

**FEATHER RIVER RECREATION AND PARK DISTRICT  
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

“We will provide and maintain quality parks, recreation experiences, and related facilities and programs for all residents of the District in a fiscally sustainable manner that compliments the natural resources and cultural heritage of our community.”

**DISTRICT BOARD MEETING**

Regular Board Meeting

November 19, 2019

*Location: FRRPD Activity Center*

**AGENDA**

**Closed Session 4:30 PM/Open Session 5:30 PM**

*In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at (530)533-2011 at least 48 hours in advance of the meeting.*

**CALL MEETING TO ORDER**

\_\_\_\_\_

**ROLL CALL**

Chairperson Kent Fowler

\_\_\_\_\_

Vice Chairperson Steven Rocchi

\_\_\_\_\_

Director Sonny Brandt

\_\_\_\_\_

Director Devin Thomas

\_\_\_\_\_

**PLEDGE OF ALLEGIANCE**

**CLOSED SESSION**

**A. Pursuant to Government Code section 54956.9, Conference with Legal Counsel –**

**Anticipated Litigation:** Significant exposure to litigation pursuant to Section 54956.9(b) based on facts and circumstances that the District believes are not yet known to a potential plaintiff or plaintiffs.

**B. Union Negotiations -Pursuant to Government Code section 54957.**

**PUBLIC COMMENT**

At this time, the Board will extend the courtesy of the Hearing Session to interested parties who wish to speak on items not on the agenda. State law prohibits the Board from acting on any item presented if it is not listed on the agenda, except under special circumstances as defined in the Government Code. You are limited to three (3) minutes. The Board reserves the right to limit public comment to 15 minutes and can reopen public comment at a later time. The Chairperson will invite anyone the audience wishing to address the Board on a matter not listed on the agenda to state your name for the record and make your presentation. The Board will not and cannot take any action except for brief response by the Board or staff to a statement or question relating to a non-agenda item.

**CONSENT AGENDA**

*Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed from the Consent Agenda shall be considered immediately following the adoption of the Consent Agenda.*

- A. Approve October 22, 2019 Regular Board Meeting Minutes (Appendix A)**
- B. Approve October 24, 2019 Special Board Meeting Minutes (Appendix B)**
- C. Approve November 6, 2019 Special Board Meeting Minutes (Appendix C)**

**VOTE**

Director Kent Fowler \_\_\_\_\_

Director Steven Rocchi \_\_\_\_\_

Director Sonny Brandt \_\_\_\_\_

Director Devin Thomas \_\_\_\_\_

**ITEMS PULLED FROM THE CONSENT AGENDA**

**ACTION ITEMS (Require Vote)**

- A. RESOLUTION NO. 1924-19: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT ADOPTING THE BUTTE COUNTY LOCAL HAZARD MITIGATION PLAN (Appendix D)**

*Requested Action: Adopt Resolution*

**VOTE**

Director Kent Fowler \_\_\_\_\_

Director Steven Rocchi \_\_\_\_\_

Director Sonny Brandt \_\_\_\_\_

Director Devin Thomas \_\_\_\_\_

**NON-ACTION ITEMS**

- A. Review October Financials (Appendix E)**

**DIRECTOR, & COMMITTEE REPORTS, MANAGER & STAFF REPORTS (Appendix F)**

**CORRESPONDENCE**

Letter from the Oroville City Elementary School District regarding Bird Street property (Appendix G)

**UNFINISHED BUSINESS**

**BOARD ITEMS FOR UPCOMING AGENDA(S)**

**ADJOURNMENT** \_\_\_\_\_

**FEATHER RIVER RECREATION AND PARK DISTRICT  
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**DISTRICT BOARD MEETING**

Regular Board Meeting  
October 22, 2019

**Location: Forbestown Hall  
19100 New York Flat Road  
Forbestown, CA 95941**

**Open Session 5:30 PM**

**DRAFT Minutes**

**CHAIRPERSON FOWLER CALLED THE MEETING TO ORDER AT 5:34 PM.**

**ROLL CALL**

Chairperson Kent Fowler	<u>Present</u>
Vice Chairperson Steven Rocchi	<u>Present</u>
Director Sonny Brandt	<u>Present</u>
Director Marcia Carter	<u>Absent</u>
Director Devin Thomas	<u>Present</u>

**PLEDGE OF ALLEGIANCE WAS PERFORMED**

**PUBLIC COMMENT**

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**SPECIAL ANNOUNCEMENT**

General Manager Shawn Rohrbacker announced the resignation of Board Director Marcia Carter effective October 21, 2019.

**CONSENT AGENDA**

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1. **Approve September 24, 2019 Regular Board Meeting Minutes**
2. **Approve October 10, 2019 Special Board Meeting Minutes**
3. **Review September 2019 Financials**

Director Rocchi made the motion to approve the Consent Agenda.

Director Thomas seconded the motion.

\*The motion to approve the Consent Agenda passed with a unanimous vote.

#### **ACTION ITEMS**

##### **A. APPROVE MEMORANDUM OF UNDERSTANDING WITH BUTTE COUNTY SHERIFF'S OFFICE FOR FIRE PREVENTION SERVICES AT DISTRICT PARKS**

Director Brandt made the motion to approve the memorandum of understanding with Butte County Sheriff's Office for fire prevention services.

Director Rocchi seconded the motion.

\*The motion to approve memorandum of understanding with Butte County Sheriff's Office for fire prevention services passed with a unanimous vote

##### **B. RENEW SERVICE CONTRACT WITH MAZES CONSULTING**

Director Rocchi made the motion to renew the service contract with Mazes Consulting.

Director Thomas seconded the motion.

\*The motion to renew the service contract with Mazes Consulting passed with a unanimous vote.

##### **C. REVIEW MAZES CONSULTING QUOTE FOR SERVER IMPROVEMENTS**

Director Rocchi made the motion to approve the server improvement quote provided by Mazes Consulting.

Director Brandt seconded the motion.

\*The motion to approve the server improvement quote provided by Mazes Consulting passed with a unanimous vote.

##### **D. REVIEW QUOTES FOR MAINTENANCE DEPARTMENT TRUCK LEASE**

Director Rocchi made the motion to approve the maintenance department truck lease.

Director Brandt seconded the motion.

\*The motion to approve the maintenance department truck lease passed with a unanimous vote.

##### **E. REVIEW TRAILER QUOTES FOR MAINTENANCE DEPARTMENT**

Director Rocchi made the motion to allocate funds for the maintenance department trailer purchase.

Director Brandt seconded the motion.

\*The motion to to allocate funds for the maintenance department trailer purchase passed with a unanimous vote.

#### **DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS WERE REVIEWED BOARD ITEMS FOR UPCOMING AGENDAS**

Special Board Meeting: October 24, 2019 at 10:00 AM

**CHAIRPERSON FOWLER ADJOURNED THE MEETING AT 6:06 PM.**

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**DISTRICT BOARD MEETING**

Special Board Meeting

October 24, 2019

*Location: FRRPD Board Room*

**Open Session 10:00 AM**

**DRAFT Minutes**

**CHAIRPERSON FOWLER CALLED THE MEETING TO ORDER AT 10:16 AM.**

**ROLL CALL**

Chairperson Kent Fowler	<u>Present</u>
Vice Chairperson Steven Rocchi	<u>Present</u>
Director Sonny Brandt	<u>Absent</u>
Director Devin Thomas	<u>Present</u>

**PLEDGE OF ALLEGIANCE WAS PERFORMED**

**PUBLIC COMMENT**

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**ACTION ITEMS**

**A. REVIEW ACTIVITY CENTER ROOF REPAIR BIDS**

Director Rocchi made the motion to move forward with the General Manager’s recommendation and approve the bid provided by George Roofing.

Director Thomas seconded the motion.

\*The motion to approve the Activity Center roof repair bid provided by George Roofing passed with a unanimous vote.

**B. DISCUSS BOARD VACANCY CREATED BY THE RESIGNATION OF MARCIA CARTER**

Director Rocchi made the motion to declare a Board vacancy.

Director Thomas seconded the motion.

\*The motion to declare a Board vacancy passed with a unanimous vote.

**CHAIRPERSON FOWLER ADJOURNED THE MEETING AT 10:22 AM.**

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**DISTRICT BOARD MEETING**

Special Board Meeting  
November 6, 2019

*Location: FRRPD Activity Center*

**DRAFT Minutes**

**Closed Session 4:30 PM/Open Session Immediately Following**

**CHAIRPERSON FOWLER CALLED THE MEETING TO ORDER AT 4:41 PM.**

**ROLL CALL**

Chairperson Kent Fowler	<u>Present</u>
Vice Chairperson Steven Rocchi	<u>Present</u>
Director Sonny Brandt	<u>Present</u>
Director Devin Thomas	<u>Present</u>

**PLEDGE OF ALLEGIANCE WAS PERFORMED**

**CLOSED SESSION**

**Pursuant to Government Code section 49457, Evaluation of General Manager**

**ANNOUNCEMENT(S) FROM CLOSED SESSION**

No action was taken.

**PUBLIC COMMENT**

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**ACTION ITEMS**

**1. APPROVE QUIET TITLE CONTRACT WITH JOHN JEFFERY CARTER LAW OFFICE FOR PROPERTY LOCATED ON THE FEATHER RIVER TRAIL**

Director Brandt made the motion to approve the quiet title contract with John Jeffery Carter Law Office for property located on the Feather River Trail, not to exceed \$10k.

Director Rocchi seconded the motion.

\*The motion to approve approve the quiet title contract with John Jeffery Carter Law Office for property located on the Feather River Trail, not to exceed \$10k, passed with a unanimous vote.

**2. REQUEST FOR ADDITIONAL FUNDS UP TO \$3.5K TO CHANGE APPROVED TRUCK PURCHASE FROM 4X2 TO 4X4 (Appendix B)**

This item was pulled from the agenda. No action was taken.

**NON-ACTION ITEMS (No Vote)**

**1. Security services at Riverbend Park**

The Board supported the General Manager's recommendation to terminate security services at Riverbend Park.

**BOARD ITEMS FOR UPCOMING AGENDA(S)**

1. Finance Committee meetings for November and December have been cancelled due to the holiday season. Monthly financials will be reviewed during regular Board meetings for these months.
2. PG&E grant opportunity presentation: Light replacements at the Activity Center

**CHAIRPERSON FOWLER ADJOURNED THE MEETING AT 5:14 PM.**





## STAFF REPORT

**DATE: NOVEMBER 19, 2019**

**TO: BOARD OF DIRECTORS**

**FROM: SHAWN ROHRBACKER, GENERAL MANAGER**

**RE: BUTTE COUNTY LOCAL HAZARD MITIGATION PLAN**

### SUMMARY

FEMA has approved the Butte County Local Hazard Mitigation Plan, pending plan adoption. What that means is that each participating jurisdiction needs to have their governing board adopt by resolution the annex. The County will not have formal adoption until all governing boards do so. The Butte County Local Hazard Mitigation Plan digital file is available by the link below. FRRPD's portion of the plan in general includes a review of the effect of local hazards on the District and potential mitigation projects for FEMA to consider funding through future hazard mitigation relief funds.

### RECOMMENDATION

Adopt the Feather River Recreation and Park District Annex to the Butte County Local Hazard Mitigation Plan

### ATTACHMENTS

1. Mitigation Plan: <https://www.buttecounty.net/oem/mitigationplans>
2. RESOLUTION NO. 1924-19: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT ADOPTING THE BUTTE COUNTY LOCAL HAZARD MITIGATION PLAN



**RESOLUTION NO. 1924-19**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT ADOPTING THE BUTTE COUNTY LOCAL HAZARD MITIGATION PLAN**

**WHEREAS**, the Feather River Recreation and Park District recognizes the threat that natural hazards pose to people and property within our community; and

**WHEREAS**, undertaking hazard mitigation actions will reduce the potential for harm to people and property from future hazard occurrences; and

**WHEREAS**, the U.S. Congress passed the Disaster Mitigation Act of 2000 (“Disaster Mitigation Act”) emphasizing the need for pre-disaster mitigation of potential hazards;

**WHEREAS**, the Disaster Mitigation Act made available hazard mitigation grants to state and local governments;

**WHEREAS**, an adopted Local Hazard Mitigation Plan is required as a condition of future funding for mitigation projects under multiple FEMA pre- and post-disaster mitigation grant programs; and

**WHEREAS**, the Feather River Recreation and Park District fully participated in the FEMA-prescribed mitigation planning process to prepare this local hazard mitigation plan; and

**WHEREAS**, the California Office of Emergency Services and Federal Emergency Management Agency, Region IX officials have reviewed the Butte County Local Hazard Mitigation Plan and approved it contingent upon this official adoption of the participating governing body;

**WHEREAS**, the the Feather River Recreation and Park District desires to comply with the requirements of the Disaster Mitigation Act and to augment its emergency planning efforts by formally adopting the Butte County Local Hazard Mitigation Plan;

**WHEREAS**, adoption by the governing body for the the Feather River Recreation and Park District, demonstrates the jurisdiction’s commitment to fulfilling the mitigation goals and objectives outlined in this Local Hazard Mitigation Plan.

**WHEREAS**, adoption of this legitimizes the plan and authorizes responsible agencies to carry out their responsibilities under the plan.

**NOW, THEREFORE, BE IT RESOLVED**, that the the Feather River Recreation and Park District adopts the Butte County Local Hazard Mitigation Plan as an official plan; and



**BE IT FURTHER RESOLVED**, the Feather River Recreation and Park District will submit this adoption resolution to the California Office of Emergency Services and FEMA Region IX officials to enable the plan’s final approval in accordance with the requirements of the Disaster Mitigation Act of 2000.

Ayes:

Noes:

Absent:

Abstain:

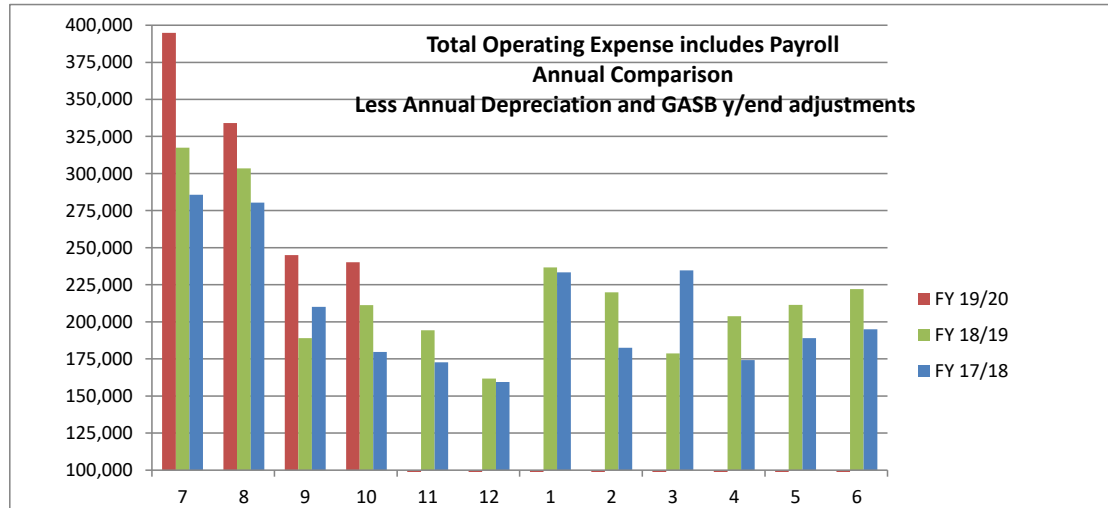
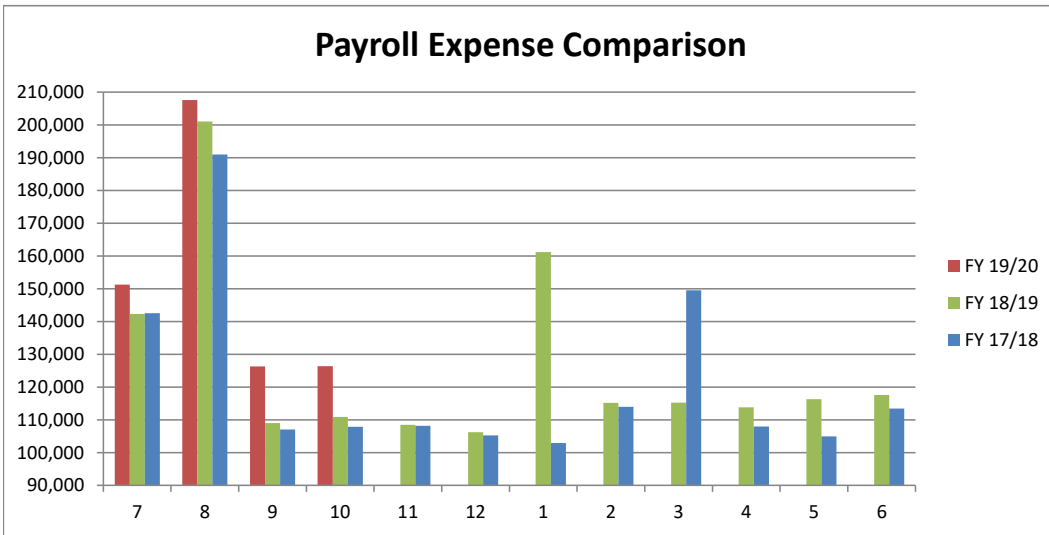
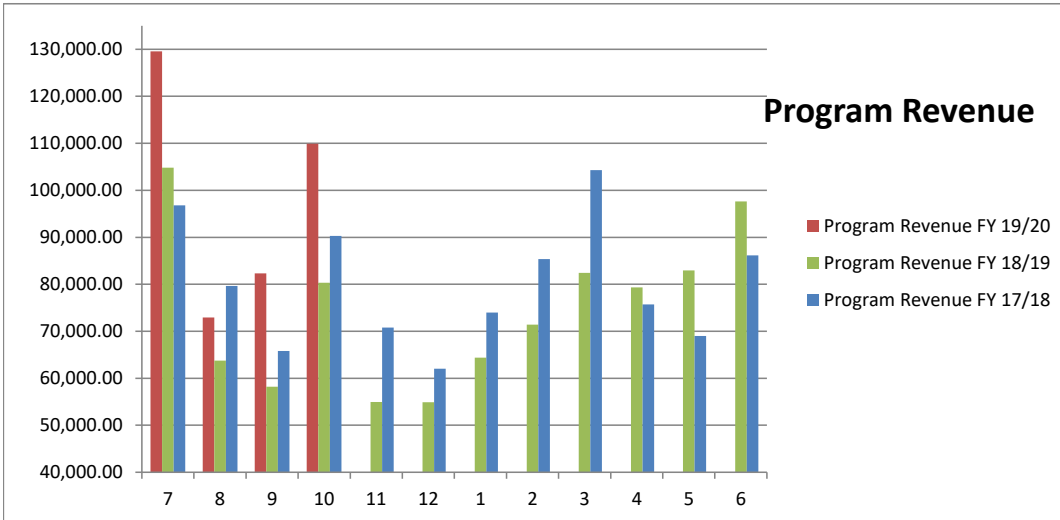
Attest: \_\_\_\_\_  
Scott Kent Fowler, Chairperson

\_\_\_\_\_  
Shawn Rohrbacker, General Manager

Feather River Recreation & Park District Excluding Flood Insurance Proceeds/Expenses												
Year to Date Income Statement and Staff Report												
9 out of 26 payroll paid out												
MONTHLY ACTUAL VS. MONTHLY BUDGET												
Annual Budget divided by "X" amount of months												
PAYROLL USE												
Payroll %												
35%												
YTD YTD YTD YTD BUDGET												
33%												
Oct-19 Oct-19 MONTHLY YTD												
ACTUAL YTD BUDGET Over 100%												
NOT FINAL: The prior fiscal year 2018-19 is not closed.												
STAFF REPORT. COMPARE 2 MONTHS REVENUE/EXPENSES. YTD totals and budget comparison												
Sep-19 Oct-19 TOTAL Budget (Under) % used Staff Comments TOTAL 4.0 (Under) % used STAFF COMMENTS: UNDER/OVER BUDGET AND GENERAL COMMENTS												
Ordinary Income/Expense												
Income												
MONTHS												
4100 - Tax Revenue 782 782 1,700,000 (1,699,218) 0%												
4150 - Tax Revenue (BAD) 0 288,750 (288,750) 0%												
Program Income												
4350 - Discounts & Credits (537) (4,678) (7,925) (7,440) (485) 107%												
4300 - Program Income 82,838 114,595 402,590 1,126,595 (724,005) 36% Classes \$5.8k, Preschool \$30k, Gym Meet \$45k, Gymnastics \$23k, Rentals \$10.7k												
Total - Program Income 82,301 109,917 394,665 1,119,155 (724,490) 35%												
4400 - Donation & Fundraising Income 1,000 1,054 20,000 (18,946) 5%												
4500 - Grant/Reimbursed Expense Income 6,858 6,858 30,000 (23,142) 23%												
4600 - Other Income 30 200 (170) 15%												
4900 - Interest Income 5686 9,848 9,000 848 109%												
4905 - Interest Income - BAD 171 1,291 1,000 291 129%												
Total Income 90,159 116,556 414,528 3,168,105 (2,753,577) 13%												
Gross Profit 90,159 116,556 414,528 3,168,105 (2,753,577) 13%												
Expense												
Payroll Expenses												
5010 - Wages & Salaries 99,314 99,558 488,808 1,497,693 (1,008,885) 33% Budget avg \$73k per payroll												
5020 - Employer Taxes 8,849 8,719 46,189 144,764 (98,575) 32% Actual avg \$68k per payroll												
5030 - Employee Benefits 13,658 13,687 55,047 188,151 (133,104) 29% Mandatory state and district increase												
5040 - Workers Comp 4,456 4,396 21,400 66,942 (45,542) 32% applies January 2020												
Total - Payroll Expenses 126,277 126,360 611,444 1,897,550 (1,286,106) 32%												
5031 GASB 68 Benefit Expense 700 48,771 54,000 (5,229) 90%												
5100 - Advertising & Promotion 61 2,459 10,000 (7,541) 25%												
5120 - Bank Fees 1,074 1000 4,905 14,000 (9,095) 35%												
5130 - Charitable Contributions 0 2,500 (2,500) 0%												
5140 - Copying & Printing 763 710 3,193 11,000 (7,807) 29%												
5155 - Employment New Hire Screen 93 120 623 2,464 (1,841) 25%												
5160 - Dues, Mbrshps, Publications, Subscriptio 389 7,577 8,385 9,000 (615) 93% Oct19 CSDA annua membership \$7k												
5170 - Education & Development 358 (456) 1,177 6,250 (5,073) 19% Refund: cx'd GM training												
5175 - Equipment Rental 8,347 9,446 34,295 4,000 30,295 857% Nelson/Playtown bathroom fire portable toilets rental Sep19 \$7.9k reimbursed by Insurance (see other income Insurance Proceeds)												
Equipment, Tools & Furn (<\$5k)												
5182 - Operating ET&F 184 205 389 2,900 (2,511) 13% Oct19 replace broken microwave \$209												
5184 - Program ET&F 229 229 11,100 (10,871) 2% Sep19 \$229 hardware rock climbing room												
5186 - Site/Shop ET&F 990 20,000 (19,010) 5%												
5187 - IT Computers/Hardware ET&F 5,268 - 5,668 20,000 (14,332) 28% Sep19: replaced 4 computers												
5188 - Computers/Software ET&F 728 621 7,581 13,000 (5,419) 58%												
Total - Equipment, Tools & Furn (<\$5k) 6,409 826 14,857 67,000 (52,143) 22%												
5200 - Insurance 584 79,117 60,000 19,117 132% Oct19 added Bobcat to policy \$584												
5210 - Interest Expense - Operating 88 84 358 3,300 (2,942)												
5225 - Postage & Delivery 0 310 686 1,200 (514) 57%												
Professional & Outside Svcs												
5232 - Accounting 0 26,000 (26,000) 0%												
5233 - Bands/Recreation 100 1,100 2,150 (1,050) 51%												
5234 - Board Stipends 700 800 2,600 12,000 (9,400) 22%												
5235 - Recreation Instructors 2,016 10,558 23,680 52,150 (28,470) 45% Oct19: Gym meet judges \$8.7k												
5236 - Legal 1,395 1,733 18,000 (16,267) 10%												
5237 - Contract Janitorial 5,109 5109 20,436 76,625 (56,189) 27%												
5239 - Outside Service Admin/Consult 2,222 1,200 19,372 57,000 (37,628) 34%												
Total - Professional & Outside Svcs 11,542 17,667 68,921 243,925 (175,004) 28%												
5250 - Rent 0 0 0 0 0												
Repairs & Maintenance												

Feather River Recreation & Park District Excluding Flood Insurance Proceeds/Expenses				9 out of 26 payroll paid out				MONTHLY ACTUAL VS. MONTHLY BUDGET								
Year to Date Income Statement and Staff Report				PAYROLL USE		Payroll %		35%		Annual Budget divided by "X" amount of months						
Oct-19				YTD	YTD	YTD	YTD BUDGET			Oct-19	Oct-19	MONTHLY	YTD			
					Annual	Over	33%			ACTUAL YTD	BUDGET	Over	100%			
NOT FINAL: The prior fiscal year 2018-19 is not closed.				Sep-19	Oct-19	TOTAL	Budget	(Under)	% used	Staff Comments	TOTAL	4.0	(Under)	% used	STAFF COMMENTS: UNDER/OVER BUDGET AND GENERAL COMMENTS	
				5261 - Building R&M	1,626	2,161	8,846	40,000	(31,154)	22%		8,846	13,333	(4,487)	66%	
				5262 - Equipment R&M	628	294	5,062	17,500	(12,438)	29%		5,062	5,833	(771)	87%	
				5263 - General R&M	2,854	581	5,123	20,000	(14,877)	26%	Sep19: \$1.9k replace LED lights Nelson Fields	5,123	6,667	(1,544)	77%	
				5264 - Grounds R&M	16,569	5,639	30,525	40,000	(9,475)	76%	Sep19: wood chips Palermo Park \$11.4k	30,525	13,333	17,192	229%	Irrigation expense higher in summer months. \$12k playground woodchips
				5265 - Janitorial Supplies	2,956	2,265	9,470	29,500	(20,030)	32%	Summer high activity in Park, higher expense trash cans, liners, etc	9,470	9,833	(363)	96%	
				5266 - Vandalism Repair		85	199	8,000	(7,801)	2%		199	2,667	(2,468)	7%	
				5267 - Vehicle R&M	1,412	108	2,582	4,000	(1,418)	65%	Sep19: \$1.3 replace quad and truck tires	2,582	1,333	1,249	194%	
				5268 - Aquatics Pool R&M	2,045	4,222	22,406	40,000	(17,594)	56%		22,406	13,333	9,073	168%	Summer aquatics program. Chemical expense will balance during winter
				5269 - Outside Contractor/Services R&M	586	525	3,748	15,000	(11,252)	25%		3,748	5,000	(1,252)	75%	
				Total - Repairs & Maintenance	28,676	15,880	87,961	214,000	(126,039)	41%		87,961	71,333	16,628	123%	
				5270 - Security	6,400	4,800	23,134	25,000	(1,866)	93%	\$5k/month additional security patrol at Riverbend	23,134	8,333	14,801	278%	Not budgeted: Board approved \$5k/mo additional security patrol at Riverbend.
				- Supplies - Consumable												
				5281 - Misc Staff & Uniform Supplies	181		361	9,000	(8,639)	4%		361	3,000	(2,639)	12%	
				5282 - Office Supplies	262	841	3,569	6,000	(2,431)	59%		3,569	2,000	1,569	178%	
				5284 - Program Food	1,059	1,027	4,685	13,625	(8,940)	34%		4,685	4,542	143	103%	
				5286 - Program Supplies	6,419	11,610	26,944	79,800	(52,856)	34%	Oct19: Gymnastics \$10k.	26,944	26,600	344	101%	Gymnastics \$22k, Preschool/Camp \$1.2k, Events \$2.1k, Adult Sports \$1.2k
				5287 - Safety Supplies	28	49	328	5,075	(4,747)	6%		328	1,692	(1,364)	19%	
				5289 - Site Supplies		68	68	1,000	(932)	7%		68	333	(265)	20%	
				Total - Supplies - Consumable	7,949	13,595	35,955	114,500	(78,545)	31%		35,955	38,167	(2,212)	94%	
				5290 - Taxes, Lic., Notices & Permits	(278)		4,662	5,125	(463)	91%		4,662	1,708	2,954	273%	many Annual fees are paid in full 1st of the year
				5300 - Telephone/Internet	1,053	1,032	4,208	14,000	(9,792)	30%		4,208	4,667	(459)	90%	
				- Transportation, Meals & Travel												
				5312 - Air, Lodging, Other Travel			653	7,000	(6,347)	9%	Hotel Leadership Conf Board member \$650	653	2,333	(1,680)	28%	
				5314 - Fuel	2,627	3,286	11,955	29,000	(17,045)	41%		11,955	9,667	2,288	124%	Summer months higher fuel expense: mow/weeds
				5316 - Meals	56		117	500	(383)	23%		117	167	(50)	70%	
				5318 - Mileage	167	67	810	2,000	(1,190)	41%		810	667	143	122%	Gymnastics \$360, Conferences \$250 Events \$30, Camp \$170
				Total - Transportation, Meals & Travel	2,850	3,353	13,535	38,500	(24,965)	35%		13,535	12,833	702	105%	
				- Utilities												
				5322 - Electric	15,936	11,859	61,050	115,000	(53,950)	53%	26% increase compared to 2018 July-September	61,050	38,333	22,717	159%	All utilities are higher in the summer months, will balance to budgeted amount through our the year
				5324 - Garbage	2,310	2,366	8,982	25,000	(16,018)	36%	29% increase compared to 2018 July-September	8,982	8,333	649	108%	
				5326 - Gas/Propane	116	911	1,315	7,000	(5,685)	19%		1,315	2,333	(1,018)	56%	
				5328 - Sewer	271	2,068	2,651	5,500	(2,849)	48%		2,651	1,833	818	145%	
				5329 - Water	14,829	11,575	56,585	108,000	(51,415)	52%	13% increase compared to 2018 July-September	56,585	36,000	20,585	157%	
				Total - Utilities	33,462	28,779	130,583	260,500	(129,917)	50%		130,583	86,833	43,750	150%	
				Total Expense	236,213	231,667	1,179,229	3,057,814	(1,878,585)	39%		1,179,229	1,019,271	159,957	116%	
				Total Profit (Loss)	(146,054)	(115,111)	(764,701)	110,291	(874,992)			(764,701)	36,764	(801,464)		
				Other Income/Expense							0	0				
				Other Income												
				4200 - Impact Fee Income	7,742	5,620	25,618				25,618	0				
				4910 - Interest Income - Impact Fees		1,870	3,465				3,465	0				
				4910 Insurance Proceeds		0	9,664				9,664	0				
				Total Other Income	7,742	7,490	38,747				38,747	0				
				Other Expense												
				7000 Year End Adj Fair Value Adjustment			0				0					
				7210 - Debt Interest Expense	8,751	8583	34,836	102,018			34,836	34,006				
				Total Other Expense	8,751	8,583	34,836	102,018			34,836	34,006				
				Net Other Income	(1,009)	(1,093)	3,911				3,911	0				
				Net Income	(147,063)	(116,204)	(760,790)	8,273			(760,790)	2,758				

Feather River Recreation & Park District Excluding Flood Insurance Proceeds/Expenses										MONTHLY ACTUAL VS. MONTHLY BUDGET											
Year to Date Income Statement and Staff Report										Annual Budget divided by "X" amount of months											
9 out of 26 payroll paid out										35%											
PAYROLL USE										Payroll %											
YTD										YTD											
YTD										YTD											
YTD BUDGET										33%											
Oct-19										Oct-19											
YTD										MONTHLY											
YTD										YTD											
YTD										YTD											
<b>NOT FINAL: The prior fiscal year 2018-19 is not closed.</b>																					
STAFF REPORT. COMPARE 2 MONTHS REVENUE/EXPENSES. YTD totals and budget comparison										Sep-19	Oct-19	TOTAL	Budget	(Under)	% used	Staff Comments	TOTAL	4.0	(Under)	% used	STAFF COMMENTS: UNDER/OVER BUDGET AND GENERAL COMMENTS
45010																					



Feather River Recreation & Park District  
Balance Sheet  
As of October 31, 2019

	Oct 31, 19	Oct 31, 18	\$ Change	% Change
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
1010 · Treasury Cash				
1010.1 · Treasury Cash - General	201,491.97	214,540.92	-13,048.95	-6.08%
1010.2 · Treasury Cash - Reserve	332,494.00	373,594.00	-41,100.00	-11.0%
1010.3 · Treasury Admin Ins Proceeds	332,476.17	0.00	332,476.17	100.0%
1010.4 · Treasury Ins Proceeds Playtown	126,529.21	0.00	126,529.21	100.0%
<b>Total 1010 · Treasury Cash</b>	<b>992,991.35</b>	<b>588,134.92</b>	<b>404,856.43</b>	<b>68.84%</b>
1020 · Imprest Cash	639.70	853.02	-213.32	-25.01%
1030 · BoFw - Merchant Acct.	88,185.40	214,163.67	-125,978.27	-58.82%
1031 · BoFw Project INS PROCEEDS	1,285,779.99	1,702,482.27	-416,702.28	-24.48%
1040 · Fund 2610 - BAD	41,012.39	43,626.76	-2,614.37	-5.99%
<b>1050 · Impact Fees</b>				
1051 · Impact - Parklands	384,293.37	216,097.13	168,196.24	77.83%
1052 · Impact - Public Use	20,707.59	7,840.75	12,866.84	164.1%
1053 · Impact - Aquatics	54,918.39	33,497.57	21,420.82	63.95%
<b>Total 1050 · Impact Fees</b>	<b>459,919.35</b>	<b>257,435.45</b>	<b>202,483.90</b>	<b>78.65%</b>
<b>Total Checking/Savings</b>	<b>2,868,528.18</b>	<b>2,806,696.09</b>	<b>61,832.09</b>	<b>2.2%</b>
Accounts Receivable	13,479.40	48,556.67	-35,077.27	-72.24%
<b>Other Current Assets</b>				
1302 · FEMA Riverbend Claim A/R	2,839.00	213,776.00	-210,937.00	-98.67%
1310 · Miscellaneous Receivables	401.82	-37.01	438.83	1,185.71%
1320 · Umpqua Bank Project Fund	188,856.12	188,856.12	0.00	0.0%
<b>Total Other Current Assets</b>	<b>192,096.94</b>	<b>402,595.11</b>	<b>-210,498.17</b>	<b>-52.29%</b>
<b>Total Current Assets</b>	<b>3,074,104.52</b>	<b>3,257,847.87</b>	<b>-183,743.35</b>	<b>-5.64%</b>
<b>Fixed Assets</b>				
1410 · Land	627,494.00	627,494.00	0.00	0.0%
1420 · Buildings & Improvements	14,888,896.80	10,314,889.08	4,574,007.72	44.34%
1430 · Equipment & Vehicles	1,079,734.91	834,044.09	245,690.82	29.46%
<b>1440 · Construction in Progress</b>				
1443 · CIP Riverbend Restoration RB99	58,760.38	3,339,859.76	-3,281,099.38	-98.24%
1447 · CIP Berry Creek Bathroom BC99	0.00	30,419.35	-30,419.35	-100.0%
1448 · CIP Nelson SBF NE99	2,000.00	0.00	2,000.00	100.0%
1449 · CIP Palermo Park	0.00	3,759.81	-3,759.81	-100.0%
1450 · CIP Feather River Trail FRT99	3,241.63	0.00	3,241.63	100.0%
1451 · CIP Playtown Bathroom Fire	116,000.00	0.00	116,000.00	100.0%
<b>Total 1440 · Construction in Progress</b>	<b>180,002.01</b>	<b>3,374,038.92</b>	<b>-3,194,036.91</b>	<b>-94.67%</b>
1499 · Accumulated Depreciation	-4,824,103.09	-4,283,320.47	-540,782.62	-12.63%
<b>Total Fixed Assets</b>	<b>11,952,024.63</b>	<b>10,867,145.62</b>	<b>1,084,879.01</b>	<b>9.98%</b>
<b>Other Assets</b>				
1550 · GASB 68 CalPERS Valuation				
1551 · GASB68 Deferred Outflow Pension	232,623.00	232,623.00	0.00	0.0%
<b>Total 1550 · GASB 68 CalPERS Valuation</b>	<b>232,623.00</b>	<b>232,623.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total Other Assets</b>	<b>232,623.00</b>	<b>232,623.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL ASSETS</b>	<b>15,258,752.15</b>	<b>14,357,616.49</b>	<b>901,135.66</b>	<b>6.28%</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
<b>Accounts Payable</b>				
2000 · Accounts Payable	47,937.95	446,048.19	-398,110.24	-89.25%
<b>Total Accounts Payable</b>	<b>47,937.95</b>	<b>446,048.19</b>	<b>-398,110.24</b>	<b>-89.25%</b>
<b>Credit Cards</b>				
2300 · Credit Cards Payable	3,133.09	1,626.28	1,506.81	92.65%



Feather River Recreation & Park District  
Balance Sheet  
As of October 31, 2019

	Oct 31, 19	Oct 31, 18	\$ Change	% Change
2350 · Supplier Accounts	320.62	2,470.68	-2,150.06	-87.02%
Total Credit Cards	3,453.71	4,096.96	-643.25	-15.7%
Other Current Liabilities				
2100 · Payroll Liabilities				
2160 · Workers Comp Payable	-55,328.03	-42,494.96	-12,833.07	-30.2%
2170 · Retirement Payable	4.92	0.00	4.92	100.0%
2180 · Health Insurance Payable	9,220.78	9,426.76	-205.98	-2.19%
2185 · Dental Insurance Payable	1,022.47	963.67	58.80	6.1%
2186 · Life Insurance Payable	75.00	55.20	19.80	35.87%
2187 · Aflac Payable	3,031.32	1,736.62	1,294.70	74.55%
2199 · Accrued Leave Payable	22,334.25	24,201.12	-1,866.87	-7.71%
Total 2100 · Payroll Liabilities	-19,639.29	-6,111.59	-13,527.70	-221.35%
2205 · Accrued Expenses	200.00	0.00	200.00	100.0%
2210 · Accrued Debt Interest	8,582.84	9,231.17	-648.33	-7.02%
Total Other Current Liabilities	-10,856.45	3,119.58	-13,976.03	-448.01%
Total Current Liabilities	40,535.21	453,264.73	-412,729.52	-91.06%
Long Term Liabilities				
2954 · Ford Motor Vehicle Loan	17,738.39	27,142.33	-9,403.94	-34.65%
2955 · Umpqua Bank Tax Exempt Bond A	2,991,035.00	3,196,955.00	-205,920.00	-6.44%
2960 · Umpqua Bank Taxable Bond B	133,000.00	157,999.98	-24,999.98	-15.82%
2975 · GASB 68 CalPERS Liab Valuation				
2976 · GASB 68 Deferred Inflow Pension	149,733.00	149,733.00	0.00	0.0%
2977 · GASB 68 Net Pension Liability	844,607.00	844,607.00	0.00	0.0%
Total 2975 · GASB 68 CalPERS Liab Valuation	994,340.00	994,340.00	0.00	0.0%
Total Long Term Liabilities	4,136,113.39	4,376,437.31	-240,323.92	-5.49%
Total Liabilities	4,176,648.60	4,829,702.04	-653,053.44	-13.52%
Equity				
3010 · Imprest Cash Reserve	1,000.00	1,000.00	0.00	0.0%
3020 · General Reserve	20,000.00	20,000.00	0.00	0.0%
3030 · Investment in Assets	6,439,516.82	6,439,516.82	0.00	0.0%
3040 · General Fund Balance	-1,461,551.34	-1,461,551.34	0.00	0.0%
3050 · Benefit Assessment District	42,695.91	42,695.91	0.00	0.0%
3060 · Impact Fees (general)	246,363.94	246,363.94	0.00	0.0%
3099 · Undistributed Retained Earnings	6,554,868.21	3,124,867.59	3,430,000.62	109.77%
Net Income	-760,789.99	1,115,021.53	-1,875,811.52	-168.23%
Total Equity	11,082,103.55	9,527,914.45	1,554,189.10	16.31%
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>15,258,752.15</b>	<b>14,357,616.49</b>	<b>901,135.66</b>	<b>6.28%</b>

Feather River Recreation & Park District  
 Detail Fixed Asset & Bonds  
 As of October 31, 2019

			4:15 PM 11/13/2019		
			Accrual Basis		
	Date	Source Name	Memo	Amount	Balance
<b>1010 - Treasury Cash</b>					<b>592,529.21</b>
<b>1010.3 - Treasury Admin Ins Proceeds</b>					<b>350,000.00</b>
	10/10/2019	MAZES CONSULTING	4 COMPUTERS	-5,668.02	344,331.98
	10/31/2019	MAZES CONSULTING	SERVER ROOM EQUIPMENT FIXED ASSET 192003	-11,855.81	332,476.17
Total 1010.3 - Treasury Admin Ins Proceeds				-17,523.83	332,476.17
<b>1010.4 - Treasury Ins Proceeds Playtown</b>					<b>242,529.21</b>
	10/10/2019	Belfore Property Restoration	PLAYTOWN BATHROOM FIRE	-100,000.00	142,529.21
	10/10/2019	DEGENKOLB ENGINEERS	PLAYTOWN BATHROOM FIRE	-16,000.00	126,529.21
Total 1010.4 - Treasury Ins Proceeds Playtown				-116,000.00	126,529.21
Total 1010 - Treasury Cash				-133,523.83	459,005.38
<b>1031 - BofW Project INS PROCEEDS</b>					<b>1,341,235.91</b>
	09/12/2019	Franklin Construction	REFUND RIVERBEND REFUND FRANKLIN CONSTRUCTION		
	6/30/19 IN A/R	1310 PAID 9/12/19		10,259.40	1,351,495.31
	10/03/2019	MELTON DESIGN GROUP	RIVERBEND PHASE 2 DESIGN	-56,654.38	1,294,840.93
	10/03/2019	FEATHER RIVER RECREATION & PARK DISTRICT	INSURANCE REIMBR PORTABLE TOILETS XFER TO GEN FUND	-6,954.94	1,287,885.99
	10/24/2019	CALIFORNIA CUSTOM DOCKS CORPORATION	BOAT DOCK PROJECT BOND REQUIREMENT	-2,106.00	1,285,779.99
Total 1031 - BofW Project INS PROCEEDS				-55,455.92	1,285,779.99
<b>1302 - FEMA Riverbend Claim A/R</b>					<b>2,839.00</b>
Total 1302 - FEMA Riverbend Claim A/R					2,839.00
<b>1320 - Umpqua Bank Project Fund</b>					<b>188,856.12</b>
Total 1320 - Umpqua Bank Project Fund					188,856.12
<b>1410 - Land</b>					<b>627,494.00</b>
Total 1410 - Land					627,494.00
<b>1420 - Buildings &amp; Improvements</b>					<b>14,888,896.80</b>
Total 1420 - Buildings & Improvements					14,888,896.80
<b>1430 - Equipment &amp; Vehicles</b>					<b>1,014,543.36</b>
	10/03/2019	Clark Equipment Co.	2019 T550 T4 BOBCAT COMPACT TRACK LOADER, PALLET FORKS, 68" LOW BUCKET, FIXED ASSET #192002	53,335.74	1,067,879.10
	10/25/2019	MAZES CONSULTING	APC UPS 1500VA SMART UPS POWER SUPPLY	2,399.99	1,070,279.09
	10/25/2019	MAZES CONSULTING	SONIC WALL	799.99	1,071,079.08
	10/25/2019	MAZES CONSULTING	ARUBA HPE ARUBA 2530-48 G SWITCH, PORTS	1,398.99	1,072,478.07
	10/25/2019	MAZES CONSULTING	UBIQUITI UAP MESH ACCESS POINT	389.99	1,072,868.06
	10/25/2019	MAZES CONSULTING	SECURITY CAMERA 190 NIGHT VISION	219.99	1,073,088.05
	10/25/2019	MAZES CONSULTING	POWER EDGE T440 TOWER SERVER 2019	3,266.99	1,076,355.04
	10/25/2019	MAZES CONSULTING	DELL 2TB SAD HD	799.92	1,077,154.96
	10/25/2019	MAZES CONSULTING	EQUIPMENT, RACKS, TAX, PATCH CABLES	2,579.95	1,079,734.91
Total 1430 - Equipment & Vehicles				65,191.55	1,079,734.91
<b>1440 - Construction in Progress</b>					<b>59,896.01</b>
<b>1443 - CIP Riverbend Restoration RB99</b>					<b>56,654.38</b>
	10/02/2019	CALIFORNIA CUSTOM DOCKS CORPORATION	BOAT DOCK PROJECT PHASE 2, CHANGE ORDER 1, ADD BOND PAYMENTS	2,106.00	58,760.38
Total 1443 - CIP Riverbend Restoration RB99				2,106.00	58,760.38
<b>1448 - CIP Nelson SBF NE99</b>					<b>0.00</b>
	09/24/2019	American Leak Detection	NELSON POOL SBF GRANT LEAK DETECTION INSPECTION/TEST	2,000.00	2,000.00
Total 1448 - CIP Nelson SBF NE99				2,000.00	2,000.00
<b>1450 - CIP Feather River Trail FRT99</b>					<b>3,241.63</b>
Total 1450 - CIP Feather River Trail FRT99					3,241.63
<b>1451 - CIP Playtown Bathroom Fire</b>					<b>0.00</b>
	09/12/2019	DEGENKOLB ENGINEERS	PRODUCTION AND ENGINEERING RECONSTRUCTION DOCUMENTS	16,000.00	16,000.00
	09/24/2019	Belfore Property Restoration	MOBLIZATION, ABATEMENT AND DEMO	100,000.00	116,000.00
Total 1451 - CIP Playtown Bathroom Fire				116,000.00	116,000.00
Total 1440 - Construction in Progress				120,106.00	180,002.01
<b>2955 - Umpqua Bank Tax Exempt Bond A</b>					<b>-2,991,035.00</b>
Total 2955 - Umpqua Bank Tax Exempt Bond A					-2,991,035.00
<b>2960 - Umpqua Bank Taxable Bond B</b>					<b>-133,000.00</b>
Total 2960 - Umpqua Bank Taxable Bond B					-133,000.00
<b>TOTAL</b>				<b>-3,682.20</b>	<b>15,588,573.21</b>

Feather River Recreation & Park District  
 Check Register  
 October 2019

10:32 AM  
 11/13/2019  
 Accrual Basis  
 Credit

Oct 19

Type	Date	Num	Name	Memo	Credit
Liability Check	10/03/2019	86255	PREMIER ACCESS	1000548827 OCT19 PREMIUMS	1,024.36
Liability Check	10/03/2019	86256	HUMANA INSURANCE CO.	657103-001 LIFE PREMIUMS	75.00
Liability Check	10/03/2019	86257	FLAC	JRF86 AUG19 PREMIUMS	1,229.92
Liability Check	10/03/2019	86258	BLUE SHIELD OF CALIFORNIA	4004625 OCT19 PREMIUMS	7,288.72
Bill Pmt -Check	10/03/2019	86259	Clark Equipment Co.	T550 T4 BOBCAT ASSET 192002	53,335.74
Bill Pmt -Check	10/03/2019	86260	MELTON DESIGN GROUP	2030 DESIGN MASTER PLAN	4,850.00
Bill Pmt -Check	10/10/2019	86261	Belfore Property Restoration	PLAYTOWN BATHROOM FIRE	100,000.00
Bill Pmt -Check	10/10/2019	86262	DEGENKOLB ENGINEERS	PLAYTOWN BATHROOM FIRE	16,000.00
Bill Pmt -Check	10/10/2019	86263	Anton, Victoria	EXPENSE REIMBR	361.72
Bill Pmt -Check	10/10/2019	86264	BRANDT, CLARENCE SONNY	BOD STIPEND	200.00
Bill Pmt -Check	10/10/2019	86265	CARTER, MARCIA	BOD STIPEND	100.00
Bill Pmt -Check	10/10/2019	86266	FOWLER, SCOTT KENT	BOD STIPEND	100.00
Bill Pmt -Check	10/10/2019	86267	ROCCHI, STEVE	BOD STIPEND	100.00
Bill Pmt -Check	10/10/2019	86268	THOMAS, DEVIN	BOD STIPEND	200.00
Bill Pmt -Check	10/10/2019	86269	MAZES CONSULTING	4 COMPUTERS	5,668.02
Bill Pmt -Check	10/10/2019	86270	COMCAST	Acct# 8155 60 019 0233893	123.77
Bill Pmt -Check	10/10/2019	86271	ACCULARM SECURITY SYSTEMS	SECURITY SYSTEMS	798.00
Bill Pmt -Check	10/10/2019	86272	Advance Dcoument Concepts	REPAIR POSTAGE MACHINE	101.92
Bill Pmt -Check	10/10/2019	86273	ALL THINGS CLEANING	PARKS RESTROOMS JANITORIAL	5,109.00
Bill Pmt -Check	10/10/2019	86274	BANKCARD CENTER	CREDIT CARD	2,216.99
Bill Pmt -Check	10/10/2019	86275	BETTER DEAL EXCHANGE	Acct#701960 SEPT 19 STATEMENT	214.34
Bill Pmt -Check	10/10/2019	86276	CALF. WATER SERVICE	Acct 520857777 8/10/19-9/10/19	11,719.67
Bill Pmt -Check	10/10/2019	86277	CARTER LAW OFFICE	LEGAL SERVICES	1,395.00
Bill Pmt -Check	10/10/2019	86278	CHICO RENT-A-FENCE	TEMP FENCE RENTAL	169.50
Bill Pmt -Check	10/10/2019	86279	COMP	EMPLOYEE SCREEN	93.00
Bill Pmt -Check	10/10/2019	86280	EAGLE SECURITY SYSTEMS INC.	Acct# 7203237 - Qtrly Monitoring	302.25
Bill Pmt -Check	10/10/2019	86281	EXPLORE BUTTE COUNTY	MEMBERSHIP AMBASSADOR ID 84149	25.00
Bill Pmt -Check	10/10/2019	86282	Hancock Automotive	FORD VAN WATER PUMP	380.63
Bill Pmt -Check	10/10/2019	86283	HOBBS PEST SOLUTIONS, INC.	PEST CONTROL	75.00
Bill Pmt -Check	10/10/2019	86284	HOME DEPOT	HOME DEPOT STATEMENT SEPT 19	2,124.96
Bill Pmt -Check	10/10/2019	86285	HYLTON SECURITY, INC.	RIVERBEND SECURITY	5,300.00
Bill Pmt -Check	10/10/2019	86286	LIMEY TEES	SPRING SOFTBALL CHAMPIONSHIP TEES	116.69
Bill Pmt -Check	10/10/2019	86287	MAZES CONSULTING	IT SUPPORT/SUBSCRIPTIONS	2,409.38
Bill Pmt -Check	10/10/2019	86288	NORTH YUBA WATER DISTRICT	2695 FBT WATER	157.75
Bill Pmt -Check	10/10/2019	86289	P.G. & E.	PGE ALL LOCAITONS 8/23/19-9/23/19	16,052.47
Bill Pmt -Check	10/10/2019	86290	RECOLOGY BUTTE COLUSA COUNTIES	TRASH ALL SITES	2,310.25
Bill Pmt -Check	10/10/2019	86291	SOUTH FEATHER WATER & POWER	007771-000	68.80
Bill Pmt -Check	10/10/2019	86292	Tractor Supply Co.	TRACTOR SUPPLY STATEMENT	4.86
Bill Pmt -Check	10/10/2019	86293	U.S. BANK EQUIPMENT FINANCE	COPIER LEASE/USAGE	763.40
Bill Pmt -Check	10/10/2019	86294	LAKE OROVILLE AREA PUBLIC UTILITY DIST.	SEWER SERVICES	114.18
Bill Pmt -Check	10/10/2019	86295	COMCAST	Acct#8155600190189780 PHONE/INTERENT	423.16
Bill Pmt -Check	10/10/2019	86296	Butte County Sheriff's Office	SHERIFF CREW GROUNDS	2,250.00
Bill Pmt -Check	10/10/2019	86297	AARP	INSTRUCTOR	120.00
Bill Pmt -Check	10/10/2019	86298	CAPUT, LYNNDEE	INSTRUCTOR WHOLE BODY FITNESS	78.00
Bill Pmt -Check	10/10/2019	86299	RONNIE SMITH ENTERPRISES	INSTRUCTOR KARATE	1,504.75
Bill Pmt -Check	10/10/2019	86300	BANKCARD CENTER	STATEMENT 9628 SEPT 19	5,069.53
Paycheck	10/10/2019	86301-86368	PAYROLL	PAYROLL ITEMS	38,518.80
Bill Pmt -Check	10/24/2019	86369	GIFFORD, TRISTAN	GYM OFFICIAL/JUDGE 10/26-27/19	437.72
Bill Pmt -Check	10/24/2019	86370	HERMANSON, MARILYN	GYM OFFICIAL/JUDGE 10/26-27/19	555.00
Bill Pmt -Check	10/24/2019	86371	LAKE, LUCIA	GYM OFFICIAL/JUDGE 10/26-27/19	695.94
Bill Pmt -Check	10/24/2019	86372	LOPES, KATHY	GYM OFFICIAL/JUDGE 10/26-27/19	659.22
Bill Pmt -Check	10/24/2019	86373	MARCHETTI, CINDY	GYM OFFICIAL/JUDGE 10/26-27/19	704.46
Bill Pmt -Check	10/24/2019	86374	OWENS, JENNIFER	GYM OFFICIAL/JUDGE 10/26-27/19	604.53
Bill Pmt -Check	10/24/2019	86375	RUSSI, LAURIE	GYM OFFICIAL/JUDGE 10/26-27/19	290.59
Bill Pmt -Check	10/24/2019	86376	TEETER, KARIE	GYM OFFICIAL/JUDGE 10/26-27/19	650.76
Bill Pmt -Check	10/24/2019	86377	TRUESDALE, SIOBHAN	GYM OFFICIAL/JUDGE 10/26-27/19	610.55
Bill Pmt -Check	10/24/2019	86378	WENSEL, HEIDI	GYM SCOREKEEPER 10/26-27/19	2,397.00
Bill Pmt -Check	10/24/2019	86379	CAL GYM BOOSTERS	CAL BENEFIT CUP BOYS MEET ENTRIES CLUB #25201	790.00
Bill Pmt -Check	10/24/2019	86380	NAWGJ	NATIONAL JUDGES CUP GIRLS MEET ENTRIES CLUB #25201	945.00
Bill Pmt -Check	10/24/2019	86381	NBGB	BOYS SEASON OPENER MEET ENTRIES CLUB #25201	1,025.00
Bill Pmt -Check	10/24/2019	86382	OHANA GYMNASTICS	SURF CLASSIC GIRLS MEET ENTRIES CLUB #25201	1,400.00
Bill Pmt -Check	10/24/2019	86383	SUN DEVIL GYMNASTICS	SUN DEVIL CLASSIC GIRLS MEET ENTRIES CLUB #25201	965.00
Bill Pmt -Check	10/24/2019	86384	Anton, Victoria	MONTHLY CELL PHONE REIMBR	30.00
Bill Pmt -Check	10/24/2019	86385	DANNER, ERIC	CELL PHONE REIMBR	30.00
Bill Pmt -Check	10/24/2019	86386	GORMAN, THOMAS.	CELL PHONE REIMBR	30.00
Bill Pmt -Check	10/24/2019	86387	GRAY, JASON.	MONTHLY CELL REIMBR	30.00
Bill Pmt -Check	10/24/2019	86388	HUFFMAN, MICHELLE.	EXPENSE AND CELL REIMBR	120.05
Bill Pmt -Check	10/24/2019	86389	PELTZER, DEBORAH.	CELL PHONE REIMBR	30.00
Bill Pmt -Check	10/24/2019	86390	RAMIREZ, ZERIMAR.	MONTHLY CELL REIMBR	30.00
Bill Pmt -Check	10/24/2019	86391	THOMPSON, SCOTT.	MONTHLY CELL REIMBR	30.00
Bill Pmt -Check	10/24/2019	86392	TORRES, MONICA.	MONTHLY CELL PHONE REIMBR	30.00
Bill Pmt -Check	10/24/2019	86393	VALENCIA, ESTELA.	MONTHLY CELL PHONE REIMBR	30.00
Bill Pmt -Check	10/24/2019	86394	VALENCIA, JUSTIN.	CELL PHONE REIMBR	30.00
Bill Pmt -Check	10/24/2019	86395	VANG, HUE.	MONTHLY CELL PHONE REIMBR	30.00
Bill Pmt -Check	10/24/2019	86396	Wilson, Bill	MONTHLY CELL PHONE REIMBR	30.00
Bill Pmt -Check	10/24/2019	86397	WILSON, ROBERT BRIAN	MONTHLY CELL PHONE REIMBR	30.00
Bill Pmt -Check	10/24/2019	86398	Byers Gymnastics Center	REFUND HALLOWEEN GYM MEET	100.00
Bill Pmt -Check	10/24/2019	86399	Davis's Diamonds Gymnastics	REFUND HALLOWEEN GYM MEET	100.00
Bill Pmt -Check	10/24/2019	86400	FIT FOR LIFE GYMNASTICS	REFUND HALLOWEEN GYM MEET	100.00
Bill Pmt -Check	10/24/2019	86401	SACRAMENTO ELITE TUMBLERS	REFUND HALLOWEEN GYM MEET	200.00
Bill Pmt -Check	10/24/2019	86402	ALPINE PORTABLE TOILET SERVICE	PORTABLE TOILET RENTAL	7,952.44
Bill Pmt -Check	10/24/2019	86403	American Leak Detection	SBF GRANT POOL LEAK TEST	2,000.00

Feather River Recreation & Park District  
**Check Register**  
 October 2019

10:32 AM  
 11/13/2019  
 Accrual Basis

Type	Date	Num	Name	Memo	Credit
Bill Pmt -Check	10/24/2019	86404	AT&T - CALNET	PHONE LINES	85.29
Bill Pmt -Check	10/24/2019	86405	EVERY'S	TRUCK MAINTENANCE	123.75
Bill Pmt -Check	10/24/2019	86406	BURLESON, HARRY	FITNESS INSTRUCTOR	143.00
Bill Pmt -Check	10/24/2019	86407	CALF. WATER SERVICE	Acct 520857777 9/11/19-10/9/19	9,851.69
Bill Pmt -Check	10/24/2019	86408	California Special Districts Association	CSDA MEMBERSHIP RENEWAL	7,077.00
Bill Pmt -Check	10/24/2019	86409	Carpets Galore	VINYL COVE BASE FOR PRESCHOOL FLOOR	123.84
Bill Pmt -Check	10/24/2019	86410	CHICO RENT-A-FENCE	FENCE RENTAL SETUP/REMOVAL	1,045.00
Bill Pmt -Check	10/24/2019	86411	CINTAS	JANITORIAL SUPPLIES ACT CENTER	961.45
Bill Pmt -Check	10/24/2019	86412	City of Oroville	ANNUAL SEWAR RIVERBEND	1,795.68
Bill Pmt -Check	10/24/2019	86413	COMP	NEW HIRE SCREEN	120.00
Bill Pmt -Check	10/24/2019	86414	Dan's Electrical Supply	ELECTRICIAL	237.26
Bill Pmt -Check	10/24/2019	86415	DAWSON OIL COMPANY	62765 FUEL	6,276.78
Bill Pmt -Check	10/24/2019	86416	EWING	GROUNDS IRRIGATION	1,257.84
Bill Pmt -Check	10/24/2019	86417	Ferrellgas	PROPANE FBT	60.00
Bill Pmt -Check	10/24/2019	86418	FORD MOTOR CREDIT COMPANY LLC	LEASE 9423800 F250 OCT. 19	887.55
Bill Pmt -Check	10/24/2019	86419	HOBBS PEST SOLUTIONS, INC.	PEST CONTROL	150.00
Bill Pmt -Check	10/24/2019	86420	Industrial Power Products	MISC SUPPLIES MAINTENANCE	170.79
Bill Pmt -Check	10/24/2019	86421	INSIDE OUT DESIGNS	MEET AWARDS FOR HALLOWEEN	617.02
Bill Pmt -Check	10/24/2019	86422	Lake Oroville Landscape Center	GRAVEL FOR DRIVEWAY	48.97
Bill Pmt -Check	10/24/2019	86423	LES SCHWAB TIRES	TIRES	1,346.05
Bill Pmt -Check	10/24/2019	86424	Lincoln Aquatics	POOL CHEMICALS	3,992.54
Bill Pmt -Check	10/24/2019	86425	OROVILLE POWER EQUIPMENT	MISC SUPPLIES MAINTENANCE	276.86
Bill Pmt -Check	10/24/2019	86426	RENTAL GUYS, INC.	BLADES FOR HUSTLER	283.83
Bill Pmt -Check	10/24/2019	86427	RIEBES AUTO PARTS	TRUCK MAINTENANCE	358.09
Bill Pmt -Check	10/24/2019	86428	SDRMA	ADD BOBCAT TO INSURANCE	583.95
Bill Pmt -Check	10/24/2019	86429	SHARP'S LOCKSMITHING	KEYS LOCKS	81.73
Bill Pmt -Check	10/24/2019	86430	Staples	STAPLES STATEMENT 3721	192.78
Bill Pmt -Check	10/24/2019	86431	TWSD	WATER AND SEWER	1,925.16
Bill Pmt -Check	10/24/2019	86432	WAL-MART COMMUNITY	STATEMENT 1712 SEPT 19	338.11
Bill Pmt -Check	10/24/2019	86433	WAXIE SANITARY SUPPLY	PARKS RESTROOMS JANITORIAL	460.08
Paycheck	10/24/2019	86434-86504	PAYROLL	PAYROLL ITEMS	40,367.28
Bill Pmt -Check	10/31/2019	86505	MAZES CONSULTING	SERVER ROOM EQUIPMENT FIXED ASSET 192003	11,855.81
					<b>403,782.97</b>

Oct 19

**DEPARTMENT UPDATES – OCTOBER 2019**

**Preschool**

*By Estela Valencia – Director of Preschool*

**Enrollment:**

Toddler Program - 12

Preschool – 52

**Recently completed events/projects**

Our preschoolers had a lot of fun trick-or-treating and wearing their costumes. Our staff also joined the fun by dressing up. Children also participated in a small harvest festival and got to take a pumpkin home.

Immunizations reports were submitted to the state. It’s state law that any child enrolling in a childcare center must be up to date with immunizations.

We are super proud of our center and staff. We had our annual inspection by Community Care Licensing, and we passed. No violations or deficiencies noted. Good job to all our staff and supervisors, who make sure we are in-compliance, to make our preschool safe for our children.

**Upcoming events/projects:**

This year our preschool will be holding a Parent Luncheon on November 13<sup>th</sup>. Parents will get to enjoy and nice lunch and outside play with their little ones.

School picture day will be on November 7.

Fall camp will be held at Nelson School November 25-27.

**Gymnastics**

*By Michelle Huffman – Recreation Supervisor Gymnastics*

**Enrollment:**

Rec Under 7	114	Boys Team	14	Total	330
Rec 7 and up	172	Girls Team	30		
	286		44	Change	13

**Updates:**

Testing was well received and classes are starting to prepare for the Winter Showcase in December. Kids are starting to return from soccer and classes are filling.

**Upcoming Events:**

- December The Winter Showcase for the recreation classes will be in the afternoon of Dec 20th. The boys team is preparing for their competition season which begins Dec 7 in Petaluma.
- January The Girls Wildflower meet and the Boys Oroville Invitational are showing a solid turn out with over 160 athletes signed up for each event bringing the total for the weekend to just over 330 so far.

DEPARTMENT UPDATES – OCTOBER 2019

Projects:

We continue to move forward with prepping for the January meet and finishing the rock room.

Recreation

*By Brian Wilson – Recreation Supervisor*

**Rec Department Current/Ongoing Programs Offered**

- Adult Sports Programs
  - Fall Softball 19 Teams 10 games/wk M/T/F
- Youth Sports Programs
  - Basketball S1 26 Teams 20-24 games/wk M/T/W/Th
  - Officials
    - Recruitment Ongoing
    - Training(s) 10/16 10/29 10/30
  - Sporty All-Stars Winter (Pre-K/K) 18 participants 5-Weeks Sa
- Special Interest Classes
  - Karate M/Th
  - Judo F
  - Jujitsu F Working w/instructor on MOU
  - Whole Body Fit M/W/F
  - Yoga M/W/F
  - U-Jam W/Th Punch Card/Drop-In
  - Zumba T/Th No Classes this week
  - Mrs. Gabby/Noelle Dance M/T/Th
  - Mrs. Peggy Dance M
  - Line Dancing No Classes 2 weeks Nov

**Recently Completed Events/Projects/Programs**

- Parent’s Night Out: Kid’s Night In 39 kids attended (October)

**Current events/projects**

- Kinder Gym Paint/Flooring Project (Current Schedule)
  - Paint scheduled to begin Nov. 18
  - Flooring has been rescheduled to accommodate paint, and will begin in Dec.
- Rock room project
  - Slack line(s) / Traverse wall(s) /Peg board(s) In progress
- Annual Turkey Trot Fun Run/Walk 11/16/19 Riverbend Park
- District Sponsored Youth Basketball Skills Clinic
  - Partnership w/Chico SuperKats
    - Youth Skills Clinic Nov. 17 Nelson Middle School
- District Sponsored Fall Photo Contest

## DEPARTMENT UPDATES – OCTOBER 2019

- Finalists were announced Nov. 8
- Winners will be announced Nov. 13
- Instructor recruitment/proposals
  - Hip Hop                      Chris Mack                      Meeting held/drafting proposal
  - Art Classes                      Taren Allen                      Meeting held/drafting proposal
  - Fitness/Wellness                      Karen Leese                      Proposal received/Info gathering

### Upcoming events/projects

- Staff training: Gymnastics programming                      Completed                      11/ 2/19
- Attending CPRS Fall Forum in Woodland                      Attended                      11/ 7/19
- Winter/Spring Activity Guide (copy due)                      In progress
- Parent Night Out (December)
- Jr. Giants Programming Calendar
  - Commissioner Recruitment for 2020 Season
- District Master Plan

### Maintenance

*Scott Thompson – Park Supervisor*

### Recently completed events/projects:

#### Training

- Scott Thompson and Justin Valencia have both passed the exam and are now Aquatic Facility Operators (AFO), capable of running the districts existing pools, as well as future splash pad/s.

#### Nelson

- Trench new electrical line out to billboard. New lights installed on billboard
- Trench new lines to 6 interior light poles. New wiring installed in poles, lights reconnected, new lights installed on 2 poles that had no lights

#### Riverbend Park

- Use lift to trim dangerous tree on walking path
- Regular tree trimming
- Remove 3 dead trees, grind stumps

#### Gym

- Replace sewage pump in cistern 1, replace backflow fitting, replace all electrical in cistern
- Use scissor lift to replace broken light lens over spring floor
- Disassemble spring floor for scissor lift, put it back together and replace broken Masonite top sheets
- Install carpet on pit lids
- Install concrete sleeves for equipment, move equipment on gym floor

#### Activity Center/Preschool

- Address work orders for small repairs throughout preschool

**DEPARTMENT UPDATES – OCTOBER 2019****Current events/projects:**

Maintenance has been keeping a full-time schedule during the week doing the following:

- Mowing fields and turf areas, mulching leaves
- Weed eating, edging concrete, blowing clippings/leaves
- Trimming trees
- Testing/repairing sprinklers/irrigation/mainlines
- Prepping sports fields for weekly games and practices
- Maintaining pools during the winter
- Weekend rentals in all parks

**Nolan Complex**

- Trench new low voltage lines to sprinkler valves, move valve locations, install new sprinkler plumbing around little league field
- Playtown Restrooms
  - Shawn and I continue to work on this project with architects, engineers, and the contractor. We are approaching plan submittal as the next step.

**Activity Center**

- IT Closet Project
  - Move safe out of existing closet
  - Work with electrician to add 30-amp circuit for battery backup, and 15-amp circuits for equipment
  - Add ventilation fan and grates in doors for air flow
  - Mount server rack to concrete

**Riverbend Park**

- Blow leaves in parking lots and remove

**All Sites**

- Major tree trimming operations
- Leaf collection

**Upcoming events/projects:****Nelson Complex**

- Vorhees Field
  - Relocate and/or remove electrical lines in the way of new backstop posts
  - Install new backstop
  - Re-grade field, cut turf where outfield meets infield, remove hump, reseed grass, install new base anchors and bases.
- Baldry Field



**DEPARTMENT UPDATES – OCTOBER 2019**

- Re-grade field, cut turf where outfield meets infield, remove hump, reseed grass, install new base anchors and bases.
- Damon Field
  - Re-grade field, cut turf where outfield meets infield, remove hump, reseed grass, install new base anchors and bases.

**Bedrock Skatepark**

- Fencing
  - Meeting with fencing contractors to determine options for fencing along northern end, and southern end of skatepark.

**Administration, Events & Marketing**

*By Victoria Anton – Executive Administrator*

**Recently Completed Events/Projects**

- Halloween Trick-or-Treat Event – The event offered 20 trick-or-treat stops through out the Activity Center, an obstacle course organized by the Gymnastics Department, a spooky dance party provided by Mrs. Gabby, and caramel apple dipping with a decorating station filled with fun toppings. Attendance for the event was over 450!
- We filled the Marketing Specialist position with a great candidate, Lexi Lynn.

**Current Events/Projects:**

- |                              |                  |                  |
|------------------------------|------------------|------------------|
| ● Breakfast with Santa       | December 7, 2019 | 8:30 AM-11:30 AM |
| ● FRRPD Annual Holiday Party | December 7, 2019 | 5:00 PM-10:00 PM |

**Upcoming Events/Projects:**

- Proposed updates and revisions to the Board Policies and Procedures Manual
- Digitally archiving service contracts and facility use agreements



# OROVILLE CITY ELEMENTARY SCHOOL DISTRICT

2795 YARD STREET. OROVILLE. CA 95966-5113

(530) 532-3000 • www.ocesd.net

**SPENCER HOLTOM, Ed.D.**

*Superintendent  
Extension 3001  
(530) 532-3050 FAX*

**JOHN BOHANNON**

*Assistant Superintendent,  
Curriculum & Instruction  
Extension 3013  
(530) 532-3050 FAX*

**ANDREW JAMES**

*Asst. Superintendent, Business  
Extension 3005  
(530) 532-3030 FAX*

**KIMBERLY TYLER**

*Special Education Director  
(530) 532-5690, Ext. 105  
(530) 532-5691 FAX*

**BOARD OF TRUSTEES:**

*K. SANDRA BARNES  
President*

*PAMELA HAMILTON  
Clerk*

*BILL LAGRONE, JR.  
Member*

*ART DYCE  
Member*

*MARK GROVER  
Member*

**SCHOOLS:**

**CENTRAL MIDDLE SCHOOL**  
Mikeial Williamson, Principal  
2565 Mesa Avenue  
Oroville, CA 95966-6000  
(530) 532-3002  
(530) 532-3042 FAX

**ISHI HILLS MIDDLE SCHOOL**  
Renee Henderson, Principal  
1 Ishi Hills Way  
Oroville, CA 95966-5519  
(530) 532-3078  
(530) 532-3040 FAX

**OAKDALE HEIGHTS SCHOOL**  
John Bettencourt, Principal  
2255 Las Plumas Avenue  
Oroville, CA 95966-6920  
(530) 532-3004  
(530) 532-3044 FAX

**OPHIR SCHOOL**  
Teresa Lightle, Principal  
210 Oakvale Avenue  
Oroville, CA 95966-9494  
(530) 532-3005  
(530) 532-3045 FAX

**SIERRA DEL ORO SCHOOL**  
Kimberly Tyler, Principal  
2900 Wyandotte Avenue  
Oroville, CA 95966  
(530) 532-5690, x105  
(530) 532-5691 FAX

**STANFORD AVENUE SCHOOL**  
Patrick O'Brien, Principal  
1801 Stanford Avenue  
Oroville, CA 95966-5231  
(530) 532-3006  
(530) 532-3046 FAX

**WYANDOTTE ACADEMY**  
Todd Dowell, Principal  
2800 Wyandotte Avenue  
Oroville, CA 95966-6538  
(530) 532-3007  
(530) 532-3047 FAX

November 8, 2019

Shawn Rohrbacker, General Manager  
Feather River Parks and Recreation District  
1875 Feather River Blvd  
Oroville CA 95965

To Whom it May Concern,

Oroville City Elementary School District is offering to sell or lease Bird Street Elementary School, 1421 Bird St, Oroville APN: 012-084-001-000 at fair-market value to all public districts, public authorities, public agencies and other political subdivisions or public corporations in this state, and to other nonprofit charitable or nonprofit public benefit corporations. If you are interested, please notify our office in writing at OCESD Business Office, 2795 Yard Street, Oroville, CA 95966 by January 31, 2020 to begin a good-faith negotiation process.

Sincerely,

Spencer Holtom, Superintendent