



FEATHER RIVER RECREATION & PARK DISTRICT
Regular Board Meeting
June 27, 2023

ACTIVITY CENTER
1875 Feather River Blvd.
Oroville, CA 95965

AGENDA **Closed Session 5:00 PM/Open Session Immediately Following**

Written comments must be sent to victoriaa@frrpd.com 1-hour prior to the meeting to be presented to the Board. If you need a special accommodation to participate in this meeting, please contact (530)533-2011.

CALL MEETING TO ORDER

ROLL CALL

Chairperson Shannon DeLong
Vice-Chairperson Scott "Kent" Fowler
Director Devin Thomas
Director Clarence "Sonny" Brandt
Director Greg Passmore

PLEDGE OF ALLEGIANCE

CLOSED SESSION

- 1. Pursuant to Government Code Section 54956.8: Real Property Negotiations**
FRRPD Negotiator: Mike Donnelly of Coldwell Banker C & C Properties
Property Address: 1875 Feather River Blvd. Oroville, CA 95965
- 2. Conference with Legal Counsel, Pursuant to Government Code Section 54956.9**
- 3. General Manager, Pursuant to Government Code section 49457**

CLOSED SESSION ANNOUNCEMENTS

PUBLIC COMMENT

The Board will invite anyone in the audience wishing to address the Board, on a matter not listed on the agenda, to state your name for the record and make your presentation. You are limited to three (3) minutes. *The Board cannot take any action except for a brief response by the Board or staff to a statement or question relating to a non-agenda item.*

PUBLIC HEARINGS (Appendix A)

- 1. Public Hearing: 2023-24 Fiscal Year Budget (no action)**
Final Fiscal Year Budget adoption scheduled for July 25th.
- 2. Public Hearing: 2023-24 Engineers Report (no action)**
Final Engineers Report adoption scheduled for July 25th.

CONSENT AGENDA

Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed shall be considered immediately following the adoption of the Consent Agenda.

CONSENT AGENDA

1. **May 23, 2023 Regular Board Meeting Minutes** (Appendix B)
 2. **June 12, 2023 Special Board Meeting Minutes** (Appendix C)
 3. **May 2023 Financials** (Appendix D)
 4. **Resolution 2014-23: A Resolution Of The Board Of Directors Of The Feather River Recreation And Park District Approving The Transfer Of Funds In The Amount Of \$200,000 From The Merchant Payment Received By Credit Card Account: Bank Of The West To The General Fund Account 2600** (Appendix E)
 5. **Resolution 2015-23: A Resolution Of The Board Of Directors Of The Feather River Recreation And Park District Approving The Transfer Of Funds In The Amount Of \$317,500 From County Accounts: Benefit Assessment Fund 2610 To The General Fund Account 2600** (Appendix F)
- Consent Agenda Motion:
Vote:

ACTION ITEMS

1. **Resolution No. 2016-23: A Resolution Approving Engineer's Report, Confirming Diagram and Assessment and Ordering the Continuation of Assessment for Fiscal Year 2023-24 for the Park Maintenance and Recreation Improvement District of the Feather River Recreation and Park District** (Appendix G)
Engineer's Report Provided by SCI Consulting
Motion:
Vote:
2. **Resolution No. 2017-23: A Resolution of The Feather River Recreation and Park District Board of Directors Adopting the 2023-24 Appropriations Limitations** (Appendix H)
Motion:
Vote:
3. **Ordinance No. 2023-01: An Ordinance Of The Board Of Directors Of The Feather River Recreation And Park District Levying Special Taxes Within Community Facilities District No. 2022-01 (Park Maintenance)** (Appendix I)
Motion:
Vote:
4. **Resolution No. 2018-23: A Resolution Of The Board Of Directors Of The Feather River Recreation And Park District Ordering The Levy Of Special Taxes For Fiscal Year 2023-24 Within Community Facilities District No. 2022-01 (Park Maintenance)** (Appendix J)
Motion:
Vote:
5. **Allocation for Scoreboard Projects at Nolan and Nelson Sports Complex** (Appendix K)
Motion:
Vote:
6. **Service Agreement with Sal Rodriguez Landscapes for Palermo Park** (Appendix L)
Motion:
Vote:

DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS (Appendix M)

ADJOURNMENT

Feather River Recreation & Park District
BUDGET
OVERALL BUDGET COMPARED TO PREV YEARS

	ACTUAL 2020-21	PROJECTION 2022-23	BUDGET 2023-24
Ordinary Income/Expense			
Income			
4100 · Tax Revenue	2,006,000	2,140,000	2,300,000
4150 · Tax Revenue (BAD)	303,050	308,000	328,600
4300 · Program Income	639,000	550,000	250,250
4400 · Donation & Fundraising Income	10,000	4,600	15,000
4600 · Other Income	32,500	2,000	0
4900 · Interest Income	13,000	13,700	14,000
4905 · Interest Income - BAD	1,100	1,500	2,000
Total Income	3,004,650	3,019,800	2,909,850
Gross Profit	3,004,650	3,019,800	2,909,850
Expense			
5000 · Payroll Expenses	1,443,500	1,500,000	1,413,000
5031 · GASB 68 Benefit Expense	68,000	78,000	80,000
5033 · GASB Annual Audit Adj	220,000	0	0
5100 · Advertising & Promotion	2,900	3,000	3,000
5120 · Bank Fees	6,000	5,000	3,500
5130 · Charitable Contributions	0	0	0
5140 · Copying & Printing	8,000	2,500	2,500
5155 · Employment New Hire Screen	1,100	1,500	1,600
5160 · Dues, Mbrshps & Subscriptions	9,300	17,000	10,000
5170 · Education & Development	1,300	6,000	9,000
5175 · Equipment Rental	8,000	6,300	10,000
5180 · Equipment, Tools & Furn (<\$5k)	62,000	53,000	65,000
5200 · Insurance	160,000	105,000	100,000
5210 · Interest Expense - Operating	1,050	4,400	3,000
5225 · Postage & Delivery	550	700	400
5230 · Professional & Outside Svcs	174,000	320,000	212,000
5260 · Repairs & Maintenance	219,000	293,000	345,000
5270 · Security	15,325	6,000	8,000
5280 · Supplies - Consumable	36,000	38,000	31,000
5290 · Taxes, Lic., Notices & Permits	7,300	2,800	2,500
5300 · Telephone/Internet	14,800	16,000	12,000
5310 · Fuel, Travel and Meals	33,300	38,000	37,700
5320 · Utilities	307,500	300,000	290,000
7000 · Debt Interest	85,600	77,000	68,000
Total Expense	2,884,525	2,873,200	2,707,200
Net Profit/Loss	120,125	146,600	202,650
Non Cash Expense			
5150 · Depreciation	752,000	775,000	800,000
Loan Payment			270,125
Fixed Assets/Capital Improvement/Equipment Projects/Purchase Equipment to be approved by board at time of project			350,000
Funds to be utilized: General Fund, Riverbend Insurance Proceeds, Impact Fees			

Feather River Recreation & Park District
BUDGET
OVERALL BUDGET COMPARED TO PREV YEARS ACTION

	total downsized	ADMIN	MAINTENANCE	AQUATICS	EVENTS	RENTALS	PRESCHOOL	ADULT SPORTS	YOUTH SPORTS
	BUDGET 2022-2023	BUDGET 2022-2023	BUDGET 2022-2023	BUDGET 2022-2023	BUDGET 2022-2023	BUDGET 2022-2023	BUDGET 2022-2023	BUDGET 2022-2023	BUDGET 2022-2023
Ordinary Income/Expense									
Income									
4100 · Tax Revenue	2,300,000	2,300,000	0						
4150 · Tax Revenue (BAD)	328,600		328,600						
4300 · Program Income	250,250			50,000	30,000	70,000	20,000	35,250	45,000
4400 · Donation & Fundraising Income	15,000	10,000			5,000			0	
4600 · Other Income	0								
4900 · Interest Income	14,000	14,000	0						
4905 · Interest Income - BAD	2,000		2,000						
Total Income	2,909,850	2,324,000	330,600	50,000	35,000	70,000	20,000	35,250	45,000
Gross Profit	2,909,850	2,324,000	330,600	50,000	35,000	70,000	20,000	35,250	45,000
Expense									
5000 · Payroll Expenses	1,413,000	645,000	605,000	60,000			35,000	30,000	38,000
5031 · GASB 68 Benefit Expense	80,000	80,000							
5033 · GASB Annual Audit Adj	0								
5100 · Advertising & Promotion	3,000	1,000			2,000				
5120 · Bank Fees	3,500	3,500							
5130 · Charitable Contributions	0								
5140 · Copying & Printing	2,500	2,500							
5155 · Employment New Hire Screen	1,600	700	700	200					
5160 · Dues, Mbrshps & Subscriptions	10,000	10,000							
5170 · Education & Development	9,000	5,000	2,000	2,000					
5175 · Equipment Rental	10,000		8,000		2,000				
5180 · Equipment, Tools & Furn (<\$5k)	65,000	33,000	27,500	1,000	1,000		1,000	1,500	
5200 · Insurance	100,000	75,000	25,000						
5210 · Interest Expense - Operating	3,000		3,000						
5225 · Postage & Delivery	400	400							
5230 · Professional & Outside Svcs	212,000	114,000	92,000	1,000	5,000				
5260 · Repairs & Maintenance	345,000		345,000						
5270 · Security	8,000		8,000						
5280 · Supplies - Consumable	31,000	4,000	14,000	4,500	2,500		2,500	3,500	
5290 · Taxes, Lic., Notices & Permits	2,500	500	2,000						
5300 · Telephone/Internet	12,000	9,000	3,000						
5310 · Fuel, Travel and Meals	37,700	1,000	36,500	100	100				
5320 · Utilities	290,000	39,000	251,000						
7000 · Debt Interest	68,000	68,000							
Total Expense	2,707,200	1,091,600	1,422,700	68,800	12,600	0	35,000	33,500	43,000
Net Profit/Loss	202,650	1,232,400	(1,092,100)	(18,800)	22,400	70,000	(15,000)	1,750	2,000

Department	Job Title	FULL/PART	number of positoins
Admin	OPEN GM	F	1
Admin	Exec Admin	F	1
Admin	Business Manager	F	1
Admin	Rec Supervisor	F	2
Admin	Rec Coordinator	F	0
Admin	Front Desk		1
Admin	market spec		1
Admin	ACCT cleark		1
Admin	Rec Spec		1
Preschool	Preschool Sep23		
AQUATIC	AQUATIC		10
Maintenance	park sup	F	1
Maintenance	FT 1	F	2
Maintenance	FT 2	F	3
Maintenance	FT 3	F	1
Maintenance	PT Utility I		6
Sports Adult	Official per game	1500 hours	multiple
sports youth/kids	added youth program	1600 hours	multiple

**FRRPD Full Time Pay Scale
2023-2024 f/year**

3% Step Scale

Job Title	3%									
	Step 1	Step 2	Step 3	Step 4	Step 5	Merit 1	Merit 2	Merit 3	Merit 4	Merit 5
General Manager	contract									
Executive Administrator	\$ 31.00	\$ 31.93	\$ 32.89	\$ 33.87	\$ 34.89	\$ 35.94	\$ 37.02	\$ 38.13	\$ 39.27	\$ 40.45
Business Manager	\$ 31.00	\$ 31.93	\$ 32.89	\$ 33.87	\$ 34.89	\$ 35.94	\$ 37.02	\$ 38.13	\$ 39.27	\$ 40.45
Customer Service FT	\$ 17.00	\$ 17.51	\$ 18.04	\$ 18.58	\$ 19.13	\$ 19.71	\$ 20.30	\$ 20.91	\$ 21.54	\$ 22.18
Recreation Supervisor	\$ 31.00	\$ 31.93	\$ 32.89	\$ 33.87	\$ 34.89	\$ 35.94	\$ 37.02	\$ 38.13	\$ 39.27	\$ 40.45
Recreation Coordinator	\$ 18.00	\$ 18.54	\$ 19.10	\$ 19.67	\$ 20.26	\$ 20.87	\$ 21.49	\$ 22.14	\$ 22.80	\$ 23.49
Park Supervisor	\$ 31.00	\$ 31.93	\$ 32.89	\$ 33.87	\$ 34.89	\$ 35.94	\$ 37.02	\$ 38.13	\$ 39.27	\$ 40.45
Maintenance Worker III	\$ 22.00	\$ 22.66	\$ 23.34	\$ 24.04	\$ 24.76	\$ 25.50	\$ 26.27	\$ 27.06	\$ 27.87	\$ 28.71
Maintenance Worker II	\$ 19.00	\$ 19.57	\$ 20.16	\$ 20.76	\$ 21.38	\$ 22.03	\$ 22.69	\$ 23.37	\$ 24.07	\$ 24.79
Maintenance Worker I	\$ 17.00	\$ 17.51	\$ 18.04	\$ 18.58	\$ 19.13	\$ 19.71	\$ 20.30	\$ 20.91	\$ 21.54	\$ 22.18

FRRPD Part Time Pay Scale Fiscal Year: 2023-24

July - June
Part-time Pay Scale

Job Title	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21
Customer Relations Specialist	\$ 16.00	\$ 16.25	\$ 16.50	\$ 16.75	\$ 17.00	\$ 17.25	\$ 17.50	\$ 17.75	\$ 18.00	\$ 18.25	\$ 18.50	\$ 18.75	\$ 19.00	\$ 19.25	\$ 19.50	\$ 19.75	\$ 20.00	\$ 20.25	\$ 20.50	\$ 20.75	\$ 21.00
Accounting Clerk	\$ 20.00	\$ 20.25	\$ 20.50	\$ 20.75	\$ 21.00	\$ 21.25	\$ 21.50	\$ 21.75	\$ 22.00	\$ 22.25	\$ 22.50	\$ 22.75	\$ 23.00	\$ 23.25	\$ 23.50	\$ 23.75	\$ 24.00	\$ 24.25	\$ 24.50	\$ 24.75	\$ 25.00
Marketing Specialist	\$ 20.00	\$ 20.25	\$ 20.50	\$ 20.75	\$ 21.00	\$ 21.25	\$ 21.50	\$ 21.75	\$ 22.00	\$ 22.25	\$ 22.50	\$ 22.75	\$ 23.00	\$ 23.25	\$ 23.50	\$ 23.75	\$ 24.00	\$ 24.25	\$ 24.50	\$ 24.75	\$ 25.00
Recreation Program Specialist	\$ 16.00	\$ 16.25	\$ 16.50	\$ 16.75	\$ 17.00	\$ 17.25	\$ 17.50	\$ 17.75	\$ 18.00	\$ 18.25	\$ 18.50	\$ 18.75	\$ 19.00	\$ 19.25	\$ 19.50	\$ 19.75	\$ 20.00	\$ 20.25	\$ 20.50	\$ 20.75	\$ 21.00
Recreation Leader III	\$ 15.75	\$ 16.00	\$ 16.25	\$ 16.50	\$ 16.75	\$ 17.00	\$ 17.25	\$ 17.50	\$ 17.75	\$ 18.00	\$ 18.25	\$ 18.50	\$ 18.75	\$ 19.00	\$ 19.25	\$ 19.50	\$ 19.75	\$ 20.00	\$ 20.25	\$ 20.50	\$ 20.75
Recreation Leader II	\$ 15.50	\$ 15.75	\$ 16.00	\$ 16.25	\$ 16.50	\$ 16.75	\$ 17.00	\$ 17.25	\$ 17.50	\$ 17.75	\$ 18.00	\$ 18.25	\$ 18.50	\$ 18.75	\$ 19.00	\$ 19.25	\$ 19.50	\$ 19.75	\$ 20.00	\$ 20.25	\$ 20.50
Youth Sports Official	\$ 15.50	\$ 15.75	\$ 16.00	\$ 16.25	\$ 16.50	\$ 16.75	\$ 17.00	\$ 17.25	\$ 17.50	\$ 17.75	\$ 18.00	\$ 18.25	\$ 18.50	\$ 18.75	\$ 19.00	\$ 19.25	\$ 19.50	\$ 19.75	\$ 20.00	\$ 20.25	\$ 20.50
Adult Basketball Referee- per game	\$ 25.00	\$ 25.25	\$ 25.50	\$ 25.75	\$ 26.00	\$ 26.25	\$ 26.50	\$ 26.75	\$ 27.00	\$ 27.25	\$ 27.50	\$ 27.75	\$ 28.00	\$ 28.25	\$ 28.50	\$ 28.75	\$ 29.00	\$ 29.25	\$ 29.50	\$ 29.75	\$ 30.00
Adult Softball Official- per game	\$ 25.00	\$ 25.25	\$ 25.50	\$ 25.75	\$ 26.00	\$ 26.25	\$ 26.50	\$ 26.75	\$ 27.00	\$ 27.25	\$ 27.50	\$ 27.75	\$ 28.00	\$ 28.25	\$ 28.50	\$ 28.75	\$ 29.00	\$ 29.25	\$ 29.50	\$ 29.75	\$ 30.00
Adult Soccer Assistant Official- per game	\$ 24.00	\$ 24.25	\$ 24.50	\$ 24.75	\$ 25.00	\$ 25.25	\$ 25.50	\$ 25.75	\$ 26.00	\$ 26.25	\$ 26.50	\$ 26.75	\$ 27.00	\$ 27.25	\$ 27.50	\$ 27.75	\$ 28.00	\$ 28.25	\$ 28.50	\$ 28.75	\$ 29.00
Adult Soccer Center Official- per game	\$ 25.00	\$ 25.25	\$ 25.50	\$ 25.75	\$ 26.00	\$ 26.25	\$ 26.50	\$ 26.75	\$ 27.00	\$ 27.25	\$ 27.50	\$ 27.75	\$ 28.00	\$ 28.25	\$ 28.50	\$ 28.75	\$ 29.00	\$ 29.25	\$ 29.50	\$ 29.75	\$ 30.00
Facility Attendant	\$ 15.50	\$ 15.75	\$ 16.00	\$ 16.25	\$ 16.50	\$ 16.75	\$ 17.00	\$ 17.25	\$ 17.50	\$ 17.75	\$ 18.00	\$ 18.25	\$ 18.50	\$ 18.75	\$ 19.00	\$ 19.25	\$ 19.50	\$ 19.75	\$ 20.00	\$ 20.25	\$ 20.50
Pool Manager	\$ 18.00	\$ 18.25	\$ 18.50	\$ 18.75	\$ 19.00	\$ 19.25	\$ 19.50	\$ 19.75	\$ 20.00	\$ 20.25	\$ 20.50	\$ 20.75	\$ 21.00	\$ 21.25	\$ 21.50	\$ 21.75	\$ 22.00	\$ 22.25	\$ 22.50	\$ 22.75	\$ 23.00
Head LifeGuard	\$ 17.00	\$ 17.25	\$ 17.50	\$ 17.75	\$ 18.00	\$ 18.25	\$ 18.50	\$ 18.75	\$ 19.00	\$ 19.25	\$ 19.50	\$ 19.75	\$ 20.00	\$ 20.25	\$ 20.50	\$ 20.75	\$ 21.00	\$ 21.25	\$ 21.50	\$ 21.75	\$ 22.00
Lifeguard	\$ 16.00	\$ 16.25	\$ 16.50	\$ 16.75	\$ 17.00	\$ 17.25	\$ 17.50	\$ 17.75	\$ 18.00	\$ 18.25	\$ 18.50	\$ 18.75	\$ 19.00	\$ 19.25	\$ 19.50	\$ 19.75	\$ 20.00	\$ 20.25	\$ 20.50	\$ 20.75	\$ 21.00
Aquatics Class Instructor	\$ 16.00	\$ 16.25	\$ 16.50	\$ 16.75	\$ 17.00	\$ 17.25	\$ 17.50	\$ 17.75	\$ 18.00	\$ 18.25	\$ 18.50	\$ 18.75	\$ 19.00	\$ 19.25	\$ 19.50	\$ 19.75	\$ 20.00	\$ 20.25	\$ 20.50	\$ 20.75	\$ 21.00
Custodian	\$ 16.00	\$ 16.25	\$ 16.50	\$ 16.75	\$ 17.00	\$ 17.25	\$ 17.50	\$ 17.75	\$ 18.00	\$ 18.25	\$ 18.50	\$ 18.75	\$ 19.00	\$ 19.25	\$ 19.50	\$ 19.75	\$ 20.00	\$ 20.25	\$ 20.50	\$ 20.75	\$ 21.00
Utility Worker I	\$ 16.00	\$ 16.25	\$ 16.50	\$ 16.75	\$ 17.00	\$ 17.25	\$ 17.50	\$ 17.75	\$ 18.00	\$ 18.25	\$ 18.50	\$ 18.75	\$ 19.00	\$ 19.25	\$ 19.50	\$ 19.75	\$ 20.00	\$ 20.25	\$ 20.50	\$ 20.75	\$ 21.00
Seasonal Parttime Utility Worker I	\$ 16.00	\$ 16.25	\$ 16.50	\$ 16.75	\$ 17.00	\$ 17.25	\$ 17.50	\$ 17.75	\$ 18.00	\$ 18.25	\$ 18.50	\$ 18.75	\$ 19.00	\$ 19.25	\$ 19.50	\$ 19.75	\$ 20.00	\$ 20.25	\$ 20.50	\$ 20.75	\$ 21.00



FEATHER RIVER RPD

Park Maintenance and Recreation Improvement
District

ENGINEER'S REPORT

Fiscal Year 2023-24

June 2023



Engineer of Work:



SCI Consulting Group
Public Finance Consulting Services

4745 Mangels Boulevard
Fairfield, California 94534
707.430.4300
www.sci-cg.com

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Feather River Recreation and Park District

Board of Directors

Scott Kent Fowler, Director

Greg Passmore, Director

Sonny Brandt, Director

Shannon DeLong, Director

Devin Thomas, Director

General Manager

Victoria Anton, Interim

Business Manager

Deborah Peltzer

District Legal Counsel

Jeff Carter

Engineer of Work

SCI Consulting Group

Lead Assessment Engineer, John Bliss, M.Eng., P.E.

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Introduction

Overview

The Feather River Recreation and Park District (the “Park District”) was formed in 1952 to provide recreation and park services to the residents of the City of Oroville and surrounding communities for its service area of 31,461 parcels. (For locations of the Park District’s facilities, see the Diagram following in this Report.)

The Park District’s parks are summarized as follows:

- Bedrock Skate and Bike Park
- Berry Creek Park (leased from Pioneer Union)
- MLK Park
- Palermo Park
- Playtown Park
- Riverbend Park
- Forbestown Park

The Park District’s facilities are summarized as follows:

- Activity Center (Including leased property behind the Center)
- Bedrock Tennis Courts
- Feather River Bike Trail (west of nature center)
- Forbestown Hall
- Gary Nolan Baseball Complex
- Nelson Pool
- Nelson Complex
- Palermo Pool
- Palermo Community Center
- Yuba Feather Museum (leased to Yuba Historical Society)

Since 1992 funding for local parks and recreation decreased significantly due to the shift of local property taxes to the State, causing a cumulative Park District loss of more than \$1.3 million by 2002.

Due to the drastic cut in funding, and limited revenues from other sources, a serious gap developed between the Park District's available revenue and the actual cost of park maintenance and improvement. Therefore, in absence of a new local revenue source, the baseline level of park and recreation facilities in the Park District (the "Baseline Service") prior to 2002 was a deteriorating level of maintenance and upkeep of the park and recreation facilities and properties listed above. To address this issue, the Park District's Board of Directors ("Board") directed the initiation of proceedings for an Assessment District formation ("the Parks Maintenance and Recreation Improvement District" or the "Improvement District"), and proposed special assessments in 2002 to allow property owners to decide whether they would support an assessment to generate local funds for maintaining and improving local parks, recreation facilities and recreation areas.

Assessment Process

In May of 2002, the Park District conducted an assessment ballot proceeding pursuant to the requirements of Article XIII D of the California Constitution ("The Taxpayer's Right to Vote on Taxes Act"), and the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (the "Act"). During this ballot proceeding, property owners in the Park District were provided with a notice and ballot for the proposed special assessment. A 45-day period was provided for balloting and a public hearing was conducted on July 17, 2002. At the public hearing, all ballots returned within the 45-day balloting period were tabulated.

It was determined at the public hearing that 50.4% of the weighted ballots returned were in support of the assessment. Since the assessment ballots submitted in opposition to the proposed assessments did not exceed the assessment ballots submitted in favor of the assessments (with each ballot weighted by the proportional financial obligation of the property for which ballot was submitted), the Park District gained the authority to approve the levy of the assessments for fiscal year 2002-03 and to continue to levy them in future years.

In each subsequent year for which the assessments will be continued, the Board must direct the preparation of an Engineer's Report ("Report"), budgets and proposed assessments for the upcoming fiscal year. The proposed assessments are based on the estimated cost to operate, maintain and service the improvements that provide a direct and special benefit to properties within the Improvement District. After the Report is completed, the Board may preliminarily approve the Report and proposed assessments and establish the date for a noticed public hearing on the continuation of the assessments. This Report was prepared pursuant to the direction of the Board.

This Engineer’s Report (“Report”) was prepared to establish the budget for the continued improvements, installation, maintenance and servicing costs that would be funded by the proposed 2023-24 assessments, determine the benefits received by property from such improvements and services within the Park District and apportion the assessments to lots and parcels within the Park District. This Report and the proposed assessments have been made pursuant to the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (the "Act") and Article XIID of the California Constitution (the “Article”).

If the Board approves this Engineer’s Report and the continuation of the assessments by resolution, a notice of public hearing must be published in a local paper at least 10 days prior to the date of the public hearing. The resolution preliminarily approving the Engineer’s Report and establishing the date for a public hearing is used for this notice.

Following the minimum 10-day time period after publishing the notice, a public hearing must be held for the purpose of allowing public testimony about the proposed continuation of the assessments. This hearing is currently scheduled for June 27, 2023. At this hearing, the Board will consider approval of a resolution confirming the continuation of the assessments for fiscal year 2023-24. If so confirmed and approved, the assessments will be submitted to the County Auditor for inclusion on the property tax rolls for fiscal year 2023-24.

Legal Analysis

Proposition 218

This assessment is formed consistent with Proposition 218, The Right to Vote on Taxes Act, which was approved by the voters of California on November 6, 1996, and is now codified as Articles XIIC and XIID of the California Constitution. Proposition 218 provides for benefit assessments to be levied to fund the cost of providing services, improvements, as well as maintenance and operation expenses to a public improvement which benefits the assessed property.

Proposition 218 describes a number of important requirements, including property-owner balloting, for the imposition, increase and extension of assessments, and these requirements are satisfied by the process used to establish this assessment.

Silicon Valley Taxpayers Association, Inc. v Santa Clara County Open Space Authority

In July of 2008, the California Supreme Court issued its ruling on the Silicon Valley Taxpayers Association, Inc. v. Santa Clara County Open Space Authority (“SVTA vs. SCCOSA”). This ruling is the most significant legal document in further legally clarifying Proposition 218. Several of the most important elements of the ruling included further emphasis that:

- Benefit assessments are for special, not general, benefit
 - The services and/or improvements funded by assessments must be clearly defined
 - Special benefits are directly received by and provide a direct advantage to property in the assessment district
1. The Improvement District is divided into separate zones of benefit, and the assessment revenue derived from real property in each zone is extended only on specifically identified park and recreational improvements and/or maintenance and servicing of those improvements in that zone and other improvements in the Improvement District that confer special benefits to property in that zone.
 2. The use of zones of benefit ensures that the park and recreational improvements constructed and maintained with assessment proceeds are located in close proximity to the real property subject to the assessment, and that such improvements provide a direct advantage to the property in the zone.
 3. Due to their proximity to the assessed parcels, the improvements and maintenance thereof financed with assessment revenues in each zone benefit the properties in that zone in a manner different in kind from the benefit that other parcels of real property in the Improvement District derive from such improvements, and the benefits conferred on such property in each zone are more extensive and direct than a general increase in property values.
 4. The assessments paid in each zone of benefit are proportional to the special benefit that each parcel within that zone receives from such improvements and the maintenance thereof because:
 - a. The specific park and recreational improvements and maintenance and utility costs thereof in each zone and the costs thereof are specified in this Engineer's Report; and
 - b. Such improvement and maintenance costs in each zone are allocated among different types of property located within each zone of benefit, and equally among those properties which have similar characteristics and receive similar special benefits.

There have been a number of clarifications made to the analysis, findings and supporting text in this Report to ensure that this consistency is well communicated.

Dahms v. Downtown Pomona Property

On June 8, 2009, the 4th Court of Appeal amended its original opinion upholding a benefit assessment for property in the downtown area of the City of Pomona. On July 22, 2009, the California Supreme Court denied review. On this date, Dahms became good law and binding precedent for assessments. In Dahms the Court upheld an assessment that was 100% special benefit (i.e. 0% general benefit) on the rationale that the services and improvements funded by the assessments were directly provided to property in the assessment district. The Court also upheld discounts and exemptions from the assessment for certain properties.

Bonander v. Town of Tiburon

On December 31, 2009, the 1st District Court of Appeal overturned a benefit assessment approved by property owners to pay for placing overhead utility lines underground in an area of the Town of Tiburon. The Court invalidated the assessments on the grounds that the assessments had been apportioned to assessed property based in part on relative costs within sub-areas of the assessment district instead of proportional special benefits.

Beutz v. County of Riverside

On May 26, 2010 the 4th District Court of Appeal issued a decision on the Steven Beutz v. County of Riverside (“Beutz”) appeal. This decision overturned an assessment for park maintenance in Wildomar, California, primarily because the general benefits associated with improvements and services were not explicitly calculated, quantified and separated from the special benefits.

Golden Hill Neighborhood Association v. City of San Diego

On September 22, 2011, the San Diego Court of Appeal issued a decision on the Golden Hill Neighborhood Association v. City of San Diego appeal. This decision overturned an assessment for street and landscaping maintenance in the Greater Golden Hill neighborhood of San Diego, California. The court described two primary reasons for its decision. First, like in *Beutz*, the court found the general benefits associated with services were not explicitly calculated, quantified and separated from the special benefits. Second, the court found that the City had failed to record the basis for the assessment on its own parcels.

Compliance with Current Law

This Engineer's Report is consistent with the requirements of Article XIII C and XIII D of the California Constitution and with the *SVTA* decision because the improvements to be funded are clearly defined; the benefiting property in the Assessment District enjoys close and unique proximity, access and views to the Improvements; the Improvements serve as an extension of usable land area for benefiting properties in the Assessment District; and such special benefits provide a direct advantage to property in the Assessment District that is not enjoyed by the public at large or other property. In addition, the improvements are directly available to and will directly benefit property in the Assessment District; and the improvements provide a direct advantage to property in the Assessment District that would not be received in absence of the Assessments.

This Engineer's Report is consistent with *Beutz, Dahms* and *Greater Golden Hill* because the Services will directly benefit property in the Assessment District and the general benefits have been explicitly calculated and quantified and excluded from the assessments. Moreover, while *Dahms* could be used as the basis for a finding of 0% general benefits, this Engineer's Report establishes a more conservative measure of general benefits.

The Engineer's Report is consistent with *Bonander* because the Assessments have been apportioned based on the overall cost of the improvements and proportional special benefit to each property.

Plans & Specifications

The Feather River Recreation and Park District maintains park facilities in locations throughout its boundaries.

The work and improvements (the “Improvements”) are proposed to be undertaken by the Feather River Recreation and Park District’s Park Maintenance and Recreation Improvement District (the “Improvement District”) and the cost thereof, including any debt service on bonds or other indebtedness issued for the work and improvements, paid from the levy of the annual assessment provide special benefit to Assessor Parcels within the Improvement District as defined in the Method of Assessment herein. In addition to the definitions provided by the Landscaping and Lighting Act of 1972, (the “Act”) the work and improvements are generally described as follows:

Installation, maintenance and servicing of public recreational facilities and improvements, including, but not limited to, turf and play areas, park grounds and facilities, playground equipment, hard court surfaces, tennis courts, gymnasiums, recreation centers, running tracks, walking paths, sports fields, basketball courts, swimming pools, landscape corridors, recreation, trails, other recreational facilities, ground cover, shrubs and trees, irrigation and sprinkler systems, landscaping, drainage systems, lighting, fencing, entry monuments, security patrols to protect the Improvements, graffiti removal and repainting, and labor, materials, supplies, utilities and equipment, as applicable, at each of the locations owned, operated or maintained by the Feather River Recreation and Park District. Plans and specifications for these improvements have been filed with the General Manger of the Feather River Recreation and Park District and are incorporated herein by reference.

As applied herein, “Installation” means the construction of recreational improvements, including, but not limited to, land preparation (such as grading, leveling, cutting and filling), sod, landscaping, irrigation systems, sidewalks and drainage, lights, and/or the construction of playground equipment, play courts, recreational facilities and public restrooms.

“Maintenance” means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of said improvements, including repair, removal, or replacement of all or any part of any improvement; providing for the life, growth, health and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury; and cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti.

“Servicing” means the furnishing of electric current or energy for the operation or lighting of any improvements, and water for irrigation of any landscaping or the maintenance of any other improvements.

Incidental expenses include all of the following: (a) The costs of preparation of the report, including plans, specifications, estimates, diagram, and assessment; (b) the costs of printing, advertising, and the giving of published, posted, and mailed notices; (c) compensation payable to the County for collection of assessments; (d) compensation of any engineer or attorney employed to render services in proceedings pursuant to this part; (e) any other expenses incidental to the construction, installation, or maintenance and servicing of the Improvements; (f) any expenses incidental to the issuance of bonds or notes pursuant to Streets & Highways Code Section 22662.5; and (g) costs associated with any elections held for the approval of a new or increased assessment. (Streets & Highways Code §22526).

The assessment proceeds will be exclusively used for Improvements within the Improvement District plus Incidental expenses. Reference is made to the Summary of District's Improvement Plans section in the following section of this Report which specifically identifies the parks, recreation areas and other sites to be funded by the assessment proceeds and to the plans and specifications, including specific expenditure and improvement plans by park/recreation site and zone of benefit, which are on file with the Feather River Recreation and Park District.

Fiscal Year 2023-24 Estimate of Cost and Budget

Introduction

Following are the proposed Improvements, and resulting level of improved parks and recreation facilities, for the Improvement District. As previously noted, the baseline level of service included a declining level of parks and recreation facilities due to shortages of funds for the Park District. Improvements funded by the assessments are over and above the previously declining baseline level of service. The formula below describes the relationship between the final level of improvements, the prior (pre-2002) baseline level of service, and the enhanced level of improvements to be funded by the proposed assessment.

$$\text{Final Level of Improvements} = \text{Baseline Level of Improvements} + \text{Enhanced Level of Improvements}$$

Summary of Park District's Improvement Plans

The budget to be financed by the assessments is partially based on the results of an independent survey conducted for the Park District, which indicated property owners' priorities for various improvement projects and park maintenance services, and staff determination of other needed park and recreation improvements. Projects have been selected based on how closely they meet the needs expressed by the survey results. Projects have been chosen throughout the Park District in order to ensure that all properties in the narrowly drawn Assessment District boundaries will receive improved access to better maintained and improved parks in their area. The Estimate of Cost provided in this Report is for fiscal year 2023-24 and is derived from a multi-year improvement plan that will add new parks to the Park District's infrastructure; improve park and recreation area security by enhancing security lighting; replace outdated playground equipment; keep pace with the rising costs of park maintenance to help ensure the continued beauty, usability, and accessibility of the Park District's parks, playfields, and recreation areas; develop playfields and youth oriented activity areas. The District Master Plan has been developed and is available for review at the Park District offices. In addition, supplemental plans may be developed and filed with the General Manager of the Park District.

Multi-Year Improvement Plan Highlights

- Improved park and recreation facility maintenance
- Additional walkways and security lighting at neighborhood parks and sports fields to protect and maintain the Improvements

- Upgraded recreation areas, playgrounds and restrooms to improve access for the disabled
- Recreational improvements at neighborhood parks
- Sport court repairs and lighting upgrades
- Gary Nolan/Playground Park repairs and lighting upgrades
- Riverbend Park (multi-use fields)

Budget for Fiscal Year 2023-24

The budget presented on the next page lists the improvement projects and park maintenance and security services that would, in part, be funded by the Improvement District in Fiscal Year 2023-24 if the proposed assessments are continued by the Park District Board.

Figure 1 – Estimate of Cost, Fiscal Year 2023-24

Park & Recreation Expenses (Installation, Maintenance & Servicing)		Total Budget	
Fuel		\$29,000	
Insurance		\$25,000	
Professional & Outside Svcs		\$80,000	
Education and Development		\$1,500	
Repairs and Maintenance Payroll		\$675,000	
Other Maintenance Expenses		\$250,000	
Utilities (includes irrigation water)		\$295,000	
Interest Expense - Operating		\$3,500	
Supplies, Rentals, & Security		\$39,000	
Taxes, Licensing, Notices & Permits		\$7,000	
		<u>\$1,405,000</u>	
Total Costs		\$1,405,000	
Total Benefit of Improvements		\$1,405,000	
SFE Units		19,643.36	
Benefit Received per Unit		\$71.53	
Less:			
District Contribution		<u>(1,091,938)</u>	
Net Cost of Installation, Maintenance and Servicing		\$313,062	
Incidental Costs			
Collection and Administration		\$5,538	
Allowance for Contingencies ³		\$10,000	
Total Park Maintenance and Recreation Improvement District Budget ⁴		<u>\$328,600</u>	
(Net Amount to be Assessed)			
Budget Allocation to Property			
Zone of Benefit	Total Budget *	SFE Units	SFE Rate per Unit
Zone A	\$327,977	19,569	\$16.76
Zone B	\$623	74.34	\$8.38
Totals	<u>\$328,600</u>	19,643.36	
* All assessments are rounded to lower even penny. Therefore, the budget amount may slightly differ from the assessment rate.			

Notes to Estimate of Cost:

1. The item, Maintenance & Operation would provide funding for enhanced maintenance of all parks and recreation facilities on a daily basis, seven days per week. Improvements would include mowing turf, trimming and caring for landscaping, fertilization and aeration of grounds and playfields, routine maintenance and safety inspections, painting, replacing/repairing broken or damaged equipment, trash removal and cleanup, irrigation and irrigation system maintenance, and other services as needed. The itemized budgets for these amounts are shown.
2. As discussed in the following section, at least 9.4% of the cost of Improvements must be funded from sources other than the assessments to cover any general benefits from the Improvements. Therefore, Figure 1 shows over 9.4% of the cost of Improvements without the projects hoped to be completed, as well as over 9.4% of the cost with the projects hoped to be completed. As is reflected in Figure 1, the Park District will contribute over 75%, much more than either of these amounts, which more than covers any general benefits from the Improvements.
3. The item, Allowance for Contingencies is to account for any uncollectible assessments.
4. The Act requires that proceeds from the assessments must be deposited into a special fund that has been set up for the revenues and expenditures of the Improvement District. Moreover, funds raised by the assessment shall be used only for the purposes stated within this Report. Any balance remaining at the end of the fiscal year (June 30, 2024), must be carried over to the next fiscal year. The Park District may also establish a reserve fund for contingencies and special projects as well as a capital improvement fund for accumulating funds for larger capital improvement projects or capital renovation needs. Any remaining unexpended balance would either be placed in the reserve fund, the capital improvement fund, or would be used to reduce future years' assessments.

Method of Apportionment

Overview of Apportionment

This section of the Engineer's Report explains the special and general benefits to be derived from the Improvements to park facilities and Park District-maintained property throughout the Park District, and the methodology used to apportion the total assessment to properties within the Improvement District.

The Improvement District consists of all Assessor Parcels within the boundaries of the Feather River Recreation and Park District. The method used for apportioning the assessment is based upon the proportional special benefits conferred to the properties over and above general benefits conferred to real property in the Improvement District or to the public at large. Special benefit is calculated for each parcel in the Improvement District using the following process:

1. Identification of all benefit factors derived from the Improvements
2. Calculation of the proportion of these benefits that are general
3. Determination of the relative special benefit within different areas within the Improvement District
4. Determination of the relative special benefit per property type
5. Calculation of the specific assessment for each individual parcel based upon special vs. general benefit; location, property type, property characteristics, improvements on property and other supporting attributes

Discussion of Benefit

In summary, the assessments can only be levied based on the special benefit to property. Any and all general benefit must be funded from another source. This special benefit is received by property over and above any general benefits from the Improvements. With reference to the requirements for assessments, Section 22573 of the Landscaping and Lighting Act of 1972 states:

"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."

"The determination of whether or not a lot or parcel will benefit from the improvements shall be made pursuant to the Improvement Act of 1911 (Division 7 (commencing with Section 5000)) [of the Streets and Highways Code, State of California]."

Proposition 218, as codified in Article XIID of the California Constitution, has confirmed that assessments must be based on the special benefit to property and that the value of the special benefits must reasonably exceed the cost of the assessment:

"No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel."

Since assessments are levied on the basis of special benefit, they are not a tax and are not governed by Article XIII A of the California Constitution.

The SVTA v. SCCOSA decision also clarifies that a special benefit is a service or improvement that provides a direct advantage to a parcel and that indirect or derivative advantages resulting from the overall public benefits from a service or improvement are general benefits. The SVTA v. SCCOSA decision also provides specific guidance that park improvements are a direct advantage and special benefit to property that is proximate to a park that is improved by an assessment:

The characterization of a benefit may depend on whether the parcel receives a direct advantage from the improvement (e.g. proximity to a park) or receives an indirect, derivative advantage resulting from the overall public benefits of the improvement (e.g. general enhancement of the district's property values).

Finally, Proposition 218 twice uses the phrase "over and above" general benefits in describing special benefit. (Art. XIID, sections 2(i) & 4(f).)

Benefit Factors

The special benefits from the Improvements are listed below:

Proximity to improved parks and recreational facilities

Only the specific properties within close proximity to the Improvements are included in the Improvement District. Therefore, property in the Improvement District enjoys unique and valuable proximity and access to the Improvements that the public at large and property outside the Improvement District do not share.

In absence of the assessments, the Improvements would not be provided and the parks and recreation areas in the Improvement District would be degraded due to insufficient funding for maintenance, upkeep and repair. Therefore, the assessments provide Improvements that are over and above what otherwise would be provided. Improvements that are over and above what otherwise would be provided do not by themselves translate into special benefits but when combined with the unique proximity and access enjoyed by parcels in the Improvement District, they provide a direct advantage and special benefit to property in the Improvement District.

Access to improved parks and recreational areas

Since the parcels in the Improvement District are nearly the only parcels that enjoy close access to the Improvements, they directly benefit from the unique close access to improved parks and recreation areas that are provided by the Assessments. This is a direct advantage and special benefit to property in the Improvement District.

Improved views

The Park District, by maintaining the landscaping at its park and recreation facilities provides improved views to properties with direct line-of-sight as well as other local properties which benefit from improved views when property is accessed. The recreation areas maintained and improved by the Assessments are uniquely located on the hillsides surrounding the Improvement District and the benefiting property in the Improvement District. Therefore, nearly every benefiting property in the Improvement District has direct views of natural lands or parks that are improved by the Assessments. Therefore, the improved and protected views provided by the Assessments are another direct and tangible advantage that is uniquely conferred upon property in the Improvement District.

Extension of a property's outdoor areas and green spaces for properties within close proximity to the Improvements

In large part because it is cost prohibitive to provide large open land areas on property in the Improvement District, the residential, commercial and other benefiting properties in the Improvement District do not have large outdoor areas and green spaces. The parks in the Improvement District provide these larger outdoor areas that serve as an effective extension of the land area for proximate properties because the Improvements are uniquely proximate and accessible to property in close proximity to the Improvements. The Improvements, therefore, provide an important, valuable and desirable extension of usable land area for the direct advantage and special benefit of properties with good and close proximity to the Improvements.

According to the industry-standard guidelines established by the National Park and Recreation Association (the "NPR"), neighborhood parks in urban areas have a service area radius of generally one-half mile and community parks have a service area radius of approximately two miles. The service radii for neighborhood parks and neighborhood green spaces were specifically established to give all properties within this service radii close proximity and easy walking access to such public land areas. Since proximate and accessible parks serve as an extension of the usable land area for property in the service radii and since the service radii was specifically designed to provide close proximity and access, the parcels within this service area clearly receive a direct advantage and special benefit from the Improvements - and this advantage is not received by other properties or the public at large.

An analysis of the service radii for the Improvements finds that all properties in the Improvement District enjoy the distinct and direct advantage of being close and proximate to parks within the Improvement District. The benefiting properties in the Improvement District therefore uniquely and specially benefit from the Improvements.

Benefit Finding

In summary, real property located within the boundaries of the Improvement District distinctly and directly benefits from closer proximity, access and views of improved parks, recreation facilities, landscaped corridors, greenbelts, recreation areas, trail systems and other public resources funded by the Assessments. The Improvements are specifically designed to serve local properties in the Improvement District, not other properties or the public at large. The public at large and other properties outside the Improvement District receive only limited benefits from the Improvements because they do not have proximity, good access or views of the Improvements. These are special benefits to property in the Improvement District in much the same way that sewer and water facilities, sidewalks and paved streets enhance the utility and desirability of property and make them more functional to use, safer and easier to access.

General versus Special Benefit

Article XIII C of the California Constitution requires any local agency proposing to increase or impose a benefit assessment to “separate the general benefits from the special benefits conferred on a parcel.” The rationale for separating special and general benefits is to ensure that property owners subject to the benefit assessment are not paying for general benefits. The assessment can fund special benefits but cannot fund general benefits. Accordingly, a separate estimate of the special and general benefit is given in this section.

In other words:

$$\text{Total Benefit} = \text{General Benefit} + \text{Special Benefit}$$

There is no widely-accepted or statutory formula for general benefit. General benefits are benefits from improvements or services that are not special in nature, are not “particular and distinct” and are not “over and above” benefits received by other properties. SVTA vs. SCCOSA provides some clarification by indicating that general benefits provide “an indirect, derivative advantage” and are not necessarily proximate to the improvements.

In this report, the general benefit is conservatively estimated and described, and then budgeted so that it is funded by sources other than the assessment.

The starting point for evaluating general and special benefits is the current, baseline level of service. The assessment will fund Improvements “over and above” this general, baseline level and the general benefits estimated in this section are over and above the baseline.

A formula to estimate the general benefit is listed below:

General Benefit	=	Benefit to Real Property Outside the Assessment District	+	Benefit to Real Property Inside the Assessment District that is Indirect and Derivative	+	Benefit to the Public at Large
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Special benefit, on the other hand, is defined in the state constitution as “a particular and distinct benefit over and above general benefits conferred on real property located in the district or to the public at large.” The SVTA v. SCCOSA decision indicates that a special benefit is conferred to a property if it “receives a direct advantage from the improvement (e.g., proximity to a park).” In this assessment, as noted, properties in the Improvement District have close and unique proximity, views and access to the Improvements and uniquely improved desirability from the Improvements and other properties and the public at large do not receive significant benefits because they do not have proximity, access or views of the Improvements. Therefore, the overwhelming proportion of the benefits conferred to property is special, and is only minimally received by property outside the Improvement District or the public at large.

In the 2009 Dahms case, the court upheld an assessment that was 100% special benefit on the rationale that the services funded by the assessments were directly provided within the assessment district. It is also important to note that the improvements and services funded by the assessments in Pomona are similar to the improvements and services funded by the Assessments described in this Engineer’s Report and the Court found these improvements and services to be 100% special benefit. Also similar to the assessments in Pomona, the Assessments described in this Engineer’s Report fund improvements and services directly provided within the Assessment District and every benefiting property in the Assessment District enjoys proximity and access to the Improvements. Therefore, Dahms establishes a basis for minimal or zero general benefits from the Assessments. However, in this Report, the general benefit is more conservatively estimated and described, and then budgeted so that it is funded by sources other than the Assessment.

Calculating General Benefit

In this section, the general benefit is conservatively estimated and described, and then budgeted so that it is funded by sources other than the assessment.

Benefit to Property Outside the Improvement District

Properties within the Improvement District receive almost all of the special benefits from the Improvements because properties in the Improvement District enjoy unique close proximity and access to the Improvements that is not enjoyed by other properties or the public at large. However, certain properties within the proximity/access radius of the Improvements, but outside of the boundaries of the Improvement District, may receive some benefit from the Improvements. Since this benefit is conferred to properties outside the Improvement District boundaries, it contributes to the overall general benefit calculation and will not be funded by the Assessments.

The properties outside the Improvement District and within the proximity radii for neighborhood parks in the Improvement District receive benefits from the Improvements. Since these properties are not assessed for their benefits because they are outside of the area that can be assessed by the District, this is form of general benefit to the public at large and other property. A 50% reduction factor is applied to these properties because they are all geographically on only one side of the Improvements and are over twice the average distance from the Improvements compared to properties in the Assessment District. The general benefit to property outside of the Improvement District is calculated as follows with the parcel and data analysis performed by SCI Consulting Group.

Assumptions:

FEWER THAN 100 PARCELS OUTSIDE THE DISTRICT BUT WITHIN 2.0 MILES OF
THE PARKS WITHIN THE IMPROVEMENT DISTRICT
30,951 PARCELS IN THE IMPROVEMENT DISTRICT
50% RELATIVE BENEFIT COMPARED TO PROPERTY WITHIN THE IMPROVEMENT
DISTRICT

Although it can reasonably be argued that Improvements inside, but near the Park District boundaries are offset by similar park and recreational improvements provided outside, but near the Park District's boundaries, we use the more conservative approach of finding that 0.2% of the Improvements may be of general benefit to property outside the Improvement District.

Benefit to Property *Inside* the District that is *Indirect and Derivative*

The “indirect and derivative” benefit to property within the Improvement District is particularly difficult to calculate. A solid argument can be presented that all benefit within the Improvement District is special, because the Improvements are clearly “over and above” and “particular and distinct” when compared with the baseline level of service and the unique proximity, access and views of the Improvements enjoyed by benefiting properties in the Improvement District. Therefore, the general benefit contribution that is indirect and derivative is negligible, and calculated to be zero for this analysis.

Benefit To The Public At Large

The SVTA vs. SCCOSA decision indicates there may be general benefit “conferred on real property located in the district” A measure of the general benefits to property within the Assessment area is the percentage of land area within the Improvement District that is publicly owned and used for regional purposes such as lakes, major roads, rail lines and other regional facilities because such properties used for regional purposes could provide general benefits to the public at large. Approximately 1.2% of the land area in the Improvement District is used for such regional purposes, so this is a measure of the general benefits to property within the Improvement District.

The general benefit to the public at large can be estimated by the proportionate amount of time that the Park District’s parks and recreational facilities are used and enjoyed by individuals who are not residents, employees, customers or property owners in the Park District¹. A survey of park and recreation facility usage conducted by SCI Consulting Group found that less than 8% of the Park District’s facility usage is by those who do not live or work within District boundaries.²

Total General Benefits

Using a sum of these three measures of general benefit, we find that approximately 9.4% of the benefits conferred by the Improvements may be general in nature and should be funded by sources other than the assessment.

¹ . When District facilities are used by those individuals, the facilities are not providing benefit to property within the Park District. Use under these circumstances is a measure of general benefit. For example, a non-resident who is drawn to utilize the Park District facilities and shops at local businesses while in the area would provide special benefit to business properties as a result of his or her use of the Improvements. Conversely, one who uses Park District facilities but does not reside, work, shop or own property within the Park District boundaries does not provide special benefits to any property and is considered to be a measure of the general benefits.

² . A total of 118 park users were surveyed on different days and times during the months of February 2002 and April 2002. Nine respondents (7.6%) indicated that they did not reside or work within the Park District.

General Benefit Calculation

	0.2%	(Outside the Assessment District)
+	0.0%	(Inside the District – Indirect and Derivative)
+	9.2%	(Public at Large)
=	9.4%	(Total General Benefit)

Therefore, this analysis finds that 9.4% of the assessment may provide general benefits, and the Assessment Engineer establishes a requirement for a minimum contribution from sources other than the assessments of 9.4%. This minimum contribution above the measure of general benefits will serve to provide additional coverage for any other general benefits.

The Park District's total budget for maintenance and improvement of its parks and recreational facilities is \$1,405,000. Of this total budget amount, the Park District will contribute \$1,091,938 from sources other than the assessments for park maintenance and operation. This contribution by the Park District equates greater than 75% of the total budget for maintenance and improvements and constitutes far more than the amount attributable to the general benefits from the Improvements.

Zones of Benefit

Due to their greater distance and reduced proximity from the improvements, parks and recreational facilities, properties in one area of the District are determined to receive lesser benefit from the proposed improvements than other properties in the District. This area of reduced benefit lies along the north east boundaries of the District and includes all Assessor Parcel Numbers within the District in Book 058; Book 059 Pages 11 and 12; Book 061 Pages 01, 06, 07, 09-19, 22-28, 36-40; Book 73 Pages 01-08, 20, 21 and 33. This area is hereinafter referred to as Zone of Benefit B or Zone B and is depicted on the Assessment Diagram included with this Report. All other properties within the Improvement District are classified into Zone of Benefit A or Zone A.

The Improvement District's improvements, parks and recreational facilities are easily accessible to all properties within Zone A. Therefore, benefits from the proposed improvements do not further vary based on proximity of the parcels to the improvements within the Zone because the increased benefits of greater proximity to the improvements are generally offset by a parallel increase in negative factors such as higher levels of traffic, noise, etc. that comes with increased proximity.

Since these properties are generally twice the distance from the proposed improvements, it is estimated that the relative level of benefit to properties in Zone B is 50% the benefit received by properties in Zone A. The proposed assessments for properties in Zone B will therefore be 50% of similar properties in Zone A.

All assessed properties within the Improvement District are within the industry-accepted proximity/service area for parks and recreation facilities. As noted, these proximity radii were specifically established to only encompass properties with good proximity and access to local parks and in effect make local parks within the proximity radii an extension of usable land area for the properties in the area. The benefits from the Improvements within each Zone of Benefit do not vary further based on proximity of the parcels to the Improvements because the increased benefits of greater proximity to the Improvements are generally offset by a parallel increase in negative factors such as higher levels of traffic, noise, etc. that comes with increased proximity. Consequently, since all parcels in the Improvement District have good access and proximity to the Improvements and the benefits to relatively closer proximity are offset by other factors, additional proximity is not considered to be a factor in determining benefit within each Zone of Benefit. In other words, the boundaries of the Improvement District and the Zones of Benefit have been narrowly drawn to include only properties that have good proximity and access and will specially benefit from the Improvements.

The SVTA vs. SCCOSA decision indicates:

In a well-drawn district — limited to only parcels receiving special benefits from the improvement — every parcel within that district receives a shared special benefit. Under section 2, subdivision (i), these benefits can be construed as being general benefits since they are not “particular and distinct” and are not “over and above” the benefits received by other properties “located in the district.”

We do not believe that the voters intended to invalidate an assessment district that is narrowly drawn to include only properties directly benefiting from an improvement. Indeed, the ballot materials reflect otherwise. Thus, if an assessment district is narrowly drawn, the fact that a benefit is conferred throughout the district does not make it general rather than special. In that circumstance, the characterization of a benefit may depend on whether the parcel receives a direct advantage from the improvement (e.g., proximity to park) or receives an indirect, derivative advantage resulting from the overall public benefits of the improvement (e.g., general enhancement of the district’s property values).

In the Improvement District, the advantage that each parcel receives from the Improvements is direct, and the boundaries are narrowly drawn to include only parcels that benefit from the assessment. Therefore, the even spread of assessment throughout each narrowly drawn Zone of Benefit is indeed consistent with the SVTA vs. SCCOSA decision and satisfies the “direct relationship to the ‘locality of the improvement’” standard.

Apportionment

As previously discussed, the assessments provide specific Improvements that confer direct and tangible special benefits to properties in the Improvement District. These benefits can partially be measured by the occupants on property in the Improvement District because such parcel population density is a measure of the relative benefit a parcel receives from the Improvements. Therefore, the apportionment of benefit is partially based the population density of parcels.

It should be noted that many other types of “traditional” assessments also use parcel population densities to apportion the assessments. For example, the assessments for sewer systems, roads and water systems are typically allocated based on the population density of the parcels assessed. Moreover, assessments have a long history of use in California and are in large part based on the principle that benefits from a service or improvement funded by assessments that is enjoyed by tenants and other non-property owners ultimately is conferred directly to the underlying property.³

The next step in apportioning assessments is to determine the relative special benefit for each property. This process involves determining the relative benefit received by each property in relation to a single family home, or, in other words, on the basis of Single Family Equivalents (SFE). This SFE methodology is commonly used to distribute assessments in proportion to estimated special benefit and is generally recognized as providing the basis for a fair and appropriate distribution of assessments. For the purposes of this Engineer’s Report, all properties are designated a SFE value, which is each property’s relative benefit in relation to a single family home on one parcel. In this case, the “benchmark” property is the single family detached dwelling which is one Single Family Equivalent or one SFE.

In the process of determining the appropriate method of assessment, the Engineer considered various alternatives. For example, an assessment only for all residential improved property was considered but was determined to be inappropriate because commercial, industrial and other properties also receive direct benefits from the Improvements.

³ For example, in *Federal Construction Co. v. Ensign (1922) 59 Cal.App. 200 at 211*, the appellate court determined that a sewer system specially benefited property even though the direct benefit was to the people who used the sewers: “Practically every inhabitant of a city either is the owner of the land on which he resides or on which he pursues his vocation, or he is the tenant of the owner, or is the agent or servant of such owner or of such tenant. And since it is the inhabitants who make by far the greater use of a city’s sewer system, it is to them, as lot owners or as tenants, or as the servants or agents of such lot owners or tenants, that the advantages of actual use will redound. But this advantage of use means that, in the final analysis, it is the lot owners themselves who will be especially benefited in a financial sense.”

Moreover, a fixed or flat assessment for all properties of similar type was deemed to be inappropriate because larger properties receive a higher degree of benefit than other similarly used properties that are significantly smaller. (For two properties used for commercial purposes, there is clearly a higher benefit provided to the larger property in comparison to a smaller commercial property because the larger property generally supports a larger building and has higher numbers of employees, customers and guests that would benefit from proximity and improved access to well maintained and improved parks and recreational facilities. So the potential population of employees or residents is a measure of the special benefits received by the property.) Larger parcels, therefore, receive an increased benefit from the assessments.

Finally, the special benefits derived from the assessments are conferred on property and are not based on a specific property owner's use of the improvements, or a specific property owner's occupancy of property or the property owner's demographic status such as age or number of dependents. However, it is ultimately people who value the special benefits described above and use and enjoy the Park District's park and recreational facilities. In other words, the benefits derived to property are related to the average number of people who could potentially live on, work at, or otherwise could use a property, not how the property is currently used by the present owner. Therefore, the number of people who could or potentially live on, work at or otherwise use a property is one indicator of the relative level of benefit received by a property.

In conclusion, the Assessment Engineer determined that the appropriate method of assessment apportionment should be based on the type and use of property, the relative size of the property, its relative population and usage potential and its proximity to parks and recreational facilities. This method is further described below.

Assessment Apportionment

Residential Properties

Certain improved residential parcels in the Improvement District that contain a single residential dwelling unit are assigned one Single Family Equivalent or 1.0 SFE. Traditional houses, zero-lot line houses and townhomes are included in this category of single family residential property.

Properties with more than one residential unit are designated as multi-family residential parcels. These parcels benefit from the improvements in proportion to the number of dwelling units that occupy each property, the average number of people who reside in multi-family residential units versus the average number of people who reside in a single family home and the average size of multi-family residential units versus the average size of single family homes. The population density factors for the Feather River Recreation and Park District, as depicted below, provide a partial basis for determining the SFE factors for residential parcels. Using the total population in a certain property type in the Park District from the 1990 Census (the most recent data available when the Improvement District was established) and dividing it by the total number of such households, finds that approximately 2.70 persons occupy each single family residence, whereas an average of 2.13 persons occupy each multi-family residence. Using the ratio of one Population Factor for each single-family residence, which equates to one Population Factor for every 2.70 persons, a Population Factor would equate to one multi-family unit or a 0.79 Population Factor for every 2.13 residents. Likewise, each condominium unit receives a 0.99 Population Factor and each mobile home receives a 0.78 Population Factor.

Table 1 - Residential Density and Assessment Benefit Factors

	<i>Total Population</i>	<i>Occupied Households</i>	<i>Persons per Household</i>	<i>Population Factor</i>
Single Family Residential	113,152	41,943	2.70	1.00
Condominium	5,185	1,949	2.66	0.99
Multi-Family Residential	31,437	14,728	2.13	0.79
Mobile Home on Separate Lot	26,368	12,494	2.11	0.78

Source:

1990 Census, Butte County.

Once established, Population Factors are adjusted to reflect the average structure size of different residential parcels. This adjustment is needed because the special benefits are deemed to be relative to the potential population density and building area per dwelling unit. The average structure size of a single family residence in the Feather River Recreation and Park District is 1477 square feet, whereas the average multi-family residence is 807 square feet per unit, or 55% of the size of a single family residence. Likewise, each condominium unit is 88% of the size of a single family residence and each mobile home is 50% of the size of a single family residence. These building area percentages are applied to the Population Factors to determine the SFE benefit factors for residential parcels. Therefore, a multi-family residence with a 0.79 Population Factor and a 55% building area percentage will receive 0.43 SFE.⁴ Likewise, each condominium unit receives 0.87 SFE and each mobile home receives 0.39 SFE.

⁴ (0.79 * 55% = 0.43)

Table 2 - Population and Assessment Benefit Factors

	<i>Average Square Feet</i>	<i>% of SFR</i>	<i>Population Factor</i>	<i>SFE Factor</i>
Single Family Residential	1477	100%	1.00	1.00
Condominium	1297	88%	0.99	0.87
Multi-Family Residential	807	55%	0.79	0.43
Mobile Home on Separate Lot	732.25	50%	0.78	0.39

The single family equivalency factor of 0.43 per dwelling unit for multifamily residential parcels applies to such parcels with 20 or fewer units. Properties in excess of 20 units typically offer on-site recreational amenities and other facilities that tend to offset some of the benefits provided by the improvements. Therefore the benefit for parcels in excess of 20 units is determined to be 0.43 SFE per unit for the first 20 units and 0.10 SFE per each additional unit in excess of 20 dwelling units.

Commercial/Industrial Properties

SFE values for commercial and industrial land uses are based on the equivalence of special benefit on a land area basis between single family residential property and the average commercial/industrial property. The SFE values for various commercial and industrial land uses are further defined by using average employee densities because the special benefit factors described previously can be measured by the average number of people who work at commercial/industrial parcels.

In order to determine employee density factors, the findings from the San Diego Association of Governments Traffic Generators Study (the "SANDAG Study") are used because these findings were approved by the State Legislature as being a good representation of the average number of employees per acre of land area for commercial and industrial parcels. As determined by the SANDAG Study, the average number of employees per acre for commercial and industrial property is 24.

In comparison, the average number of people residing in a single family home in the area is 2.70. Since the average lot size for a single family home in the District is approximately 0.50 acres, the average number of residents per acre of residential property is 5.40.

The employee density per acre is generally 4.45 times the population density of single family residential property per acre (24 employees per acre / 5.40 residents per acre). Therefore, the average employee density can be used as the basis for allocating benefit to commercial or industrial property since a commercial/industrial property with 4.45 employees receives generally similar special benefit to a residential property with 1 resident. This factor of equivalence of benefit between 1 resident to 4.45 employees is the basis for allocating commercial/industrial benefit. Table 3 shows the average employees per acre of land area or portion thereof for commercial and industrial parcels and lists the relative SFE factors per half of an acre for parcels in each land use category.

Commercial and industrial parcels in excess of 5 acres generally involve uses that are more land intensive relative to building areas and number of employees (lower coverage ratios). As a result, the benefit factors for commercial and industrial property land area in excess of 5 acres is determined to be the SFE rate per half of an acre for the first 5 acres and the relevant SFE rate per each additional acre over 5 acres.

Institutional parcels that are used for residential, commercial or industrial purposes are also assessed at the appropriate residential, commercial or industrial rate.

Table 3 - Commercial/Industrial Density and Assessment Factors

<i>Type of Commercial/Industrial Land Use</i>	<i>Average Employees Per Acre ¹</i>	<i>SFE Units per 1/2 Acre ²</i>
Commercial	24	1.00
Office	68	2.84
Shopping Center	24	1.00
Industrial	24	1.00
Self Storage or Parking Lot	1	0.05

1. Source: San Diego Association of Governments Traffic Generators Study.
2. The SFE factors for commercial and industrial parcels are applied by the half of an acre of land area or portion thereof. (Therefore, the minimum assessment for any assessable parcel in these categories is the SFE Units listed herein.)

Other Properties

Article XIID stipulates that publicly owned parcels must be assessed unless there is clear and convincing evidence that those parcels receive no special benefit from the assessment.

Other publicly owned property that is used for purposes similar to private residential, commercial, industrial or institutional uses is benefited and assessed at the same rate as such privately owned property.

Benefits received by vacant land from park maintenance and improvement are generally offset by those benefits such recreation area and watershed parcels confer to parcels in the District by way of providing increased community recreation areas and nature lands. Such parcels are, therefore, not specially benefited and are not assessed.

Church parcels and property used for educational purposes typically generate employees on a less consistent basis than other non-residential parcels. Many of these parcels also provide some degree of on-site amenities that serve to offset some of the benefits from the Improvement District. In addition, the District maintains reciprocal use arrangements with many educational parcels that allow for the public, recreational use of these parcels. Such public use tends to reduce the use and wear of District facilities. Therefore, these parcels receive minimal benefit and are assessed an SFE factor of 1.

Miscellaneous, small and other parcels such as roads, right-of-way parcels, and common areas typically do not generate significant numbers of employees, residents, customers or guests and have limited economic value. These miscellaneous parcels receive minimal benefit from the Improvements and are assessed an SFE benefit factor of 0.

Duration of Assessment

It is proposed that the Assessment be levied for fiscal year 2002-03 and every year thereafter, so long as the parks and recreational areas need to be improved and maintained and the Feather River Recreation and Park District requires funding from the Assessments for its Improvements in the Improvement District. As noted previously, the Assessment can be levied annually after the Feather River Recreation and Park District Board of Directors approves an annually updated Engineer's Report, budget for the Assessment, Improvements to be provided, and other specifics of the Assessment. In addition, the District Board of Directors must hold an annual public hearing to continue the Assessment.

Appeals and Interpretation

Any property owner who feels that the assessment levied on the subject property is in error as a result of incorrect information being used to apply the foregoing method of assessment, may file a written appeal with the Park District General Manager or her or his designee. Any such appeal is limited to correction of an assessment during the then current or, if before July 1, the upcoming fiscal year. Upon the filing of any such appeal, the Park District General Manager or his or her designee will promptly review the appeal and any information provided by the property owner. If the Park District General Manager or her or his designee finds that the assessment should be modified, the appropriate changes shall be made to the assessment roll. If any such changes are approved after the assessment roll has been filed with the County for collection, the Park District General Manager or his or her designee is authorized to refund to the property owner the amount of any approved reduction. Any dispute over the decision of the Park District General Manager or her or his designee shall be referred to the Feather River Recreation and Park District Board and the decision of the Board shall be final.

Assessment

WHEREAS, on March 28, 2023 the Feather River Recreation and Park District Board adopted its Resolution initiating proceedings for the continuation of a Park Maintenance and Recreation Improvement District under the Landscaping and Lighting Act of 1972, pursuant to the provisions of the Landscaping and Lighting Act of 1972 and Article XIID of the California Constitution (collectively “the Act”), to proceed with the proposed continuation of assessments;

WHEREAS, the Resolution directed the undersigned Engineer of Work to prepare and file a report presenting an estimate of costs, a diagram for the Improvement District and an assessment of the estimated costs of the improvements upon all assessable parcels within the Improvement District, to which Resolution and the description of the proposed improvements therein contained, reference is hereby made for further particulars;

NOW, THEREFORE, the undersigned, by virtue of the power vested in me under said Act and the order of the Board of the Feather River Recreation and Park District, hereby make the following assessment to cover the portion of the estimated cost of the improvements, and the costs and expenses incidental thereto to be paid by the Improvement District.

The amount to be paid for the improvements and the expense incidental thereto, to be paid by the Improvement District for the fiscal year 2023-24 is generally as follows in Figure 2 below.

Figure 2 – Summary Cost Estimate

<i>Feather RPD Maintenance District Fiscal Year 2023-24 Budget</i>	
Park Maintenance & Operation	\$1,405,000
Incidentals	\$15,538
TOTAL BUDGET	\$1,420,538
Less:	
District Contribution	(\$1,091,938)
NET AMOUNT TO ASSESSMENTS	\$328,600

As required by the Act, an Assessment Diagram is hereto attached and made a part hereof showing the exterior boundaries of said Improvement District. The distinctive number of each parcel or lot of land in the said Improvement District is its Assessor Parcel Number appearing on the Assessment Roll.

I do hereby assess and apportion said net amount of the cost and expenses of said improvements, including the costs and expenses incident thereto, upon the parcels and lots of land within said Improvement District, in accordance with the special benefits to be received by each parcel or lot, from the improvements, and more particularly set forth in the Cost Estimate and Method of Assessment hereto attached and by reference made a part hereof.

The assessment is subject to an annual adjustment tied to the Consumer Price Index-U for the San Francisco Bay Area as of December of each succeeding year (the "CPI"), with a maximum annual adjustment not to exceed 3%. Any change in the CPI in excess of 3% shall be cumulatively reserved as the "Unused CPI" and shall be used to increase the maximum authorized assessment rate in years in which the CPI is less than 3%. The maximum authorized assessment rate is equal to the maximum assessment rate in the first fiscal year the assessment was levied adjusted annually by the minimum of 1) 3% or 2) the change in the CPI plus any Unused CPI as described above.

Property owners in the Assessment District, in an assessment ballot proceeding in 2002, approved the initial fiscal year benefit assessment for special benefits to their property including the CPI adjustment schedule. As a result, the assessment may continue to be levied annually and may be adjusted by up to the maximum annual CPI adjustment without any additional assessment ballot proceeding. In the event that in future years the assessments are levied at a rate less than the maximum authorized assessment rate, the assessment rate in a subsequent year may be increased up to the maximum authorized assessment rate without any additional assessment ballot proceeding.

Based on the preceding annual adjustments, the maximum assessment rate for Fiscal Year 2022-23 was \$16.26 per single family equivalent benefit unit for Zone of Benefit A and \$8.13 per single family equivalent benefit unit for Zone of Benefit B. The annual change in the CPI from December 2021 to December 2022 was 4.88%. Therefore, the maximum authorized assessment rate for Fiscal Year 2023-24 has been increased by the allowable maximum increase from \$16.26 to \$16.76 per single family equivalent benefit unit for Zone of Benefit A and from \$8.13 to \$8.38 per single family equivalent benefit unit for Zone of Benefit B. The estimate of cost and budget in the Engineer's Report proposes assessments for fiscal year 2023-24 at the rate of \$16.76 per single family equivalent benefit unit for Zone of Benefit A, which is the maximum allowable rate and \$8.38 per single family equivalent benefit unit for Zone of Benefit B, which is also the maximum allowable rate.

The assessment is made upon the parcels or lots of land within the Improvement District in proportion to the special benefits to be received by the parcels or lots of land, from the improvements.

Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Butte for the fiscal year 2023-24. For a more particular description of said property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of the County.

I hereby place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the fiscal year 2023-24 for each parcel or lot of land within the Improvement District.

Dated: June 27, 2023



A handwritten signature in blue ink that reads "John W. Bliss". The signature is written in a cursive style and is positioned above a horizontal line.

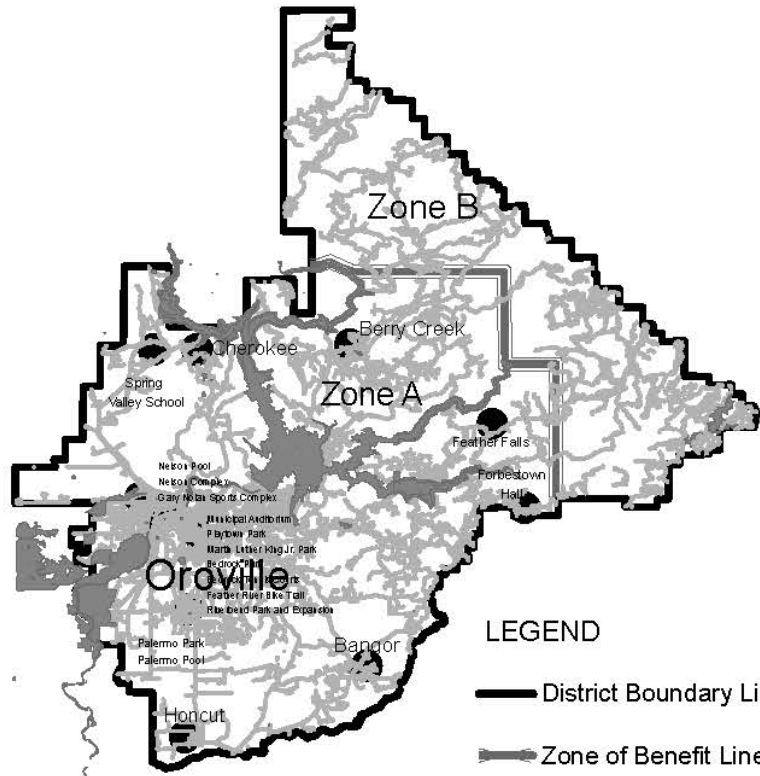
Engineer of Work

By: John W. Bliss, License No. C52091

Appendices

Appendix A – Assessment Diagram

The Improvement District includes all parcels within the boundaries of the Feather River Recreation and Park District. The boundaries of the Improvement District are displayed on the following Assessment Diagram. The lines and dimensions of each lot or parcel within the Improvement District are those lines and dimensions as shown on the maps of the Assessor of the County of Butte, for fiscal year 2023-24, and are incorporated herein by reference, and made a part of this Diagram and this Report.



FILED IN THE OFFICE OF THE DISTRICT MANAGER OF THE FEATHER RIVER RECREATION AND PARK DISTRICT, COUNTY OF BUTTE, CALIFORNIA, THIS _____ DAY OF _____, 20____.

SECRETARY OF THE BOARD

ASSESSMENT WAS CONFIRMED AND LEVIED BY THE BOARD OF THE FEATHER RIVER RECREATION AND PARK DISTRICT, COUNTY OF BUTTE, ON THE LOTS, PIECES AND PARCELS OF LAND ON THIS ASSESSMENT DIAGRAM ON THE __ TH DAY OF _____, 20____.

FOR THE FISCAL YEAR 20____-____ AND SAID ASSESSMENT

ASSESSMENT ROLL FOR SAID FISCAL YEAR WAS FILED IN THE OFFICE OF THE COUNTY AUDITOR OF THE COUNTY OF BUTTE ON THE _____ DAY OF _____, 20____. REFERENCE IS HEREBY MADE TO SAID RECORDED ASSESSMENT ROLL FOR THE EXACT AMOUNT OF EACH ASSESSMENT LEVIED AGAINST EACH PARCEL OF LAND.

SECRETARY OF THE BOARD

Note:
REFERENCE IS HEREBY MADE TO THE MAPS AND DEEDS OF RECORD IN THE OFFICE OF THE ASSESSOR OF THE COUNTY OF BUTTE FOR A DETAILED DESCRIPTION OF THE LINES AND DIMENSIONS OF ANY PARCEL SHOWN HEREIN. THOSE MAPS SHALL GOVERN FOR ALL DETAILS CONCERNING THE LINES AND DIMENSIONS OF SUCH PARCELS. EACH PARCEL IS IDENTIFIED IN SAID MAPS BY ITS DISTINCTIVE ASSESSOR'S PARCEL NUMBER.

SCI Consulting Group
4745 Mangels Blvd
Fairfield, CA 94534
707-430-4300

Feather River Recreation and Park District Assessment Diagram

Appendix B – Assessment Roll, FY 2023-24

An Assessment Roll (a listing of all parcels assessed within the Improvement District and the amount of the assessment) will be filed with the Park District General Manager and is, by reference, made part of this report and is available for public inspection during normal office hours.

Each lot or parcel listed on the Assessment Roll is shown and illustrated on the latest County Assessor records and these records are, by reference made part of this report. These records shall govern for all details concerning the description of the lots or parcels.



FEATHER RIVER RECREATION & PARK DISTRICT

Regular Board Meeting

May 23, 2023

ACTIVITY CENTER

1875 Feather River Blvd.

Oroville, CA 95965

DRAFT Minutes

Closed Session 5:00 PM/Open Session Immediately Following

CHAIRPERSON DELONG CALLED THE MEETING TO ORDER AT 5:06 PM.

ROLL CALL

Chairperson Shannon DeLong	<u>Present</u>
Vice-Chairperson Scott "Kent" Fowler	<u>Present</u>
Director Devin Thomas	<u>Present</u>
Director Clarence "Sonny" Brandt	<u>Present</u>
Director Greg Passmore	<u>Present</u>

CLOSED SESSION ANNOUNCEMENTS

1. Pursuant to Government Code Section 54956.8: Property Asset Update

FRRPD Negotiator: Mike Donnelly of Coldwell Banker C & C Properties

Property Address: 1875 Feather River Blvd. Oroville, CA 95965

No action was taken. Direction was given to Staff.

CONSENT AGENDA

1. April 25, 2023 Regular Board Meeting Minutes

2. April 2023 Financials

Director Fowler made a motion to approve the consent agenda.

Director Brandt seconded the motion.

***The motion to approve the Consent Agenda passed with a unanimous vote.**

ACTION ITEMS

1. Resolution 2013-23: A Resolution of the Board of Directors of the Feather River Recreation and Park District Approving the Preliminary Budget for Fiscal Year 2022-2023

Director Brandt made a motion to adopt resolution 2013-23.

Director Passmore seconded the motion.

***The motion to adopt resolution 2013-23 passed with a unanimous vote.**

2. Resolution 2012-23: A Resolution of Intention to Continue Assessments for Fiscal Year 2023-24, Preliminarily Approving Engineer's Report, and Providing for Notice of Hearing for the Park Maintenance and Recreation Improvement District of the Feather River Recreation and Park District Agreement The Feather River Recreation And Park District

Director Brandt made a motion to adopt resolution 2012-23.

Director Thomas seconded the motion.

***The motion to adopt resolution 2012-23 passed with a unanimous vote.**

3. Review Draft Ordinance 2023-01

Director Fowler made a motion to adopt draft ordinance 2023-01 as presented by SCI Consulting.

Director Thomas seconded the motion.

***The motion to adopt draft ordinance 2023-01 as presented passed with a unanimous vote.**

4. SCI Consulting Proposal for Special Tax Consulting and Levy Administration Services

Director Fowler made a motion to approve the SCI Consulting Proposal for special tax consulting and levy administration services.

Director Passmore seconded the motion.

*The motion to approve the SCI Consulting Proposal for special tax consulting and levy administration services passed with a unanimous vote.

5. Allocation for New Mower Purchase

Director Passmore made a motion allocate up to \$17k to purchase a John Deere mower with a shade structure attachment.

Director Thomas seconded the motion.

*The motion to allocate up to \$17k to purchase a John Deere mower with a shade structure attachment passed with a unanimous vote.

6. Activity Center Equipment Purchase Agreement and Release of Liability

Director Brandt made a motion to approve the Activity Center equipment purchase agreement and release of liability as presented.

Director Brandt seconded the motion.

*The motion to approve the Activity Center equipment purchase agreement and release of liability passed with a unanimous vote.

DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS WERE REVIEWED.

BOARD ITEMS FOR UPCOMING AGENDA(S)

1. June Regular Meeting: Budget Public Hearing, Adopt Appropriation Limits
2. July Regular Meeting: Adopt Budget

CHAIRPERSON DELONG ADJOURNED THE MEETING AT 6:00 PM.



FEATHER RIVER RECREATION & PARK DISTRICT
Special Board Meeting
June 12, 2023

ACTIVITY CENTER
1875 Feather River Blvd.
Oroville, CA 95965

DRAFT MINUTES

Open Session 2:00 PM

If you need special accommodations to participate in this meeting, please contact (530)533-2011.

CHAIRPERSON DELONG CALLED THE MEETING TO ORDER AT 2:00 PM.

ROLL CALL

Chairperson Shannon DeLong	<u>Present</u>
Vice-Chairperson Scott "Kent" Fowler	<u>Present</u>
Director Devin Thomas	<u>Present</u>
Director Clarence "Sonny" Brandt	<u>Present</u>
Director Greg Passmore	<u>Present</u>

PARK TOUR WORKSHOP

1. Bedrock Skate & Bike Park
2. Bedrock Tennis Courts
3. Martin Luther King Jr. Park
4. Nelson Complex
5. Nelson Pool
6. Nolan Complex
7. Palermo Park & Pool
8. Riverbend Park

Directors participated in a park tour lead by Consultant Scott Chalmers and Park Supervisor Joe Velasquez.

CHAIRPERSON DELONG ADJOURNED THE MEETING AT 6:15 PM.

Feather River Recreation & Park District
Profit & Loss Budget Performance
May 2023

	May 23	Budget	\$ Over Budget	Staff Comments	Jul '22 - May 23	YTD Budget	\$ Over Budget	YTD Comments Over/Under	% of Budget	Annual Budget
Ordinary Income/Expense										
Income										
4100 - Tax Revenue					2,039,648	2,125,000	(85,352)		96%	2,200,000
4150 - Tax Revenue (BAD)					288,606	317,500	(28,894)		91%	317,500
4300 - Program Income	37,460	65,000	(27,540)	Classes \$3.3k, Preschool \$11k, Gymnastics \$7k, Aquatics \$7k, Misc sports and rentals 9k	551,054	741,300	(190,246)	Estimated: (under)/over budget YTD: Classes (\$8k), Rentals \$10k, Preschool (\$160k), Adult/Youth \$7k, Gym (\$20k), Aquatics (\$35k)	74%	816,300
4400 - Donation & Fundraising Income	15,862		15,862		20,476	4,000	16,476		512%	6,000
4600 - Other Income	17		17		1,202		1,202		100%	
4900 - Interest Income					13,983	10,000	3,983		140%	10,000
4905 - Interest Income - BAD					1,585		1,585		100%	
Total Income	53,339	65,000	(11,661)		2,916,554	3,197,800	(281,246)		91%	3,349,800
Gross Profit	53,339	65,000	(11,661)		2,916,554	3,197,800	(281,246)		91%	3,349,800
Expense										
5000 - Payroll Expenses	108,654	162,569	(53,915)	Open full time positions: GM, Rec Sup, misc PT staff	1,377,617	1,689,815	(312,198)	Open full time positions, multiple part time positions not filled for added programs (program revenue underbudget as a result). Offset non budgeted expense GM consulting \$43k, landscape contract \$72k	82%	1,924,500
5031 - GASB 68 Benefit Expense					77,848	81,800	(3,952)		95%	81,800
5100 - Advertising & Promotion	360	425	(65)		3,285	4,675	(1,390)		70%	5,000
5120 - Bank Fees	2,400	665	1,735	\$2k Bank of NY annual bank fee (loans)	6,428	7,315	(887)		88%	8,000
5140 - Copying & Printing	291	750	(459)		2,428	8,250	(5,822)		29%	9,000
5155 - Employment New Hire Screen		200	(200)		1,196	2,200	(1,004)		54%	2,500
5160 - Dues, Mbrshps & Subscriptions	550		550		17,496	11,000	6,496	New fee LAFCO \$3.5k share of cost, not budgeted	159%	11,000
5170 - Education & Development	1,350		1,350	Lifeguard trainings, staff CPR	6,144	5,000	1,144		123%	5,000
5175 - Equipment Rental	276		276		6,501	4,000	2,501		163%	4,000
5180 - Equipment, Tools & Furn (<\$5k)	2,703	3,550	(847)	\$700 pool office furniture, \$600 aquatics supplies, \$1.4k IT software	46,245	51,350	(5,105)		90%	56,000
5200 - Insurance					105,413	116,000	(10,587)		91%	116,000
5210 - Interest Expense - Operating	430	350	80		4,045	3,150	895		128%	3,500
5225 - Postage & Delivery	131	250	(119)		903	1,000	(97)		90%	1,000
5230 - Professional & Outside Svcs										
5232 - Accounting					28,450	25,000	3,450		114%	25,000
5233 - Bands/Recreation	1,200	2,000	(800)		4,125	6,000	(1,875)		69%	6,000
5234 - Board Stipends	900	1,000	(100)		8,800	11,000	(2,200)		80%	12,000
5235 - Recreation Instructors	819	250	569		5,836	1,000	4,836		584%	1,000
5236 - Legal	17,549	800	16,749		76,894	9,200	67,694	annual Legal budget \$10k. Legal servies through Jan23 \$77k. Not included Feb-Jun23 legal estimated addtl \$30k	836%	10,000
5237 - Contract Janitorial	6,440	6,800	(360)		70,350	72,800	(2,450)		97%	80,000
5238 - Other Outside Labor					6,656		6,656		100%	

Feather River Recreation & Park District
Profit & Loss Budget Performance
May 2023

	May 23	Budget	\$ Over Budget	Staff Comments	Jul '22 - May 23	YTD Budget	\$ Over Budget	YTD Comments Over/Under	% of Budget	Annual Budget
5239 · Outside Service Admin/Consult	5,498	1,500	3,998	\$4.5k consulting	92,799	44,500	48,299	not budgeted Admin consulting \$43k	209%	46,000
Total 5230 · Professional & Outside Svcs	32,406	12,350	20,056		293,910	169,500	124,410		173%	180,000
5260 · Repairs & Maintenance										
5261 · Building R&M	63	2,100	(2,037)		16,900	23,100	(6,200)		73%	25,000
5262 · Equip Repairs & Small Tools	1,304	1,600	(296)		18,392	18,400	(8)		100%	20,000
5264 · Grounds R&M	8,552	7,000	1,552		52,556	52,000	556		101%	60,000
5265 · Janitorial Supplies	1,114	1,250	(136)		16,323	13,750	2,573		119%	15,000
5266 · Vandalism Repair	443	1,500	(1,057)		12,402	18,500	(6,098)		67%	20,000
5267 · Vehicle R&M	48	800	(752)		7,666	9,200	(1,534)		83%	10,000
5268 · Aquatics Pool R&M	3,442	6,000	(2,558)		24,460	31,000	(6,540)		79%	40,000
5269 · Outside Contractor/Services R&M	12,045	3,000	9,045	\$7.2k landscape contract	120,021	32,000	88,021	\$72k landscape contract not budgeted	375%	35,000
Total 5260 · Repairs & Maintenance	27,011	23,250	3,761		268,720	197,950	70,770		136%	225,000
5270 · Security	340	1,500	(1,160)		5,009	18,500	(13,491)		27%	20,000
5280 · Supplies - Consumable	3,404	5,000	(1,596)		36,679	46,000	(9,321)		80%	52,500
5290 · Taxes, Lic., Notices & Permits	312	450	(138)		3,162	6,500	(3,338)		49%	7,000
5300 · Telephone/Internet	1,195	1,500	(305)		14,275	16,500	(2,225)		87%	18,000
5310 · Fuel, Travel and Meals	2,628	3,165	(537)		33,702	35,815	(2,113)		94%	39,000
5320 · Utilities	22,022	33,075	(11,053)		270,831	343,900	(73,069)	Utilities overbudgeted	79%	385,000
7000 · Debt Interest	6,138	6,200	(62)		70,808	70,800	8		100%	77,000
Total Expense	212,601	255,249	(42,648)		2,652,645	2,891,020	(238,375)		92%	3,230,800
Net Ordinary Income	(159,262)	(190,249)	30,987		263,909	306,780	(42,871)		86%	119,000
Other Income/Expense										
Other Income										
4200 · Impact Fee Income	7,922		7,922		52,612		52,612		100%	
4500 · Grant/Reimbursed Expense Income	6,608	1,675	4,933		234,756	18,425	216,331		1,274%	20,000
4650 · Insurance Proceeds	234,808		234,808		509,747		509,747		100%	
4910 · Interest Income - Impact Fees					3,075		3,075		100%	
9900 · Gain/(Loss) on Asset disposal					10,575		10,575		100%	
Total Other Income	249,338	1,675	247,663		810,765	18,425	792,340		4,400%	20,000
Net Other Income	249,338	1,675	247,663		810,765	18,425	792,340		4,400%	20,000
Net Income	90,076	(188,574)	278,650		1,074,674	325,205	749,469		330%	139,000

Feather River Recreation & Park District
 Detail Fixed Asset & Bonds
 As of May 31, 2023

	Date	Source Name	Memo	Amount	Balance
1010 - Treasury Cash					-189,677
1010.3 - Treasury Admin Ins Proceeds					0
Total 1010.3 - Treasury Admin Ins Proceeds					0
1010.4 - Treasury Ins Proceeds Playtown					-189,678
	05/11/2023	SDRMA	DEPOSIT INSUR PROCEEDS PLAYTOWN	234,808	45,130
	05/11/2023	transfer reimbruse general fund	INS PROCEEDS PLAYTOWN XFER TO GEN FUND	-45,130	0
				<u>189,678</u>	<u>0</u>
Total 1010.4 - Treasury Ins Proceeds Playtown					0
Total 1010 - Treasury Cash				189,678	0
1031 - BofW Project INS PROCEEDS					244,594
Total 1031 - BofW Project INS PROCEEDS					244,594
1320 - Umpqua Bank PREPAID LOAN					188,856
	05/18/2023	BANK OF NEW YORK MELLON	UMPQUA LOANS 2015a 2015b	-84,535	104,321
Total 1320 - Umpqua Bank PREPAID LOAN				-84,535	104,321
1410 - Land					627,494
Total 1410 - Land					627,494
1420 - Buildings & Improvements					17,145,126
Total 1420 - Buildings & Improvements					17,145,126
1430 - Equipment & Vehicles					3,496,987
Total 1430 - Equipment & Vehicles					3,496,987
1440 - Construction in Progress					23,460
1450 - CIP Feather River Trail FRT99					23,460
Total 1450 - CIP Feather River Trail FRT99					23,460
Total 1440 - Construction in Progress					23,460
2955 - Umpqua Bank Tax Exempt Bond A					-2,215,490
	05/18/2023	BANK OF NEW YORK MELLON	2015A PRINCIPAL PAYMENT	58,121	-2,157,369
Total 2955 - Umpqua Bank Tax Exempt Bond A				58,121	-2,157,369
2960 - Umpqua Bank Taxable Bond B					-38,000
	05/18/2023	BANK OF NEW YORK MELLON	2015B PRINCIPAL PAYMENT	8,000	-30,000
Total 2960 - Umpqua Bank Taxable Bond B				8,000	-30,000
3099 - Undistributed Retained Earnings					-2,897,030
Total 3099 - Undistributed Retained Earnings					-2,897,030
4500 - Grant/Reimbursed Expense Income					-228,148
	05/24/2023	BCOE	Pres Food Program BCOE	-3,620	-231,768
	05/24/2023	Alliance Workforce	Grant/Scholarship Income WAGE REIMBR GE3 SH	-2,988	-234,756
Total 4500 - Grant/Reimbursed Expense Income				-6,608	-234,756
4650 - Insurance Proceeds					-274,939
	05/11/2023	SDRMA	FRRPD Miscellaneous insurance proceeds playtown fire	-234,808	-509,747
Total 4650 - Insurance Proceeds				-234,808	-509,747

Feather River Recreation & Park District
Balance Sheet Prev Year Comparison
As of May 31, 2023

	May 31, 23	May 31, 22	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1010 - Treasury Cash				
1010.1 - Treasury Cash - General	1,283,002	1,269,991	13,011	1%
1010.2 - Treasury Cash - Reserve	295,494	347,494	-52,000	-15%
1010.3 - Treasury Admin Ins Proceeds	0	16,525	-16,525	-100%
1010.4 - Treasury Ins Proceeds Playtown	0	68,968	-68,968	-100%
1010.5 - Treasury Nelson Pool Funds	0	218,740	-218,740	-100%
Total 1010 - Treasury Cash	1,578,496	1,921,718	-343,222	-18%
1020 - Imprest Cash	1,000	290	710	245%
1030 - BofW - Merchant Acct.	199,746	244,509	-44,763	-18%
1031 - BofW Project INS PROCEEDS	244,594	304,477	-59,883	-20%
1040 - Fund 2610 - BAD	321,823	317,801	4,022	1%
1050 - Impact Fees	850,452	925,364	-74,912	-8%
1320 - Umpqua Bank PREPAID LOAN	104,321	188,856	-84,535	-45%
Total Checking/Savings	3,300,432	3,903,015	-602,583	-15%
Accounts Receivable	12,028	-11,076	23,104	209%
Other Current Assets				
1302 - FEMA Riverbend Claim A/R	2,839	2,839	0	0%
1310 - Miscellaneous Receivables	289	0	289	100%
1316 - Prepaid Expenses/Debt Interest	6,138	6,864	-726	-11%
Total Other Current Assets	9,266	9,703	-437	-5%
Total Current Assets	3,321,726	3,901,642	-579,916	-15%
Fixed Assets				
1410 - Land	627,494	627,494	0	0%
1420 - Buildings & Improvements	17,145,126	15,903,777	1,241,349	8%
1430 - Equipment & Vehicles	3,496,987	1,836,063	1,660,924	90%
1440 - Construction in Progress				
1448 - CIP Nelson SBF NE99	0	1,036,847	-1,036,847	-100%
1450 - CIP Feather River Trail FRT99	23,460	23,460	0	0%
1451 - CIP Playtown Bathroom Fire	0	525,622	-525,622	-100%
1452 - Nelson Field Improvments	0	52,908	-52,908	-100%
Total 1440 - Construction in Progress	23,460	1,638,837	-1,615,377	-99%
1499 - Accumulated Depreciation	-6,947,995	-6,158,511	-789,484	-13%
Total Fixed Assets	14,345,072	13,847,660	497,412	4%
Other Assets				
1500 - FMV Adjustments	94,302	15,666	78,636	502%
1550 - GASB 68 CalPERS Valuation				
1551 - GASB68 Deferred Outflow Pension	164,161	191,855	-27,694	-14%
Total 1550 - GASB 68 CalPERS Valuation	164,161	191,855	-27,694	-14%
Total Other Assets	258,463	207,521	50,942	25%
TOTAL ASSETS	17,925,261	17,956,823	-31,562	-0%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable	91,223	118,856	-27,633	-23%
Credit Cards	2,258	3,329	-1,071	-32%
Other Current Liabilities				
2100 - Payroll Liabilities	94,648	119,101	-24,453	-21%
2210 - Accrued Debt Interest	0	0	0	0%
2400 - Deposits/Refunds to Customers	0	-400	400	100%
2405 - Deferred Revenue	0	37,545	-37,545	-100%
Total Other Current Liabilities	94,648	156,246	-61,598	-39%
Total Current Liabilities	188,129	278,431	-90,302	-32%
Long Term Liabilities				
2954 - Ford Motor Vehicle Loan	74,266	20,979	53,287	254%
2955 - Umpqua Bank Tax Exempt Bond A	2,157,369	2,389,844	-232,475	-10%
2960 - Umpqua Bank Taxable Bond B	30,000	59,000	-29,000	-49%
2975 - GASB 68 CalPERS Liab Valuation	1,337,022	1,144,957	192,065	17%
Total Long Term Liabilities	3,598,657	3,614,780	-16,123	-0%
Total Liabilities	3,786,786	3,893,211	-106,425	-3%
Equity	14,138,476	14,063,611	74,865	1%
TOTAL LIABILITIES & EQUITY	17,925,262	17,956,822	-31,560	-0%

Feather River Recreation & Park District
Check Register
 May 2023

11:19 AM
 06/06/2023
 Accrual Basis

Date	Num	Name	Memo	Credit
05/04/2023	93150-184	Payroll	Payroll item	31,320.42
05/04/2023	93185	HUMANA INSURANCE CO.	657103-001	81.20
05/04/2023	93186	BLUE SHIELD OF CALIFORNIA	4004625	9,317.89
05/04/2023	93187	AFLAC	JRF86	1,765.38
05/04/2023	93188	PREMIER ACCESS	PREMIUMS	990.16
05/04/2023	93189	BRANDT, CLARENCE SONNY	BOD STIPEND	200.00
05/04/2023	93190	DELONG, SHANNON	BOD STIPEND	200.00
05/04/2023	93191	FWLER, SCOTT KENT	BOD STIPEND	100.00
05/04/2023	93192	PASSMORE, GREG	STIPEND	100.00
05/04/2023	93193	THOMAS, DEVIN	BOD STIPEND	100.00
05/04/2023	93194	BANKCARD CENTER	STATEMENT 6804	877.72
05/04/2023	93195	COMCAST	Acct#8155600190189780 PHONE/INTERENT	530.65
05/04/2023	93196	JOHNSON, BRETT	CONCERT IN PARK 5/5/23	300.00
05/04/2023	93197	ALL THINGS CLEANING	PARKS RESTROOMS JANITORIAL	6,440.00
05/04/2023	93198	AZEVEDO, DAVID	REFUND GYMNASTICS	30.00
05/04/2023	93199	BANKCARD CENTER	STATEMENT 4607	694.56
05/04/2023	93200	VOID	void ck 93200	0.00
05/04/2023	93201	BETTER DEAL EXCHANGE	Acct#701960	568.18
05/04/2023	93202	CITI CARDS	COSTCO STATEMENT 9398	402.02
05/04/2023	93203	COMCAST	Acct# 8155 60 019 0233893	188.21
05/04/2023	93204	Costco	RENEW EMPLOYEE MEMBERSHIPS	120.00
05/04/2023	93205	Crosswell Trucking	SAND	678.24
05/04/2023	93206	Dan's Electrical Supply	INSTALL SECUIRITY LIGHT	57.72
05/04/2023	93207	DEL-MAR RENTAL & LANDSCAPE SUPPLY	RENTAL AUGER	154.00
05/04/2023	93208	DESHA, KIRBY GEORGE	CONCERT IN PARK 5/19/23	300.00
05/04/2023	93209	Dugger, Daneen	LIFEGUARD INSTRUCTOR	359.00
05/04/2023	93210	EWING	IRRIGATION/DECODER	1,017.39
05/04/2023	93211	FASTENAL	SECURITY BOX BOLTS IRRIGATION	512.67
05/04/2023	93212	HUFFMAN, MICHELLE.	PROGRAM SUPPLIES	68.42
05/04/2023	93213	Industrial Power Products	MISC MAINT SUPPLIES	583.35
05/04/2023	93214	JOHNSON, BRETT	CONCERT IN PARK 5/26/23	300.00
05/04/2023	93215	OIL CHANGERS	OIL CHANGE 2022 DIESEL	98.17
05/04/2023	93216	OROVILLE POWER EQUIPMENT	WEED STRING	18.39
05/04/2023	93217	PAPE MACHINERY	GATOR PARTS	24.57
05/04/2023	93218	PARN, THOMAS	REFUND IMPACT FEES	1,106.00
05/04/2023	93219	SCI Consulting Group	BAD ENGINEERS REPORT	15,665.74
05/04/2023	93220	SEDILLO, SAMANTHA	REFUND GYMNASTICS CX	92.50
05/04/2023	93221	SIMS, SUSAN	TOUR GUIDE	100.00
05/04/2023	93222	SOUTH FEATHER WATER & POWER	007771-000	37.52
05/04/2023	93223	Sunrise Environmental Scientific	SUDSY CLEANER	612.00
05/04/2023	93224	Tractor Supply Co.	TRACTOR SUPPLY STATEMENT	628.10
05/04/2023	93225	Chalmers, R. Scott	CONSULTANT	3,577.50
05/04/2023	93226	VALENCIA, ESTELA.	REFUND EV3 RB4	80.00
05/04/2023	93227	WAL-MART CAPITAL ONE	STATEMENT 638691	406.22
05/04/2023	93228	WAXIE SANITARY SUPPLY	JANITORIAL SUPLIES	1,387.39
05/04/2023	93229	WELLS FARGO VENDOR FINANCIAL, LLC	CUST #1055709916	187.23
05/04/2023	93230	Western Tree Nursery, Inc.	TREE REPLACEMENT	694.47
05/04/2023	93231	Williams Electric Company, Inc	LIGHT REPAIR	9,357.13
05/04/2023	93232	WONG, ANDREW	CONCERT IN PARK 5/12/23	300.00
05/04/2023	93233	Franchise Tax Board	1208937996 TEEMS	154.99
05/04/2023	93234	State Disbursement Unit	0600099 NARAYAN	113.65
05/18/2023	93235-273	Payroll	Payroll item	30,637.37
05/18/2023	93274	ALVAREZ, RACHEL	INSTRUCTOR	288.00
05/18/2023	93275	Bello, Beth	INSTRUCTOR	63.00
05/18/2023	93276	BURLESON, HARRY	INSTRUCTOR FITNESS	468.00
05/18/2023	93277	BERG, LARRY.	EXPENSE FUEL	94.00
05/18/2023	93278	LEWIS, ASHLEY	REFUND SP7	78.75
05/18/2023	93279	PATTERSON-JONES, CRYSTAL	REFUND SP7	15.00
05/18/2023	93280	ALLEN, LISA	REFUND - GYM	100.00
05/18/2023	93281	COSIO, ERICA	REFUND - GYM	75.00
05/18/2023	93282	GRUBER, ADRIANA	REFUND GYM	60.00
05/18/2023	93283	HINDS, DEANN	REFUND - GYM	202.50
05/18/2023	93284	KEOPPEL, MEGAN	REFUND - GYM	121.50
05/18/2023	93285	ROJAS, JENNIFER	REFUND GYM	212.50
05/18/2023	93286	WILLIAMS, CAROL	REFUND - GYM	75.00
05/18/2023	93287	CALF. WATER SERVICE	Acct 520857777 3/11/23-4/12/23	2,876.17
05/18/2023	93288	CRESO EQUIPMENT RENTALS	FIELD LIGHT REPAIR	1,132.81

Date	Num	Name	Memo	Credit
05/18/2023	93289	Dan's Electrical Supply	BATHROOM LIGHTS	278.45
05/18/2023	93290	DAWSON OIL COMPANY	62765 FUEL	3,102.62
05/18/2023	93291	EWING	IRRIGATION	794.58
05/18/2023	93292	Golden Bear Alarms	QTRLY ALARM FBT	109.50
05/18/2023	93293	MAZES CONSULTING	IT SUPPORT/SUBSCRIPTIONS	1,638.09
05/18/2023	93294	P.G. & E.	7241369682-3 03/23/23-4/23/23	16,237.61
05/18/2023	93295	PAPE MACHINERY	BACKHOE REPAIR	200.00
05/18/2023	93296	Ray's General Hardware	CONCRETE FENCE	123.84
05/18/2023	93297	RECOLOGY BUTTE COLUSA COUNTIES	Acct# 8100122153	2,242.52
05/18/2023	93298	RENTAL GUYS, INC.	MOWER SERVICE	382.47
05/18/2023	93299	SAL RODRIGUEZ LANDSCAPE LLC	C-602 LANDSCAPE CONTRACT	7,200.00
05/18/2023	93300	SHARP'S LOCKSMITHING	LOCKS, KEYS	99.59
05/18/2023	93301	TOM'S SEPTIC SYSTEMS	SEPTIC PUMP - RB	1,200.00
05/18/2023	93302	TWSD	4-112.01 WATER NELSON	404.86
05/18/2023	93303	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	1,059.75
05/18/2023	93304	FORD MOTOR CREDIT COMPANY LLC	TRUCK PAYMENTS	2,143.46
05/18/2023	93305	Payroll	Payroll item	649.61
05/18/2023	93306	BETTER DEAL EXCHANGE	Acct#701960	1,430.80
05/18/2023	93307	CITI CARDS	COSTCO STATEMENT 9398	9.17
05/18/2023	93308	HOME DEPOT	HOME DEPOT STATEMENT	4,324.17
05/18/2023	93309	Staples	STAPLES STATEMENT 3721	298.38
05/18/2023	93310	WAL-MART CAPITAL ONE	STATEMENT 638691	181.73
05/18/2023	93311	Payroll	Payroll item	113.65
TOTAL				<u>173,723.20</u>



RESOLUTION NO. 2014-23

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF FUNDS IN THE AMOUNT OF \$200,000 FROM THE MERCHANT PAYMENT RECEIVED BY CREDIT CARD ACCOUNT: BANK OF THE WEST TO THE GENERAL FUND ACCOUNT 2600

WHEREAS, the General Manager has reviewed the finances of the District and recommends transferring \$200,000 from the Merchant Account at Bank of the West to the General Fund Account 2600; and

WHEREAS, the Board of Directors, after receiving the recommendation from the General Manager, agrees that it is in the best interest of the District to transfer non-Impact fee funds in the amount of \$200,000 from the Bank of the West Merchant Account to the General Fund Account 2600; and

NOW THEREFORE, IT BE RESOLVED, that the Board of Directors of the Feather River Recreation and Park District approves the transferring of \$200,000 from the Bank of the West Merchant Account to the General Fund Account 2600.

PASSED AND ADOPTED, at a regular meeting of the Board of Directors of the Feather River Recreation and Park District on the 27th day of June 2023 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: _____
Shannon DeLong, Chairperson

Victoria Teague, Interim General Manager



RESOLUTION NO. 2015-23

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF FUNDS IN THE AMOUNT OF \$317,500 FROM COUNTY ACCOUNTS: BENEFIT ASSESSMENT FUND 2610 TO THE GENERAL FUND ACCOUNT 2600

WHEREAS, the General Manager has reviewed the finances of the District and recommends transferring \$317,500 Benefit Assessment County Fund 2610 to the General Account County Fund 2600, recommends transferring the following:

<u>Amount</u>	<u>From Fund</u>	<u>To Fund</u>	<u>County Codes</u>
\$147,500	BAD F2610	General F2600	SC0125 Salaries BAD Maintenance
\$170,000	BAD F2610	General F2600	SC0127 Service/Supplies BAD Maintenance

WHEREAS, the Board of Directors, after receiving the recommendation from the General Manager, agrees that it is in the best interest of the District to transfer the above Benefit Assessment District funds in the amount of \$317,500 to the General Fund Account 2600; and

NOW THEREFORE, IT BE RESOLVED, that the Board of Directors of the Feather River Recreation and Park District approves the transferring of \$317,500 from the Benefit Assessment Fund 2610 to the General Fund Account 2600.

PASSED AND ADOPTED, at a regular meeting of the Board of Directors of the Feather River Recreation and Park District on the 27th day of June 2023 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: _____
Shannon DeLong, Chairperson

Victoria Teague, Interim General Manager



RESOLUTION NO. 2016-23

**A RESOLUTION APPROVING ENGINEER'S REPORT,
CONFIRMING DIAGRAM AND ASSESSMENT AND ORDERING THE CONTINUATION OF ASSESSMENT
FOR FISCAL YEAR 2023-24 FOR THE PARK MAINTENANCE AND RECREATION IMPROVEMENT
DISTRICT OF THE FEATHER RIVER RECREATION AND PARK DISTRICT**

RESOLVED, by the Board of Directors of the Feather River Recreation and Park District (the "Board"), State of California, that

WHEREAS, on July 24th, 2002 by its Resolution No. 820-02, this Board ordered formation of a landscaping and lighting district pursuant to the Landscaping and Lighting Act of 1972 (Part 2 of Division 15 of the California Streets and Highways Code (commencing with Section 22500 thereof) (the "District").

WHEREAS, the purpose of the District is for the installation, maintenance and servicing of the improvements described in the annual Engineer's Report; and

WHEREAS, by its Resolution No. 1899-19, A Resolution Directing Preparation of the Engineer's Report for the Continuation of the Park Maintenance and Recreation Improvement District of the District, this Board designated SCI Consulting Group as Engineer of Work and ordered said Engineer to make and file a report in writing in accordance with and pursuant to the Landscaping and Lighting Act of 1972, Streets and Highways Code 22500, and Article XIID of the California Constitution; and

WHEREAS, the first Engineer's Report for Fiscal Year 2002-03 described how the assessment district would be established, determined the uses of the assessment funds, established the methodology by which the assessments would be applied to properties in the District, established that the assessment is subject to an annual adjustment tied to the annual change in the Consumer Price Index for the San Francisco Bay Area, and stated that the assessment would continue year-to-year until terminated by the District Board of Directors; and

WHEREAS, although the methodology by which the assessments are applied to properties in the District does not change from year to year, a new Engineer's Report is prepared each year in order to establish the CPI adjustment for that year; the new maximum authorized assessment rate for that year; the budget for that year; and the amount to be charged to each parcel in the District that year, subject to that year's assessment rate and any changes in the attributes of the properties in the District, including but not limited to use changes, parcel subdivisions, and/or parcel consolidations; and

WHEREAS, the report was duly made and filed with the Secretary of the Board and duly considered by this Board and found to be sufficient in every particular, whereupon it was determined that the report should stand as the Engineer's Report for all subsequent proceedings under and pursuant to the aforesaid resolution, and that June 27, 2023 at the hour of 5:30 p.m., or as soon after as practical, at the Feather River Recreation and Park District Office, 1875 Feather River Blvd., Oroville, California 95965, were appointed as the time and place for a hearing by this Board on the question of the levy of the proposed assessment, notice of which hearing was given as required by law; and



WHEREAS, at the appointed time and place the hearing was duly and regularly held, and all persons interested and desiring to be heard were given an opportunity to be heard, and all matters and things pertaining to the continuation of assessment were fully heard and considered by this Board, and all oral statements and all written protests or communications were duly heard, considered and overruled, and this Board thereby acquired jurisdiction to order the continuation of assessment and the confirmation of the diagram and assessment prepared by and made a part of the Engineer's Report to pay the costs and expenses thereof;

WHEREAS, the assessment is being levied without regard to property valuation of the properties involved; and

NOW, THEREFORE, IT IS FOUND, DETERMINED AND ORDERED, that:

1. The public interest, convenience and necessity require that the continuation be made.
2. The District benefited by the improvements and assessed to pay the costs and expenses thereof, and the exterior boundaries thereof, are as shown by a map thereof filed in the office of the Secretary of the Board, which map is made a part hereof by reference thereto.
3. The Engineer's Report as a whole and each part thereof, to wit:
 - (a) the Engineer's estimate of the itemized and total costs and expenses of maintaining the improvements and of the incidental expenses in connection therewith;
 - (b) the diagram showing the assessment district, plans and specifications for the improvements to be maintained and the boundaries and dimensions of the respective lots and parcels of land within the District; and
 - (c) the assessment of the total amount of the cost and expenses of the proposed maintenance of the improvements upon the several lots and parcels of land in the District in proportion to the estimated special benefits to be received by such lots and parcels, respectively, from the maintenance, and of the expenses incidental thereto; are finally approved and confirmed.
4. Final adoption and approval of the Engineer's Report as a whole, and of the plans and specifications, estimate of the costs and expenses, the diagram and the assessment, as contained in the report as hereinabove determined and ordered, is intended to and shall refer and apply to the report, or any portion thereof as amended, modified, or revised or corrected by, or pursuant to and in accordance with, any resolution or order, if any, heretofore duly adopted or made by this Board.
5. The assessment to pay the costs and expenses of the maintenance of the improvements for fiscal year 2023-24 is hereby continued. For further particulars pursuant to the provisions of the Landscaping and Lighting Act of 1972, reference is hereby made to the Resolution Directing Preparation of Engineer's Report.



6. Based on the oral and documentary evidence, including the Engineer's Report, offered and received at the hearing, this Board expressly finds and determines (a) that each of the several lots and parcels of land will be specially benefited by the maintenance of the improvements at least in the amount if not more than the amount, of the assessment apportioned against the lots and parcels of land, respectively, and (b) that there is substantial evidence to support, and the weight of the evidence preponderates in favor of, the aforesaid finding and determination as to special benefits.

7. Upon the adoption of this resolution, but in no event later than the second Monday in August following such adoption, the Secretary of the Board shall file a certified copy of the diagram and assessment and a certified copy of this resolution with the Auditor of the County of Butte. Upon such filing, the County Auditor shall enter on the County assessment roll opposite each lot or parcel of land the amount of assessment thereupon as shown in the assessment, in accordance to Streets and Highway Codes 22645 et seq. The assessments shall be collected at the same time and in the same manner as County taxes are collected and all laws providing for the collection and enforcement of County taxes shall apply to the collection and enforcement of the assessments. After collection by the County, the net amount of the assessments, after deduction of any compensation due the County for collection, shall be paid to the Feather River Recreation and Park District.

8. Upon receipt of the moneys representing assessments collected by the County, the General Manager shall deposit the moneys in the District Treasury to the credit of the improvement fund previously established under the distinctive designation of the District.

DULY AND REGULARLY ADOPTED by the Governing Board of the Feather River Recreation and Park District this 27th day of June 2023 by the following roll call vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: _____

Shannon DeLong, Chairperson

Victoria Teague, Interim General Manager



STAFF REPORT

DATE: JUNE 27, 2023

TO: FRRPD BOARD OF DIRECTORS

FROM: DEBORAH PELTZER, BUSINESS MANAGER

RE: 2023-24 FISCAL YEAR APPROPRIATIONS LIMIT

SUMMARY

State law requires that the Appropriations Limit be calculated annually. The appropriations limit is made available to the public, in accordance with state law.

The 2023-24 Appropriations Limit at \$3,831,647, based on the factors provided by the State Controller. These factors are the percentage change in California per capita income and the percent change in the population in the County of Butte.

RECOMMENDATION

Approve 2023-2024 Appropriations Limit

ATTACHMENTS

Calculation details and resolution.



RESOLUTION NO. 2017-23

**A RESOLUTION OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
ADOPTING THE 2023-24 APPROPRIATIONS LIMITATIONS**

WHEREAS, California's state appropriations limit (SAL)--originally established by Proposition 4 in 1979--places an "upper bound" each year on the amount of monies that can be spent from state tax proceeds. The SAL itself grows annually by a population and cost-of-living factor and;

WHEREAS, Most state appropriations are subject to the SAL. However, the law does exempt certain types of appropriations from the SAL, including capital outlay, local government subventions, and debt service and;

WHEREAS, Tax proceeds in excess of the SAL over a two-year period must be equally split between rebates to taxpayers and expenditures on education and;

WHEREAS, The SAL has not been a constraint throughout the 1990s. In recent years, however, California's strong revenue performance has caused the "room" under the limit to shrink and;

WHEREAS, Article XIII B of the California Constitution specifies that appropriations made by government entities may increase annually by the change in population and the change in California capita income, or the change in the local assessment roll, and

WHEREAS, the CPI Factor of 4.44 and population change .02 for the City of Oroville total ratio of change factor 1.0446 (as shown on Exhibit A) and is used by Feather River Recreation and Park District to determine its appropriation limitation for 2023-24 fiscal year.

NOW THEREFORE BE IT RESOLVED, that the Board of Directors of the Feather River Recreation and Park District, pursuant to Government Code Section 7910, adopt the 2023-2024 appropriation limitation of \$3,831,647 Said limitation was determined by the following formula:

2022-23 Fiscal Year		2023-24 fiscal year
<u>Appropriation</u>	<u>Ratio of Change</u>	<u>Appropriation</u>
Limitation	Adjustment Factor	Limitation
\$3,668,021	1.0446	\$3,831,647



ASSESSED AND ADOPTED at a Regular Board Meeting of the Board of Directors of the Feather River Recreation and Park District on the 27^h day of June 2023 by the following vote:

Ayes:

Noes:

Absent:

Abstain

Attest: _____
Shannon DeLong, Chairperson

Victoria Teague, Intermin General Manager



Feather River Rec and Park District Appropriation Limit Fiscal Year: 2023-2024

EXHIBIT A

Appropriations Limit Calculation

Per Capita Cost of Living Change	4.44	
Population Change Oroville	0.02	
Per Capita converted to ratio +100/100	100	1.0444
Population converted to a ratio +100/100	100	1.0002
Adjustment Factor		1.0446

2022-2023
\$3,668,021

FACTOR
1.0446

2023-2024
\$3,831,647

State Constitution Limits State and Local Appropriations. Proposition 4 (1979) added Article XIII B to the Constitution, which established an appropriations limit on the state and most local governments. These limits are also referred to as “Gann Limits” in reference to one of the coauthors. The fundamental purpose of the Gann Limit is to keep real (inflation adjusted) per person government spending under 1978-79 levels. The measure requires that a complex series of calculations be performed each year to compare appropriations to the limit. If in two consecutive years the state has revenues that cannot be appropriated because of the limit—meaning the state has “excess revenues”—the Constitution requires the excess to be split between taxpayer rebates and additional Proposition 98 spending.

The Gann Limit aka Appropriation Limit was approved on November 6, 1979, by California voters. Under the Gann Limit, a maximum amount is established for tax-funded government services. That amount is to be adjusted each year depending on changes in state population, inflation and the transfer of financial responsibility for various government activities from one level of government to another. Any significant amount of state tax revenue received above that Gann Limit is to lead to future tax rebates or tax cuts.

**ORDINANCE NO. 2023-01****AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE
FEATHER RIVER RECREATION AND PARK DISTRICT LEVYING SPECIAL TAXES WITHIN
COMMUNITY FACILITIES DISTRICT NO. 2022-01 (PARK MAINTENANCE)**

WHEREAS, on September 27, 2022, this Board of Directors adopted Resolution 1996-22 entitled "A Resolution of the Board of Directors of the Feather River Recreation and Park District of Intention to Establish a Community Facilities District (the "Resolution of Intention"), has conducted proceedings (the "Proceedings") to establish Community Facilities District No. 2022-01 (Park Maintenance) (the "CFD"), of the District pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, Chapter 2.5 of Part 1 of Division 2 of Title 5, commencing with Section 53311, of the California Government Code (the "Act") to finance the services described in the Special Tax Lien, Exhibit A (the "Services") as provided in the Act;

WHEREAS, pursuant to notice as specified in the Act, and as part of the Proceedings, the Board has held public hearings under the Act relative to the determination to proceed with the formation of the CFD, the rate and method of apportionment of the special taxes to be levied within the CFD to finance a portion of the costs of the Services and at such hearings, all persons desiring to be heard on all matters pertaining to the formation of the CFD and the levy of such special taxes were heard, substantial evidence was presented and considered by this Board and full and fair hearings were held;

WHEREAS, upon the conclusion of the hearings, this Board of Directors adopted Resolution No. 2002-22 of the Board of Directors of the Feather River Recreation and Park District of Formation of Community Facilities District No. 2022-01 (the "Resolution of Formation) pursuant to which it completed the Proceedings for the establishment of the CFD, the authorization of the levy of a special taxes with the CFD, and the calling of an election within the CFD on the propositions of levying such special taxes, and establishing an appropriations limit within the CFD, respectively; and

WHEREAS, on November 15, 2022, a special election was held among the landowner voters within the CFD at which such voters approved such propositions by the two-thirds vote required by the Act, which approval has been confirmed by Resolution 2004-22 of this Board.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT as follows:

Section 1. By the passage of this Ordinance, the Board hereby authorizes and levies special taxes within the CFD pursuant to the Act and in accordance with the Rate and Method of Apportionment of Special Tax set forth in the Resolution of Formation which Rate and Method of Apportionment is by this reference incorporated herein. The special taxes are hereby levied commencing in fiscal year 2023-24 and in each fiscal year thereafter until the last fiscal year in which such special taxes are authorized to be levied pursuant to the Rate and Method of Apportionment.

Section 2. The District Administrator of the Feather River Recreation and Park District or designee or employee thereof of the District is hereby authorized and directed each fiscal year to determine the specific special tax rates and amounts to be levied for the next ensuing fiscal year for each parcel of real property within the CFD, in the manner and as provided in the Resolution of Formation.



ORDINANCE NO. 2023-01

**AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE
FEATHER RIVER RECREATION AND PARK DISTRICT LEVYING SPECIAL TAXES WITHIN
COMMUNITY FACILITIES DISTRICT NO. 2022-01 (PARK MAINTENANCE)**

WHEREAS, on September 27, 2022, this Board of Directors adopted Resolution 1996-22 entitled "A Resolution of the Board of Directors of the Feather River Recreation and Park District of Intention to Establish a Community Facilities District (the "Resolution of Intention"), has conducted proceedings (the "Proceedings") to establish Community Facilities District No. 2022-01 (Park Maintenance) (the "CFD"), of the District pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, Chapter 2.5 of Part 1 of Division 2 of Title 5, commencing with Section 53311, of the California Government Code (the "Act") to finance the services described in the Special Tax Lien, Exhibit A (the "Services") as provided in the Act;

WHEREAS, pursuant to notice as specified in the Act, and as part of the Proceedings, the Board has held public hearings under the Act relative to the determination to proceed with the formation of the CFD, the rate and method of apportionment of the special taxes to be levied within the CFD to finance a portion of the costs of the Services and at such hearings, all persons desiring to be heard on all matters pertaining to the formation of the CFD and the levy of such special taxes were heard, substantial evidence was presented and considered by this Board and full and fair hearings were held;

WHEREAS, upon the conclusion of the hearings, this Board of Directors adopted Resolution No. 2002-22 of the Board of Directors of the Feather River Recreation and Park District of Formation of Community Facilities District No. 2022-01 (the "Resolution of Formation) pursuant to which it completed the Proceedings for the establishment of the CFD, the authorization of the levy of a special taxes with the CFD, and the calling of an election within the CFD on the propositions of levying such special taxes, and establishing an appropriations limit within the CFD, respectively; and

WHEREAS, on November 15, 2022, a special election was held among the landowner voters within the CFD at which such voters approved such propositions by the two-thirds vote required by the Act, which approval has been confirmed by Resolution 2004-22 of this Board.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT as follows:

Section 1. By the passage of this Ordinance, the Board hereby authorizes and levies special taxes within the CFD pursuant to the Act and in accordance with the Rate and Method of Apportionment of Special Tax set forth in the Resolution of Formation which Rate and Method of Apportionment is by this reference incorporated herein. The special taxes are hereby levied commencing in fiscal year 2023-24 and in each fiscal year thereafter until the last fiscal year in which such special taxes are authorized to be levied pursuant to the Rate and Method of Apportionment.

Section 2. The District Administrator of the Feather River Recreation and Park District or designee or employee thereof of the District is hereby authorized and directed each fiscal year to determine the specific special tax rates and amounts to be levied for the next ensuing fiscal year for each parcel of real property within the CFD, in the manner and as provided in the Resolution of Formation.



Section 3. Exemptions from the levy of the special taxes shall be as provided in the Resolution of Formation and the applicable provisions of the Act. In no event shall the special taxes be levied on any parcel within the CFD in excess of the maximums specified in the Resolution of Formation.

Section 4. All of the collections of the special taxes shall be used as provided in the Act and in the Resolution of Formation, to pay, in whole or in part, the cost of providing the Services and incidental expenses pursuant to the Act., the payment of the costs of the District in formatting and annually administering the CFD.

Section 5. The special taxes shall be collected in the same manner as ordinary ad valorem taxes are collected and shall have the same lien priority and be subject to the same penalties and the same procedure and sale in cases of delinquency as provided for ad valorem taxes; provided, however, that the Board may provide for other appropriate methods of collection by resolution(s) of the Board. In addition, the provisions of Section 53356.1 of the Act shall apply to delinquent special tax payments. The District Administrator of the Feather River Recreation and Park District is hereby authorized and directed to provide all necessary information to the auditor/tax collector of the County of Butte in order to effect proper billing and collection of the special tax, so that the special tax shall be included on the secured property tax roll of the County of Butte for fiscal year 2023-24 and for each fiscal year thereafter as authorized.

Section 6. If for any reason any portion of this Ordinance is found to be invalid, or if the special tax is found inapplicable to any particular parcel within the CFD, by a Court of competent jurisdiction, the balance of this Ordinance and the application of the special tax to the remaining parcels within the CFD shall not be affected.

Section 7. The District General Manager is directed to publish immediately after its passage at least once in a newspaper of general circulation circulated in the District.

Section 8. This Ordinance shall take effect upon its adoption.

INTRODUCED by the Board of Directors of the Feather River Recreation and Park District on the 23th day of May, 2023.

PASSED AND ADOPTED by the Board of Directors of the Feather River Recreation and Park District, at a regularly scheduled meeting, held on the 27th day of June 2023, by the following vote of said Board:

Ayes:

Noes:

Absent:

Abstain:

Attest: _____
Shannon DeLong, Chairperson

Victoria Teague, Interim General Manager



STAFF REPORT

DATE: JUNE 27, 2023

TO: FRRPD BOARD OF DIRECTORS

FROM: VICTORIA TEAGUE, INTERIM MANAGER

RE: RECOMMENDATION TO ADOPT RESOLUTION 2018-23 ORDERING THE LEVY OF SPECIAL TAXES FOR FISCAL YEAR 2023-24 WITHIN THE COMMUNITY FACILITIES DISTRICT NO. 2022-01 (PARK MAINTENANCE)

RECOMMENDATION

That the Board of Directors adopt Resolution 2018-23 ordering the levy of special taxes within Community Facilities District No. 2022-01 (Park Maintenance) for Fiscal Year 2023-24.

BACKGROUND

On June 27, 2023, the Board adopted Ordinance No. 2023-01 ("Ordinance") levying special taxes within Community Facilities District No. 2022-01 (Park Maintenance) to the annual operation, maintenance, and servicing, including repair and replacement of parks, trails and recreation facilities, storm drainage facilities, landscape corridors, wetlands, and open space areas; any incidental expenses authorized by the Act. The Ordinance authorizes and directs the District or designee to determine the maximum special tax rates and the specific special tax amounts to be levied each fiscal year for each parcel of real property within the CFD in the manner and as provided in the Rate and Method of Apportionment ("RMA").

DISCUSSION

Maximum Special Tax Rates. The RMA specifies that the maximum special tax rates shall be adjusted each fiscal year by percentage change during the preceding year in the Consumer Price Index for All Urban Consumers in the San Francisco-Oakland-San Jose area ("CPI-U"), as published by the U.S. Department of Labor, Bureau of Labor Statistics, or four percent, whichever is greater.

Since the CPI-U was 4.88%, the annual escalation factor is 4.88%, and the maximum authorized special tax rates for fiscal year 2023-24 are \$430.01 per residential unit for developed residential property and \$2,185.70 per acre for undeveloped property for Tax Zone No. 1.

Annual Special Tax Rates. The RMA specifies that for each fiscal year, the Board will determine the special tax requirement and levy the annual special tax on each assessor's parcel of developed residential property at up to one hundred percent of the applicable maximum special tax to fund the special tax requirement. For purposes of the special tax, developed residential property is defined as parcels for which a building permit has been issued before April 1 of the preceding fiscal year for the construction of a residential unit. If additional revenues are needed to provide the 1) Services; 2) pay anticipated Administrative Expenses; 3) pay any amounts required to establish or replenish any reserve funds; and 4) cure any prior or anticipated delinquencies, the Annual Special Tax shall be levied Proportionately on each Assessor's Parcel of Undeveloped Property up to one hundred percent of the Maximum Special Tax for Undeveloped Property.



Tax Zone No. 1. It is anticipated that Services will commence January 1, 2024. Therefore, the special tax revenue requirement for fiscal year 2023-24 for Tax Zone No. 1 will be \$30,550, six months of the base year services budget adjusted by 4.88% plus administrative expenses. As of April 1, 2023, 0 building permits were issued for the construction of residential units. Therefore, the 49.95 acres of undeveloped property shall be levied the annual special tax of \$611.61 per undeveloped acre yet rounded down to the nearest cent as required by the County Tax Collector.

It is recommended that the Board of Directors approve Resolution 2018-23 so that the District can provide Services to Tax Zone No. 1 by January 1, 2024.

ATTACHMENT

Resolution 2018-23



RESOLUTION NO. 2018-23

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
FEATHER RIVER RECREATION AND PARK DISTRICT ORDERING THE LEVY OF SPECIAL TAXES
FOR FISCAL YEAR 2023-24 WITHIN COMMUNITY FACILITIES DISTRICT NO. 2022-01
(PARK MAINTENANCE)**

WHEREAS, the Board of Directors of the Feather River Recreation and Park District ("District"), previously established Feather River Recreation and Park District Community Facilities District No. 2022-01 (Park Maintenance) ("CFD") pursuant to the terms and provisions of the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Government Code Section 53311 (the "Act"); and

WHEREAS, the Board, acting as the legislative body of CFD 2020-01, is authorized pursuant to Resolution No. 2002-22 (the "Resolution of Formation") and Ordinance No. 2023-01 adopted by the District (the "Ordinance") to levy a special tax sufficient to fund the annual operation, maintenance, and servicing of certain services (as defined in the Resolution of Formation); and

WHEREAS, it is now necessary and appropriate that this Board order the levy and collection of the special taxes for the Fiscal Year 2023-24 for the purpose specified in the Resolution of Formation and the Ordinance by the adoption of a resolution as specified by the Act and the Ordinance; and

NOW, THEREFORE, BE IT RESOLVED:

Section 1. The foregoing recitals are true and correct.

Section 2. The special tax is imposed without regard to property valuation and is levied in compliance with the Act and the Ordinance.

Section 3. The maximum special tax rates are adjusted by the annual escalation factor, which is the change in the San Francisco-Oakland-San Jose Area Consumer Price Index ("CPI"), or 4 percent, whichever is greater. The change in the CPI for 2022 was 4.88%; therefore, the annual escalation factor is 4.88%, and the maximum authorized special tax rates for Fiscal Year 2023-24 are \$430.01 per residential unit for developed residential property and \$2,185.70 per acre for undeveloped property for Tax Zone No. 1.

Section 4. In accordance with the Act and the Ordinance, there is hereby levied upon the parcels of real property within the CFD 2022-01, which are not otherwise exempt from taxation under the Act or the Ordinance special taxes for the Fiscal Year 2023-24 at the special tax rate set at \$611.61 per acre of undeveloped property for Tax Zone No. 1, which special tax rates do not exceed the maximum special tax rates set forth in the Ordinance. After the adoption of this Resolution, the CFD Levy Administrator may make any necessary modifications to these special taxes to correct any errors, omissions, or inconsistencies in the listing or categorization of parcels to be taxed or in the amount to be charged to any category of parcels; provided, however, that any such modifications shall not result in an increase in the special tax applicable to any category of parcels and is made prior to the submission of the tax rolls to the Butte County Tax Collector.



Section 5. All of the collections of the special tax shall be used only as provided for in the Act and the Resolution of Formation. The special tax shall be levied only so long as needed to accomplish the purposes described in the Resolution of Formation.

Section 6. The special tax shall be collected in the same manner as ordinary ad valorem taxes are collected and shall be subject to the same penalties and the same procedure and sale in cases of delinquency as provided for ad valorem taxes, except as such procedure may be modified by law and by this Board.

Section 7. The CFD Administrator is hereby authorized and directed to transmit a certified copy of this Resolution to the Butte County Tax Collector, together with other supporting documentation as may be required to place said special taxes on the secured property tax roll for the Fiscal Year 2023-24, and to perform all other acts which are required by the Act, the Ordinance, or by law in order to accomplish the purpose of this Resolution.

Section 8. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED by the Board of Directors of the Feather River Recreation and Park District at a regularly scheduled meeting, held on the 27th day of June 2023, by the following vote of said Board:

Ayes:

Noes:

Absent:

Abstain:

Attest: _____
Shannon DeLong, Chairperson

Victoria Teague, Interim General Manager



STAFF REPORT

DATE: JUNE 27, 2023

TO: FRRPD BOARD OF DIRECTORS

FROM: DEBORAH PELTZER BUSINESS MANAGER

RE: ALLOCATION \$70K TO REPLACE SCOREBOARDS AT BOTH NOLAN AND NELSON PARKS

SUMMARY

Both Nolan and Nelson ball fields are heavily used for both Little League and FRRPD softball league. The scoreboards at both parks are estimated to be 20-30 years old and in need of replacement.

Staff is requesting allocation up to \$70,000 from the General Fund to upgrade scoreboards at Nolan and Nelson.

3 Quotes included with time/material estimate:

1. Scoreboards Solutions, Inc: \$68k
2. Daktronics: \$54k quote includes app for scorekeeping software
3. Varsity Scoreboards: \$50k

FRRPD maintenance will install the new scoreboards, see below for allocation of time/materials.

1. \$7,200 time and material estimate

A project of this size requires a contingency for unforeseen expenses, additional \$8,000 added to the estimated cost, staff is requesting an allocation up to \$70k to complete this project.

RECOMMENDATION

Approve Allocation Request

ATTACHMENTS:

3 vendor quotes and Park Supervisor estimate of time/material installation.

ACTIVITY	QTY	RATE	AMOUNT
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EQUIPMENT DETAILS:

(7X) SCOREBOARDS:

9108-C2 (Softball/Baseball)

4'H x 8'W, GREEN/GOLD/BLACK

Spectrum Spectrabrite LED Digits Combination: 15" RED: Inning 18" AMBER:
H/V Scores

LED Button Indicators: RED: Balls/Strikes/Outs

(2x) Custom, 'Dream Catcher' Graphics on Top Truss Sign Face

Added UV Clearcoat on Truss Sign to Ensures Longevity of Custom Graphics

10 Year Warranty: Paint Finishes and LEDs

5 Year Warranty: All Electronics INCLUDING WIRELESS CONTROLLERS

SIGNAGE:

(7x) 21"H x 8'W (TOP) 'Truss' Sign: BLACK w/GOLD "Feather River Recreation and Park District"

(7x) 21"H x 8'W (BOTTOM) Ad-Panel: BLANK: No Graphics Designated at Quote

SCOREBOARD/SIGNAGE OVERALL DIMENSIONS: 7'6"H x 8'W

***SCOREBOARD CONTROL:**

(7x) Spectrum: Portable/Lightweight 'MSX' WIRELESS Controller, 120vac

*Controllers Upgraded from Ms-250s (Standard for 9108-C2) for Site Standardization/Interchangeability

5 Year Warranty on WIRELESS CONTROLLERS

Equipment Shipping/Delivery

Shipping Quote: As of 6/16/23

(8X) Scoreboards Total as outlined above

1	4,450.00	4,450.00
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CRATING / SHIPPING to:

Feather River Recreation and Park District
1875 Feather River Road
Oroville, CA 95965

\$4450

*Included MSX upgrades on (7x) 9108-C2 Scoreboards for standardization/Interchangeability. Also have a more intuitive/easier to use interface.

SUBTOTAL	61,988.00
TAX	0.00
TOTAL	\$61,988.00

Accepted By

Accepted Date

+ Sales
TAX
\$4745

\$66,733

DAKTRONICS QUOTE # 825782-1-0

Feather River Recreation & Park District
 Joe Velasquez
 1875 Feather River Blvd
 Oroville, CA USA 95965
 Phone: (530)531-4241
 Fax:
 Email: joev@frprd.com

7/Jun/2023
 Quote Valid for: 60 days
 Terms: Net 30 days from shipment with
 Purchase Order
 Subject to Credit Review
 FCA: DESTINATION
 Delivery: Call for Production Time

Reference: Baseball

Item No.	Model	Description	Qty	Price
1	BA-2518-A-PV-F	PanaView® Baseball/Softball Scoreboard; Scoreboard Color: Forest Green (8750) Semi-Gloss Finish; Caption Color: White (7725-10) Cabinet Dimensions: 4' 0" H X 9' 0" W X 0' 8" D (Approx. Dimensions) Digit Type: PANAVIEW Digit Color: AMBER Max Power: 150 watts/display Weight: Unpackaged 96 lbs per display; Packaged 141 lbs per display	8	\$40,734.00
	Stripe; 0A-1091-0184	Border Stripe for BA-2518 Scoreboards; Color: White (7725-10)	8	
	AS-1600 Kit	All Sport® 1600 Control Console Kit	8	
	Outdoor Scoreboard Radio Communication (Transmitter)	Frequency of 2.4 GHz	8	
	Radio Receiver	Frequency of 2.4 GHz	8	
	I-Beam Mounting Method (A)	For 2 I-Beams	8	
	Sheetmetal Cabinet Scoreboard Crating	Wood Crate for Sheetmetal Cabinet Scoreboards	4	
2	Taxes	8.25% - Subject to change	1	\$3,360.56
3	FREIGHT	Shipping to site via LTL (enclosed trailer). Usually unloads at a dock. Forklift or pallet jack may be required.	1	\$1,410.00
Services				
4	G5C5-W	Five Year Warranty - Parts Coverage - G5G5	1	

Total Price Including Applicable Tax:	\$45,504.56
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Please reference listed sales literature: DD1628383 for G5C5-W, DD1739303 for BA-2518-A-PV-F, DD3888368 for DAK Score App with All Sport® MX-1 Mobile Scoring Kit with Outdoor Enclosure, SL-04352 for AS-1600 Kit, SL-04370 for Outdoor Scoreboard Radio Communication (Transmitter), SL-04370 for Radio Receiver

Please reference listed shop drawings: DWG-03899921 for DAK Score App with All Sport® MX-1 Mobile Scoring Kit with Outdoor Enclosure

Options

Please contact your sales representative for additional information

Angle Clamp Mounting Method (A)	For 2 Tubes	8
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+ software
 7886.00
 \$53,390

DAKTRONICS QUOTE # 825782-1-0

DAK Score App with All Sport® MX-1 Mobile Scoring Kit with Outdoor Enclosure	DAK Score App with All Sport® MX-1 Mobile Scoring Kit and Gen VI Radio Transmitter. Includes Outdoor Enclosure	8	\$7,886.00
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Software

DAKTRONICS QUOTE # 825782-1-0

Leasing Program

If your purchase exceeds \$25,000, you may qualify for our leasing program allowing you more flexibility to spread out the cost of your Daktronics display over of a period up to five (5) years. Benefits of our leasing program include fixed rate financing, non-appropriation clause, no prepayment penalty, and customizable payment schedules. Plus, at the end of the lease, the equipment is yours to keep with no additional balloon payments.

Sample payment options as follows:

- \$50,000 in total equipment cost = \$11,285 per year
- \$100,000 in total equipment cost = \$22,568 per year
- \$250,000 in total equipment cost = \$56,420 per year

****Payments based on 5 year/annual payment in advance structure. Leasing is subject to credit approval and agreed upon documentation with Daktronics lending partner. Contact your Daktronics representative for additional options and details.**

Exclusions:

<ul style="list-style-type: none"> - Electrical Installation - Structure - Power - Technical Support/Installation Support - Signal Conduit - Applicable Permits - Front End Equipment 	<ul style="list-style-type: none"> - Physical/Mechanical Installation - Foundation - Hoist - Engineering Certification - Labor to Pull Signal Cable - Electrical Switch Gear or Distribution Equipment
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Unless expressly stated otherwise in this Quote # 825782-1 Rev 0 or the attachments, if Daktronics performs installation of the Equipment, the price quoted does not include the following services pertaining to physical installations: digging of footings (including dirt removal), any materials fabrication, installation of steel cages, rebar, or bolt attachments, or pouring and finishing of concrete footings. Those service may be provided for an additional cost beyond the quoted price. Purchaser shall be fully responsible for any and all additional costs plus overhead in the event anything unexpected of any nature whatsoever is found while digging the footings including but are not limited to rock, water, utility lines, pipes or any other unforeseen circumstance. The Purchaser acknowledges and agrees that it is fully responsible for all site conditions.

Prices and charges are subject to change by Daktronics at any time before the final agreement between the parties is effective. Ship Date will be determined after customer purchase order is received or agreement is signed or otherwise effective, shop drawings are approved (if required) and down payment is received (if required).

Installation Responsibilities:

If applicable please reference Attachment A for Installation Responsibilities.

Ad/ID Copy Approval Process

Customer shall provide digital artwork for advertising and identification panels, conforming to Daktronics' graphic file standards, at the time of order. Daktronics will create a proof of provided artwork and require approval of that proof three weeks prior to the initial anticipated ship date. Advertising and identification panels not approved in time, will be shipped without copy in Daktronics' standard finish.

Cosimo Yapello
 PHONE:
 FAX:
 EMAIL: Cosimo.Yapello@daktronics.com

Ashlin Wiebe
 PHONE: 605-692-0200
 FAX:
 EMAIL: Ashlin.Wiebe@daktronics.com

Terms And Conditions:

- The Terms and Conditions which apply to this order available on request.
- SL-02374 Standard Warranty and Limitation of Seller's Liability (www.daktronics.com/terms_conditions/SL-02374.pdf)
 - SL-02375 Standard Terms and Conditions of Sale (www.daktronics.com/terms_conditions/SL-02375.pdf)
 - SL-07862 Software License Agreement (www.daktronics.com/terms_conditions/SL-07862.pdf)

NOTE:
The pricing may be adjusted for freight and taxes depending on the options selected.
Please request order documents to submit your order.



DETAILS

Quote Number: 82312510 | Prepared By: Jacey Dawson | PO Number: | Created On: June 7, 2023

PART #	DESCRIPTION	QTY.	LIST PRICE (\$)	EXTENDED PRICE (\$)
3385-22	16' x 5' BASEBALL SCOREBOARD <ul style="list-style-type: none"> 15" LED digits with Protective Shields Home/Guest score and Innings up to 99 2" Round - Ball, Strike, Out, Hit and Error Indicators Galvanized steel cabinet with powder coat finish Wireless remote control with internal rechargeable battery 5 - Year Limited Warranty 	1	\$5,055.00	\$5,055.00
5PT516-0D	16' Arch Truss for Outdoor Scoreboards	1	\$2,525.00	\$2,525.00
5P16X21-0D	16' School Identification / Sponsor Panel for Outdoor Scoreboards	1	\$800.00	\$800.00
3314-22	8' x 4' BASEBALL SCOREBOARD <ul style="list-style-type: none"> 15" LED digits with Protective Shields Home/Guest score up to 99, Innings up to 9 2" Round - Ball, Strike, Out Indicators Galvanized steel cabinet with powder coat finish Wireless remote control with internal rechargeable battery 5 - Year Limited Warranty 	7	\$3,395.00	\$23,765.00
5PT58-0D	8' Arch Truss for Outdoor Scoreboards	7	\$1,260.00	\$8,820.00
5P8X21-0D	8' Outdoor School/Sponsor Panel	7	\$455.00	\$3,185.00

w/ sales TAX \$50025.00

NOTES

Quote valid for 30 days. Installation and electrical work not included. Visa, Mastercard, American Express, personal checks, and ACH Check Forms accepted for your convenience.

SALES TAX NOT INCLUDED
 Subtotal: \$44,150.00
 Multiple Scoreboard Discount: -\$2,200.00
 Shipping: \$4,425.00

Quote Total: \$46,375.00

Estimated Materials & Labor Cost Nolan & Nelson Scoreboards

Feather River Recreation & Park District | Nelson & Nolan Complex

Round-up
ESTIMATE

DATE
6/22/2023

PROJECT
Nelson & Nolan Complex
Scoreboards

PREPARED BY:
Joseph Velasquez


QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
15	4" X 4" X 20' Square tubing steel	\$190.10	\$2,900.00
50	Concrete bags	\$6.45	\$400.00
15	1" X 10' Metal conduit	\$16.95	\$300.00
1	Hardware	\$250.00	\$300.00
1	Lift Rental for one week	\$1,200.00	\$1,300.00
1	Old scoreboard disposal	\$250.00	\$300.00
80	Man hours labor in-house installation \$4k		\$4,000.00
		SUBTOTAL	\$5,200.00
		contingency	\$2,000.00
		TOTAL	\$7,200.00

↳ OPERATING BUDGET

\$4,000.00



1501 Titan Way, 
Oroville, Ca 95966

(530) 532-9303 

(530) 532-1332 

RodriguezLandscapes@outlook.com 

RodriguezLandscapes.net 

DATE:

6-3-23

TO:

Joe Vasquez

Feather River Rec & Park

Business Manager

Phone: (530) 533-2011

Fax: (530) 533-2724

joev@frprd.com

REFERENCE: Palermo Park, Oroville Ca.

Description of work: Rodriguez Landscapes shall provide all materials and labor for, and shall be responsible for carrying out and completion of, the landscape work described as follows:

1. General Maintenance

- a. Policing (litter pick up) of all landscaped areas 4 times per month.
- b. One visit to site per week or as needed
- d. Irrigation repair work \$75.00 / Supervisor @ 65.00 laborer per hour

2. Lawn Maintenance

- a. Mowing edging and trimming lawn will be done once a week during the growing season and as needed during the dormant season. All debris will be thrown in green waste dumpster on site.
- b. Watering scheduling will be done as needed for the health of the plants and to ensure the system is operating properly.
- c. Fertilize included twice a year
- d. Weed control will be done manually or chemically
- e. Comments: Roundup include (state certified) Pesticide applicators

license.

f. Note any specialized weed and feed will be additional.

3. Shrub / Tree Maintenance

a. Trimming, edging and weeding all shrub beds once a month or as needed.

b. Fertilization included.

c. Prune all shrubs for proper growth and removal of dead material.

d. Removal of all leaves and debris from shrub beds.

e. All tree work extra.

4. Flower bed/ ground cover maintenance.

a. Weeding, trimming and edging all flower beds and ground covers weekly or as needed.

b. Fertilize two times per year.

c. Insect control on all flower beds. EXTRA

5. Extra Charges (prior approval by owner)

a. Any major re-landscaping

b. Any tree work, above ground level and hand reach, doesn't include fallen trees etc.

c. Rodent or animal control

e. Any irrigation repair that is not caused by Rodriguez Landscapes.

f. Any damage caused by acts of God, vandalism, animals and negligence by anyone other than the RODRIGUEZ LANDSCAPES.

Rodriguez landscapes and maintenance recognizes the following holiday, New Year's, July 4th, Labor Day, Memorial Day, Thanksgiving, Christmas Eve and Christmas day.

Duration of contract from start month June 2023 to the following month / year June 2024 with automatic 1 year renewal unless cancelled by either party 30 days prior to the end of the year.

Late fees applicable for past due payment 15%

Rodriguez Landscapes shall perform the following maintenance work for

which a monthly payment of \$2000.00

APPROVED: _____

Date: _____

Sincerely,

Accepted By: _____

Sal Rodriguez

Date: _____

Chief Executive Officer
Acceptance

Please Fax or Email



MAY 2023 DEPARTMENT UPDATES

Parks & Maintenance Department Update

Joe Velasquez – Park Supervisor

Completed Tasks/Projects

See Attached: Report from MaintainX app.

Additional Information:

Filled Maintenance III position. We had three applications and held the interviews. We made the decision to promote Eric Danner, one of our maintenance II workers. He has an excellent work ethic, has flawless attendance, and necessary skills to fulfill the requirements of this job.

The Dynamo spinner at Riverbend has been repaired. We replaced all bearing housings as requested by manufacturer. We will continue to inspect the spinner for any other malfunctions. Should there be anymore, the manufacturer gave us a guarantee that they will replace the entire unit.

Our backhoe has broken down. The transmission case has cracked. The crack is around the entire transmission. The unit is unable to be driven. Estimated repairs from 10-15k. I have begun getting quotes for replacement units.

Riverbend slide replacement. The slide that was burnt down at Riverbend playground has been delivered. We are planning to install it asap.

Nelson Pool sump pump failure: The sump pump that pumps the water in the overflow pit failed. The main pump is also in the pit. The main pump was completely submerged underwater and required us to shut down the pool and clean out the water from inside the main pump. We let it air out for 48 hours and continually blew out the inside of the motor with an air compressor. We have also installed a new sump pump with a backup sump pump in case of another failure. The pump is working fine and sustained no damage from the submerging.

Upcoming/Ongoing Projects:

- Brush clearing throughout Riverbend Park
- Nelson Field repairs
- Clear high weeds/brush in disc golf course

Childcare Services

Estela Valencia – Director of Children's Services

Preschool Enrollment: 21

Recently completed events/projects:

Our center had a food program inspection at the beginning of the month, which we passed with no issues. Thanks to our wonderful cook Vicki and staff.

Upcoming events/projects:

- Preschool End of the Year Party June 23, 1-4pm.
- Skate Camp is scheduled for the following weeks: June 5-9 and June 12-16.
- Last day of our of preschool program will be August 31, 2023.



Work Orders List for 05/17/2023 - 06/20/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#2196	Cut blackberry bushes at Preschool dads a A a	Preschool Parent: Activity Center	High Project Safety	T Maintenance Team Chris Narayan			✓ Done Completed by Chris Narayan on 05/17/2023
#2183	Riverbend urinal clogged	Riverbend Park	Medium Maintenance	Eric Danner Jesus Aispuro			✓ Done Completed by Eric Danner on 05/18/2023
#2070	Repair MLK soccer field bleachers		High Maintenance	Chris Narayan Jesus Aispuro			✓ Done Completed by Jesus Aispuro on 05/18/2023
#2160	Block Parking Lot Spaces	Riverbend Park	High Project	Justin Valencia Jesus Aispuro Victoria Anton	05/19/2023		✓ Done Completed by Jesus Aispuro on 05/19/2023
#2154	Mow Schedule		Medium Mow Schedule	T Maintenance Team joseph velasquez	05/19/2023		✓ Done Completed by joseph velasquez on 05/19/2023
#2151	Prep for Friday night	Nelson Sports Complex	High Field Prep	T Maintenance Team joseph velasquez	05/19/2023		✓ Done Completed by joseph velasquez on 05/19/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#2222	Mow Schedule		<p>Medium</p> <p>Mow Schedule</p>	T Maintenance Team joseph velasquez	05/23/2023		<p>✓ Done</p> <p>Completed by joseph velasquez on 05/19/2023</p>
#2182	Sprinkler repair Fairbanks field		<p>High</p> <p>Maintenance</p>	Eric Danner Chris Narayan Hue Vang			<p>✓ Done</p> <p>Completed by Hue Vang on 05/20/2023</p>
#2185	Open/Close AC Rental	Activity Center	<p>High</p> <p>Rental</p>	Jesus Aispuro Marco Aispuro Victoria Anton	05/20/2023	Total Time 0m 5s	<p>✓ Done</p> <p>Completed by Marco Aispuro on 05/21/2023</p>
#2064	Plant, sycamore , oak and maple		<p>Maintenance</p>	joseph velasquez Chris Narayan Jesus Aispuro Marco Aispuro			<p>✓ Done</p> <p>Completed by Marco Aispuro on 05/21/2023</p>
#2195	Monday night prep two fields - RD & Shawnie	Nelson Sports Complex	<p>High</p> <p>Field Prep</p>	T Maintenance Team Chris Narayan	05/22/2023		<p>✓ Done</p> <p>Completed by Chris Narayan on 05/22/2023</p>
#2179	Check and repair all bleachers at Nolan sports complex	Nolan Sports Complex	<p>High</p> <p>Repair</p>	Chris Narayan			<p>✓ Done</p> <p>Completed by Chris Narayan on 05/22/2023</p>
#2249	Irrigation Repair (MLK)	Martin Luther King Jr Park	<p>Medium</p> <p>Repair</p>	Eric Danner Hue Vang			<p>✓ Done</p> <p>Completed by Hue Vang on 05/22/2023</p>
#2257	Nation leak behind Shawnee feel		<p>High</p> <p>Maintenance</p>	Chris Narayan			<p>✓ Done</p> <p>Completed by Chris Narayan on 05/23/2023</p>

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#2259	Replace outlet at amphitheater	Riverbend Park	Repair	T Maintenance Team joseph velasquez			✓ Done Completed by joseph velasquez on 05/23/2023
#2194	Prep for Tuesday night	Nelson Sports Complex	High Field Prep	T Maintenance Team joseph velasquez Justin Valencia	05/23/2023		✓ Done Completed by joseph velasquez on 05/24/2023
#2269	Move items to Nelson Pool		High Project	T Maintenance Team joseph velasquez Chris Narayan Jesus Aispuro Victoria Anton	05/24/2023		✓ Done Completed by Jesus Aispuro on 05/25/2023
#2279	Dog park well testing.	Dog Park Parent: Riverbend Park	High Safety	T Maintenance Team joseph velasquez	05/24/2023		✓ Done Completed by joseph velasquez on 05/25/2023
#2224	Mow Schedule		Medium Mow Schedule	T Maintenance Team joseph velasquez	05/24/2023		✓ Done Completed by joseph velasquez on 05/25/2023
#2116	Paint table on hill at Riverbend.	Riverbend Park	Low Project Vandalism Repair	T Maintenance Team Jesus Aispuro			✓ Done Completed by Jesus Aispuro on 05/25/2023
#2219	Block Parking Lot Spaces	Riverbend Park	High Project	Justin Valencia Jesus Aispuro Victoria Anton	05/26/2023		✓ Done Completed by Jesus Aispuro on 05/26/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#2280	Dog park well testing.	Dog Park Parent: Riverbend Park	High Safety	T Maintenance Team joseph velasquez	06/25/2023		✓ Done Completed by joseph velasquez on 05/26/2023
#2281	Mow Schedule		Medium Mow Schedule	T Maintenance Team Hue Vang	05/26/2023		✓ Done Completed by Hue Vang on 05/26/2023
#1311	Field Prep at Nelson Complex	Nelson Sports Complex	Medium Project Field Prep	T Maintenance Team joseph velasquez Hue Vang			✓ Done Completed by Hue Vang on 05/26/2023
#2223	Prep for Friday night	Nelson Sports Complex	High Field Prep	T Maintenance Team joseph velasquez	05/26/2023		✓ Done Completed by joseph velasquez on 05/27/2023
#2282	Turn on Sprinklers	Preschool Parent: Activity Center	Maintenance	joseph velasquez Eric Danner Hue Vang			✓ Done Completed by joseph velasquez on 05/27/2023
#2271	Open/Close Activity Center	Activity Center	Rental	Jesus Aispuro Marco Aispuro Victoria Anton	05/27/2023	Total Time	0m 4s ✓ Done Completed by Jesus Aispuro on 05/27/2023
#2303	Mow dog park	Dog Park	Maintenance Weed Control	Marco Aispuro			✓ Done Completed by Marco Aispuro on 05/27/2023
#2270	Deep Clean Nelson Pool Restrooms	Nelson Pool Parent: Nelson Sports Complex	High Maintenance	Jesus Aispuro Victoria Anton	05/24/2023		✓ Done Completed by Jesus Aispuro on 05/27/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#1882	Trim bushes on shop premises	Maintenance Shop	Maintenance	Jesus Aispuro Marco Aispuro Julian Guzman			✓ Done Completed by Jesus Aispuro on 05/28/2023
#2248	Monday night prep two fields - RD & Shawnie	Nelson Sports Complex	High Field Prep	T Maintenance Team joseph velasquez	05/29/2023		✓ Done Completed by joseph velasquez on 05/30/2023
#2268	Prep for Tuesday night	Nelson Sports Complex	High Field Prep	T Maintenance Team Justin Valencia Chris Narayan	05/30/2023		✓ Done Completed by Chris Narayan on 05/30/2023
#2039	Remove Banners	Activity Center	Request	joseph velasquez Victoria Anton			✓ Done Completed by joseph velasquez on 05/31/2023
#2330	Faucet leak at Palermo	Palermo Park	Medium Repair	Eric Danner			✓ Done Completed by Eric Danner on 06/01/2023
#2247	Irrigation Repairs (Nelson)	Nelson Sports Complex	Medium Repair	Eric Danner Chris Narayan Hue Vang			✓ Done Completed by Eric Danner on 06/01/2023
#2297	Prep for Friday night	Nelson Sports Complex	High Field Prep	T Maintenance Team joseph velasquez	06/02/2023		✓ Done Completed by joseph velasquez on 06/02/2023
#2285	Block Parking Lot Spaces	Riverbend Park	High Project	joseph velasquez Justin Valencia Jesus Aispuro Victoria Anton	06/02/2023		✓ Done Completed by joseph velasquez on 06/02/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#2350	Mosquito control (Palermo Pool)	Palermo Park	<div style="background-color: #28a745; color: white; padding: 2px;">Low</div> <div style="border: 1px solid #17a2b8; border-radius: 5px; padding: 2px; display: inline-block;">Preventive</div>	<div style="background-color: #28a745; color: white; padding: 2px;">T</div> Maintenance Team Eric Danner			<div style="color: green;">✓</div> Done Completed by Eric Danner on 06/02/2023
#2347	Dock part quick connect leaking need to be fixed	Dog Park	<div style="border: 1px solid #17a2b8; border-radius: 5px; padding: 2px; display: inline-block;">Repair</div>	Hue Vang			<div style="color: green;">✓</div> Done Completed by Hue Vang on 06/02/2023
#2358	Repair hole in bleacher wall Brandt dugout	Nolan Sports Complex	<div style="background-color: #dc3545; color: white; padding: 2px;">High</div> <div style="border: 1px solid #17a2b8; border-radius: 5px; padding: 2px; display: inline-block;">Repair</div> <div style="border: 1px solid #17a2b8; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Vandalism Repair</div>	Chris Narayan Paul Vang			<div style="color: green;">✓</div> Done Completed by Chris Narayan on 06/02/2023
#2103	Replace Bullards at Palermo		<div style="background-color: #dc3545; color: white; padding: 2px;">High</div> <div style="border: 1px solid #17a2b8; border-radius: 5px; padding: 2px; display: inline-block;">Maintenance</div>	<div style="background-color: #28a745; color: white; padding: 2px;">T</div> Maintenance Team Marco Aispuro Julian Guzman			<div style="color: green;">✓</div> Done Completed by Marco Aispuro on 06/04/2023
#2360	Repair fence at Nolan big field.	Nolan Sports Complex	<div style="background-color: #dc3545; color: white; padding: 2px;">High</div> <div style="border: 1px solid #17a2b8; border-radius: 5px; padding: 2px; display: inline-block;">Vandalism Repair</div>	<div style="background-color: #28a745; color: white; padding: 2px;">T</div> Maintenance Team Eric Danner Marco Aispuro			<div style="color: green;">✓</div> Done Completed by Marco Aispuro on 06/04/2023
#2359	Paint over graffiti at Nolan Snack Bar	Nolan Sports Complex	<div style="background-color: #dc3545; color: white; padding: 2px;">High</div> <div style="border: 1px solid #17a2b8; border-radius: 5px; padding: 2px; display: inline-block;">Vandalism Repair</div>	<div style="background-color: #28a745; color: white; padding: 2px;">T</div> Maintenance Team Julian Guzman Dom			<div style="color: green;">✓</div> Done Completed by Julian Guzman on 06/04/2023
#2379	Change the oil	Maintenance Shop 2012 Ram 1500 (assigned to marco)	<div style="border: 1px solid #17a2b8; border-radius: 5px; padding: 2px; display: inline-block;">Mechanical</div> <div style="border: 1px solid #17a2b8; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Preventive</div>	Marco Aispuro			<div style="color: green;">✓</div> Done Completed by Marco Aispuro on 06/04/2023
#2380	Oil change	Maintenance Shop 2012 Ram 1500 (assigned to Jesus)	<div style="border: 1px solid #17a2b8; border-radius: 5px; padding: 2px; display: inline-block;">Mechanical</div> <div style="border: 1px solid #17a2b8; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Preventive</div>	Jesus Aispuro			<div style="color: green;">✓</div> Done Completed by Jesus Aispuro on 06/04/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#2292	Mow Schedule		<div style="background-color: #f96; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Mow Schedule</div>	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 4px; display: inline-block;">T</div> Maintenance Team joseph velasquez	05/30/2023		<div style="color: green;">✓</div> Done Completed by joseph velasquez on 06/05/2023
#2391	Water leak riverbend park	Riverbend Park	<div style="background-color: #dc3545; color: white; padding: 2px; border-radius: 4px; display: inline-block;">High</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Repair</div>	Hue Vang			<div style="color: green;">✓</div> Done Completed by Hue Vang on 06/05/2023
#2316	Monday night prep two fields - RD & Shawnie	Nelson Sports Complex	<div style="background-color: #dc3545; color: white; padding: 2px; border-radius: 4px; display: inline-block;">High</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Field Prep</div>	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 4px; display: inline-block;">T</div> Maintenance Team Eric Danner	06/05/2023		<div style="color: green;">✓</div> Done Completed by Eric Danner on 06/05/2023
#2320	Prep for Tuesday night	Nelson Sports Complex	<div style="background-color: #dc3545; color: white; padding: 2px; border-radius: 4px; display: inline-block;">High</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Field Prep</div>	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 4px; display: inline-block;">T</div> Maintenance Team Marco Aispuro	06/06/2023	Total Time 2h 27m 18s	<div style="color: green;">✓</div> Done Completed by Marco Aispuro on 06/06/2023
#2404	Fix it, the fence repair bang	Riverbend Park	<div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Repair</div>	Marco Aispuro			<div style="color: green;">✓</div> Done Completed by Marco Aispuro on 06/06/2023
#2406	Men's bathroom, Riverbend South door handle is broken		<div style="background-color: #dc3545; color: white; padding: 2px; border-radius: 4px; display: inline-block;">High</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Damage</div>	Chris Narayan Dom			<div style="color: green;">✓</div> Done Completed by Chris Narayan on 06/06/2023
#2407	River Bend North, female restroom door broken		<div style="background-color: #dc3545; color: white; padding: 2px; border-radius: 4px; display: inline-block;">High</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Damage</div>	Chris Narayan Dom			<div style="color: green;">✓</div> Done Completed by Dom on 06/06/2023
#2418	Men's urinal at tennis court is clogged		<div style="background-color: #dc3545; color: white; padding: 2px; border-radius: 4px; display: inline-block;">High</div> <div style="border: 1px solid #007bff; padding: 2px; border-radius: 4px; display: inline-block; margin-top: 2px;">Maintenance</div>	Chris Narayan Dom			<div style="color: green;">✓</div> Done Completed by Chris Narayan on 06/07/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#2408	Nolan men's restroom toilets plugged		High Maintenance	Chris Narayan Dom			✓ Done Completed by Chris Narayan on 06/07/2023
#2392	Squirrel abatement Nolan sports complex		High Maintenance	Chris Narayan Dom			✓ Done Completed by Chris Narayan on 06/07/2023
#2420	Bathrooms on top of hill, near dog park doors broken into need to be welded shut		Medium Damage Maintenance	Chris Narayan Dom			✓ Done Completed by Chris Narayan on 06/07/2023
#2430	Repair irrigation, broken lines,	Riverbend Park	Medium Repair	Eric Danner Jesus Aispuro			✓ Done Completed by Jesus Aispuro on 06/08/2023
#2431	Replace expansion tank on water heater at Nelson pool	Nelson Pool Parent: Nelson Sports Complex	Repair	T Maintenance Team joseph velasquez			✓ Done Completed by joseph velasquez on 06/08/2023
#2432	Painting at Nolan		Medium Damage Maintenance	Chris Narayan Dom			✓ Done Completed by Dom on 06/08/2023
#2436	Service work truck	Maintenance Shop 2012 Ram 1500 (assigned to Jesus)	Medium Preventive	joseph velasquez Jesus Aispuro			✓ Done Completed by joseph velasquez on 06/08/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#2437	Service work truck	Maintenance Shop 2012 Ram 1500 (assigned to marco)	Preventive	joseph velasquez Marco Aispuro			✓ Done Completed by joseph velasquez on 06/08/2023
#2419	please remove the palm trees branches that have fallen at Activity Center	Activity Center	Medium Maintenance Leaf Removal	T Maintenance Team Jesus Aispuro			✓ Done Completed by Jesus Aispuro on 06/08/2023
#2440	Quick coupler at RD field needs to be reinforced		High Preventive Maintenance	Chris Narayan		Total Time 22h 38m 29s	✓ Done Completed by Chris Narayan on 06/09/2023
#2348	Prep for Friday night	Nelson Sports Complex	High Field Prep	T Maintenance Team Chris Narayan	06/09/2023		✓ Done Completed by Chris Narayan on 06/09/2023
#2451	Repair dynamo spinner	Riverbend Park	High Repair	T Maintenance Team joseph velasquez			✓ Done Completed by joseph velasquez on 06/09/2023
#2453	Cornhole @ Palermo	Palermo Park	Medium Request	Victoria Anton	06/10/2023		✓ Done Completed by Victoria Anton on 06/10/2023
#2415	Spray Nolan Sports Complex	Nolan Sports Complex	Medium Maintenance Weed Control	T Maintenance Team Eric Danner Jesus Aispuro			✓ Done Completed by Jesus Aispuro on 06/11/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#2439	Weedeat and spray fill dirt		<div style="background-color: #f7941d; color: white; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; border-radius: 4px; padding: 2px; display: inline-block; margin-top: 2px;">Maintenance</div>	Marco Aispuro Julian Guzman			<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Julian Guzman on 06/11/2023
#2382	Mow Schedule		<div style="background-color: #f7941d; color: white; padding: 2px; border-radius: 4px; display: inline-block;">Medium</div> <div style="border: 1px solid #007bff; border-radius: 4px; padding: 2px; display: inline-block; margin-top: 2px;">Mow Schedule</div>	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 4px; display: inline-block; font-weight: bold;">T</div> Maintenance Team Marco Aispuro	06/06/2023		<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Marco Aispuro on 06/11/2023
#2452	Move boxes to Nelson storage	Nelson Sports Complex	<div style="background-color: #dc3545; color: white; padding: 2px; border-radius: 4px; display: inline-block;">High</div> <div style="border: 1px solid #007bff; border-radius: 4px; padding: 2px; display: inline-block; margin-top: 2px;">Project</div>	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 4px; display: inline-block; font-weight: bold;">T</div> Maintenance Team Jesus Aispuro Marco Aispuro Julian Guzman Paul Vang			<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Marco Aispuro on 06/11/2023
#2480	Change tire on work truck	Maintenance Shop 2012 Ram 1500 (assigned to Jesus)	<div style="background-color: #dc3545; color: white; padding: 2px; border-radius: 4px; display: inline-block;">High</div> <div style="border: 1px solid #007bff; border-radius: 4px; padding: 2px; display: inline-block; margin-top: 2px;">Mechanical</div>	joseph velasquez Jesus Aispuro			<div style="color: green; font-weight: bold;">✓ Done</div> Completed by joseph velasquez on 06/12/2023
#1835	Nelson Sports Complex Safety Inspection	Nelson Sports Complex	<div style="background-color: #dc3545; color: white; padding: 2px; border-radius: 4px; display: inline-block;">High</div> <div style="border: 1px solid #007bff; border-radius: 4px; padding: 2px; display: inline-block; margin-top: 2px;">Inspection</div> <div style="border: 1px solid #007bff; border-radius: 4px; padding: 2px; display: inline-block; margin-top: 2px;">Safety</div>	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 4px; display: inline-block; font-weight: bold;">T</div> Maintenance Team Chris Narayan	05/01/2023		<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Chris Narayan on 06/12/2023
#2180	Nolan Sports Complex Safety Inspection	Nolan Sports Complex	<div style="background-color: #dc3545; color: white; padding: 2px; border-radius: 4px; display: inline-block;">High</div> <div style="border: 1px solid #007bff; border-radius: 4px; padding: 2px; display: inline-block; margin-top: 2px;">Inspection</div> <div style="border: 1px solid #007bff; border-radius: 4px; padding: 2px; display: inline-block; margin-top: 2px;">Safety</div>	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 4px; display: inline-block; font-weight: bold;">T</div> Maintenance Team Chris Narayan	06/01/2023		<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Chris Narayan on 06/12/2023
#1806	Riverbend Park Safety Inspection	Riverbend Park	<div style="background-color: #dc3545; color: white; padding: 2px; border-radius: 4px; display: inline-block;">High</div> <div style="border: 1px solid #007bff; border-radius: 4px; padding: 2px; display: inline-block; margin-top: 2px;">Inspection</div> <div style="border: 1px solid #007bff; border-radius: 4px; padding: 2px; display: inline-block; margin-top: 2px;">Safety</div>	<div style="background-color: #28a745; color: white; padding: 2px; border-radius: 4px; display: inline-block; font-weight: bold;">T</div> Maintenance Team Chris Narayan	05/01/2023	Total Time 43m 50s	<div style="color: green; font-weight: bold;">✓ Done</div> Completed by Chris Narayan on 06/12/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#2027	Palermo Park Safety Inspection	Palermo Park	High Inspection Safety	T Maintenance Team Chris Narayan	06/01/2023	Total Time 41m 57s	✓ Done Completed by Chris Narayan on 06/12/2023
#2487	Install new fitness station signs.	Riverbend Park	Low Project	joseph velasquez			✓ Done Completed by joseph velasquez on 06/12/2023
#1710	MLK Park Safety Inspection	Martin Luther King Jr Park	High Inspection Safety	T Maintenance Team Chris Narayan	05/01/2023		✓ Done Completed by Chris Narayan on 06/12/2023
#2393	Monday night prep two fields - RD & Shawnie	Nelson Sports Complex	High Field Prep	T Maintenance Team Eric Danner Dom	06/12/2023		✓ Done Completed by Eric Danner on 06/12/2023
#2403	Prep for Tuesday night	Nelson Sports Complex	High Field Prep	T Maintenance Team Dom	06/13/2023		✓ Done Completed by Dom on 06/13/2023
#2500	Irrigation leaks (Riverbend)	Riverbend Park	High Repair	Eric Danner			✓ Done Completed by Eric Danner on 06/13/2023
#2514	Painting at R.D Davis dugout	Nelson Sports Complex	Medium Vandalism Repair	Eric Danner Dom			✓ Done Completed by Dom on 06/14/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#2515	Paint graffiti at Nelson shed	Nelson Sports Complex	<div style="border: 1px solid orange; border-radius: 5px; padding: 2px; display: inline-block;">Medium</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Vandalism Repair</div>	Eric Danner Dom			✓ Done Completed by Dom on 06/14/2023
#2486	Replace boards on dock	Dog Park	<div style="border: 1px solid red; border-radius: 5px; padding: 2px; display: inline-block;">High</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Repair</div>	Chris Narayan			✓ Done Completed by Chris Narayan on 06/15/2023
#1890	Irrigation testing at ALL parks		<div style="border: 1px solid red; border-radius: 5px; padding: 2px; display: inline-block;">High</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Inspection</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Project</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Repair</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Maintenance</div>	Eric Danner Hue Vang			✓ Done Completed by Hue Vang on 06/15/2023
#2508	Ground squirrel eradication	Nolan Sports Complex	<div style="border: 1px solid red; border-radius: 5px; padding: 2px; display: inline-block;">High</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Preventive</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Safety</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Maintenance</div>	<div style="color: green; font-weight: bold;">T</div> Maintenance Team joseph velasquez Jesus Aispuro			✓ Done Completed by Jesus Aispuro on 06/15/2023
#2441	Riverbend Irrigation station #10 leak	Riverbend Park	<div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block;">Repair</div>	Chris Narayan Hue Vang Jesus Aispuro			✓ Done Completed by Jesus Aispuro on 06/15/2023
#2531	Sprinkler repair AC	Activity Center	<div style="border: 1px solid red; border-radius: 5px; padding: 2px; display: inline-block;">High</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Damage</div> <div style="border: 1px solid blue; border-radius: 5px; padding: 2px; display: inline-block; margin-top: 5px;">Maintenance</div>	Chris Narayan Hue Vang			✓ Done Completed by Chris Narayan on 06/16/2023

ID	TITLE	LOCATION & ASSET	CATEGORIES	ASSIGNEES	DUE	TIME & COST	STATUS
#2302	Bush need to be cut back trees need to be trim is blocking all sprinklers. By Nelson pool .	Nelson Sports Complex	Maintenance Weed Control	T Maintenance Team Jesus Aispuro Marco Aispuro Paul Vang			✓ Done Completed by Marco Aispuro on 06/16/2023
#2532	Blow play town parking lot	Nolan Sports Complex	Medium Maintenance	Chris Narayan Hue Vang			✓ Done Completed by Chris Narayan on 06/16/2023
#2198	Playtown park electric valve leaking when the sprinkler come on need to be replace is by the BBQ area station #3	Playground Parent: Nolan Sports Complex	Repair	Chris Narayan Hue Vang			✓ Done Completed by Chris Narayan on 06/16/2023
#2552	Irrigation leak by salmon run	Riverbend Park	Medium Repair	Paul Vang Dom			✓ Done Completed by Dom on 06/18/2023
#2489	Monday night prep two fields - RD & Shawnie	Nelson Sports Complex	High Field Prep	T Maintenance Team Dom	06/19/2023		✓ Done Completed by Dom on 06/19/2023
#2564	Repair handle and unclog toilet, men's bathroom. Riverbend south	Riverbend Park	Medium Repair	T Maintenance Team Dom			✓ Done Completed by Dom on 06/20/2023
#2575	Broken pipe on beach	Riverbend Park	High Repair	Eric Danner Hue Vang			✓ Done Completed by Eric Danner on 06/20/2023
#2501	Prep for Tuesday night	Nelson Sports Complex	High Field Prep	T Maintenance Team Dom	06/20/2023		✓ Done Completed by Dom on 06/20/2023