 | \$ 25,000 | Maint added cameras/alarmed Riverbend Bathrooms, Pools, etc. |
| Total 5270 | \$ 5,348 | \$ 15,000 | \$ 15,000 | \$ 25,000 | |
| Supplies - Consumable | | | | | |
| 5281 Misc Staff & Uniform Expenses | \$ 8,660 | \$ 11,000 | \$ 9,000 | \$ 9,000 | |
| 5282 - Office Supplies | \$ 5,496 | \$ 5,500 | \$ 6,250 | \$ 6,000 | |
| 5284 - Program Food | \$ 11,209 | \$ 12,400 | \$ 12,400 | \$ 13,625 | |
| 5286 - Program Supplies | \$ 25,533 | \$ 16,000 | \$ 29,500 | \$ 79,800 | Gymnastics added \$61.8k program expenses |
| 5287 Safety Supplies | \$ 3,548 | \$ 3,500 | \$ 3,500 | \$ 5,075 | |
| 5289 - Site Supplies | \$ 1,276 | \$ 1,000 | \$ 2,200 | \$ 1,000 | |
| Total 5280 - Supplies - Consumable | \$ 55,722 | \$ 49,400 | \$ 62,850 | \$ 114,500 | |
| 5290 - Taxes, Lic., Notices & Permits | \$ 4,487 | \$ 5,000 | \$ 5,000 | \$ 5,125 | |
| 5300 - Telephone/Internet | \$ 11,573 | \$ 13,100 | \$ 14,000 | \$ 14,000 | |
| Total 5290-5300 | \$ 16,060 | \$ 18,100 | \$ 19,000 | \$ 19,125 | |
| Transportation, Meals & Travel | | | | | |
| 5312 - Air, Lodging, Other Travel | \$ 3,183 | \$ 6,000 | \$ 5,000 | \$ 7,000 | Gymnastics added \$2k |
| 5314 - Fuel | \$ 18,741 | \$ 25,000 | \$ 21,750 | \$ 29,000 | |
| 5316 - Meals | \$ 575 | \$ 600 | \$ 1,000 | \$ 500 | |
| 5318 - Mileage | \$ 2,178 | \$ 1,500 | \$ 2,500 | \$ 2,000 | |
| Total 5310 - Transportation, Meals & Travel | \$ 24,677 | \$ 33,100 | \$ 30,250 | \$ 38,500 | |
| 5320 - Utilities | | | | | |
| 5322 - Electric | \$ 105,520 | \$ 109,000 | \$ 110,000 | \$ 115,000 | |
| 5324 - Garbage | \$ 20,752 | \$ 21,500 | \$ 23,300 | \$ 25,000 | |
| 5326 - Gas/Propane | \$ 5,510 | \$ 7,300 | \$ 5,900 | \$ 7,000 | |
| 5328 - Sewer | \$ 3,855 | \$ 4,000 | \$ 4,000 | \$ 5,500 | |
| 5329 - Water | \$ 79,243 | \$ 100,000 | \$ 95,000 | \$ 108,000 | |
| Total 5320 - Utilities | \$ 214,880 | \$ 241,800 | \$ 238,200 | \$ 260,500 | |
| Total Expense | \$ 2,474,051 | \$ 2,553,470 | \$ 2,831,304 | \$ 3,065,847 | |
| Net Ordinary Income Less Expenses | \$ 458,982 | \$ 292,755 | \$ 113,350 | \$ 102,381 | |
| Debt Interest Expense | \$ 117,429 | \$ 109,825 | \$ 109,825 | \$ 102,018 | |
| Total expenses including Debt Interest | \$ 2,591,480 | \$ 2,663,295 | \$ 2,941,129 | \$ 3,167,865 | |
| Net Profit/(Loss) Year End | \$ 341,553 | \$ 182,930 | \$ 3,525 | \$ 363 | |
| * Depreciation is not a cash expense, but is included in the annual operating budget | \$ 410,938 | \$ 450,000 | \$ 500,000 | \$ 550,000 | |
| Principal Loan Payment | \$ 220,735 | \$ 229,240 | \$ 229,240 | \$ 236,960 | |

| FRRPD PROPOSED BUDGET 2019-20 | Audited 2017/18 | Projected 2018/19 | Budget 2018/19 | Budget 2019/20 | Business Manager comments |
|---------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|------------------------------------------------------------------------|---------------------------------------------------------------------|--------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Ordinary Income/Expense | Actual | Estimated 2018/19 | Budget | Budget | |
| ADDED: EXTRAORDINARY INCOME/EXPENSE including Impact Fees Collected, Riverbend Insurance Proceeds and Flood Expenses | | | | | |
| Extraordinary Income | | | | | |
| Impact Fees Restricted Income: includes interest in Impact Account | \$ 52,366 | \$ 80,000 | \$ 35,000 | \$ 55,000 | |
| FEMA: Anticipated Flood Reimbursement from FEMA (Insurance Deductible FRRPD out of pocket) | \$ 250,000 | \$ (250,000) | | | |
| Insurance Proceeds collected, Riverbend Flood claim | \$ 3,096,270 | \$ 1,836,817 | \$ 2,000,000 | | |
| SBF Grant \$750k Nelson Pool upgrade/\$267k Trail extension | | | | \$ 1,017,000 | |
| Extraordinary Expenses | | | | | |
| Construction of Riverbend | \$ 1,394,910 | \$ 2,000,000 | \$ 2,000,000 | \$ 1,200,000 | |
| Riverbend Flood Expenses: District paid out of pocket toward deductible (see line 109, expenses applied to anticipates reimb from FEMA/Insurance) | \$ 89,496 | \$ 151,000 | | | |
| SBF Grant FRRPD matching funds 50%: Impact, Project fund, General Fund, Fundraisers and Reverses if needed | | | | \$ 350,000 | 188K PROJECT/BAL AQUATICS/PARKLAND IMPACT |
| GM Murphy requested BOD to transfer \$350k Insurance Proceeds to reimburse General Fund for Admin on Riverbend Project | | | | \$ 350,000 | Insurance Proceeds to General Fund: allocation \$140k Act Center roof replace, \$75k upgrade IT equipment/software, \$50k Nelson Field light replace, \$85k feasibility study/survey additional tax assessment |
| Gain/Loss on Disposed Fixed Assets (16-17 reflects Riverbend Flood loss) | \$ - | | | | |
| Following info used for reporting to County: Per Board Policy Capital Improvement Projects/Purchases requires Board Approval | | | | | |
| COUNTY RESERVES | | | Total Reserve Balance | Change to reserve 7/1/19 | Total Reserve Balance |
| Reserves Explain | | | as of 7/1/18, including provisions | 2019-20 Reserve Provision | 7/1/2019 |
| Imprest (Petty Cash, reallocated to \$1k every year, carryover) | | | \$ 1,000 | | \$ 1,000 |
| 2019-20 add \$10k toward Nov20 Election, 3 seats open | | | \$ 30,000 | \$ 10,000 | \$ 40,000 |
| 7/1/19 add 1% Program Income per Policy | | | \$ 233,594 | \$ 8,900 | \$ 242,494 |
| Equipment Reserves. \$50k deduct purchase Bobcat | | | \$ 90,000 | \$ (60,000) | \$ 30,000 |
| General Reserve (Natural Disaster, annual carry over) | | | \$ 20,000 | | \$ 20,000 |
| TOTAL RESERVES: | | | \$ 374,594 | \$ (41,100) | \$ 333,494 |
| County Budget 2018-19 Fixed Asset (mid-year adjustment if needed as Projects/Grants become available) | Actual Fixed Assets 2017/18 EXCLUDING RIVERBEND CONSTRUCTION | Estimated Fixed Assets 2018/19 EXCLUDING RIVERBEND CONSTRUCTION | Budget Fixed Assets 2018/19 Excluding Riverbend Construction | Budget Fixed Assets 2018/19 Excluding Riverbend Construction/SBF Grant Nelson | |
| Fixed Assets General Fund county g/l 560 Fund 2600 | \$ 287,786 | \$ 83,497 | \$ 188,850 | \$ 200,000 | PROPOSED PURCHASES/PROJECTS BELOW |
| Fixed Assets SBF Grant Nelson Pool | \$ - | | | \$ 1,367,000 | SBF GRANT TRAIL/ NELSON UPGRADES |
| 2018/19 Fixed Asset detailed as of 3/1/19 | | | | | |
| EXCLUDING RIVERBEND | \$ 110,423 | | \$ 188,850 | \$ 200,000 | Proposed Purchases/Projects 2019/20: seeking Board approval |
| Palermo Park: Drain repair, ADA upgrades, play structure install (total estimated cost) | \$ 5,200 | \$ 42,176 | \$ 29,000 | | \$60k Bobcat plus attachments (reserves) |
| Berry Creek Bathroom in progress Impact Fees | \$ 8,495 | \$ 34,000 | | | \$55k F250 Utility Truck (finance) spending up to \$55k King Cab |
| Elite Trampoline Bed/Frame 7x14 | \$ 38,374 | \$ 7,321 | | | \$25k Sport Floor Small Gym Approved (Gen Fund/Public Use Impact Fees) |
| | \$ 8,673 | | | | \$20K install Palermo Playground (Board Approved 2018-19) |
| | \$ 91,902 | | | | |
| | \$ 24,719 | | | | |
| Total Fixed Assets by Fiscal Year (not including Riverbend) | \$ 287,786 | \$ 83,497 | \$ 217,850 | \$ 200,000 | excluding SBF Grant Projects |
| F/Year Appropriation Limit | \$ | \$ 3,537,031 | \$ 3,684,808 | \$ 3,844,658 | |

| FRRPD: 2019-20 FRRPD BUDGET | | GE1-Gen Op | GE3- Maint | Recreation AQUATICS | Recreation CLASSES | Recreation SPORTS YOUTH/ADULT | TOTAL RECREATION TOTAL CLASS, AQUATIC, SPORTS | EVENTS | RENTALS EXCLUDING GYM MEET RENTALS | TOTAL GYMNASSTICS Includes Fac Rental/Gym Meets | TOTAL SCHOOL/CAMP | TOTAL BUDGET 17-18 |
|----------------------------------------------|-----------|----------------|-------------|---------------------|--------------------|-------------------------------|-----------------------------------------------|-----------------|------------------------------------|-------------------------------------------------|-------------------|--------------------|
| | | ADMIN & IMPACT | MAINT & BAD | AQ-Aquatics | CL-Classes | SPORTS | | Total EV-Events | Total RE-Rentals | TOTAL GYM | Total SC-School | |
| Ordinary Income/Expense | | | | | | | | | | | | |
| Income | | | | | | | | | | | | |
| 4100 - Tax Revenue | 1,700,000 | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1,700,000 |
| 4150 - Tax Revenue (BAD) | | 288,873 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 288,873 |
| 4350 - Discounts & Credits | | | | (100) | (900) | 0 | (1,000) | 0 | (240) | (3,000) | (3,200) | (7,440) |
| 4300 - Program Income - Other | | | | 48,000 | 69,000 | 60,000 | 177,000 | 6,800 | 44,000 | 421,295 | 477,500 | 1,126,595 |
| Total Tax and Program Income | 1,700,000 | 288,873 | | 47,900 | 68,100 | 60,000 | 176,000 | 6,800 | 43,760 | 418,295 | 474,300 | 3,108,028 |
| 4400 - Donation & Fundraising Income | 9,500 | | | 500 | 0 | 0 | 500 | 8,000 | 0 | 0 | 2,000 | 20,000 |
| 4500 - Grant/Reimbursed Expenses Income | 29,750 | | | 0 | 0 | 0 | 0 | 250 | 0 | 0 | 0 | 30,000 |
| 4600 - Other Income | | 200 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 200 |
| 4900 - Interest Income | 9,000 | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 9,000 |
| 4905 - Interest Income - BAD | | 1,000 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1,000 |
| Total Income | 1,748,250 | 290,073 | | 48,400 | 68,100 | 60,000 | 176,500 | 15,050 | 43,760 | 418,295 | 476,300 | 3,168,228 |
| Gross Profit | 1,748,250 | 290,073 | | 48,400 | 68,100 | 60,000 | 176,500 | 15,050 | 43,760 | 418,295 | 476,300 | 3,168,228 |
| EXPENSES | | | | | | | | | | | | |
| 5000 - Payroll Expenses | | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 5010 - Wages & Salaries | 400,326 | 412,172 | | 41,693 | 17,340 | 37,570 | 96,603 | 9,614 | 0 | 212,436 | 373,530 | 1,504,681 |
| 5020 - Employer Taxes | 35,833 | 37,976 | | 5,774 | 2,402 | 5,203 | 13,379 | 1,169 | 0 | 18,855 | 38,087 | 145,299 |
| 5030 - Employee Benefits | 65,237 | 85,211 | | 0 | 0 | 0 | 0 | 0 | 0 | 12,644 | 25,545 | 188,637 |
| 5040 - Workers Comp | 8,124 | 46,369 | | 1,834 | 477 | 1,033 | 3,344 | 264 | 0 | 5,842 | 10,273 | 74,216 |
| 5060 - Labor/Benefits CIP Projects | | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total 5000 - Payroll Expenses | 509,520 | 581,728 | | 49,301 | 20,219 | 43,806 | 113,326 | 11,047 | 0 | 249,777 | 447,435 | 1,912,833 |
| 5031 - GASB 88 Benefit Expense | 54,000 | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 54,000 |
| 5033 Annual GASB Auditor Adj | | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL PAYROLL WITH GASB | 563,520 | 581,728 | | 49,301 | 20,219 | 43,806 | 113,326 | 11,047 | 0 | 249,777 | 447,435 | 1,966,833 |
| 5100 - Advertising & Promotion | 8,575 | | | 0 | 25 | 0 | 25 | 550 | 0 | 200 | 650 | 10,000 |
| 5110 - Bad Debt | | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 5120 - Bank Fees | 14,000 | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 14,000 |
| 5130 - Charitable Contributions | 2,500 | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2,500 |
| 5140 - Copying & Printing | 11,000 | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 11,000 |
| 5155 Employment Screen | 205 | 452 | | 408 | 68 | 272 | 748 | 0 | 0 | 272 | 787 | 2,464 |
| 5160 - Dues, Mbrshps & Publications | 8,700 | | | 300 | 0 | 0 | 300 | 0 | 0 | 0 | 0 | 9,000 |
| 5170 - Education & Development | 2,250 | 1,500 | | 0 | 0 | 0 | 0 | 0 | 0 | 2,000 | 500 | 6,250 |
| 5175 - Equipment Rental/Lease | | 2,850 | | 0 | 0 | 0 | 0 | 1,150 | 0 | 0 | 0 | 4,000 |
| 5180 - Equipment, Tools & Furn (<\$5k) | | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 5182 - Operating ET&F | 800 | 1,000 | | 500 | 0 | 0 | 500 | 0 | 0 | 400 | 200 | 2,900 |
| 5184 - Program ET&F | | | | 1,000 | 200 | 2,500 | 3,700 | 400 | 0 | 5,000 | 2,000 | 11,100 |
| 5186 - Site/Shop ET&F | | 20,000 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 20,000 |
| 5187 - IT Computer/Hardware | 16,400 | 1,000 | | 0 | 0 | 300 | 1,300 | 0 | 0 | 300 | 1,000 | 20,000 |
| 5188 - IT Computer/Software Subscriptions | 12,700 | | | 0 | 0 | 300 | 300 | 0 | 0 | 0 | 0 | 13,000 |
| Total 5180 - Equipment, Tools & Furn (<\$5k) | 29,900 | 22,000 | | 1,500 | 200 | 3,100 | 4,800 | 400 | 0 | 5,700 | 3,200 | 67,000 |
| 5200 - Insurance | 31,000 | 22,000 | | 0 | 0 | 0 | 0 | 0 | 0 | 7,000 | 0 | 60,000 |
| 5210 Interest Expense | | 3,300 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3,300 |
| 5225 - Postage & Delivery | 1,200 | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1,200 |
| 5230 - Professional & Outside Svcs | | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 5232 - Accounting | 26,000 | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 26,000 |
| 5233 - Bands/Recreation | | | | 0 | 0 | 0 | 0 | 2,150 | 0 | 0 | 0 | 2,150 |
| 5234 - Board Stipends | 12,000 | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 12,000 |
| 5235 - Recreation Instructors | | | | 1,250 | 26,300 | 0 | 27,550 | 0 | 0 | 24,600 | 0 | 52,150 |
| 5236 - Legal | 18,000 | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 18,000 |
| 5237 - Contract Janitorial | | 76,625 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 76,625 |
| 5238 - Other Outside Labor (inactive code) | | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 5239 - Outside Admin Consulting | 42,000 | 15,000 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 57,000 |
| Total 5230 - Professional & Outside Svcs | 98,000 | 91,625 | | 1,250 | 26,300 | 0 | 27,550 | 2,150 | 0 | 24,600 | 0 | 243,925 |
| 5250 - Rent | | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 5260 - Repairs & Maintenance | | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 5261 - Building R&M | | 40,000 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 40,000 |
| 5262 - Equipment R&M | | 15,500 | | 0 | 0 | 0 | 0 | 0 | 0 | 2,000 | 0 | 17,500 |
| 5263 - General R&M | | 19,000 | | 0 | 0 | 0 | 0 | 1,000 | 0 | 0 | 0 | 20,000 |
| 5264 - Grounds R&M | | 40,000 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 40,000 |
| 5265 - Janitorial Supplies | | 27,600 | | 0 | 0 | 0 | 0 | 0 | 0 | 1,900 | 0 | 29,500 |
| 5266 - Vandalism Repair | | 8,000 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 8,000 |
| 5267 - Vehicle R&M | | 4,000 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4,000 |
| 5268 - Aquatics Pool R&M | | 40,000 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 40,000 |
| 5269 - Outside Contractor R&M | | 15,000 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 15,000 |
| Total 5260 - Repairs & Maintenance | 0 | 209,100 | | 0 | 0 | 0 | 0 | 1,000 | 0 | 3,900 | 0 | 214,000 |
| 5270 - Security | | 25,000 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 25,000 |
| 5280 - Supplies - Consumable | | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 5281 - Staff & Uniform Supplies | 2,175 | 4,800 | | 925 | 0 | 700 | 1,625 | 0 | 0 | 100 | 300 | 9,000 |
| 5282 - Office Supplies | 6,000 | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 6,000 |
| 5284 - Program Food | | | | 0 | 25 | 0 | 25 | 550 | 0 | 0 | 13,050 | 13,625 |
| 5286 - Program Supplies | | | | 500 | 250 | 3,200 | 3,950 | 3,350 | 0 | 65,500 | 7,000 | 79,800 |
| 5287 - Safety Supplies | 350 | 3,000 | | 900 | 0 | 275 | 1,175 | 200 | 0 | 200 | 150 | 5,075 |
| 5288 - Safety & Staff Supplies | | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 5289 - Site Supplies | | 1,000 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1,000 |
| Total 5280 - Supplies - Consumable | 8,525 | 8,800 | | 2,325 | 275 | 4,275 | 6,875 | 4,100 | 0 | 65,800 | 20,500 | 114,600 |
| 5290 - Taxes, Lic., Notices & Permits | 2,200 | 2,050 | | 0 | 0 | 0 | 0 | 125 | 0 | 0 | 750 | 5,125 |
| 5300 - Telephone/Internet | 7,130 | 5,520 | | 0 | 0 | 0 | 0 | 240 | 0 | 360 | 750 | 14,000 |
| 5310 - Transportation, Meals & Travel | | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 5312 - Air, Lodging, Other Travel | 4,800 | 200 | | 0 | 0 | 0 | 0 | 0 | 0 | 2,000 | 0 | 7,000 |
| 5314 - Fuel | | 28,700 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 300 | 29,000 |
| 5316 - Meals | 500 | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 500 |
| 5318 - Mileage | 1,225 | 100 | | 0 | 0 | 250 | 250 | 225 | 0 | 50 | 150 | 2,000 |
| Total 5310 - Transportation, Meals & Travel | 6,525 | 29,000 | | 0 | 0 | 250 | 250 | 225 | 0 | 2,050 | 450 | 38,500 |
| 5320 - Utilities | | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 5322 - Electric | 11,250 | 70,000 | | 0 | 7,650 | 0 | 7,650 | 0 | 0 | 11,250 | 14,850 | 115,000 |
| 5324 - Garbage | 1,350 | 19,275 | | 0 | 918 | 0 | 918 | 325 | 0 | 1,350 | 1,782 | 25,000 |
| 5326 - Gas/Propane | 1,075 | 2,700 | | 0 | 731 | 0 | 731 | 0 | 0 | 1,075 | 1,419 | 7,000 |
| 5328 - Sewer | | 5,500 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 5,500 |
| 5329 - Water | 2,200 | 99,200 | | 0 | 1,496 | 0 | 1,496 | 0 | 0 | 2,200 | 2,904 | 108,000 |
| Total 5320 - Utilities | 15,875 | 196,675 | | 0 | 10,795 | 0 | 10,795 | 325 | 0 | 15,875 | 20,955 | 260,500 |
| Total Expense | 811,105 | 1,201,600 | | 55,084 | 57,882 | 51,703 | 164,669 | 21,312 | 0 | 377,534 | 495,977 | 3,073,097 |
| Net Ordinary Income Loss/Gain | 937,145 | (911,527) | | (6,684) | 10,218 | 8,297 | 11,831 | (6,262) | 43,760 | 40,761 | (19,677) | 96,031 |
| Other Income/Expense | | | | | | | | | | | | |
| Other Income | | | | | | | | | | | | |
| 4200 - Impact Fee Income | 0 | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4910 - Interest Income - Impact Fees | 0 | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 9900 - Gain/(Loss) on Asset disposal | | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Other Income | 0 | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other Expense | | | | | | | | | | | | |
| 7210 - Debt Interest Expense | 12,548 | 0 | | 0 | 20,647 | 0 | 20,647 | 0 | 0 | 45,882 | 22,941 | 102,018 |
| Total Other Expense | 12,548 | 0 | | 0 | 20,647 | 0 | 20,647 | 0 | 0 | 45,882 | 22,941 | 102,018 |
| Net Other Income | (12,548) | 0 | | 0 | (20,647) | 0 | (20,647) | 0 | 0 | (45,882) | (22,941) | (102,018) |
| Net Profit/Loss | 924,597 | (911,527) | | (6,684) | (10,429) | 8,297 | (8,816) | (6,262) | 43,760 | (5,121) | (42,620) | (6,887) |

FRRPD 2019-20 Full Time Pay Scale

July 2019-December 2019

3% Step Scale July 2019-Dec 2019

3%

| Job Title | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Merit 1 | Merit 2 | Merit 3 | Merit 4 | Merit 5 |
|--------------------------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| General Manager | contract | | | | | | | | | |
| Executive Administrator | \$ 24.00 | \$ 24.72 | \$ 25.46 | \$ 26.23 | \$ 27.01 | \$ 27.82 | \$ 28.66 | \$ 29.52 | \$ 30.40 | \$ 31.31 |
| Business Manager | \$ 24.00 | \$ 24.72 | \$ 25.46 | \$ 26.23 | \$ 27.01 | \$ 27.82 | \$ 28.66 | \$ 29.52 | \$ 30.40 | \$ 31.31 |
| Recreation Supervisor | \$ 24.00 | \$ 24.72 | \$ 25.46 | \$ 26.23 | \$ 27.01 | \$ 27.82 | \$ 28.66 | \$ 29.52 | \$ 30.40 | \$ 31.31 |
| Gymnastics Recreation Supervisor | \$ 24.00 | \$ 24.72 | \$ 25.46 | \$ 26.23 | \$ 27.01 | \$ 27.82 | \$ 28.66 | \$ 29.52 | \$ 30.40 | \$ 31.31 |
| Recreation Coordinator | \$ 15.50 | \$ 15.97 | \$ 16.44 | \$ 16.94 | \$ 17.45 | \$ 17.97 | \$ 18.51 | \$ 19.06 | \$ 19.63 | \$ 20.22 |
| Director of Children Services | \$ 24.00 | \$ 24.72 | \$ 25.46 | \$ 26.23 | \$ 27.01 | \$ 27.82 | \$ 28.66 | \$ 29.52 | \$ 30.40 | \$ 31.31 |
| Assistant Director-Children Services | \$ 15.50 | \$ 15.97 | \$ 16.44 | \$ 16.94 | \$ 17.45 | \$ 17.97 | \$ 18.51 | \$ 19.06 | \$ 19.63 | \$ 20.22 |
| Park Supervisor | \$ 24.00 | \$ 24.72 | \$ 25.46 | \$ 26.23 | \$ 27.01 | \$ 27.82 | \$ 28.66 | \$ 29.52 | \$ 30.40 | \$ 31.31 |
| Maintenance Worker III | \$ 20.00 | \$ 20.60 | \$ 21.22 | \$ 21.85 | \$ 22.51 | \$ 23.19 | \$ 23.88 | \$ 24.60 | \$ 25.34 | \$ 26.10 |
| Maintenance Worker II | \$ 17.00 | \$ 17.51 | \$ 18.04 | \$ 18.58 | \$ 19.13 | \$ 19.71 | \$ 20.30 | \$ 20.91 | \$ 21.54 | \$ 22.18 |
| Maintenance Worker I | \$ 14.00 | \$ 14.42 | \$ 14.85 | \$ 15.30 | \$ 15.76 | \$ 16.23 | \$ 16.72 | \$ 17.22 | \$ 17.73 | \$ 18.27 |

FRRPD 2019-20 Full Time Pay Scale

3% Step Scale Jan 2020- June 2020

3%

| Job Title | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Merit 1 | Merit 2 | Merit 3 | Merit 4 | Merit 5 |
|--------------------------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| General Manager | contract | | | | | | | | | |
| Executive Administrator | \$ 26.00 | \$ 26.78 | \$ 27.58 | \$ 28.41 | \$ 29.26 | \$ 30.14 | \$ 31.05 | \$ 31.98 | \$ 32.94 | \$ 33.92 |
| Business Manager | \$ 26.00 | \$ 26.78 | \$ 27.58 | \$ 28.41 | \$ 29.26 | \$ 30.14 | \$ 31.05 | \$ 31.98 | \$ 32.94 | \$ 33.92 |
| Recreation Supervisor | \$ 26.00 | \$ 26.78 | \$ 27.58 | \$ 28.41 | \$ 29.26 | \$ 30.14 | \$ 31.05 | \$ 31.98 | \$ 32.94 | \$ 33.92 |
| Gymnastics Recreation Supervisor | \$ 26.00 | \$ 26.78 | \$ 27.58 | \$ 28.41 | \$ 29.26 | \$ 30.14 | \$ 31.05 | \$ 31.98 | \$ 32.94 | \$ 33.92 |
| Recreation Coordinator | \$ 16.50 | \$ 17.00 | \$ 17.50 | \$ 18.03 | \$ 18.57 | \$ 19.13 | \$ 19.70 | \$ 20.29 | \$ 20.90 | \$ 21.53 |
| Director of Children Services | \$ 26.00 | \$ 26.78 | \$ 27.58 | \$ 28.41 | \$ 29.26 | \$ 30.14 | \$ 31.05 | \$ 31.98 | \$ 32.94 | \$ 33.92 |
| Assistant Director-Children Services | \$ 16.50 | \$ 17.00 | \$ 17.50 | \$ 18.03 | \$ 18.57 | \$ 19.13 | \$ 19.70 | \$ 20.29 | \$ 20.90 | \$ 21.53 |
| Park Supervisor | \$ 26.00 | \$ 26.78 | \$ 27.58 | \$ 28.41 | \$ 29.26 | \$ 30.14 | \$ 31.05 | \$ 31.98 | \$ 32.94 | \$ 33.92 |
| Maintenance Worker III | \$ 21.00 | \$ 21.63 | \$ 22.28 | \$ 22.95 | \$ 23.64 | \$ 24.34 | \$ 25.08 | \$ 25.83 | \$ 26.60 | \$ 27.40 |
| Maintenance Worker II | \$ 18.00 | \$ 18.54 | \$ 19.10 | \$ 19.67 | \$ 20.26 | \$ 20.87 | \$ 21.49 | \$ 22.14 | \$ 22.80 | \$ 23.49 |
| Maintenance Worker I | \$ 15.00 | \$ 15.45 | \$ 15.91 | \$ 16.39 | \$ 16.88 | \$ 17.39 | \$ 17.91 | \$ 18.45 | \$ 19.00 | \$ 19.57 |



2019-2020 FISCAL YEAR BUDGET MEETING SCHEDULE

February 26, 2019 Regular Board Meeting – passed Resolution 1899-19 (Directing preparation of the Engineer's Report)

April 4, 2019 Special Board Meeting 2:00pm (Budget Workshop)

May 2019 (tentative): date to be announced Benefit Assessment District Committee Meeting

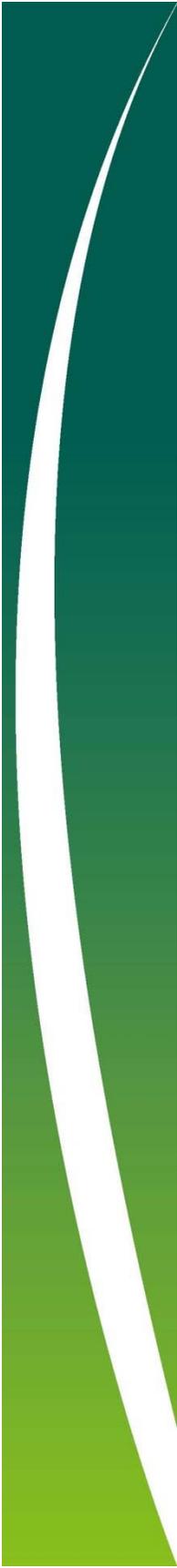
May 28, 2019 Regular Board Meeting -Resolution (Approval of Preliminary Budget/Preliminary Engineer's Report)

June 25, 2019 Regular Board Meeting-Resolutions & Public Hearings (Appropriations Limitations/Final Engineers Report)

July 23, 2019 Regular Board Meeting- Resolution (Adoption of Final Budget)

August 2019 submit final budget to Butte County

To be scheduled: Special Board Meeting- Update Annual Strategic Plan/Goals Setting Workshop



FEATHER RIVER RECREATION AND PARK DISTRICT
PARK MAINTENANCE AND RECREATION IMPROVEMENT DISTRICT

ENGINEER'S REPORT

FISCAL YEAR 2019-20

JUNE 2019

PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972
AND ARTICLE XIID OF THE CALIFORNIA CONSTITUTION

ENGINEER OF WORK:
SCIConsultingGroup
4745 MANGELS BLVD.
FAIRFIELD, CALIFORNIA 94534
PHONE 707.430.4300
FAX 707.430.4319
WWW.SCI-CG.COM

FEATHER RIVER RECREATION AND PARK DISTRICT

BOARD OF DIRECTORS

Scott Kent Fowler, Vice-Chair

Steven Rocchi, Director

Marcia Carter, Director

Sonny Brandt, Director

Devin Thomas, Director

GENERAL MANAGER

Randy Murphy

BUSINESS MANAGER

Deborah Peltzer

DISTRICT LEGAL COUNSEL

Jeff Carter

ENGINEER OF WORK

SCI Consulting Group

Lead Assessment Engineer, John Bliss, M.Eng., P.E.

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INTRODUCTION

OVERVIEW

The Feather River Recreation and Park District (the "Park District") was formed in 1952 to provide recreation and park services to the residents of the City of Oroville and surrounding communities for its service area of 31,461 parcels. (For locations of the Park District's facilities, see the Diagram following in this Report.)

The Park District's parks are summarized as follows:

- Bedrock Skate and Bike Park
- Berry Creek Park (leased from Pioneer Union)
- MLK Park
- Palermo Park
- Playtown Park
- Riverbend Park
- Forbestown Park

The Park District's facilities are summarized as follows:

- Activity Center (Including leased property behind the Center)
- Bedrock Tennis Courts
- Feather River Bike Trail (west of nature center)
- Forbestown Hall
- Gary Nolan Baseball Complex
- Nelson Pool
- Nelson Complex
- Palermo Pool
- Palermo Community Center
- Yuba Feather Museum (leased to Yuba Historical Society)

Since 1992 funding for local parks and recreation decreased significantly due to the shift of local property taxes to the State, causing a cumulative Park District loss of more than \$1.3 million by 2002.

Due to the drastic cut in funding, and limited revenues from other sources, a serious gap developed between the Park District's available revenue and the actual cost of park maintenance and improvement. Therefore, in absence of a new local revenue source, the baseline level of park and recreation facilities in the Park District (the "Baseline Service") prior to 2002 was a deteriorating level of maintenance and upkeep of the park and recreation facilities and properties listed above. To address this issue, the Park District's Board of Directors ("Board") directed the initiation of proceedings for an Assessment District formation ("the Parks Maintenance and Recreation Improvement District" or the "Improvement District"), and proposed special assessments in 2002 to allow property owners to decide

whether they would support an assessment to generate local funds for maintaining and improving local parks, recreation facilities and recreation areas.

ASSESSMENT PROCESS

In May of 2002, the Park District conducted an assessment ballot proceeding pursuant to the requirements of Article XIID of the California Constitution ("The Taxpayer's Right to Vote on Taxes Act"), and the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (the "Act"). During this ballot proceeding, property owners in the Park District were provided with a notice and ballot for the proposed special assessment. A 45-day period was provided for balloting and a public hearing was conducted on July 17, 2002. At the public hearing, all ballots returned within the 45-day balloting period were tabulated.

It was determined at the public hearing that 50.4% of the weighted ballots returned were in support of the assessment. Since the assessment ballots submitted in opposition to the proposed assessments did not exceed the assessment ballots submitted in favor of the assessments (with each ballot weighted by the proportional financial obligation of the property for which ballot was submitted), the Park District gained the authority to approve the levy of the assessments for fiscal year 2002-03 and to continue to levy them in future years.

In each subsequent year for which the assessments will be continued, the Board must direct the preparation of an Engineer's Report ("Report"), budgets and proposed assessments for the upcoming fiscal year. The proposed assessments are based on the estimated cost to operate, maintain and service the improvements that provide a direct and special benefit to properties within the Improvement District. After the Report is completed, the Board may preliminarily approve the Report and proposed assessments and establish the date for a noticed public hearing on the continuation of the assessments. This Report was prepared pursuant to the direction of the Board.

This Engineer's Report ("Report") was prepared to establish the budget for the continued improvements, installation, maintenance and servicing costs that would be funded by the proposed 2019-20 assessments, determine the benefits received by property from such improvements and services within the Park District and apportion the assessments to lots and parcels within the Park District. This Report and the proposed assessments have been made pursuant to the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (the "Act") and Article XIID of the California Constitution (the "Article").

If the Board approves this Engineer's Report and the continuation of the assessments by resolution, a notice of public hearing must be published in a local paper at least 10 days prior to the date of the public hearing. The resolution preliminarily approving the Engineer's Report and establishing the date for a public hearing is used for this notice.

Following the minimum 10-day time period after publishing the notice, a public hearing must be held for the purpose of allowing public testimony about the proposed continuation of the assessments. This hearing is currently scheduled for June 25, 2019. At this hearing, the Board will consider approval of a resolution confirming the continuation of the assessments for fiscal year 2019-20. If so confirmed and approved, the assessments will be submitted to the County Auditor for inclusion on the property tax rolls for fiscal year 2019-20.

LEGAL ANALYSIS

PROPOSITION 218

This assessment is formed consistent with Proposition 218, The Right to Vote on Taxes Act, which was approved by the voters of California on November 6, 1996, and is now codified as Articles XIII C and XIII D of the California Constitution. Proposition 218 provides for benefit assessments to be levied to fund the cost of providing services, improvements, as well as maintenance and operation expenses to a public improvement which benefits the assessed property.

Proposition 218 describes a number of important requirements, including property-owner balloting, for the imposition, increase and extension of assessments, and these requirements are satisfied by the process used to establish this assessment.

SILICON VALLEY TAXPAYERS ASSOCIATION, INC. v SANTA CLARA COUNTY OPEN SPACE AUTHORITY

In July of 2008, the California Supreme Court issued its ruling on the Silicon Valley Taxpayers Association, Inc. v. Santa Clara County Open Space Authority ("SVTA vs. SCCOSA"). This ruling is the most significant legal document in further legally clarifying Proposition 218. Several of the most important elements of the ruling included further emphasis that:

- Benefit assessments are for special, not general, benefit
 - The services and/or improvements funded by assessments must be clearly defined
 - Special benefits are directly received by and provide a direct advantage to property in the assessment district
1. The Improvement District is divided into separate zones of benefit, and the assessment revenue derived from real property in each zone is extended only on specifically identified park and recreational improvements and/or maintenance and servicing of those improvements in that zone and other improvements in the Improvement District that confer special benefits to property in that zone.
 2. The use of zones of benefit ensures that the park and recreational improvements constructed and maintained with assessment proceeds are located in close proximity to the real property subject to the assessment, and that such improvements provide a direct advantage to the property in the zone.
 3. Due to their proximity to the assessed parcels, the improvements and maintenance thereof financed with assessment revenues in each zone benefit the properties in that zone in a manner different in kind from the benefit that other parcels of real

property in the Improvement District derive from such improvements, and the benefits conferred on such property in each zone are more extensive and direct than a general increase in property values.

4. The assessments paid in each zone of benefit are proportional to the special benefit that each parcel within that zone receives from such improvements and the maintenance thereof because:
 - a. The specific park and recreational improvements and maintenance and utility costs thereof in each zone and the costs thereof are specified in this Engineer's Report; and
 - b. Such improvement and maintenance costs in each zone are allocated among different types of property located within each zone of benefit, and equally among those properties which have similar characteristics and receive similar special benefits.

There have been a number of clarifications made to the analysis, findings and supporting text in this Report to ensure that this consistency is well communicated.

DAHMS V. DOWNTOWN POMONA PROPERTY

On June 8, 2009, the 4th Court of Appeal amended its original opinion upholding a benefit assessment for property in the downtown area of the City of Pomona. On July 22, 2009, the California Supreme Court denied review. On this date, Dahms became good law and binding precedent for assessments. In Dahms the Court upheld an assessment that was 100% special benefit (i.e. 0% general benefit) on the rationale that the services and improvements funded by the assessments were directly provided to property in the assessment district. The Court also upheld discounts and exemptions from the assessment for certain properties.

BONANDER V. TOWN OF TIBURON

On December 31, 2009, the 1st District Court of Appeal overturned a benefit assessment approved by property owners to pay for placing overhead utility lines underground in an area of the Town of Tiburon. The Court invalidated the assessments on the grounds that the assessments had been apportioned to assessed property based in part on relative costs within sub-areas of the assessment district instead of proportional special benefits.

BEUTZ V. COUNTY OF RIVERSIDE

On May 26, 2010 the 4th District Court of Appeal issued a decision on the Steven Beutz v. County of Riverside ("Beutz") appeal. This decision overturned an assessment for park maintenance in Wildomar, California, primarily because the general benefits associated with improvements and services were not explicitly calculated, quantified and separated from the special benefits.

GOLDEN HILL NEIGHBORHOOD ASSOCIATION V. CITY OF SAN DIEGO

On September 22, 2011, the San Diego Court of Appeal issued a decision on the Golden Hill Neighborhood Association v. City of San Diego appeal. This decision overturned an

assessment for street and landscaping maintenance in the Greater Golden Hill neighborhood of San Diego, California. The court described two primary reasons for its decision. First, like in *Beutz*, the court found the general benefits associated with services were not explicitly calculated, quantified and separated from the special benefits. Second, the court found that the City had failed to record the basis for the assessment on its own parcels.

COMPLIANCE WITH CURRENT LAW

This Engineer's Report is consistent with the requirements of Article XIII C and XIII D of the California Constitution and with the *SVTA* decision because the improvements to be funded are clearly defined; the benefiting property in the Assessment District enjoys close and unique proximity, access and views to the Improvements; the Improvements serve as an extension of usable land area for benefiting properties in the Assessment District; and such special benefits provide a direct advantage to property in the Assessment District that is not enjoyed by the public at large or other property. In addition, the improvements are directly available to and will directly benefit property in the Assessment District; and the improvements provide a direct advantage to property in the Assessment District that would not be received in absence of the Assessments.

This Engineer's Report is consistent with *Beutz*, *Dahms* and *Greater Golden Hill* because the Services will directly benefit property in the Assessment District and the general benefits have been explicitly calculated and quantified and excluded from the assessments. Moreover, while *Dahms* could be used as the basis for a finding of 0% general benefits, this Engineer's Report establishes a more conservative measure of general benefits.

The Engineer's Report is consistent with *Bonander* because the Assessments have been apportioned based on the overall cost of the improvements and proportional special benefit to each property.

PLANS & SPECIFICATIONS

The Feather River Recreation and Park District maintains park facilities in locations throughout its boundaries.

The work and improvements (the "Improvements") are proposed to be undertaken by the Feather River Recreation and Park District's Park Maintenance and Recreation Improvement District (the "Improvement District") and the cost thereof, including any debt service on bonds or other indebtedness issued for the work and improvements, paid from the levy of the annual assessment provide special benefit to Assessor Parcels within the Improvement District as defined in the Method of Assessment herein. In addition to the definitions provided by the Landscaping and Lighting Act of 1972, (the "Act") the work and improvements are generally described as follows:

Installation, maintenance and servicing of public recreational facilities and improvements, including, but not limited to, turf and play areas, park grounds and facilities, playground equipment, hard court surfaces, tennis courts, gymnasiums, recreation centers, running tracks, walking paths, sports fields, basketball courts, swimming pools, landscape corridors, recreation, trails, other recreational facilities, ground cover, shrubs and trees, irrigation and sprinkler systems, landscaping, drainage systems, lighting, fencing, entry monuments, security patrols to protect the Improvements, graffiti removal and repainting, and labor, materials, supplies, utilities and equipment, as applicable, at each of the locations owned, operated or maintained by the Feather River Recreation and Park District. Plans and specifications for these improvements have been filed with the General Manger of the Feather River Recreation and Park District and are incorporated herein by reference.

As applied herein, "Installation" means the construction of recreational improvements, including, but not limited to, land preparation (such as grading, leveling, cutting and filling), sod, landscaping, irrigation systems, sidewalks and drainage, lights, and/or the construction of playground equipment, play courts, recreational facilities and public restrooms.

"Maintenance" means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of said improvements, including repair, removal, or replacement of all or any part of any improvement; providing for the life, growth, health and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury; and cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti.

"Servicing" means the furnishing of electric current or energy for the operation or lighting of any improvements, and water for irrigation of any landscaping or the maintenance of any other improvements.

Incidental expenses include all of the following: (a) The costs of preparation of the report, including plans, specifications, estimates, diagram, and assessment; (b) the costs of

printing, advertising, and the giving of published, posted, and mailed notices; (c) compensation payable to the County for collection of assessments; (d) compensation of any engineer or attorney employed to render services in proceedings pursuant to this part; (e) any other expenses incidental to the construction, installation, or maintenance and servicing of the Improvements; (f) any expenses incidental to the issuance of bonds or notes pursuant to Streets & Highways Code Section 22662.5; and (g) costs associated with any elections held for the approval of a new or increased assessment. (Streets & Highways Code §22526).

The assessment proceeds will be exclusively used for Improvements within the Improvement District plus Incidental expenses. Reference is made to the Summary of District's Improvement Plans section in the following section of this Report which specifically identifies the parks, recreation areas and other sites to be funded by the assessment proceeds and to the plans and specifications, including specific expenditure and improvement plans by park/recreation site and zone of benefit, which are on file with the Feather River Recreation and Park District.

FISCAL YEAR 2019-20 ESTIMATE OF COST AND BUDGET

INTRODUCTION

Following are the proposed Improvements, and resulting level of improved parks and recreation facilities, for the Improvement District. As previously noted, the baseline level of service included a declining level of parks and recreation facilities due to shortages of funds for the Park District. Improvements funded by the assessments are over and above the previously declining baseline level of service. The formula below describes the relationship between the final level of improvements, the prior (pre-2002) baseline level of service, and the enhanced level of improvements to be funded by the proposed assessment.

| | | | | |
|----------------------------------------|----------|-------------------------------------------|----------|-------------------------------------------|
| Final Level of Improvements | = | Baseline Level of Improvements | + | Enhanced Level of Improvements |
|----------------------------------------|----------|-------------------------------------------|----------|-------------------------------------------|

SUMMARY OF PARK DISTRICT'S IMPROVEMENT PLANS

The budget to be financed by the assessments is partially based on the results of an independent survey conducted for the Park District, which indicated property owners' priorities for various improvement projects and park maintenance services, and staff determination of other needed park and recreation improvements. Projects have been selected based on how closely they meet the needs expressed by the survey results. Projects have been chosen throughout the Park District in order to ensure that all properties in the narrowly drawn Assessment District boundaries will receive improved access to better maintained and improved parks in their area. The Estimate of Cost provided in this Report is for fiscal year 2019-20 and is derived from a multi-year improvement plan that will add new parks to the Park District's infrastructure; improve park and recreation area security by enhancing security lighting; replace outdated playground equipment; keep pace with the rising costs of park maintenance to help ensure the continued beauty, usability, and accessibility of the Park District's parks, playfields, and recreation areas; develop playfields and youth oriented activity areas. The District Master Plan has been developed and is available for review at the Park District offices. In addition, supplemental plans may be developed and filed with the General Manager of the Park District.

MULTI-YEAR IMPROVEMENT PLAN HIGHLIGHTS

- Improved park and recreation facility maintenance
- Additional walkways and security lighting at neighborhood parks and sports fields to protect and maintain the Improvements
- Upgraded recreation areas, playgrounds and restrooms to improve access for the disabled
- Recreational improvements at neighborhood parks

- Sport court repairs and lighting upgrades
- Gary Nolan/Playground Park repairs and lighting upgrades
- Riverbend Park (multi-use fields)

BUDGET FOR FISCAL YEAR 2019-20

The budget presented on the next page lists the improvement projects and park maintenance and security services that would, in part, be funded by the Improvement District in Fiscal Year 2019-20, if the proposed assessments are continued by the Park District Board.

FIGURE 1 – ESTIMATE OF COST, FISCAL YEAR 2019-20

| | | | |
|--------------------------------------------------------------------------------------------------------------------------------|-------------------------|------------------|----------------------|
| | Total Budget | | |
| Beginning Fund Balance | \$54,381 | | |
| Park & Recreation Expenses (Installation, Maintenance & Servicing) | | | |
| Fuel | \$21,500 | | |
| Insurance | \$20,000 | | |
| Other Outside Labor | \$34,000 | | |
| Contract Janitorial | \$69,900 | | |
| Repairs and Maintenance parts and supplies | \$368,964 | | |
| Repairs and Maintenance Payroll | \$548,070 | | |
| Telephone | \$4,500 | | |
| Utilities (includes irrigation water) | <u>\$201,396</u> | | |
| | \$1,268,330 | | |
| Palermo Park/Pool:upgrades | \$205,000 | | |
| Bedrock Tennis court: light pole replacement | <u>\$3,000</u> | | |
| | \$208,000 | | |
| Total Costs | \$1,476,330 | | |
| Total Benefit of Improvements | \$1,476,330 | | |
| | 19,452.56 | | |
| Benefit Received per Unit | \$75.89 | | |
| Less: | | | |
| District Contribution | <u>(1,061,465)</u> | | |
| Net Cost of Installation, Maintenance and Servicing | \$414,865 | | |
| Incidental Costs | | | |
| Collection and Administration | 5,463 | | |
| Allowance for Contingencies ³ | <u>10,000</u> | | |
| Less: | | | |
| Beginning Fund Balance and Fund Income | (54,381) | | |
| Total Park Maintenance and Recreation Improvement District Budget⁴ | <u>\$288,873</u> | | |
| (Net Amount to be Assessed) | | | |
| Budget Allocation to Property | | | |
| | SFE | | |
| Zone of Benefit | Total Budget * | SFE Units | Rate per Unit |
| Zone A | \$288,291.52 | 19,374.43 | \$14.88 |
| Zone B | <u>\$581.29</u> | 78.13 | <u>\$7.44</u> |
| Totals | \$288,873 | 19,452.56 | |
| * All assessments are rounded to low er even penny. Therefore, the budget amount may slightly differ from the assessment rate. | | | |

Notes to Estimate of Cost:

1. The item, Maintenance & Operation would provide funding for enhanced maintenance of all parks and recreation facilities on a daily basis, seven days per week. Improvements would include mowing

turf, trimming and caring for landscaping, fertilization and aeration of grounds and playfields, routine maintenance and safety inspections, painting, replacing/repairing broken or damaged equipment, trash removal and cleanup, irrigation and irrigation system maintenance, and other services as needed. The itemized budgets for these amounts are shown. Other outside labor includes \$14,000 for the Engineers Report including incidental costs, and \$20,000 for other outside labor costs

2. As discussed in the following section, at least 9.4% of the cost of Improvements must be funded from sources other than the assessments to cover any general benefits from the Improvements. Therefore, Figure 1 shows over 9.4% of the cost of Improvements without the projects hoped to be completed, as well as over 9.4% of the cost with the projects hoped to be completed. As is reflected in Figure 1, the Park District will contribute 77.8%, much more than either of these amounts, which more than covers any general benefits from the Improvements.
3. The item, Allowance for Contingencies is to account for any uncollectible assessments.
4. The Act requires that proceeds from the assessments must be deposited into a special fund that has been set up for the revenues and expenditures of the Improvement District. Moreover, funds raised by the assessment shall be used only for the purposes stated within this Report. Any balance remaining at the end of the fiscal year (June 30, 2019), must be carried over to the next fiscal year. The Park District may also establish a reserve fund for contingencies and special projects as well as a capital improvement fund for accumulating funds for larger capital improvement projects or capital renovation needs. Any remaining unexpended balance would either be placed in the reserve fund, the capital improvement fund, or would be used to reduce future years' assessments.

METHOD OF APPORTIONMENT

OVERVIEW OF APPORTIONMENT

This section of the Engineer's Report explains the special and general benefits to be derived from the Improvements to park facilities and Park District-maintained property throughout the Park District, and the methodology used to apportion the total assessment to properties within the Improvement District.

The Improvement District consists of all Assessor Parcels within the boundaries of the Feather River Recreation and Park District. The method used for apportioning the assessment is based upon the proportional special benefits conferred to the properties over and above general benefits conferred to real property in the Improvement District or to the public at large. Special benefit is calculated for each parcel in the Improvement District using the following process:

1. Identification of all benefit factors derived from the Improvements
2. Calculation of the proportion of these benefits that are general
3. Determination of the relative special benefit within different areas within the Improvement District
4. Determination of the relative special benefit per property type
5. Calculation of the specific assessment for each individual parcel based upon special vs. general benefit; location, property type, property characteristics, improvements on property and other supporting attributes

DISCUSSION OF BENEFIT

In summary, the assessments can only be levied based on the special benefit to property. Any and all general benefit must be funded from another source. This special benefit is received by property over and above any general benefits from the Improvements. With reference to the requirements for assessments, Section 22573 of the Landscaping and Lighting Act of 1972 states:

"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."

"The determination of whether or not a lot or parcel will benefit from the improvements shall be made pursuant to the Improvement Act of 1911 (Division 7 (commencing with Section 5000)) [of the Streets and Highways Code, State of California]."

Proposition 218, as codified in Article XIID of the California Constitution, has confirmed that assessments must be based on the special benefit to property and that the value of the special benefits must reasonably exceed the cost of the assessment:

"No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel."

Since assessments are levied on the basis of special benefit, they are not a tax and are not governed by Article XIII A of the California Constitution.

The SVTA v. SCCOSA decision also clarifies that a special benefit is a service or improvement that provides a direct advantage to a parcel and that indirect or derivative advantages resulting from the overall public benefits from a service or improvement are general benefits. The SVTA v. SCCOSA decision also provides specific guidance that park improvements are a direct advantage and special benefit to property that is proximate to a park that is improved by an assessment:

The characterization of a benefit may depend on whether the parcel receives a direct advantage from the improvement (e.g. proximity to a park) or receives an indirect, derivative advantage resulting from the overall public benefits of the improvement (e.g. general enhancement of the district's property values).

Finally, Proposition 218 twice uses the phrase "over and above" general benefits in describing special benefit. (Art. XIID, sections 2(i) & 4(f).)

BENEFIT FACTORS

The special benefits from the Improvements are listed below:

PROXIMITY TO IMPROVED PARKS AND RECREATIONAL FACILITIES

Only the specific properties within close proximity to the Improvements are included in the Improvement District. Therefore, property in the Improvement District enjoys unique and valuable proximity and access to the Improvements that the public at large and property outside the Improvement District do not share.

In absence of the assessments, the Improvements would not be provided and the parks and recreation areas in the Improvement District would be degraded due to insufficient funding for maintenance, upkeep and repair. Therefore, the assessments provide Improvements that are over and above what otherwise would be provided. Improvements that are over and above what otherwise would be provided do not by themselves translate into special benefits but when combined with the unique proximity and access enjoyed by parcels in the Improvement District, they provide a direct advantage and special benefit to property in the Improvement District.

ACCESS TO IMPROVED PARKS AND RECREATIONAL AREAS

Since the parcels in the Improvement District are nearly the only parcels that enjoy close access to the Improvements, they directly benefit from the unique close access to improved parks and recreation areas that are provided by the Assessments. This is a direct advantage and special benefit to property in the Improvement District.

IMPROVED VIEWS

The Park District, by maintaining the landscaping at its park and recreation facilities provides improved views to properties with direct line-of-sight as well as other local properties which benefit from improved views when property is accessed. The recreation areas maintained and improved by the Assessments are uniquely located on the hillsides surrounding the Improvement District and the benefiting property in the Improvement District. Therefore, nearly every benefiting property in the Improvement District has direct views of natural lands or parks that are improved by the Assessments. Therefore, the improved and protected views provided by the Assessments are another direct and tangible advantage that is uniquely conferred upon property in the Improvement District.

EXTENSION OF A PROPERTY'S OUTDOOR AREAS AND GREEN SPACES FOR PROPERTIES WITHIN CLOSE PROXIMITY TO THE IMPROVEMENTS

In large part because it is cost prohibitive to provide large open land areas on property in the Improvement District, the residential, commercial and other benefiting properties in the Improvement District do not have large outdoor areas and green spaces. The parks in the Improvement District provide these larger outdoor areas that serve as an effective extension of the land area for proximate properties because the Improvements are uniquely proximate and accessible to property in close proximity to the Improvements. The Improvements, therefore, provide an important, valuable and desirable extension of usable land area for the direct advantage and special benefit of properties with good and close proximity to the Improvements.

According to the industry-standard guidelines established by the National Park and Recreation Association (the "NPRA"), neighborhood parks in urban areas have a service area radius of generally one-half mile and community parks have a service area radius of approximately two miles. The service radii for neighborhood parks and neighborhood green spaces were specifically established to give all properties within this service radii close proximity and easy walking access to such public land areas. Since proximate and accessible parks serve as an extension of the usable land area for property in the service radii and since the service radii was specifically designed to provide close proximity and access, the parcels within this service area clearly receive a direct advantage and special benefit from the Improvements - and this advantage is not received by other properties or the public at large.

An analysis of the service radii for the Improvements finds that all properties in the Improvement District enjoy the distinct and direct advantage of being close and proximate to parks within the Improvement District. The benefiting properties in the Improvement District therefore uniquely and specially benefit from the Improvements.

BENEFIT FINDING

In summary, real property located within the boundaries of the Improvement District distinctly and directly benefits from closer proximity, access and views of improved parks, recreation facilities, landscaped corridors, greenbelts, recreation areas, trail systems and other public resources funded by the Assessments. The Improvements are specifically designed to serve local properties in the Improvement District, not other properties or the public at large. The public at large and other properties outside the Improvement District receive only limited benefits from the Improvements because they do not have proximity, good access or views of the Improvements. These are special benefits to property in the Improvement District in much the same way that sewer and water facilities, sidewalks and paved streets enhance the utility and desirability of property and make them more functional to use, safer and easier to access.

GENERAL VERSUS SPECIAL BENEFIT

Article XIII C of the California Constitution requires any local agency proposing to increase or impose a benefit assessment to “separate the general benefits from the special benefits conferred on a parcel.” The rationale for separating special and general benefits is to ensure that property owners subject to the benefit assessment are not paying for general benefits. The assessment can fund special benefits but cannot fund general benefits. Accordingly, a separate estimate of the special and general benefit is given in this section.

In other words:

| | | | | |
|--------------------------|----------|----------------------------|----------|----------------------------|
| Total Benefit | = | General Benefit | + | Special Benefit |
|--------------------------|----------|----------------------------|----------|----------------------------|

There is no widely-accepted or statutory formula for general benefit. General benefits are benefits from improvements or services that are not special in nature, are not “particular and distinct” and are not “over and above” benefits received by other properties. SVTA vs. SCCOSA provides some clarification by indicating that general benefits provide “an indirect, derivative advantage” and are not necessarily proximate to the improvements.

In this report, the general benefit is conservatively estimated and described, and then budgeted so that it is funded by sources other than the assessment.

The starting point for evaluating general and special benefits is the current, baseline level of service. The assessment will fund Improvements “over and above” this general, baseline level and the general benefits estimated in this section are over and above the baseline.

A formula to estimate the general benefit is listed below:

| | | | | | | |
|--------------------|---|-------------------------------------------------------------------|---|--------------------------------------------------------------------------------------------------|---|--------------------------------------|
| General Benefit | = | Benefit to Real Property Outside the Assessment District | + | Benefit to Real Property Inside the Assessment District that is Indirect and Derivative | + | Benefit to the Public at Large |
|--------------------|---|-------------------------------------------------------------------|---|--------------------------------------------------------------------------------------------------|---|--------------------------------------|

Special benefit, on the other hand, is defined in the state constitution as “a particular and distinct benefit over and above general benefits conferred on real property located in the district or to the public at large.” The *SVTA v. SCCOSA* decision indicates that a special benefit is conferred to a property if it “receives a direct advantage from the improvement (e.g., proximity to a park).” In this assessment, as noted, properties in the Improvement District have close and unique proximity, views and access to the Improvements and uniquely improved desirability from the Improvements and other properties and the public at large do not receive significant benefits because they do not have proximity, access or views of the Improvements. Therefore, the overwhelming proportion of the benefits conferred to property is special, and is only minimally received by property outside the Improvement District or the public at large.

In the 2009 Dahms case, the court upheld an assessment that was 100% special benefit on the rationale that the services funded by the assessments were directly provided within the assessment district. It is also important to note that the improvements and services funded by the assessments in Pomona are similar to the improvements and services funded by the Assessments described in this Engineer’s Report and the Court found these improvements and services to be 100% special benefit. Also similar to the assessments in Pomona, the Assessments described in this Engineer’s Report fund improvements and services directly provided within the Assessment District and every benefiting property in the Assessment District enjoys proximity and access to the Improvements. Therefore, Dahms establishes a basis for minimal or zero general benefits from the Assessments. However, in this Report, the general benefit is more conservatively estimated and described, and then budgeted so that it is funded by sources other than the Assessment.

CALCULATING GENERAL BENEFIT

In this section, the general benefit is conservatively estimated and described, and then budgeted so that it is funded by sources other than the assessment.

BENEFIT TO PROPERTY OUTSIDE THE IMPROVEMENT DISTRICT

Properties within the Improvement District receive almost all of the special benefits from the Improvements because properties in the Improvement District enjoy unique close proximity and access to the Improvements that is not enjoyed by other properties or the public at large. However, certain properties within the proximity/access radius of the Improvements, but outside of the boundaries of the Improvement District, may receive some benefit from the Improvements. Since this benefit is conferred to properties outside the Improvement District boundaries, it contributes to the overall general benefit calculation and will not be funded by the Assessments.

The properties outside the Improvement District and within the proximity radii for neighborhood parks in the Improvement District receive benefits from the Improvements. Since these properties are not assessed for their benefits because they are outside of the area that can be assessed by the District, this is form of general benefit to the public at large and other property. A 50% reduction factor is applied to these properties because they are all geographically on only one side of the Improvements and are over twice the average distance from the Improvements compared to properties in the Assessment District. The general benefit to property outside of the Improvement District is calculated as follows with the parcel and data analysis performed by SCI Consulting Group.

Assumptions:

FEWER THAN 100 PARCELS OUTSIDE THE DISTRICT BUT WITHIN 2.0 MILES OF
THE PARKS WITHIN THE IMPROVEMENT DISTRICT
30,951 PARCELS IN THE IMPROVEMENT DISTRICT
50% RELATIVE BENEFIT COMPARED TO PROPERTY WITHIN THE IMPROVEMENT
DISTRICT

Calculation

general benefit to property outside the improvement district =
 $100/(30,951+100)*.5 = 0.2\%$

Although it can reasonably be argued that Improvements inside, but near the Park District boundaries are offset by similar park and recreational improvements provided outside, but near the Park District's boundaries, we use the more conservative approach of finding that 0.2% of the Improvements may be of general benefit to property outside the Improvement District.

BENEFIT TO PROPERTY *INSIDE* THE DISTRICT THAT IS *INDIRECT AND DERIVATIVE*

The "indirect and derivative" benefit to property within the Improvement District is particularly difficult to calculate. A solid argument can be presented that all benefit within the Improvement District is special, because the Improvements are clearly "over and above" and "particular and distinct" when compared with the baseline level of service and the unique proximity, access and views of the Improvements enjoyed by benefiting properties in the Improvement District. Therefore, the general benefit contribution that is indirect and derivative is negligible, and calculated to be zero for this analysis.

BENEFIT TO THE PUBLIC AT LARGE

The SVTA vs. SCCOSA decision indicates there may be general benefit "conferred on real property located in the district" A measure of the general benefits to property within the Assessment area is the percentage of land area within the Improvement District that is publicly owned and used for regional purposes such as lakes, major roads, rail lines and other regional facilities because such properties used for regional purposes could provide general benefits to the public at large. Approximately 1.2% of the land area in the

Improvement District is used for such regional purposes, so this is a measure of the general benefits to property within the Improvement District.

The general benefit to the public at large can be estimated by the proportionate amount of time that the Park District's parks and recreational facilities are used and enjoyed by individuals who are not residents, employees, customers or property owners in the Park District¹. A survey of park and recreation facility usage conducted by SCI Consulting Group found that less than 8% of the Park District's facility usage is by those who do not live or work within District boundaries.²

TOTAL GENERAL BENEFITS

Using a sum of these three measures of general benefit, we find that approximately 9.4% of the benefits conferred by the Improvements may be general in nature and should be funded by sources other than the assessment.

| General Benefit Calculation | |
|------------------------------------|--------------------------------------------------------|
| 0.2% | (Outside the Assessment District) |
| + 0.0% | (Inside the District – Indirect and Derivative) |
| + 9.2% | (Public at Large) |
| = 9.4% | (Total General Benefit) |

Therefore, this analysis finds that 9.4% of the assessment may provide general benefits, and the Assessment Engineer establishes a requirement for a minimum contribution from sources other than the assessments of 9.4%. This minimum contribution above the measure of general benefits will serve to provide additional coverage for any other general benefits.

The Park District's total budget for maintenance and improvement of its parks and recreational facilities is \$1,341,793. Of this total budget amount, the Park District will contribute \$1,061,465 from sources other than the assessments for park maintenance and operation. This contribution by the Park District equates to approximately 79.1% of the total

¹ . When District facilities are used by those individuals, the facilities are not providing benefit to property within the Park District. Use under these circumstances is a measure of general benefit. For example, a non-resident who is drawn to utilize the Park District facilities and shops at local businesses while in the area would provide special benefit to business properties as a result of his or her use of the Improvements. Conversely, one who uses Park District facilities but does not reside, work, shop or own property within the Park District boundaries does not provide special benefits to any property and is considered to be a measure of the general benefits.

² . A total of 118 park users were surveyed on different days and times during the months of February 2002 and April 2002. Nine respondents (7.6%) indicated that they did not reside or work within the Park District.

budget for maintenance and improvements and constitutes far more than the amount attributable to the general benefits from the Improvements.

ZONES OF BENEFIT

Due to their greater distance and reduced proximity from the improvements, parks and recreational facilities, properties in one area of the District are determined to receive lesser benefit from the proposed improvements than other properties in the District. This area of reduced benefit lies along the north east boundaries of the District and includes all Assessor Parcel Numbers within the District in Book 058; Book 059 Pages 11 and 12; Book 061 Pages 01, 06, 07, 09-19, 22-28, 36-40; Book 73 Pages 01-08, 20, 21 and 33. This area is hereinafter referred to as Zone of Benefit B or Zone B and is depicted on the Assessment Diagram included with this Report. All other properties within the Improvement District are classified into Zone of Benefit A or Zone A.

The Improvement District's improvements, parks and recreational facilities are easily accessible to all properties within Zone A. Therefore, benefits from the proposed improvements do not further vary based on proximity of the parcels to the improvements within the Zone because the increased benefits of greater proximity to the improvements are generally offset by a parallel increase in negative factors such as higher levels of traffic, noise, etc. that comes with increased proximity.

Since these properties are generally twice the distance from the proposed improvements, it is estimated that the relative level of benefit to properties in Zone B is 50% the benefit received by properties in Zone A. The proposed assessments for properties in Zone B will therefore be 50% of similar properties in Zone A.

All assessed properties within the Improvement District are within the industry-accepted proximity/service area for parks and recreation facilities. As noted, these proximity radii were specifically established to only encompass properties with good proximity and access to local parks and in effect make local parks within the proximity radii an extension of usable land area for the properties in the area. The benefits from the Improvements within each Zone of Benefit do not vary further based on proximity of the parcels to the Improvements because the increased benefits of greater proximity to the Improvements are generally offset by a parallel increase in negative factors such as higher levels of traffic, noise, etc. that comes with increased proximity. Consequently, since all parcels in the Improvement District have good access and proximity to the Improvements and the benefits to relatively closer proximity are offset by other factors, additional proximity is not considered to be a factor in determining benefit within each Zone of Benefit. In other words, the boundaries of the Improvement District and the Zones of Benefit have been narrowly drawn to include only properties that have good proximity and access and will specially benefit from the Improvements.

The SVTA vs. SCCOSA decision indicates:

In a well-drawn district — limited to only parcels receiving special benefits from the improvement — every parcel within that district receives a shared special benefit. Under section 2, subdivision (i), these benefits can be construed as being general benefits since they are not “particular and distinct” and are not “over and above” the benefits received by other properties “located in the district.”

We do not believe that the voters intended to invalidate an assessment district that is narrowly drawn to include only properties directly benefiting from an improvement. Indeed, the ballot materials reflect otherwise. Thus, if an assessment district is narrowly drawn, the fact that a benefit is conferred throughout the district does not make it general rather than special. In that circumstance, the characterization of a benefit may depend on whether the parcel receives a direct advantage from the improvement (e.g., proximity to park) or receives an indirect, derivative advantage resulting from the overall public benefits of the improvement (e.g., general enhancement of the district’s property values).

In the Improvement District, the advantage that each parcel receives from the Improvements is direct, and the boundaries are narrowly drawn to include only parcels that benefit from the assessment. Therefore, the even spread of assessment throughout each narrowly drawn Zone of Benefit is indeed consistent with the SVTA vs. SCCOSA decision and satisfies the “direct relationship to the ‘locality of the improvement’” standard.

APPORTIONMENT

As previously discussed, the assessments provide specific Improvements that confer direct and tangible special benefits to properties in the Improvement District. These benefits can partially be measured by the occupants on property in the Improvement District because such parcel population density is a measure of the relative benefit a parcel receives from the Improvements. Therefore, the apportionment of benefit is partially based the population density of parcels.

It should be noted that many other types of “traditional” assessments also use parcel population densities to apportion the assessments. For example, the assessments for sewer systems, roads and water systems are typically allocated based on the population density of the parcels assessed. Moreover, assessments have a long history of use in California and are in large part based on the principle that benefits from a service or improvement funded by assessments that is enjoyed by tenants and other non-property owners ultimately is conferred directly to the underlying property.³

³ For example, in *Federal Construction Co. v. Ensign* (1922) 59 Cal.App. 200 at 211, the appellate court determined that a sewer system specially benefited property even though the direct benefit was to the

The next step in apportioning assessments is to determine the relative special benefit for each property. This process involves determining the relative benefit received by each property in relation to a single family home, or, in other words, on the basis of Single Family Equivalents (SFE). This SFE methodology is commonly used to distribute assessments in proportion to estimated special benefit and is generally recognized as providing the basis for a fair and appropriate distribution of assessments. For the purposes of this Engineer's Report, all properties are designated a SFE value, which is each property's relative benefit in relation to a single family home on one parcel. In this case, the "benchmark" property is the single family detached dwelling which is one Single Family Equivalent or one SFE.

In the process of determining the appropriate method of assessment, the Engineer considered various alternatives. For example, an assessment only for all residential improved property was considered but was determined to be inappropriate because commercial, industrial and other properties also receive direct benefits from the Improvements.

Moreover, a fixed or flat assessment for all properties of similar type was deemed to be inappropriate because larger properties receive a higher degree of benefit than other similarly used properties that are significantly smaller. (For two properties used for commercial purposes, there is clearly a higher benefit provided to the larger property in comparison to a smaller commercial property because the larger property generally supports a larger building and has higher numbers of employees, customers and guests that would benefit from proximity and improved access to well maintained and improved parks and recreational facilities. So the potential population of employees or residents is a measure of the special benefits received by the property.) Larger parcels, therefore, receive an increased benefit from the assessments.

Finally, the special benefits derived from the assessments are conferred on property and are not based on a specific property owner's use of the improvements, or a specific property owner's occupancy of property or the property owner's demographic status such as age or number of dependents. However, it is ultimately people who value the special benefits described above and use and enjoy the Park District's park and recreational facilities. In other words, the benefits derived to property are related to the average number of people who could potentially live on, work at, or otherwise could use a property, not how the property is currently used by the present owner. Therefore, the number of people who could or potentially live on, work at or otherwise use a property is one indicator of the relative level of benefit received by a property.

people who used the sewers: "Practically every inhabitant of a city either is the owner of the land on which he resides or on which he pursues his vocation, or he is the tenant of the owner, or is the agent or servant of such owner or of such tenant. And since it is the inhabitants who make by far the greater use of a city's sewer system, it is to them, as lot owners or as tenants, or as the servants or agents of such lot owners or tenants, that the advantages of actual use will redound. But this advantage of use means that, in the final analysis, it is the lot owners themselves who will be especially benefited in a financial sense."

In conclusion, the Assessment Engineer determined that the appropriate method of assessment apportionment should be based on the type and use of property, the relative size of the property, its relative population and usage potential and its proximity to parks and recreational facilities. This method is further described below.

ASSESSMENT APPORTIONMENT

RESIDENTIAL PROPERTIES

Certain improved residential parcels in the Improvement District that contain a single residential dwelling unit are assigned one Single Family Equivalent or 1.0 SFE. Traditional houses, zero-lot line houses and townhomes are included in this category of single family residential property.

Properties with more than one residential unit are designated as multi-family residential parcels. These parcels benefit from the improvements in proportion to the number of dwelling units that occupy each property, the average number of people who reside in multi-family residential units versus the average number of people who reside in a single family home and the average size of multi-family residential units versus the average size of single family homes. The population density factors for the Feather River Recreation and Park District, as depicted below, provide a partial basis for determining the SFE factors for residential parcels. Using the total population in a certain property type in the Park District from the 1990 Census (the most recent data available when the Improvement District was established) and dividing it by the total number of such households, finds that approximately 2.70 persons occupy each single family residence, whereas an average of 2.13 persons occupy each multi-family residence. Using the ratio of one Population Factor for each single-family residence, which equates to one Population Factor for every 2.70 persons, a Population Factor would equate to one multi-family unit or a 0.79 Population Factor for every 2.13 residents. Likewise, each condominium unit receives a 0.99 Population Factor and each mobile home receives a 0.78 Population Factor.

TABLE 1 - RESIDENTIAL DENSITY AND ASSESSMENT BENEFIT FACTORS

| | <i>Total Population</i> | <i>Occupied Households</i> | <i>Persons per Household</i> | <i>Population Factor</i> |
|-----------------------------|-----------------------------|--------------------------------|----------------------------------|------------------------------|
| Single Family Residential | 113,152 | 41,943 | 2.70 | 1.00 |
| Condominium | 5,185 | 1,949 | 2.66 | 0.99 |
| Multi-Family Residential | 31,437 | 14,728 | 2.13 | 0.79 |
| Mobile Home on Separate Lot | 26,368 | 12,494 | 2.11 | 0.78 |

Source: 1990 Census, Butte County.

Once established, Population Factors are adjusted to reflect the average structure size of different residential parcels. This adjustment is needed because the special benefits are deemed to be relative to the potential population density and building area per dwelling unit.

The average structure size of a single family residence in the Feather River Recreation and Park District is 1477 square feet, whereas the average multi-family residence is 807 square feet per unit, or 55% of the size of a single family residence. Likewise, each condominium unit is 88% of the size of a single family residence and each mobile home is 50% of the size of a single family residence. These building area percentages are applied to the Population Factors to determine the SFE benefit factors for residential parcels. Therefore, a multi-family residence with a 0.79 Population Factor and a 55% building area percentage will receive 0.43 SFE.⁴ Likewise, each condominium unit receives 0.87 SFE and each mobile home receives 0.39 SFE.

TABLE 2 - POPULATION AND ASSESSMENT BENEFIT FACTORS

| | <i>Average Square Feet</i> | <i>% of SFR</i> | <i>Population Factor</i> | <i>SFE Factor</i> |
|-----------------------------|--------------------------------|-----------------|------------------------------|-----------------------|
| Single Family Residential | 1477 | 100% | 1.00 | 1.00 |
| Condominium | 1297 | 88% | 0.99 | 0.87 |
| Multi-Family Residential | 807 | 55% | 0.79 | 0.43 |
| Mobile Home on Separate Lot | 732.25 | 50% | 0.78 | 0.39 |

The single family equivalency factor of 0.43 per dwelling unit for multifamily residential parcels applies to such parcels with 20 or fewer units. Properties in excess of 20 units typically offer on-site recreational amenities and other facilities that tend to offset some of the benefits provided by the improvements. Therefore the benefit for parcels in excess of 20 units is determined to be 0.43 SFE per unit for the first 20 units and 0.10 SFE per each additional unit in excess of 20 dwelling units.

COMMERCIAL/INDUSTRIAL PROPERTIES

SFE values for commercial and industrial land uses are based on the equivalence of special benefit on a land area basis between single family residential property and the average commercial/industrial property. The SFE values for various commercial and industrial land uses are further defined by using average employee densities because the special benefit factors described previously can be measured by the average number of people who work at commercial/industrial parcels.

In order to determine employee density factors, the findings from the San Diego Association of Governments Traffic Generators Study (the "SANDAG Study") are used because these findings were approved by the State Legislature as being a good representation of the average number of employees per acre of land area for commercial and industrial parcels. As determined by the SANDAG Study, the average number of employees per acre for commercial and industrial property is 24.

⁴ (0.79 * 55% = 0.43)

In comparison, the average number of people residing in a single family home in the area is 2.70. Since the average lot size for a single family home in the District is approximately 0.50 acres, the average number of residents per acre of residential property is 5.40.

The employee density per acre is generally 4.45 times the population density of single family residential property per acre (24 employees per acre / 5.40 residents per acre). Therefore, the average employee density can be used as the basis for allocating benefit to commercial or industrial property since a commercial/industrial property with 4.45 employees receives generally similar special benefit to a residential property with 1 resident. This factor of equivalence of benefit between 1 resident to 4.45 employees is the basis for allocating commercial/industrial benefit. Table 3 shows the average employees per acre of land area or portion thereof for commercial and industrial parcels and lists the relative SFE factors per half of an acre for parcels in each land use category.

Commercial and industrial parcels in excess of 5 acres generally involve uses that are more land intensive relative to building areas and number of employees (lower coverage ratios). As a result, the benefit factors for commercial and industrial property land area in excess of 5 acres is determined to be the SFE rate per half of an acre for the first 5 acres and the relevant SFE rate per each additional acre over 5 acres.

Institutional parcels that are used for residential, commercial or industrial purposes are also assessed at the appropriate residential, commercial or industrial rate.

TABLE 3 - COMMERCIAL/INDUSTRIAL DENSITY AND ASSESSMENT FACTORS

| <i>Type of Commercial/Industrial Land Use</i> | <i>Average Employees Per Acre ¹</i> | <i>SFE Units per 1/2 Acre ²</i> |
|-----------------------------------------------|------------------------------------------------|--------------------------------------------|
| Commercial | 24 | 1.00 |
| Office | 68 | 2.84 |
| Shopping Center | 24 | 1.00 |
| Industrial | 24 | 1.00 |
| Self Storage or Parking Lot | 1 | 0.05 |

1. Source: San Diego Association of Governments Traffic Generators Study.
2. The SFE factors for commercial and industrial parcels are applied by the half of an acre of land area or portion thereof. (Therefore, the minimum assessment for any assessable parcel in these categories is the SFE Units listed herein.)

OTHER PROPERTIES

Article XIID stipulates that publicly owned parcels must be assessed unless there is clear and convincing evidence that those parcels receive no special benefit from the assessment.

Other publicly owned property that is used for purposes similar to private residential, commercial, industrial or institutional uses is benefited and assessed at the same rate as such privately owned property.

Benefits received by vacant land from park maintenance and improvement are generally offset by those benefits such recreation area and watershed parcels confer to parcels in the District by way of providing increased community recreation areas and nature lands. Such parcels are, therefore, not specially benefited and are not assessed.

Church parcels and property used for educational purposes typically generate employees on a less consistent basis than other non-residential parcels. Many of these parcels also provide some degree of on-site amenities that serve to offset some of the benefits from the Improvement District. In addition, the District maintains reciprocal use arrangements with many educational parcels that allow for the public, recreational use of these parcels. Such public use tends to reduce the use and wear of District facilities. Therefore, these parcels receive minimal benefit and are assessed an SFE factor of 1.

Miscellaneous, small and other parcels such as roads, right-of-way parcels, and common areas typically do not generate significant numbers of employees, residents, customers or guests and have limited economic value. These miscellaneous parcels receive minimal benefit from the Improvements and are assessed an SFE benefit factor of 0.

DURATION OF ASSESSMENT

It is proposed that the Assessment be levied for fiscal year 2002-03 and every year thereafter, so long as the parks and recreational areas need to be improved and maintained and the Feather River Recreation and Park District requires funding from the Assessments for its Improvements in the Improvement District. As noted previously, the Assessment can be levied annually after the Feather River Recreation and Park District Board of Directors approves an annually updated Engineer's Report, budget for the Assessment, Improvements to be provided, and other specifics of the Assessment. In addition, the District Board of Directors must hold an annual public hearing to continue the Assessment.

APPEALS AND INTERPRETATION

Any property owner who feels that the assessment levied on the subject property is in error as a result of incorrect information being used to apply the foregoing method of assessment, may file a written appeal with the Park District General Manager or her or his designee. Any such appeal is limited to correction of an assessment during the then current or, if before July 1, the upcoming fiscal year. Upon the filing of any such appeal, the Park District General Manager or his or her designee will promptly review the appeal and any information provided by the property owner. If the Park District General Manager or her or his designee finds that the assessment should be modified, the appropriate changes shall be made to the assessment roll. If any such changes are approved after the assessment roll has been filed with the County for collection, the Park District General Manager or his or her designee is authorized to refund to the property owner the amount of any approved reduction. Any dispute over the decision of the Park District General Manager or her or his designee shall

be referred to the Feather River Recreation and Park District Board and the decision of the Board shall be final.

ASSESSMENT

WHEREAS, on February 26, 2019 the Feather River Recreation and Park District Board adopted its Resolution initiating proceedings for the continuation of a Park Maintenance and Recreation Improvement District under the Landscaping and Lighting Act of 1972, pursuant to the provisions of the Landscaping and Lighting Act of 1972 and Article XIIIID of the California Constitution (collectively "the Act"), to proceed with the proposed continuation of assessments;

WHEREAS, the Resolution directed the undersigned Engineer of Work to prepare and file a report presenting an estimate of costs, a diagram for the Improvement District and an assessment of the estimated costs of the improvements upon all assessable parcels within the Improvement District, to which Resolution and the description of the proposed improvements therein contained, reference is hereby made for further particulars;

NOW, THEREFORE, the undersigned, by virtue of the power vested in me under said Act and the order of the Board of the Feather River Recreation and Park District, hereby make the following assessment to cover the portion of the estimated cost of the improvements, and the costs and expenses incidental thereto to be paid by the Improvement District.

The amount to be paid for the improvements and the expense incidental thereto, to be paid by the Improvement District for the fiscal year 2019-20 is generally as follows in Figure 2 below.

FIGURE 2 – SUMMARY COST ESTIMATE

| | <i>F. Y. 2019-20 Budget</i> |
|----------------------------------|---------------------------------|
| Park Maintenance & Operation | \$1,268,330 |
| Capital Improvements | \$208,000 |
| Incidental Expenses | \$15,463 |
| TOTAL BUDGET | \$1,491,793 |
| Less: | |
| District Contribution | (\$1,061,465) |
| NET AMOUNT TO ASSESSMENTS | \$288,873 |

As required by the Act, an Assessment Diagram is hereto attached and made a part hereof showing the exterior boundaries of said Improvement District. The distinctive number of each parcel or lot of land in the said Improvement District is its Assessor Parcel Number appearing on the Assessment Roll.

I do hereby assess and apportion said net amount of the cost and expenses of said improvements, including the costs and expenses incident thereto, upon the parcels and lots of land within said Improvement District, in accordance with the special benefits to be received by each parcel or lot, from the improvements, and more particularly set forth in the Cost Estimate and Method of Assessment hereto attached and by reference made a part hereof.

The assessment is subject to an annual adjustment tied to the Consumer Price Index-U for the San Francisco Bay Area as of December of each succeeding year (the "CPI"), with a maximum annual adjustment not to exceed 3%. Any change in the CPI in excess of 3% shall be cumulatively reserved as the "Unused CPI" and shall be used to increase the maximum authorized assessment rate in years in which the CPI is less than 3%. The maximum authorized assessment rate is equal to the maximum assessment rate in the first fiscal year the assessment was levied adjusted annually by the minimum of 1) 3% or 2) the change in the CPI plus any Unused CPI as described above.

Property owners in the Assessment District, in an assessment ballot proceeding in 2002, approved the initial fiscal year benefit assessment for special benefits to their property including the CPI adjustment schedule. As a result, the assessment may continue to be levied annually and may be adjusted by up to the maximum annual CPI adjustment without any additional assessment ballot proceeding. In the event that in future years the assessments are levied at a rate less than the maximum authorized assessment rate, the assessment rate in a subsequent year may be increased up to the maximum authorized assessment rate without any additional assessment ballot proceeding.

Based on the preceding annual adjustments, the maximum assessment rate for Fiscal Year 2019-20 was \$14.88 per single family equivalent benefit unit for Zone of Benefit A and \$7.44 per single family equivalent benefit unit for Zone of Benefit B. The annual change in the CPI from December 2017 to December 2018 was 4.49%. Therefore, the maximum authorized assessment rate for Fiscal Year 2019-20 has been increased by the allowable maximum increase from \$14.44 to \$14.88 per single family equivalent benefit unit for Zone of Benefit A and from \$7.23 to \$7.44 per single family equivalent benefit unit for Zone of Benefit B. The estimate of cost and budget in the Engineer's Report proposes assessments for fiscal year 2019-20 at the rate of \$14.88 per single family equivalent benefit unit for Zone of Benefit A, which is the maximum allowable rate and \$7.44 per single family equivalent benefit unit for Zone of Benefit B, which is also the maximum allowable rate.

The assessment is made upon the parcels or lots of land within the Improvement District in proportion to the special benefits to be received by the parcels or lots of land, from the improvements.

Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Butte for the fiscal year 2019-20. For a more particular description of said property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of the County.

I hereby place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the fiscal year 2019-20 for each parcel or lot of land within the Improvement District.

Dated: June 20, 2019



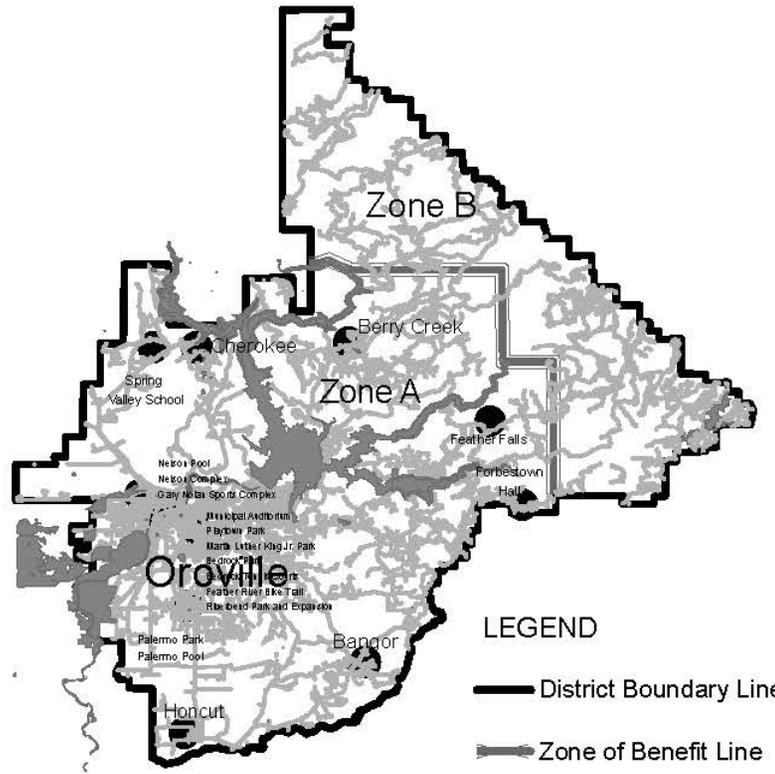
Engineer of Work
By: John W. Bliss, License No. C52091

APPENDICES

Appendix A – Assessment Diagram
Appendix B – Assessment Roll, FY 2019-20

APPENDIX A – ASSESSMENT DIAGRAM

The Improvement District includes all parcels within the boundaries of the Feather River Recreation and Park District. The boundaries of the Improvement District are displayed on the following Assessment Diagram. The lines and dimensions of each lot or parcel within the Improvement District are those lines and dimensions as shown on the maps of the Assessor of the County of Butte, for fiscal year 2019-20, and are incorporated herein by reference, and made a part of this Diagram and this Report.



FILED IN THE OFFICE OF THE DISTRICT MANAGER OF THE
FEATHER RIVER RECREATION AND PARK DISTRICT,
COUNTY OF BUTTE,
CALIFORNIA, THIS _____ DAY OF _____, 20____.

SECRETARY OF THE BOARD

ASSESSMENT WAS CONFIRMED AND LEVIED BY THE
BOARD OF THE FEATHER RIVER RECREATION AND PARK DISTRICT,
COUNTY OF BUTTE, ON THE
LOTS, PIECES AND PARCELS OF LAND ON THIS ASSESSMENT
DIAGRAM ON THE __ TH DAY OF _____, 20____.

FOR THE FISCAL YEAR 20____-____ AND SAID ASSESSMENT

ASSESSMENT ROLL FOR SAID FISCAL YEAR
WAS FILED IN THE OFFICE OF THE COUNTY
AUDITOR OF THE COUNTY OF BUTTE ON
THE _____ DAY OF _____, 20____.
REFERENCE IS HEREBY MADE TO SAID RECORDED
ASSESSMENT ROLL FOR THE EXACT AMOUNT OF EACH
ASSESSMENT LEVIED AGAINST EACH PARCEL OF LAND.

SECRETARY OF THE BOARD

Note:
REFERENCE IS HEREBY MADE TO THE MAPS AND DEEDS OF
RECORD IN THE OFFICE OF THE ASSESSOR OF THE COUNTY
OF BUTTE FOR A DETAILED DESCRIPTION OF
THE LINES AND DIMENSIONS OF ANY PARCEL SHOWN
HEREIN. THOSE MAPS SHALL GOVERN FOR ALL DETAILS
CONCERNING THE LINES AND DIMENSIONS OF SUCH
PARCELS. EACH PARCEL IS IDENTIFIED IN SAID MAPS BY
ITS DISTINCTIVE ASSESSOR'S PARCEL NUMBER.

SCI Consulting Group
4745 Mangels Blvd
Fairfield, CA 94534
707-430-4300

Feather River Recreation and Park District Assessment Diagram

APPENDIX B – ASSESSMENT ROLL, FY 2019-20

An Assessment Roll (a listing of all parcels assessed within the Improvement District and the amount of the assessment) will be filed with the Park District General Manager and is, by reference, made part of this report and is available for public inspection during normal office hours.

Each lot or parcel listed on the Assessment Roll is shown and illustrated on the latest County Assessor records and these records are, by reference made part of this report. These records shall govern for all details concerning the description of the lots or parcels.



STAFF REPORT

DATE: JUNE 25, 2019

TO: FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS

FROM: EXECUTIVE ADMINISTRATOR VICTORIA ANTON

RE: SOUTHSIDE COMMUNITY IMPROVEMENT ASSOCIATION FEE WAIVER REQUEST FOR ANNUAL POLICE MEET AND GREET EVENT AT MARTIN LUTHER KING JR. PARK (MLK)

SUMMARY

Southside Community Leaders and the Oroville Police Department are collaborating again to host their annual meet and greet event on July 13, 2019 from 11am to 3pm at MLK Park. Below is a letter from the organization:

*The Southside Community Improvement District is a non-profit organization and carries a 5013c status.

BUDGETARY IMPACT

| | |
|-----------------------------|--------------|
| Park/Amphitheater Rental | \$500 |
| Fees waived by GM | -\$250 |
| TOTAL REMAINING FEES | \$250 |

General Manager Randy Murphy has approved a 50% reduction in rental fees bringing the remaining fees to \$250.00. District Board Policies & Procedures states that requests in addition to 50% of rental fees may be presented to the Board of Directors for consideration. Other information regarding fees include that all individuals, agencies or organizations will be charged if their function is determined to be commercial in nature.

*In 2018 all rental fees were waived by District Board of Directors.

RECOMMENDATION

Review and discuss fee waiver request.

Option 1: Waive a portion or all fees for upcoming event.

Option 2: Do not grant fee waiver request.

ATTACHMENTS

2019 event fee waiver request provided by the Southside Community Improvement District



Request for Co-Sponsorship/Fee Waiver Form

Organization/Group: Oroville Southside Community Improvement Association
 Contact Person: Pastor Kevin Thompson Phone: (530) 693-0728
 Event Name: OPA / Community Meet & Greet
 Date of Event: Saturday, July 13, 2019
 Brief Description of Event: The Oroville Police Association and the Southside Community Leaders host an annual Meet & Greet event @ the MK park to help bridge and build relations between law enforcement and community. We have had three successful events and are looking forward to a fourth.

Co-Sponsorship Request

Fee Waiver

- Will your event have vendors? Yes No
 If yes, how many vendors? _____ Fee charged to vendors? _____
- Do you plan to receive any money from participants? Yes No
 If yes, how much? _____
- What is your benefit of a co-sponsor and/or discount?
reduce event expenses
- What is FRRPD's benefit of a co-sponsor and/or discount?
FRRPD will be mentioned as the venue sponsor
- What are your responsibilities as a co-sponsor?
Ensure a safe event following mandates of park use
- What are FRRPD's responsibilities as a co-sponsor?
We are requesting a waiver of park fees

Signature: _____

Date: 5-15-2019

FOR OFFICE USE ONLY

Received By: _____

Date: _____

Approved by General Manager

Approved By Board of Directors

5/20/19

Date Approved

Date Approved

100 % of Fees Waived
(Up to 50%)

_____ % of Fees Waived
(Up to 50%)



STAFF REPORT

DATE: JUNE 25, 2019

TO: FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS

FROM: EXECUTIVE ADMINISTRATOR VICTORIA ANTON

RE: HMONG CULTURAL CENTER FEE WAIVER REQUEST FOR ANNUAL PEB FAMILY FUN DAY AT RIVERBEND PARK

SUMMARY

The Hmong Cultural Center of Butte County is hosting their annual meet and greet event on August 10, 2019 from 10am to 2pm at Riverbend Park. Their rental fees include use of Salmon Pavilion, Little Bear Pavilion, as well as the stage and grass area. The group was informed that the stage area is not available for use due to ongoing construction.

*The Hmong Cultural Center of Butte County is a non-profit organization and carries a 5013c status.

BUDGETARY IMPACT

| | |
|------------------------------------|--------------|
| Riverbend Park Public Event Rental | \$1500 |
| Fees waived by GM | -\$750 |
| TOTAL REMAINING FEES | \$750 |

Interim General Manager Brian Wilson has approved a 50% reduction in rental fees bringing the remaining fees to \$750.00. District Board Policies & Procedures states that requests in addition to 50% of rental fees may be presented to the Board of Directors for consideration. Other information regarding fees include that all individuals, agencies or organizations will be charged if their function is determined to be commercial in nature.

*In previous years, all rental fees for this event at MLK Park were waived by District Board of Directors.

RECOMMENDATION

Review and discuss fee waiver request.

Option 1: Waive a portion or all fees for upcoming event.

Option 2: Do not grant fee waiver request.

ATTACHMENTS

2019 event fee waiver request provided by the Hmong Cultural Center of Butte County



Request for Co-Sponsorship/Fee Waiver Form

Organization/Group: Hmong Cultural Center of Butte County
 Contact Person: Seng Yang Phone: 530-534-7474 or 715-1780
 Event Name: Rob Family Fun Day
 Date of Event: August 10th 2019
 Brief Description of Event: Public event. Provide resources and education to the community.

Co-Sponsorship Request

Fee Waiver

- Will your event have vendors? Yes No
 If yes, how many vendors? 15-20 Fee charged to vendors? 0
- Do you plan to receive any money from participants? Yes No
 If yes, how much? _____
- What is your benefit of a co-sponsor and/or discount?
Provide free resources & Education to the Community
- What is FRRPD's benefit of a co-sponsor and/or discount?
Promote FRRPD supports public event for the Community
- What are your responsibilities as a co-sponsor?
Provide resources & Education for the Community
- What are FRRPD's responsibilities as a co-sponsor?
Provide facility for public event for the Community

Signature: [Signature]

Date: 06/04/2019

FOR OFFICE USE ONLY

Received By: _____ Date: _____

[Signature]
Approved by General Manager

Approved By Board of Directors

6.20.19
Date Approved

Date Approved

50 % of Fees Waived
(Up to 50%)

% of Fees Waived
(Up to 50%)



STAFF REPORT

DATE: JUNE 25, 2019

TO: BOARD OF DIRECTORS

FROM: BRIAN WILSON, INTERIM GENERAL MANAGER

RE: REVIEW APPLICATION FOR BENEFIT ASSESSMENT DISTRICT (BAD) COMMITTEE VACANCY

SUMMARY

The Park Maintenance and Recreation Improvement Oversight Committee, also known as the Benefit Assessment District (BAD) Committee, currently has two vacancies.

BACKGROUND

The BAD Committee is down to the quorum of three members. Zane Libert has applied to fill one of the vacancies.

BUDGETARY IMPACT

None

OPTIONS

1. Appoint Zane Libert to the BAD Committee to serve at the will of the Board until further notice.
2. Reject application

ATTACHMENTS

Application and resume of Zane Libert



**APPLICATION FOR
PARK MAINTENANCE AND RECREATION IMPROVEMENT
OVERSIGHT COMMITTEE
(Benefit Assessment District)**

Name: Zane J. Libert Date: 06/4/2019

Address: 2294 Williams Ave. Palermo, Ca. 95968

Phone number: (hm.) 530-538-0556 (cell) 530-588-5576

Education: BA Chico State College

Occupation: Retired /Educator and Disabled Adult Instructor for Work Training Center.

Employer: Last Employer was Work Training Center (Sierra Center, Oroville)

Business Address: 1276 Feather River Blvd. Oroville, Caifornia

Business Phone: 530-533-7008

| COMMITTEE MEMBER ELIGIBILITY REQUIREMENTS | | |
|---------------------------------------------------------------------|---------------------------------------------------------------------|-----------------------------|
| 1. Do you currently own property in the District? | <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | If yes, # of yrs: <u>20</u> |
| 2. Are you a resident of the District? | <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | If yes, # of yrs: _____ |
| 3. Are you at least 18 years of age? | <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | |
| YOUR ANSWER MUST BE "YES" TO ALL 3 QUESTIONS TO BE ELIGIBLE. | | |

PLEASE ANSWER THE FOLLOWING QUESTIONS: *(additional paper may be used)*

- Why are you interested in serving on the Oversight Committee?
 I would like to be more involved in the Park District. I feel that living in the community people should be proactive where they can by helping play a role in the improvement of the community I don't like to live in a town and not be involved in the activities within the community. I feel I can get to know my neighborhood and make new friends and work to make a better place to live.

2. What skills and abilities would you bring to the Oversight Committee?

I have taken some business classes in College and have an interest in accounting. I have managed budgets in smaller organizations. I feel I have skills that can be useful in an Oversight position.

3. What role should the Oversight Committee play in governance of Benefit Assessment District proceeds?

Oversight is important to ensure proceeds are being distributed using the guidelines that have been established and payments made on time and to where they must go. Grant funding proceeds may have specified rules of compliance for fund distribution as well.

4. Are the park and recreation needs of the community currently being met by the District? What areas do you feel need the most improvement?

I feel that general maintenance can be improved and well as improvements in security and improved technology in matters that can address safety and future needs can be address in any expansion planning.

5. In your opinion, how can Benefit Assessment proceeds best be utilized to improve the service level of the District?

Working within budget guidelines and that all requirements are met when submitting funds to benefit the Parks and improvement of the recreational facilities.

6. Additional comments:

I think I would be a benefit to this organization and hope for your consideration.

Applications must be submitted with a résumé
to Feather River Recreation and Park District • 1875 Feather River Boulevard • Oroville CA 95965

*Thank you for your interest in serving on the
FRRPD Park Maintenance and Recreation Improvement District Oversight Committee.*

June 7, 2019

Zane J. Libert
2294 Williams Ave.
Palermo, Ca 95968

Feather River Recreation and Park District
1875 Feather River Blvd.
Oroville, Ca. 95965

Re: Letter of Intent

To whom it may concern;

I am very interested in serving on the Park Maintenance and Recreation Improvement Oversight committee. I feel I would be a good candidate due to my interest in the Parks within the District. I think serving on the oversight committee will be a benefit to that committee.

For the past twenty years I have been very active within the Community of Palermo. I have served on various boards as President and Vice President. I helped organize a National Night out for Palermo Park. I worked on committees that cleaned parts of Palermo during community wide clean up events.

I enjoy helping where I can do the most good for communities and appreciate your consideration.

Sincerely

A handwritten signature in black ink, appearing to read 'Zane J. Libert', with a stylized flourish at the end.

Zane J. Libert

2294 Williams Ave.
Palermo, Ca. 95968

(530) 538-0556
cell 588-5576
zlibert1@yahoo.com

Zane Libert

Professional Experience

2014-Present Palermo Community Council Palermo, California
President/Vice President

- Served in various capacities and committees.

Organize, manage and assisted in support a community organization. Organized a variety of fund raisers and community events. Worked closely with other community organization.

2008-2017 Work Training Center Chico, California
Curriculum Specialist/Instructor II

- Instruct Disabled Adults in community integration.

2006-Present Oroville Adult School Oroville, California
Industrial Technology Instructor

- Instructed students in Welding, Small Engines, Woodshop

I currently teach for Oroville Adult School on a part-time basis. I teach welding, wood shop and small engine courses. July of 2007 I attended a Vocational Instructor Course at the Briggs and Stratton Training School in Milwaukee, Wisconsin.

2006 - 2008 Yuba City High School Yuba City, California
Agriculture Instructor

- Instructed students in Welding, Small Engines, Woodshop

2005-2006 Paradise Unified School District Paradise, California
Woodshop/Industrial Arts Instructor

- Instructed students in Residential Construction, Wood Shop

1999-2005 Oroville Union High School Oroville, California
Para educator II

- Teacher Assistant/Student Aid

Students received support for many projects over the six years I spent at Oroville High School. Students built beginning and advanced projects using a variety of tools and equipment. I assisted at the Silver Dollar Fair with booth and project set up.

Education

Chapman University-Extended Education

- Certificate of Completion-BTSA 2008

University of San Diego

- Completed requirements for CLAD 2006

California State University, Chico, Ca.

- Single Subject Clear Credential, January 1999
- Agriculture Specialist Credential, January 1999
- DS Vocational Preliminary Credential, Carpentry Aug. 2003
- Bachelor of Science Degree, Agriculture Major, May 1997

Butte Community College, Oroville, Ca.

- AS Degree, Welding Technology, May 1993

Cerro Coso Community College, Ridgecrest, Ca.

- Welding Technology Major

San Joaquin Delta College, Stockton, Ca.

- Business Major

Awards and Activities

- President, Palermo Community Council
- Chairman, Neighborhood Watch & Palermo Improvement Association
- Coach, Basketball and Baseball
- National Deans List, California State University, Chico, 1996 and 1997
- Certificate of Academic Distinction, Butte Community College, 1995
- Honors Graduate, Butte College, 1993
- Student Chair for Agriculture Science Fair- Agriculture Field Days CSUC 1997
- Certificate for Outstanding Student in Industrial Arts, Cerro Coso College 1987



RESOLUTION NO. 1911-19

**A RESOLUTION OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
ADOPTING THE 2019-2020 APPROPRIATIONS LIMITATIONS**

WHEREAS, California's state appropriations limit (SAL)--originally established by Proposition 4 in 1979--places an "upper bound" each year on the amount of monies that can be spent from state tax proceeds. The SAL itself grows annually by a population and cost-of-living factor and;

WHEREAS, most state appropriations are subject to the SAL. However, the law does exempt certain types of appropriations from the SAL, including capital outlay, local government subventions, and debt service and;

WHEREAS, Tax proceeds in excess of the SAL over a two-year period must be equally split between rebates to taxpayers and expenditures on education and;

WHEREAS, The SAL has not been a constraint throughout the 1990s. In recent years, however, California's strong revenue performance has caused the "room" under the limit to shrink and;

WHEREAS, Article XIII B of the California Constitution specifies that appropriations made by government entities many increase annually by the change in population and the change in California capita income, or the change in the local assessment roll, and

WHEREAS, the CPI Factor of 3.85 and population change for both the City of Oroville and Unincorporated of 16.67 multiplies to a total ratio of change factor 1.04348 (as shown on Exhibit A) and is used by Feather River Recreation and Park District to determine its appropriation limitation for 2019-20

NOW THEREFORE BE IT RESOLVED, that the Board of Directors of the Feather River Recreation and Park District, pursuant to Government Code Section 7910, adopt the 2019-20 appropriation limitation of \$3,844,658. Said limitation was determined by the following formula:

| 2018-19 | | 2019-20 |
|----------------------|------------------------|----------------------|
| <u>Appropriation</u> | <u>Ratio of Change</u> | <u>Appropriation</u> |
| Limitation | Adjustment Factor | Limitation |
| \$ 3,684,808 | 1.0434 | \$3,844,658 |



PASSED AND ADOPTED at a Regular Board Meeting of the Board of Directors of the Feather River Recreation and Park District on the 25th day of June 2019 by the following vote:

Ayes:

Noes:

Absent:

Abstain

Attest: _____
Scott Kent Fowler, Chairperson

Robert Brian Wilson, Interim General Manager



EXHIBIT A

Feather River Rec and Park District Appropriation Limit Fiscal Year: 2019-2020

EXHIBIT A

2019-20 Appropriations Limit Calculation

| | |
|--------------------------------------------------------------------|-------|
| Per Capita Cost of Living Change | 3.85 |
| Population Change (Oroville Change 20.35 and Unincorporated -3.68) | 16.67 |

| | | |
|------------------------------------------|-----|---------------|
| Per Capita converted to ratio +100/100 | 100 | 1.0385 |
| Population converted to a ratio +100/100 | 100 | 1.0047 |
| Adjustment Factor 2019-20 | | 1.0434 |

| 2018-19 LIMIT | FACTOR | 2019-20 |
|----------------------|---------------|--------------------|
| \$3,684,808 | 1.0434 | \$3,844,658 |



STAFF REPORT

DATE: JUNE 25, 2019

TO: BOARD OF DIRECTORS

FROM: BRIAN WILSON, INTERIM GENERAL MANAGER

RE: NELSON COMPLEX LEASE AGREEMENT RENEWAL WITH CALIFORNIA DEPARTMENT OF WATER RESOURCES

SUMMARY

Staff is seeking direction on renewal of Nelson Sports Complex lease agreement with the California Department of Water Resources.

- **SIZE AND LOCATION:** 8.7± acres Section 1, T.19N., R.3E, M.D.M, Butte County
- **LAND USE OR PURPOSE:** Recreational Facility for incidental recreational uses
- **IMPROVEMENTS:**
 - Two baseball fields with fencing and stadium lighting
 - Unpaved parking area for special events
- **TERM:** June 1, 2019 to May 30, 2049 (30 years)
- **CONSIDERATION:** \$100 one-time fee
- **LIABILITY INSURANCE:** \$1,000,000 combined single limit (See Standard Provisions)

BACKGROUND

The proposed lease has the same Basic Provisions and Special Provisions as the previous draft of the lease, the only difference is that the lease now has the most up to date Standard Provisions that the Department of Water Resources uses for (their) leases.

BUDGETARY IMPACT

\$100.00

RECOMMENDATION

Authorize contract as written

ALTERNATIVE ACTIONS

Direct staff to gather additional informational report back findings

Field Division: Oroville
Project: Thermalito Power Canal
Lease No: TC&F 36A
Cost Object: E.0100.OROL.900

State of California
California Natural Resources Agency
DEPARTMENT OF WATER RESOURCES

LEASE

This Lease consists of this summary and the following attached and incorporated parts:

- Section 1: Basic Provisions
- Section 2: Standard Provisions
- Section 3: Special Provisions Amending or Supplementing Section 1 or 2
- Section 4: Legal Description and/or map(s) of Lease Premises

SECTION 1

BASIC PROVISIONS

THE STATE OF CALIFORNIA, acting by and through the Department of Water Resources of the State of California (P.O. Box 942836, Sacramento, California 94236-0001), hereinafter called STATE, for consideration specified in this Lease, does hereby lease, demise and let to:

Feather River Recreation and Park District
1875 Feather River Blvd
Oroville, California 95965

hereinafter referred to as LESSEE, those certain lands included in Section 4, hereinafter referred to as Premises, subject to the provisions, reservations, terms, covenants and conditions of this Lease.

Pursuant to Section 250 et. seq and 11595 of the California Water Code, STATE has certain powers of acquisition, management, and disposal of real property for State Water Project purposes.

- SIZE AND LOCATION:** 8.7± acres Section 1, T.19N., R.3E, M.D.M, Butte County
- LAND USE OR PURPOSE:** Recreational Facility for incidental recreational uses.
- IMPROVEMENTS:** **1)** Two baseball fields with fencing and stadium lighting. **2)** Unpaved parking area for special events.
- TERM:** June 1, 2019 to May 30, 2049 (30 years).
- CONSIDERATION:** \$100 one time fee.
- LIABILITY INSURANCE:** **\$1,000,000 combined single limit. (See Standard Provisions.)**

SECTION 2 - STANDARD PROVISIONS

1. **ACREAGE APPROXIMATE.** LESSEE has visited and inspected the Premises and it is agreed that the acreage stated or shown in exhibits is only approximate and the STATE does not hereby warrant or guarantee the actual acreage included hereunder.
2. **USE OF PREMISES.** The use of Premises is to be strictly construed and therefore excludes the existence of any structures, mobile homes or trailers, incidental to the use of the Premises stated in Section 1 which are used for business, residential, or other incidental purposes, unless authorized in Section 1 Basic Provisions. No hunting or discharge of firearms are permitted on the Premises, unless authorized in Section 2, Special Provisions.
3. **PAYMENT OF RENT.** Rental payment shall be submitted to STATE addressed as follows:

California Department of Water Resources
ATTN: Real Estate, Prop Management Room 425
Post Office Box 942836
Sacramento, California 94236-0001

Such payments must be identified with Lease Number. If rent is not paid when due, STATE may take action including terminating the Lease.
4. **UTILITIES.** LESSEE agrees to pay said rent as herein provided and to pay all water, electric, gas and other utility charges or any other charges payable in connection with LESSEE'S use of Premises during the term of this Lease. No utilities including electricity or gas will be provided by STATE and STATE assumes no liability for the existence or nonexistence of utilities.
5. **WATER AVAILABILITY.** It is understood and agreed between the parties hereto STATE does not guarantee the availability, quality or quantity of water on the Premises.
6. **TAXES.** LESSEE agrees to pay all lawful taxes, assessments, or charges which at any time may be levied upon interest in this Lease. It is understood that this Lease may create a possessory interest subject to the payment of property taxes and/or assessments levied on such interest. Assessments LESSEE shall pay include but are not limited to: mosquito abatement, fire hazard abatement, Reclamation District assessments, County assessments and Proposition 218 assessments..
7. **COMPLIANCE WITH LAWS.** LESSEE shall, at his sole cost and expense, comply with all of the statutes, laws, ordinances, regulations, and requirements of all municipal, county, state, and federal authorities now in force, or which may hereafter be in force, pertaining to the Premises and the use of the Premises as provided in this Lease.
8. **CONDITION OF PREMISES.** By entry hereunder, LESSEE accepts the Premises as being in good order, condition and repair, and agrees that on the last day of the term, or upon sooner termination of this Lease, to surrender to STATE the Premises with any appurtenances or improvements in the same condition as when received, reasonable use and wear thereof and damage by act of nature, excepted.
9. **MAINTENANCE.** LESSEE shall maintain the Premises, and any improvements existing on the Premises in a weed-free condition and in good repair, and otherwise operate the Premises during the term hereof in a businesslike manner.

LESSEE agrees that in no event shall STATE be required to perform any maintenance on or make repairs or alterations to the Premises of any nature. LESSEE agrees to keep the Premises in good order and condition at his sole cost and expense. LESSEE does hereby waive all rights to make repairs at the expense of STATE as provided in Sections 1941 and 1942 of the Civil Code.
10. **ALTERATION OF PREMISES.** No alteration to the Premises, including surface topography or construction of facilities or improvements thereon shall be allowed without prior written approval by the STATE.
11. **PROTECTION AGAINST NUISANCE AND DAMAGE.** No removal of soil or dumping of refuse by LESSEE is permitted in any area of the Premises, and LESSEE shall not commit or suffer to be committed any waste or nuisance upon the Premises including storage of abandoned and inoperable motorized equipment or vehicles; and Lessee agrees not to cut or remove any trees or brush thereon except as approved in writing by STATE; and LESSEE further agrees that he shall at all times exercise due diligence in the protection of the Premises against damage or destruction by fire or other causes.
12. **PERFORMANCE.** In the event of the failure, neglect, or refusal of LESSEE to do or perform work, or any part thereof, or any act or thing in this Lease provided for by law to be done and performed by LESSEE, STATE shall, at its option, have the right to do and perform the same, and LESSEE hereby covenants and agrees to pay STATE the cost thereof on demand.
13. **RIGHT TO ENTER, STATE.** During continuance in force of this Lease, there shall be and is hereby expressly reserved to STATE and to any of its agencies, contractors, agents, employees, representatives or licensees, the right at any and all times, and any and all places, to temporarily enter upon said Premises to inspect the Premises and the operations of LESSEE or for survey or other lawful STATE purposes. Additionally, in the case of high water or other emergency, STATE expressly reserves the right at any and all times to temporarily enter upon said Premises as reasonably necessary for the purpose of addressing said high water or emergency event.
14. **RIGHTS OF OTHERS.** This Lease is subject to all existing easements, servitudes, licenses and rights of way for canals, ditches, levees, roads, highways, telegraph, telephone and electric power lines, railroads, pipelines and other purposes, whether recorded or not and rights of others under any existing oil, gas and mineral lease or leases affecting the Premises or any portion thereof, whether recorded or not. STATE further reserves the right to grant additional public utility easements as may be necessary and LESSEE hereby consents to the granting of any such easement. The public utility will be required to reimburse LESSEE for any damages caused to the LESSEE's operations by the construction work on the easement area.
15. **RIGHT TO ENTER UNDER MINERAL RIGHTS.** LESSEE agrees not to interfere, in any way, with the interests of any person or persons that may presently, or in the future, hold oil, gas, or other mineral interests upon or under said Leased Premises; nor shall LESSEE, in any way, interfere with the rights of ingress and egress of said interest holders.
16. **INDEMNIFICATION.** This Lease is made upon the express condition that the State of California is to be free from all liability and claims for damages by reason of any injury to any person or persons, including LESSEE, or property of any kind whatsoever and to whomsoever belonging, including LESSEE, from any cause or causes whatsoever while in, upon, or in any way connected with the Premises during the term of this Lease or any occupancy hereunder, except those arising out of the sole negligence of the STATE. LESSEE agrees to defend, indemnify and save harmless the State of California from all liability, loss, cost or obligation on account of or arising out of any such injury or loss, however occurring. Provided, however, when claims by third parties are made which assert the STATE and LESSEE are each negligent, the

STATE shall be held harmless and have no obligation for any loss or cost until the limits of the LESSEE's insurance provided for below are exhausted in payment or settlement of a claim. But the STATE's obligation shall be limited to its share of any negligence claim based on its share of the claimed negligence. LESSEE further agrees to provide necessary workers compensation insurance for all employees of LESSEE upon Premises at LESSEE's own cost and expense.

17. **INSURANCE.** LESSEE shall furnish to the STATE a Certificate of Insurance, at the time the Lease is signed, stating that there is liability insurance presently in effect for LESSEE with bodily injury and property damage limits of not less than \$1,000,000 per occurrence. The Certificate of Insurance will provide:

- a. That the insurer will not cancel the insured's coverage without 30 days' prior written notice to the STATE.
- b. That the STATE, its officers, agents, employees and servants are included as additional insureds, but only insofar as the operations under this Lease are concerned.
- c. That the STATE will not be responsible for any premiums or assessments on the policy.
- d. That Premises included in this Lease (referenced by Lease number) is covered by the policy.

LESSEE agrees that the bodily injury liability insurance herein provided for shall be in effect at all times during the term of this Lease. In the event said insurance coverage expires at any time or times during the term of this Lease, LESSEE agrees to provide at least thirty (30) days prior to said expiration date, a new Certificate of Insurance evidencing insurance coverage as provided for herein for not less than the remainder of the term of the Lease, or for a period of not less than one (1) year. New Certificates of Insurance are subject to the approval of the State Department of General Services. In the event LESSEE fails to keep in effect at all times insurance coverage as herein provided, STATE may, in addition to any other remedies it may have, terminate this Lease upon the occurrence of such event.

If LESSEE is self-insured in whole or in part for any of the above-described types and levels of coverage, LESSEE shall provide STATE with written acknowledgment of this fact at the time of the execution of this Lease. The STATE may require financial information to justify LESSEE's self-insured status. If, at any time after the execution of the Lease, LESSEE abandons its self-insured status, LESSEE shall immediately notify STATE of this fact and shall comply with all of the terms and conditions of this Insurance clause pertaining to policies of insurance in regard to those types and levels of insurance.

18. **DEBTS AND CLAIMS - STATE NOT LIABLE.** The STATE shall not be liable for any debts or claims that arise from the operation of this Lease.

19. **TITLE KEPT FREE OF ENCUMBRANCES.** During the term provided for in the Lease, LESSEE will not in any way encumber or cloud title to the Premises, or any part thereof, nor shall the interest or estate of STATE in the Premises be in any way subject to any claim by way of lien or encumbrance, whether by operation of law or by virtue of any express or implied contract by LESSEE. LESSEE will promptly pay all utility charges, assessments, and all debts contracted by it in reference to the Premises to the end that no liens shall attach hereto. Any claim to, or lien upon, the Leased Premises arising from any act or omission of LESSEE shall accrue only against the leasehold estate of LESSEE and shall be subject and subordinate to the

paramount title and rights of STATE in and to the Leased Premises.

20. **NOTICES.** All notices herein provided to be given or which may be given by either party to the other shall be deemed to have been fully given when made in writing and deposited in the United States mail, certified, postage prepaid and addressed to such party at its address set forth in Section 1 of this Lease. The address to which notices may be mailed, as aforesaid to either party, may be changed by written notice given by subject party to the other, as hereinbefore provided; but nothing contained shall preclude the giving of any such notice by personal service.

21. **NO SUBLETTING.** LESSEE shall not, without previous consent in writing of STATE, sublet the Premises in whole or in part, nor assign this Lease or any interest herein.

22. **TERMINATION.** STATE may terminate this Lease in whole or in part at any time during the term hereof by giving LESSEE notice in writing at least thirty (30) days prior to the date when any such termination shall become effective. In the event of any such termination, in whole or in part, STATE shall reimburse LESSEE for the unearned portion of any prepaid rent. Any such refund shall be based on the premise that the rent payable under the Lease is identical as to all portions of the land. In the event of a partial termination, all rentals payable thereafter shall be reduced in accordance with the proportionate amounts of land remaining under the Lease.

23. **HOLDOVER.** Any holding over after expiration of the term of this Lease with the consent of STATE, expressed or implied, shall be deemed to be a tenancy only from month to month. Rent to be paid monthly pro rata to the rate set forth herein. Said month-to-month tenancy shall be subject otherwise to all the terms and conditions of this Lease so far as applicable.

24. **NO RIGHT TO RENEWAL.**

(a) STATE offers and LESSEE accepts no assurances that the Premises or any other comparable acreage at the site described herein will be made available to LESSEE beyond the term stated in Section 1 or as said term is reduced as provided herein.

(b) STATE will not be responsible in any way for reimbursement claims by LESSEE for any costs incurred for future materials or obligations necessary for the operation of this site which LESSEE has paid in anticipation of renewal, extension or grant of occupancy beyond lease term.

25. **ACTION FOR BREACH - ATTORNEYS' FEES.** If action be brought by the STATE for recovery of any rent due under the provisions hereof or for any breach hereof, or for the recovery of possession of Premises, or to protect any rights given to the STATE against LESSEE, prevailing party shall be entitled to attorney's fees in said action as the court shall determine to be reasonable, which shall be fixed by the court as part of payment or the costs of said action.

26. **INDEPENDENT CAPACITY.** LESSEE and any and all agents and employees of LESSEE shall act in an independent capacity and not as officers or employees of STATE. Nothing herein contained shall be construed as constituting the parties herein as partners.

27. **NONDISCRIMINATION.**

(a) In the performance of this Lease, the LESSEE will not discriminate, harass, or allow harassment against any

employee or applicant for employment because of race, religious creed, color, national origin, ancestry, age, handicap, religion, physical disability (including HIV and AIDS), mental disability, medical condition, marital status, sex, sexual orientation, or use of family care leave. LESSEE will take action to ensure that the employees and applicants for employment are treated during employment without regard to their race, color, creed, sex, national origin, ancestry, age, handicap, or religion.

- (b) Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.
- (c) LESSEE shall comply with all provisions of the Fair Employment and Housing Act (Government Code (GC) Section 12990 (a-f) et seq.) The applicable regulations of the Fair Employment and Housing Commission implementing GC Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into the Lease by reference and made a part thereof as if set forth in full. LESSEE shall not post in conspicuous places available to employees and applicants for employment, notices to be provided by the STATE setting forth the provisions of this Fair Employment Practices Section. (GC, Section 12920-12976).

(d) Remedies for willful violations:

- 1) The STATE may determine a willful violation of the Fair Employment Practices provision to have occurred upon the receipt of final judgment having that effect from a court action to which LESSEE was a party, or upon receipt of a written notice from the Fair Employment Practices Commission that it has investigated and determined that the LESSEE has violated the Fair Employment Practices Act and has issued an order pursuant to the appropriate provisions of the Government Code.
- 2) The STATE shall have the right to terminate this Lease and any loss of revenue sustained by the STATE by reason thereof will be borne and paid for by LESSEE.

28. **AMERICANS WITH DISABILITIES ACT.** Where applicable, LESSEE shall comply with all Federal requirements established under the following: 28 Code of Regulations, Part 36, Americans with Disabilities Act, in order to make programs accessible to all participants and to provide equally effective communications.

29. **PERSONAL PROPERTY.** All personal property, tools, or equipment taken onto, stored or placed on the Premises by LESSEE shall remain the property of LESSEE. Such personal property shall be removed by LESSEE, at his sole risk and expense, upon the expiration or sooner termination of this Lease. STATE does not accept any responsibility for any damage, including, but not limited to damages caused by fire, flooding and theft, to any personal property, including any equipment, tools or machinery stored on the lease Premises.

30. **HAZARDOUS SUBSTANCES.** LESSEE agrees that it will comply with all laws, either Federal, State, or local, existing during the term of this Lease pertaining to the use, storage, transportation and disposal of any hazardous substance as that term is defined in such applicable law. LESSEE shall obtain any and all local, State and Federal permits required including: restricted pesticide use permit and burning permits, and comply with all of the conditions noted herein.

Dumping of hazardous material or waste is strictly prohibited. No use or storage of any hazardous substance

or chemical, as those terms are used in CERCLA (42 USC 9601.14) or SARA (42 USC 11021.e) or any similar State law, or use of any pesticide, oil, petroleum product or fuel; except only materials packaged and purchased for consumer use in containers not to exceed one (1) gallon, or fuel in a vehicle fuel tank.

No accumulation, storage treatment or disposal of any waste material, excepting only temporary storage not to exceed 14 days, or nonhazardous solid refuse produced from activities on the property for pick up by a municipal or licensed commercial refuse service and lawful use of sanitary sewers (if any) for domestic sewage

No manufacturing or maintenance of equipment or vehicles, or use, installation or construction vessels, tanks dikes, sumps or ponds or any activity for which a license or permit is required from any government agency for (1) transportation, storage, treatment or disposal of any wastes (2) discharge of any pollutant including but not limited to discharge to air, water, or a sewer system.

Any spill or release of a hazardous material to the air, soil, surface water or ground water will be immediately reported to the State as well as to the appropriate governmental agencies and shall be promptly and fully cleaned up and the property (including soils and surface water and ground water) restored to its original condition.

In the event the STATE or any of its affiliates, successors, principals, employees or agents should incur any liability, cost or expense, including attorneys' fees and costs, as a result of LESSEE's illegal or alleged illegal use, storage, transportation or disposal of any hazardous substance, including any petroleum derivative, LESSEE shall indemnify, defend and hold harmless any of these individuals against such liability.

Where LESEE is found to be in breach of this provision due to the issuance of a government order directing LESSEE to cease and desist any illegal action in connection with a hazardous substance, or to remediate a contaminated condition caused by LESSEE or any person acting under LESSEE's direction, control and authority, LESSEE shall be responsible for all costs and expenses of complying with such order including any and all expenses imposed on or incurred by STATE in connection with or response to such government order.

In the event a government order is issued naming LESSEE or LESSEE incurs any liability, during or after the term of the Lease, in connection with contamination which preexisted LESSEE's obligations and occupancy under this Lease or which were not caused by LESSEE, STATE shall hold harmless, indemnify, and defend LESSEE in connection therewith and shall be solely responsible as between LESSEE and STATE for all efforts and expenses thereof.

31. **SUCCESSORS TO LEASE.** The terms of this Lease and covenants and agreements herein contained shall apply to and shall bind and inure to the benefit of the heirs, representatives, assigns and successors in interest of the parties hereto.

31. **REDUCTION IN AREA.** STATE, at its sole discretion may reduce the leased acreage during the term of the this lease by giving LESEE notice in writing at least thirty (30) days prior to the date any such reduction shall become effective. In the event of a reduction in leased acreage, all rents will be recalculated thereafter and shall reflect the change in acreage remaining under the lease.

32. **RELOCATION.** In the event the STATE terminates this Lease pursuant to Paragraph 22, LESSEE acknowledges

and agrees that it has no claim against the STATE for Relocation Payments, Relocation Advisory Assistance, or costs pursuant to the Government Code Sections 7260 et. seq. or any regulations implementing or interpreting such sections. LESSEE further agrees that, other than the reimbursement described in Paragraph 25, it has no claim in either law or equity against the STATE for damages or other relief should the Lease be terminated and waives such claims it may have.

33. **DISPOSITION OF IMPROVEMENTS.** During the term of this Lease, all improvements and personal property placed in, upon, or under the leased Premises by LESSEE shall remain the property of the LESSEE. Upon lease termination or termination of tenancy, at LESSEE's sole expense, LESSEE shall remove all person property, and shall remove/demolish all items (if any) STATE identifies for removal/demolition on said Premises within thirty (30) days of written notice and shall restore the ground as needed. Should LESSEE fail to remove said property within thirty (30) days after expiration or termination of the Lease, STATE may do so at the risk of the LESSEE. Upon written demand by STATE, the LESSEE shall pay all cost and expense of the removal of LESSEE's property.

LESSEE may, however, with written consent of the STATE, abandon in place any and all of LESSEE's property, real or personal, to include all furnishings and fixtures, above or below ground, whereupon, as abandoned, title to said improvements shall vest in STATE.

34. **BINDING.** The terms of this Lease and covenants and agreements herein contained shall apply to and shall bind and inure to the benefit of the heirs, representatives, assigns and successors in interest of the parties hereto.
35. **PARAGRAPH HEADINGS.** All section headings contained herein are for convenience of reference only and are not intended to define or limit the scope of any provision of this Lease.
36. **ESSENCE OF TIME.** Time is of the essence for each and all of the provisions, covenant and conditions of the agreement.
37. **SEPARATE COUNTERPARTS.** This Lease may be executed in separate counterparts, each of which when so executed, shall be deemed to be an original. Such counterparts shall, together, constitute and be one and the same instrument.
38. **SUPERCEDEURE.** This Lease supersedes and voids any prior license, lease, or agreement between STATE and the LESSEE identified in this Lease with regards to the Premises.
39. **SEVERABILITY.** If any term, covenant, or provision of this Lease or any application thereof, to any extent, is found invalid, void, or unenforceable by a court of competent jurisdiction, the remainder of this Lease will not be affected thereby, and will be valid and enforceable to the fullest extent permitted by law.
40. **ENTIRE AGREEMENT.** This Lease and its exhibits constitute the entire agreement between STATE and LESSEE. No prior written or prior, contemporaneous or subsequent oral promises or representations shall be binding.

SECTION 3

SPECIAL PROVISIONS

This Lease may include Special Provisions. In the event that any terms of the Standard Provisions and the Special Provisions are inconsistent, the Special Provisions shall prevail.

LESSEE may make alterations to the Premises for the purpose of the construction of the intended recreational facilities only after STATE's review and approval of LESSEE's plans, such approval shall not be unreasonably withheld.

LESSEE may use the Unpaved Parking Area for special events and overflow parking. LESSEE will not expand the size of this parking area without the consent of the STATE. LESSEE will not disturb sensitive habitat areas located to just outside of the leased boundary.

LESSEE may install a water well at its own expense. The water well must comply with all applicable standards and as-built drawings must be provided.

STATE reserves the right to use the premises for operation and maintenance of its facilities. For instance, STATE may use the premises for emergency purposes which may include spoiling material, borrowing material, storing equipment, but is not limited to these uses. STATE shall incur no liability for any such use or for damage to LESSEE's facilities, except for damage caused by STATE's gross negligence.

**State of California
California Natural Resources Agency
DEPARTMENT OF WATER RESOURCES**

LEASE NO. TC&F 36A

This Lease shall become effective only when fully approved and executed on behalf of the State of California and a duly executed copy has been delivered to LESSEE. The submission of this Lease by STATE, its agent or representative for examination by LESSEE does not constitute an option or offer to lease the Premises upon the terms and conditions contained herein, or a reservation of the Premises in favor of LESSEE. LESSEE'S submission of an executed copy of this Lease to STATE shall constitute an offer to STATE to lease the Premises on the terms and conditions set forth herein.

IN WITNESS WHEREOF, the parties hereto have executed this Lease as of the date hereafter affixed.

LESSEE:

FEATHER RIVER RECREATION
AND PARK DISTRICT

STATE OF CALIFORNIA
DEPARTMENT OF WATER RESOURCES

Title: _____

Date: _____

Date: _____



LEASE: TC&F-36-A
 Recreation and Park Use
 8.7± Ac.

S. 1/2 SECTION 1
 T.19N. R.3E. M.D.B.&M.
 BUTTE COUNTY

4/30/2019

THERMALITO POWER CANAL
 OROVILLE FIELD DIVISION - BUTTE COUNTY
LEASE EXHIBIT:
TC&F-36-A

STATE OF CALIFORNIA
 THE RESOURCES AGENCY
DEPARTMENT OF WATER RESOURCES
 DIVISION OF ENGINEERING - GEODETIC BRANCH



STAFF REPORT

DATE: JUNE 25, 2019

TO: BOARD OF DIRECTORS

FROM: BRIAN WILSON, INTERIM GENERAL MANAGER

RE: HYLTON SECURITY SERVICES AT RIVERBEND PARK

SUMMARY

Staff is seeking direction on renewing the contract for security services at Riverbend Park

BACKGROUND

In an effort to reduce theft and vandalism during the Phase 1 project of Riverbend repair/restoration, the District employed Hylton Security Inc for security services at the Park. The original agreement has expired. Hylton has provided a contract for review, with proposed reduction of services provided to include:

- Reduce the patrols on weeknights to 3 random hits throughout the night
- 24-hour security in the park on the weekends and holidays

BUDGETARY IMPACT

| | | |
|-------------------------------|------------|---------------------------------------|
| Projected costs for services: | \$5200/mo. | |
| Monthly Service Contract | \$ 800 | |
| Guard presence on weekends | \$4224 | \$22/hr @ 48 hours/wknd at 4 wknds/mo |
| Vehicle presence on weekends | \$ 120 | \$15/wknd day @ 8 days/month |
| Phase 1 Security costs | \$9600/mo. | Fully reimbursed by insurance claim |

RECOMMENDATION

Authorize contract for services for up to 3 months while actively seeking long term security solutions for the District's Parks and Facilities.

ALTERNATIVE ACTIONS

- Accept contract as written
- Reduce security services beyond proposed contract
- Discontinue security services at Riverbend Park



HYLTON SECURITY INC.
 1015 2nd Street, 2nd Floor
 Sacramento CA 95814
 (916) 442-1000

AGREEMENT FOR SERVICE

THIS AGREEMENT FOR SERVICE (this "Agreement") dated this 1st day of June 2019.

BETWEEN:

Feather River Recreation and Park District
 1875 Feather River Blvd
 Oroville CA. 95965
 ("Customer")

OF THE FIRST PART

HYLTON SECURITY INC.
 of 1015 2nd Street, 2nd Floor
 Sacramento CA 95814
 ("Service Provider")

OF THE SECOND PART

BACKGROUND:

- A. The Customer is of the opinion that the Service Provider has the necessary qualifications, experience and abilities to provide services to the Customer.
- B. The Service Provider is agreeable to providing such services to the Customer on the terms and conditions set out in this Agreement.

IN CONSIDERATION OF the matters described above and of the mutual benefits and obligations set forth in this Agreement, the receipt and sufficiency of which consideration is hereby acknowledged, the parties of this Agreement agree as follows:

Services Provided

1. The Customer hereby agrees to engage the Service Provider to provide the Customer with services (the "Services") consisting of Security Services, both unarmed and armed. The Services will also include any other tasks which the parties may agree on. The Service Provider hereby agrees to provide such Services to the Customer. Services to be provided by Vehicle patrol. Three (3) hits/night. Starting 00:00 Monday and ending 24:00 Friday. Security officer to start weekends 00:00 Saturday and end at 24:00 Sunday. Located Riverbend park 60 Montgomery St. Oroville CA. 95965.

Term of Agreement

2. The term of this Agreement will begin on the date of this Agreement and will end on June 1, 2020 at 12:00 mid.
3. In the event either party wishes to terminate this Agreement due to cause, that party will be required to provide a notice of two (2) week notice unless changes or cancellation is agreed upon by both parties.
4. If cancellation is made by the Customer within the two weeks and the Service Provider deems the cancellation unsatisfactory, the Customer will forfeit of the agreed upon contract.
5. Except as otherwise provided in this Agreement, the obligations of the Service Provider will terminate upon earlier of the Service Provider ceasing to be engaged by the Customer or the termination of this Agreement by the Customer or the Service Provider.

Performance

6. The parties agree to do everything necessary to ensure that the terms of this Agreement take effect.

Compensation

7. For the services rendered by the Service Provider as required by this Agreement, the Customer will pay to the Service Provider compensation amounting to \$22.00/hour for unarmed security officers. \$800.00/month for Patrol services. \$15.00/day for vehicle. \$24.00/hour for armed security officer. Any additional hours agreed upon by both parties will reflect the standard hourly rate or in the case of overtime 1.5 times the hourly rate. Payment to be invoiced, net 20 days.

8. The Customer is entitled to deduct from the Service Provider's compensation any applicable deductions and remittances as required by law.

Reimbursement of Expenses

9. The Service Provider will not be reimbursed for expenses incurred by the Service Provider in connection with providing the Services of this Agreement unless prior agreement was made.

Payment Penalties

10. A 2% monthly late payment penalty will be charged if the Customer does not comply with the rates, amounts or dates of pay provided in this Agreement.
11. No performance penalty will be charged if the Service Provider does not perform the Services within the time frame provided by this Agreement.

Confidentiality

12. The Service Provider agrees that they will not disclose, divulge, reveal, report or use, for any purpose, any confidential information with respect to the business of the Customer, which the Service Provider has obtained, except as may be necessary or desirable to further the business interests of the Customer. This obligation will survive indefinitely upon terms of this Agreement.

Non-Competition

13. Other than with the express written consent of the Customer, which will not be unreasonably withheld, the Service Provider will not, during the continuance of this Agreement or within 1 year after the termination of this Agreement, be directly or indirectly involved with a business which is in direct competition with the particular business line of the Customer, divert or attempt to divert from the Customer any business the Customer has enjoyed, solicited, or attempted to solicit, from other individuals or corporations, prior to termination of this agreement.

Non-Solicitation

14. Any Attempt on the part of the Service Provider to induce to leave the Customer's employ, or any effort by the Service Provider to interfere with the

Customer's relationship with its employees or other service providers would be harmful and damaging to the Customer.

15. The Service Provider agrees that during the term of this Agreement, the Service Provider will not in any way directly or indirectly:

- A. Induce or attempt to induce any employee or other service provider of the Customer to quit employment or retainer with the Customer;
- B. Otherwise interfere with or disrupt the Customer's relationship with its employee's or other service providers;
- C. Discuss employment opportunities or provide information about competitive employment to any of the Customer's employees or other service providers; or
- D. Solicit, entice, or hire away any employee or other service provider of the Customer.

Ownership of Materials

16. All materials developed, produced, or in the process of being so under this Agreement, will be the property of the Customer. The use of the mentioned materials by the Customer will not be restricted in any manner.

17. The Service Provider may retain use of the said materials and will not be responsible for damages resulting from their use for work other than services contracted for in this Agreement.

Return of Property

18. Upon the expiration or termination of this Agreement, the Service Provider will return to the Customer any property, documentation, records, or confidential information which is the property of the Customer.

Assignment

19. The Service Provider will not voluntarily or by operation of law assign or otherwise transfer its obligations under this Agreement without the prior written consent of the Customer.

Capacity/independent Contractor

20. It is expressly agreed that the Service Provider is acting as an independent contractor and not as an employee in providing the Services under this Agreement. The Service Provider and the Customer acknowledge that this Agreement does not create a partnership or joint venture between them and is exclusively a contract for service.

Modification of Agreement

21. Any amendment or modification of this Agreement or additional obligation assumed by either party in connection with this Agreement will only be binding if evidenced in writing signed by each party or an authorized representative of each party.

Notice

22. All notices, requests, demands or other communications required or permitted by the terms of this Agreement will be given in writing and delivered to the parties of this Agreement as follows:

Feather River Recreation and Park District
1875 Feather River Blvd
Oroville CA. 95965
Randy Murphy
530-533-201
randy@frrpd.com

B. HYLTON SECURITY INC.
1015 2nd street, 2nd Floor
Sacramento CA 95814 916-442-
1000
916-442-2790 Fax
Email: wesecureyou@aol.com

Or to such other address to which any Party may from time to time notify the other.

Costs and Legal Expenses

23. In the event that legal action is brought to enforce or interpret any term of this Agreement, the prevailing party will be entitled to recover, in addition to any

other damages or award, all reasonable legal costs and fees associated with the action.

Time of the Essence

24. Time is of the essence in this Agreement. No extension or variation of this Agreement will operate as a waiver of this provision.

Entire Agreement

25. It is agreed that there is no representation, warranty, collateral agreement or condition affecting this Agreement except as expressly provided in this Agreement.

Limitation of Liability

26. It is understood and agreed that the Service Provider will have no liability to the Customer or any other party for any loss or damage (whether direct, or consequential) which may arise from the provision of the Services.

Indemnification

27. The Service Provider will indemnify and hold the Customer harmless from any claims against the Customer by any other party, arising directly or indirectly out of the provision of the Services by the Service Provider.

Inurement

28. This Agreement will inure to the benefit of and be binding on the parties and their respective heirs, executors, administrators, successors and permitted assigns.

Currency

29. Except as otherwise provided in this Agreement, all monetary amounts referred to in this Agreement are in United States dollars.

Titles/Headings

30. Headings are inserted for the convenience of the parties only and are not to be considered when interpreting this Agreement.

Gender

31. Words in the singular mean and include the plural and vice versa. Words in the masculine mean and include the feminine and vice versa.

Governing Law

32. It is the intention of the parties to this Agreement that is Agreement and the performance under this Agreement, and all suits and special proceedings under this Agreement, be construed in accordance with and governed, to the exclusion of the law of any forum, by the laws of the State of California, without regard to the jurisdiction in which any action or special proceeding may be instituted.

Severability

33. In the event any of the provisions of this Agreement are held to be invalid or unenforceable in whole, or in part, all other provisions will nevertheless continue to be valid and enforceable with the invalid or unenforceable parts severed from the remainder of this Agreement.

Waiver

34. The Waiver by either party of a breach, default, delay or omission of any of the provisions of this Agreement by the other party will not be construed as a waiver of any subsequent breach of the same or other provisions.

IN WITNESS WHEREOF the parties have duly executed this Service Agreement this 15th day of May 2018.

SIGNED, SEALED, AND DELIEVERED

In the presence of


Mindy Hylton

Title: Senior Vice President
Per: Hylton Security Incorporate

Randy Murphy

Date: May 24 2019

Feather River
Contract



RESOLUTION NO 1912-19

**A RESOLUTION APPROVING ENGINEER'S REPORT,
CONFIRMING DIAGRAM AND ASSESSMENT AND ORDERING THE CONTINUATION OF ASSESSMENT FOR
FISCAL YEAR 2019-20 FOR THE PARK MAINTENANCE AND RECREATION IMPROVEMENT DISTRICT OF
THE FEATHER RIVER RECREATION AND PARK DISTRICT**

RESOLVED, by the Board of Directors of the Feather River Recreation and Park District (the "Board"), State of California, that

WHEREAS, on July 24th, 2002 by its Resolution No. 820-02, this Board ordered formation of a landscaping and lighting district pursuant to the Landscaping and Lighting Act of 1972 (Part 2 of Division 15 of the California Streets and Highways Code (commencing with Section 22500 thereof) (the "District").

WHEREAS, the purpose of the District is for the installation, maintenance and servicing of the improvements described in the annual Engineer's Report; and

WHEREAS, by its Resolution No. 1899-19, A Resolution Directing Preparation of the Engineer's Report for the Continuation of the Park Maintenance and Recreation Improvement District of the District, this Board designated SCI Consulting Group as Engineer of Work and ordered said Engineer to make and file a report in writing in accordance with and pursuant to the Landscaping and Lighting Act of 1972, Streets and Highways Code 22500, and Article XIID of the California Constitution; and

WHEREAS, the first Engineer's Report for Fiscal Year 2002-03 described how the assessment district would be established, determined the uses of the assessment funds, established the methodology by which the assessments would be applied to properties in the District, established that the assessment is subject to an annual adjustment tied to the annual change in the Consumer Price Index for the San Francisco Bay Area, and stated that the assessment would continue year-to-year until terminated by the District Board of Directors; and

WHEREAS, although the methodology by which the assessments are applied to properties in the District does not change from year to year, a new Engineer's Report is prepared each year in order to establish the CPI adjustment for that year; the new maximum authorized assessment rate for that year; the budget for that year; and the amount to be charged to each parcel in the District that year, subject to that year's assessment rate and any changes in the attributes of the properties in the District, including but not limited to use changes, parcel subdivisions, and/or parcel consolidations; and

WHEREAS, the report was duly made and filed with the Secretary of the Board and duly considered by this Board and found to be sufficient in every particular, whereupon it was determined that the report should stand as the Engineer's Report for all subsequent proceedings under and pursuant



to the aforesaid resolution, and that June 25th, 2019 at the hour of 5:30 p.m., or as soon after as practical, at the Feather River Recreation and Park District Office, 1875 Feather River Blvd., Oroville, California 95965, were appointed as the time and place for a hearing by this Board on the question of the levy of the proposed assessment, notice of which hearing was given as required by law; and

WHEREAS, at the appointed time and place the hearing was duly and regularly held, and all persons interested and desiring to be heard were given an opportunity to be heard, and all matters and things pertaining to the continuation of assessment were fully heard and considered by this Board, and all oral statements and all written protests or communications were duly heard, considered and overruled, and this Board thereby acquired jurisdiction to order the continuation of assessment and the confirmation of the diagram and assessment prepared by and made a part of the Engineer's Report to pay the costs and expenses thereof;

WHEREAS, the assessment is being levied without regard to property valuation of the properties involved; and

NOW, THEREFORE, IT IS FOUND, DETERMINED AND ORDERED, that:

1. The public interest, convenience and necessity require that the continuation be made.
2. The District benefited by the improvements and assessed to pay the costs and expenses thereof, and the exterior boundaries thereof, are as shown by a map thereof filed in the office of the Secretary of the Board, which map is made a part hereof by reference thereto.
3. The Engineer's Report as a whole and each part thereof, to wit:
 - (a) the Engineer's estimate of the itemized and total costs and expenses of maintaining the improvements and of the incidental expenses in connection therewith;
 - (b) the diagram showing the assessment district, plans and specifications for the improvements to be maintained and the boundaries and dimensions of the respective lots and parcels of land within the District; and
 - (c) the assessment of the total amount of the cost and expenses of the proposed maintenance of the improvements upon the several lots and parcels of land in the District in proportion to the estimated special benefits to be received by such lots and parcels, respectively, from the maintenance, and of the expenses incidental thereto; are finally approved and confirmed.



4. Final adoption and approval of the Engineer's Report as a whole, and of the plans and specifications, estimate of the costs and expenses, the diagram and the assessment, as contained in the report as hereinabove determined and ordered, is intended to and shall refer and apply to the report, or any portion thereof as amended, modified, or revised or corrected by, or pursuant to and in accordance with, any resolution or order, if any, heretofore duly adopted or made by this Board.
5. The assessment to pay the costs and expenses of the maintenance of the improvements for fiscal year 2019-20 is hereby continued. For further particulars pursuant to the provisions of the Landscaping and Lighting Act of 1972, reference is hereby made to the Resolution Directing Preparation of Engineer's Report.
6. Based on the oral and documentary evidence, including the Engineer's Report, offered and received at the hearing, this Board expressly finds and determines (a) that each of the several lots and parcels of land will be specially benefited by the maintenance of the improvements at least in the amount if not more than the amount, of the assessment apportioned against the lots and parcels of land, respectively, and (b) that there is substantial evidence to support, and the weight of the evidence preponderates in favor of, the aforesaid finding and determination as to special benefits.
7. Upon the adoption of this resolution, but in no event later than the second Monday in August following such adoption, the Secretary of the Board shall file a certified copy of the diagram and assessment and a certified copy of this resolution with the Auditor of the County of Butte. Upon such filing, the County Auditor shall enter on the County assessment roll opposite each lot or parcel of land the amount of assessment thereupon as shown in the assessment, in accordance to Streets and Highway Codes 22645 et seq. The assessments shall be collected at the same time and in the same manner as County taxes are collected and all laws providing for the collection and enforcement of County taxes shall apply to the collection and enforcement of the assessments. After collection by the County, the net amount of the assessments, after deduction of any compensation due the County for collection, shall be paid to the Feather River Recreation and Park District.
8. Upon receipt of the moneys representing assessments collected by the County, the General Manager shall deposit the moneys in the District Treasury to the credit of the improvement fund previously established under the distinctive designation of the District.



DULY AND REGULARLY ADOPTED by the Governing Board of the Feather River Recreation and Park District this 25th day of June 2019 by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Attest: _____
Scott Kent Fowler, Chairperson

Robert Brian Wilson, Interim General Manager

Department Updates

Preschool

By Estela Valencia – Director of Preschool

Enrollment:

Toddler Program - 15

Preschool - 61

Recently completed events/projects:

Some of our preschool staff helped with The Daddy Daughter Dance. Everything went well.

Current events/projects:

I am trying to work on some fundraising ideas to get more preschool playground equipment, which is needed.

Upcoming events/projects:

Working on the budget for next year. Five of our preschool staff plan on attending a Professional Conference on April 6th. The Professional conference will have Dr. Steve Constantino as the guest speaker and this year’s topic is about strategies that will Inspire you and energize your family engagement efforts.

Acknowledgements:

Zoie Lefever was our employee of the month. Zoie has been employed in our preschool since 2016. She is always helpful, cares about the team and enjoys working with children.

Gymnastics

By Michelle Huffman – Recreation Supervisor Gymnastics

Enrollment:

| | | | | | |
|--------------|-----|------------|----|--------|-----|
| Rec Under 7 | 73 | Boys Team | 11 | Total | 222 |
| Rec 7 and up | 93 | Girls Team | 45 | | |
| | 166 | | 56 | Change | -54 |

Updates:

General - We have had a 20% drop in enrollment for June, which is still above the goal of 75% retention for the summer months of June, July and August. The goal is to encourage participation in our camps to help offset the revenue loss. As well as retain the current students for July.

Program - We have a couple new coaches for summer, and they are doing well. We are anticipating losing a couple more coaches short-term and long-term and are preparing new staff to be able to step up in their place as well as constantly looking for qualified individuals to join our coaching team.

Events:

July Various camps (Carnival, Ninja and Cheer Skills) and being able to maintain the new class schedule.

Team Level Training Camp

Projects:

We are preparing several areas for camps and new ninja class programming.

Recreation

By Brian Wilson – Recreation Supervisor

Current Programs Offered:

- **Dance Classes**
- **Martial Arts Classes**
- **Health/Wellness Classes**
- **Special Interest Classes**
- **Adult Sports**
 - Spring League Softball 22 teams/approximately 260 participants
- **Jr. Giants Youth Baseball Program** Summer 2019
 - 250 participants and 65 volunteers
- **Aquatics**
 - Lessons
 - 62 individuals participating in Session 1 at Nelson Pool
 - FRRPD Summer Campers
 - 50-60 attendees daily as part of FRRPD summer camp programming
 - Private Events
 - 25 school parties and/or private events scheduled the month of June

Recently Completed Events/Projects

- Staff facilitated CPR/FA/AED training for 12 FRRPD employees

Current events/projects

- Aquatics
 - Staffing / Scheduling
 - Staff is working with challenges of being short staffed.
 - Currently recruiting for additional lifeguards

- Considering offering a second *lifeguard training certification program*
- Jr. Giants Youth Baseball Program Summer 2019
- Staff continues to work on website re-design and re-launch.
 - Revised target date: July 5

Upcoming events/projects

- 4th of July Event at Nelson Park July 4, 2019 4:00pm-8pm
- Summer League Adult Softball July 2019
- Youth Summer Soccer Skills July 2019
- Youth Summer Tennis Camp July 2019
- Staff continues to work on development of a District run All-Star Cheer program, and recruitment of coaching staff
 - Recruitment for these positions are currently open
 - Target program date: Fall 2019

Maintenance

By Scott Thompson – Park Supervisor

Recently completed events/projects:

Summer is here and maintenance has been keeping a full-time schedule doing the following:

- Mowing sports fields and turf areas, sports fields get 2x cuts a week
- Weed eating, edging concrete, blowing clippings/leaves, trimming trees
- Testing/repairing sprinklers/irrigation lines
- Repairing leaks in mainlines/irrigation lines
- Maintaining fields and facilities at Nelson Complex for the Jr. Giants program
- Prepping sports fields for weekly games and practices
- Preparing Nelson Complex for the 4th of July event
- Maintaining Nelson and Palermo Pools for rentals and recreation use under compliance for the Butte County Health Department
- Weekend rentals at Riverbend continue to be at high volume moving into the summer season

Events & Marketing

By Victoria Anton – Executive Administrator

Introduction:

My first day (back) at FRRPD was June 5th. I previously worked for the District 2015-2017 and look forward to jumping back into the world of Parks and Recreation.

Current events/ projects:

- 4th of July Event at Nelson Park July 4, 2019 4:00pm-8pm