



FEATHER RIVER RECREATION & PARK DISTRICT

Regular Board Meeting
January 28, 2020

ACTIVITY CENTER

1875 Feather River Blvd.
Oroville, CA 95965

AGENDA

Open Session 5:30 PM

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at (530)533-2011.

CALL MEETING TO ORDER

ROLL CALL

- Chairperson Scott "Kent" Fowler _____
- Vice Chairperson Steven Rocchi _____
- Director Devin Thomas _____
- Director Shannon DeLong _____
- Director Clarence "Sonny" Brandt _____

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

At this time, the Board will extend the courtesy of the Hearing Session to interested parties who wish to speak on items not on the agenda. State law prohibits the Board from acting on any item presented if it is not listed on the agenda, except under special circumstances as defined in the Government Code. You are limited to three (3) minutes. The Board reserves the right to limit public comment to 15 minutes and can reopen public comment at a later time. The Chairperson will invite anyone the audience wishing to address the Board on a matter not listed on the agenda to state your name for the record and make your presentation. The Board cannot take any action except for brief response by the Board or staff to a statement or question relating to a non-agenda item.

CONSENT AGENDA

Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed shall be considered immediately following the adoption of the Consent Agenda.

A. Chairperson Fowler shall appoint members to the following committees:

Finance (2 Directors)

Parks & Facilities (2 Directors)

Recreation (2 Directors)

Personnel Policies & Procedures (2 Directors)

Supplemental Benefit Fund (2 Directors plus alternate)

_____ (Alternate)

RDA Oversight (1 Director plus alternate)

_____ (Alternate)

- B. Approve December 17, 2019 Regular Board Meeting Minutes (Appendix A)**
- C. Approve December 19, 2019 Special Board Meeting Minutes (Appendix B)**
- D. Approve January 23, 2020 Special Board Meeting Minutes (Appendix C)**
- E. Approve December 2019 Financials (Appendix D)**
- F. Resolution 1928-20 : A resolution of the Board of Directors of the Feather River Recreation and Park District authorizing all Board Members and General Manager to sign District checks, ACH transfers, and check registers associated with the Butte County Treasury (Appendix E)**

VOTE

Director Fowler	_____
Director Rocchi	_____
Director Thomas	_____
Director DeLong	_____
Director Brandt	_____

ITEM(S) PULLED FROM THE CONSENT AGENDA

ACTION ITEMS (Require Vote)

A. Riverbend Park Amphitheater Project (Appendix F)

Requested Action: Approve project to be put out to bid

VOTE

Director Fowler	_____
Director Rocchi	_____
Director Thomas	_____
Director DeLong	_____
Director Brandt	_____

B. Review Riverbend Park Beach Project Bids (Bids will be presented during the meeting)

Requested Action: Award bid

VOTE

Director Fowler	_____
Director Rocchi	_____
Director Thomas	_____
Director DeLong	_____

Director Brandt _____

C. Review surplus sale item list (Appendix G)

Requested Action: Approve list of items for surplus sale

VOTE

Director Fowler _____

Director Rocchi _____

Director Thomas _____

Director DeLong _____

Director Brandt _____

D. Resolution 1929-20: A resolution of the Board of Directors of the Feather River Recreation and Park District approving the transfer of Public Use Impact Fee funds to the General Fund in the amount of \$19k for approved Activity Center Small Gym Floor Project (Appendix H)

Requested Action: Adopt resolution

VOTE

Director Fowler _____

Director Rocchi _____

Director Thomas _____

Director DeLong _____

Director Brandt _____

D. Resolution 1930-20: A resolution of the Board of Directors of the Feather River Recreation and Park District acknowledging the completion of the approved Activity Center Small Gym Floor and Paint Project (Appendix I)

Requested Action: Adopt resolution

VOTE

Director Fowler _____

Director Rocchi _____

Director Thomas _____

Director DeLong _____

Director Brandt _____

NON-ACTION ITEMS

A. Nelson Pool Project: supplemental Benefits Fund Extension Request Update

DIRECTOR, & COMMITTEE REPORTS, MANAGER & STAFF REPORTS (Appendix J)

UNFINISHED BUSINESS

BOARD ITEMS FOR UPCOMING AGENDA(S)

Master Plan Workshops

February 6th: Special Meeting/Master Plan Workshop in Forbestown

February 18th: Special Meeting/Master Plan Workshop in Oroville

March 5th: Special Meeting/Master Plan Workshop in Bangor

March: Special Meeting/Master Plan Workshop in Berry Creek (day/time TBA)

April 28th: Final presentation to the board at regular meeting

BOARD ITEMS FOR UPCOMING AGENDA(S)

2020-21 Budget

April: Board budget workshop- Special Meeting (day/time TBA)

April: BAD oversight committee meeting to review Engineers Report (day/time TBA)

May 26th: Board approval of preliminary budget at regular meeting

June 23rd: Public Hearing date and Adoption of Appropriation Limitations at regular meeting

July 28th: Adoption of final budget at regular meeting

ADJOURNMENT _____

**FEATHER RIVER RECREATION AND PARK DISTRICT
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

“We will provide and maintain quality parks, recreation experiences, and related facilities and programs for all residents of the District in a fiscally sustainable manner that compliments the natural resources and cultural heritage of our community.”

DISTRICT BOARD MEETING

Regular Board Meeting

December 17, 2019

Location: FRRPD Activity Center

DRAFT Minutes

Closed Session 5:00 PM/Open Session 5:30 PM

CHAIRPERSON FOWLER CALLED THE MEETING TO ORDER AT 5:07 PM.

ROLL CALL

Chairperson Kent Fowler	<u>Present</u>
Vice Chairperson Steven Rocchi	<u>Present</u>
Director Sonny Brandt	<u>Present</u>
Director Devin Thomas	<u>Present</u>

PLEDGE OF ALLEGIANCE WAS PERFORMED

CLOSED SESSION

A. Union Negotiations -Pursuant to Government Code section 54957.

OPEN SESSION RESUMED AT 5:35 PM

ANNOUNCEMENT(S) FROM CLOSED SESSION

Direction was given to staff.

PUBLIC COMMENT

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ACKNOWLEDGEMENTS

The District thanked the following organizations for their donations to the 2019 Breakfast with Santa event: Oroville Starbucks, Oroville & Las Plumas High School Key Clubs, Mt. Ida Mandarin Ranch, IOOF Oroville Lodge, and Oroville Kiwanis.

PRESENTATION(S)

A. Jay Langner with EcoGreen Solutions – Jay presented a program available to FRRPD to lower the cost of lighting and pump systems at District facilities. EcoGreen Solutions is partnered with Pacific Gas & Electric in the State of California.

B. Greg Melton with Melton Design Group - Greg presented an update for the following projects; Phase 2 Restoration of Riverbend Park, Nelson Pool Renovation and the 2030 FRRPD Master Plan.

CONSENT AGENDA

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A. November 19, 2019 Regular Board Meeting Minutes

B. Resolution 1925-19: A resolution of the Board of Directors of the Feather River Recreation and Park District approving the transfer of funds in the amount of \$125,000 from the merchant payment received by credit card account: Bank of the West to the general fund account 2600

Director Brandt made the motion to approve the Consent Agenda.

Director Thomas seconded the motion.

*The motion to approve the Consent Agenda passed with a unanimous vote.

ACTION ITEMS

A. Riverbend Park Beach Project

Director Rocchi made the motion to approve the Riverbend Park Beach Project to go out to bid.

Director Thomas seconded the motion.

*The motion to approve the Riverbend Park Beach Project to go out to bid passed with a unanimous vote.

B. VOYA 457 Loan Program

Director Rocchi made the motion to enroll the District in the VOYA 457 loan program.

Director Brandt seconded the motion.

*The motion to enroll the District in the VOYA 457 loan program passed with a unanimous vote.

C. Resolution 1926-19: A resolution of the Board of Directors of the Feather River Recreation and Park District approving the allocation up to \$46,000 from the general fund for purchase of 2019 F-250 truck and allocation includes interest rates on 60-month truck loan

Director Brandt made the motion to adopt Resolution 1926-19.

Director Thomas seconded the motion.

*The motion to adopt Resolution 1926-19 passed with a unanimous vote.

D. General Manager request to be a District representative on the Butte County Special District's Association (BCSDA) Executive Board

Director Rocchi made the motion to approve the General Manager's request to be a District representative on the BCSDA Executive Board.

Director Thomas seconded the motion.

*The motion to approve the General Manager's request to be a District representative on the BCSDA Executive Board passed with a unanimous vote.

E. Review letters of interest to fill board vacancy

Director Brandt made the motion to appoint Shannon DeLong to fill the board vacancy created by Marcia Carter's resignation.

Director Rocchi seconded the motion.

*The motion to appoint Shannon DeLong to fill the board vacancy passed with a unanimous vote

F. Select a Chairperson and Vice Chairperson for the 2020 calendar year

Director Brandt made the motion to appoint Director Fowler as Chairperson and Director Rocchi as Vice Chairperson for the 2020 calendar year.

Director Thomas seconded the motion.

*The motion to appoint Director Fowler as Chairperson and Director Rocchi as Vice Chairperson passed with a unanimous vote.

NON-ACTION ITEMS

A. November financials were reviewed.

DIRECTOR/COMMITTEE REPORTS & MANAGER/STAFF REPORTS WERE REVIEWED

CORRESPONDENCE

The District received a thank you letter from the Butte County Sheriff's office for their use of Nelson Complex for the 2019 Trunk-or-treat event and an appreciation email from Oroville High School for their use of the Riverbend Park soccer fields for a 16-team soccer tournament.

CHAIRPERSON FOWLER ADJOURNED THE MEETING AT 6:50 PM.

**FEATHER RIVER RECREATION AND PARK DISTRICT
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

“We will provide and maintain quality parks, recreation experiences, and related facilities and programs for all residents of the District in a fiscally sustainable manner that compliments the natural resources and cultural heritage of our community.”

DISTRICT BOARD MEETING

Special Board Meeting

December 19, 2019

Location: FRRPD Activity Center

DRAFT Minutes

Closed Session 1:00 PM/Open Session Immediately Following

CHAIRPERSON FOWLER CALLED THE MEETING TO ORDER AT 1:04 PM.

ROLL CALL

Chairperson Kent Fowler	<u>Present</u>
Vice Chairperson Steven Rocchi	<u>Present</u>
Director Sonny Brandt	<u>Present</u>
Director Devin Thomas	<u>Present</u>

PLEDGE OF ALLEGIANCE WAS PERFORMED

CLOSED SESSION

A. Union Negotiations -Pursuant to Government Code section 54957.

OPEN SESSION RESUMED AT 1:18 PM

ANNOUNCEMENT(S) FROM CLOSED SESSION

The Board unanimously approved the MOU amendment with Union Employees including the following changes:

1. The contract term will change from a calendar year to a fiscal year. The current MOU will run January 2020 through June 2021.
2. Employees will receive a 3% step increase per the approved District budget.
3. Union employees can receive compensatory time in place of overtime pay.
4. Maximum accrual for compensatory time will be 40 hours.

*Final MOU approval is pending from the Union.

PUBLIC COMMENT

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cannot take any action except for brief response by the Board or staff to a statement or question relating to a non-agenda item.

ACTION ITEMS

A. Resolution 1927-20 : A resolution of the Board of Directors of the Feather River Recreation and Park District approving the allocation up to \$268,000 from the Riverbend Park Flood Insurance Proceeds Fund for purchase of playground and amphitheater equipment, utilizing the National Purchasing Partners Program

Director Rocchi made the motion to adopt Resolution 1927-19.

Director Brandt seconded the motion.

*The motion to adopt Resolution 1927-19 passed with a unanimous vote.

B. Approve Bedrock Skate and Bike Park Fence Project

Director Rocchi made the motion to approve an allocation of up to \$29k of Benefit Assessment District Funds to complete the Bedrock Skate and Bike Park fence project.

Director Thomas seconded the motion.

*The motion to approve an allocation of up to \$29k of Benefit Assessment District Funds to complete the Bedrock Skate and Bike Park fence project passed with a unanimous vote.

CHAIRPERSON FOWLER ADJOURNED THE MEETING AT 1:39 PM.

DRAFT



FEATHER RIVER RECREATION & PARK DISTRICT

Special Board Meeting Minutes
January 23, 2020

ACTIVITY CENTER

1875 Feather River Blvd.
Oroville, CA 95965

Draft Minutes

Open Session 10:00 AM

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at (530)533-2011.

CHAIRPERSON FOWLER CALLED THE MEETING TO ORDER AT 10:05 AM.

ROLL CALL

Chairperson Scott "Kent" Fowler	<u>Present</u>
Vice Chairperson Steven Rocchi	<u>Present</u>
Director Devin Thomas	<u>Present</u>
Director Shannon DeLong	<u>Present</u>
Director Clarence "Sonny" Brandt	<u>Present</u>

THE PLEDGE OF ALLEGIANCE WAS PERFORMED

PUBLIC COMMENT

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NON-ACTION ITEMS

1. Board and staff attended the following training modules presented by Special District Risk Management Authority (SDRMA) Chief Risk Officer, Dennis Timoney

- A. Ethics (AB 1234)
- B. Sexual Harassment (AB 1825)

CHAIRPERSON FOWLER ADJOURNED THE MEETING AT 1:37 PM.



RESOLUTION 1928-20

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT AUTHORIZING ALL BOARD MEMBERS AND GENERAL MANAGER TO SIGN DISTRICT CHECKS, ACH TRANSFERS, AND CHECK REGISTERS ASSOCIATED WITH THE BUTTE COUNTY TREASURY

WHEREAS, Marcia Carter is a current authorized signer on all district checks, ACH transfers, and check registers, and

WHEREAS, Marcia Carter resigned from her position as a Board Director for the District, and Shannon DeLong was appointed to fill the board vacancy, and

WHEREAS, per this resolution Devin Thomas, Steven Rocchi, Clarence Sonny Brandt, Scott Kent Fowler and Shawn Rohrbacker will remain as authorized signers and,

RESOLVED, that the Board of Directors of the Feather River Recreation and Park District hereby adopts Resolution 1928-20 authorizing the removal of the following individual as a signer on all district checks, ACH transfers, and check registers associated with Butte County Treasury:

Marcia Carter, Director

RESOLVED, that the Board of Directors of the Feather River Recreation and Park District authorizes the following individual as a signer on all district checks, ACH transfers, and check registers associated with Butte County Treasury (two signatures required):

Shannon DeLong, Director

PASSED AND ADOPTED, at a regular board meeting of the Board of Directors of the Feather River Recreation and Park District on the 28th day of January 2020 by the following vote:

Ayes:

Noes:

Abstain:

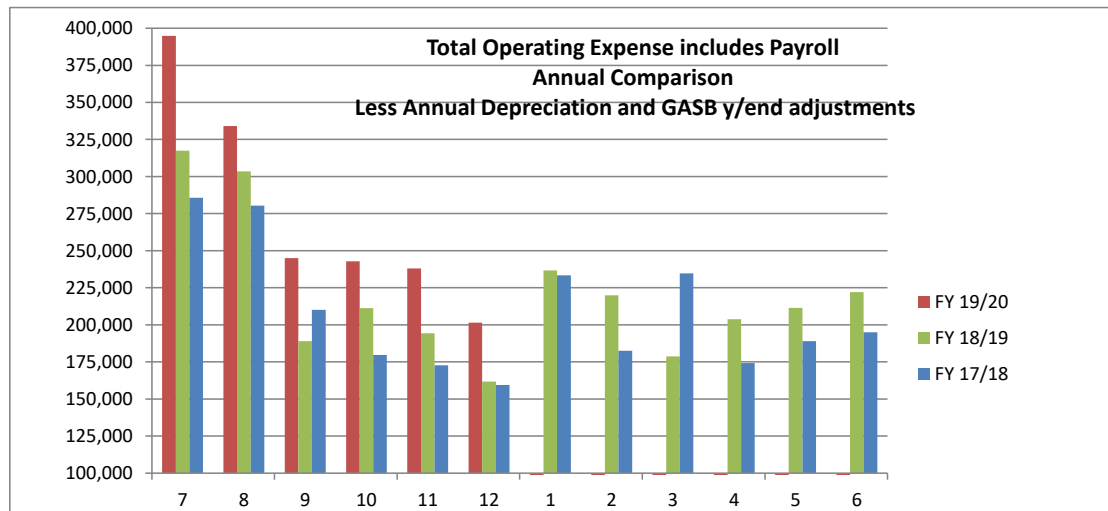
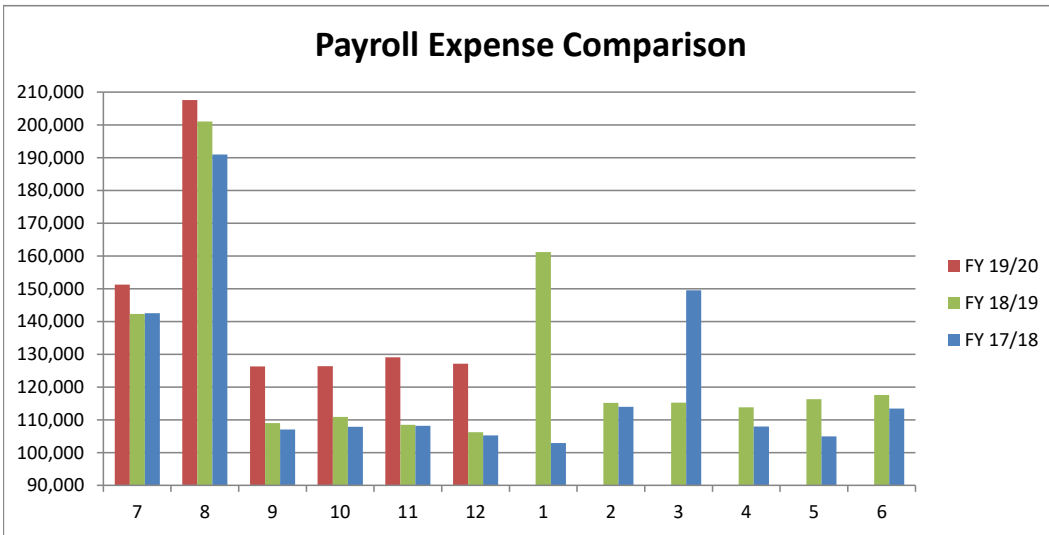
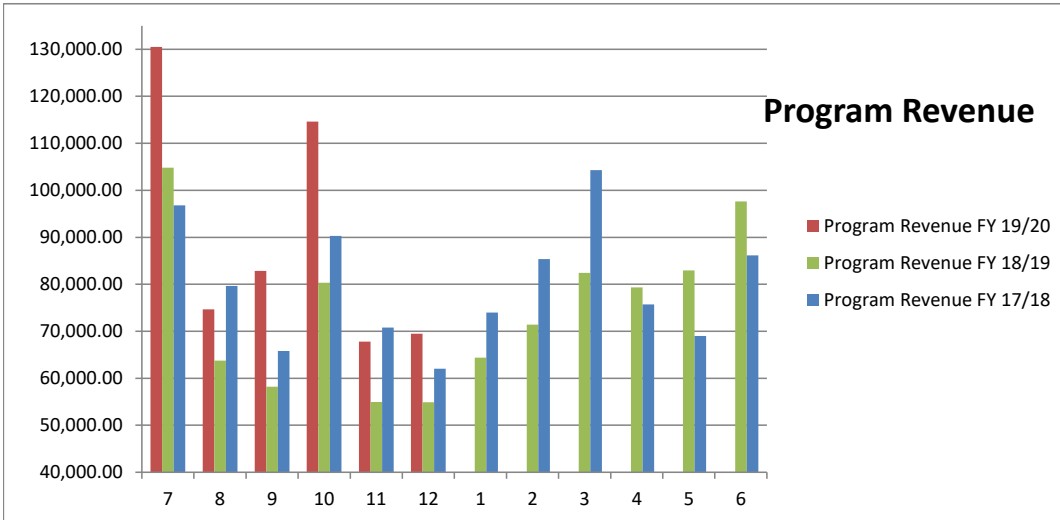
Absent:

Attest: _____
Scott Kent Fowler, Chairperson

Shawn Rohrbacker, General Manager

Feather River Recreation & Park District Excluding Flood Insurance Proceeds/Expenses				13 out of 26 payroll paid out				MONTHLY ACTUAL VS. MONTHLY BUDGET								
Year to Date Income Statement and Staff Report				PAYROLL USE		Payroll %		Annual Budget divided by "X" amount of months								
Dec-19				YTD	YTD	YTD	YTD BUDGET	Dec-19	Dec-19	MONTHLY	YTD					
NOT FINAL: The prior fiscal year 2018-19 is not closed.				TOTAL	Annual	Over	50%	ACTUAL YTD	BUDGET	Over	100%					
STAFF REPORT. COMPARE 2 MONTHS REVENUE/EXPENSES. YTD totals and budget comparison				Nov-19	Dec-19	TOTAL	Budget	(Under)	% used	Staff Comments	TOTAL	6.0	(Under)	% used	STAFF COMMENTS: UNDER/OVER BUDGET AND GENERAL COMMENTS	
Ordinary Income/Expense				MONTHS												
Income																
4100 - Tax Revenue	83,799	885,939	970,520	1,700,000	(729,480)	57%		970,520	850,000	120,520	114%	Tax Payments are received December and April				
4150 - Tax Revenue (BAD)		150,199	150,199	288,750	(138,551)	52%		150,199	144,375	5,824	104%	Tax Payments are received December and April				
- Program Income																
4350 - Discounts & Credits	(693)	(547)	(9,165)	(7,440)	(1,725)	123%		(9,165)	(3,720)	(5,445)	246%					
4300 - Program Income	67,775	69,477	539,842	1,126,595	(586,753)	48%	Classes \$2.1k, Event \$1.5k, Preschool/Camp \$39.7k, Gymnastics \$27.5k, Youth Sports \$2.2k	539,842	563,298	(23,456)	96%					
Total - Program Income	67,082	68,930	530,677	1,119,155	(588,478)	47%		530,677	559,578	(28,901)	95%					
4400 - Donation & Fundraising Income			1,054	20,000	(18,946)	5%		1,054	10,000	(8,946)	11%					
4500 - Grant/Reimbursed Expense Income			6,858	30,000	(23,142)	23%		6,858	15,000	(8,142)	46%					
4600 - Other Income			30	200	(170)	15%		30	100	(70)	30%					
4900 - Interest Income			9,848	9,000	848	109%		9,848	4,500	5,348	219%					
4905 - Interest Income - BAD			1,291	1,000	291	129%		1,291	500	791	258%					
Total Income	150,881	1,105,068	1,670,477	3,168,105	(1,497,628)	53%		1,670,477	1,584,053	86,425	105%					
Gross Profit				150,881	1,105,068	1,670,477	3,168,105	(1,497,628)	53%		1,670,477	1,584,053	86,425	105%		
Expense																
- Payroll Expenses																
5010 - Wages & Salaries	102,126	100,278	691,212	1,497,693	(806,481)	46%	Budget avg \$73k per payroll	691,212	748,847	(57,635)	92%	Minium wage and district increases apply Jan20				
5020 - Employer Taxes	8,905	8,588	63,682	144,764	(81,082)	44%		63,682	72,382	(8,700)	88%	Budget on target to fully expense by June 2020				
5030 - Employee Benefits	13,563	13,714	82,324	188,151	(105,827)	44%	Manadory state and district increase	82,324	94,076	(11,752)	88%					
5040 - Workers Comp	4,451	4,539	30,390	66,942	(36,552)	45%	applies January 2020	30,390	33,471	(3,081)	91%					
Total - Payroll Expenses	129,045	127,119	867,608	1,897,550	(1,029,942)	46%		867,608	948,775	(81,167)	91%					
5031 GASB 68 Benefit Expense			48,771	54,000	(5,229)	90%		48,771	27,000	21,771	181%	Paid annual CalPERs unfunded liability in full				
5100 - Advertising & Promotion	475	30	2,964	10,000	(7,036)	30%		2,964	5,000	(2,036)	59%					
5120 - Bank Fees	804	891	6,787	14,000	(7,213)	48%		6,787	7,000	(213)	97%					
5130 - Charitable Contributions			0	2,500	(2,500)	0%		0	1,250	(1,250)	0%					
5140 - Copying & Printing	994	692	4,879	11,000	(6,121)	44%		4,879	5,500	(621)	89%					
5155 - Employment New Hire Screen	0	0	623	2,464	(1,841)	25%		623	1,232	(609)	51%					
5160 - Dues, Mbrshps, Publications, Subscri	78	150	8,613	9,000	(387)	96%		8,613	4,500	4,113	191%					
5170 - Education & Development	-525	100	1,977	6,250	(4,273)	32%		1,977	3,125	(1,148)	63%					
5175 - Equipment Rental	9,375	1,156	45,666	4,000	41,666	1142%	Nelson/Playtown bathroom fire portable toilets rental monthly \$7-9k reimbursed by Insurance (see other income Insurance Proceeds)	45,666	2,000	43,666	2283%	insurance to reimburse portable toilets at Playtow Unbudgeted				
- Equipment, Tools & Furn (<\$5k)																
5182 - Operating ET&F	588		977	2,900	(1,923)			977	1,450	(473)	67%					
5184 - Program ET&F	186	12,113	12,528	11,100	1,428	113%	Dec19 \$2k preschool cubbies, \$10k gymnastic equipment	12,528	5,550	6,978	226%					
5186 - Site/Shop ET&F			990	20,000	(19,010)	5%		990	10,000	(9,010)	10%					
5187 - IT Computers/Hardware ET&F	185		5,853	20,000	(14,147)	29%		5,853	10,000	(4,147)	59%					
5188- Computers/Software ET&F	611	694	8,886	13,000	(4,114)	68%		8,886	6,500	2,386	137%	Annual subscriptions paid in full 1st of year. Budget will balance throughout the year				
Total - Equipment, Tools & Furn (<\$5k)	1,570	12,807	29,234	67,000	(37,766)	44%		29,234	33,500	(4,266)	87%					
5200 - Insurance			79,117	60,000	19,117	132%		79,117	30,000	49,117	264%	Paid in full annual Property/Liability Insurane premiums. Premiums higher than budgeted. Staff will monitori budget and make adjustment to other line items throughout the year.				
5210 - Interest Expense - Operating	81	81	520	3,300	(2,780)			520	1,650	(1,130)	32%					
5225 - Postage & Delivery	104		790	1,200	(410)	66%		790	600	190	132%					
- Professional & Outside Svcs																
5232 - Accounting	18,000		18,000	26,000	(8,000)	69%		18,000	13,000	5,000	138%	Audit first invoice \$18k Nov19				
5233 - Bands/Recreation			1,100	2,150	(1,050)	51%		1,100	1,075	25	102%	Summer events, budget will balance throughout year				
5234 - Board Stipends	800	800	4,200	12,000	(7,800)	35%		4,200	6,000	(1,800)	70%					
5235 - Recreation Instructors	1,754	475	25,909	52,150	(26,241)	50%		25,909	26,075	(166)	99%					
5236 - Legal	1,260	1,821	4,814	18,000	(13,186)	27%		4,814	9,000	(4,186)	53%					
5237 - Contract Janitorial	5,109	5,109	30,654	76,625	(45,971)	40%		30,654	38,313	(7,659)	80%					
5239 - Outside Service Admin/Consult	1,650	3,000	24,022	57,000	(32,978)	42%	Dec19 IT new server/camera \$2k	24,022	28,500	(4,478)	84%					
Total - Professional & Outside Svcs	28,573	11,205	108,699	243,925	(135,226)	45%		108,699	121,963	(13,264)	89%					
5250 - Rent			0	0	0			0	0	0						
- Repairs & Maintenance																
5261 - Building R&M	4,748	1,539	14,657	40,000	(25,343)	37%		14,657	20,000	(5,343)	73%					
5262 - Equipment R&M	1,010	959	7,507	17,500	(9,993)	43%		7,507	8,750	(1,243)	86%					
5263 - General R&M	199	526	5,716	20,000	(14,284)	29%		5,716	10,000	(4,284)	57%					
5264 - Grounds R&M	3,053	550	34,128	40,000	(5,872)	85%		34,128	20,000	14,128	171%	Irrigation expense higher in summer months. \$12k playground woodchips				
5265 - Janitorial Supplies	3,636	2,074	15,180	29,500	(14,320)	51%		15,180	14,750	430	103%					
5266 - Vandalism Repair	19		218	8,000	(7,782)	3%		218	4,000	(3,782)	5%					
5267 - Vehicle R&M	250	1,291	4,123	4,000	123	103%		4,123	2,000	2,123	206%					

Feather River Recreation & Park District Excluding Flood Insurance Proceeds/Expenses			13 out of 26 payroll paid out				MONTHLY ACTUAL VS. MONTHLY BUDGET							
Year to Date Income Statement and Staff Report			PAYROLL USE		Payroll %		Annual Budget divided by "X" amount of months							
Dec-19			YTD	YTD	YTD	YTD BUDGET	Dec-19	Dec-19	MONTHLY	YTD				
NOT FINAL: The prior fiscal year 2018-19 is not closed.			YTD	Annual	Over	50%	ACTUAL YTD	BUDGET	Over	100%				
STAFF REPORT. COMPARE 2 MONTHS REVENUE/EXPENSES. YTD totals and budget comparison			Nov-19	Dec-19	TOTAL	Budget	(Under)	% used	Staff Comments	TOTAL	6.0	(Under)	% used	STAFF COMMENTS: UNDER/OVER BUDGET AND GENERAL COMMENTS
	5268	· Aquatics Pool R&M	3	132	22,541	40,000	(17,459)	56%		22,541	20,000	2,541	113%	Summer aquatics program. Chemical expense will balance during winter
	5269	· Outside Contractor/Services R&M	5,063	1,325	10,753	15,000	(4,247)	72%		10,753	7,500	3,253	143%	
	Total · Repairs & Maintenance		17,981	8,396	114,823	214,000	(99,177)	54%		114,823	107,000	7,823	107%	
	5270	· Security	4,719	302	28,155	25,000	3,155	113%		28,155	12,500	15,655	225%	Not budgeted: Board approved \$5k/mo additional security patrol at Riverbend.



Feather River Recreation & Park District
Balance Sheet
As of December 31, 2019

9:19 AM
01/21/2020
Accrual Basis

	Dec 31, 19	Dec 31, 18	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1010 - Treasury Cash				
1010.1 - Treasury Cash - General	806,152.94	609,112.29	197,040.65	32.35%
1010.2 - Treasury Cash - Reserve	332,494.00	373,594.00	-41,100.00	-11.0%
1010.3 - Treasury Admin Ins Proceeds	334,501.17	0.00	334,501.17	100.0%
1010.4 - Treasury Ins Proceeds Playtown	126,529.21	0.00	126,529.21	100.0%
Total 1010 - Treasury Cash	1,599,677.32	982,706.29	616,971.03	62.78%
1020 - Imprest Cash	639.70	851.97	-212.27	-24.92%
1030 - BofW - Merchant Acct.	53,382.13	284,695.50	-231,313.37	-81.25%
1031 - BofW Project INS PROCEEDS	1,267,785.89	752,265.10	515,520.79	68.53%
1040 - Fund 2610 - BAD	191,211.62	189,888.86	1,322.76	0.7%
1050 - Impact Fees				
1051 - Impact - Parklands	400,020.69	232,819.85	167,200.84	71.82%
1052 - Impact - Public Use	22,897.47	10,169.23	12,728.24	125.16%
1053 - Impact - Aquatics	56,909.25	35,614.37	21,294.88	59.79%
Total 1050 - Impact Fees	479,827.41	278,603.45	201,223.96	72.23%
Total Checking/Savings	3,592,524.07	2,489,011.17	1,103,512.90	44.34%
Accounts Receivable				
1210 - Accounts Receivable	-11,448.12	26,519.43	-37,967.55	-143.17%
Total Accounts Receivable	-11,448.12	26,519.43	-37,967.55	-143.17%
Other Current Assets				
1302 - FEMA Riverbend Claim A/R	2,839.00	213,776.00	-210,937.00	-98.67%
1310 - Miscellaneous Receivables	401.82	-37.01	438.83	1,185.71%
1316 - Prepaid Expenses/Debt Interest	8,582.85	0.00	8,582.85	100.0%
1320 - Umpqua Bank Project Fund	188,856.12	188,856.12	0.00	0.0%
Total Other Current Assets	200,679.79	402,595.11	-201,915.32	-50.15%
Total Current Assets	3,781,755.74	2,918,125.71	863,630.03	29.6%
Fixed Assets				
1410 - Land	627,494.00	627,494.00	0.00	0.0%
1420 - Buildings & Improvements	14,894,234.80	10,314,889.08	4,579,345.72	44.4%
1430 - Equipment & Vehicles	1,079,734.91	834,044.09	245,690.82	29.46%
1440 - Construction in Progress				
1443 - CIP Riverbend Restoration RB99	85,754.48	3,892,433.76	-3,806,679.28	-97.8%
1447 - CIP Berry Creek Bathroom BC99	0.00	30,419.35	-30,419.35	-100.0%
1448 - CIP Nelson SBF NE99	60,596.36	0.00	60,596.36	100.0%
1449 - CIP Palermo Park	0.00	17,000.31	-17,000.31	-100.0%
1450 - CIP Feather River Trail FRT99	11,811.57	0.00	11,811.57	100.0%
1451 - CIP Playtown Bathroom Fire	116,000.00	0.00	116,000.00	100.0%
Total 1440 - Construction in Progress	274,162.41	3,939,853.42	-3,665,691.01	-93.04%
1499 - Accumulated Depreciation	-4,824,103.09	-4,283,320.47	-540,782.62	-12.63%
Total Fixed Assets	12,051,523.03	11,432,960.12	618,562.91	5.41%
Other Assets				
1550 - GASB 68 CalPERS Valuation				
1551 - GASB68 Deferred Outflow Pension	204,906.00	232,623.00	-27,717.00	-11.92%
Total 1550 - GASB 68 CalPERS Valuation	204,906.00	232,623.00	-27,717.00	-11.92%
Total Other Assets	204,906.00	232,623.00	-27,717.00	-11.92%
TOTAL ASSETS	16,038,184.77	14,583,708.83	1,454,475.94	9.97%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2000 - Accounts Payable	73,899.92	47,050.46	26,849.46	57.07%

Feather River Recreation & Park District
Balance Sheet
As of December 31, 2019

9:19 AM
01/21/2020
Accrual Basis

	Dec 31, 19	Dec 31, 18	\$ Change	% Change
Total Accounts Payable	73,899.92	47,050.46	26,849.46	57.07%
Credit Cards				
2300 - Credit Cards Payable	3,593.63	249.11	3,344.52	1,342.59%
2350 - Supplier Accounts	386.91	2,083.24	-1,696.33	-81.43%
Total Credit Cards	3,980.54	2,332.35	1,648.19	70.67%
Other Current Liabilities				
2100 - Payroll Liabilities	-12,167.45	1,265.54	-13,432.99	-1,061.44%
Total Other Current Liabilities	-12,167.45	1,265.54	-13,432.99	-1,061.44%
Total Current Liabilities	65,713.01	50,648.35	15,064.66	29.74%
Long Term Liabilities				
2954 - Ford Motor Vehicle Loan	16,124.41	25,610.30	-9,485.89	-37.04%
2955 - Umpqua Bank Tax Exempt Bond A	2,938,295.00	3,145,895.00	-207,600.00	-6.6%
2960 - Umpqua Bank Taxable Bond B	126,999.97	151,999.98	-25,000.01	-16.45%
2975 - GASB 68 CalPERS Liab Valuation				
2976 - GASB 68 Deferred Inflow Pension	124,940.00	149,733.00	-24,793.00	-16.56%
2977 - GASB 68 Net Pension Liability	842,871.00	844,607.00	-1,736.00	-0.21%
Total 2975 - GASB 68 CalPERS Liab Valuation	967,811.00	994,340.00	-26,529.00	-2.67%
Total Long Term Liabilities	4,049,230.38	4,317,845.28	-268,614.90	-6.22%
Total Liabilities	4,114,943.39	4,368,493.63	-253,550.24	-5.8%
Equity				
3010 - Imprest Cash Reserve	1,000.00	1,000.00	0.00	0.0%
3020 - General Reserve	20,000.00	20,000.00	0.00	0.0%
3030 - Investment in Assets	6,439,516.82	6,439,516.82	0.00	0.0%
3040 - General Fund Balance	-1,653,176.59	-1,461,551.34	-191,625.25	-13.11%
3050 - Benefit Assessment District	39,721.49	42,695.91	-2,974.42	-6.97%
3060 - Impact Fees (general)	440,963.61	246,363.94	194,599.67	78.99%
3099 - Undistributed Retained Earnings	6,553,500.51	3,124,867.59	3,428,632.92	109.72%
Net Income	81,715.54	1,802,322.28	-1,720,606.74	-95.47%
Total Equity	11,923,241.38	10,215,215.20	1,708,026.18	16.72%
TOTAL LIABILITIES & EQUITY	16,038,184.77	14,583,708.83	1,454,475.94	9.97%

Feather River Recreation & Park District
 Detail Fixed Asset & Bonds
 As of December 31, 2019

1:21 AM
 01/18/2020
 Accrual Basis

	Date	Source Name	Memo	Amount	Balance
1010 - Treasury Cash					459,005.38
1010.3 - Treasury Admin Ins Proceeds					332,476.17
Total 1010.3 - Treasury Admin Ins Proceeds	12/31/2019	MAZES CONSULTING	ADJ SERVER/CAMERA IT TO CORRECT FUND 1010.3	2,025.00	334,501.17
1010.4 - Treasury Ins Proceeds Playtown				2,025.00	334,501.17
Total 1010.4 - Treasury Ins Proceeds Playtown					126,529.21
Total 1010 - Treasury Cash				2,025.00	461,030.38
1031 - BofW Project INS PROCEEDS					1,285,779.99
Total 1031 - BofW Project INS PROCEEDS	12/05/2019	MELTON DESIGN GROUP	DESIGN RIVERBEND PHASE 2	-17,994.10	1,267,785.89
1302 - FEMA Riverbend Claim A/R				-17,994.10	2,839.00
Total 1302 - FEMA Riverbend Claim A/R					2,839.00
1320 - Umpqua Bank Project Fund					188,856.12
Total 1320 - Umpqua Bank Project Fund					188,856.12
1410 - Land					627,494.00
Total 1410 - Land					627,494.00
1420 - Buildings & Improvements					14,888,896.80
Total 1420 - Buildings & Improvements	12/11/2019	WET EDGE PAINTING	PAINTING SMALL GYM, FINAL INVOCE LESS DEPOSIT	5,338.00	14,894,234.80
1430 - Equipment & Vehicles				5,338.00	1,079,734.91
Total 1430 - Equipment & Vehicles					1,079,734.91
1440 - Construction in Progress					256,592.47
1443 - CIP Riverbend Restoration RB99					76,754.48
Total 1443 - CIP Riverbend Restoration RB99	12/03/2019	City of Oroville	BOAT LAUNCH CONTRACT CA CUSTOM DOCK TO REIMBR FRRPD FOR CITY PERMIT DEMO BOAT LAUNCH	296.05	77,050.53
1448 - CIP Nelson SBF NE99	12/20/2019	CALIFORNIA CUSTOM DOCKS CI	BOAT DOCK: CONCRETE ABUTMENT	9,000.00	86,050.53
Total 1448 - CIP Nelson SBF NE99	12/20/2019	CALIFORNIA CUSTOM DOCKS CI	FRRPD PAID CITY PERMIT, REIMBR FROM CONTRACTOR BOAT DOCK	-296.05	85,754.48
1450 - CIP Feather River Trail FRT99				9,000.00	85,754.48
Total 1450 - CIP Feather River Trail FRT99	12/13/2019	ALPINE PORTABLE TOILET SER\	BATHROOM RENTAL SERVICE	8,569.94	11,811.57
1451 - CIP Playtown Bathroom Fire				8,569.94	116,000.00
Total 1451 - CIP Playtown Bathroom Fire					116,000.00
Total 1440 - Construction in Progress				17,569.94	274,162.41
2955 - Umpqua Bank Tax Exempt Bond A					-2,938,295.00
Total 2955 - Umpqua Bank Tax Exempt Bond A					-2,938,295.00
2960 - Umpqua Bank Taxable Bond B					-126,999.97
Total 2960 - Umpqua Bank Taxable Bond B					-126,999.97

Feather River Recreation & Park District

Check Register

December 2019

Accrual Basis

Date	Num	Name	Memo	Credit
Dec 19				
12/05/2019	ACH 457	CALPERS SIP 457 PLAN	450-050 DEC 05 19	265.00
12/19/2019	ACH 457	CALPERS SIP 457 PLAN	450-050 12/19/19 PR	265.00
12/05/2019	86724	AFLAC	JRF86 NOV19 PREMIUMS	1,534.52
12/05/2019	86725	BLUE SHIELD OF CALIFORNIA	4004625 HEALTH PREMIUMS	8,944.81
12/05/2019	86726	PREMIER ACCESS	1000548827 DENTAL PREMIUMS	1,024.36
12/05/2019	86727	HUMANA INSURANCE CO.	657103-001 LIFE PREMIUMS	75.00
12/05/2019	86728	COMCAST	Acct#8155600190189780 PHONE/INTERENT	423.28
12/05/2019	86729	ALL THINGS CLEANING	PARKS RESTROOMS JANITORIAL	5,109.00
12/05/2019	86730	ALPINE PORTABLE TOILET SERVICE	PORTABLE TOILET RENTAL	7,952.44
12/05/2019	86731	AT&T - CALNET	TELEPHONE	86.15
12/05/2019	86732	BANKCARD CENTER	NOV19 PYMNT	3,985.41
12/05/2019	86733	BOBCAT OF CHICO	BOBCAT REPAIR	280.16
12/05/2019	86734	CALF. WATER SERVICE	Acct 520857777 10/10/2019 - 11/6/2019	9,074.80
12/05/2019	86735	CARTER LAW OFFICE	LEGAL	1,260.00
12/05/2019	86736	COMCAST	Acct# 8155 60 019 0233893	123.79
12/05/2019	86737	DEL-MAR RENTAL & LANDSCAPE SUPPLY	STUMP GRINDER	92.40
12/05/2019	86738	DOANE, WESLEY	SANTA FOR BREAKFAST WITH SANTA	200.00
12/05/2019	86739	EWING	IRRIGATIONS STUFF	2,572.98
12/05/2019	86740	FOOTHILL FIRE PROTECTION, INC.	Annual Fire Extinguisher Service Inspection Recreation Cen	1,065.77
12/05/2019	86741	FP MAILING SOLUTIONS	POSTAGE	103.92
12/05/2019	86742	HYLTON SECURITY, INC.	RIVERBEND SECURITY	4,609.52
12/05/2019	86743	LOY, TIFFANY	REFUND SPORTY ALL STARS	72.00
12/05/2019	86744	MARIA'S GONE TAMALES	STAFF XMAS PARTY	1,000.00
12/05/2019	86745	MCFARLAND, DANIEL	REFUND FOR ELDERBERRY ROOM - ROOM UNAVAILA	202.50
12/05/2019	86746	NORTH YUBA WATER DISTRICT	2695 FBT WATER	107.50
12/05/2019	86747	Oroville Cable & Equipment	HOSE FOR BACKHOE	101.45
12/05/2019	86748	P.G. & E.	PGE ALL LOCALITONS 10/23/19-11/20/19	10,986.28
12/05/2019	86749	RENTAL GUYS, INC.	HUSTLER MOWER REPAIR	616.58
12/05/2019	86750	SOUTH FEATHER WATER & POWER	007771-000	77.34
12/05/2019	86751	SURPLUS CITY	CONEX RENTALS	255.00
12/05/2019	86752	U.S. BANK EQUIPMENT FINANCE	COPIER LEASE/USAGE	993.72
12/05/2019	86753	WAGONER, MATTHEW	MILEAGE TO VISALIA	426.16
12/05/2019	86754	Williams Electric Company, Inc	ELECTRICAL	4,023.48
12/05/2019	86755	BRANDT, CLARENCE SONNY	BOD STIPEND	200.00
12/05/2019	86756	FOWLER, SCOTT KENT	BOD STIPEND	200.00
12/05/2019	86757	ROCCHI, STEVE	BOD STIPEND	200.00
12/05/2019	86758	THOMAS, DEVIN	BOD STIPEND	200.00
12/05/2019	86759	CAPUT, LYNNDIE	FITNESS INSTRUCTOR	131.95
12/05/2019	86760-86827	ANTON, VICTORIA B		38,911.91
12/19/2019	86828	A1 Appliance	SERVICE CALL FOR REFRIGERATOR	199.43
12/19/2019	86829	Butte County Special Districts' Assn.	MEMBERSHIP ANNUAL BCSDA	25.00
12/19/2019	86830	CRESCO EQUIPMENT RENTALS	SCISSOR LIFT, GENERATOR RENTAL	1,175.07
12/19/2019	86831	Dan's Electrical Supply	PLUG FOR WELDER	127.85
12/19/2019	86832	DAWSON OIL COMPANY	FUEL	2,264.65
12/19/2019	86833	ENTERPRISE-RECORD	ADVERT	222.43
12/19/2019	86834	FASTENAL	STUFF	27.57
12/19/2019	86835	Hancock Automotive	REPLACE FUEL PUMP 2008 DODGE	532.00
12/19/2019	86836	JC NELSON SUPPLY	TRASH BAGS AND GLOVES	689.62
12/19/2019	86837	KCOE Isom	AUDIT 2018-19	18,000.00
12/19/2019	86838	RIEBES AUTO PARTS	CAR STUFF	102.34
12/19/2019	86839	Sunrise Environmental Scientific	JANITORIAL SUPPLIES	1,492.28
12/19/2019	86840	WET EDGE PAINTING	FINAL INVOICE PAINTING SMALL GYM	5,338.00
12/19/2019	86841	Williams Electric Company, Inc	LED LIGHTS FOR LIGHT POLES	775.00
12/19/2019	86842	BANKCARD CENTER	STATMENT GENERAL NOV 19	2,494.20
12/19/2019	86843	BETTER DEAL EXCHANGE	Acct#701960 NOV. 19 STATEMENT	195.70
12/19/2019	86844	FORD MOTOR CREDIT COMPANY LLC	LEASE 9423800 F250	887.55
12/19/2019	86845	HOME DEPOT	HOME DEPOT STATEMENT NOV. 19	1,853.76
12/19/2019	86846	MELTON DESIGN GROUP	NELSON POOL DESIGN/CONSTR DOCS	58,596.36
12/19/2019	86847	RECOLOGY BUTTE COLUSA COUNTIES	TRASH ALL SITES.	2,039.90
12/19/2019	86848	Staples	STAPLES STATEMENT 3721 NOV. 19	556.22
12/19/2019	86849	TWSD	WATER AND SEWER	1,230.85
12/19/2019	86850	VERIZON WIRELESS	WIRELESS PHONES 842045253-00001	20.00
12/19/2019	86851	WAL-MART COMMUNITY	STATEMENT 1712 NOV. 19	331.68
12/19/2019	86852	Anton, Victoria	MONTHLY CELL REIMBR 11/1/19	30.00
12/19/2019	86853	DANNER, ERIC	CELL PHONE REIMBR 12/01/19	30.00
12/19/2019	86854	GORMAN, THOMAS.	CELL PHONE REIMBR 12/1/19	30.00
12/19/2019	86855	GRAY, JASON.	MONTHLY CELL REIMBR 12/1/19	30.00
12/19/2019	86856	HUFFMAN, MICHELLE.	MONTHLY CELL PHONE REIMBR 12/1/19	30.00
12/19/2019	86857	PELTZER, DEBORAH.	CELL PHONE REIMBR 12/1/19	30.00

Feather River Recreation & Park District

Check Register

December 2019

Accrual Basis

Date	Num	Name	Memo	Credit
12/19/2019	86858	RAMIREZ, ZERIMAR.	MONTHLY CELL REIMBR 12/1/19	30.00
12/19/2019	86859	THOMPSON, SCOTT.	MONTHLY CELL REIMBR 12/1/19	30.00
12/19/2019	86860	TORRES, MONICA.	MONTHLY CELL PHONE REIMBR 12/1/19	30.00
12/19/2019	86861	VALENCIA, ESTELA.	MONTHLY CELL PHONE REIMBR 12/1/19	30.00
12/19/2019	86862	VALENCIA, JUSTIN.	CELL PHONE REIMBR 12/1/19	30.00
12/19/2019	86863	VANG, HUE.	MONTHLY CELL PHONE REIMBR 12/1/19	30.00
12/19/2019	86864	Wilson, Bill	MONTHLY CELL PHONE REIMBR 12/1/19	30.00
12/19/2019	86865	WILSON, ROBERT BRIAN	CELL PHONE AND EXPENSE	65.94
12/19/2019	86866	Morgan Tree Service	DOG PARK FIRE 2018 OFD TREE REMOVED	1,200.00
12/19/2019	86867	BURLESON, HARRY	FITNESS INSTRUCTOR JUDO	143.00
12/19/2019	86868	DEL-MAR RENTAL & LANDSCAPE SUPPLY	REBAR TOOLS-PURPLE LINE PROJECT	214.50
12/19/2019	86869	OWENS, JENNIFER	CHOREOGRAPHY CLINIC	200.00
12/19/2019	86870-86939	PAYROLL	PAYROLL ITEMS	39,378.09
				<u>248,523.17</u>

Dec 19



STAFF REPORT

TO: BOARD OF DIRECTORS

FROM: SHAWN ROHRBACKER, GENERAL MANAGER

RE: RIVERBEND PARK RESTORATION PHASE II - AMPHITHEATER PHASE II PROJECT

SUMMARY

Bid documents are complete and staff is seeking Board approval to put the project out to bid. See attached construction drawings and estimated costs of construction. The project is planned to go out to bid on February 5th in time for construction to be complete for the Concerts in the Park series in June.

RECOMMENDATION

Approve putting the Riverbend Amphitheatre Phase 2 project out to bid

ATTACHMENT(S)

1. Amphitheater Project Plans
2. Preliminary Cost Estimate

RIVERBEND PARK PH2 - AMPHITHEATER



Preliminary Estimated Cost of Construction - Labor and Materials

Prepared For: The Feather River Recreation and Park District

MDG Project No.: 2306.3.1

Dated January 25, 2020

TASK 1 - MOBILIZATION, DEMOLITION, GRADING				
DESCRIPTION	QUANTITY		UNIT PRICE	TOTAL
1 Construction Mobilization (5%)	1	LS	\$27,045.00	\$27,045.00
2 Erosion Control	1	LS	\$2,500.00	\$2,500.00
3 Construction Staking	1	LS	\$2,500.00	\$2,500.00
4 Demolition & Dispose; Concrete Stage	1	LS	\$6,500.00	\$6,500.00
5 Rough Grade	1	LS	\$2,500.00	\$2,500.00
			TOTAL	\$41,045.00
TASK 2 - CONSTRUCTION - STAGE, WALLS, RAMPS				
DESCRIPTION	QUANTITY		UNIT PRICE	TOTAL
6 Stage Stemwall - 8" x 22" Board Finish	41	LF	\$160.00	\$6,560.00
7 Stage Stemwall - 8" x 22" Cobble Finish	75	LF	\$275.00	\$20,625.00
8 Stage Fill; Compacted Gravel	72	CY	\$60.00	\$4,320.00
9 Stage Floor - 4" thick	1,065	SF	\$15.00	\$15,975.00
10 Dance Floor - 4" thick	1,180	SF	\$15.00	\$17,700.00
11 Dance Floor Drain Grate	60	LF	\$45.00	\$2,700.00
12 Dance Floor Trench Drain and Sump	64	LF	\$15.00	\$960.00
13 Stage Steps, Back	36	LF	\$45.00	\$1,620.00
14 Stage ADA Ramp and Offstage Flatwork	400	SF	\$12.00	\$4,800.00
15 Stage Steps, Front	88	LF	\$85.00	\$7,480.00
16 Stage Seatwall, Side 9"H x 18D	20	LF	\$50.00	\$1,000.00
17 Stage Wall (18" x 8' H to Grade)	71	LF	\$375.00	\$26,625.00
18 Stage Wall Decorative Art Forming	1	LS	\$1,500.00	\$1,500.00
19 Stage Railing @ Front (8' x 2)	16	LF	\$350.00	\$5,600.00
20 Stage Railing @ Back (steps and ADA ramp)	91	LF	\$175.00	\$15,925.00
			TOTAL	\$133,390.00
TASK 3 - CONSTRUCTION - AMPHITHEATER SHADE STRUCTURE				
DESCRIPTION	QUANTITY		UNIT PRICE	TOTAL
21 Stage Shade Structure Footings	4	EA	\$4,000.00	\$16,000.00
22 Stage Shade Structure - include tax and freight	1	EA	\$165,000.00	\$165,000.00
23 Stage Shade Structure - installation only	1	LS	\$123,750.00	\$123,750.00
			TOTAL	\$304,750.00
TASK 4 - ELECTRICAL				
DESCRIPTION	QUANTITY		UNIT PRICE	TOTAL
24 200amp Electrical Panel, Security Door	1	LS	\$7,500.00	\$7,500.00
25 Security Access Door	1	LS	\$4,775.00	\$4,775.00
26 Lockable Rental Boxes with Receptacles and CA Plug	2	LS	\$2,000.00	\$4,000.00
27 Wire from MSB to 200amp Panel	1	LS	\$10,000.00	\$10,000.00
28 Stage Lighting (12) Plus 4 Quadreceptacles	1	LS	\$10,000.00	\$9,500.00
29 Stage Lighting Controller with Timer & PC - 110v	1	LS	\$2,500.00	\$2,500.00
29 Stage Stair Lights - 24v	8	EA	\$250.00	\$2,000.00
30 Stage Stair Light Controller 300W - 24V	1	LS	\$1,500.00	\$1,500.00
30 (E) Amphitheater Step Lights to Lighting Controller - 24v	4	EA	\$250.00	\$1,000.00
			TOTAL	\$42,775.00

RIVERBEND PARK PH2 - AMPHITHEATER



Preliminary Estimated Cost of Construction - Labor and Materials

Prepared For: The Feather River Recreation and Park District

MDG Project No.: 2306.3.1

Dated January 25, 2020

TASK 5 - LANDSCAPE & IRRIGATION				
DESCRIPTION	QUANTITY		UNIT PRICE	TOTAL
31 DG @ 4" Thick with Fabric	4,051	SF	\$4.50	\$18,229.50
32 Tree (15 GAL) - Autumn Blaze	4	EA	\$220.00	\$880.00
33 Tree (15 GAL) - Sycamore	1	EA	\$220.00	\$220.00
34 Tree (15 GAL) - Lombardy Popular	5	EA	\$220.00	\$1,100.00
35 Shrub (5 GAL)	51	EA	\$40.00	\$2,040.00
36 Irrigation - Tree Drip	10	EA	\$50.00	\$500.00
37 Irrigation - Shrub Drip	51	EA	\$50.00	\$2,550.00
38 Granite Washed - 2'	7	EA	\$600.00	\$4,200.00
39 Granite Washed - 3'	11	EA	\$750.00	\$8,250.00
40 Granite Washed - 4'	6	EA	\$900.00	\$5,400.00
41 Granite Washed - 6'	2	EA	\$1,300.00	\$2,600.00
			TOTAL	\$45,969.50

Note: This estimate is based on the preliminary Construction Documents as of September 2, 2019. It is recognized that neither the Landscape Architect nor the client has control over the cost of labor, materials or equipment, over the Contractor's methods of determining bid or competitive bidding, market or negotiating conditions. Accordingly, the Landscape Architect cannot warrant or represent that bids or negotiated prices will vary from any statement of probable construction cost.

SUB TOTAL TASK 1-5	\$567,929.50
10% CONTINGENCY	\$56,792.95
TOTAL	\$624,722.45



820 BROADWAY ST.
CHICO, CA 95928
(530) 899-1616
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PLANS FOR THE CONSTRUCTION OF:

RIVERBEND PARK RENOVATION PH2 AMPHITHEATER

OROVILLE, CALIFORNIA

PROJECT CONSTRUCTION APPROVAL CHECKLIST

CHECK BOX	SITE INSPECTION	DESCRIPTION	OWNER'S REP. INITIALS	DATE
<input type="checkbox"/>	INSPECTION #1	CONSTRUCTION MANAGEMENT PLAN		
<input type="checkbox"/>		MATERIAL SUBMITTAL PACKAGE		
<input type="checkbox"/>		EROSION CONTROL/TREE PROTECTION PLAN		
<input type="checkbox"/>		ROUGH GRADE/SITE STAKING		
<input type="checkbox"/>	INSPECTION #2	FOOTINGS/GRADE - POST LAYOUT		
<input type="checkbox"/>		FOOTINGS/GRADE - STAGE AND WALL LAYOUT		
<input type="checkbox"/>		ELECTRICAL TRANSFORMER FEEDER		
<input type="checkbox"/>		ELECTRICAL SUBPANEL FEEDER/WIRING		
<input type="checkbox"/>		ELECTRICAL SUBPANEL MAKE-UP		
<input type="checkbox"/>	INSPECTION #3	ROOF FRAMING/ANCHOR & BOLT CONNECTIONS		
<input type="checkbox"/>		STAGE FLOOR ELEVATION/FORMING		
<input type="checkbox"/>		DANCE FLOOR ELEVATION/FORMING/DRAINAGE		
<input type="checkbox"/>		WALL ELEVATION/FORMING		
<input type="checkbox"/>	INSPECTION #4	ELECTRIC ROUGH-IN		
<input type="checkbox"/>		CONCRETE STRENGTH TEST		
<input type="checkbox"/>		CONCRETE FINISH AND SCORELINES		
<input type="checkbox"/>		LANDSCAPE ELEMENTS STAKING		
<input type="checkbox"/>		PLANT INSPECTION AND LAYOUT		
<input type="checkbox"/>	INSPECTION #5	IRRIGATION INSPECTION		
<input type="checkbox"/>		SUBSTANTIAL COMPLETION		
<input type="checkbox"/>		CLOSE OUT DOCUMENTS		
<input type="checkbox"/>	INSPECTION #6	NOTIFICATION - START OF MAINTENANCE		
<input type="checkbox"/>		FINAL OBSERVATION		
<input type="checkbox"/>		CERTIFICATE OF COMPLETION		

NOTE:
THIS LIST OF REQUIRED SUBMITTALS AND INSPECTIONS IS FOR REFERENCE PURPOSES ONLY. SEE CONTRACT DOCUMENTS, SPECIFICATIONS, PLANS AND DETAILS FOR COMPLETE SUBMITTAL AND INSPECTION REQUIREMENTS. MINIMUM OF TWO WORKING DAYS NOTICE REQUIRED FOR ALL OBSERVATIONS.

PREPARED FOR:

FEATHER RIVER RECREATION & PARK DISTRICT

1875 FEATHER RIVER BLVD
OROVILLE, CA 95965
PHONE: (530) 533-2011

PREPARED BY:

MELTON DESIGN GROUP

LANDSCAPE ARCHITECTS & PLANNERS
820 BROADWAY STREET, CHICO, CALIFORNIA 95928
PHONE: (530) 899-11616 www.meltongd.com

PACE ENGINEERING

ELECTRICAL ENGINEERS
1730 SOUTH STREET REDDING, CA, 96001
PHONE: (530) 244-0202

STREAMLINE ENGINEERING

STRUCTURAL ENGINEERING
60 INDEPENDENCE CIRCLE, SUITE 201, CHICO, CA 95973
PHONE: (530) 892-1100

ICON SHELTER SYSTEMS, INC.

STRUCTURAL ENGINEERS
1455 LINCOLN AVE., HOLLAND, MI 49423
PHONE: (800) 748-0985

GENERAL NOTES:

CONSTRUCTION UNDER THIS CONTRACT SHALL COMPLY WITH THE LATEST CALIFORNIA BUILDING CODE (CBC), CALIFORNIA MECHANICAL CODE (CMC), CALIFORNIA PUBLIC CODE (CPC), CALIFORNIA ELECTRICAL CODE (CEC), AND THE CALIFORNIA BUILDING ENERGY STANDARDS AS AMENDED BY THE STATE OF CALIFORNIA AND THE LOCAL JURISDICTION.

INDEX OF SHEETS

LANDSCAPE ARCHITECTURE

- L-0.0 TITLE SHEET
- L-0.1 EROSION CONTROL
- L-1.0 DEMOLITION PLAN
- L-1.2 GRADING & DRAINAGE PLAN
- L-2.0 LAYOUT PLAN
- L-2.1 CONSTRUCTION PLAN
- L-2.2 CONSTRUCTION DETAILS
- L-2.3 CONSTRUCTION DETAILS
- L-2.4 CONSTRUCTION DETAILS
- L-3.0 PLANTING PLAN AND DETAILS
- L-4.0 IRRIGATION PLAN AND DETAILS

STRUCTURAL - WALLS

- S-0.1 DETAILS & SECTIONS

STRUCTURAL - SHELTER

- 1.0 ELEVATION
- 2.0 ANCHOR BOLT LAYOUT
- 3.0 FRAME
- 4.0 ROOF LAYOUT

ELECTRICAL

- E-1.0 ELECTRICAL PLAN
- E-1.1 ELECTRICAL PLAN
- E-1.2 ELECTRICAL PLAN

LICENSE



CONSULTANT

CLIENT

FEATHER RIVER RECREATION AND PARK DISTRICT

PROJECT

RIVERBEND PARK RENOVATION PH 2 AMPHITHEATER

SHEET TITLE

TITLE SHEET

DATES

NO.	DESCRIPTION	DATE
1.	100% SUBMITTAL	01/27/20
2.	--	--
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PLOT DATE: --

PROJECT NUMBERS

MELTON DESIGN GROUP: 2306.3.1

SHEET NUMBER

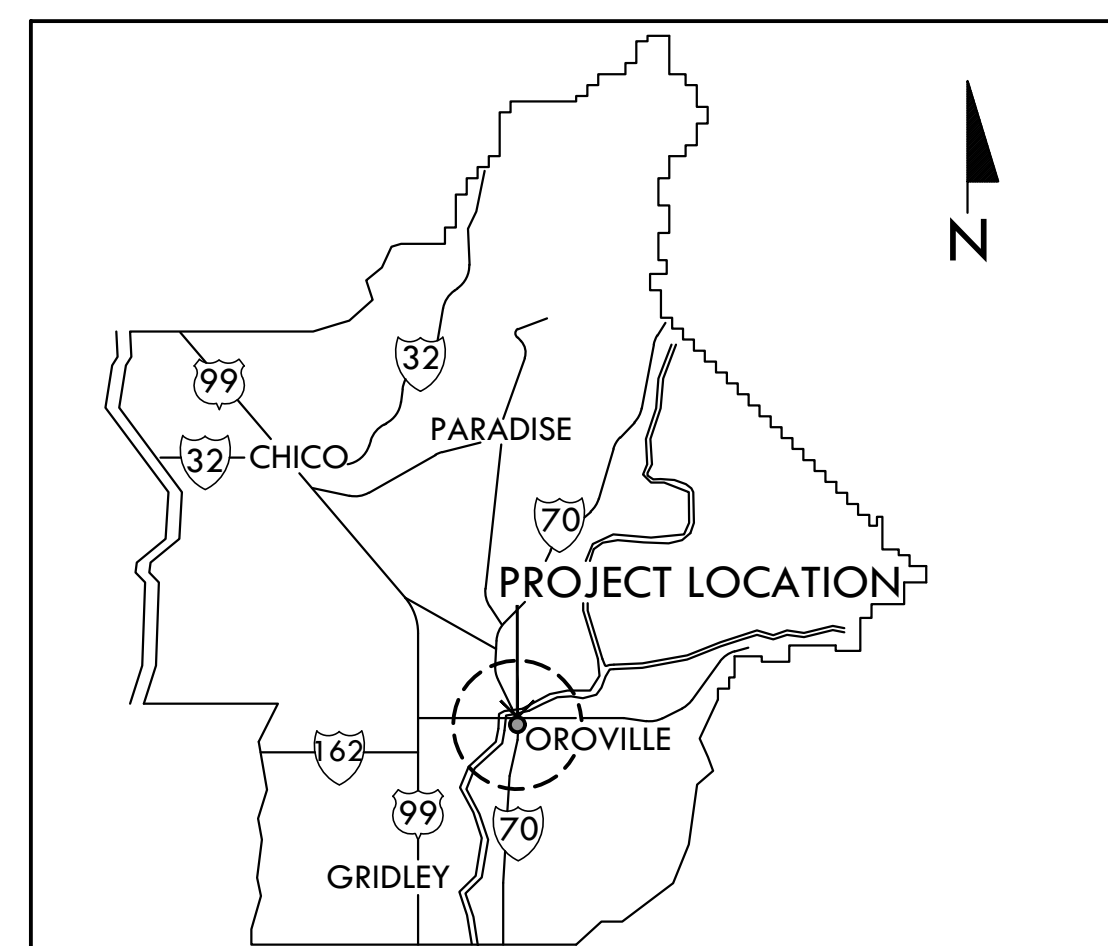
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SHEET 1 OF XX

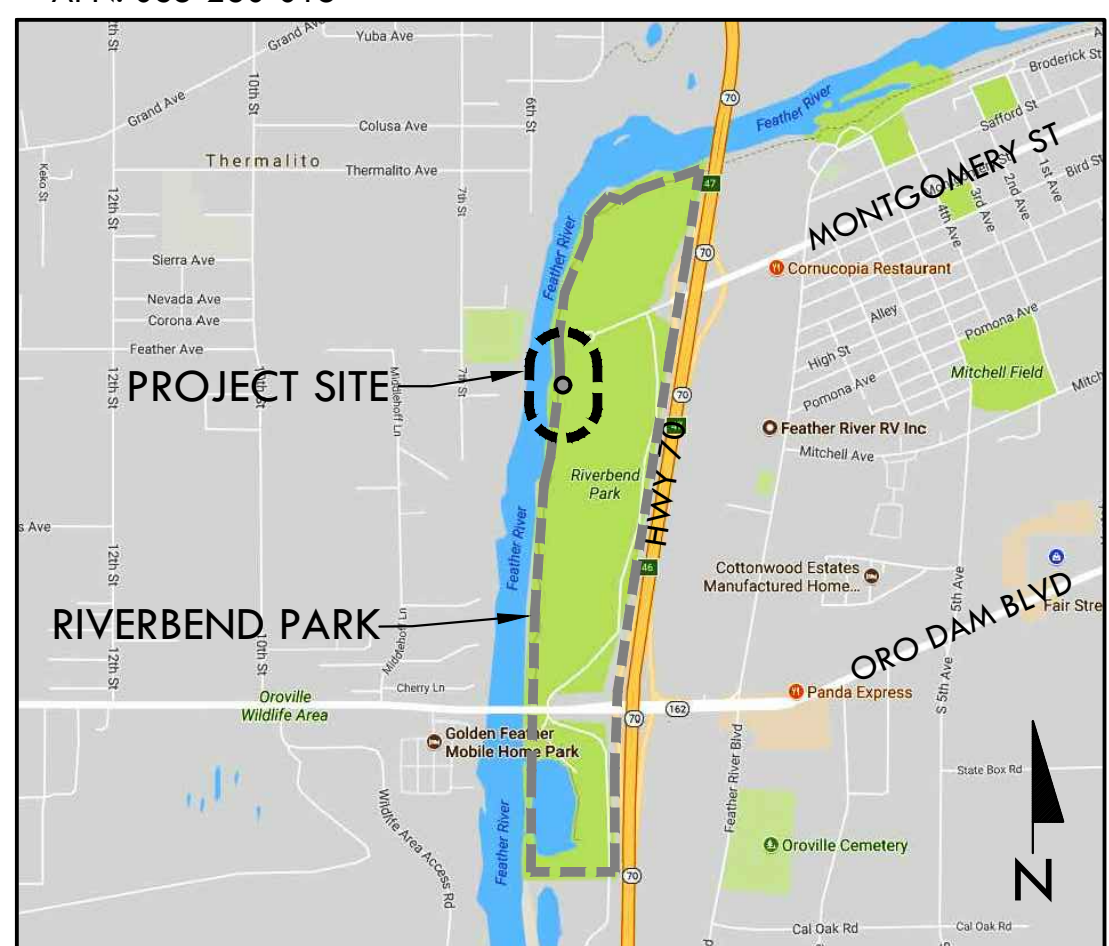
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FILE NAME: G:\MDG\2306\2306.3.1\RRPD Riverbend PH2 2019\2306.3.1 CD\306.3.1 SHEETS\2306.3.1 COE - SEPARATE BID\2306.3.1 L-0.0-AMPH TITLE SHEET.dwg

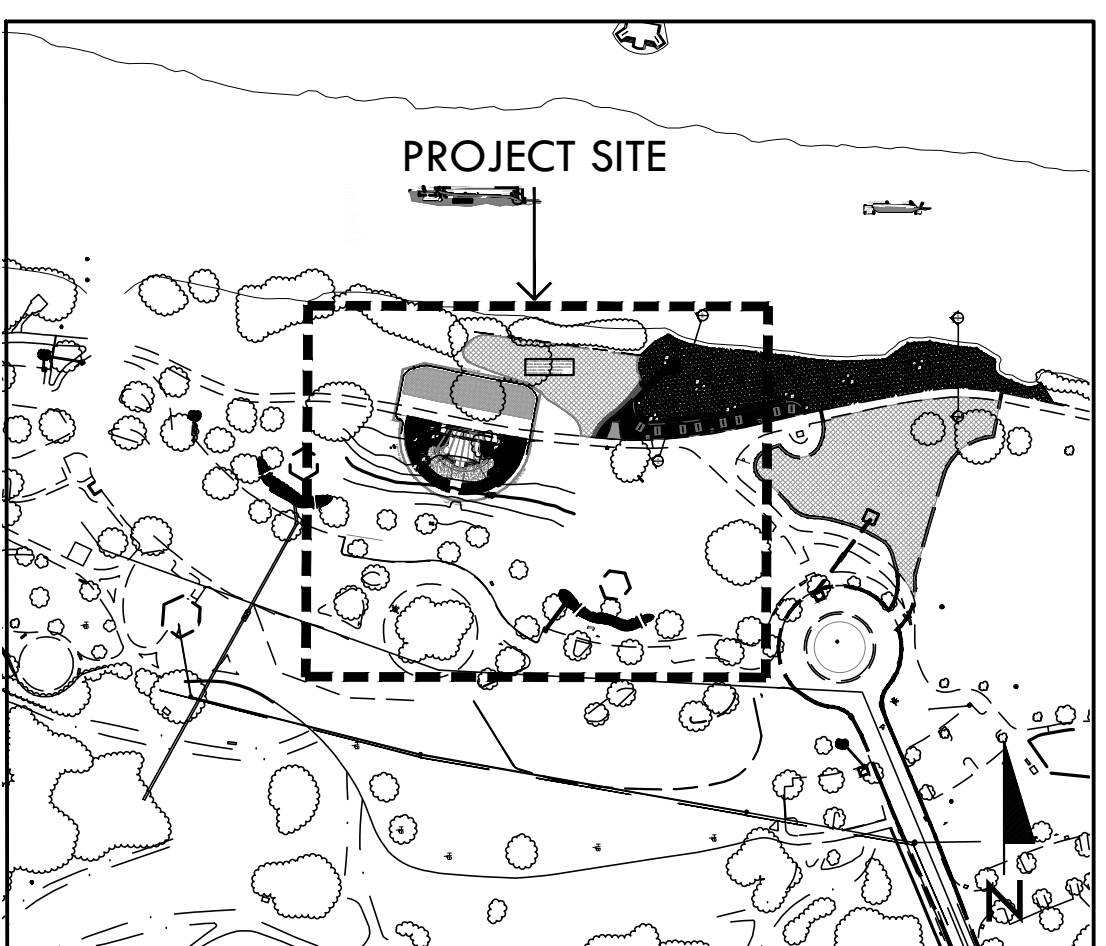
KEY MAP OF BUTTE COUNTY



SITE LOCATION MAP
APN: 035-280-015



KEY MAP OF PROJECT SITE



PREPARED BY OR UNDER THE SUPERVISION OF:



REVIEWED BY:

GREG MELTON
CALIFORNIA REGISTERED LANDSCAPE ARCHITECT No. 4217

2/8/2020
DATE

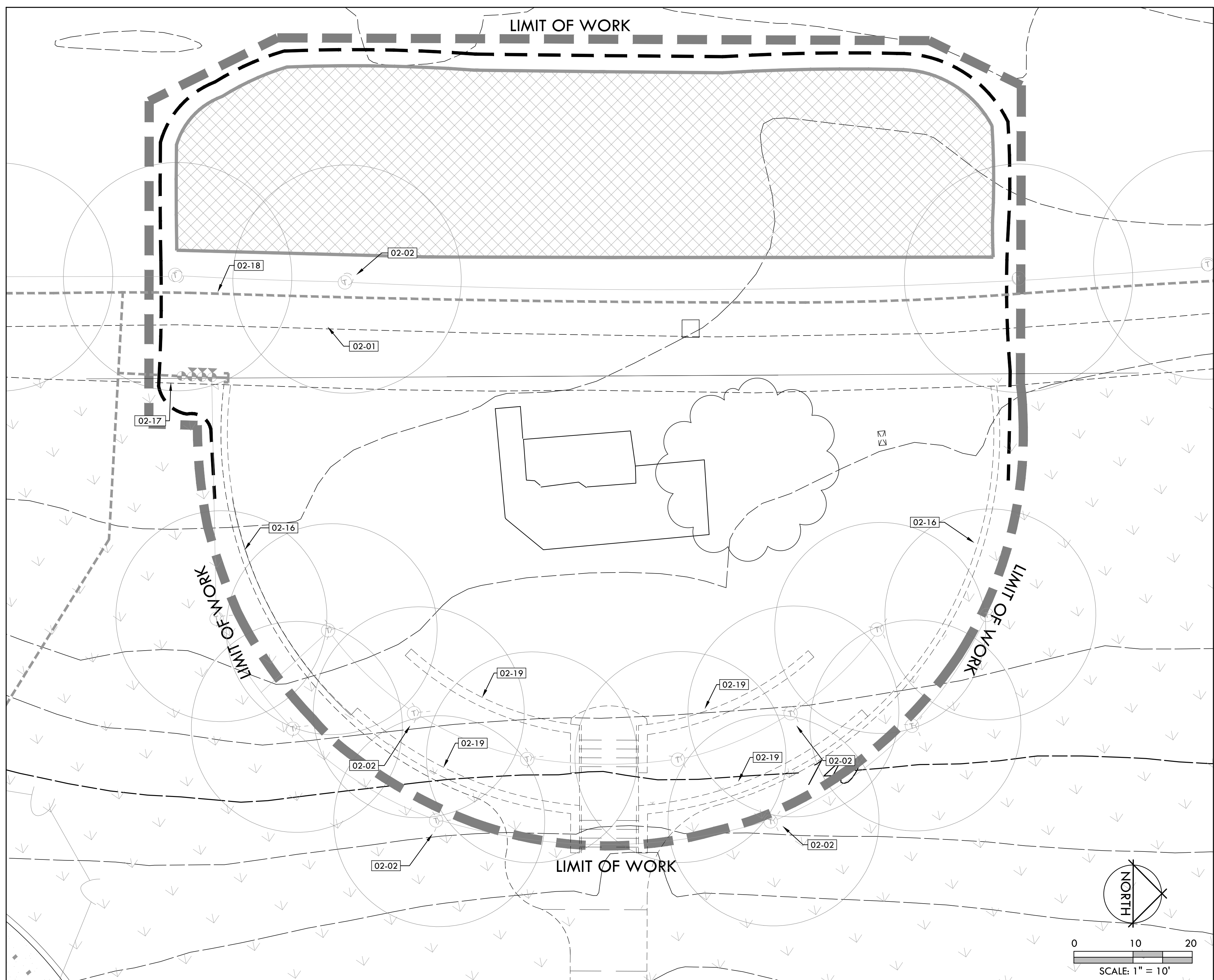


APPROVED FOR CONSTRUCTION BY:

SHAWN ROHRBACKER, GENERAL MANAGER
MISSION OAKS RECREATION AND PARK DISTRICT

2/8/2020
DATE

FILE NAME: C:\MDG\2300-2399\2306.31 FRPDR Riverbend PH2 2019\2306.31 CAD\2306.31 CD\2306.31 SHEETS\2306.31 CODE - SEPARATE BID\2306.31 L-0.1-AMPH EROSION CONTROL.dwg
 PLOT DATE: January 23, 2020 - 4:48 PM



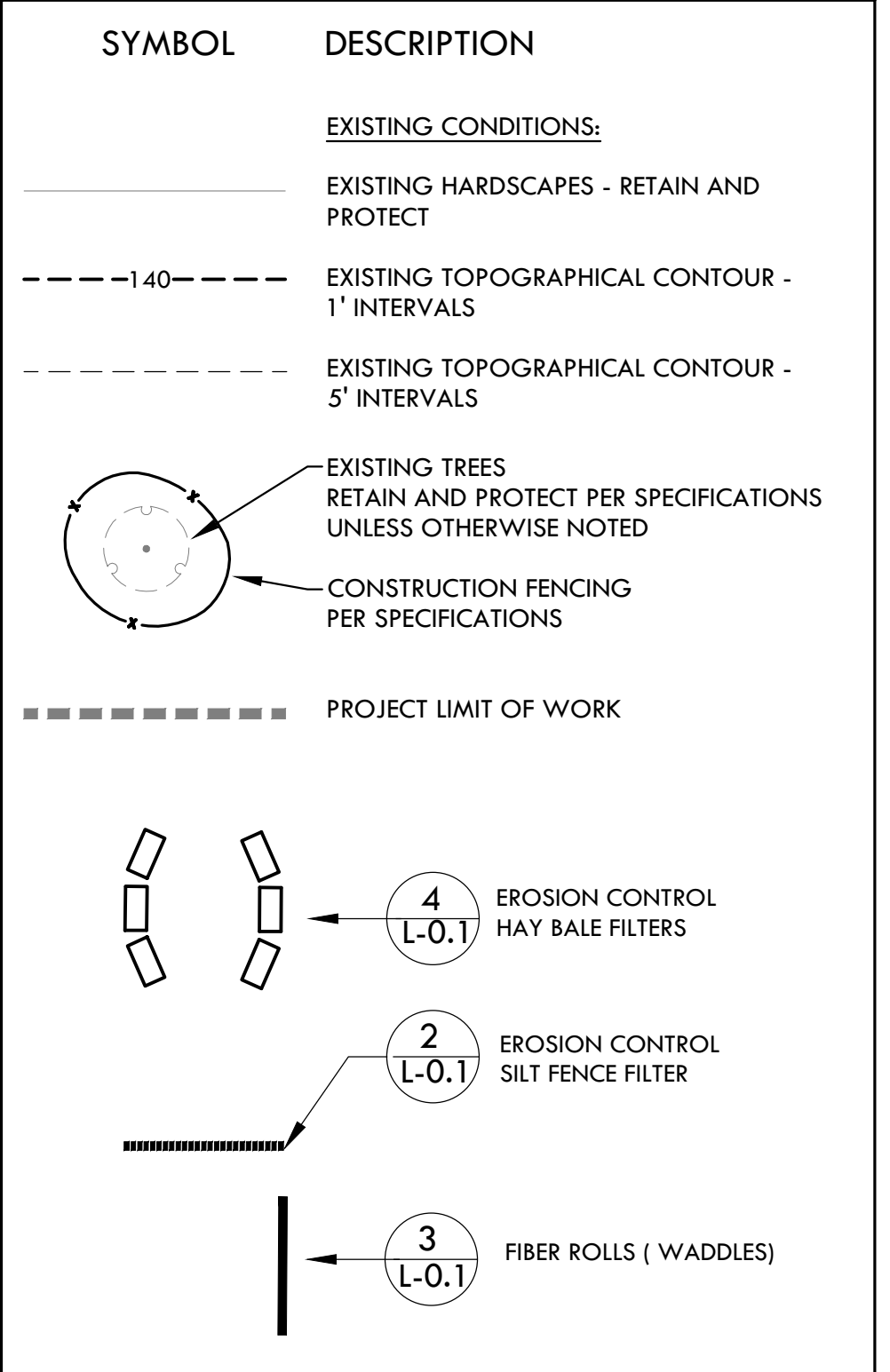
EROSION CONTROL GENERAL NOTES:

- CONTRACTOR TO SECURE CONSTRUCTION SITE AND STAGING AREA WITH TEMPORARY 6' TALL CHAIN LINK FENCE AND ACCESS GATES. CONTRACTOR TO PROPOSE FENCE LAYOUT AND HAVE APPROVED BY THE DISTRICT PRIOR TO INSTALLATION.
- CONTRACTOR SHALL BE RESPONSIBLE FOR UPDATING EXISTING STORM WATER POLLUTION PREVENTION PLAN (SWPPP) OR SUBMITTING NEW SWPPP ACCORDING TO STATE WATER RESOURCES CONTROL BOARD (SWRCB) REQUIREMENTS IF IT IS REQUIRED.
- CONTRACTOR STORM WATER POLLUTION PREVENTION PLAN SHALL BE AVAILABLE ON-SITE AT ALL TIMES.
- CONTRACTOR SHALL ASSUME SOLE RESPONSIBILITY FOR SWRCB REQUIREMENTS.
- EROSION CONTROL TO BE IN PLACE BEFORE START OF CONSTRUCTION AND INCLUDE ALL STAGING AREAS.
- STABILIZED CONSTRUCTION SITE ACCESS SHALL BE IN PLACE PRIOR TO CONSTRUCTION. SEE DETAIL 1, SHEET L-0.1
- CONTRACTOR SHALL PROVIDE STRAW BALE OR STRAW WATTLE AT ALL INLETS (NEW CONSTRUCTION AND/OR EXISTING) IN AREAS OF WORK.
- CONTRACTOR SHALL PROVIDE STRAW WATTLE/SILT FENCE AT TOE OF SLOPE IN AREAS OF NEW WORK AND IN AREAS REQUIRED BY THE SWPPP.
- WATTLES MAY BE USED IN-LEU OF STRAW BALES. SEE DETAIL 3, THIS SHEET.
- BALES SHALL BE PLACED IN A ROW WITH ENDS TIGHTLY ABUTTING THE ADJACENT BALES.
- EACH BALE SHALL BE EMBEDDED IN THE SOIL A MINIMUM OF FOUR INCHES WHERE POSSIBLE.
- BALE SHALL BE SECURELY ANCHORED IN PLACE BY STAKE OR RE-BARS DRIVEN THROUGH THE BALES.
- INSPECTIONS BY CONTRACTOR SHALL BE FREQUENT. REPAIRS AND/OR REPLACEMENTS SHALL BE MADE PROMPTLY AS REQUIRED AT THE COST OF THE CONTRACTOR.
- BALES SHALL BE REMOVED WHEN THEY HAVE SERVED THEIR USEFULNESS SO AS NOT TO IMPEDE FLOW OR DRAINAGE.
- ACCUMULATED SILT SHALL BE REMOVED, WHEN IT REACHES A DEPTH OF NINE INCHES AT SILT FENCES OR TWO INCHES AT STRAW BALES, WATTLE OR SAND BAGS.
- PRIOR TO PLACEMENT OF LANDSCAPING AND/OR FINISHED GROUND SEEDING, REMOVE TEMPORARY EROSION CONTROL MEASURES (STRAW BALES/SILT FENCES AND TUCKED LOOSE STRAW).
- CONTRACTOR SHALL MAINTAIN ALL STRAW BALE/SILT FENCES AND OTHER STORM WATER POLLUTION PREVENTION DEVICES THROUGHOUT CONSTRUCTION. SILT BUILDUP IN SILTING BASIN AREA SHALL BE REMOVED AS NECESSARY. REMOVE ALL BALES AND POLLUTION PREVENTION DEVICES AT THE END OF CONSTRUCTION.

TREE PROTECTION MEASURES

- THE NATURAL GRADE AROUND THE DRIPLINE OF EXISTING TREES SHALL REMAIN UNDISTURBED DURING AND AFTER CONSTRUCTION. PREFERABLY, THE UNDISTURBED AREA SHALL BE AT DRIPLINE, BUT IN NO CASE CLOSER THAN 20 FEET FROM THE TREE TRUNK. THE DRIPLINE OF A TREE IS A PROJECTED RADIUS ON THE GROUND FORMED BY THE OUTERMOST EDGE OF THE TREE CANOPY.
- WHERE GRADE CHANGES MUST OCCUR WITHIN THE DRIPLINE, A SUITABLE MITIGATION PLAN SHALL BE DEVELOPED BY EITHER A CERTIFIED ARBORIST. THE PLAN SHALL PROTECT THE TREE FROM EXCESS FILL AND/OR THE REMOVAL OF EXCESS SOIL FROM THE ROOT ZONE.
- PRIOR TO THE BEGINNING OF CONSTRUCTION, EXISTING TREES SHALL BE PRUNED TO REMOVE LIMBS WHICH MAY BE DEAD OR MAY BECOME DAMAGED DURING CONSTRUCTION. PRUNING SHALL BE PERFORMED CONSISTENT WITH ANSI A300 PRUNING STANDARDS, PRUNE TO THIN 1 IN.
- A TEMPORARY CONSTRUCTION FENCE SHALL BE INSTALLED AROUND ALL TREE TRUNKS WITHIN CONSTRUCTION ZONE. WRAP TRUNK 4 TIMES AND SECURE FENCING TO TRUNK FOR DURATION OF PROJECT. CONFIRM WITH LANDSCAPE ARCHITECT ON BOUNDARY. THE FENCE SHALL BE SUBSTANTIAL ENOUGH TO RESTRICT ACTIVITY TO OUTSIDE THE AREA AND SHALL BE INSTALLED PRIOR TO ANY GRADING OR OTHER CONSTRUCTION ACTIVITY. DURING CONSTRUCTION, MAINTENANCE SHALL BE PERFORMED SO THAT THE FENCE REMAINS IN GOOD REPAIR. REMOVAL OF THE FENCE SHALL ONLY OCCUR TO ALLOW REQUIRED CONSTRUCTION WITHIN THE AREA OR TO COMPLETE SITE LANDSCAPING. THE LANDSCAPE ARCHITECT SHALL BE CONTACTED, PRIOR TO COMMENCEMENT OF CONSTRUCTION, TO INSPECT FENCING AND TO APPROVE ANY CONSTRUCTION WITHIN THE DRIPLINE.
- UNDERGROUND FACILITIES AND TRENCHES, (e.g., UTILITY SERVICES, SANITARY SEWER, OR STORM DRAINAGE LINES) SHALL BE CONSOLIDATED, TO THE EXTENT FEASIBLE, AND LOCATED TO MINIMIZE IMPACTS UPON TREE ROOT SYSTEMS. ANY TRENCHING OR UNDERGROUND WORK SHOULD BE LOCATED OUTSIDE OF THE TREE DRIPLINE. ANY TRENCHING REQUIRED WITHIN THE TREE DRIPLINE SHALL BE AS FAR FROM THE TREE TRUNK AS POSSIBLE AND SHALL BE EXCAVATED BY HAND TO MINIMIZE IMPACT ON ROOTS. ALL TRENCHING WITHIN THE DRIPLINE SHALL BE SUPERVISED BY A CERTIFIED ARBORIST.
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- CONSTRUCTION VEHICLES, EQUIPMENT, OR MATERIALS SHALL NOT BE PARKED OR STORED WITHIN THE FENCED AREA. NO STAGING OR STORAGE AREA FOR CONSTRUCTION SHALL BE LOCATED CLOSER THAN 50 FEET TO THE DRIPLINE OF ANY TREE TO BE PROTECTED.
- ALL CONSTRUCTION WASTES, INCLUDING BUT NOT LIMITED TO BUILDING MATERIAL DEBRIS, ROOFING MATERIALS, CLEANING OF CEMENT TRUCKS, CHEMICALS/ADHESIVES/SOLVENTS, ECT., SHALL BE STORED OR DISPOSED OF NO CLOSER THAN 50 FEET FROM ANY TREE DRIPLINE.

EROSION CONTROL LEGEND:



820 BROADWAY ST.
CHICO, CA 95928
(530) 899-1616
meltondg.com

LICENSE

CONSULTANT

CLIENT
FEATHER RIVER RECREATION AND PARK DISTRICT

PROJECT
RIVERBEND PARK RENOVATION PH 2 AMPHITHEATER

SHEET TITLE
EROSION CONTROL PLAN

DATES

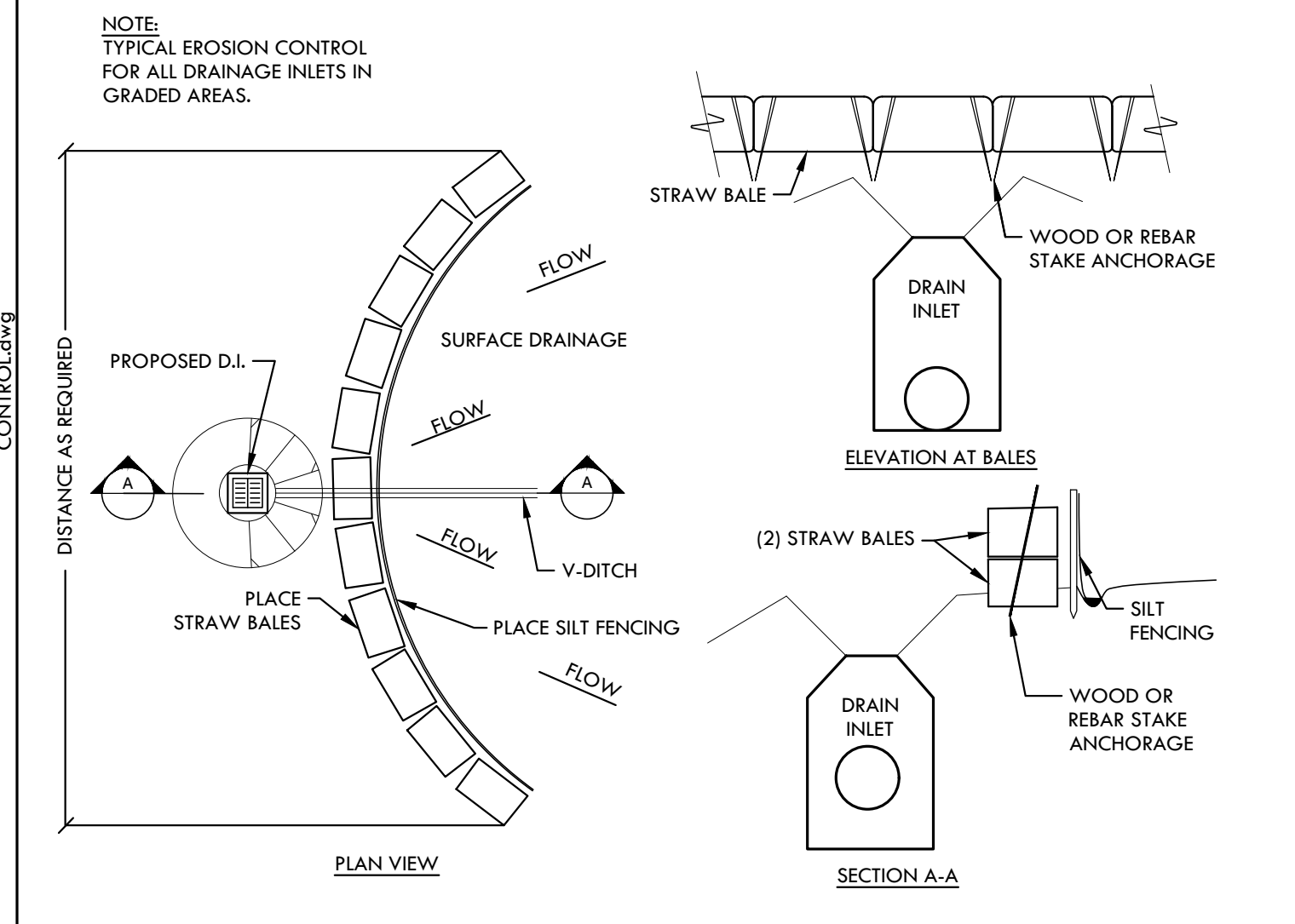
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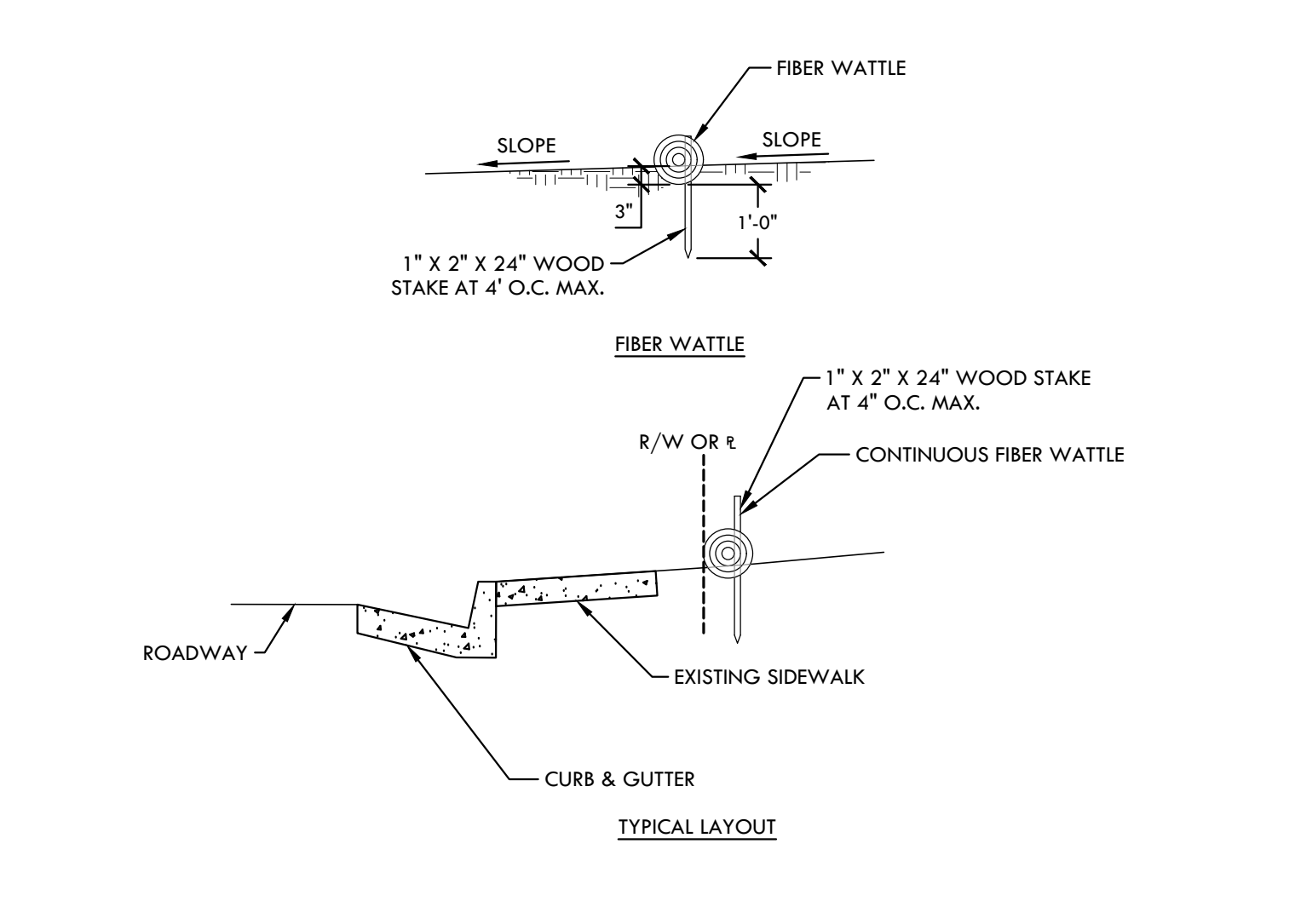
PROJECT NUMBERS
MELTON DESIGN GROUP: 2306.31

SHEET NUMBER
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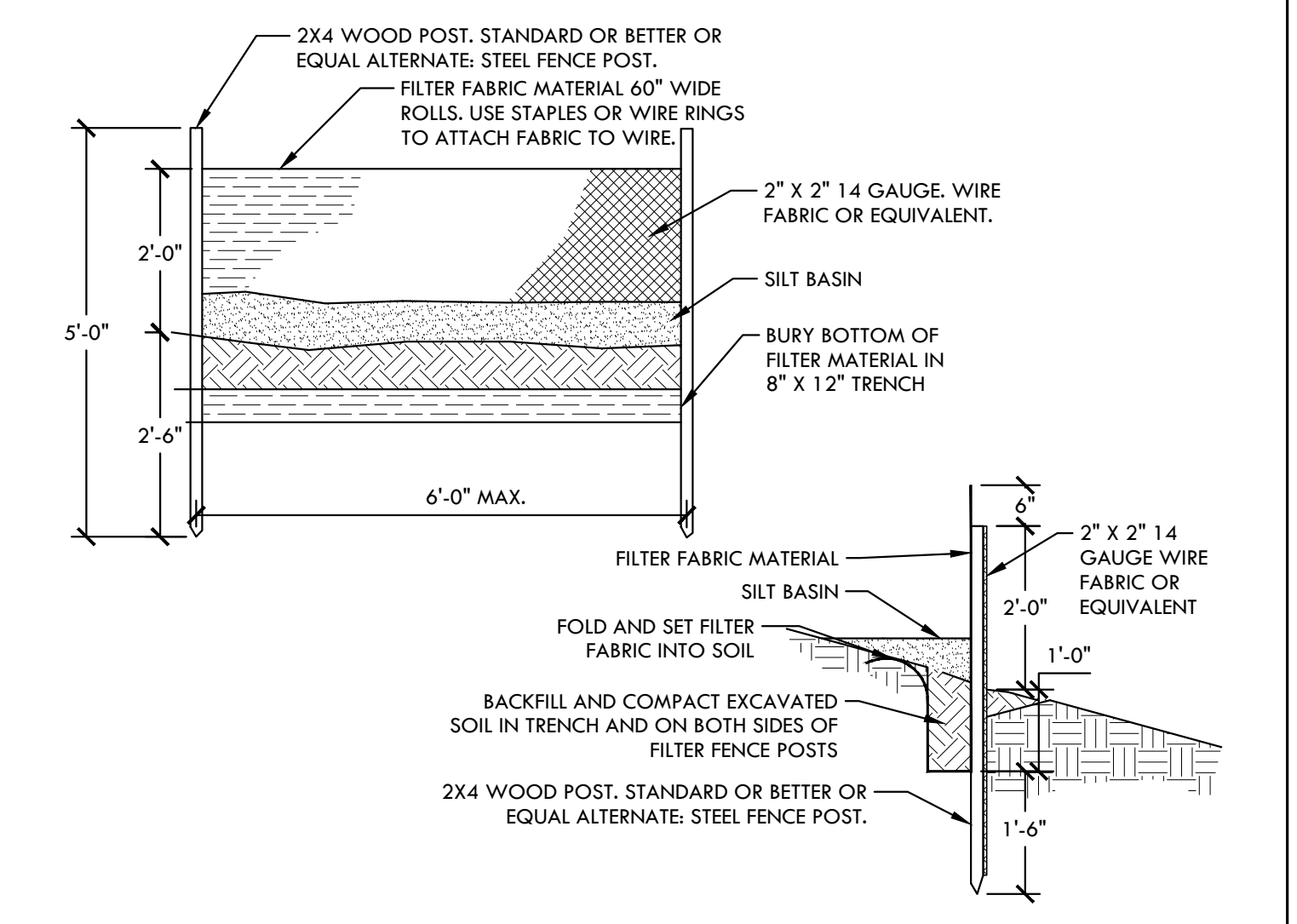
SHEET 2 OF X
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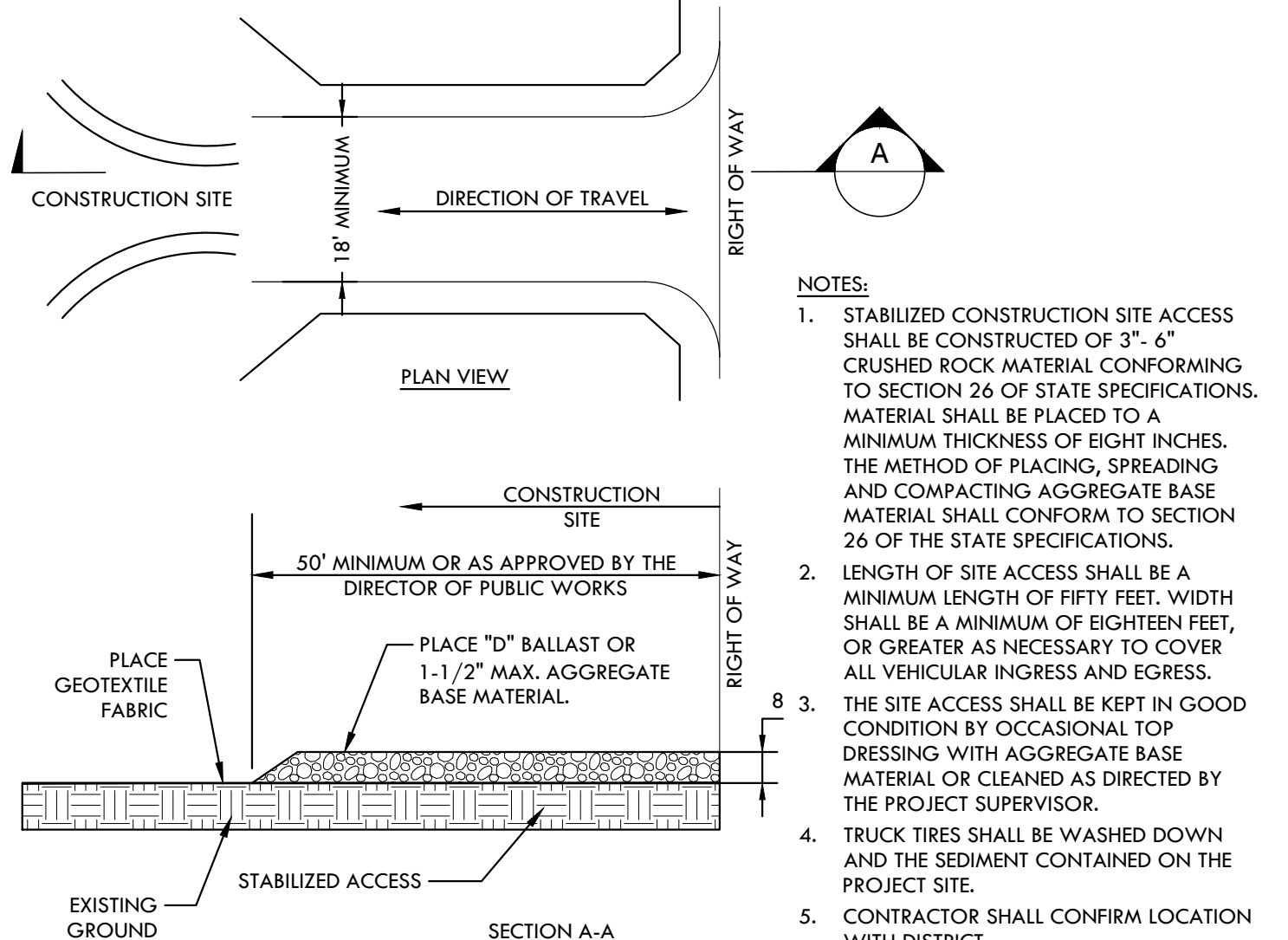
4 TYPICAL STORM DRAIN INLET N.T.S.



3 FIBER WATTLE LAOUT N.T.S.



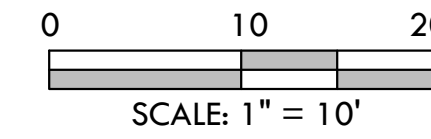
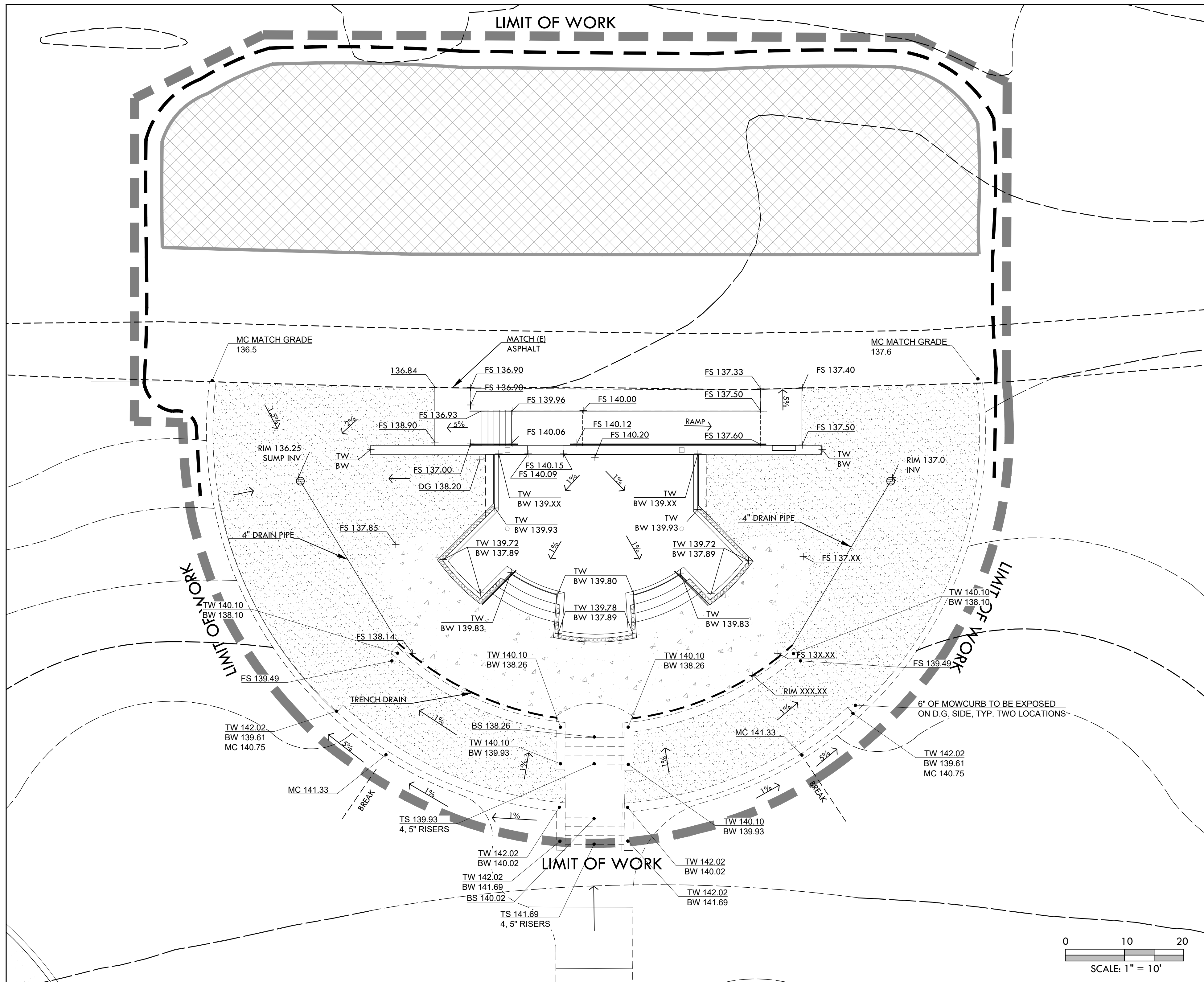
2 SILT FENCE N.T.S.



1 TEMPORARY CONSTRUCTION SITE ACCESS N.T.S.

FILE NAME: G:\MDCS\2306\2399\2306.3.1\RRPD Riverbend PH2 2019\2306.3.1\CD\2306.3.1\CD\2306.3.1.L1.0-AMPH GRADING.dwg

PLOT DATE: January 23, 2020 - 4:50 PM



GRADING LEGEND

SYMBOL	DESCRIPTION
	SWALE WITH DRAINAGE DIRECTION
	EXISTING HARDSCAPE (RETAIN AND PROTECT)
	MINOR CONTOUR - 1' INTERVAL
	MAJOR CONTOUR - 5' INTERVAL
	EXISTING DRAIN INLET PER DETAIL 1/L-1.0
	NEW DRAIN INLET PER DETAIL 1/L-0.6
	SPOT ELEVATION
	DRAIN RIM ELEVATION
	DIRECTION OF SLOPE AND DRAINAGE

ABBREVIATIONS:

FS	FINISH CONCRETE SURFACE	HP	HIGH POINT
FG	FINISH GRADE	TW	TOP OF WALL ELEVATION
TC	TOP OF CURB	BW	BOTTOM OF WALL ELEVATION
BC	BOTTOM OF CURB	RIM	DRAIN INLET RIM ELEVATION
FF	FINISH FLOOR ELEVATION	SB	SWALE BOTTOM
TS	TOP OF STAIR	MC	MOW CURB
TG	TURF GRADE	BS	BOTTOM OF STAIR

GENERAL GRADING NOTES

- CONTACT LANDSCAPE ARCHITECT PRIOR TO GRADING IN THE EVENT THAT EXISTING GRADES FOR CONDITIONS ARE NOT AS SHOWN ON PLANS.
- ELIMINATE ALL LOCALIZED DEPRESSIONS OR "BIRD BATHS" UNLESS DRAINED BY CATCH BASIN.
- PROVIDE SMOOTH CONTINUOUS CURVE AT TOPS AND BOTTOM OF SLOPES AND OVER SOCCER FIELD GRADE.
- SMOOTH OUT TRANSITIONS TO ALL DRAIN INLETS. VERIFY RIM ELEVATIONS IN FIELD AT TIME OF STAKING WITH LANDSCAPE ARCHITECT PRIOR TO SETTING.
- PROVIDE POSITIVE DRAINAGE AWAY FROM ALL STRUCTURES AND BUILDINGS.
- BRING GRADE IN PLANTERS TO BE 2.5" BELOW SIDEWALK TO ALLOW FOR DECOMPOSED GRANITE.
- GRADE TURF AREA TO BE 2" BELOW SIDEWALK PRIOR TO SOD APPLICATION. BLEND SLOPE A MINIMUM OF 5' AWAY FROM SIDEWALK.
- DIGITAL COPY OF TOPOGRAPHIC PLAN IS AVAILABLE ON REQUEST.
- SEE BOOK FORM SPECIFICATIONS FOR ADDITIONAL INFORMATION.

TREE PROTECTION MEASURES

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MELTONDESIGNGROUP, INC.

820 BROADWAY ST.
CHICO, CA 95928
(530) 899-1616

meltongd.com

LICENSE



CONSULTANT

CLIENT

FEATHER RIVER
RECREATION AND
PARK DISTRICT

PROJECT

RIVERBEND PARK
RENOVATION PH 2
AMPHITHEATER

SHEET TITLE

GRADING AND
DRAINAGE
PLAN

DATES

NO.	DESCRIPTION	DATE
1.	100% SUBMITTAL	01/27/20
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PROJECT NUMBERS

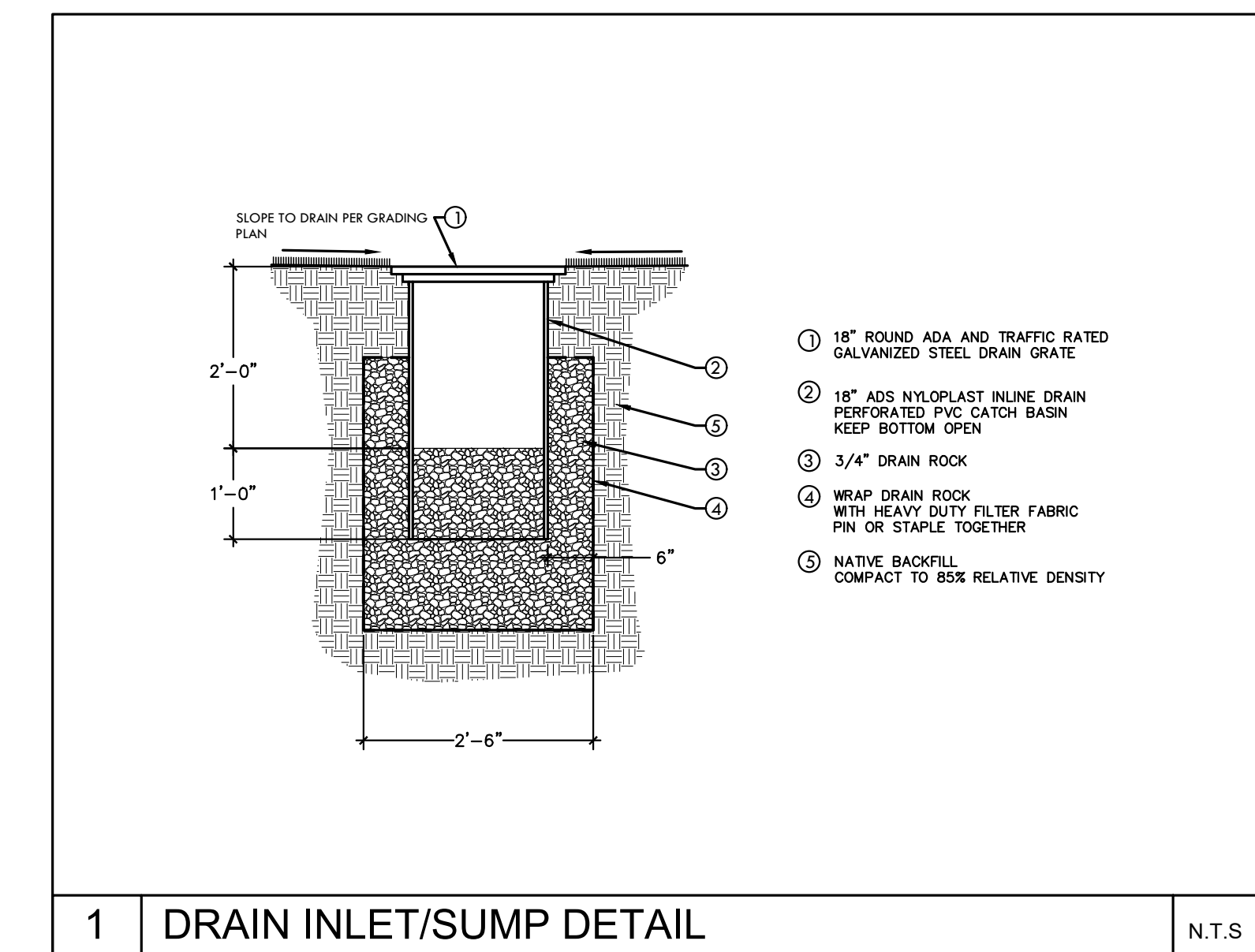
MELTON DESIGN GROUP: 2306.3.1

SHEET NUMBER

L1.0

SHEET 4 OF 4

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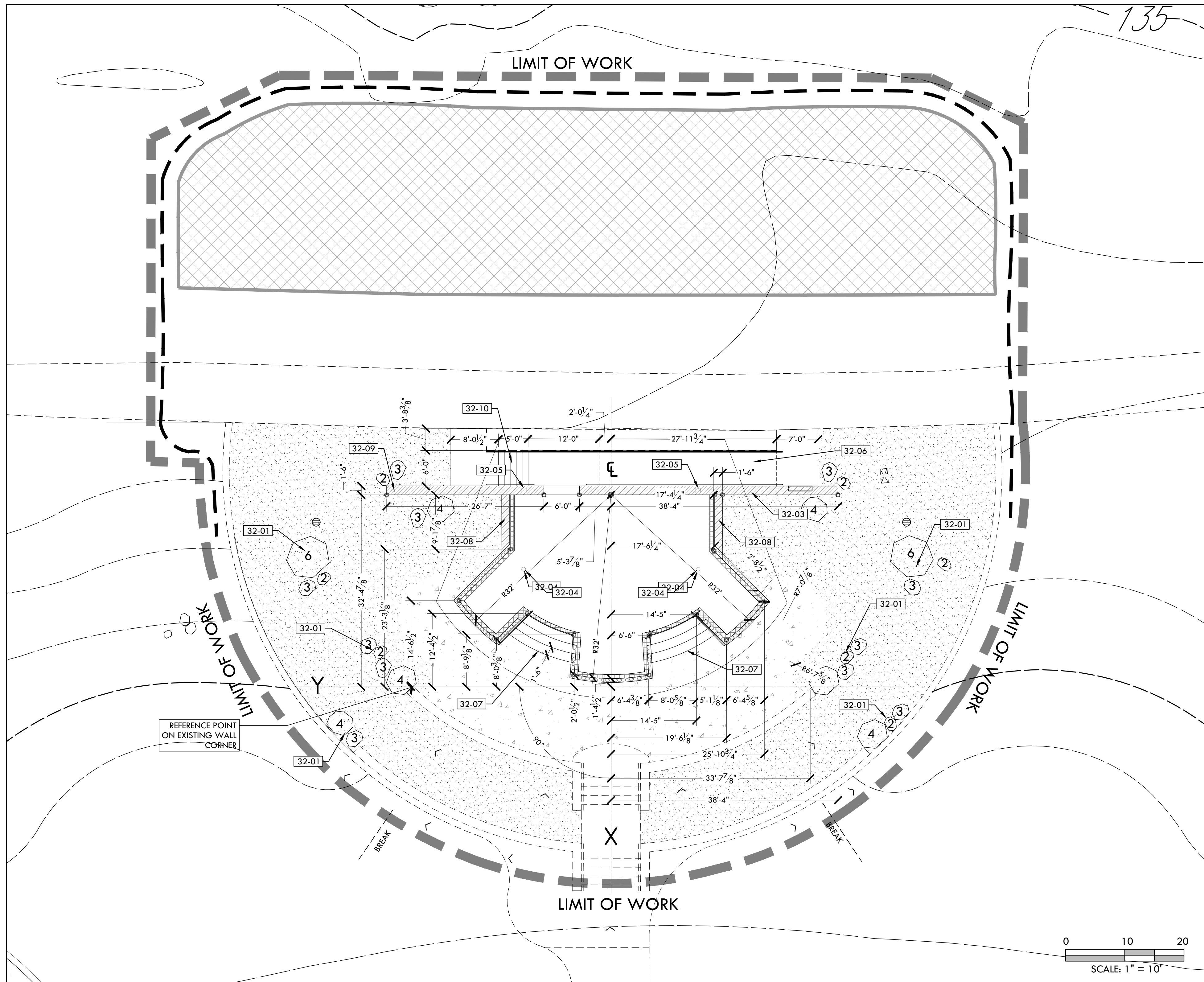


1 DRAIN INLET/SUMP DETAIL

N.T.S

FILE NAME: G:\MDC\2306\2306-2399\2306.31 FRPRD Riverbend PH2 2019\2306.31 CAD\2306.31 CD\2306.31 SHEETS\2306.31 CD\2306.31 L2.0-AMPH LAYOUT.dwg

PLOT DATE: January 24, 2020 - 10:24 AM



REFERENCE NOTES SCHEDULE AMPHITHEATER

SYMBOL	DESCRIPTION	DETAIL
32-01	BOULDERS ARRANGED IN CLUSTERS. SEE DETAIL FOR SIZING INFORMATION.	10/L2.2
32-02	COBBLE FINISHED CONCRETE WALL, 10'-0" GROUND HEIGHT X 8" CONCRETE DEPTH. COBBLE TO EXTEND AVERAGE 6" FROM EACH SIDE OF WALL.	2/L2.1
32-03	BOARD FORMED CONCRETE WALL, 8'-0" GROUND HEIGHT X 18" DEPTH. FOR FOOTING DETAIL SEE STRUCTURAL DRAWINGS.	3/L2.1
32-04	SHADE STRUCTURE POST THROUGH STAGE SLAB. FOR FOOTING DETAIL SEE STRUCTURAL DRAWINGS.	3/L2.2
32-05	SHADE STRUCTURE THROUGH BOARD FORMED CONCRETE 8'-0" GROUND HEIGHT WALL. FOR FOOTING DETAIL SEE STRUCTURAL DRAWINGS.	1/L2.1
32-06	ACCESSIBLE RAMP BEHIND STAGE, 6' WIDE.	6, 7/L2.1
32-07	STAIRS AT FRONT OF STAGE WITH RAIL AT OUTER EDGES.	8/L2.2
32-08	SEAT WALL AT SIDES OF STAGE.	2/L2.1
32-09	STAIRS BEHIND STAGE.	11/L2.2
32-10	DECOMPOSED GRANITE 4" DEEP. SLOPE PER GRADING PLAN.	4/L2.1

SITE LAYOUT AREA. RETAIN AND PROTECT ALL EXISTING CONDITIONS.

GENERAL CONSTRUCTION NOTES

- CONFIRM ALL LOCATIONS OF EXISTING UTILITIES WITHIN PROJECT SITE PRIOR TO EXCAVATION.
- THE CONTRACTOR IS RESPONSIBLE FOR THE PROTECTION AND REPAIR OF DAMAGE TO ALL EXISTING UTILITIES AND HARDSCAPES.
- INSTALL ALL ELEMENTS PER MANUFACTURERS' SPECIFICATIONS.
- CONTRACTOR IS RESPONSIBLE TO COORDINATE HIS WORK WITH THE WORK OF OTHERS.
- CONTRACTOR SHALL OBSERVE ALL SAFETY REGULATIONS PERTAINING TO THIS PROJECT.
- ANY CHANGES SHALL BE APPROVED BY THE LANDSCAPE ARCHITECT PRIOR TO CONSTRUCTION.
- ALL VEGETATION, TOP SOIL AND OTHER UNSUITABLE MATERIAL IN AREAS OF FOUNDATIONS AND CONCRETE SLABS SHALL BE REMOVED FROM CONSTRUCTION AREA.
- SEE DETAILS AND SPECIFICATIONS FOR ADDITIONAL INFORMATION.
- AUTO CAD FILE AVAILABLE FROM LANDSCAPE ARCHITECT FOR CONSTRUCTION STAKING PURPOSES. (530) 899-1616

TREE PROTECTION MEASURES

- THE NATURAL GRADE AROUND THE DRIPLINE OF EXISTING TREES SHALL REMAIN UNDISTURBED DURING AND AFTER CONSTRUCTION. PREFERABLY, THE UNDISTURBED AREA SHALL BE AT DRIPLINE, BUT IN NO CASE CLOSER THAN 20 FEET FROM THE TREE TRUNK. THE DRIPLINE OF A TREE IS A PROJECTED RADIUS ON THE GROUND FORMED BY THE OUTERMOST EDGE OF THE TREE CANOPY.
- WHERE GRADE CHANGES MUST OCCUR WITHIN THE DRIPLINE, A SUITABLE MITIGATION PLAN SHALL BE DEVELOPED BY EITHER A CERTIFIED ARBORIST. THE PLAN SHALL PROTECT THE TREE FROM EXCESS FILL AND/OR THE REMOVAL OF EXCESS SOIL FROM THE ROOT ZONE.
- PRIOR TO THE BEGINNING OF CONSTRUCTION, EXISTING TREES SHALL BE PRUNED TO REMOVE LIMBS WHICH MAY BE DEAD OR MAY BECOME DAMAGED DURING CONSTRUCTION. PRUNING SHALL BE PERFORMED CONSISTENT WITH ANSI A300 PRUNING STANDARDS, PRUNE TO THIN 1 IN.
- A TEMPORARY CONSTRUCTION FENCE SHALL BE INSTALLED AROUND ALL TREE TRUNKS WITHIN CONSTRUCTION ZONE. WRAP TRUNK 4 TIMES AND SECURE FENCING TO TRUNK FOR DURATION OF PROJECT. CONFIRM WITH LANDSCAPE ARCHITECT ON BOUNDARY. THE FENCE SHALL BE SUBSTANTIAL ENOUGH TO RESTRICT ACTIVITY TO OUTSIDE THE AREA AND SHALL BE INSTALLED PRIOR TO ANY GRADING OR OTHER CONSTRUCTION ACTIVITY. DURING CONSTRUCTION, MAINTENANCE SHALL BE PERFORMED SO THAT THE FENCE REMAINS IN GOOD REPAIR. REMOVAL OF THE FENCE SHALL ONLY OCCUR TO ALLOW REQUIRED CONSTRUCTION WITHIN THE AREA OR TO COMPLETE SITE LANDSCAPING. THE LANDSCAPE ARCHITECT SHALL BE CONTACTED, PRIOR TO COMMENCEMENT OF CONSTRUCTION, TO INSPECT FENCING AND TO APPROVE ANY CONSTRUCTION WITHIN THE DRIPLINE.
- UNDERGROUND FACILITIES AND TRENCHES, (e.g., UTILITY SERVICES, SANITARY SEWER, OR STORM DRAINAGE LINES) SHALL BE CONSOLIDATED, TO THE EXTENT FEASIBLE, AND LOCATED TO MINIMIZE IMPACTS UPON TREE ROOT SYSTEMS. ANY TRENCHING OR UNDERGROUND WORK SHOULD BE LOCATED OUTSIDE OF THE TREE DRIPLINE. ANY TRENCHING REQUIRED WITHIN THE TREE DRIPLINE SHALL BE AS FAR FROM THE TREE TRUNK AS POSSIBLE AND SHALL BE EXCAVATED BY HAND TO MINIMIZE IMPACT ON ROOTS. ALL TRENCHING WITHIN THE DRIPLINE SHALL BE SUPERVISED BY A CERTIFIED ARBORIST.
- ROOTS 3/4 IN. OR GREATER IN SIZE ENCOUNTERED DURING TRENCHING SHALL BE CLEANLY CUT AND TREATED WITH A SEALING AGENT TO REDUCE LOSS OF MOISTURE TO THE TREE. ROOTS GREATER THAN 1-1/2 IN. SHALL BE PRESERVED AND PROTECTED AT THE DIRECTION OF A CERTIFIED ARBORIST.
- CONSTRUCTION VEHICLES, EQUIPMENT, OR MATERIALS SHALL NOT BE PARKED OR STORED WITHIN THE FENCED AREA. NO STAGING OR STORAGE AREA FOR CONSTRUCTION SHALL BE LOCATED CLOSER THAN 50 FEET TO THE DRIPLINE OF ANY TREE TO BE PROTECTED.
- ALL CONSTRUCTION WASTES, INCLUDING BUT NOT LIMITED TO BUILDING MATERIAL DEBRIS, ROOFING MATERIALS, CLEANING OF CEMENT TRUCKS, CHEMICALS/ADHESIVES/SOLVENTS, ECT., SHALL BE STORED OR DISPOSED OF NO CLOSER THAN 50 FEET FROM ANY TREE DRIPLINE.



MELTONDESIGNGROUP, INC.

820 BROADWAY ST.
CHICO, CA 95928
(530) 899-1616

meltongd.com

LICENSE



CONSULTANT

CLIENT

FEATHER RIVER
RECREATION AND
PARK DISTRICT

PROJECT

RIVERBEND PARK
RENOVATION PH 2
AMPHITHEATER

SHEET TITLE

LAYOUT
PLAN

DATES

NO.	DESCRIPTION	DATE
1.	100% SUBMITTAL	01/27/20
2.	--	--
3.	--	--
4.	--	--
5.	--	--
6.	--	--
7.	--	--
8.	--	--

PLOT DATE: --

PROJECT NUMBERS

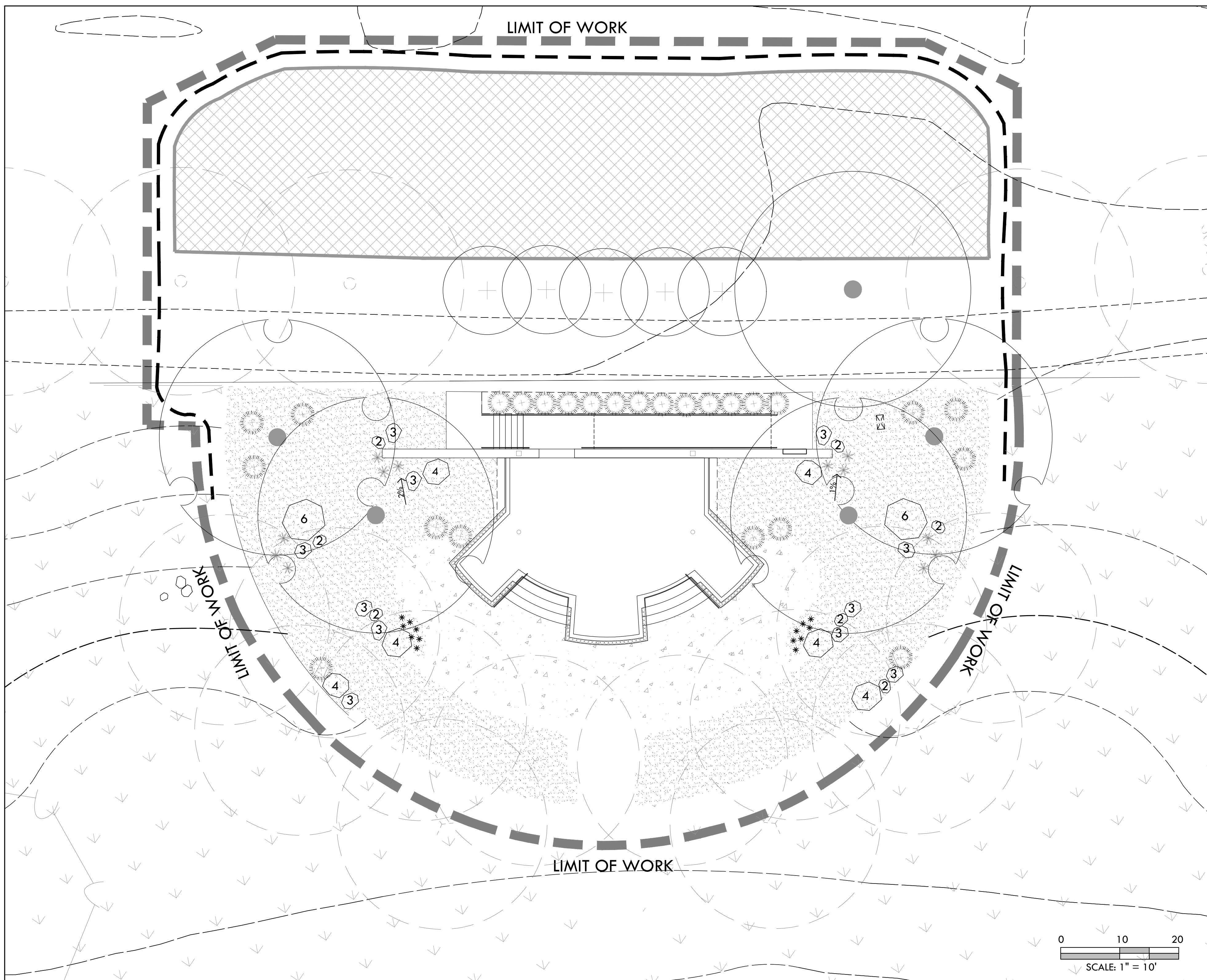
MELTON DESIGN GROUP: 2306.31

SHEET NUMBER

L2.0

SHEET 3 OF 3

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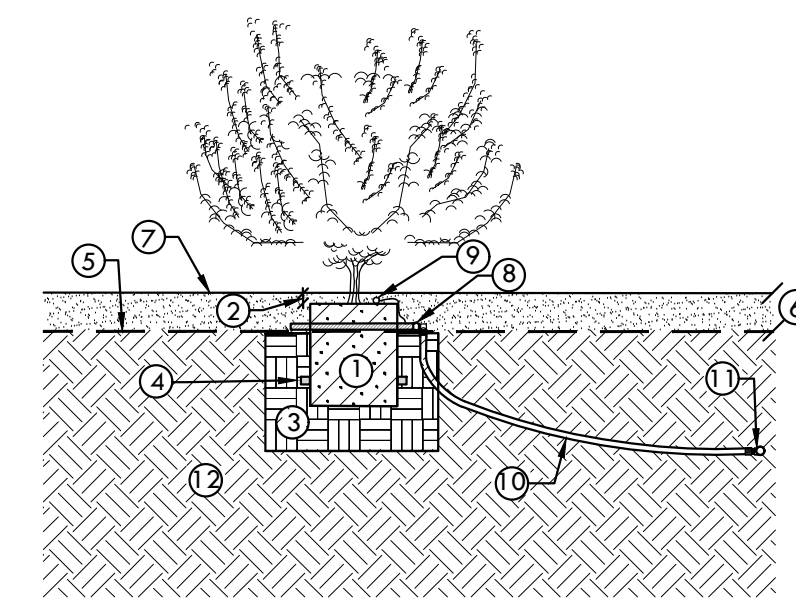


PLANT SCHEDULE - AMPHITHEATER

TREES	CODE	COMMON NAME	BOTANICAL NAME	SIZE	WATER USE	HXW	QTY	DETAIL
	AA	AUTUMN BLAZE MAPLE	ACER X FREEMANII 'JEFFSRED' TM	15 GAL	MEDIUM	50'X40'	4	2/L3.0
	PR	CALIFORNIA SYCAMORE	PLATANUS RACEMOSA	15 GAL	MEDIUM	60'X40'	1	2/L3.0
	PN	LOMBARDY POPLAR	POPULUS NIGRA 'ITALICA'	15 GAL	MEDIUM	40'X15'	5	2/L3.0
SHRUBS	CODE	COMMON NAME	BOTANICAL NAME	SIZE	WATER USE	HXW	QTY	DETAIL
	CK	FEATHER REED GRASS	CALAMAGROSTIS X ACUTIFLORA 'KARL FOERSTER'	15 GAL	LOW	2'X6'	12	1/L3.0
	MR	DEER GRASS	MUHLENBERGIA RIGENS	5 GAL	LOW	4'X4'	25	1/L3.0
	PH	HAMELN FOUNTAIN GRASS 'LITTLE BUNNY'	PENNISETUM ALOPECUROIDES 'HAMELN'	5 GAL	LOW	1' X 1'	14	1/L3.0

PLANT NOTES

- VERIFY EXACT LOCATION OF ALL UNDERGROUND UTILITIES PRIOR TO CONSTRUCTION.
- ALL PLANT MATERIAL TO BE SET UP FOR REVIEW BY LANDSCAPE ARCHITECT PRIOR TO INSTALLATION. NO SUBSTITUTIONS FOR PLANT MATERIAL WILL BE ALLOWED UNLESS PRIOR ARRANGEMENTS HAVE BEEN APPROVED BY LANDSCAPE ARCHITECT. IN THE EVENT OF PLANT MATERIAL UNAVAILABILITY, CONTACT LANDSCAPE ARCHITECT FOR ALTERNATIVE SOURCES OR APPROVED SPECIES SUBSTITUTION.
- PLANT QUANTITIES ARE FOR CONVENIENCE OF THE CONTRACTOR. CONTRACTOR TO CONFIRM EXACT NUMBER.
- TREE STAKES ARE TO BE PLACED PERPENDICULAR TO PREVAILING WINDS. REMOVE NURSERY STAKES, REPLACE WITH STAKES PER DETAIL. TREE TIES SHALL BE CINCH-TIE OR EQUAL.
- ALL TREE AND SHRUB PLANTINGS TO HAVE DECOMPOSED GRANITE PLACED AROUND PLANT BASE PER PLANTING DETAILS. SEE CONSTRUCTION PLAN.
- REFER TO PLANS, DETAILS AND SPECIFICATIONS FOR ADDITIONAL INFORMATION.

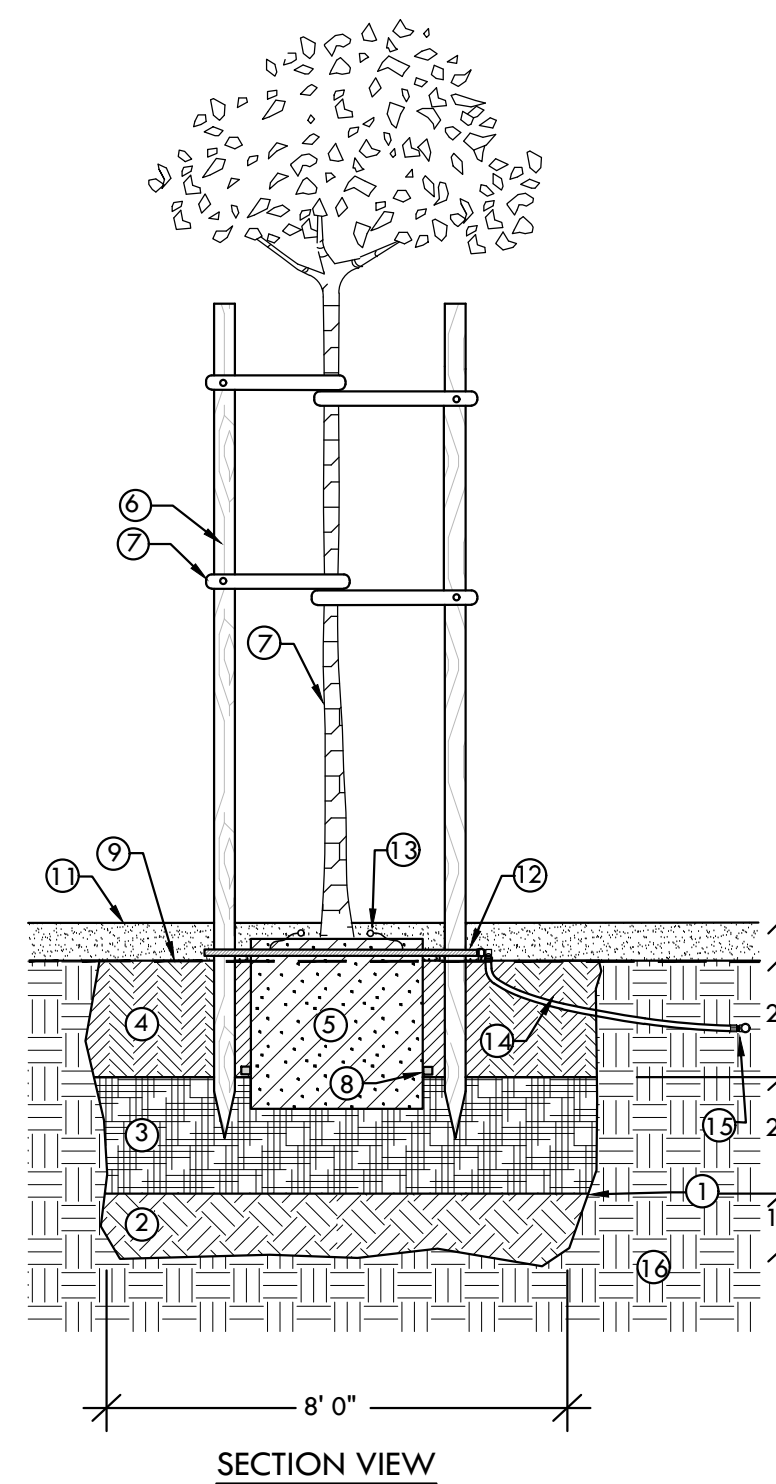


SECTION VIEW

- SHRUB AND ROOT BALL PER PLANTING PLAN
- SET ROOT CROWN 1" BELOW FINISH GRADE OF DECOMPOSED GRANITE.
- PLANTING HOLE AND MIX BACKFILL PER SPECIFICATIONS. PLANTING PIT TO BE TWICE DIAMETER OF ROOT BALL
- FERTILIZER TABLETS; TYPE AND QUANTITY PER PLANTING SPECIFICATIONS
- FILTER FABRIC PER PLANTING PLAN; INSTALL BENEATH 4" DECOMPOSED GRANITE ON TERRACE. NO FILTER FABRIC BELOW 6" DECOMPOSED GRANITE ON TRANSITION ZONE. SEE CONSTRUCTION PLAN
- 4" DECOMPOSED GRANITE OVER FABRIC OR 6" DECOMPOSED GRANITE WITHOUT FABRIC BASED ON PLANT LOCATION. SEE CONSTRUCTION PLAN.
- FINISH GRADE OF DECOMPOSED GRANITE
- DRIP LINE SHRUB RING - MANUFACTURER AND MODEL PER PLAN. INSTALL AT GRADE ON TOP OF FABRIC AND SECURE AT 3' INTERVALS WITH 6" GALVANIZED SOIL STAPLES (MIN. 3 PINS PER SHRUB RING). SLIT FABRIC BELOW DRIP RING TO ALLOW WATER TO FLOW DOWNWARD.
- SUPPLEMENTAL 1GPH PC EMITTER; PLACE ON TOP OF ROOT BALL AND SECURE WITH 6" GALVANIZED SOIL STAPLE.
- BLANK DRIP LINE TO PVC LATERAL; NOT TO EXCEED 48" IN LENGTH
- PVC LATERAL LINE AND START CONNECTION
- NATIVE SUBGRADE

1 SHRUB PLANTING AND DRIP LAYOUT

L-3.0 SCALE: N.T.S.



SECTION VIEW

- EXCAVATE TO DEPTH OF 48"
- ROUGHLY SCARIFY TO 60" DEPTH, LEAVE IN PLACE.
- SOIL MIX - 50% IMPORT TOP SOIL, 50% EXISTING SITE SOIL
- 24" DEPTH IMPORT TOP SOIL
- ROOT BALL, SET CROWN 1" ABOVE FINISH GRADE
- (2) 2" x 10' LODGEPOLE STAKE CUT OFF BELOW LOWEST LIMB. PLACE STAKES PERPENDICULAR TO PREVAILING WINDS.
- 32" CINCH TIE TREE TIES AT (2) PLACES PER STAKE
- FERTILIZER TABLETS, AS PER SPECIFICATIONS
- FILTER FABRIC PER PLANTING PLAN; INSTALL BENEATH 4" DECOMPOSED GRANITE ON TERRACE. NO FILTER FABRIC BELOW 6" DECOMPOSED GRANITE ON TRANSITION ZONE. SEE CONSTRUCTION PLAN
- 4" DECOMPOSED GRANITE OVER FABRIC OR 6" DECOMPOSED GRANITE WITHOUT FABRIC BASED ON PLANT LOCATION. SEE CONSTRUCTION PLAN.
- FINISH GRADE OF DECOMPOSED GRANITE
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- SUPPLEMENTAL 1GPH PC EMITTER (TYPE 2 PLCS); PLACE ON TOP OF ROOT BALL AND SECURE WITH 6" GALVANIZED SOIL STAPLE.
- BLANK DRIP LINE TO PVC LATERAL; NOT TO EXCEED 48" IN LENGTH
- PVC LATERAL LINE AND START CONNECTION
- NATIVE SUBGRADE

2 TREE PLANTING AND DRIP LAYOUT

L-3.0 SCALE: N.T.S.

LICENSE



CONSULTANT

CLIENT

FEATHER RIVER RECREATION AND PARK DISTRICT

PROJECT

RIVERBEND PARK RENOVATION PH 2 AMPHITHEATER

SHEET TITLE

PLANTING PLAN

DATES

NO.	DESCRIPTION	DATE
1.	100% SUBMITTAL	01/27/20
2.	--	--
3.	--	--
4.	--	--
5.	--	--
6.	--	--
7.	--	--
8.	--	--

PLOT DATE: --

PROJECT NUMBERS

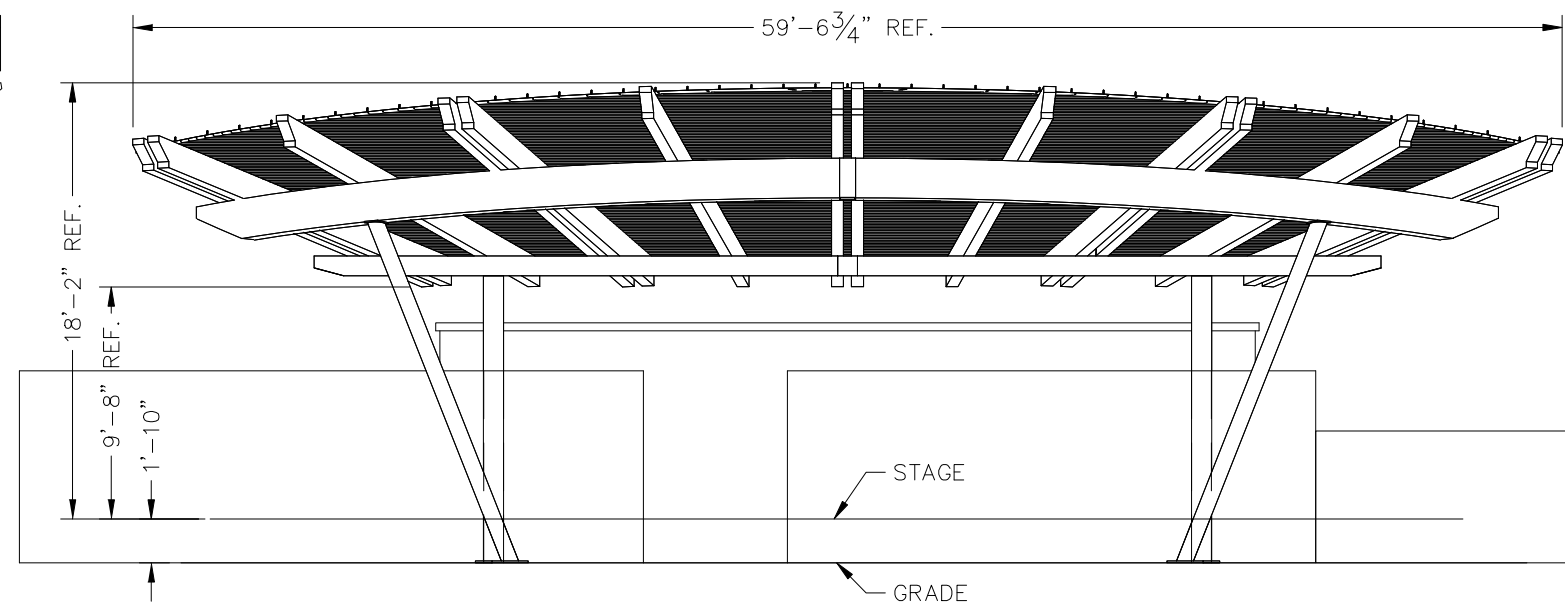
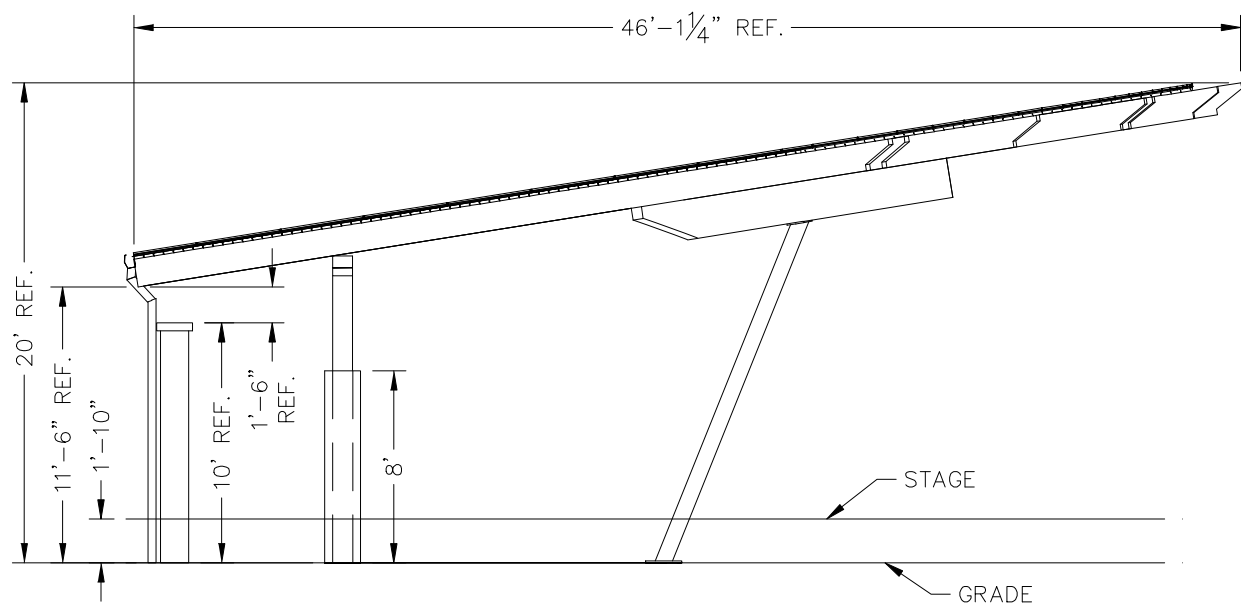
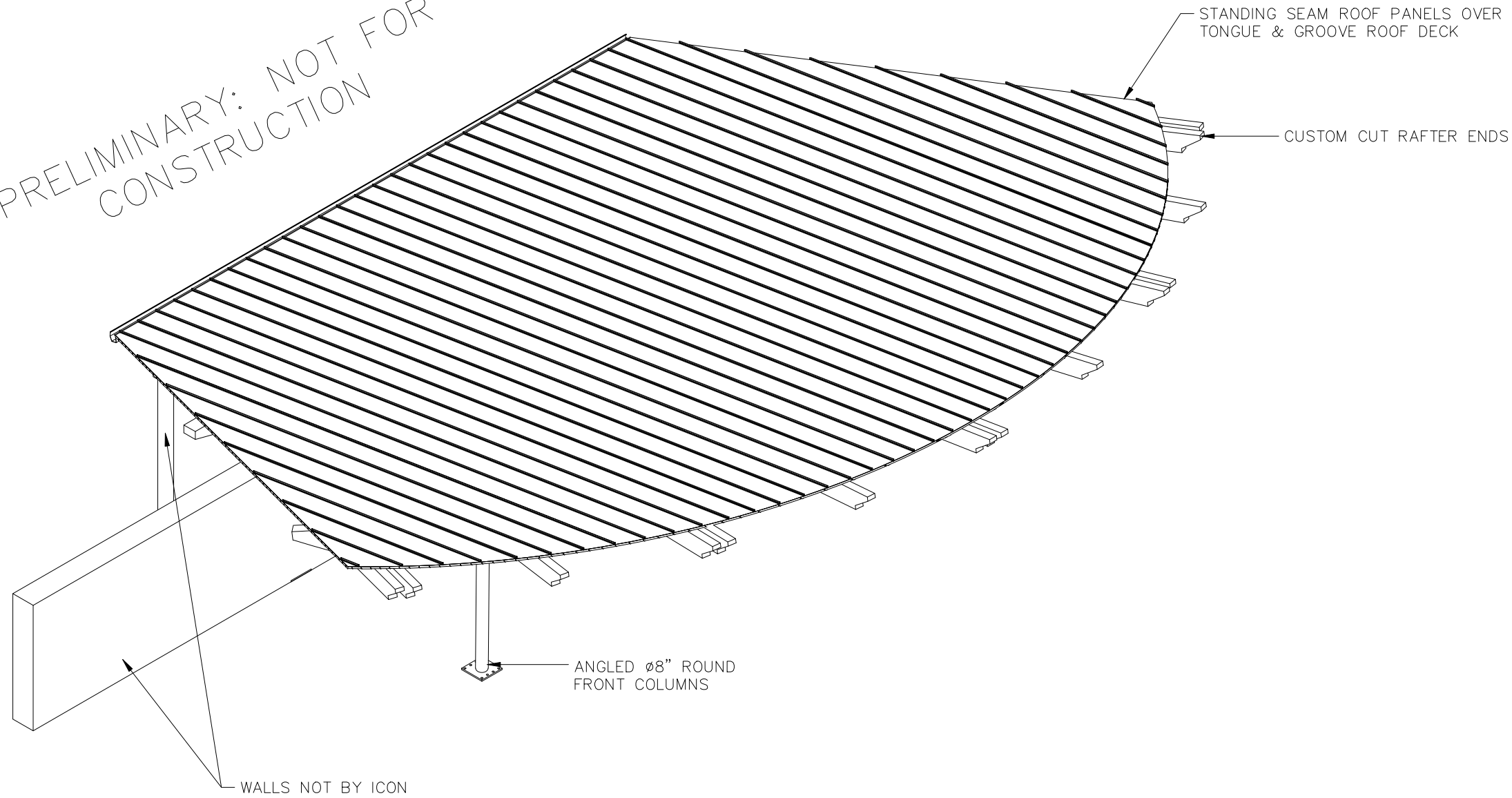
MELTON DESIGN GROUP: 2306.3.1

SHEET NUMBER

L-3.0

SHEET 11 OF 11

PRELIMINARY: NOT FOR CONSTRUCTION



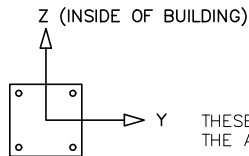
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Elevation

DRAWN BY:	ACP
DATE:	1/15/2020
PRELIMINARY ID:	6253
REVISION:	E
BUILDING TYPE:	MP60X46-12TS-
PROJECT NAME:	MP60X46-12TS-P2.5 20' HIGH SIDE

SHEET
 1.0

DWG:MP\60X46\TS-P2.5-20-110-60\Drawings\Preliminary\MP60x46TS-P2.5-20-110-60-REVE~62533.DWG



THESE FOUNDATION LOADS ARE FOR ESTIMATING PURPOSE ONLY.
THE ACTUAL LOADS WILL BE DETERMINED IN THE FINAL ENGINEERING

LOADS TO FOUNDATION (KIPS, IN-KIPS)	FOUNDATION LOADS				
	AXIAL (Fx)	SHEAR (Fy)	SHEAR (Fz)	MOMENT (My)	MOMENT (Mz)
DL	6.13	-1.58	-1.53	146.96	-90.89
SL	8.18	-2.87	-2.48	231.25	-164.83
W-UPLIFT	-9.36	1.21	1.05	-85.03	69.60
W-FY	-4.83	3.45	2.12	-214.35	318.22
W-FZ	-1.77	0.84	-2.57	281.35	48.26
E-FY	-0.34	1.05	-0.04	5.11	116.26
E-Z	-0.91	0.16	-1.16	133.32	9.00

LOADS TO FOUNDATION (KIPS, IN-KIPS)	FOUNDATION LOADS				
	AXIAL (Fx)	SHEAR (Fy)	SHEAR (Fz)	MOMENT (My)	MOMENT (Mz)
DL	10.76	-1.41	-0.69	82.91	-60.91
SL	14.73	-2.51	-0.88	116.69	-114.24
W-UPLIFT	-12.76	0.59	1.03	-147.62	-21.90
W-FY	-9.41	2.35	1.68	-234.15	201.31
W-FZ	9.41	2.35	-1.68	234.15	201.31
E-FY	-0.36	0.90	0.39	-53.99	106.38
E-Z	0.82	-0.65	-0.69	86.32	-79.45

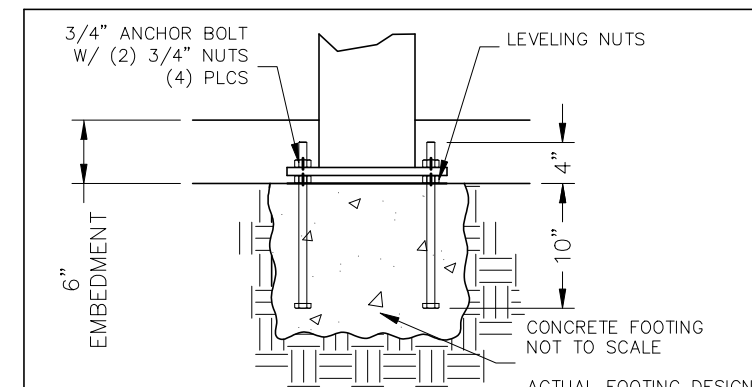
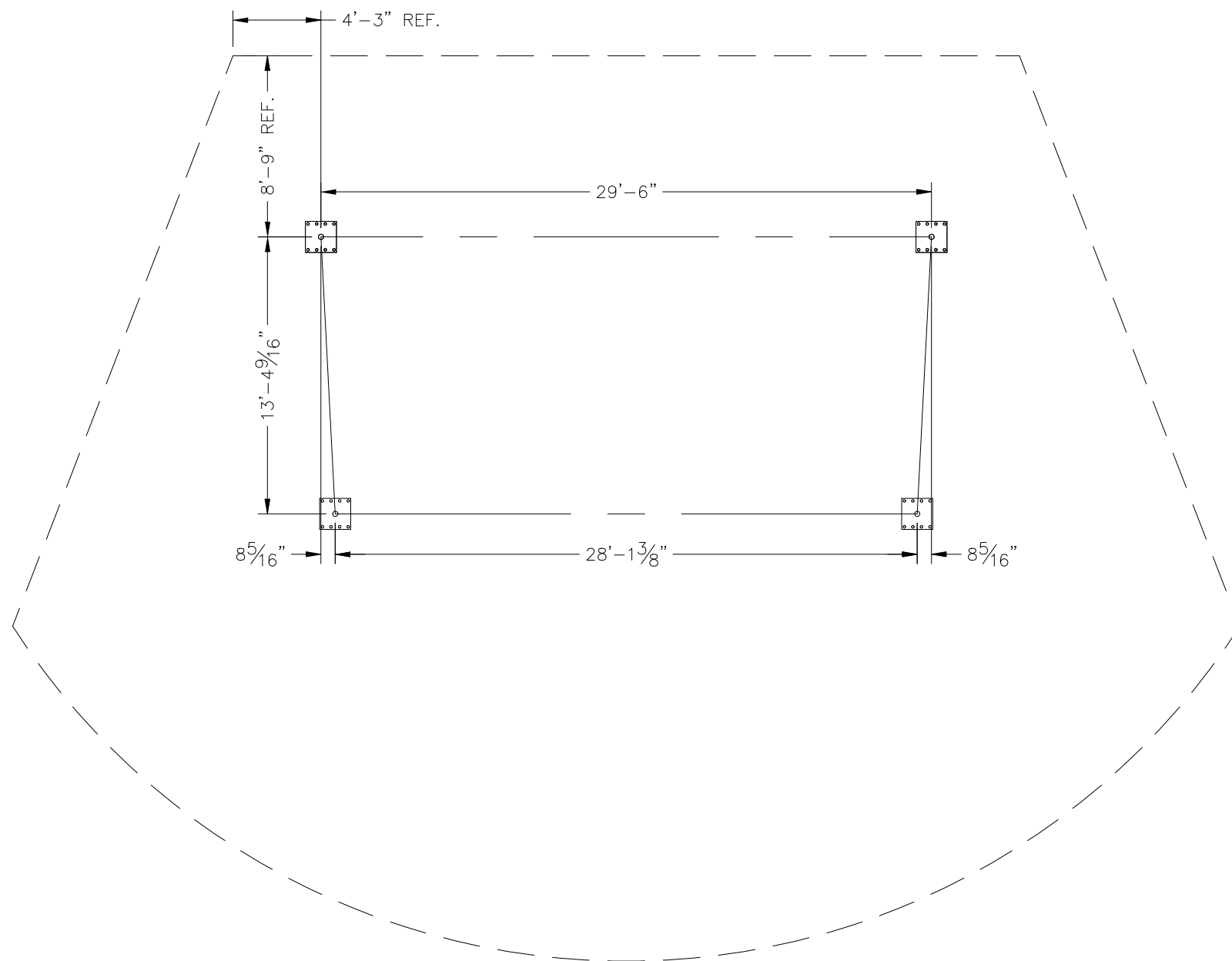
NOTES:

- TABLE SHOWS UNFACTORED SERVICE LOADS
- A FOUNDATION DESIGN HAS NOT BEEN PERFORMED BY ICON SHELTER SYSTEMS INC.
- A LICENSED ENGINEER FAMILIAR WITH SOIL CONDITIONS AT CONSTRUCTION SITE MUST PERFORM A FOUNDATION DESIGN.
- THE STRUCTURE HAS BEEN ENGINEERED AS AN OPEN STRUCTURE.
- CONSULT ICON SHELTER SYSTEMS INC. IF THE STRUCTURE IS TO BE ENCLOSED.
- COORDINATES ARE LOCAL TO THE COLUMN

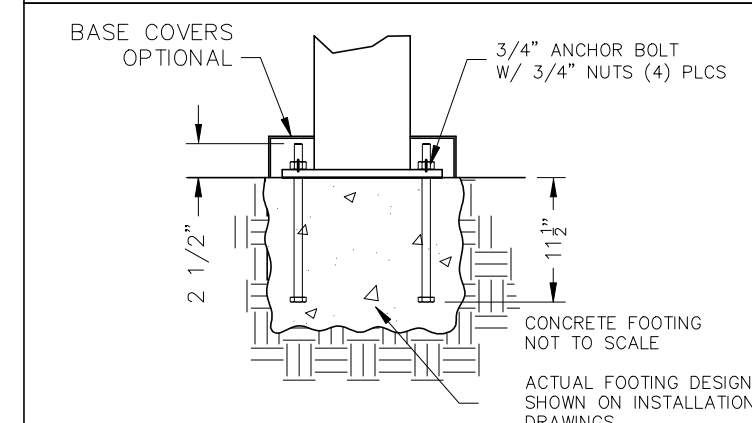
DEFINITIONS:

- DL = SERVICE LEVEL DEAD LOAD REACTION WITH THE GREATEST AXIAL LOAD
- SL = SERVICE LEVEL SNOW LOAD REACTION WITH THE GREATEST AXIAL LOAD
- W-UL = SERVICE LEVEL WIND LOAD REACTION WITH THE GREATEST UPLIFT LOAD
- W-Y = SERVICE LEVEL WIND LOAD REACTION WITH THE GREATEST MAGNITUDE OF SHEAR IN THE LOCAL Y DIRECTION
- W-Z = SERVICE LEVEL WIND LOAD REACTION WITH THE GREATEST SHEAR VALUE ACTING IN THE SAME DIRECTION AS THE DL SHEAR LOAD
- E-Y = SERVICE LEVEL SEISMIC LOAD REACTION WITH THE GREATEST MAGNITUDE OF SHEAR IN THE LOCAL Y DIRECTION
- E-Z = SERVICE LEVEL SEISMIC LOAD REACTION WITH THE GREATEST MAGNITUDE OF SHEAR IN THE LOCAL Z DIRECTION

PRELIMINARY: NOT FOR CONSTRUCTION



PRELIMINARY DRAWINGS SHOWN AS 6" BURIED
STANDARD BASE CONNECTION
COLUMN TYPE: A (6" BURIED)



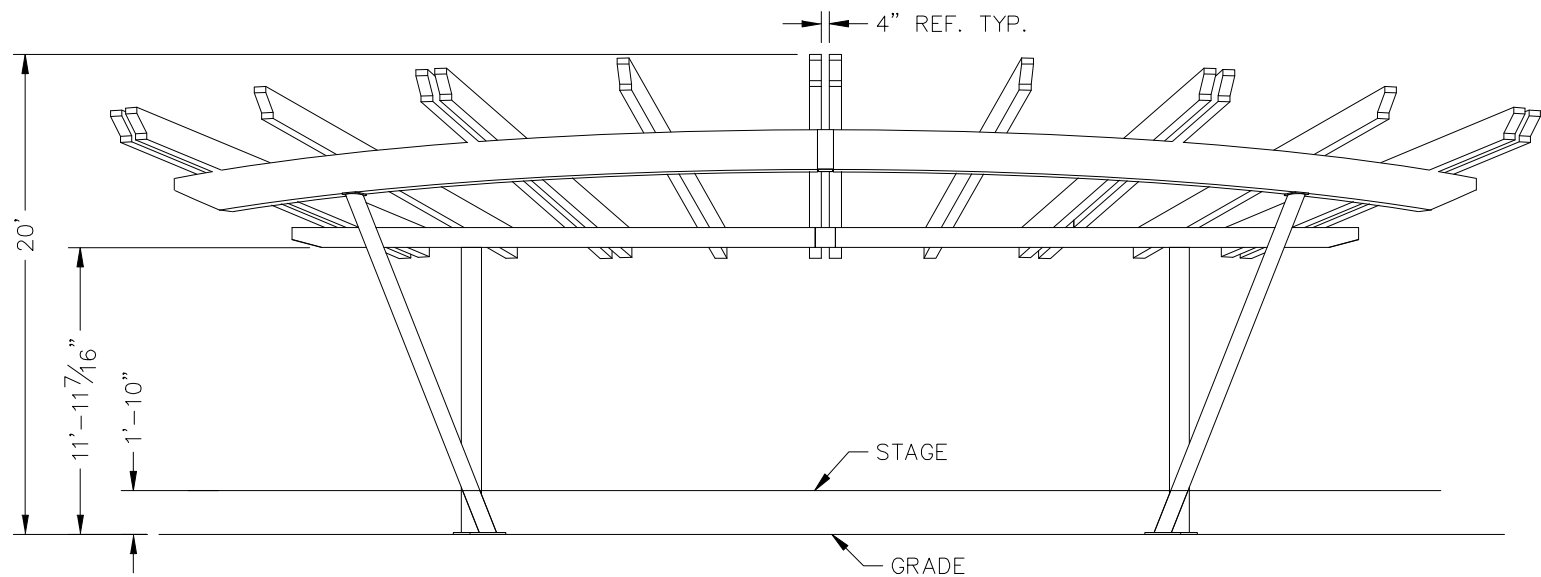
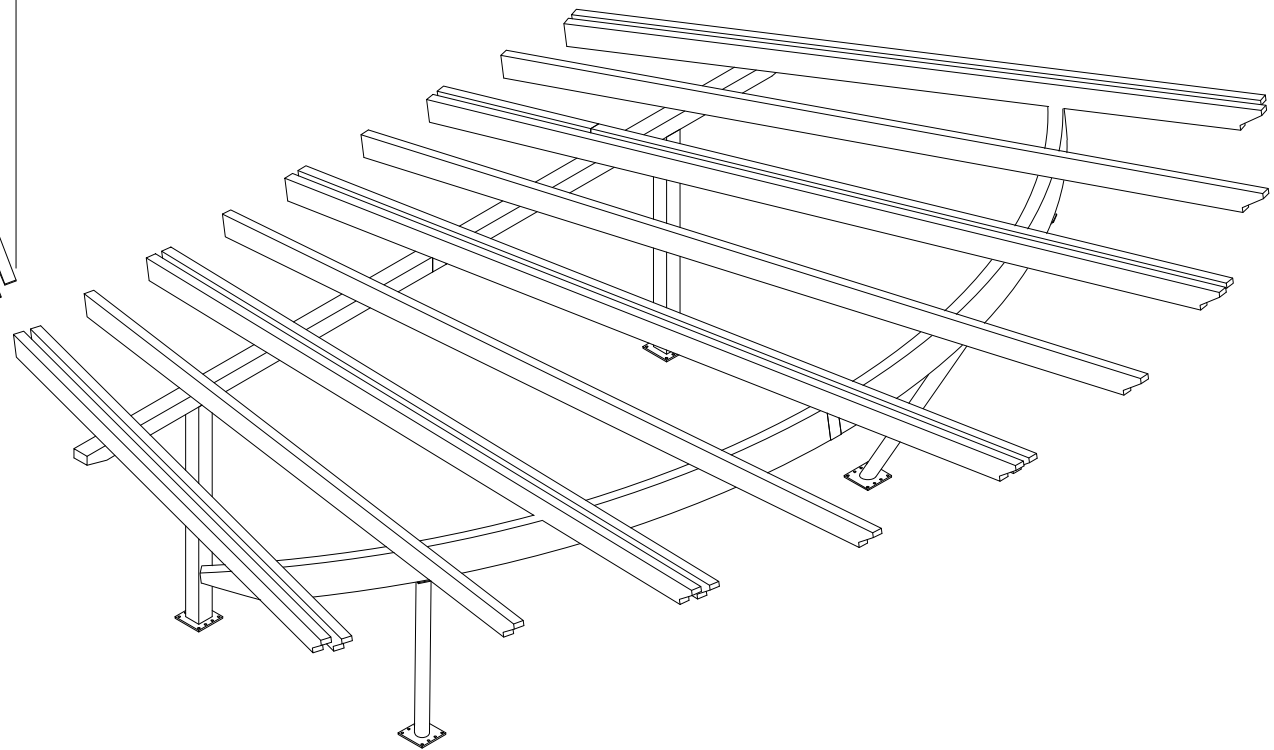
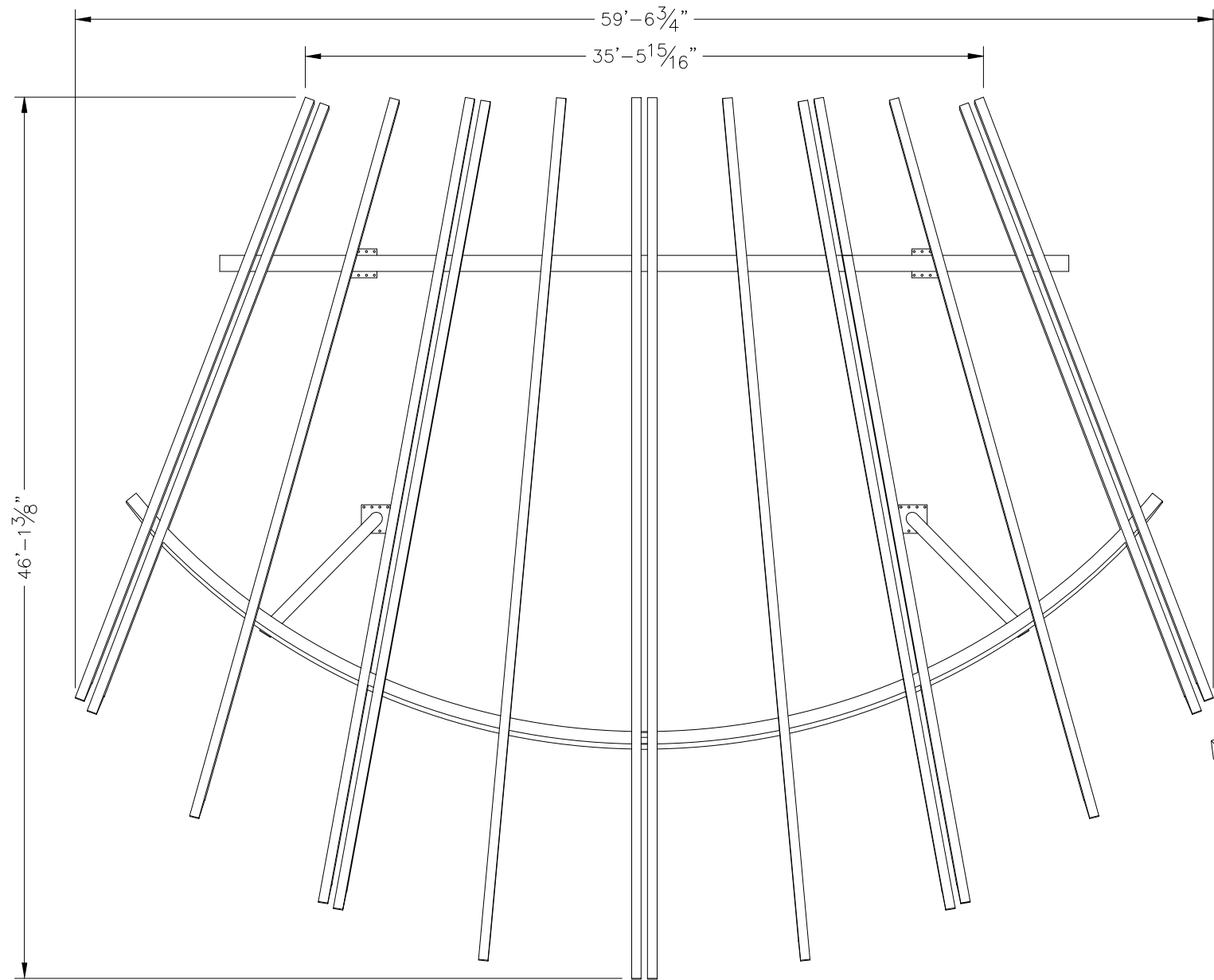
OPTIONAL BASE CONNECTION
COLUMN TYPE: B (SURFACE MOUNT W/ COVERS)

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Anchor Bolt Layout

DRAWN BY:	ACP
DATE:	1/15/2020
PRELIMINARY ID:	6253
REVISION:	E
BUILDING TYPE:	MP60X46-12TS-
PROJECT NAME:	MP60X46-12TS-P2.5 20' HIGH SIDE
SHEET	2.0

DWG:MP\60X46\TS-P2.5-20-110-60\Drawings\Preliminary\MP60x46TS-P2.5-20-110-60-REVE~62533.DWG



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Frame

DRAWN BY:	ACP
DATE:	1/15/2020
PRELIMINARY ID:	6253
REVISION:	E
BUILDING TYPE:	MP60X46-12TS-
PROJECT NAME:	MP60X46-12TS-P2.5 20' HIGH SIDE

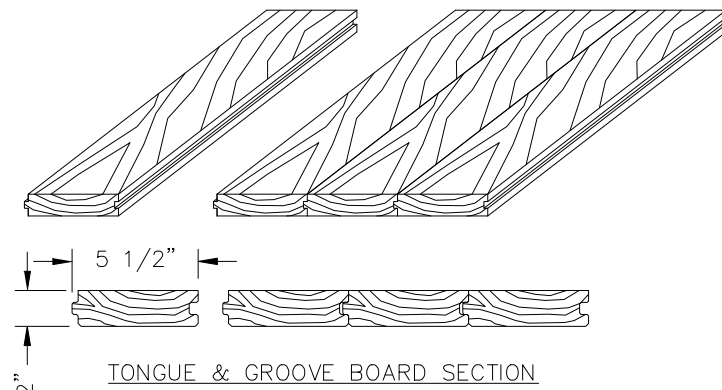
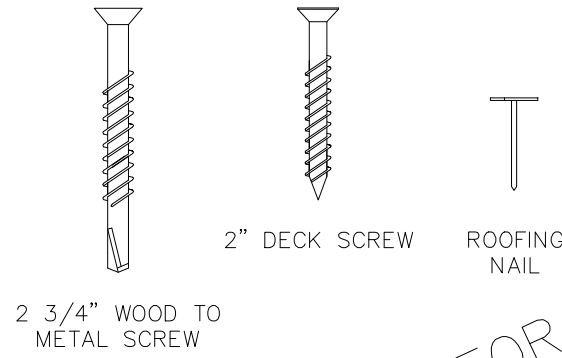
ALL STRUCTURAL COMPONENTS WILL BE:
 TUBE: ASTM A500 GRADE B
 PLATE: ASTM A36
 BOLTS: ASTM A325
 NUTS: ASTM A563
 WELDING: GMAW

NOTE:
 COLUMN SIZE: HSS 10x10x3/8 & RMT ø8x1/2

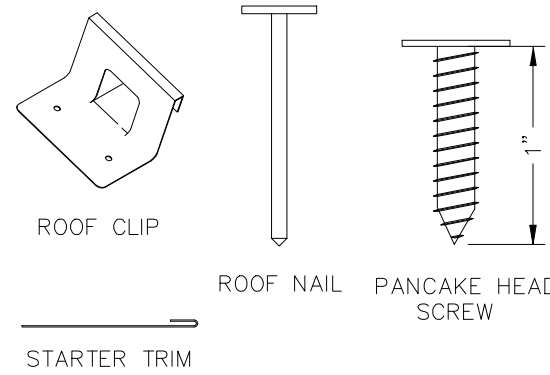
SHEET
 3.0

DWG:MP\60X46\TS-P2.5-20-110-60\Drawings\Preliminary\MP60x46TS-P2.5-20-110-60-REVE~62533.DWG

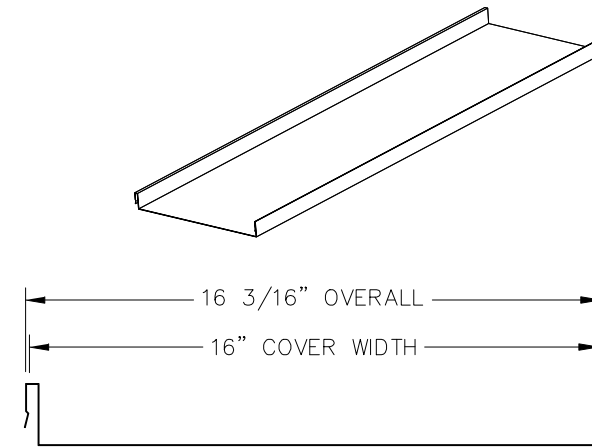
FASTENERS



NOTE: STANDARD DETAILS SHOWN
ACTUAL BUILDING MAY VARY

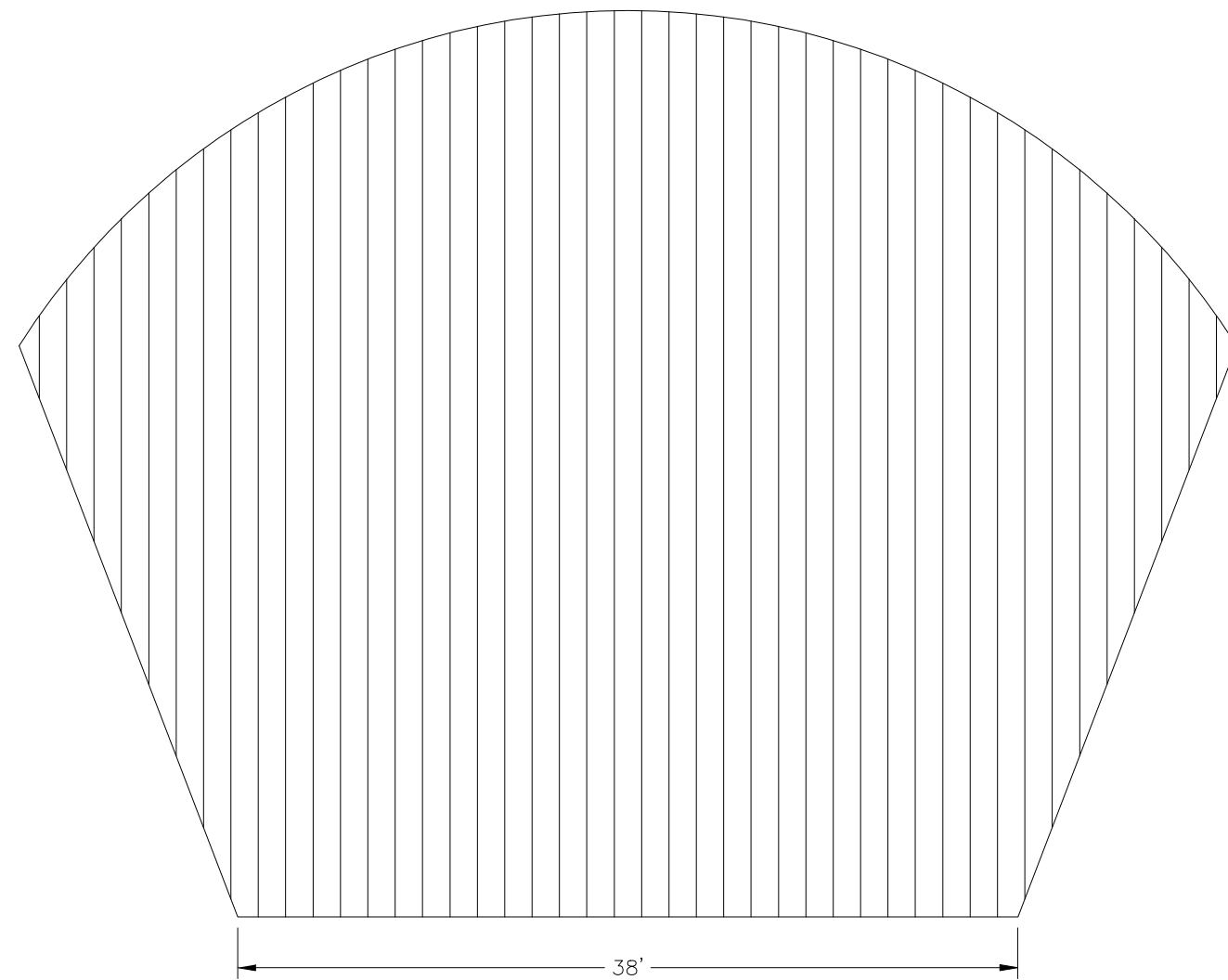
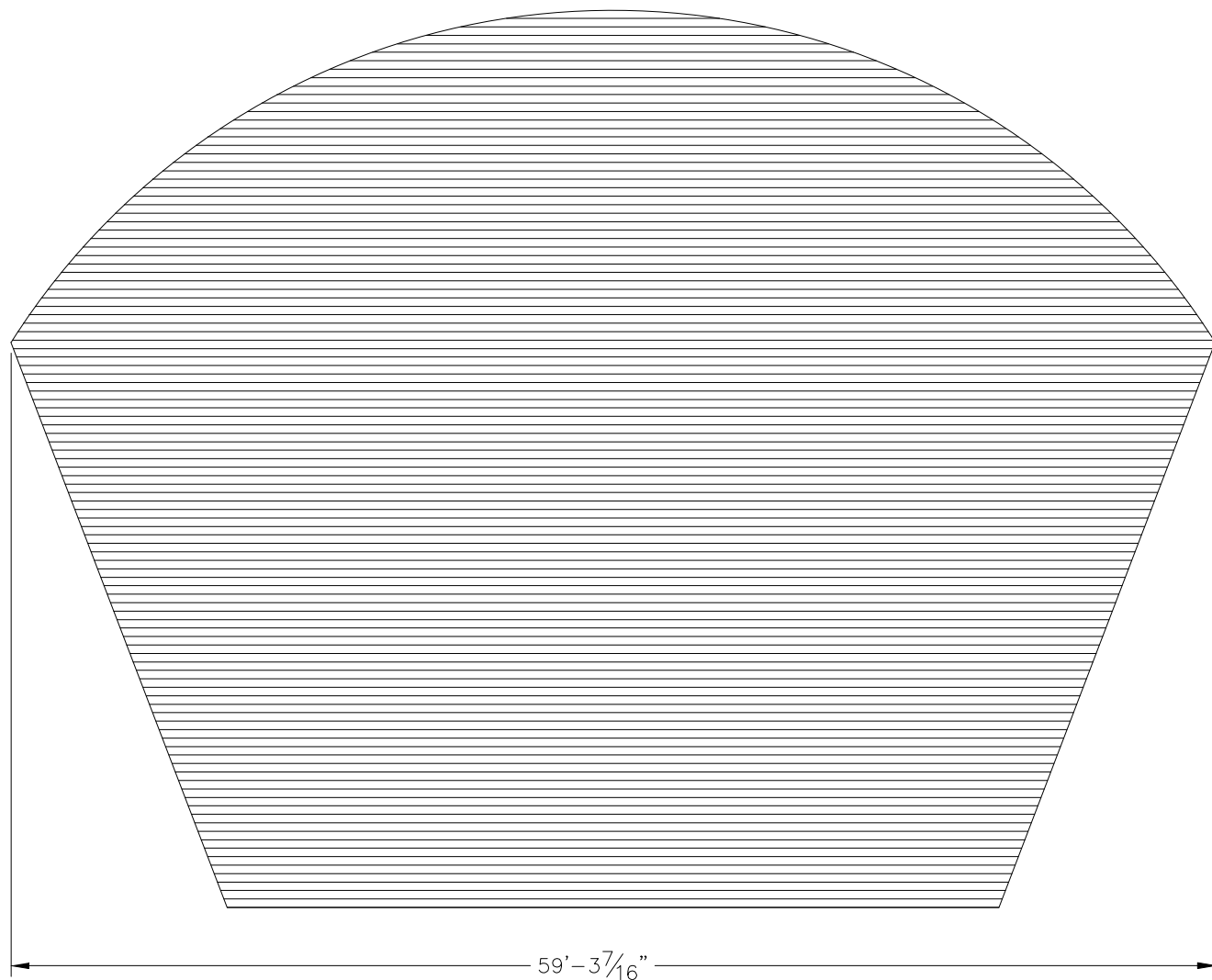


NOTE: STANDARD DETAILS SHOWN
ACTUAL BUILDING MAY VARY



**INSTALLER TO FIELD
CUT ALL ROOF PANELS**

PRELIMINARY: NOT FOR
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Roof Layout

DRAWN BY:	ACP
DATE:	1/15/2020
PRELIMINARY ID:	6253
REVISION:	E
BUILDING TYPE:	MP60X46-12TS-
PROJECT NAME:	MP60X46-12TS-P2.5 20' HIGH SIDE

DWG:MP\60X46\TS-P2.5-20-110-60\Drawings\Preliminary\MP60x46TS-P2.5-20-110-60-REVE~62533.DWG



STAFF REPORT

TO: BOARD OF DIRECTORS

FROM: SCOTT THOMPSON, PARK SUPERVISOR

RE: SURPLUS SALE

SUMMARY

We have what I believe are items that the district does not have a use for and could be either offered to another public district/entity or included in a surplus sale.

BACKGROUND

Working with long time maintenance staff members, the attached list of items has been determined to likely be of no use to the district and could be liquidated.

BUDGETARY IMPACT

Sales of equipment will directly benefit the district as funds received will go directly into the general fund.

RECOMMENDATION

Approve list of equipment/items to be offered to another public district or entity.

ATTACHMENTS

List of items attached.



SURPLUS ITEMS

1. 1995 Ford F350 dump truck (runs but needs too many repairs in order to potentially be smogged and used for service)
2. 2000 Chevrolet Silverado 2500 pickup (Does not run, interior basically destroyed)
3. Grasshopper Powervac 16FM leaf collection attachment for Grasshopper 725D (Leaf collection ability does not work if leaves are damp, basically useless to staff)
4. Grasshopper Powervac HT leaf collection attachment for Grasshopper 425 (Leaf collection ability does not work if leaves are damp, basically useless to staff)
5. Briggs and Stratton compactor (does not run)
6. County Line (Tractor Supply) auger attachment for John Deere tractor with 8" and 10" bits (residential model, can't drill a straight hole, staff can't use)
7. Trailer, large, dual axle (handmade modified boat trailer, has been replaced with new trailers and no longer needed)
8. Trailer, small, single axel (Handmade trailer, has been replaced with new trailers and no longer needed)
9. Husqvarna RZ4222F zero turn mower (Has engine problems, has been replaced already, no longer needed)
10. John Deere 1600 Turbo Series II tractor mower (Major hydraulic issues, can not be used in current condition, has not been able to be professionally repaired, replaced in 2018)
11. Grasshopper 226V (Will not turn blades)
12. Hurricane ride-on blower (Does not run correctly, has already been replaced)
13. Pontoon boat dock, 2 pontoons (No need for this at all)
14. Porter basketball goal, hoop and backboard (Intended for MLK, surplus order, not needed)
15. Porter basketball goal, hoop and backboard (Intended for MLK, surplus order, not needed)



RESOLUTION NO. 1929-20

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF PUBLIC USE IMPACT FEE FUNDS TO THE GENERAL FUND IN THE AMOUNT OF \$19k FOR APPROVED ACTIVITY CENTER SMALL GYM FLOOR PROJECT

WHEREAS, at a regular board meeting, the Feather River Recreation and Park District Board of Directors approved utilization of Public Use Impact Fee Funds for the completion of the Activity Center Small Gym Floor Project.

WHEREAS, the Feather River Recreation and Park District Board approved additional \$19k of the Public Use Impact Fee Funds allocated for said project; and

WHEREAS, the Feather River Recreation and Park District Board of Directors, after receiving the recommendation from the General Manager, agrees that it is in the best interest of the District to transfer Public Use Impact Fee Funds in the amount of \$19k to fund the approved Small Gym Floor Project; and

RESOLVED, that the Board of Directors of the Feather River Recreation and Park District authorizes the transfer of \$19K from the Public Use Impact Fees account to the General Fund for the approved Activity Center Small Gym Floor Project.

PASSED AND ADOPTED, at a regular meeting of the Board of Directors of the Feather River Recreation and Park District on the 28th day of January 2020 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: _____
Scott Kent Fowler, Chairperson

Shawn Rohrbacker, General Manager



RESOLUTION NO. 1930-20

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT ACKNOWLEDGING THE COMPLETION OF THE ACTIVITY CENTER SMALL GYM FLOOR AND PAINT PROJECT

Fixed Asset number 192005

WHEREAS, the Feather River Recreation and Park District Board of Directors approved the Activity Center Small Gym Floor and Paint Project; and,

WHEREAS, the Feather River Recreation and Park District Board approved the utilization of both Impact Public Use Fees (\$19K) and General Fund (\$8,207) to fund said project; and,

WHEREAS, the Feather River Recreation & Park District Board of Directors is committed to continuing the mission of the District to provide and maintain quality parks, recreation experiences and related facilities and programs for all residents of the District; and,

RESOLVED, that the Feather River Recreation & Park District Board of Directors hereby acknowledges the completion of Activity Center Small Gym Floor and Paint Project in the total amount of \$27,207 Fixed Asset number 192005 in service January 17, 2020.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Feather River Recreation and Park District on the 28th day of January 2020 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: _____
Scott Kent Fowler, Chairperson

Shawn Rohrbacker, General Manager

DEPARTMENT UPDATES – DECEMBER 2019**Preschool***By Estela Valencia – Director of Preschool***Enrollment:**

Preschool – 77

Camp – 25

Recently completed events/projects

School-age camp children enjoyed a 9-day camp full of fun games and a New Year's party celebration. Preschool has ordered new cubbies for two of the classrooms.

Current events/projects:

Staff is working on completing hours for their professional development, which is a requirement as our preschool program is part of the Steps to Quality program.

Upcoming events/projects:

We will be hosting a four-day camp in February. Our preschool program is currently hiring and in need of one preschool teacher and one aide.

Gymnastics*By Michelle Huffman – Recreation Supervisor Gymnastics***Enrollment:**

Rec Under 7	117	Boys Team	13	Total	319
Rec 7 and up	158	Girls Team	31		
	275		44	Change	12

Updates:

January numbers are back up. We have 3 new candidates for recreational teachers which will hopefully allow us to expand and build the current class offerings.

The Girls Wildflower meet and the Boys Oroville Invitational were a great success. Our athletes had several top finishers and 1st place team achievements. We had 356 competitors and roughly 600 spectators throughout the weekend. Event profits for the events exceeded expectations. Finalized numbers will be presented in next month's report

Upcoming Events:

The Girls Optional Levels and Boys Teams are pushing hard through their season with competitions in Santa Cruz, Elk Grove, Lodi, Sacramento and Arizona coming up in the next 6 weeks leading into State, Regional, and National Championships

DEPARTMENT UPDATES – DECEMBER 2019

Projects:

We continue to move forward with prepping for the January meet and finishing the rock room.

Recreation

By Brian Wilson – Recreation Supervisor

Current/Ongoing Programs Offered

- | | |
|--|--|
| <ul style="list-style-type: none"> • Rec Coordinator Hire-Jaime Hoffman • Youth Sports Programs <ul style="list-style-type: none"> ○ Basketball S2 • Special Interest Classes <ul style="list-style-type: none"> ○ Whole Body Fitness ○ Dance w/Gabby & Noelle ○ U-Jam and Zumba ○ Karate/Judo <ul style="list-style-type: none"> ▪ 'Lil Pandas ○ Science Explorers | <p>Employment Start Date: 1.17.20</p> <p>24 Teams Confirmed Games began 1.13.20</p> <p>Post-Holiday: Regular Schedules</p> <p>Returning Program w/new instructor</p> <p>New Program</p> |
|--|--|

Current events/projects

- | | |
|--|--|
| <ul style="list-style-type: none"> • Small Gym Paint/Flooring Project <ul style="list-style-type: none"> ○ Pickleball ○ Youth Sport Programming ○ Adult Sport Programming • Rock room project update • New/Returning Classes Updates <ul style="list-style-type: none"> ○ Art Classes ○ Fitness/Wellness | <p>Complete</p> <p>Working on scheduling and fee structure(s)</p> <p>Working on scheduling and fee structure(s)</p> <p>Working on scheduling and fee structure(s)</p> <p>No new info at this time</p> <p>Exploring Community Interest</p> <p>Spring 2020</p> |
|--|--|

Recent events/projects

- Parent Night Out (December 13, 21)
- Employee Reviews/Personnel Action Forms
- Basketball Staff Trainings January 7th /8th /9th

Upcoming

- | | |
|--|--|
| <ul style="list-style-type: none"> • Parent's Night Out • Daddy Daughter Dance • Pool Manager Recruitment • Pool Calendar Development <ul style="list-style-type: none"> ○ School Pool Party Schedule ○ Public Reservations • Returning Pool Staff Communications • Jr. Giants Commissioner Recruitment • Sporty All-Stars • Youth Basketball (Session 3) | <p>Feb. 14, 2020</p> <p>Feb. 29, 2020</p> <p>January 2020</p> <p>January 2020</p> <p>January 2020</p> <p>February 2020</p> <p>February 2020</p> <p>February 2020</p> <p>March 2020</p> <p>March 2020</p> |
|--|--|

DEPARTMENT UPDATES – DECEMBER 2019

- Rec Program Strategic Plan/5-Year Plan Ongoing
- District Master Plan Ongoing

Maintenance*Scott Thompson – Park Supervisor***Recently completed events/projects:****All Parks**

- Check irrigation systems and test
- Repair irrigation leaks where found during testing

Riverbend Park

- Burning green waste
- Fully cleaned out dog park of all tree rounds and debris
- Repaired fences and gates at dog park to complete the enclosure
- Removed all tree rounds and debris from south end of pond where Sheriff crews have been cutting

Activity Center

- Filling in cleaning in the mornings, vacuuming, moping, etc.
- Paint Dance Studio 2, hang new blinds, hang TV
- Install camera wiring for 5 new security cameras
- Build and install 4 new workstations in Sports office
- Move GM from old office into new office space

Preschool

- Build and install new cubbies in 3 classrooms

Gymnastics

- Install ring tower prior to gym meet
- Facilitate and assist with gym meet over two days

MLK Park

- Fix large ruts from vehicles on field

Nelson Pool

- Repair electrical service to main pump, order new parts to rebuild service

DEPARTMENT UPDATES – DECEMBER 2019**Current events/projects:**

Maintenance has been keeping a full-time schedule during the week doing the following:

- Blowing leaves from all parking lots and sports fields/turf areas
- Mulching or removing leaves
- Trimming trees
- Prepping sports fields for weekly games and practices
- Maintaining pools during the winter

Activity Center

- Working with contractor and material supplier to proceed with roofing repairs
- Painting Elderberry Room, install new wall base, install new blinds

Riverbend Park

- Repairing large irrigation leaks that were discovered
- Repairing/maintaining sewage pumps

Nolan Complex

- Playtown Restrooms
 - Shawn and I continue to work on this project with architects, engineers, and the contractor.
 - Building plans have been submitted to the City for plan review.

Mitchell Shop

- Yearly cleaning of shop and shop yard
- Heavy equipment maintenance
- Small equipment maintenance
- Power tool maintenance
- Vehicle maintenance

All Sites

- Major tree trimming operations
- Leaf collection and removal
- Painting of all bathrooms

Upcoming events/projects:

Activity Center

- Replace all wall pack lights around exterior
- Inspect/replace parking lot lighting to get more light and better coverage

MLK Park

- Fix major damage to turf from vehicle damage

Nelson Complex

- Vorhees Field
 - Relocate and/or remove electrical lines in the way of new backstop posts
 - Install new backstop
 - Re-grade field, cut turf where outfield meets infield, remove hump, reseed grass, install new base anchors and bases.
- Baldry Field
 - Re-grade field, cut turf where outfield meets infield, remove hump, reseed grass, install new base anchors and bases.
- Damon Field
 - Re-grade field, cut turf where outfield meets infield, remove hump, reseed grass, install new base anchors and bases.

Bedrock Skatepark

- Fencing
 - Meeting with fencing contractors to determine options for fencing along northern end, and southern end of skatepark.

Administration, Events & Marketing

By Victoria Anton – Executive Administrator

Recently Completed Events/Projects

- Completed a Tourism Ambassador (CTA) certification training hosted by Explore Butte County. CTA is multifaceted program that serves to increase tourism by inspiring front-line employees and volunteers to turn every visitor encounter into a positive experience.
- Staff has taken advantage of the slower months by reorganizing supply closets in the Activity Center
- The staff holiday party was a success. Attendees enjoyed a raffle, games, and great food!

Upcoming Events/Projects:

- Planning for the 13th Annual Wildflower & Nature Festival on April 4, 2020
- Arrangements for 2030 Master Plan Workshops
- Document filing and storage to close out the calendar year
- Review of the rental fee structure for areas of the Activity Center