

**FEATHER RIVER RECREATION AND PARK DISTRICT
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

“We will provide and maintain quality parks, recreation experiences, and related facilities and programs for all residents of the District in a fiscally sustainable manner that compliments the natural resources and cultural heritage of our community.”

DISTRICT BOARD MEETING

Regular Board Meeting

December 17, 2019

Location: FRRPD Activity Center

AGENDA

Closed Session 5:00 PM/Open Session 5:30 PM

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at (530)533-2011 at least 48 hours in advance of the meeting.

CALL MEETING TO ORDER

ROLL CALL

Chairperson Kent Fowler

Vice-Chairperson Steven Rocchi

Director Sonny Brandt

Director Devin Thomas

PLEDGE OF ALLEGIANCE

CLOSED SESSION

A. Union Negotiations -Pursuant to Government Code section 54957

PUBLIC COMMENT

At this time, the Board will extend the courtesy of the Hearing Session to interested parties who wish to speak on items not on the agenda. State law prohibits the Board from acting on any item presented if it is not listed on the agenda, except under special circumstances as defined in the Government Code. You are limited to three (3) minutes. The Board reserves the right to limit public comment to 15 minutes and can reopen public comment at a later time. The Chairperson will invite anyone the audience wishing to address the Board on a matter not listed on the agenda to state your name for the record and make your presentation. The Board will not and cannot take any action except for brief response by the Board or staff to a statement or question relating to a non-agenda item.

ACKNOWLEDGEMENTS

The District would like to thank the following organizations for their donations to the 2019 Breakfast with Santa event: Oroville Starbucks, Oroville & Las Plumas High School Key Clubs, Mt. Ida Mandarin Ranch, IOOF Oroville Lodge, and Oroville Kiwanis.

PRESENTATION(S)

A. Jay Langner with EcoGreen Solutions – Jay will present a program available to FRRPD to lower the cost of lighting and pump systems at District facilities. EcoGreen Solutions is partnered with Pacific Gas & Electric in the State of California. They help customers save energy and cut costs by retrofitting old lighting to top of the line LED lights & Adding VFDs to pumps & motors for \$0 out of pocket by leveraging PGEs incentive programs, along with their On-Bill Financing Program.

B. Greg Melton with Melton Design Group - Greg will present an update for the following projects; Phase 2 Restoration of Riverbend Park, Nelson Pool Renovation and the 2030 FRRPD Master Plan.

CONSENT AGENDA

Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed from the Consent Agenda shall be considered immediately following the adoption of the Consent Agenda.

- A. Approve November 19, 2019 Regular Board Meeting Minutes (Appendix A)**
- B. Resolution 1925-19: A resolution of the Board of Directors of the Feather River Recreation and Park District approving the transfer of funds in the amount of \$125,000 from the merchant payment received by credit card account: Bank of the West to the general fund account 2600 (Appendix B)**

VOTE

Director Kent Fowler	_____
Director Steven Rocchi	_____
Director Sonny Brandt	_____
Director Devin Thomas	_____

ITEMS PULLED FROM THE CONSENT AGENDA

ACTION ITEMS (Require Vote)

- A. Riverbend Park Beach Project (Appendix C)**

Requested Action: Approve project to be put out to bid

VOTE

Director Kent Fowler	_____
Director Steven Rocchi	_____
Director Sonny Brandt	_____
Director Devin Thomas	_____

- B. VOYA 457 Loan Program (Appendix D)**

Requested Action: Add employee loan program to CALPERS 457 Program Contract

VOTE

Director Kent Fowler	_____
Director Steven Rocchi	_____
Director Sonny Brandt	_____
Director Devin Thomas	_____

C. Resolution 1926-19: A resolution of the Board of Directors of the Feather River Recreation and Park District approving the allocation up to \$46,000 from the general fund for purchase of 2019 F-250 truck and allocation includes interest rates on 60-month truck loan (Appendix E)

Requested Action: Adopt Resolution

VOTE

Director Kent Fowler _____
Director Steven Rocchi _____
Director Sonny Brandt _____
Director Devin Thomas _____

D. General Manager request to be a District representative on the Butte County Special District’s Association (BCSDA) Executive Board (Appendix F)

Requested Action: Approve request

VOTE

Director Kent Fowler _____
Director Steven Rocchi _____
Director Sonny Brandt _____
Director Devin Thomas _____

E. Review letters of interest to fill Board Vacancy (Appendix G)

Requested Action: Interview candidate(s) and appoint a new Board member

VOTE

Director Sonny Brandt _____
Director Marcia Carter _____
Director Steven Rocchi _____
Chairperson Kent Fowler _____

F. Select a Chairperson and Vice Chairperson for the 2020 calendar year

Requested Action: Select Chairperson and Vice-Chairperson

VOTE

Director Kent Fowler _____
Director Steven Rocchi _____
Director Sonny Brandt _____
Director Devin Thomas _____

NON-ACTION ITEMS

A. Review November Financials (Appendix H)

DIRECTOR, & COMMITTEE REPORTS, MANAGER & STAFF REPORTS (Appendix I)

CORRESPONDENCE

- A. Thank you letter from the Butte County Sheriff’s Office (Appendix J)
- B. The District received an appreciation email from Oroville High School Athletics Director, Tom Frazier, for their use of the Riverbend Park soccer fields for a 16-team soccer tournament on December 5th & 6th

UNFINISHED BUSINESS

BOARD ITEMS FOR UPCOMING AGENDA(S)

ADJOURNMENT _____

**FEATHER RIVER RECREATION AND PARK DISTRICT
1875 FEATHER RIVER BLVD., OROVILLE, CA 95965**

“We will provide and maintain quality parks, recreation experiences, and related facilities and programs for all residents of the District in a fiscally sustainable manner that compliments the natural resources and cultural heritage of our community.”

DISTRICT BOARD MEETING

Regular Board Meeting

November 19, 2019

Location: FRRPD Activity Center

DRAFT Minutes

Closed Session 4:30 PM/Open Session 5:30 PM

CHAIRPERSON FOWLER CALLED THE MEETING TO ORDER AT 4:34 PM.

ROLL CALL

Chairperson Kent Fowler	<u>Present</u>
Vice Chairperson Steven Rocchi	<u>Present</u>
Director Sonny Brandt	<u>Present</u>
Director Devin Thomas	<u>Present</u>

PLEDGE OF ALLEGIANCE WAS PERFORMED

CLOSED SESSION

A. Pursuant to Government Code section 54956.9, Conference with Legal Counsel –

Anticipated Litigation: Significant exposure to litigation pursuant to Section 54956.9(b) based on facts and circumstances that the District believes are not yet known to a potential plaintiff or plaintiffs.

B. Union Negotiations -Pursuant to Government Code section 54957.

CLOSED SESSION ADJOURNED AT 5:00 PM. OPEN SESSION RESUMED AT 5:30 PM

ANNOUNCEMENT(S) FROM CLOSED SESSION

No action was taken. Direction was given to staff.

PUBLIC COMMENT

At this time, the Board will extend the courtesy of the Hearing Session to interested parties who wish to speak on items not on the agenda. State law prohibits the Board from acting on any item presented if it is not listed on the agenda, except under special circumstances as defined in the Government Code. You are limited to three (3) minutes. The Board reserves the right to limit public comment to 15 minutes and can reopen public comment at a later time. The Chairperson will invite anyone the audience wishing to address the Board on a matter not listed on the agenda to state your name for the record and make your presentation. The Board will not and cannot take any action except for brief response by the Board or staff to a statement or question relating to a non-agenda item.

CONSENT AGENDA

Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed from the Consent Agenda shall be considered immediately following the adoption of the Consent Agenda.

A. Approve October 22, 2019 Regular Board Meeting Minutes

B. Approve October 24, 2019 Special Board Meeting Minutes

C. Approve November 6, 2019 Special Board Meeting Minutes

Director Rocchi made the motion to approve the Consent Agenda.

Director Thomas seconded the motion.

*The motion to approve the Consent Agenda passed with a 3-1-0 vote (Director Brandt abstained).

ACTION ITEMS

A. Resolution No. 1924-19: A Resolution of the Board of Directors of the Feather River Recreation and Park District adopting the Butte County Local Hazard Mitigation Plan

Director Brandt made the motion to adopt Resolution 1924-19.

Director Thomas seconded the motion.

*The motion to to adopt Resolution 1924-19 passed with a unanimous vote

NON-ACTION ITEMS

A. October financials were reviewed.

DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS WERE REVIEWED**CORRESPONDENCE**

The District received a letter from the Oroville City Elementary School District offering the sale of Bird Street Elementary School. No direction was given to Staff.

CHAIRPERSON FOWLER ADJOURNED THE MEETING AT 5:54 PM.



RESOLUTION NO. 1925-19

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF FUNDS IN THE AMOUNT OF \$125,000 FROM THE MERCHANT PAYMENT RECEIVED BY CREDIT CARD ACCOUNT: BANK OF THE WEST TO THE GENERAL FUND ACCOUNT 2600

WHEREAS, the General Manager has reviewed the finances of the District and recommends transferring \$125,000 from the Merchant Account at Bank of the West to the General Fund Account 2600; and

WHEREAS, the Board of Directors, after receiving the recommendation from the General Manager, agrees that it is in the best interest of the District to transfer non-Impact fee funds in the amount of \$125,000 from the Bank of the West Merchant Account to the General Fund Account 2600; and

NOW THEREFORE, IT BE RESOLVED, that the Board of Directors of the Feather River Recreation and Park District approves the transferring of \$125,000 from the Bank of the West Merchant Account to the General Fund Account 2600.

PASSED AND ADOPTED, at a regular meeting of the Board of Directors of the Feather River Recreation and Park District on the 17th day of December 2019 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: _____

Scott Kent Fowler, Chairperson

Shawn Rohrbacker, General Manager



STAFF REPORT

DATE: DECEMBER 17, 2019

TO: BOARD OF DIRECTORS

FROM: SHAWN ROHRBACKER, GENERAL MANAGER

RE: RIVERBEND PARK RESTORATION PHASE II - BEACH PROJECT

SUMMARY

Bid documents are complete and staff is seeking Board approval to put the project out to bid. See attached construction drawings and estimated costs of construction. Note that insurance will reimburse the District for all of the project except for the landscape, tables, grills and waste receptacles that were not there before the flood. As shown in the cost estimate, insurance will cover most of the project. The remainder of the costs are included in the current budget allocated for the restoration of Riverbend Park. The project is planned to go out to bid this month and close at the end of January. This will give time for contractors to get the project on their schedules for construction during the spring of 2020.

RECOMMENDATION

Approve putting the Riverbend Beach Restoration project out to bid

ATTACHMENTS

1. Beach Project Plans
2. Preliminary Cost Estimate
3. Preliminary Cost Estimate (Insurance Only)

CONSTRUCTION PLANS FOR :

RIVERBEND PARK RENOVATION PHASE 2 - BEACH

FEATHER RIVER RECREATION AND PARK DISTRICT - OROVILLE, CALIFORNIA



820 BROADWAY ST
CHICO, CA 95928
(530) 899-1616
meltondg.com

PREPARED FOR:



FEATHER RIVER RECREATION AND PARK DISTRICT
1875 FEATHER RIVER BLVD
OROVILLE, CA 95965
WWW.FRRPD.COM

PREPARED BY:



PREPARED BY OR UNDER THE SUPERVISION OF:

GREG MELTON
RLA No. 4217

DATE

ACCEPTED BY:

SHAWN ROHRBACKER GENERAL MANAGER
FEATHER RIVER RECREATION AND PARK DISTRICT

DATE

GENERAL CONSTRUCTION NOTE:

CONSTRUCTION UNDER THIS CONTRACT SHALL COMPLY WITH THE LATEST EDITION OF THE CALIFORNIA BUILDING CODE (CBC), CALIFORNIA MECHANICAL CODE (CMC), CALIFORNIA PUBLIC CONTRACT CODE (PCC), CALIFORNIA ELECTRICAL CODE (CEC), AND THE 2016 CALIFORNIA ENERGY STANDARDS AS AMENDED BY THE STATE OF CALIFORNIA AND THE LOCAL JURISDICTION.

INDEX OF SHEETS

SHEET	TITLE
L-0.0	TITLE SHEET
L-1.0	EROSION CONTROL, DEMOLITION AND GRADING PLAN
L-1.1	CONSTRUCTION PLAN
L-2.0	PLANTING AND IRRIGATION PLAN AND DETAILS
L-3.0	CONSTRUCTION DETAILS

LICENSE



CONSULTANT

CLIENT

FEATHER RIVER RECREATION AND PARK DISTRICT

PROJECT

RIVERBEND PARK RENOVATION PH 2 BEACH

SHEET TITLE

TITLE SHEET

DATES

NO.	DESCRIPTION	DATE
1.	60% SUBMITTAL	7/23/2019
2.	90% SUBMITTAL	8/14/2019
3.	INS. SUBMITTAL	10/28/2019
4.		
5.		
6.		
7.		
8.		

PLOT DATE: 8/14/2019

PROJECT NUMBERS

MELTON DESIGN GROUP: 2306.3.1
CONSULTANT PROJECT #: --

SHEET NUMBER

L-0.0

SHEET 1 OF 5

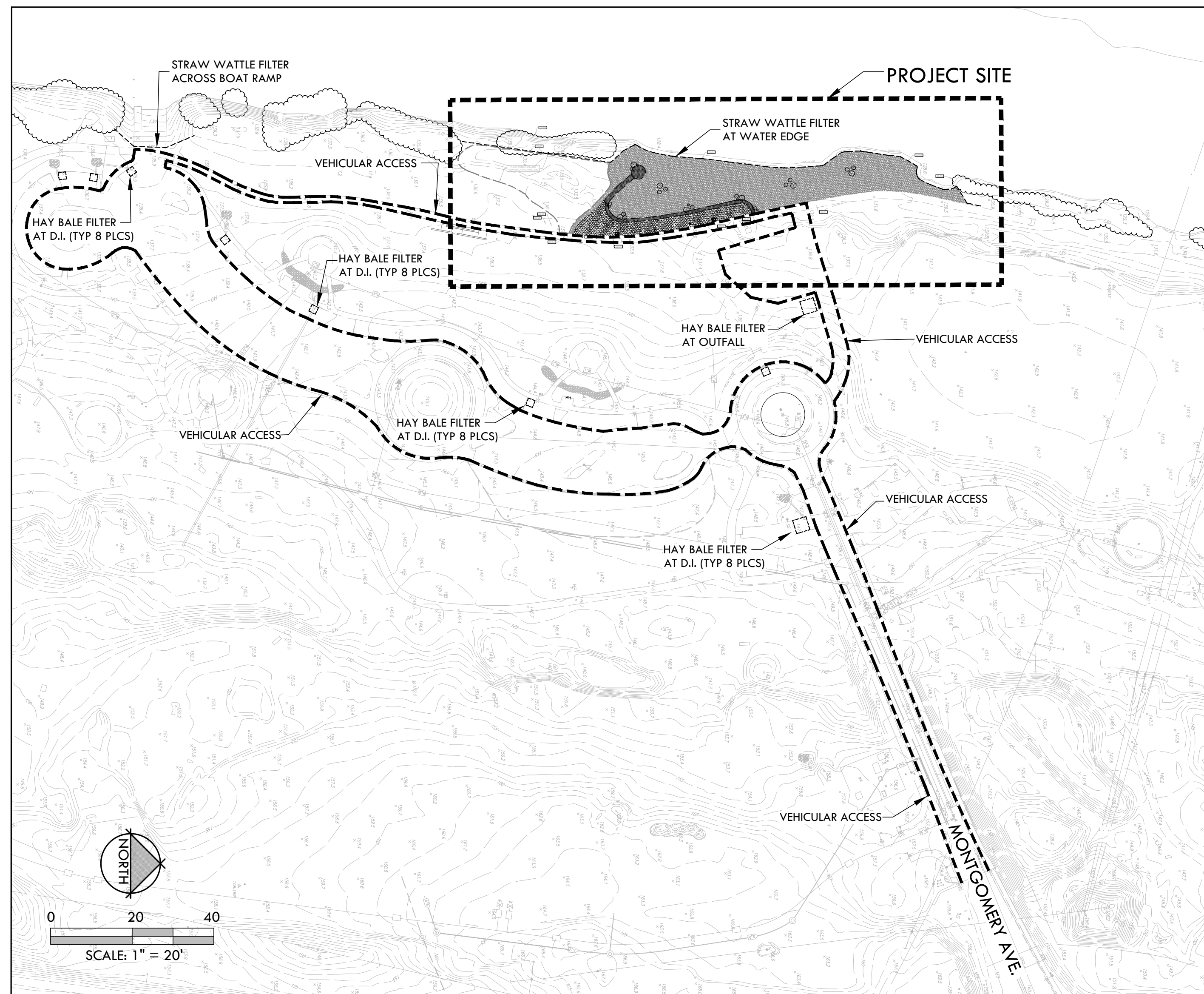
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PROJECT CONSTRUCTION APPROVAL CHECKLIST

CHECK BOX	DESCRIPTION	OWNER'S REP. INITIALS	DATE
<input type="checkbox"/>	PRE-CONSTRUCTION MEETING		
<input type="checkbox"/>	MATERIAL SUBMITTAL PACKAGE (SUBMIT 1 COPY DIGITALLY FOR REVIEW. INCLUDE 1 APPROVED COPY IN O&M MANUAL)		
<input type="checkbox"/>	SITE LAYOUT-CHALK OR OTHERWISE MARK THE LAYOUT OF ALL CONCRETE FLATWORK, WALLS, ETC. FOR REVIEW AND APPROVAL PRIOR TO POURING ANY CONCRETE. YES <input type="checkbox"/> NO <input type="checkbox"/>		
<input type="checkbox"/>	SOIL REPLACEMENT AND/OR SOIL DECOMPACTION, SOIL AMENDMENT, AND FINISH GRADE OBSERVATION. CONTRACTOR TO CONTACT OWNER'S REPRESENTATIVE FOR OBSERVATION.		
<input type="checkbox"/>	LANDSCAPE FINISH GRADE OBSERVATION. CONTRACTOR TO CONTACT OWNER'S REPRESENTATIVE FOR OBSERVATION PRIOR TO PLACEMENT OF SAND AND DG.		
<input type="checkbox"/>	IRRIGATION OPERATION, COVERAGE TEST PRIOR TO BACKFILLING DRIP LINE AND INSTALLATION OF MULCH OR SURFACE MATERIAL.		
<input type="checkbox"/>	PLANT MATERIAL OBSERVATION AND LOCATION. CONTRACTOR TO CONTACT OWNER'S REPRESENTATIVE FOR OBSERVATION.		
<input type="checkbox"/>	INITIAL ENTRY INTO MAINTENANCE PERIOD WALK-THROUGH. CONTRACTOR TO CONTACT OWNER'S REPRESENTATIVE FOR OBSERVATION.		
<input type="checkbox"/>	PUNCHLIST FOLLOW UP OBSERVATION FOR ENTRY INTO MAINTENANCE PERIOD. CONTRACTOR TO CONTACT OWNER'S REPRESENTATIVE FOR VERIFICATION OF PUNCHLIST ITEMS.		
<input type="checkbox"/>	AS-BUILT (HARD COPY AND DIGITAL), CONTROLLER CHART (LAMINATED), CONTRACTOR TO SUBMIT TO OWNER'S REPRESENTATIVE.		
<input type="checkbox"/>	FINAL OBSERVATION. CONTRACTOR TO CONTACT OWNER'S REPRESENTATIVE FOR OBSERVATION PRIOR TO REQUESTING PROJECT TURN-OVER FOR OWNER ACCEPTANCE.		
<input type="checkbox"/>	PUNCH LIST FOLLOW-UP OBSERVATION FOR END OF MAINTENANCE PERIOD.		
<input type="checkbox"/>	NOTIFICATION OF MAINTENANCE RESPONSIBILITY TO OWNER (PROVIDE A MINIMUM OF 2 WEEKS LEAD TIME).		
<input type="checkbox"/>	TURN-OVER OF PROJECT TO OWNER. CONTRACTOR TO CONTACT OWNER'S REPRESENTATIVE TO ARRANGE TO MEET WITH FACILITY STAFF AT THE PROJECT SITE FOR PROJECT WALK-THROUGH ORIENTATION. ACCEPTANCE DATE: _____ OWNER'S REPRESENTATIVE: _____		
<input type="checkbox"/>	CERTIFICATION OF COMPLETION. CONTRACTOR IS RESPONSIBLE FOR SUBMITTING COMPLETED CERTIFICATION OF COMPLETION FROM PROJECT APPLICANT AND PROJECT LANDSCAPE ARCHITECT TO OWNER'S REPRESENTATIVE.		
<input type="checkbox"/>	1 YEAR ACCEPTANCE OF PLANT WARRANTY PERIOD. DATE TO BE ONE YEAR AFTER ACCEPTANCE DATE.		

NOTE: THIS LIST OF REQUIRED SUBMITTALS AND INSPECTIONS IS FOR REFERENCE PURPOSES ONLY. SEE SHEET FORM SPECIFICATIONS AND DETAILS FOR COMPLETE SUBMITTAL AND INSPECTION REQUIREMENTS. PLEASE PROVIDE A MINIMUM OF TWO WORKING DAYS NOTICE FOR ALL OBSERVATIONS.

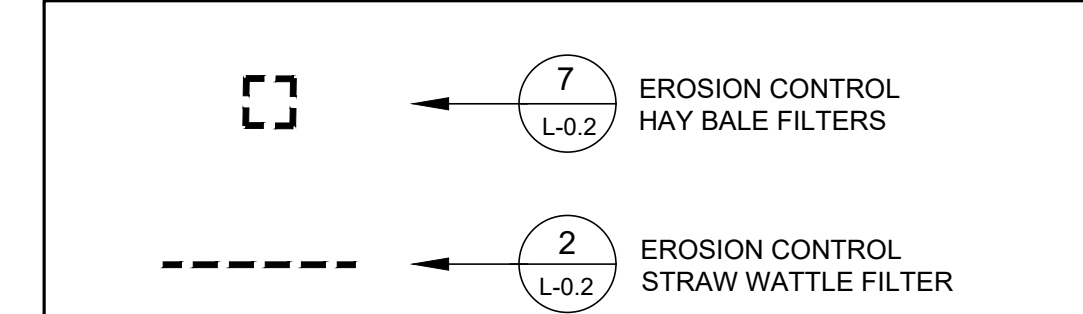
KEY MAP OF PROJECT SITE AND VEHICULAR ACCESS



VEHICULAR ACCESS NOTES:

1. THE CONTRACTOR SHALL EXERCISE DUE CARE TO PROTECT ALL EXISTING FACILITIES, STRUCTURES, UTILITIES, PLANTS AND IRRIGATION BOTH ABOVE GROUND AND UNDERGROUND ON THE SITE.
2. INFORMATION ON THE DRAWINGS, RELATIVE TO EXISTING CONDITIONS, IS APPROXIMATE ONLY. DIVINATIONS FOUND NECESSARY DURING CONSTRUCTIONS TO CONFORM TO ACTUAL CONDITIONS, AS APPROVED BY LANDSCAPE ARCHITECT, SHALL BE MADE WITHOUT ADDITIONAL COST
3. VEHICULAR ACCESS TO THE BEACH SHALL BE ON RIVER SIDE OF PATH IN COBBLE AREA. CONTRACTOR SHALL BE RESPONSIBLE TO ROUGH GRADE COBBLE AREA AS REQUIRED FOR VEHICULAR ACCESS.
4. CONTRACTOR SHALL NOT USE PATH AS VEHICULAR ACCESS. AVOID DRIVING ON EDGE OF PATH. CONTRACTOR SHALL BE RESPONSIBLE FOR ALL DAMAGES TO EXISTING PATH THAT IS CAUSED BY CONTRACTOR'S OPERATION OR NEGLIGENCE. REPAIRS, IF REQUIRED SHALL BE EQUAL TO OR BETTER THAN EXISTING CONDITIONS.
5. CONTRACTOR SHALL PROTECT PATH USING PLYWOOD SHEETS AS NEEDED WHEN VEHICULAR ACCESS IS REQUIRED TO CROSS PATH.
6. DISTRICT SHALL BE RESPONSIBLE TO FLAG EXISTING TREES TO BE RETAINED AND PROTECTED. ONCE TREES ARE FLAGGED, CONTRACTOR SHALL INSTALL ORANGE CONSTRUCTION FENCING AROUND EACH TREE A MINIMUM 3' RADIUS FROM TRUNK. STAKE AS NEEDED FOR CONSTRUCTION FENCE TO REMAIN UPRIGHT. SEE TREE PROTECTION NOTES.
7. CONTRACTOR SHALL NOT DRIVE ON, STAGE MATERIAL ON OR STAGE EQUIPMENT ON TURF AND OTHER LANDSCAPE AREAS. CONTRACTOR SHALL BE RESPONSIBLE FOR ALL DAMAGES TO EXISTING TURF, LANDSCAPE AND IRRIGATION THAT IS CAUSED BY CONTRACTOR'S OPERATION OR NEGLIGENCE. REPAIRS, IF REQUIRED SHALL BE EQUAL TO OR BETTER THAN EXISTING CONDITIONS.
8. CONTRACTOR SHALL BE RESPONSIBLE FOR ALL REPAIRS TO DAMAGE RESULTING FROM VEHICULAR ACCESS TO PROJECT SITE.

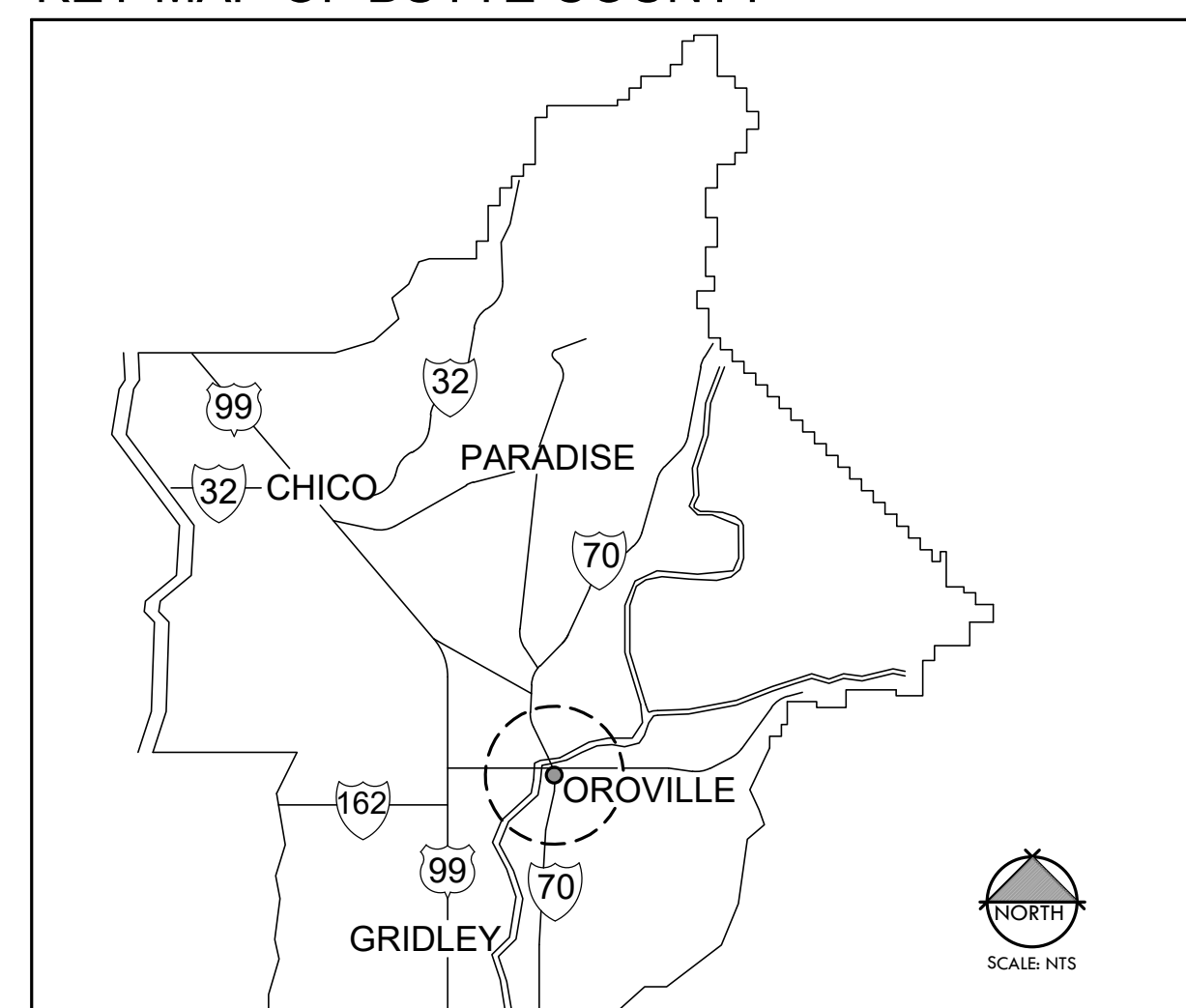
EROSION CONTROL NOTES



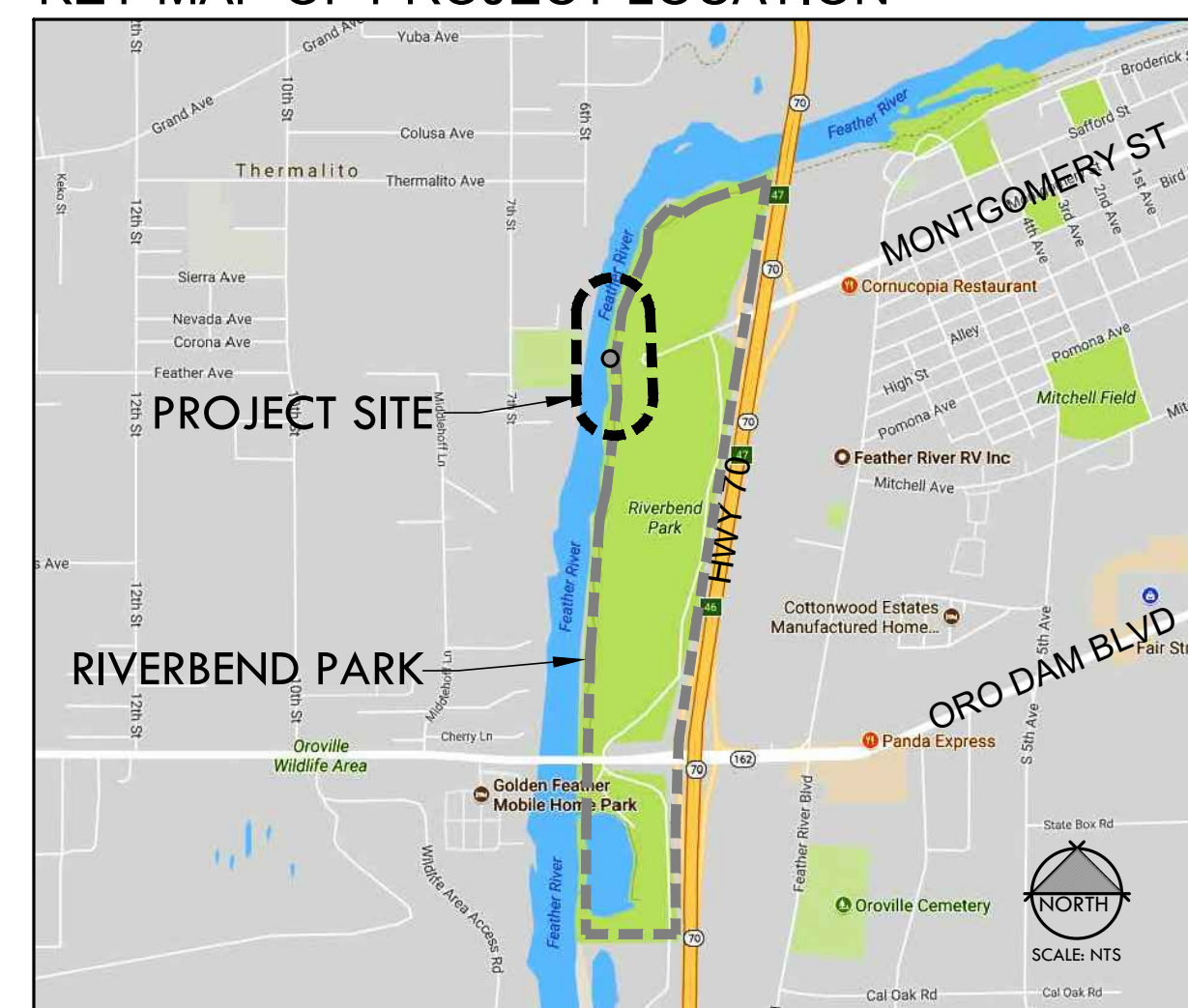
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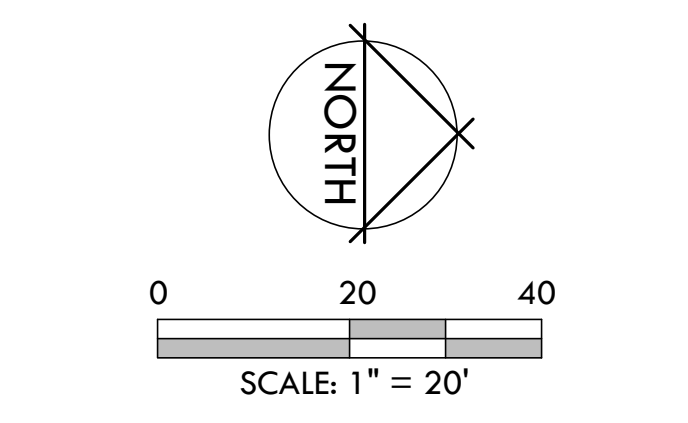
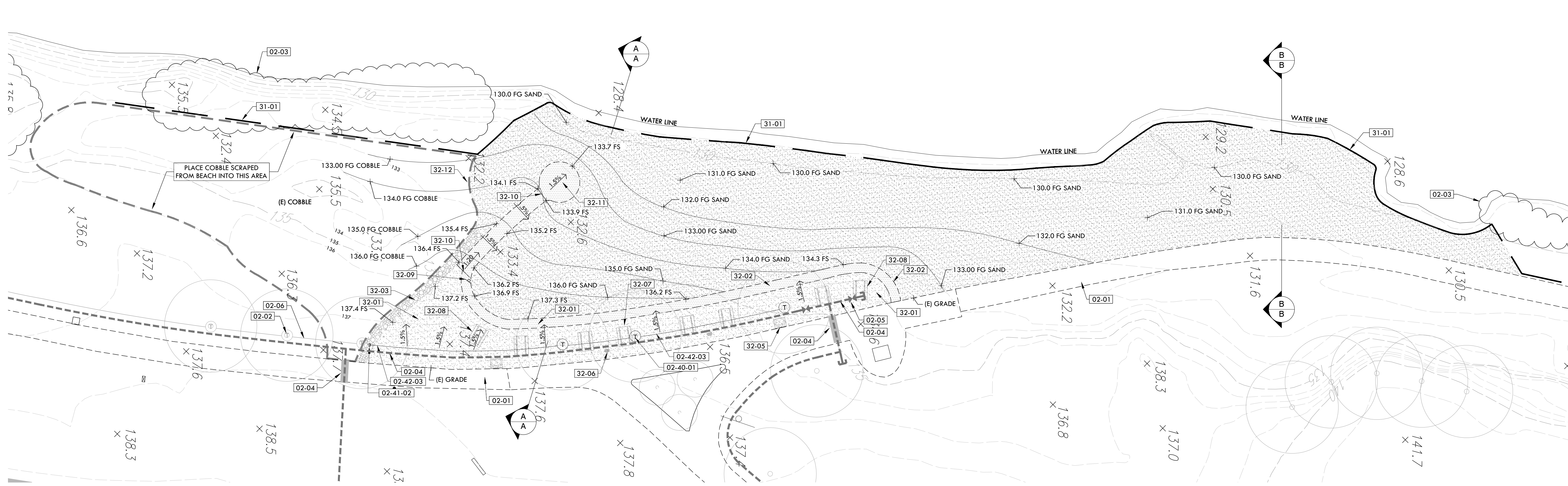
1. BALES SHALL BE PLACED IN A ROW WITH ENDS TIGHTLY ABUTTING THE ADJACENT BALES.
2. EACH BALE SHALL BE EMBEDDED IN THE SOIL A MINIMUM OF FOUR INCHES WHERE POSSIBLE.
3. BALE SHALL BE SECURELY ANCHORED IN PLACE BY STAKES OR RE-BARS DRIVEN THROUGH THE BALES.
4. INSPECTIONS BY CONTRACTOR SHALL BE FREQUENT. REPAIRS AND/OR REPLACEMENTS SHALL BE MADE PROMPTLY AS REQUIRED.
5. BALES SHALL BE REMOVED WHEN THEY HAVE SERVED THEIR USEFULNESS SO AS NOT TO IMPEDE FLOW OR DRAINAGE.
6. ACCUMULATED SILT SHALL BE REMOVED, WHEN IT REACHES A DEPTH OF NINE INCHES.

KEY MAP OF BUTTE COUNTY



KEY MAP OF PROJECT LOCATION

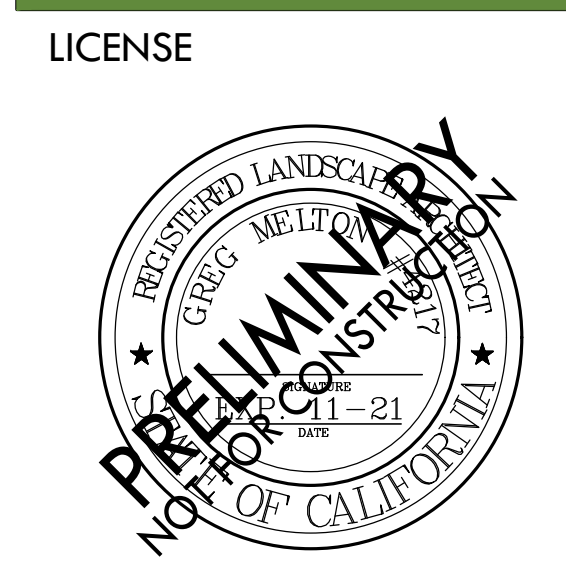




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meltondg.com



CONSULTANT

CLIENT

FEATHER RIVER RECREATION AND PARK DISTRICT

PROJECT

RIVERBEND PARK RENOVATION PH 2 BEACH

SHEET TITLE

EROSION CONTROL, DEMOLITION AND GRADING PLAN

DATES

NO.	DESCRIPTION	DATE
1.	60% SUBMITTAL	7/23/2019
2.	90% SUBMITTAL	8/14/2019
3.	INS. SUBMITTAL	10/28/2019
4.		
5.		
6.		
7.		
8.		

PLOT DATE: 8/14/2019

PROJECT NUMBERS

MELTON DESIGN GROUP: 2306.3.1
CONSULTANT PROJECT #: --

SHEET NUMBER

L-1.0

SHEET 2 OF 5

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REFERENCE NOTES SCHEDULE

SYMBOL	02 EXISTING CONDITIONS DESCRIPTION	DETAIL
02-01	(E) ASPHALT PATH; RETAIN AND PROTECT	
02-02	(E) TREE AND TREE DRIP IRRIGATION RING; RETAIN AND PROTECT. DO NOT EXCAVATE WITHIN 5'. SEE TREE PROTECTION NOTES.	
02-03	(E) VEGETATION; RETAIN AND PROTECT	
02-04	(E) PVC MAINLINE, CONDUIT AND WIRE; RETAIN AND PROTECT. FIELD VERIFY EXACT LOCATION BY POTHOLING AT 50' INTERVALS. MARK LOCATIONS ON RECORD DRAWINGS MEASURED FROM 2 PERMANENT POINTS.	
02-05	(E) MAIN LINE ISOLATION VALVE; RETAIN AND PROTECT. TYPICAL MULTIPLE LOCATIONS	
02-06	(E) PVC SCHEDULE 40 LATERAL; RETAIN AND PROTECT	

SYMBOL	DEMOLITION DESCRIPTION	DETAIL
02-40-01	(E) TREE AND TREE DRIP IRRIGATION RING; REMOVE TREE, REPORT IN 15 GAL CONTAINER, WATER AND REPLANT AFTER GRADING AT NEW LOCATION INDICATED ON PLANTING PLAN (TYPICAL 3 TREES). REMOVE DRIP IRRIGATION RING AND DRIP TRANSITION RISER AND DISCARD OFFSITE. ABANDON (E) LATERAL LINE IN PLACE.	
02-41-02	(E) PVC SCHEDULE 40 LATERAL; CUT (E) LATERAL DOWNSTREAM OF (E) TREE AS SHOWN AND CAP FOR FUTURE CONNECTION TO NEW IRRIGATION. SEE IRRIGATION PLAN	
02-42-03	(E) PVC SCHEDULE 40 LATERAL; ABANDON (E) LATERAL DOWNSTREAM OF (N) CAP IN PLACE. SEE IRRIGATION PLAN FOR (N) IRRIGATION LAYOUT	

SYMBOL	31 EARTHWORKS DESCRIPTION	DETAIL
31-01	EROSION CONTROL FIBER WATTLE PLACED 5' FROM WATER EDGE AND PER SWPPP REQUIREMENTS. CONTRACTOR SHALL PROVIDE SWPPP PLAN PRIOR TO START OF CONSTRUCTION. SEE DETAILS	

SYMBOL	32 EXTERIOR IMPROVEMENTS DESCRIPTION	DETAIL
32-01	DECOMPOSED GRANITE TERRACE; 4" DECOMPOSED GRANITE WITH FABRIC. MATCH (E) GRADE AT ASPHALT PATH. SEE DETAIL	
32-02	DECOMPOSED GRANITE TRANSITION ZONE; 6" DECOMPOSED GRANITE X 4' WIDE TRANSITION ZONE WITH NO FABRIC. TYPICAL WHERE DECOMPOSED GRANITE MEETS SAND. SEE DETAIL	

32-03	COBBLE SLOPE; 4" X 10" CLEAN COBBLE. INSTALL 2 LAYERS OF COBBLE WITH WEED BARRIER FABRIC. MATCH EXISTING GRADE AT WALK. USE EXCESS COBBLE FROM ONSITE SUPPLIES. CLEAN TO REMOVE DIRT AND DEBRIS. SEE DETAIL	
32-05	TRASH RECEPTACLE; MANUFACTURER: VICTOR STANLEY, INC. - IRONSITES COLLECTION MODEL: SD-242 SIDE DOOR OPENING AND (2) 36 GAL LINNERS AND SPHERICAL DOME LIDS OR APPROVED EQUAL. PROVIDE 2 MASTER LOCKS KEYS TO DISTRICT SPECIFICATIONS. TYPICAL (2) LOCATIONS. SEE DETAIL	

32-06	BARBEQUE; MANUFACTURER: PILOT ROCK MODEL: P-1000/S SERIES OR APPROVED EQUAL WITH B13 EMBEDDED POST AND S4 SHELF. SET BASE TO ALLOW 2" DECOMPOSED GRANITE TO COVER FOOTING. TYPICAL (2) LOCATIONS. SEE DETAIL	
32-07	CONCRETE PICNIC TABLE (PROVIDED BY OWNER); CONTRACTOR SHALL COORDINATE WITH OWNER FOR RELOCATING (E) PICNIC TABLES LOCATED ONSITE TO NEW LOCATIONS PER PLAN. TYPICAL (6) LOCATIONS.	

32-08	CONCRETE PICNIC TABLE - ADA ACCESSIBLE MANUFACTURER: OUTDOOR CREATIONS (530) 365-5129 MODEL: #100FSRE, COLOR: TIERRA C885 WITH NANO SEALER. TYPICAL (2) LOCATIONS.	
32-09	ADA WAYFINDING SIGNAGE 12" X 18" SIGN WITH OPTIONAL DIRECTIONAL ARROW. INSTALLED ON GALVANIZED POLE AND CONCRETE FOOTING. SEE DETAIL	

32-10	ADA BEACH ACCESS; 6" DECOMPOSED GRANITE (NO FABRIC) AT 1:20 SLOPE. SEE DETAIL	
32-11	ADA BEACH ACCESS REST AREA; 6" DECOMPOSED GRANITE (NO FABRIC). SEE DETAIL	

32-12	CUT CLEAN EDGE AT TRANSITION BETWEEN SAND AND (E) COBBLE	
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EXISTING GRADING NOTES

EXISTING GRADES ARE BASED ON PHASE-1, PHASE-2 AND FUTURE PHASE-3 PROJECT DESIGN. CONTRACTOR SHALL VERIFY EXISTING GRADES IN FIELD AND CONTACT LANDSCAPE ARCHITECT IF FIELD CONDITIONS ARE NOT AS SHOWN ON PLAN PRIOR TO START OF WORK.

GRADING NOTES:

- GENERAL**
- CONTACT LANDSCAPE ARCHITECT PRIOR TO GRADING IN THE EVENT THAT EXISTING GRADES FOR CONDITIONS ARE NOT AS SHOWN ON PLANS.
 - APPLY IMPORT AND AMEND SOIL PER NOTES AND SPECIFICATIONS PRIOR TO CREATING FINISH GRADE.
 - ELIMINATE ALL LOCALIZED DEPRESSIONS OR "BIRD BATHS" UNLESS DRAINED BY CATCH BASIN.
 - PROVIDE SMOOTH CONTINUOUS TRANSITIONS BETWEEN GRADES AND BETWEEN EXISTING AND PROPOSED CONDITIONS.
 - SMOOTH OUT TRANSITIONS TO DRAIN INLETS. VERIFY RIM ELEVATIONS IN FIELD AT TIME OF STAKING WITH LANDSCAPE ARCHITECT PRIOR TO SETTING.
 - PROVIDE POSITIVE DRAINAGE AWAY FROM ALL STRUCTURES AND BUILDINGS.

- QUALITY ASSURANCE**
- FINISH GRADE SHALL CONFORM TO CONTOURS, GRADES, LINES AND SHAPES, AS INDICATED ON ARCHITECT'S DRAWINGS, WITH UNIFORM SLOPES BETWEEN FINISH GRADES OR BETWEEN FINISH GRADES AND EXISTING GRADES.
 - ESTABLISH FINISH LANDSCAPE GRADES IN A CONTINUOUS, UNIFORM LINE, RESULTING IN A UNIFORM SURFACE WITH NO RIDGES, BIRDBATHS OR LOW SPOTS.
 - FINISH LANDSCAPE GRADE TOLERANCE SHALL BE .04 FEET PLUS OR MINUS OF FINAL GRADES INDICATED ON DRAWINGS.

- FINISH LANDSCAPE GRADING**
- FINISH GRADE SHALL CONFORM, AFTER SETTLING, TO SHAPES, SPOT ELEVATIONS AND CONTOURS AS INDICATED ON ARCHITECT'S DRAWINGS, WITH UNIFORM LEVELS OR SLOPES BETWEEN FINISH ELEVATIONS OR BETWEEN FINISH ELEVATIONS AND EXISTING ELEVATIONS.
 - FINE GRADE ALL PLANTING AREAS TO A SMOOTH, LOOSE AND UNIFORM SURFACE. REMOVE ALL EXTRANEOUS MATTER 1" OR LARGER IN SIZE AND DISPOSE OF OFF-SITE TO CREATE A SMOOTH SURFACE. FINISH GRADES SHALL SLOPE TO DRAIN, WITHOUT WATER POCKETS OR IRREGULARITIES (HUMPS OR HOLLOWINGS). GRADES SHALL BE ON UNIFORM SLOPE BETWEEN POINTS OF FIXED ELEVATION ESTABLISHING VERTICAL CURVES OR ROUNDINGS AT ALL POINTS.

GRADING OBSERVATIONS

CONTACT LANDSCAPE ARCHITECT TO REVIEW ROUGH GRADE AND FINISH GRADE FOR CONFORMANCE TO GRADING INTENT. ADJUST GRADE PER DIRECTION OF LANDSCAPE ARCHITECT PRIOR TO INSTALLING PROJECT ELEMENTS THAT MAKE GRADE ADJUSTMENTS DIFFICULT.

DEMOLITION NOTES

- CONFIRM ALL LOCATIONS OF EXISTING UTILITIES WITHIN PROJECT AREA PRIOR TO EXCAVATION.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION AND REPAIR OF DAMAGE TO ALL EXISTING UTILITIES DESIGNATED TO REMAIN. REVIEW RECORD DRAWINGS OF EXISTING UTILITIES PRIOR TO START OF WORK. CONTACT THE LANDSCAPE ARCHITECT WITH DISCREPANCIES BETWEEN FIELD CONDITIONS AND THOSE SHOWN ON PLANS PRIOR TO START OF WORK.
- THE CONTRACTOR SHALL CONFIRM ALL LOCATIONS OF EXISTING UTILITIES WITHIN THE PROJECT AREA PRIOR TO EXCAVATION. OBSERVE ALL SAFETY REGULATIONS PERTAINING TO THIS PROJECT.
- ANY CHANGES SHALL BE APPROVED BY THE OWNER PRIOR TO CONSTRUCTION.
- ALL VEGETATION AND OTHER UNSUITABLE MATERIAL WITHIN PROJECT AREA SHALL BE REMOVED FROM CONSTRUCTION AREA.
- THE CONTRACTOR SHALL BE RESPONSIBLE TO PROTECT ALL EXISTING HARDSCAPE AND LANDSCAPES (UNLESS CALLED OUT FOR DEMOLITION ON THIS SHEET) FROM DAMAGE DURING THE COURSE OF CONSTRUCTION. CONTRACTOR SHALL REPLACE OR REPAIR ANY DAMAGE TO HARDSCAPES AND LANDSCAPES RESULTING FROM CONSTRUCTION ACTIVITIES AT THE CONTRACTOR'S EXPENSE.
- REFER TO BOOK FORM SPECIFICATIONS FOR ADDITIONAL INFORMATION.

TREE PROTECTION MEASURES

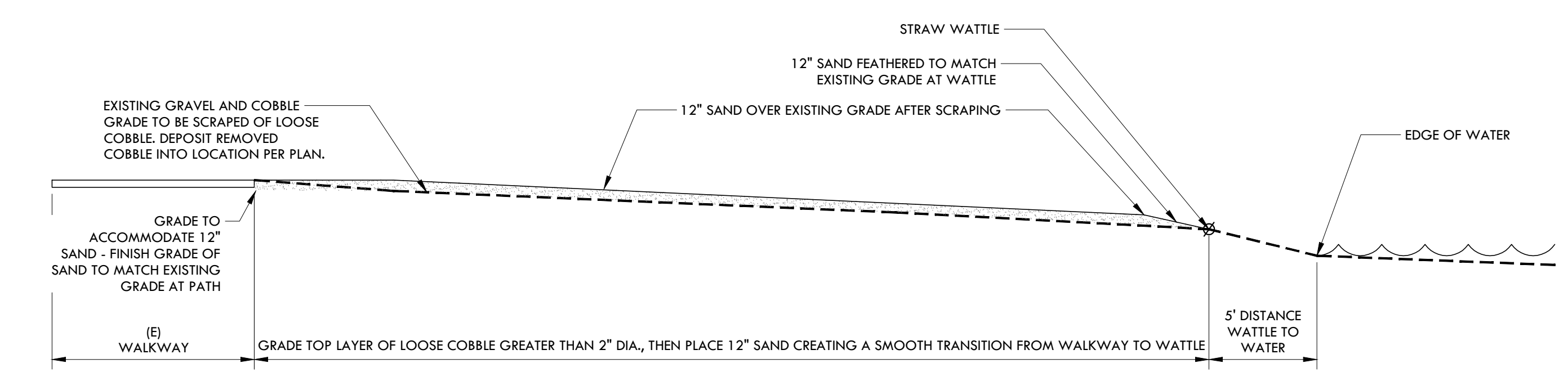
- THE NATURAL GRADE AROUND THE DRIP LINE OF EXISTING TREES SHALL REMAIN UNDISTURBED DURING AND AFTER CONSTRUCTION. PREFERABLY, THE UNDISTURBED AREA SHALL BE AT DRIP LINE, BUT IN NO CASE CLOSER THAN 20 FEET FROM THE TREE TRUNK FOR MATURE TREES AND 5 FEET FROM THE TREE TRUNK FOR TREES PLANTED IN THE LAST 12 MONTHS. THE DRIP LINE OF A TREE IS A PROJECTED RADIUS ON THE GROUND FORMED BY THE OUTERMOST EDGE OF THE TREE CANOPY.
- WHERE GRADE CHANGES MUST OCCUR WITHIN THE DRIP LINE, A SUITABLE MITIGATION PLAN SHALL BE DEVELOPED BY THE OWNER AND THE LANDSCAPE ARCHITECT WITH CONSULT OF A CERTIFIED ARBORIST. THE PLAN SHALL PROTECT THE TREE FROM EXCESS FILL AND/OR THE REMOVAL OF EXCESS SOIL FROM THE ROOT ZONE.
- INSTALL A 4" DIAMETER BOUNDARY AROUND ALL TREES FLAGGED BY DISTRICT TO PROTECT USING 4" TALL TEMPORARY ORANGE CONSTRUCTION FENCE WITH STEEL STAKES AT 4' O.C.. THE FENCE SHALL BE SUBSTANTIAL ENOUGH TO RESTRICT ACTIVITY TO OUTSIDE THE AREA AND SHALL BE INSTALLED PRIOR TO ANY GRADING OR OTHER CONSTRUCTION ACTIVITY. DURING CONSTRUCTION, MAINTENANCE SHALL BE PERFORMED SO THAT THE FENCE REMAINS IN GOOD REPAIR. REMOVAL OF THE FENCE SHALL ONLY OCCUR TO ALLOW REQUIRED CONSTRUCTION WITHIN THE AREA OR TO COMPLETE SITE LANDSCAPING. THE LANDSCAPE ARCHITECT SHALL BE CONTACTED, PRIOR TO COMMENCEMENT OF CONSTRUCTION, TO INSPECT FENCING AND TO APPROVE ANY CONSTRUCTION WITHIN THE DRIP LINE.
- UNDERGROUND FACILITIES AND TRENCHES, (E.G., UTILITY SERVICES, SANITARY SEWER, OR STORM DRAINAGE LINES) SHALL BE CONSOLIDATED, TO THE EXTENT FEASIBLE, AND LOCATED TO MINIMIZE IMPACTS UPON TREE ROOT SYSTEMS. ANY TRENCHING OR UNDERGROUND WORK SHOULD BE LOCATED OUTSIDE OF THE TREE DRIP LINE. ANY TRENCHING REQUIRED WITHIN THE TREE DRIP LINE SHALL BE AS FAR FROM THE TREE TRUNK AS POSSIBLE AND SHALL BE EXCAVATED BY HAND TO MINIMIZE IMPACT ON ROOTS. ALL TRENCHING WITHIN THE DRIP LINE SHALL BE SUPERVISED BY A CERTIFIED ARBORIST.
- ROOTS 3/4 IN. OR GREATER IN SIZE ENCOUNTERED DURING TRENCHING SHALL BE CLEANLY CUT AND TREATED WITH A SEALING AGENT TO REDUCE LOSS OF MOISTURE TO THE TREE. ROOTS GREATER THAN 1-1/2 IN. SHALL BE PRESERVED AND PROTECTED AT THE DIRECTION OF A CERTIFIED ARBORIST.
- CONSTRUCTION VEHICLES, EQUIPMENT, OR MATERIALS SHALL NOT BE PARKED OR STORED WITHIN TREE PROTECTION FENCE AREA. NO STAGING OR STORAGE AREA FOR CONSTRUCTION SHALL BE LOCATED CLOSER THAN 50 FEET TO THE DRIP LINE OF ANY TREE TO BE PROTECTED.
- ALL CONSTRUCTION WASTES, INCLUDING BUT NOT LIMITED TO BUILDING MATERIAL DEBRIS, ROOFING MATERIALS, CLEANING OF CEMENT TRUCKS, CHEMICALS, ADHESIVES/SOLVENTS, ETC., SHALL BE STORED OR DISPOSED OF NO CLOSER THAN 50 FEET FROM ANY TREE DRIP LINE.

EROSION CONTROL GENERAL NOTES:

- CONTRACTOR SHALL PROVIDE STRAW BALE/SILT FENCE BARRIERS AT ALL INLETS (NEW CONSTRUCTION AND/OR EXISTING) IN AREAS OF WORK.
- CONTRACTOR SHALL PROVIDE STRAW BALE/SILT FENCE AT TOE OF SLOPE IN AREAS OF NEW WORK AND IN AREAS REQUIRED BY STORM WATER POLLUTION PLAN (SWPPP).
- CONTRACTOR SHALL MAINTAIN ALL STRAW BALE/SILT FENCES AND OTHER STORM WATER POLLUTION PREVENTION DEVICES THROUGHOUT CONSTRUCTION. SILT BUILDUP IN SIFTING BASIN AREA SHALL BE REMOVED AS NECESSARY. REMOVE ALL BALES AND POLLUTION PREVENTION DEVICES AT THE END OF CONSTRUCTION.
- CONTRACTOR SHALL SPREAD LOOSE STRAW ON ALL DISTURBED AREAS AND TRACK INTO SURFACE.
- PRIOR TO PLACEMENT OF LANDSCAPING AND/OR FINISHED GROUND SEEDING, REMOVE TEMPORARY EROSION CONTROL MEASURES (STRAW BALES, SILT FENCES AND TUCKED LOOSE STRAW).
- CONTRACTOR STORM WATER POLLUTION PLAN SHALL BE AVAILABLE ON-SITE AT ALL TIMES.
- CONTRACTOR SHALL ASSUME SOLE RESPONSIBILITY FOR STATE WATER RESOURCES CONTROL BOARD REQUIREMENTS.
- WADDIES MAY BE USED IN LIEU OF STRAW BAILS.
- SWPPP TO BE IN PLACE BEFORE START OF CONSTRUCTION.
- CONTRACTOR RESPONSIBLE FOR ANY SWPPP REQUIREMENTS.

SECTION A-A

SCALE: 1" = 5'

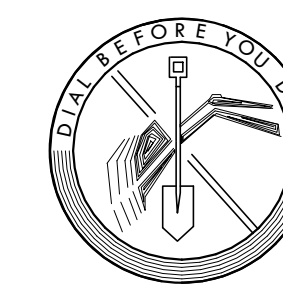
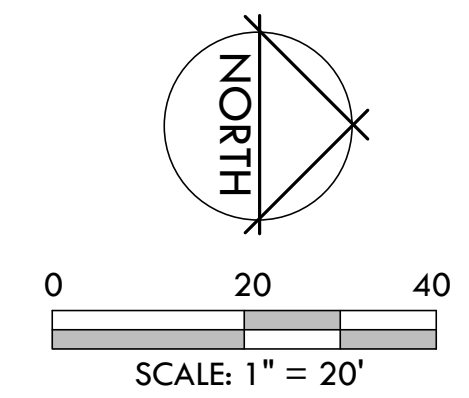
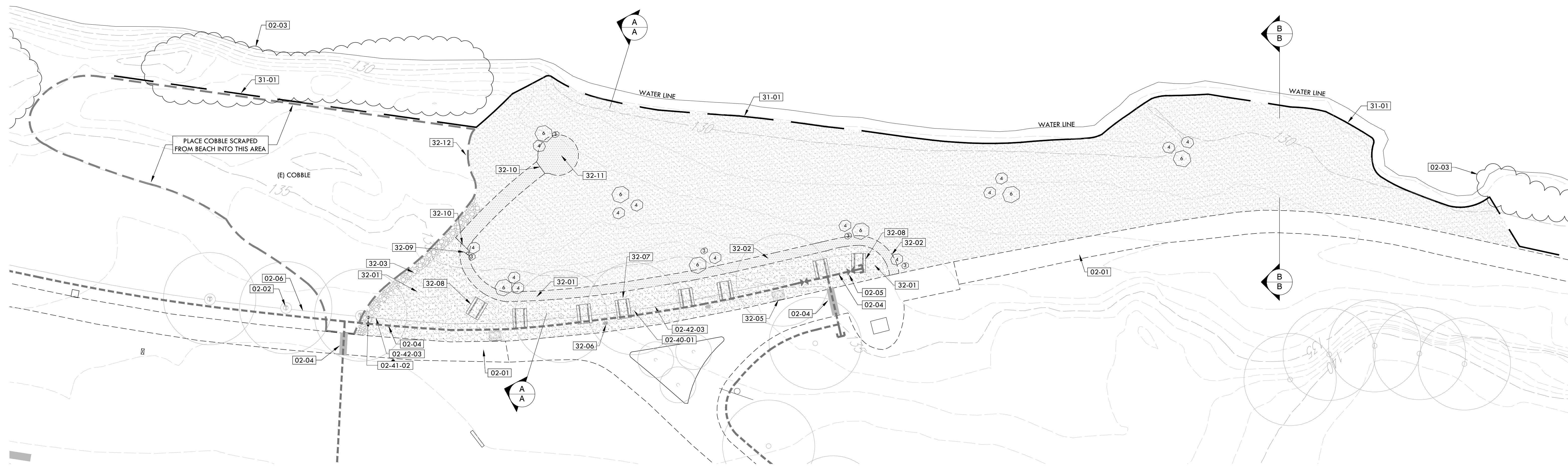


SECTION B-B

SCALE: 1" = 5'



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 PLOT DATE: August 14, 2019



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LICENSE



CONSULTANT

CLIENT

FEATHER RIVER RECREATION AND PARK DISTRICT

PROJECT

RIVERBEND PARK RENOVATION PH 2 BEACH

SHEET TITLE

CONSTRUCTION PLAN

DATES

NO.	DESCRIPTION	DATE
1.	60% SUBMITTAL	7/23/2019
2.	90% SUBMITTAL	8/14/2019
3.	INS. SUBMITTAL	10/28/2019
4.		
5.		
6.		
7.		
8.		

PLOT DATE: 8/14/2019

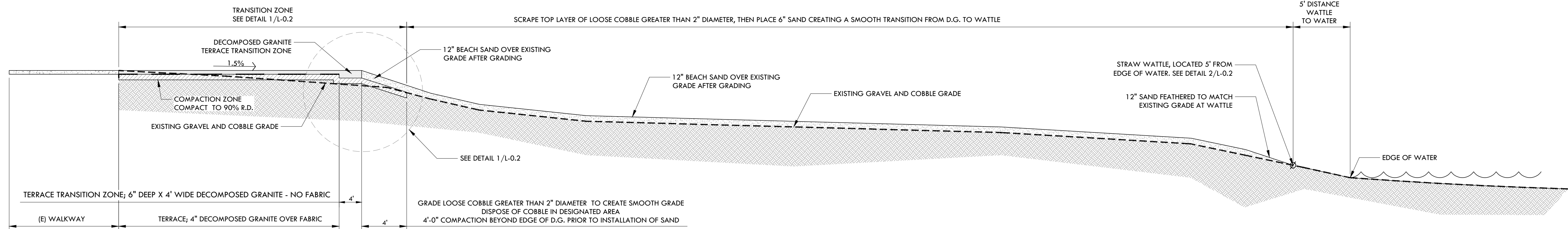
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MELTON DESIGN GROUP: 2306.3.1
CONSULTANT PROJECT #: --

SHEET NUMBER

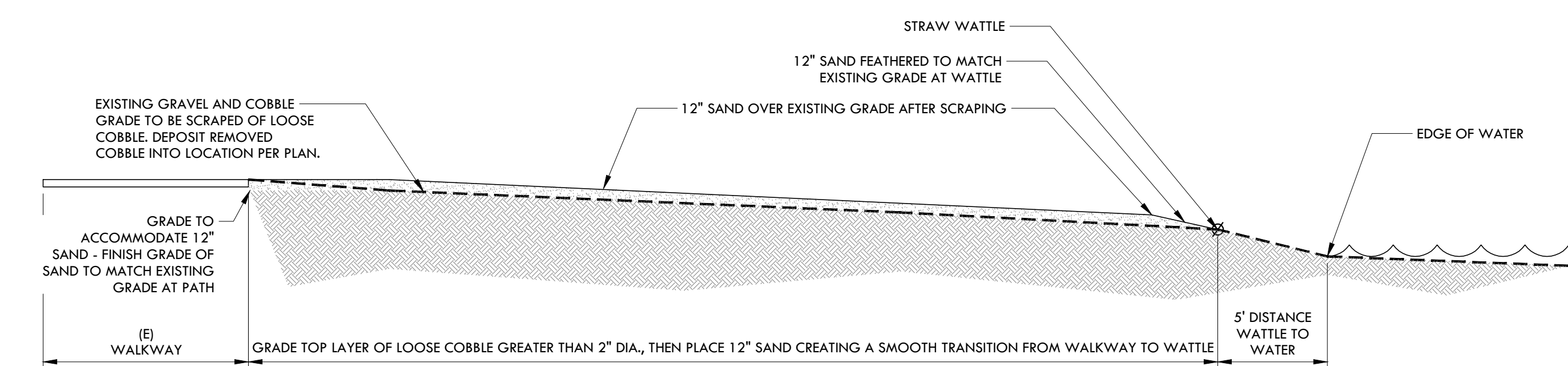
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SHEET 3 OF 5



SECTION A-A

SCALE: 1" = 5'



SECTION B-B

SCALE: 1" = 5'

EROSION CONTROL GENERAL NOTES:

1. CONTRACTOR SHALL PROVIDE STRAW BALE/SILT FENCE BARRIERS AT ALL INLETS (NEW CONSTRUCTION AND/OR EXISTING) IN AREAS OF WORK.
2. CONTRACTOR SHALL PROVIDE STRAW BALE/SILT FENCE AT TOE OF SLOPE IN AREAS OF NEW WORK AND IN AREAS REQUIRED BY STORM WATER POLLUTION PLAN (SWPPP).
3. CONTRACTOR SHALL MAINTAIN ALL STRAW BALE/SILT FENCES AND OTHER STORM WATER POLLUTION PREVENTION DEVICES THROUGHOUT CONSTRUCTION. SILT BUILDUP IN SILTING BASIN AREA SHALL BE REMOVED AS NECESSARY. REMOVE ALL BALES AND POLLUTION PREVENTION DEVICES AT THE END OF CONSTRUCTION.
4. CONTRACTOR SHALL SPREAD LOOSE STRAW ON ALL DISTURBED AREAS AND TRACK INTO SURFACE.
5. PRIOR TO PLACEMENT OF LANDSCAPING AND/OR FINISHED GROUND SEEDING, REMOVE TEMPORARY EROSION CONTROL MEASURES (STRAW BALES/SILT FENCES AND TUCKED LOOSE STRAW).
6. CONTRACTOR STORM WATER POLLUTION PLAN SHALL BE AVAILABLE ON-SITE AT ALL TIMES.
7. CONTRACTOR SHALL ASSUME SOLE RESPONSIBILITY FOR STATE WATER RESOURCES CONTROL BOARD REQUIREMENTS.
8. "WADDLES" MAY BE USED IN-LEU OF STRAW BALES.
9. SWPPP TO BE IN PLACE BEFORE START OF CONSTRUCTION.
10. CONTRACTOR RESPONSIBLE FOR ANY SWPPP REQUIREMENTS.

TREE PROTECTION MEASURES

1. THE NATURAL GRADE AROUND THE DRIP LINE OF EXISTING TREES SHALL REMAIN UNDISTURBED DURING AND AFTER CONSTRUCTION. PREFERABLY, THE UNDISTURBED AREA SHALL BE AT DRIP LINE, BUT IN NO CASE CLOSER THAN 20 FEET FROM THE TREE TRUNK FOR MATURE TREES AND 3 FEET FROM THE TREE TRUNK FOR TREES PLANTED IN THE LAST 12 MONTHS. THE DRIP LINE OF A TREE IS A PROJECTED RADIUS ON THE GROUND FORMED BY THE OUTERMOST EDGE OF THE TREE CANOPY.
2. WHERE GRADE CHANGES MUST OCCUR WITHIN THE DRIP LINE, A SUITABLE MITIGATION PLAN SHALL BE DEVELOPED BY THE OWNER AND THE LANDSCAPE ARCHITECT WITH CONSULT OF A CERTIFIED ARBORIST. THE PLAN SHALL PROTECT THE TREE FROM EXCESS FILL AND/OR THE REMOVAL OF EXCESS SOIL FROM THE ROOT ZONE.
3. INSTALL A 4" DIAMETER BOUNDARY AROUND ALL TREES FLAGGED BY DISTRICT TO PROTECT USING 4" TALL TEMPORARY ORANGE CONSTRUCTION FENCE WITH STEEL STAKES AT 6' O.C. THE FENCE SHALL BE SUBSTANTIAL ENOUGH TO RESTRICT ACTIVITY TO OUTSIDE THE AREA AND SHALL BE INSTALLED PRIOR TO ANY GRADING OR OTHER CONSTRUCTION ACTIVITY. DURING CONSTRUCTION, MAINTENANCE SHALL BE PERFORMED SO THAT THE FENCE REMAINS IN GOOD REPAIR. REMOVAL OF THE FENCE SHALL ONLY OCCUR TO ALLOW REQUIRED CONSTRUCTION WITHIN THE AREA OR TO COMPLETE SITE LANDSCAPING. THE LANDSCAPE ARCHITECT SHALL BE CONTACTED, PRIOR TO COMMENCEMENT OF CONSTRUCTION, TO INSPECT FENCING AND TO APPROVE ANY CONSTRUCTION WITHIN THE DRIP LINE.
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6. CONSTRUCTION VEHICLES, EQUIPMENT, OR MATERIALS SHALL NOT BE PARKED OR STORED WITHIN TREE PROTECTION FENCE AREA. NO STAGING OR STORAGE AREA FOR CONSTRUCTION SHALL BE LOCATED CLOSER THAN 50 FEET TO THE DRIP LINE OF ANY TREE TO BE PROTECTED.
7. ALL CONSTRUCTION WASTES, INCLUDING BUT NOT LIMITED TO BUILDING MATERIAL DEBRIS, ROOFING MATERIALS, CLEANING OF CEMENT TRUCKS, CHEMICALS/ADHESIVES/SOLVENTS, ETC., SHALL BE STORED OR DISPOSED OF NO CLOSER THAN 50 FEET FROM ANY TREE DRIP LINE.

DEMOLITION NOTES

1. CONFIRM ALL LOCATIONS OF EXISTING UTILITIES WITHIN PROJECT AREA PRIOR TO EXCAVATION.
2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION AND REPAIR OF DAMAGE TO ALL EXISTING UTILITIES DESIGNATED TO REMAIN. REVIEW RECORD DRAWINGS OF EXISTING UTILITIES PRIOR TO START OF WORK. CONTACT THE LANDSCAPE ARCHITECT WITH DISCREPANCIES BETWEEN FIELD CONDITIONS AND THOSE SHOWN ON PLANS PRIOR TO START OF WORK.
3. THE CONTRACTOR SHALL CONFIRM ALL LOCATIONS OF EXISTING UTILITIES WITHIN THE PROJECT AREA PRIOR TO EXCAVATION. OBSERVE ALL SAFETY REGULATIONS PERTAINING TO THIS PROJECT.
4. ANY CHANGES SHALL BE APPROVED BY THE OWNER PRIOR TO CONSTRUCTION.
5. ALL VEGETATION AND OTHER UNSUITABLE MATERIAL WITHIN PROJECT AREA SHALL BE REMOVED FROM CONSTRUCTION AREA.
6. THE CONTRACTOR SHALL BE RESPONSIBLE TO PROTECT ALL EXISTING HARDSCAPE AND LANDSCAPES (UNLESS CALLED OUT FOR DEMOLITION ON THIS SHEET) FROM DAMAGE DURING THE COURSE OF CONSTRUCTION. CONTRACTOR SHALL REPLACE OR REPAIR ANY DAMAGE TO HARDSCAPES AND LANDSCAPES RESULTING FROM CONSTRUCTION ACTIVITIES AT THE CONTRACTORS EXPENSE.
7. REFER TO BOOK FORM SPECIFICATIONS FOR ADDITIONAL INFORMATION.

FILE NAME: G:\MDCI\2306\2306.3.1 FRPPD Riverbend PH2 2019\2306.3.1 CAD\2306.3.1 CON\2306.3.1 L1.1 BEACH CONSTRUCTION PLAN.rvt



MELTONDESIGNGROUP, INC.

820 BROADWAY ST
CHICO, CA 95928
(530) 899-1616

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FEATHER RIVER
RECREATION AND
PARK DISTRICT

PROJECT

RIVERBEND PARK
RENOVATION PH 2
BEACH

SHEET TITLE

PLANTING &
IRRIGATION
PLAN

DATES

NO.	DESCRIPTION	DATE
1.	60% SUBMITTAL	7/23/2019
2.	90% SUBMITTAL	8/14/2019
3.	INS. SUBMITTAL	10/28/2019
4.		
5.		
6.		
7.		
8.		

PLOT DATE: 8/14/2019

PROJECT NUMBERS

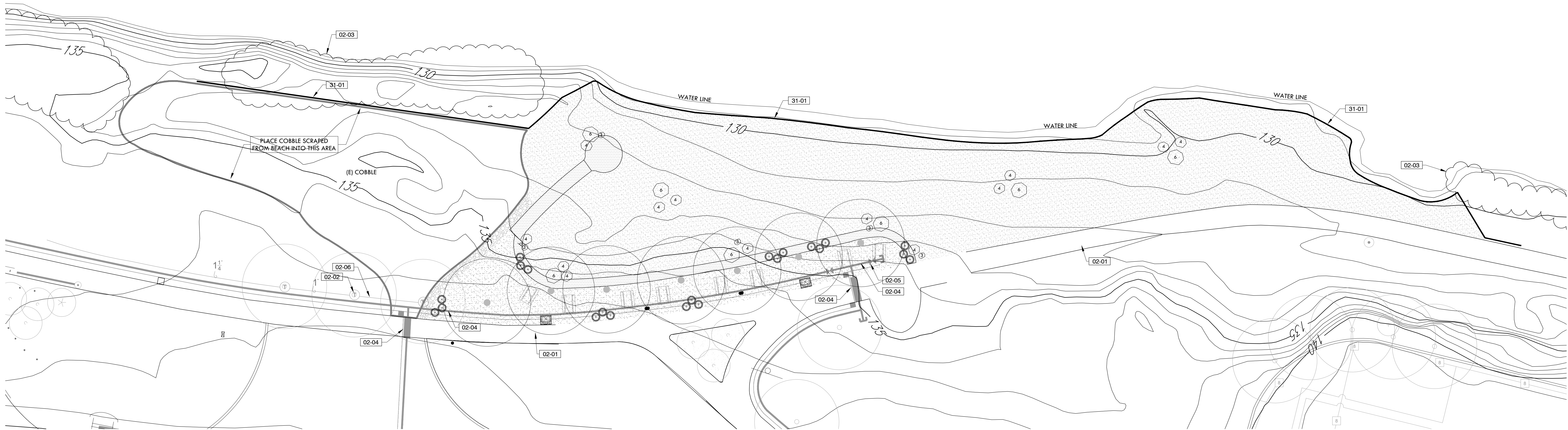
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SHEET NUMBER

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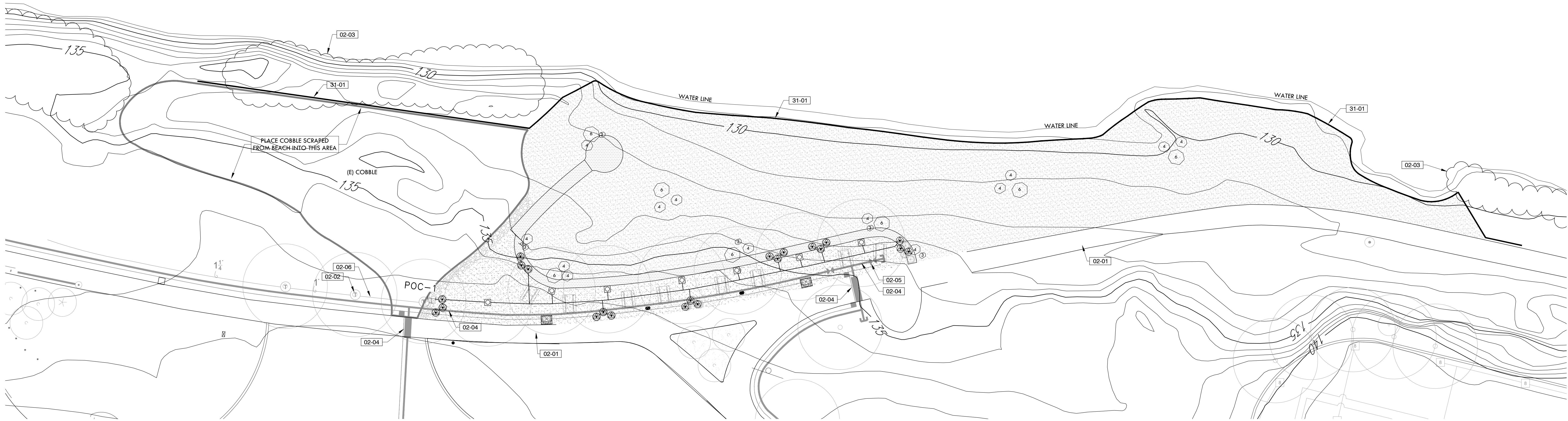
SHEET 4 OF 5

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PLANTING PLAN

SCALE: 1"=20'



IRRIGATION PLAN

SCALE: 1"=20'

IRRIGATION SCHEDULE

SYMBOL	MANUFACTURER/MODEL/DESCRIPTION	DETAIL
⊙	DRIP SHRUB RING - NETAFIM TLCV4-12 INSTALL SHRUB DRIP RING USING SIX (6) EMITTERS PER RING AT 12" O/C SPACINGS PLUS (1) EMITTER AT ROOT BALL, MANUFACTURER AND MODEL PER PLAN. INSTALL SHRUB RING 12" OFF SHRUB CENTER AND PLACE SINGLE EMITTER EQUAL DISTANCE BETWEEN SHRUB CENTER AND OUTSIDE DEMISSION OF ROOT BALL. SEE DETAIL.	
⊙	DRIP TREE RING - NETAFIM TLCV4-18 INSTALL TREE DRIP RING USING SIX (6) EMITTERS PER RING AT 12" O/C SPACING PLUS (1) EMITTER AT ROOT BALL; MANUFACTURER AND MODEL PER PLAN. INSTALL FIRST TREE RING 24" OFF TREE CENTER AND SUBSEQUENT RINGS AT 18" OFFSET. PLACE TWO (2) EMITTERS OPPOSITE EACH OTHER AT EQUAL DISTANCE BETWEEN TREE CENTER AND OUTSIDE DEMISSION OF ROOT BALL. SEE DETAIL.	
POC-1	POINT OF CONNECTION 1" (E) 1" LATERAL - TAP INTO (E) 1" PVC SCHEDULE 40 LATERAL AFTER LAST TREE AND INSTALL NEW IRRIGATION AS SHOWN	
---	IRRIGATION LATERAL LINE: 3/4" PVC SCHEDULE 40	

PLANT SCHEDULE

TREES	CODE	BOTANICAL NAME	COMMON NAME	SIZE	WATER USE	HXW	QTY
⊙	PR	PLATANUS RACEMOSA	CALIFORNIA SYCAMORE	1.5 GAL	MEDIUM	60'X40'	7

SHRUBS	CODE	BOTANICAL NAME	COMMON NAME	SIZE	WATER USE	HXW	QTY
⊙	Mv	MUHLENBERGIA RIGENS	DEER GRASS	5 GAL	LOW	4'X4'	21

IRRIGATION NOTES

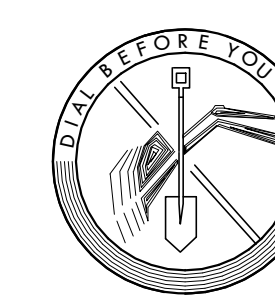
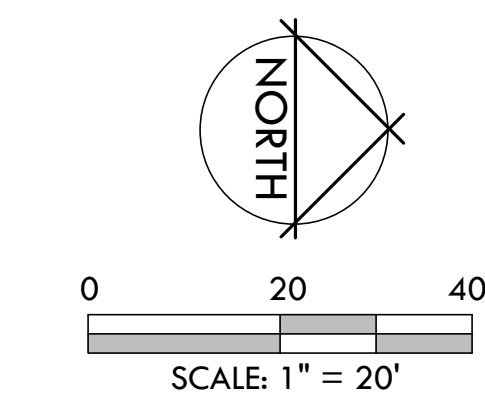
1. THE INTENT OF THE IRRIGATION SYSTEM IS TO TAP INTO THE EXISTING TREE LATERAL LINE AND INSTALL NEW LATERAL AND TREE/SHRUB DRIP RINGS TO NEW PLANT MATERIAL.
2. THE CONTRACTOR SHALL RETAIN AND PROTECT EXISTING IRRIGATION. POT HOLE AS NEEDED TO FIELD VERIFY LOCATIONS OF EXISTING MAIN LINE, CONDUIT 2/WIRE CABLE, MAIN LINE VALVES, REMOTE CONTROL VALVES, LATERALS AND DRIP RINGS. RECORD DRAWINGS FOR RIVERBEND PHASE 1 IRRIGATION ARE AVAILABLE FROM LANDSCAPE ARCHITECT UPON REQUEST.
3. THE CONTRACTOR SHALL PROVIDE COMPLETE RECORD DRAWINGS TO OWNER AT COMPLETION OF PROJECT AND AS REQUIRED BY CONTRACT DOCUMENTS.
4. THE IRRIGATION SYSTEM IS DESIGNED TO OPERATE AT THE FOLLOWING PRESSURE: TREE/SHRUB RINGS, DRIP IRRIGATION-40 PSI. ALL TREE/SHRUB DRIP RINGS SHALL BE INSTALLED BY THE CONTRACTOR AT THE NEW TREE AND SHRUB PLANT LOCATIONS INDICATED ON THE DRAWINGS.
5. TRENCH IRRIGATION LATERAL LINES TO A DEPTH OF 18" FOR TREE/SHRUB RINGS.
6. MINIMUM LATERAL PIPE SIZE SHALL BE 3/4" PVC SCHEDULE 40 PIPE FOR DRIP IRRIGATION SYSTEMS.

PLANT NOTES

1. VERIFY EXACT LOCATION OF ALL UNDERGROUND UTILITIES PRIOR TO CONSTRUCTION.
2. ALL PLANT MATERIAL TO BE SET UP FOR REVIEW BY LANDSCAPE ARCHITECT PRIOR TO INSTALLATION. NO SUBSTITUTIONS FOR PLANT MATERIAL WILL BE ALLOWED UNLESS PRIOR ARRANGEMENTS HAVE BEEN APPROVED BY LANDSCAPE ARCHITECT. IN THE EVENT OF PLANT MATERIAL UNAVAILABILITY, CONTACT LANDSCAPE ARCHITECT FOR ALTERNATIVE SOURCES OR APPROVED SPECIES SUBSTITUTION.
3. PLANT QUANTITIES ARE FOR CONVENIENCE OF THE CONTRACTOR. CONTRACTOR TO CONFIRM EXACT NUMBER.
4. TREE STAKES ARE TO BE PLACED PERPENDICULAR TO PREVAILING WINDS. REMOVE NURSERY STAKES, REPLACE WITH STAKES PER DETAIL. TREE TIES SHALL BE CINCH-TIE OR EQUAL.
5. ALL TREE AND SHRUB PLANTINGS TO HAVE DECOMPOSED GRANITE PLACED AROUND PLANT BASE PER PLANTING DETAILS. SEE CONSTRUCTION PLAN.
6. REFER TO PLANS, DETAILS AND SPECIFICATIONS FOR ADDITIONAL INFORMATION.

EXISTING CONDITIONS NOTES

1. THE CONTRACTOR IS REQUIRED TO PROTECT ALL EXISTING FACILITIES, WHETHER DESCRIBED IN THE CONTRACT OR NOT, THAT ARE TO REMAIN IN PLACE, TEMPORARILY OR PERMANENTLY. WHEN EXISTING FACILITIES ARE DAMAGED AS A RESULT OF THE CONTRACTOR'S OPERATIONS OR NEGLIGENCE, THE CONTRACTOR IS RESPONSIBLE FOR REPAIR OR REPLACEMENT.
2. BEFORE WORK BEGINS, THE CONTRACTOR SHALL BE RESPONSIBLE TO INSPECT EXISTING FACILITIES THAT ARE TO BE RE-LAID, RESET, RELOCATED OR RECONSTRUCTED. THE CONTRACTOR SHALL ALSO BE RESPONSIBLE TO REVIEW RECORD DRAWINGS, UTILITY PLANS, MAINTENANCE RECORDS AND BE FAMILIAR WITH EXISTING CONDITIONS. CONTACT LANDSCAPE ARCHITECT IF YOU HAVE ANY QUESTIONS REGARDING EXISTING CONDITIONS.
3. WORK SHOWN ON PLANS AND DESCRIBED IN CONTRACT DOCUMENTS INCLUDES ADJUSTING, MODIFYING, RECONSTRUCTING, RELAYING, RELOCATING, REMOVING, REPAIRING OR RESETTING EQUIPMENT; MAY OVERLAP WITH AREAS THAT ARE ALSO SHOWN TO BE CLEARED AND GRUBBED.
4. THE CONTRACTOR SHALL BE RESPONSIBLE TO RETAIN AND PROTECT EXISTING IRRIGATION THAT IS NOT DESIGNATED FOR ABANDONMENT OR REPLACEMENT THROUGHOUT THE DURATION OF THE PROJECT.
5. SEE CONTRACT DOCUMENTS, GENERAL CONDITIONS AND SPECIAL PROVISIONS FOR MORE INFORMATION.

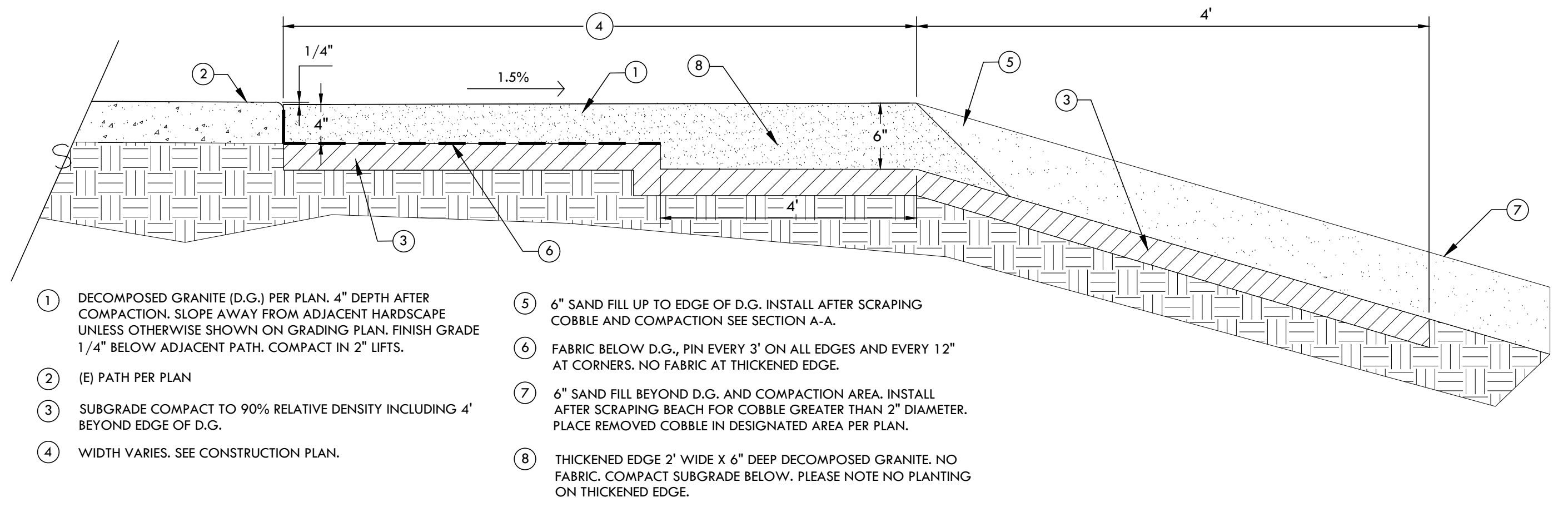


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PLOT DATE: August 14, 2019

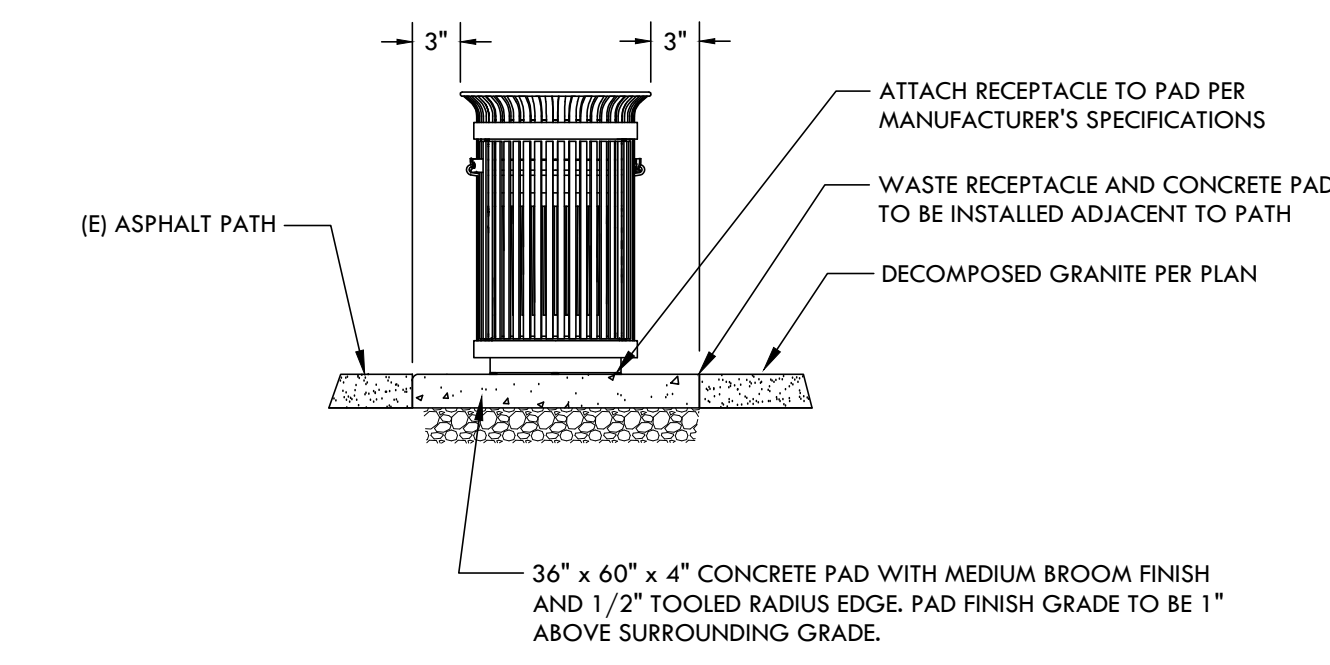
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3.	INS. SUBMITTAL	10/28/2019
4.		
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- 1 DECOMPOSED GRANITE (D.G.) PER PLAN. 4" DEPTH AFTER COMPACTION. SLOPE AWAY FROM ADJACENT HARDSCAPE UNLESS OTHERWISE SHOWN ON GRADING PLAN. FINISH GRADE 1/4" BELOW ADJACENT PATH. COMPACT IN 2" LIFTS.
- 2 (E) PATH PER PLAN
- 3 SUBGRADE COMPACT TO 90% RELATIVE DENSITY INCLUDING 4' WIDTH VARIES. SEE CONSTRUCTION PLAN.
- 4 6" SAND FILL UP TO EDGE OF D.G. INSTALL AFTER SCRAPPING COBBLE AND COMPACTION SEE SECTION A-A.
- 5 FABRIC BELOW D.G., PIN EVERY 2' ON ALL EDGES AND EVERY 12" AT CORNERS. NO FABRIC AT THICKENED EDGE.
- 6 6" SAND FILL BEYOND D.G. AND COMPACTION AREA. INSTALL AFTER SCRAPPING BEACH FOR COBBLE GREATER THAN 2" DIAMETER. BEYOND EDGE OF D.G.
- 7 THICKENED EDGE 2" WIDE X 6" DEEP DECOMPOSED GRANITE. NO FABRIC. COMPACT SUBGRADE BELOW. PLEASE NOTE NO PLANTING ON THICKENED EDGE.

NOTES:

1. APPLY PRE-EMERGENT WEED KILLER PRIOR TO INSTALLING FABRIC IN D.G. AREAS. APPLY POST-EMERGENT WEED KILLER AFTER INSTALLATION. SEE PLANTING SPECIFICATIONS FOR FURTHER INFORMATION.
2. REMOVE ALL WEEDS AND ORGANIC MATTER PRIOR TO PLACING FABRIC. INSTALL D.G. AND THOROUGHLY WATER UNTIL ENTIRE DEPTH IS MOIST.
3. COMPACT D.G. WITH VIBRATOR TO 95% R.D. DO NOT COMPACT WITHIN 2' OF EXISTING OR NEW TREES.
4. LIGHTLY RAKE TO PROVIDE SMOOTH FINISHED SURFACE AFTER COMPACTION.

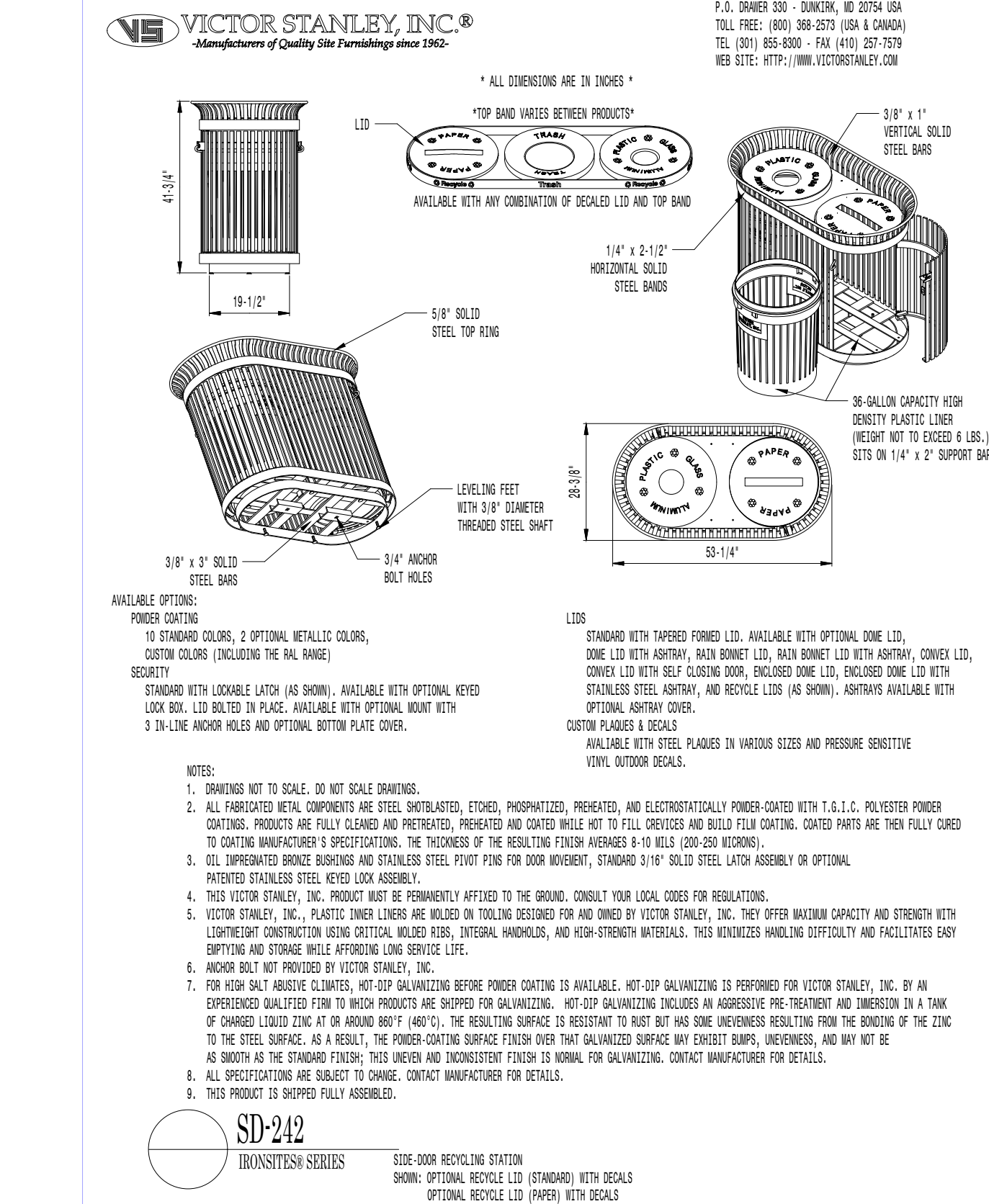
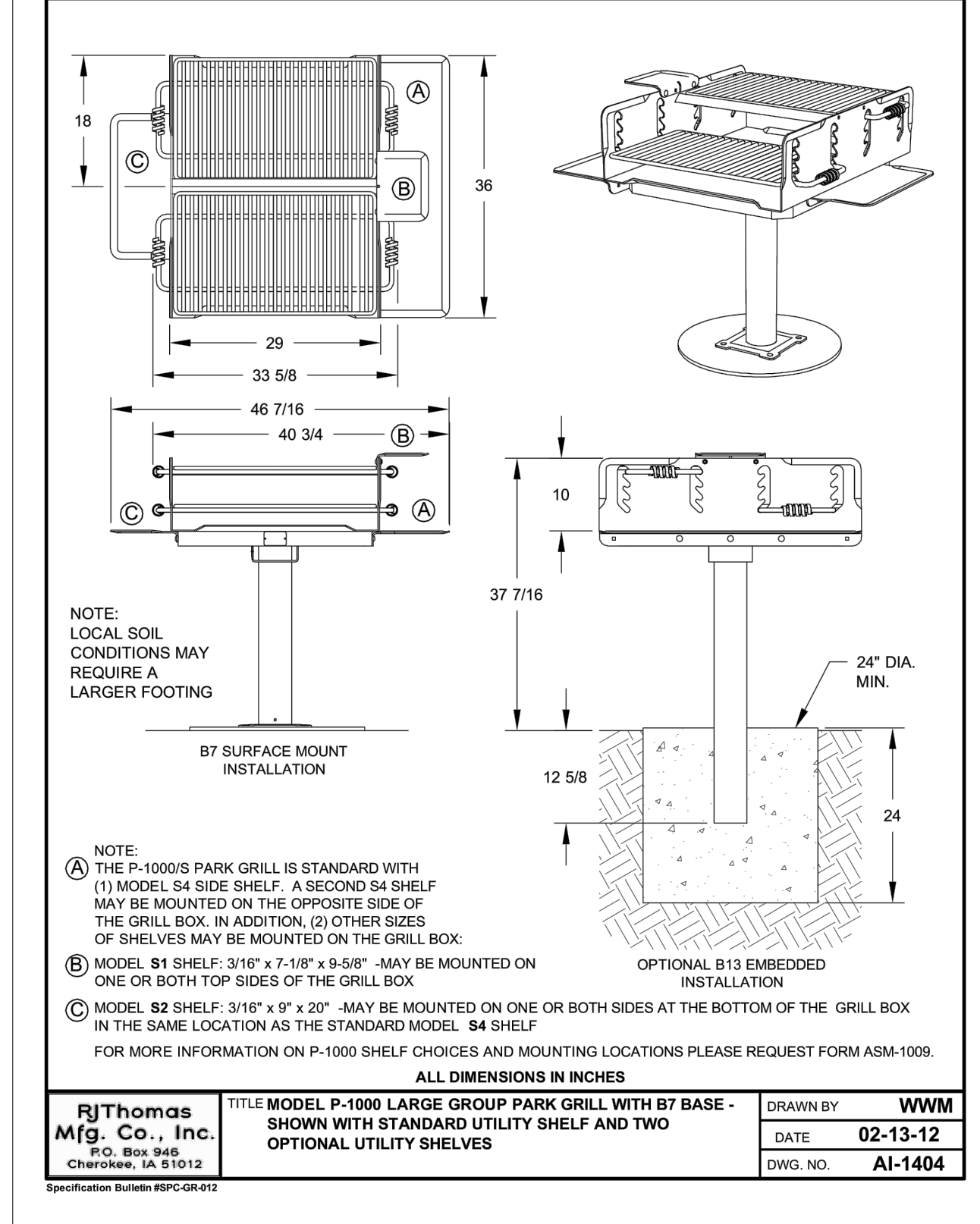
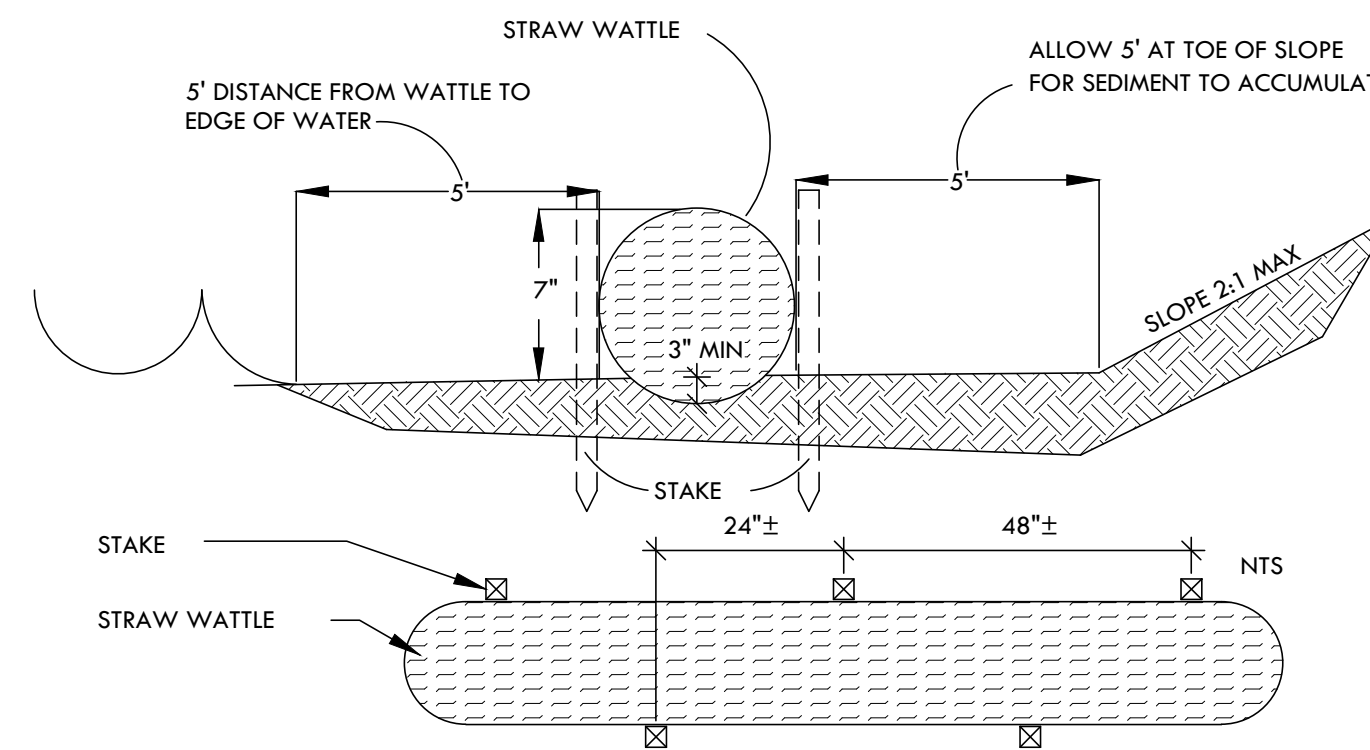
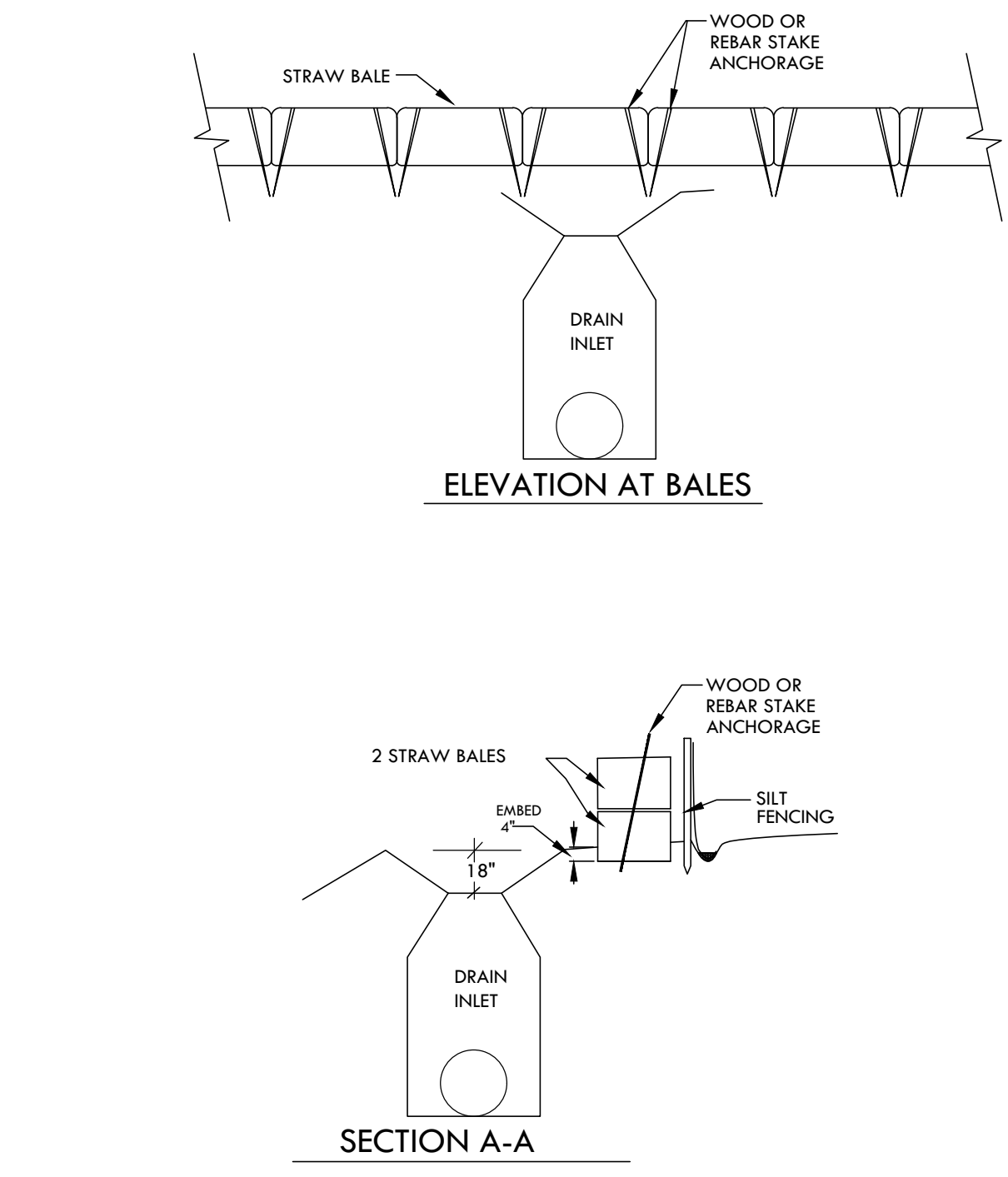
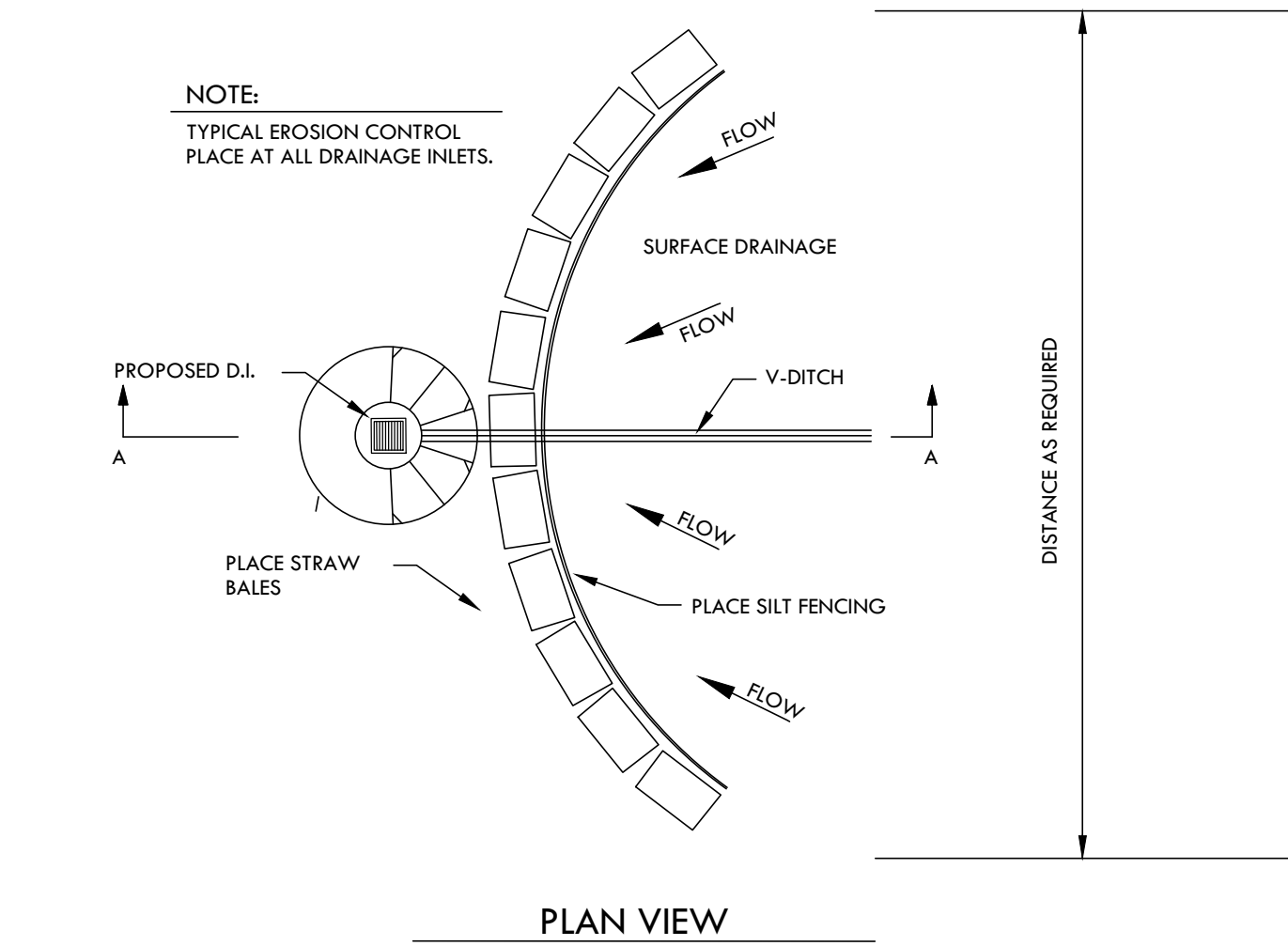


3 WASTE RECEPTACLE
L-3.0 SCALE: N.T.S.

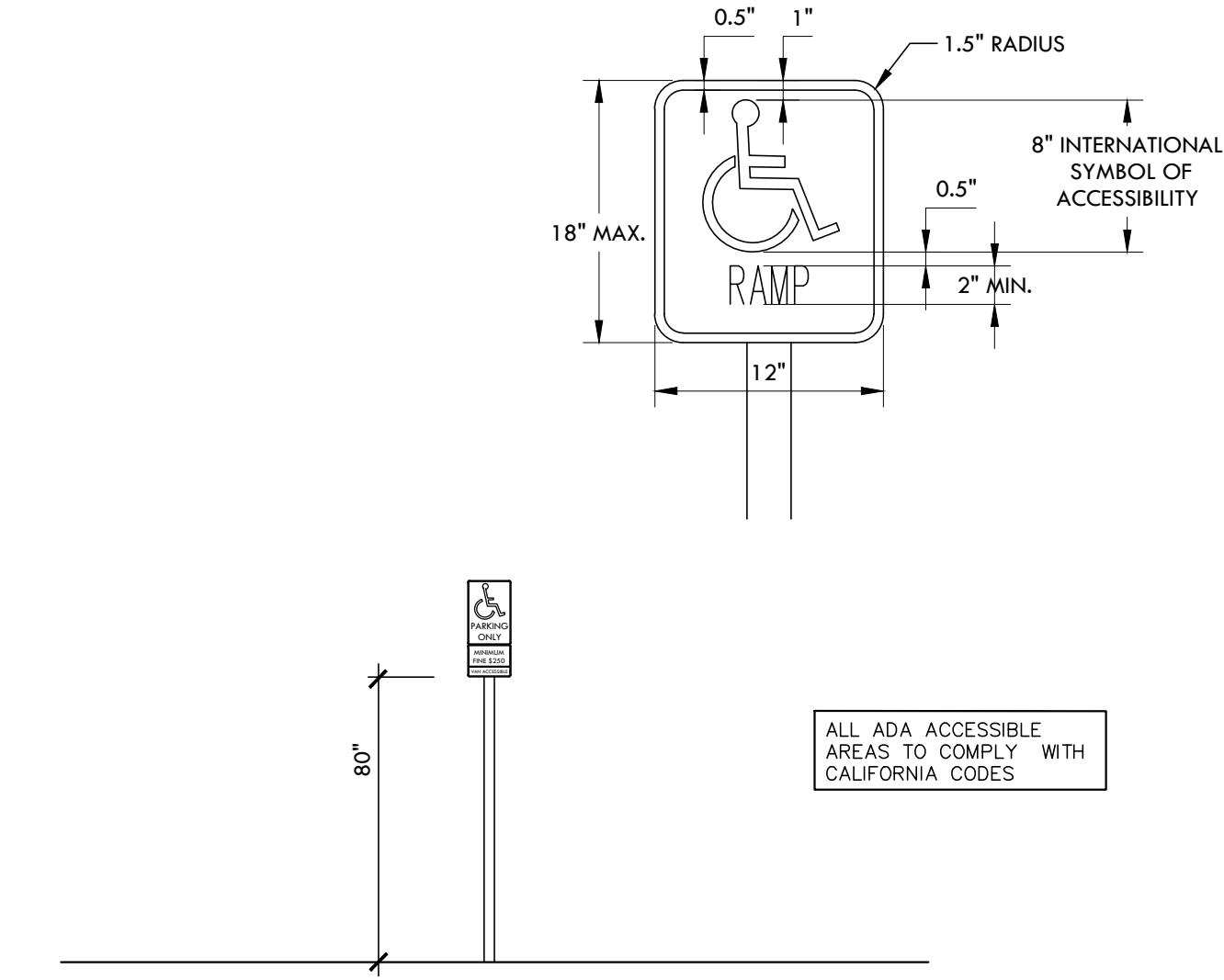
2 DECOMPOSED GRANITE ADA ACCESS AND REST AREA
L-3.0 SCALE: N.T.S.

2 BEACH SAND TRANSITION AT WATER EDGE
L-3.0 SCALE: N.T.S.

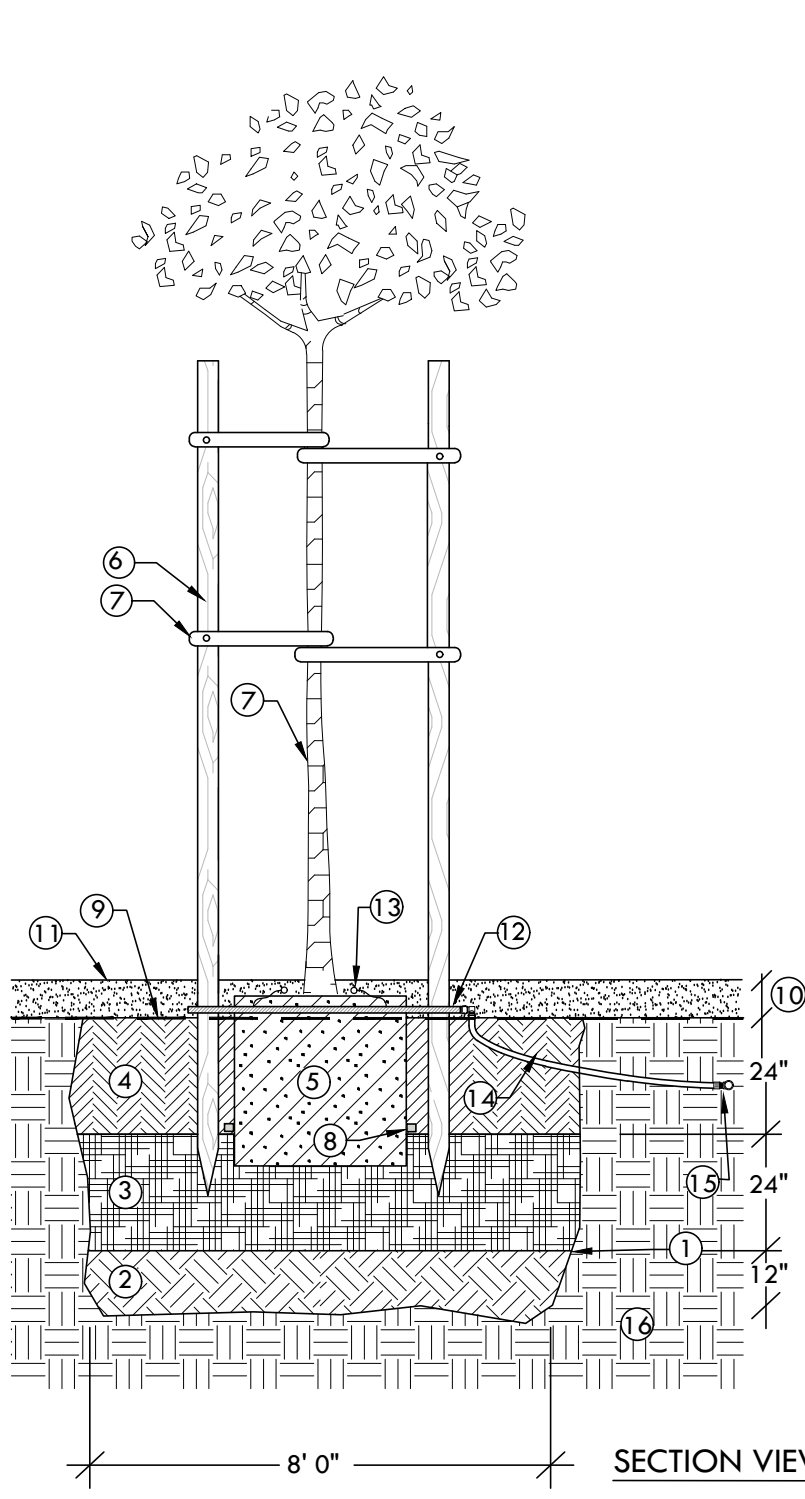
1 DECOMPOSED GRANITE TERRACE, TRANSITION ZONE AND BEACH SAND
L-3.0 SCALE: N.T.S.



7 STORMDRAIN INLET EROSION CONTROL FILTER
L-3.0 SCALE: N.T.S.

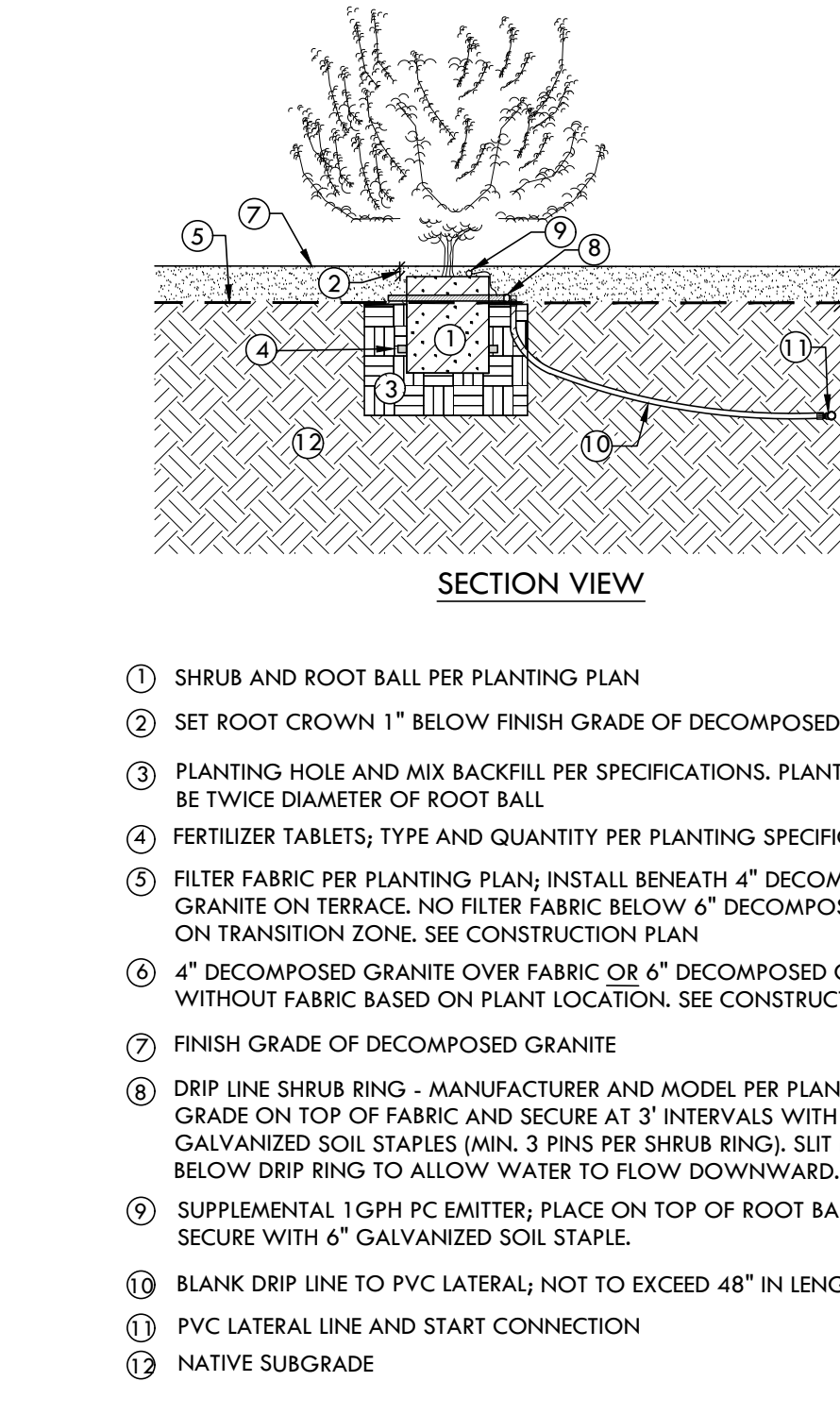


6 STRAW WATTLE
L-3.0 SCALE: N.T.S.



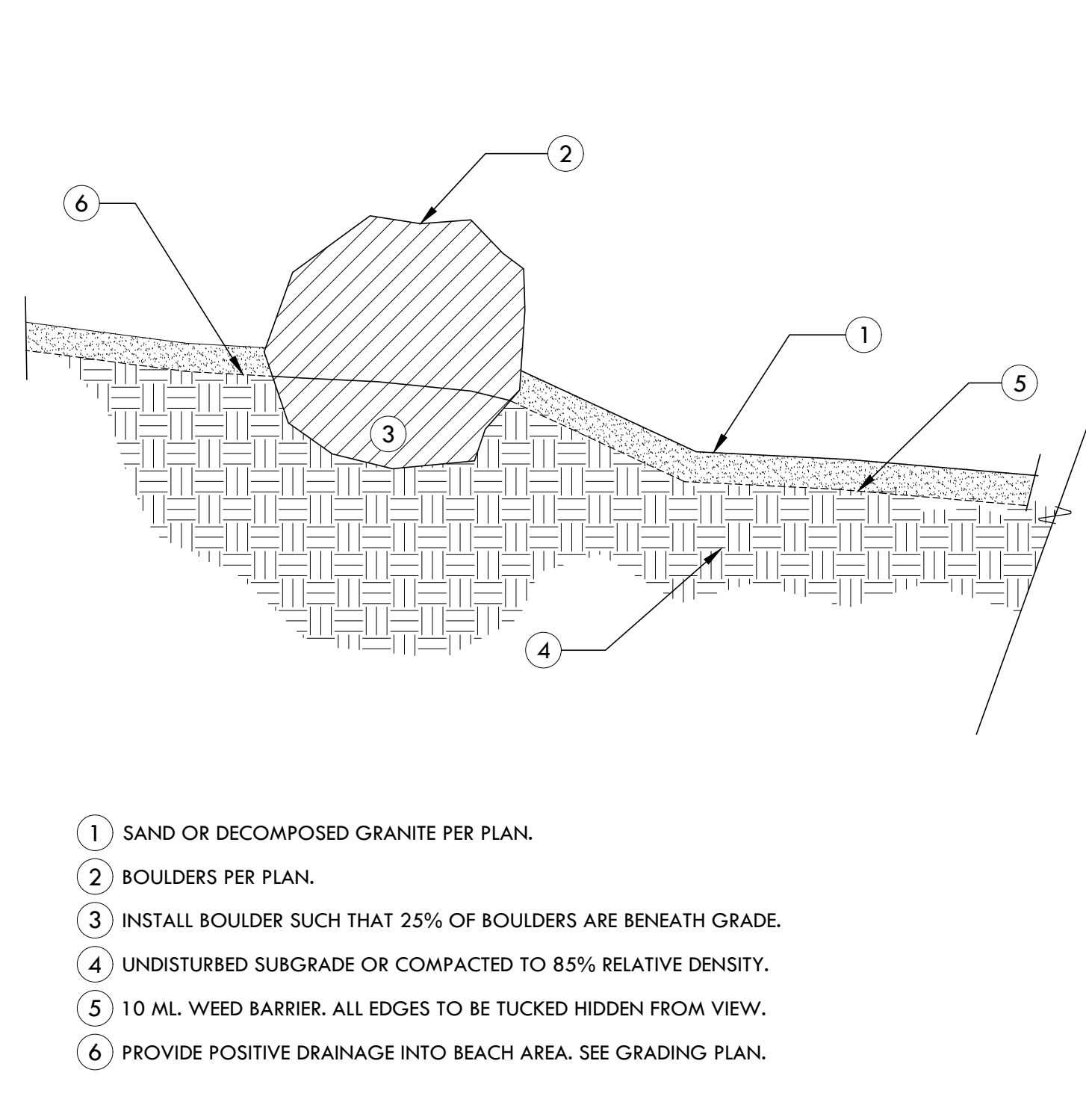
- 1 EXCAVATE TO DEPTH OF 48"
- 2 ROUGHLY SCARIFY TO 60" DEPTH, LEAVE IN PLACE
- 3 SOIL MIX - 50% IMPORT TOP SOIL, 50% EXISTING SITE SOIL
- 4 24" DEPTH IMPORT TOP SOIL
- 5 ROOT BALL, SET CROWN 1" ABOVE FINISH GRADE
- 6 (2) 2" x 10" LODGEPOLE STAKE CUT OFF BELOW LOWEST LIMB. PLACE STAKES PERPENDICULAR TO PREVAILING WINDS
- 7 32" CINCH TIE TREE TIES AT (2) PLACES PER STAKE
- 8 FERTILIZER TABLETS, AS PER SPECIFICATIONS
- 9 FILTER FABRIC PER PLANTING PLAN, INSTALL BENEATH 4" DECOMPOSED GRANITE ON TERRACE. NO FILTER FABRIC BELOW 4" DECOMPOSED GRANITE ON TRANSITION ZONE. SEE CONSTRUCTION PLAN
- 10 4" DECOMPOSED GRANITE OVER FABRIC OR 6" DECOMPOSED GRANITE WITHOUT FABRIC BASED ON PLANT LOCATION. SEE CONSTRUCTION PLAN.
- 11 FINISH GRADE OF DECOMPOSED GRANITE
- 12 DRIP LINE SHRUB RING - MANUFACTURER AND MODEL PER PLAN. INSTALL AT GRADE ON TOP OF FABRIC AND SECURE AT 3" INTERVALS WITH 6" GALVANIZED SOIL STAPLES (MIN. 3 PINS PER SHRUB RING). SPLIT FABRIC BELOW DRIP RING TO ALLOW WATER TO FLOW DOWNWARD.
- 13 SUPPLEMENTAL 1 GPH PC EMITTER (TYP 2 P.C.S.), PLACE ON TOP OF ROOT BALL AND SECURE WITH 6" GALVANIZED SOIL STAPLE.
- 14 BLANK DRIP LINE TO PVC LATERAL; NOT TO EXCEED 48" IN LENGTH
- 15 PVC LATERAL LINE AND START CONNECTION
- 16 NATIVE SUBGRADE

5 BARBECUE DETAIL
L-3.0 SCALE: N.T.S.



- 1 SHRUB AND ROOT BALL PER PLANTING PLAN
- 2 SET ROOT CROWN 1" BELOW FINISH GRADE OF DECOMPOSED GRANITE.
- 3 PLANTING HOLE AND MIX BACKFILL PER SPECIFICATIONS. PLANTING PIT TO BE TWICE DIAMETER OF ROOT BALL
- 4 FERTILIZER TABLETS; TYPE AND QUANTITY PER PLANTING SPECIFICATIONS
- 5 FILTER FABRIC PER PLANTING PLAN, INSTALL BENEATH 4" DECOMPOSED GRANITE ON TERRACE. NO FILTER FABRIC BELOW 4" DECOMPOSED GRANITE ON TRANSITION ZONE. SEE CONSTRUCTION PLAN
- 6 4" DECOMPOSED GRANITE OVER FABRIC OR 6" DECOMPOSED GRANITE WITHOUT FABRIC BASED ON PLANT LOCATION. SEE CONSTRUCTION PLAN.
- 7 FINISH GRADE OF DECOMPOSED GRANITE
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- 9 SUPPLEMENTAL 1 GPH PC EMITTER; PLACE ON TOP OF ROOT BALL AND SECURE WITH 6" GALVANIZED SOIL STAPLE.
- 10 BLANK DRIP LINE TO PVC LATERAL; NOT TO EXCEED 48" IN LENGTH
- 11 PVC LATERAL LINE AND START CONNECTION
- 12 NATIVE SUBGRADE

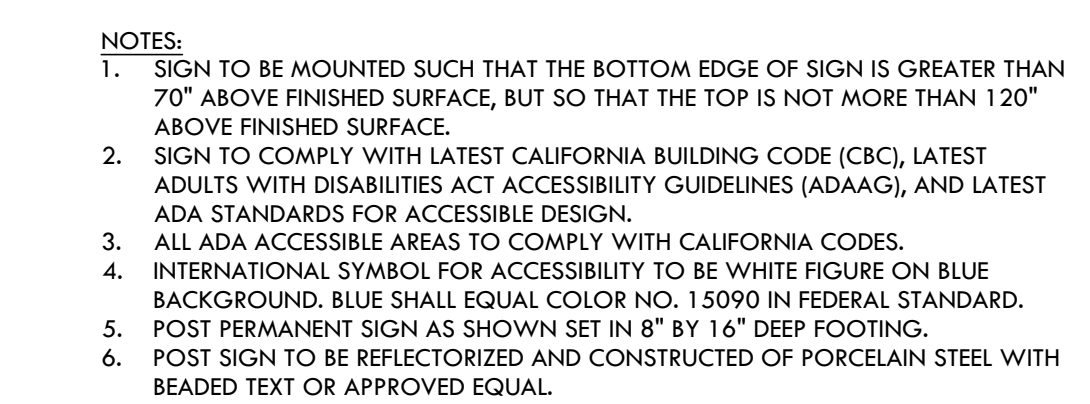
4 WASTE RECEPTACLE DETAIL
L-3.0 SCALE: N.T.S.



- 1 SAND OR DECOMPOSED GRANITE PER PLAN.
- 2 BOULDERS PER PLAN.
- 3 INSTALL BOULDER SUCH THAT 25% OF BOULDERS ARE BENEATH GRADE.
- 4 UNDISTURBED SUBGRADE OR COMPACTED TO 85% RELATIVE DENSITY.
- 5 10 ML WEED BARRIER. ALL EDGES TO BE TUCKED HIDDEN FROM VIEW.
- 6 PROVIDE POSITIVE DRAINAGE INTO BEACH AREA. SEE GRADING PLAN.

12 ADA ACCESS SIGN
L-3.0 SCALE: N.T.S.

11 ADA ACCESS SIGN
L-3.0 SCALE: N.T.S.



- NOTES:
1. SIGN TO BE MOUNTED SUCH THAT THE BOTTOM EDGE OF SIGN IS GREATER THAN 70" ABOVE FINISHED SURFACE, BUT SO THAT THE TOP IS NOT MORE THAN 120" ABOVE FINISHED SURFACE.
 2. SIGN TO COMPLY WITH LATEST CALIFORNIA BUILDING CODE (CBC), LATEST ADULTS WITH DISABILITIES ACT ACCESSIBILITY GUIDELINES (ADAAG), AND LATEST ADA STANDARDS FOR ACCESSIBLE DESIGN.
 3. ALL ADA ACCESSIBLE AREAS TO COMPLY WITH CALIFORNIA CODES.
 4. INTERNATIONAL SYMBOL FOR ACCESSIBILITY TO BE WHITE FIGURE ON BLUE BACKGROUND. BLUE SHALL EQUAL COLOR NO. 15090 IN FEDERAL STANDARD.
 5. POST PERMANENT SIGN AS SHOWN SET IN 8" BY 14" DEEP FOOTING.
 6. POST SIGN TO BE REFLECTORIZED AND CONSTRUCTED OF PORCELAIN STEEL WITH BEADED TEXT OR APPROVED EQUAL.

10 TREE PLANTING AND DRIP LAYOUT
L-3.0 SCALE: N.T.S.

9 SHRUB PLANTING AND DRIP LAYOUT
L-3.0 SCALE: N.T.S.

8 BOULDERS
L-3.0 SCALE: N.T.S.

Riverbend Park Renovations Phase 2 - Beach**Preliminary Estimated Cost of Construction - Labor and Materials**

Prepared For: Feather River Recreation and Park District

Project No.: 2306.3.1

Date: November 19, 2019



BETTERMENT WORK DESCRIPTION		QUANTITY	UNIT	UNIT PRICE	TOTAL
1	Mobilization (5%)	1	LS	\$ 15,000.00	\$ 15,000.00
2	Erosion Control - SWPPP	0.64	AC	\$ 7,000.00	\$ 4,480.00
3	Rough Grade - Cut and Fill	1	LS	\$ 10,500.00	\$ 10,500.00
4	Temporary Fencing (Staging Area / Block Paths)	700	LF	\$ 5.00	\$ 3,500.00
5	12" Sand - Delivered	1,000	TON	\$ 90.00	\$ 90,000.00
6	Sand Install and Roll	1,000	TON	\$ 15.00	\$ 15,000.00
7	FineGrading - Overlook at Path	5,245	SF	\$ 0.30	\$ 1,573.50
8	Permits	1	LS	\$ 3,000.00	\$ 3,000.00
9	Concrete Picnic Tables - 2 ADA	2	EA	\$ 3,000.00	\$ 6,000.00
10	Concrete Picnic Tables - Standard	6	EA	\$ 3,000.00	\$ 18,000.00
11	Charcoal Grills	2	EA	\$ 2,000.00	\$ 4,000.00
12	Trash and Recyclable Receptacles	2	EA	\$ 3,828.00	\$ 7,656.00
13	Concrete Pads for Trash and Grills	35	SF	\$ 17.00	\$ 595.00
14	ADA Sign	1	LS	\$ 1,500.00	\$ 1,500.00
15	Beach Water Spray System (7 QCV plus 550' mainline)	1	LS	\$ 8,500.00	\$ 8,500.00
16	Washed Granite Boulder - 3' Diameter (estimated: 3000 lbs ea)	4	EA	\$ 750.00	\$ 3,000.00
17	Washed Granite Boulder - 4' Diameter (estimated: 4000 lbs ea)	9	EA	\$ 900.00	\$ 8,100.00
18	Washed Granite Boulder - 6' Diameter (estimated: 6000 lbs ea)	10	EA	\$ 1,300.00	\$ 13,000.00
19	4" Decomposed Granite with fabric	3,927	SF	\$ 3.50	\$ 13,744.50
20	6" Decomposed Granite without fabric	1,318	SF	\$ 4.50	\$ 5,931.00
21	Cobble Slope (from Recovered Cobble 4"-10" Size - Two Layers	306	SF	\$ 3.50	\$ 1,071.00
22	Shrubs 5 gal	21	EA	\$ 50.00	\$ 1,050.00
23	Trees 15 Gallon	4	EA	\$ 220.00	\$ 880.00
24	Irrigation - Shrub 5 gal (connect to existing irrigation)	21	EA	\$ 50.00	\$ 1,050.00
25	Irrigation - Tree 15 Gallon (connect to existing irrigation)	4	EA	\$ 80.00	\$ 320.00
SUBTOTAL-BETTERMENT					\$ 237,451.00

This estimate is based on Preliminary Riverbend Park Renovation PH2 - Beach Construction Drawings dated August 23, 2019. It is recognized that neither the Landscape Architect nor the client has control over the cost of labor, materials or equipment, over the Contractor's methods of determining bid or competitive bidding, market or negotiating conditions. Accordingly, the Landscape Architect cannot warrant or represent that bids or negotiated prices will vary from any statement of probable construction cost.

SUBTOTAL-BETTERMENT	\$	237,451.00
10% CONTINGENCY	\$	23,745.10
TOTAL	\$	261,196.10

Riverbend Park Renovations Phase 2 - Beach**Preliminary Estimated Cost of Construction - Labor and Materials**

Prepared For: Feather River Recreation and Park District

Project No.: 2306.3.1

Date: November 19, 2019



INSURANCE WORK DESCRIPTION		QUANTITY	UNIT	UNIT PRICE	TOTAL
1	Mobilization (5%)	1	LS	\$ 6,200.00	\$ 6,200.00
2	Erosion Control - SWPPP	0.64	AC	\$ 7,000.00	\$ 4,480.00
3	Rough Grade - Cut and Fill	1	LS	\$ 10,500.00	\$ 10,500.00
4	Temporary Fencing (Staging Area / Block Paths)	700	LF	\$ 5.00	\$ 3,500.00
5	12" Sand - Delivered	1,200	TON	\$ 90.00	\$ 108,000.00
6	Sand Install and Roll	1,200	TON	\$ 15.00	\$ 18,000.00
7	Beach Water Spray System* (cost from insurance report)	1	LS	\$ 11,256.18	\$ 11,256.18
8	Permits	1	LS	\$ 3,000.00	\$ 3,000.00
SUBTOTAL-INSURANCE					\$ 164,936.18

This estimate is based on Preliminary Riverbend Park Renovation PH2 - Beach Construction Drawings dated August 23, 2019. It is recognized that neither the Landscape Architect nor the client has control over the cost of labor, materials or equipment, over the Contractor's methods of determining bid or competitive bidding, market or negotiating conditions. Accordingly, the Landscape Architect cannot warrant or represent that bids or negotiated prices will vary from any statement of probable construction cost.

SUBTOTAL-INSURANCE	\$	164,936.18
CONTINGENCY @ 10%	\$	16,493.62
TOTAL-INSURANCE	\$	181,429.80



STAFF REPORT

DATE: DECEMBER 17, 2019

TO: FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS

FROM: DEBORAH PELTZER, BUSINESS MANAGER

RE: ADD EMPLOYEE LOAN PROGRAM TO THE CALPERS 457 DEFINED BENEFIT PROGRAM CONTRACT

SUMMARY

FRRPD full time employees enrolled in CalPERS are also eligible to contribute directly to the Supplemental Income 457 Plan. It is an additional pension program based solely on employee contributions. FRRPD does not match or contribute funds to this program.

One of the benefits of this program is the loan feature. Eligible employees may be able to take a loan based on the balance in their account. At this time, FRRPD is not enrolled in the loan program and we are seeking Board approval to add this feature to the contract.

BUDGETARY IMPACT

No impact to FRRPD budget. The program is 100% employee funded.

RECOMMENDATION

Staff recommends approval

ATTACHMENTS

1. Loan Program Information
2. Enrollment Contract

Loan Feature

Planning for the unexpected can be difficult. Before you decide to tap into your CalPERS Supplemental Income 457 Plan account, make sure you understand how a loan could impact your retirement savings.

Who may apply for a loan?

Any participant, whose Agency has adopted the Loan Provision, may take a loan from their account with the CalPERS Supplemental Income 457 Plan (the "Plan"). You will need to contact your Agency or the Plan Information Line **1-800-260-0659** to learn if your Agency has adopted the Loan Provision.

What are the fees associated with applying for a loan?

- The charge is \$50 per loan application paid by the participant. This fee is deducted from your Plan account.
- There are no annual maintenance fees or asset-based fees assigned to the loan.

The following may help you in determining if requesting a loan is really the best method for you to meet those unexpected expenses:

Taking a loan from the Plan

How do you apply for a loan?

As a participant in the Plan, you may apply for a loan over the Plan Information Line at **1-800-260-0659** or Web Sites at <https://calpers.voyaplans.com>

What happens if and when the loan is approved?

Once the application is submitted and approved the following will occur:

- You will receive the loan check along with a Truth-in-Lending Disclosure Statement.
- The promissory note and security agreement will be printed on the back of the loan check.
- The notice will contain the amount financed, the finance charge, the loan's annual percentage rate, the repayment procedure, the security interest and a copy for you to keep for your records.

What are the minimum and maximum loan amounts?

The minimum loan amount is \$1,000.

The maximum loan amount is the lesser of:

- 50% of your vested account balance as of the Valuation Date of the loan or, \$50,000
 - The Valuation Date is the business day immediately preceding the date on which the loan is approved
- This amount is then reduced by your highest outstanding loan balance, if any, over the last 12 months.

How is the maximum loan amount calculated?

The IRS Limits the amount you may take from multiple plans for loans. For the purpose of determining the maximum loan amount available to you, any loan from any other plan maintained by a participating employer will be treated as if it were a loan made from this Plan. The maximum loan amount is the lesser of: (1) 50 percent of your vested account balance as of the Valuation Date immediately preceding the date on which the loan is approved, or (2) \$50,000, less the highest outstanding loan balance over the last 12 months. By submitting this loan you are stating that you are in compliance with these regulations.

How is the money taken out of my Plan investment offerings?

Loan disbursements will be taken pro rata across all the money sources and investment funds in your account, excluding SMA Funds.

Will I have to pay taxes on the loan amount as if it was a distribution from my account?

No. Amounts borrowed through the Plan are not taxable distributions and are not subject to federal withholding taxes as long as the loan is repaid in full.

Will I have to pay interest on my loan?

Yes, you will pay interest on your loan at a rate of the Prime Rate plus one percent, as printed in the Wall Street Journal on the last business day of the prior month. These interest payments will go back into your account; however, you will not be able to deduct this interest on your income tax return.

- The Service Members Civil Relief Act (an update to the Soldiers' and Sailors' Civil Relief Act of 1940) imposes a 6% maximum limit on the interest rate charged to military service members for loans during the duration of active military service. For more information, contact a Participant Service Representative at **1-800-260-0569**, Monday through Friday, 6:00 a.m. to 5:00 p.m. Pacific Time, except on New York Stock Exchange holidays.

How a loan may affect your savings

Pros	Cons
You have access to the money in your Plan account.	The amount of the interest may be less than the money you would have earned had you invested the loan balance.
You pay yourself back with interest that may be lower than a bank interest rate.	Your loan repayments are made with after-tax dollars.
No credit check.	Many participants decrease or stop contributions while paying back a loan which negatively impacts your retirement savings.

Requesting a Loan

There are three ways to apply for a loan:

- 1 Log on to the CalPERS website at <https://calpers.voyaplans.com>, enter your login information, and select your Plan.
 - Under the *My Account* tab, click on *Loans*, then *Request a Loan*.
 - You will be required to provide your password to request a loan.
- 2 Call the CalPERS Plan Information Line at **1-800-260-0659**, option 1 and use the automated service to request a loan.
- 3 Call the CalPERS Plan Information Line at **1-800-260-0659**, and speak with a Participant Service Representative. Representatives are available Monday through Friday, 6:00 a.m. to 5:00 p.m. Pacific Time, except on New York Stock Exchange holidays.

Upon approval, your loan application will be processed and a check will be mailed usually within 2 business days.

Loan Repayments

How long may I take to repay the loan?

- The minimum time period for borrowing is one year.
- The maximum time period for borrowing is 5 years.

How do I repay the loan?

You will repay yourself with interest through payroll deductions that are automatically deducted from your employer's payroll system.

- Payments will begin with the regular payroll beginning the second month, or as soon thereafter as is administratively practicable.
- Payroll contributions and payments, including after-tax repayments, will be submitted through the my|CalPERS system.

How are payments applied to my account?

Loan repayments will be reinvested according to your current investment elections.

May I payoff the loan in full?

Yes, you may prepay your loan in full at any time by paying the outstanding loan balance by cashier's check or certified check made payable to: CalPERS Supplemental Income 457 Plan.

- Partial payments are not allowed.

What if I am called to Military Duty?

If you are called to military duty, loan repayment and the default process will be suspended. The loan repayment period is extended for the period of time you are on active military duty under the Uniformed Services Employment and Reemployment Rights Act of 1994 (USERRA).

Under what circumstances may my loan be immediately due and payable?

- Upon death, unpaid leave of absence, insufficient paycheck funds, retirement or termination of employment, your outstanding loan balance will be immediately due and payable.
- Failure to repay upon death, disability, retirement or termination will be deemed a distribution and will be reported as earned income and a 1099R will be issued.

Loan Restrictions

How many loans may be taken out?

- For all CalPERS Supplemental Income 457 Plans, the maximum number of loans permitted at one time is one.
- No new loan may be taken until the outstanding loan is paid off.
- Loan refinancing is not allowed.
- Loans can not be taken on the self-managed Personal Choice Retirement Account's Investments

If I have a loan outstanding may I transfer monies between participating employers' plans?

- If you have an outstanding loan with the CalPERS 457 Plan and request a transfer of your account to another CalPERS 457 Plan maintained by a participating employer, CalPERS will process the transfer of your unencumbered account balance less the outstanding loan balance payable to the CalPERS 457 Plan.
 - Further transfer requests will not be processed until your loan with the CalPERS 457 Plan has been repaid in full.
- If you have an outstanding loan from any other plan provider maintained by a CalPERS 457 participating employer, CalPERS will accept a transfer of your unencumbered account balance from the other plan, less the amount of the outstanding loan balance payable to the other plan.

May I use something besides my Plan account as collateral for a loan?

No. A loan may only be secured by an interest in your vested account balance.

Loan Default

What happens if I fail to make a scheduled payment?

CalPERS will treat a loan in default if any scheduled repayment remains unpaid after the expiration of the maximum grace period — the last day of the calendar quarter following the calendar quarter in which the required repayment was due, or if there is outstanding principal existing on the loan after the last scheduled repayment date.

What happens if I enter into default on my loan?

If your loan is defaulted, your vested account balance will be offset by the outstanding loan balance to the extent that a distribution from your account is permissible under the Plan.

- The distribution made for the loan repayment will be reported as earned income and a 1099R will be issued.

Employer Loan Provision Form

I. General Information

Agency/Employer Plan Number: **45** _____

Employer Name _____

Telephone # _____

Contact Name _____

Email Address _____

II. Adoption of CalPERS 457 Loan Program

The Employer referenced above adopted the CalPERS Supplemental Income 457 Plan (Plan) effective _____, and is a sponsor of the Plan. The individual signing below hereby certifies that he or she is duly authorized to execute this form on behalf of the Employer and that all necessary action has been taken by the Employer to authorize and approve this action. The Employer hereby elects to offer the CalPERS 457 Loan Program Option to its employees. This election may be revoked at any time; employees with outstanding loans at the time of revocation will be permitted to pay off the loans, but will not be permitted to take out new loans.

The loan provisions are set forth in Section 8 of the CalPERS 457 Deferred Compensation Plan Document. The Employer acknowledges that it has received a copy of the current Plan document and has had the opportunity to review the terms for the Loan Program. Here is a summary of the program:

- The minimum loan amount is \$1,000; the maximum loan amount is the lesser of 50% of a participant's account balance or \$50,000 (reduced by the highest balance of any loan outstanding in the last twelve months). The maximum limit is applied taking into account all loans outstanding from any retirement plan sponsored by the Employer.
- Loans must use level amortization, require payments at least quarterly, and may not have a term longer than five years.
- Interest on a loan is charged at a rate equal to prime plus 1% and the loan must be secured by the participant's account balance.
- Loan payments must be made by payroll deduction and are made on an "after-tax" basis.
- A participant may pay off the balance of an outstanding loan, in full, with no prepayment penalty. Partial payments are not accepted.
- Weekly feedback reports are provided via the Sponsor Website. These feedback reports provide information regarding any new loans issued or loans paid during the prior week. In addition, an automated email is sent to the Employer's designated contact advising when new feedback reports become available. It is the Employer's responsibility to ensure that contact information for the Employer's designated contact is current and correct. Additionally, it is the Employer's responsibility to monitor weekly feedback reports.
- If the Employer has multiple plan providers which permit participant loans, it is the Employer's responsibility to monitor that a participant has not exceeded the maximum loan limit as described by the IRS. (\$50,000). Please contact CalPERS immediately if you become aware of an issue. Participants submitting online loan requests are notified of IRS loan limits at the time the request is made, however, the Employer also agrees to monitor aggregate balances of participants with loans from multiple providers.

III. Signature

I hereby acknowledge and agree to the terms of this form.

Employer Signature

_____/_____/_____
Date

Printed Name

Title

Accepted by CalPERS (or an agent duly appointed by the Board) on behalf of the Board of Administration of the California Public Employees' Retirement System.

By

Title

_____/_____/_____
Effective Date



STAFF REPORT

DATE: DECEMBER 17, 2019

TO: FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS

FROM: DEBORAH PELTZER, BUSINESS MANAGER

RE: VENDOR CHANGE FOR APPROVED MAINTENANCE VEHICLE PURCHASE FROM OROVILLE FORD TO WITTMEIER FORD CHICO

SUMMARY

The FRRPD Board of Directors approved the purchase of a utility truck for maintenance department at the October 22, 2019 Board meeting, allocation up to \$46k. It was presented that the District will be purchasing from Oroville Ford, however, at this time the truck is not readily available in Oroville Ford's inventory. Staff is requesting a change in vendors, purchasing a 2019 Ford F-250 w/uplift through Wittmeier Ford in Chico. The same finance company applies: Ford Credit Municipal Finance.

<u>VEHICLE TO BE PURCHASED</u>	<u>ESTIMATED TRUCK & INTEREST</u>
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2019 Ford F250 w/Uplift	\$38,750 truck. Estimated total price with interest \$45,505
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RECOMMENDATION

Allocation up to \$46k (approved October 22, 2019) truck/interest purchase and enter into 60-month finance agreement with Ford Credit Municipal Finance for one FORD F-250.

REQUESTS

Approve purchase



RESOLUTION NO. 1926-19

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE ALLOCATION UP TO \$46,000 FROM THE GENERAL FUND FOR PURCHASE OF 2019 F250 TRUCK AND ALLOCATION INCLUDES INTEREST RATES ON 60 MONTH TRUCK LOAN

WHEREAS, on the Feather River Recreation and Park District Board of Directors approved the 2019-2020 final budget including the purchase of a utility truck and interest with allocated funds up to \$46k; and

WHEREAS, the General Manager has reviewed equipment quotes and District finances, and recommends allocating up to \$46k to purchase a utility truck, allocation includes finance interest; and

WHEREAS, the Board of Directors, after receiving the recommendation from the General Manager, approves the allocation of funds up to \$46k to purchase said equipment; and

THEREFORE, IT BE RESOLVED, that the Board of Directors of the Feather River Recreation and Park District authorizes the General Manager to spend up to \$46k from the General Fund for a utility truck to be financed through Ford Credit Municipal Finance Company

PASSED AND ADOPTED, at a regular meeting of the Board of Directors of the Feather River Recreation and Park District on the 17th day of December 2019 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Attest: _____
Scott Kent Fowler, Chairperson

Shawn Rohrbacker, General Manager



STAFF REPORT

DATE: DECEMBER 17, 2019

TO: BOARD OF DIRECTORS

FROM: SHAWN ROHRBACKER, GENERAL MANAGER

RE: GENERAL MANAGER REQUEST TO BE A DISTRICT REPRESENTATIVE ON THE BUTTE COUNTY SPECIAL DISTRICT'S ASSOCIATION (BCSDA) EXECUTIVE BOARD

SUMMARY

The Butte County Special District Association (BCSDA) recruits members from Special Districts throughout Butte County to meet twice a year. Their goal is to make these meetings a place to share resources, learn about changes in legislature that will affect districts and gain new knowledge in areas where we can all benefit. The BCSDA Executive Board meets four times per year, helps determine content for the two annual General Meetings and stays connected with our California Special District Association Liaison so we can receive consistent updates from the decision makers in Sacramento.

FRRPD General Manager Shawn Rohrbacker has been nominated to the Executive Board by Ann Willman, General Manager for Chico Area Recreation District (CARD). Shawn has attended two board meetings and at the last meeting was nominated to be the President of the BCSDA. The General Manager's position on the BCSDA Executive Board requires approval from the FRRPD Board of Directors.

RECOMMENDATION

Approve General Manager, Shawn Rohrbacker's appointment to the BCSDA Executive Board

ATTACHMENTS

None



STAFF REPORT

DATE: DECEMBER 17, 2019

TO: BOARD OF DIRECTORS

FROM: SHAWN ROHRBACKER, GENERAL MANAGER

RE: LETTERS OF INTEREST TO FILL BOARD VACANCY

SUMMARY

Pursuant to California Government Code Section 1780, and following the Board's direction given on October 24, 2019, the District notified the Butte County Elections Office and posted a notice of the Board vacancy created by Marcia Carter's resignation. The General Manager has received one letter of interest to fill the open position. The Board may interview and select a new Director from the applicant pool.

RECOMMENDATION

Fill Board vacancy

ATTACHMENTS

1. Letter of interest from Shannon DeLong

Feather River Parks and Recreation District
1875 Feather River Blvd.
Oroville, CA 95965

Shannon DeLong
85 Quincy Place
Oroville, CA 95966
530-990-2102
shannonjdelong@gmail.com

November 12, 2019

Dear Shawn Rohrbacker,

I am writing this letter to express my interest in the position on the Board of Directors of FRPRD. As a long time Oroville resident I've spent many years recreating in the area and would like to give my time and energy enhancing this special place.

My early background working in the recreation industry had me always looking at this area and reflecting, "Wow, someone should do..." However as I began my career with Cal Fire I had little time to get involved, the long hours and months required at work didn't allow for it.

After the Camp Fire I felt an urge to get involved helping our community. I saw a posting on your website about River clean ups. This was the call I needed to direct me down my current course. With the help of your crews we were able to clean a large section over weeks of work. Every time I called you folks responded helping remove the bags we had filled and dispose of them.

During this river clean up, I was inspired to kick start the Wild and Scenic Film Festival on Tour here in Oroville hoping it would encourage outdoor recreation while sparking interest in nature. We are hosting our second annual at the Oroville State Theatre this February with the friends I made at the Feather River Center who wanted to partner on this endeavor.

This spring I became a Docent at the Feather River Nature Center and Native Plant Park. We are in the process renovating the grounds and reinvigorating our role in serving the community. Our hope is to bring more interest to our most blessed resource, the Feather River.

I feel I have been blessed with the opportunity to retire young and get involved where I live. Serving on the FRPRD Board would allow me to work with a team of experienced and committed individuals. I look forward to meet with your team soon. Please contact me with any questions.

Respectfully,

Shannon J DeLong
85 Quincy Pl.
Oroville, California 95966
shannonjdelong@gmail.com
Phone: (530) 990-2102

OBJECTIVE:

Become a member of the Board of Directors for the Feather River Parks and Recreation District, and work with a team of peers to enhance recreational opportunities for the community.

EDUCATION:

1984-1986 High School Diploma Oroville Union High School District

1987-1989 Santa Barbara City College, Marine Diving Technology (Commercial Diving)

RETIREMENT

I am currently planning the 2nd annual Wild and Scenic Film Festival. This year we're working in cooperation with Las Plumas and Oroville High Schools. We're aiming to inspire youth activism as well as the greater population to actively engage in our local recreation environment.

I am also volunteering as Co-Chair of Conservation, helping to restore the riparian and oak woodland native habitat at the Feather Rive Nature Center and Native Plant Park.

WORK EXPERIANCE

FIRE DEPARTMENT: CAL FIRE

Fire Captain

January 2018- September 8th, 2019 **Emergency Command Center Captain**

Worked in the Oroville Emergency Command Center in all aspects: from call taking to Duty Captain, managing the daily operations of the center, which are very complex and rapidly changing in an extremely high stress environment.

2017-2018 Fire Crew Captain

Supervised Type 1 CCC Fire Crew. During summers we were engaged in the California fire season, I supervised and mentored young adults learning the trade of wild land suppression. When time allowed we completed fuels reduction, etc. contract work.

2002- 2017 Station Captain

As a Station Captain I supervised engine companies and a fire station. I was responsible for the safety of the firefighters and public, for successful mitigation of emergencies. Duties have included Incident Commander, Division Group Supervisor, Safety officer, Strike Team Leader, cooperated with the PNF, Foothill Fire Protection district, CHP, BCSO, California State Parks.

Station Administration- Setting the daily priorities at the station, ensuring personnel maintain current certifications, maintaining appropriate scheduling of station employees, completing pay documents for employees I supervise, motivation of employees through physical and academic training while providing a good working environment.

2001-2002 Fire Apparatus Engineer ECC

ECC- Worked as a team processing emergencies all aspects of dispatching from expanded duties, call taking, lead dispatcher.

1995 – 2001 Fire Apparatus Engineer

Emergency Response - As a company officer with an engine company I responded with my crew supervising a team, maintaining safety of crew and public, providing successful, professional assistance to the public. I was also a member of the Technical Rescue Team and Drowning Accident Response Team.

Station Administration- Processing documentation, schedule equipment maintenance, Facilities Safety Inspections, Pay documents for Volunteer Companies. Setting the daily priorities at the station, ensuring personnel maintain current certifications, maintaining appropriate scheduling of station employees, completing pay documents for employees I supervise, motivation of employees through physical and academic training while providing a good working environment, provide training routinely for Company 55.

Maintenance- Maintain Fire apparatus and all equipment it carries, maintain the station facilities and ensure it is safe and in good working order for employees that live there, and the public who it serves.

1990-1994 Fire Fighter 1

I was a team member of a crew responding to responding to emergencies and maintaining a fire station under direction of a company officer.

OTHER WORK**Ski Patrol / Director****Sugar Bowl Ski Resort**

1989 -1998

Prior to full time employment with Cal Fire I worked at as a Ski Patroller in the winter season, my last two seasons I was promoted to Ski Patrol Director. This allowed me year round employment while maintaining my skills as a first responder.

Emergency response- Responded to all emergencies within the ski area boundary including trauma and medical patients, lift evacuations, burials, cliff rescues, missing persons, and assisted Placer County Search and Rescue with out of bounds responses.

Daily duties- Supervised 15 full time and over 70 National Ski Patrollers. Maintain Safe area for up to 4,000 patrons through an effective risk management program, prepare incident reports, ensure all toboggans and EMS equipment are in working order, attend staff meetings, prepare time cards for employees, daily snow grooming reports, provide lift evacuation avalanche rescue training for crew and resort employees, conduct training for avalanche dogs, maintain records for explosives magazine, evaluate snow stability for resort with over 100 known avalanche paths, mitigate unstable snow pack within the resort boundaries through hand placed charges, ski cutting, and skier compaction, make sure all patrons are off the mountain at the end of the day. I also attended the National Avalanche School and numerous snow science workshops to prepare for the job.

SCUBA Instructor**Chico Dive Center**

1989

Led class sessions and open water certification through National Association of Underwater Instructors. Managed the shop; checked out rentals, sold merchandise, and filled SCUBA bottles.

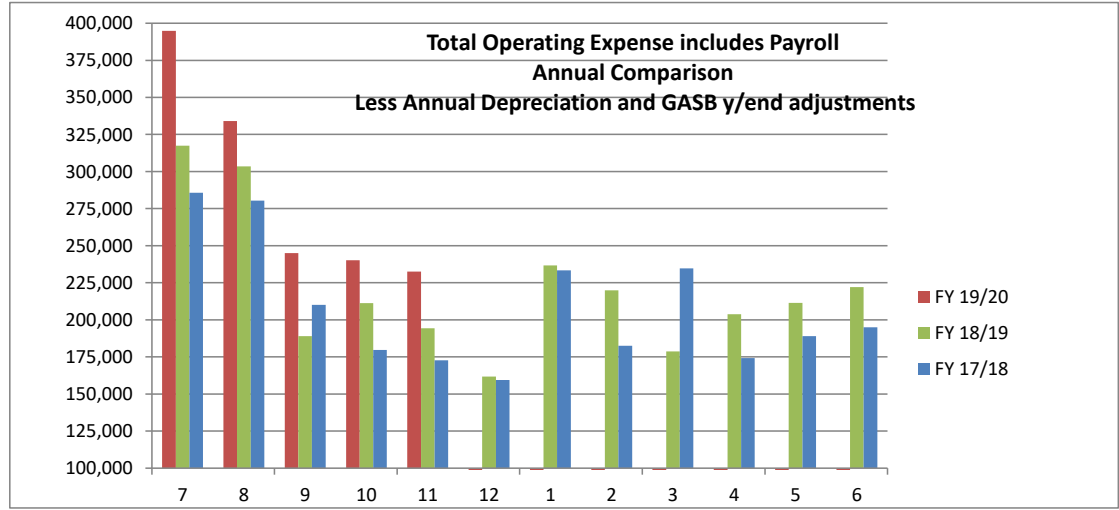
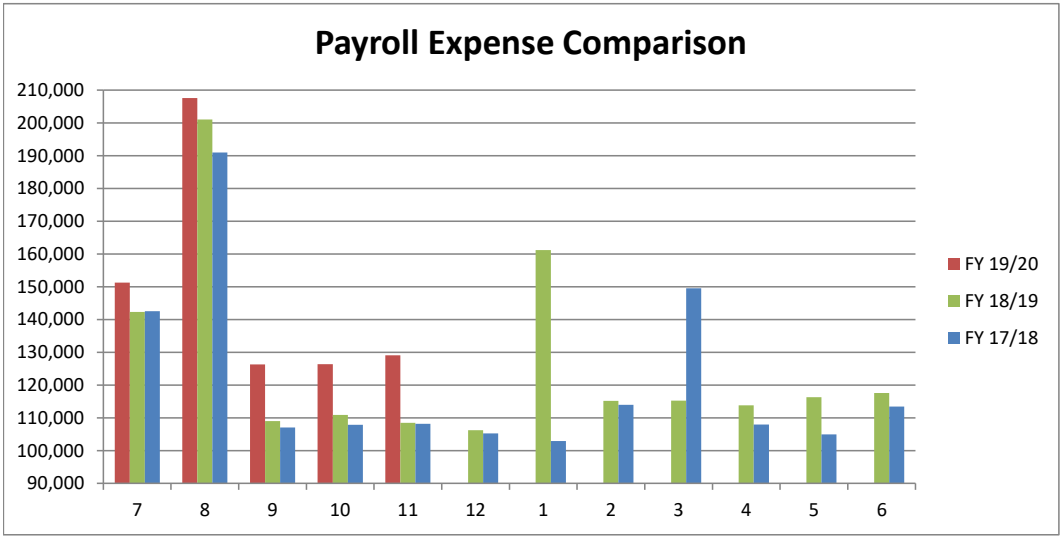
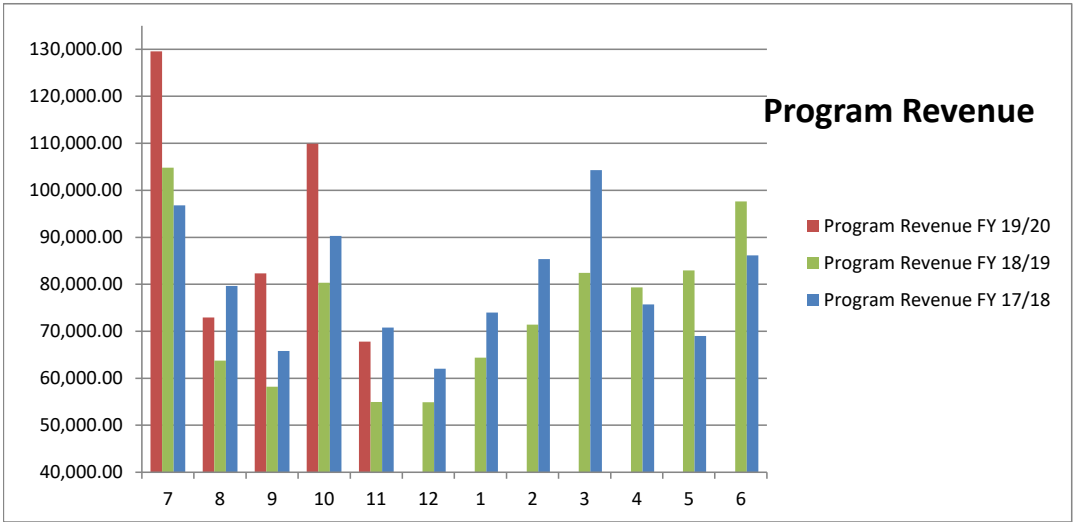
Lifeguard**Feather River Parks and Recreation**

1986-1987

This is where I began my career. Lifeguard in the Oroville area at Palermo Pool, Nelson Avenue Pool, and Bedrock Park, provided a safe environment for the swimming public, and maintained and cleaned pools prior to and after public use, and taught lessons to public. I also worked as a lead lifeguard at Chico Fun World.

Feather River Recreation & Park District Excluding Flood Insurance Proceeds/Expenses				11 out of 26 payroll paid out				MONTHLY ACTUAL VS. MONTHLY BUDGET				
Year to Date Income Statement and Staff Report				PAYROLL USE		Payroll %		Annual Budget divided by "X" amount of months				
Nov-19				YTD	YTD	YTD	YTD BUDGET	Nov-19	Nov-19	MONTHLY	YTD	
NOT FINAL: The prior fiscal year 2018-19 is not closed.				TOTAL	Annual	Over	42%	ACTUAL YTD	BUDGET	Over	100%	
STAFF REPORT. COMPARE 2 MONTHS REVENUE/EXPENSES. YTD totals and budget comparison				Oct-19	Nov-19	(Under)	% used	TOTAL	5.0	(Under)	% used	STAFF COMMENTS: UNDER/OVER BUDGET AND GENERAL COMMENTS
Ordinary Income/Expense				MONTHS								
Income												
4100 - Tax Revenue	782	83,799	84,581	1,700,000	(1,615,419)		5%	84,581	708,333	(623,752)	12%	Tax Payments are received December and April
4150 - Tax Revenue (BAD)			0	288,750	(288,750)		0%	0	120,313	(120,313)	0%	Tax Payments are received December and April
- Program Income												
4350 - Discounts & Credits	(4,678)	(693)	(8,618)	(7,440)	(1,178)		116%	(8,618)	(3,100)	(5,518)	278%	
4300 - Program Income	114,595	67,775	470,365	1,126,595	(656,230)		42%	470,365	469,415	950	100%	Classes \$5.3k, Preschool/Camp \$32k, Gymnastics \$23k, Youth Sports \$4.1
Total - Program Income	109,917	67,082	461,747	1,119,155	(657,408)		41%	461,747	466,315	(4,568)	99%	
4400 - Donation & Fundraising Income			1,054	20,000	(18,946)		5%	1,054	8,333	(7,279)	13%	
4500 - Grant/Reimbursed Expense Income			6,858	30,000	(23,142)		23%	6,858	12,500	(5,642)	55%	
4600 - Other Income			30	200	(170)		15%	30	83	(53)	36%	
4900 - Interest Income	5686		9,848	9,000	848		109%	9,848	3,750	6,098	263%	
4905 - Interest Income - BAD	171		1,291	1,000	291		129%	1,291	417	874	310%	
Total Income	116,556	150,881	565,409	3,168,105	(2,602,696)		18%	565,409	1,320,044	(754,635)	43%	
Gross Profit												
	116,556	150,881	565,409	3,168,105	(2,602,696)		18%	565,409	1,320,044	(754,635)	43%	
Expense												
- Payroll Expenses												
5010 - Wages & Salaries	99,558	102,126	590,934	1,497,693	(906,759)		39%	590,934	624,039	(33,105)	93%	Minium wage and district increases apply Jan20
5020 - Employer Taxes	8,719	8,905	55,094	144,764	(89,670)		38%	55,094	60,318	(5,224)	90%	Budget on target to fully expense by June 2020
5030 - Employee Benefits	13,687	13,563	68,610	188,151	(119,541)		36%	68,610	78,396	(9,786)	86%	Manadory state and district increase
5040 - Workers Comp	4,396	4,451	25,851	66,942	(41,091)		39%	25,851	27,893	(2,042)	91%	applies January 2020
Total - Payroll Expenses	126,360	129,045	740,489	1,897,550	(1,157,061)		39%	740,489	790,646	(50,157)	92%	
5031 GASB 68 Benefit Expense			48,771	54,000	(5,229)		90%	48,771	22,500	26,271	217%	Paid annual CalPERs unfunded liability in full
5100 - Advertising & Promotion		475	2,934	10,000	(7,066)		29%	2,934	4,167	(1,233)	70%	
5120 - Bank Fees	1187	804	5,896	14,000	(8,104)		42%	5,896	5,833	63	101%	
5130 - Charitable Contributions			0	2,500	(2,500)		0%	0	1,042	(1,042)	0%	
5140 - Copying & Printing	710	994	4,187	11,000	(6,813)		38%	4,187	4,583	(396)	91%	
5155 - Employment New Hire Screen	120		623	2,464	(1,841)		25%	623	1,027	(404)	61%	
5160 - Dues, Mbrshps, Publications, Subscrip	7,577	78	8,463	9,000	(537)		94%	8,463	3,750	4,713	226%	
5170 - Education & Development	759	-525	1,867	6,250	(4,383)		30%	1,867	2,604	(737)	72%	
5175 - Equipment Rental	10,286	8,574	43,709	4,000	39,709	1093%		43,709	1,667	42,042	2623%	insurance to reimburse portable toilets at Playtow Unbudgeted
- Equipment, Tools & Furn (<\$5k)												
5182 - Operating ET&F	205	588	977	2,900	(1,923)			977	1,208	(231)	81%	
5184 - Program ET&F			229	11,100	(10,871)		2%	229	4,625	(4,396)	5%	
5186 - Site/Shop ET&F			990	20,000	(19,010)		5%	990	8,333	(7,343)	12%	
5187 - IT Computers/Hardware ET&F	-	185	5,853	20,000	(14,147)		29%	5,853	8,333	(2,480)	70%	
5188- Computers/Software ET&F	621	88	7,669	13,000	(5,331)		59%	7,669	5,417	2,252	142%	Annual subscriptions paid in full 1st of year. Budget will balance throughout the year
Total - Equipment, Tools & Furn (<\$5k)	826	861	15,718	67,000	(51,282)		23%	15,718	27,917	(12,199)	56%	
5200 - Insurance	584		79,117	60,000	19,117	132%		79,117	25,000	54,117	316%	Paid in full annual Property/Liability Insurane premiums. Premiums higher than budgeted. Staff will monitori budget and make adjustment to other line items throughout the year.
5210 - Interest Expense - Operating	84	81	439	3,300	(2,861)			439	1,375	(936)	32%	
5225 - Postage & Delivery	310	104	790	1,200	(410)		66%	790	500	290	158%	
- Professional & Outside Svcs												
5232 - Accounting		18,000	18,000	26,000	(8,000)		69%	18,000	10,833	7,167	166%	Audit first invoice \$18k Nov19
5233 - Bands/Recreation			1,100	2,150	(1,050)		51%	1,100	896	204	123%	Summer events, budget will balance throughout year
5234 - Board Stipends	800	800	3,400	12,000	(8,600)		28%	3,400	5,000	(1,600)	68%	
5235 - Recreation Instructors	10,558	1,754	25,434	52,150	(26,716)		49%	25,434	21,729	3,705	117%	
5236 - Legal		1,260	2,993	18,000	(15,007)		17%	2,993	7,500	(4,507)	40%	
5237 - Contract Janitorial	5109	5,109	25,545	76,625	(51,080)		33%	25,545	31,927	(6,382)	80%	
5239 - Outside Service Admin/Consult	1,200		19,372	57,000	(37,628)		34%	19,372	23,750	(4,378)	82%	
Total - Professional & Outside Svcs	17,667	26,923	95,844	243,925	(148,081)		39%	95,844	101,635	(5,792)	94%	
5250 - Rent			0	0	0			0	0	0		
- Repairs & Maintenance												
5261 - Building R&M	2,056	4,044	12,414	40,000	(27,586)		31%	12,414	16,667	(4,253)	74%	Nov19: HVAC Winter server \$2.6k
5262 - Equipment R&M	399	896	6,434	17,500	(11,066)		37%	6,434	7,292	(858)	88%	

Feather River Recreation & Park District Excluding Flood Insurance Proceeds/Expenses										11 out of 26 payroll paid out				MONTHLY ACTUAL VS. MONTHLY BUDGET								
Year to Date Income Statement and Staff Report										PAYROLL USE				Annual Budget divided by "X" amount of months								
Nov-19										42%				Nov-19								
NOT FINAL: The prior fiscal year 2018-19 is not closed.										42%				Nov-19								
STAFF REPORT. COMPARE 2 MONTHS REVENUE/EXPENSES. YTD totals and budget comparison										42%				Nov-19								
YTD										YTD BUDGET				MONTHLY								
YTD										YTD				YTD								
Annual										42%				100%								
Budget										%				%								
(Under)										%				%								
% used										%				%								
Staff Comments										TOTAL				TOTAL								
TOTAL										5.0				5.0								
(Under)										%				%								
% used										%				%								
STAFF COMMENTS: UNDER/OVER BUDGET AND GENERAL COMMENTS										TOTAL				TOTAL								
5263 · General R&M										449	199	5,190	20,000	(14,810)	26%		5,190	8,333	(3,143)	62%		
5264 · Grounds R&M										5,639	3,053	33,578	40,000	(6,422)	84%		33,578	16,667	16,911	201%	Irrigation expense higher in summer months. \$12k playground woodchips	
5265 · Janitorial Supplies										2,265	3,622	13,092	29,500	(16,408)	44%		13,092	12,292	800	107%		
5266 · Vandalism Repair										85	19	218	8,000	(7,782)	3%		218	3,333	(3,115)	7%		
5267 · Vehicle R&M										108	250	2,832	4,000	(1,168)	71%	Sep19: \$1.3 replace quad and truck tires	2,832	1,667	1,165	170%		
5268 · Aquatics Pool R&M										4,222	3	22,409	40,000	(17,591)	56%		22,409	16,667	5,742	134%	Summer aquatics program. Chemical expense will balance during winter	
5269 · Outside Contractor/Services R&M										1,142	4,796	9,161	15,000	(5,839)	61%	Nov19: Electrical work Nelson fields \$2.6k	9,161	6,250	2,911	147%		
Total · Repairs & Maintenance										16,365	16,882	105,328	214,000	(108,672)	49%		105,328	89,167	16,161	118%		
5270 · Security										4,800	4,719	27,853	25,000	2,853	111%	\$5k/month additional security patrol at Riverbend	27,853	10,417	17,436	267%	Not budgeted: Board approved \$5k/mo additional security patrol at Riverbend.	
· Supplies - Consumable																						
5281 · Misc Staff & Uniform Supplies												361	9,000	(8,639)	4%		361	3,750	(3,389)	10%		
5282 · Office Supplies										841	425	3,994	6,000	(2,006)	67%		3,994	2,500	1,494	160%		
5284 · Program Food										1,065	1,114	5,837	13,625	(7,788)	43%		5,837	5,677	160	103%		
5286 · Program Supplies										11,685	4,180	31,199	79,800	(48,601)	39%	Nov19: Events \$300, Preschool \$305, Gymnastics \$2.8k, Youth Sports \$750	31,199	33,250	(2,051)	94%		
5287 · Safety Supplies										49	1,066	1,394	5,075	(3,681)	27%		1,394	2,115	(721)	66%		
5289 · Site Supplies										68		68	1,000	(932)	7%		68	417	(349)	16%		
Total · Supplies - Consumable										13,708	6,785	42,853	114,500	(71,647)	37%		42,853	47,708	(4,855)	90%		
5290 · Taxes, Lic., Notices & Permits												4,662	5,125	(463)	91%		4,662	2,135	2,527	218%	many Annual fees are paid in full 1st of the year	
5300 · Telephone/Internet										1,032	1,073	5,281	14,000	(8,719)	38%		5,281	5,833	(552)	91%		
· Transportation, Meals & Travel																						
5312 · Air, Lodging, Other Travel											212	865	7,000	(6,135)	12%		865	2,917	(2,052)	30%		
5314 · Fuel										3,286	2,265	14,220	29,000	(14,780)	49%		14,220	12,083	2,137	118%	Summer months higher fuel expense: mow/weeds	
5316 · Meals												117	500	(383)	23%		117	208	(91)	56%		
5318 · Mileage										67	673	1,483	2,000	(517)	74%		1,483	833	650	178%	Gymnastics \$1000, Conferences \$250 Events \$30, Camp \$170	
Total · Transportation, Meals & Travel										3,353	3,150	16,685	38,500	(21,815)	43%		16,685	16,042	643	104%		
· Utilities																						
5322 · Electric										11,859	9,249	70,299	115,000	(44,701)	61%		70,299	47,917	22,382	147%	All utilities are higher in the summer months, will balance to budgeted amount through our the year	
5324 · Garbage										2,166	1,795	10,577	25,000	(14,423)	42%		10,577	10,417	160	102%		
5326 · Gas/Propane										911	1,737	3,052	7,000	(3,948)	44%		3,052	2,917	135	105%		
5328 · Sewer										2,068	156	2,807	5,500	(2,693)	51%		2,807	2,292	515	122%		
5329 · Water										11,575	10,955	67,540	108,000	(40,460)	63%		67,540	45,000	22,540	150%		
Total · Utilities										28,579	23,892	154,275	260,500	(106,225)	59%		154,275	108,542	45,733	142%		
Total Expense										234,307	223,915	1,405,784	3,057,814	(1,652,030)	46%		1,405,784	1,274,089	131,695	110%		
Total Profit (Loss)										(117,751)	(73,034)	(840,375)	110,291	(950,666)			(840,375)	45,955	(886,329)			
Other Income/Expense																	0	0				
Other Income																						
4200 · Impact Fee Income										5,620	13,272	38,890					38,890	0				
4910 · Interest Income - Impact Fees										1,870		3,465					3,465	0				
4910 Insurance Proceeds										0		9,664					9,664	0				
Total Other Income										7,490	13,272	52,019					52,019	0				
Other Expense																						
7000 Year End Adj Fair Value Adjustment												0					0					
7210 Debt Interest Expense										8583	8,583	43,419	102,018				43,419	42,508				
Total Other Expense										8,583	8,583	43,419	102,018				43,419	42,508				
Net Other Income										(1,093)	4,689	8,600					8,600	0				
Net Income										(118,844)	(68,345)	(831,775)	8,273				(831,775)	3,447				
39737																						
45010																						



Feather River Recreation & Park District
Balance Sheet
As of November 30, 2019

9:24 PM
12/11/2019
Accrual Basis

	Nov 30, 19	Nov 30, 18	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1010 - Treasury Cash				
1010.1 - Treasury Cash - General	49,213.40	-51,018.04	100,231.44	196.46%
1010.2 - Treasury Cash - Reserve	332,494.00	373,594.00	-41,100.00	-11.0%
1010.3 - Treasury Admin Ins Proceeds	332,476.17	0.00	332,476.17	100.0%
1010.4 - Treasury Ins Proceeds Playtown	126,529.21	0.00	126,529.21	100.0%
Total 1010 - Treasury Cash	840,712.78	322,575.96	518,136.82	160.63%
1020 - Imprest Cash	639.70	853.02	-213.32	-25.01%
1030 - BofW - Merchant Acct.	131,094.74	250,196.04	-119,101.30	-47.6%
1031 - BofW Project INS PROCEEDS	1,285,779.99	1,299,959.52	-14,179.53	-1.09%
1040 - Fund 2610 - BAD	41,012.39	43,626.76	-2,614.37	-5.99%
1050 - Impact Fees				
1051 - Impact - Parklands	394,778.25	216,970.87	177,807.38	81.95%
1052 - Impact - Public Use	22,167.51	7,962.41	14,205.10	178.4%
1053 - Impact - Aquatics	56,245.59	33,608.17	22,637.42	67.36%
Total 1050 - Impact Fees	473,191.35	258,541.45	214,649.90	83.02%
Total Checking/Savings	2,772,430.95	2,175,752.75	596,678.20	27.42%
Accounts Receivable				
1210 - Accounts Receivable	-3,542.32	68,267.17	-71,809.49	-105.19%
Total Accounts Receivable	-3,542.32	68,267.17	-71,809.49	-105.19%
Other Current Assets				
1302 - FEMA Riverbend Claim A/R	2,839.00	213,776.00	-210,937.00	-98.67%
1310 - Miscellaneous Receivables	401.82	-37.01	438.83	1,185.71%
1316 - Prepaid Expenses/Debt Interest	8,582.85	9,231.17	-648.32	-7.02%
1320 - Umpqua Bank Project Fund	188,856.12	188,856.12	0.00	0.0%
Total Other Current Assets	200,679.79	411,826.28	-211,146.49	-51.27%
Total Current Assets	2,969,568.42	2,655,846.20	313,722.22	11.81%
Fixed Assets				
1410 - Land	627,494.00	627,494.00	0.00	0.0%
1420 - Buildings & Improvements	14,888,896.80	10,314,889.08	4,574,007.72	44.34%
1430 - Equipment & Vehicles	1,079,734.91	834,044.09	245,690.82	29.46%
1440 - Construction in Progress				
1443 - CIP Riverbend Restoration RB99	76,754.48	3,892,433.76	-3,815,679.28	-98.03%
1447 - CIP Berry Creek Bathroom BC99	0.00	30,419.35	-30,419.35	-100.0%
1448 - CIP Nelson SBF NE99	60,596.36	0.00	60,596.36	100.0%
1449 - CIP Palermo Park	0.00	16,824.81	-16,824.81	-100.0%
1450 - CIP Feather River Trail FRT99	3,241.63	0.00	3,241.63	100.0%
1451 - CIP Playtown Bathroom Fire	116,000.00	0.00	116,000.00	100.0%
Total 1440 - Construction in Progress	256,592.47	3,939,677.92	-3,683,085.45	-93.49%
1499 - Accumulated Depreciation	-4,824,103.09	-4,283,320.47	-540,782.62	-12.63%
Total Fixed Assets	12,028,615.09	11,432,784.62	595,830.47	5.21%
Other Assets				
1550 - GASB 68 CalPERS Valuation				
1551 - GASB68 Deferred Outflow Pension	232,623.00	232,623.00	0.00	0.0%
Total 1550 - GASB 68 CalPERS Valuation	232,623.00	232,623.00	0.00	0.0%
Total Other Assets	232,623.00	232,623.00	0.00	0.0%
TOTAL ASSETS	15,230,806.51	14,321,253.82	909,552.69	6.35%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2000 - Accounts Payable	157,187.91	600,018.52	-442,830.61	-73.8%

Feather River Recreation & Park District
Balance Sheet
As of November 30, 2019

9:24 PM
12/11/2019
Accrual Basis

	Nov 30, 19	Nov 30, 18	\$ Change	% Change
Total Accounts Payable	157,187.91	600,018.52	-442,830.61	-73.8%
Credit Cards				
2300 - Credit Cards Payable				
2335 - BofW CC 9693 GM	-23.98	26.02	-50.00	-192.16%
2337 - BoW CC 4607 Preschool	205.18	432.35	-227.17	-52.54%
2338 - BoW CC 6280 Maintenance	700.00	0.00	700.00	100.0%
2339 - BoW CC 9628 General	79.88	50.00	29.88	59.76%
Total 2300 - Credit Cards Payable	961.08	508.37	452.71	89.05%
2350 - Supplier Accounts				
2351 - Better Deal Exchange	0.00	97.32	-97.32	-100.0%
2352 - Staples	0.00	219.26	-219.26	-100.0%
2353 - Walmart	331.68	27.71	303.97	1,096.97%
2354 - Home Depot	1,170.87	3,337.89	-2,167.02	-64.92%
2357 - Tractor Supply	189.40	0.00	189.40	100.0%
Total 2350 - Supplier Accounts	1,691.95	3,682.18	-1,990.23	-54.05%
Total Credit Cards	2,653.03	4,190.55	-1,537.52	-36.69%
Other Current Liabilities				
2100 - Payroll Liabilities				
2120 - Payroll Taxes payable	0.00	-552.90	552.90	100.0%
2130 - Garnishments Payable	0.00	92.30	-92.30	-100.0%
2140 - Union Dues Payable	0.00	107.56	-107.56	-100.0%
2160 - Workers Comp Payable	-50,876.98	-38,535.01	-12,341.97	-32.03%
2170 - Retirement Payable	14.92	125.69	-110.77	-88.13%
2180 - Health Insurance Payable	9,225.45	9,937.77	-712.32	-7.17%
2185 - Dental Insurance Payable	1,022.59	963.70	58.89	6.11%
2186 - Life Insurance Payable	75.00	64.40	10.60	16.46%
2187 - Aflac Payable	1,496.80	1,178.74	318.06	26.98%
2199 - Accrued Leave Payable	22,334.25	24,201.12	-1,866.87	-7.71%
Total 2100 - Payroll Liabilities	-16,707.97	-2,416.63	-14,291.34	-591.38%
Total Other Current Liabilities	-16,707.97	-2,416.63	-14,291.34	-591.38%
Total Current Liabilities	143,132.97	601,792.44	-458,659.47	-76.22%
Long Term Liabilities				
2954 - Ford Motor Vehicle Loan	16,931.40	26,378.05	-9,446.65	-35.81%
2955 - Umpqua Bank Tax Exempt Bond A	2,938,295.00	3,145,895.00	-207,600.00	-6.6%
2960 - Umpqua Bank Taxable Bond B	126,999.97	151,999.98	-25,000.01	-16.45%
2975 - GASB 68 CalPERS Liab Valuation				
2976 - GASB 68 Deferred Inflow Pension	149,733.00	149,733.00	0.00	0.0%
2977 - GASB 68 Net Pension Liability	844,607.00	844,607.00	0.00	0.0%
Total 2975 - GASB 68 CalPERS Liab Valuation	994,340.00	994,340.00	0.00	0.0%
Total Long Term Liabilities	4,076,566.37	4,318,613.03	-242,046.66	-5.61%
Total Liabilities	4,219,699.34	4,920,405.47	-700,706.13	-14.24%
Equity				
3010 - Imprest Cash Reserve	1,000.00	1,000.00	0.00	0.0%
3020 - General Reserve	20,000.00	20,000.00	0.00	0.0%
3030 - Investment in Assets	6,439,516.82	6,439,516.82	0.00	0.0%
3040 - General Fund Balance	-1,461,551.34	-1,461,551.34	0.00	0.0%
3050 - Benefit Assessment District	42,695.91	42,695.91	0.00	0.0%
3060 - Impact Fees (general)	246,363.94	246,363.94	0.00	0.0%
3099 - Undistributed Retained Earnings	6,554,868.21	3,124,867.59	3,430,000.62	109.77%
Net Income	-831,786.37	987,955.43	-1,819,741.80	-184.19%
Total Equity	11,011,107.17	9,400,848.35	1,610,258.82	17.13%
TOTAL LIABILITIES & EQUITY	15,230,806.51	14,321,253.82	909,552.69	6.35%

Feather River Recreation & Park District
Detail Fixed Asset & Bonds
As of November 30, 2019

	<u>Date</u>	<u>Source Name</u>	<u>Memo</u>	<u>Amount</u>	<u>Balance</u>
1010 - Treasury Cash					459,005.38
1010.3 - Treasury Admin Ins Proceeeds					332,476.17
Total 1010.3 - Treasury Admin Ins Proceeeds					332,476.17
1010.4 - Treasury Ins Proceeds Playtown					126,529.21
Total 1010.4 - Treasury Ins Proceeds Playtown					126,529.21
Total 1010 - Treasury Cash					459,005.38
1031 - BofW Project INS PROCEEDS					1,285,779.99
Total 1031 - BofW Project INS PROCEEDS					1,285,779.99
1302 - FEMA Riverbend Claim A/R					2,839.00
Total 1302 - FEMA Riverbend Claim A/R					2,839.00
1320 - Umpqua Bank Project Fund					188,856.12
Total 1320 - Umpqua Bank Project Fund					188,856.12
1410 - Land					627,494.00
Total 1410 - Land					627,494.00
1420 - Buildings & Improvements					14,888,896.80
Total 1420 - Buildings & Improvements					14,888,896.80
1430 - Equipment & Vehicles					1,079,734.91
Total 1430 - Equipment & Vehicles					1,079,734.91
1440 - Construction in Progress					180,002.01
1443 - CIP Riverbend Restoration RB99					58,760.38
Total 1443 - CIP Riverbend Restoration RB99					58,760.38
	11/24/2019	MELTON DESIGN GROUP	DESIGN PHASE II RIVERBEND	17,994.10	76,754.48
				17,994.10	76,754.48
1448 - CIP Nelson SBF NE99					2,000.00
Total 1448 - CIP Nelson SBF NE99					2,000.00
1450 - CIP Feather River Trail FRT99					3,241.63
Total 1450 - CIP Feather River Trail FRT99					3,241.63
1451 - CIP Playtown Bathroom Fire					116,000.00
Total 1451 - CIP Playtown Bathroom Fire					116,000.00
Total 1440 - Construction in Progress				17,994.10	197,996.11
2955 - Umpqua Bank Tax Exempt Bond A					-2,991,035.00
	11/01/2019	BANK OF NEW YORK MELLON	2015A PRINCIPAL PAYMENT	52,740.00	-2,938,295.00
Total 2955 - Umpqua Bank Tax Exempt Bond A				52,740.00	-2,938,295.00
2960 - Umpqua Bank Taxable Bond B					-133,000.00
	11/01/2019	BANK OF NEW YORK MELLON	2015B PRINCIPAL PAYMENT	6,000.00	-127,000.00
Total 2960 - Umpqua Bank Taxable Bond B				6,000.00	-127,000.00

Feather River Recreation & Park District
Check Register
 November 2019

Date	Num	Name	Memo	Credit
Nov 19				
11/07/2019	86506	BRANDT, CLARENCE SONNY	BOD STIPEND 10/31/19	200.00
11/07/2019	86507	FOWLER, SCOTT KENT	BOD STIPEND 10/31/19	200.00
11/07/2019	86508	ROCCHI, STEVE	BOD STIPEND 10/31/19	200.00
11/07/2019	86509	THOMAS, DEVIN	BOD STIPEND 10/31/19	200.00
11/07/2019	86510	COMCAST	PHONE AND INTERNET	433.28
11/07/2019	86511	ALL THINGS CLEANING	PARKS RESTROOMS JANITORIAL OCT. 19	5,109.00
11/07/2019	86512	BANKCARD CENTER	MONTHLY STATEMENTS	4,153.38
11/07/2019	86513	CCGI TEAM ACCOUNT	L4-5 GIRLS MEET ENTRIES CLUB #25201	190.00
11/07/2019	86514	CHAMPION GYMNASTICS MEET	DELTA CLASSIC GIRLS MEET ENTRIES CLUB #25201	360.00
11/07/2019	86515	COMCAST	Acct# 8155 60 019 0233893	123.79
11/07/2019	86516	Dan's Electrical Supply	ELECTRICAL	535.80
11/07/2019	86517	ELEVATE GYMNASTICS ACADEMY	MAS WATENABE INVITATIONAL BOYS MEET ENTRIES CLU	1,320.00
11/07/2019	86518	EMBER WHIPPLE	MEDICAL AT HALLOWEEN JAMBOREE	1,106.25
11/07/2019	86519	GAFO	FLOWER POWER GIRLS MEET ENTRIES CLUB #25201	800.00
11/07/2019	86520	Game Time, Inc.	HDW-XCELERATOR	2,058.08
11/07/2019	86521	Golden Bear Alarms	SECURITY FOR FORBESTOWN COMMUNITY CENTER	109.50
11/07/2019	86522	LIBERTY GYMNASTICS	LEVEL THREE STATE GIRLS MEET ENTRY CLUB #25201	95.00
11/07/2019	86523	P.G. & E.	PGE ALL LOCAITONS 9/24/19-10/22/19	12,709.45
11/07/2019	86524	SOUTH FEATHER WATER & POWER	007771-000 OCT 19	70.90
11/07/2019	86525	Tractor Supply Co.	TRACTOR SUPPLY STATEMENT OCT. 19 2285	248.91
11/07/2019	86526	WAXIE SANITARY SUPPLY	PARK MAINTENANCE JANITORIAL SUPPLIES	163.59
11/07/2019	86527	BLUE SHIELD OF CALIFORNIA	4004625 NOV19 PREMIUMS AND JUL-OCT ADJUSTMENTS	8,951.25
11/07/2019	86528	PREMIER ACCESS	15763 NOV19 PREMIUMS	1,024.36
11/07/2019	86529	HUMANA INSURANCE CO.	657103-001 NOV19 PREMIUMS	75.00
11/07/2019	86530	AFLAC	JRF86 SEP/OCT19 PREMIUMS	3,069.04
11/07/2019	86531	CAPUT, LYNNDEE	INSTRUCTOR WHOLE BODY FITNESS	105.95
11/07/2019	86532	RONNIE SMITH ENTERPRISES	INSTRUCTOR KARATE	1,504.75
11/07/2019	86533-86602	PAYROLL	PAYROLL ITEMS	41,019.32
11/21/2019	86603	BANK OF NEW YORK MELLON	OCT19-DEC19 UMPQUA LOANS	84,488.54
11/21/2019	86604	BANKCARD CENTER	STATEMENT GENERAL OCT 19	292.84
11/21/2019	86605	BETTER DEAL EXCHANGE	Acct#701960 OCT. 19 STATEMENT	449.61
11/21/2019	86606	Butte County Sheriff's Office	SEP/OCT19 SHERIFF CREW GROUNDS	3,825.00
11/21/2019	86607	CINTAS	JANITORIAL SUPPLIES ACT CEN	2,314.12
11/21/2019	86608	CRESCO EQUIPMENT RENTALS	LIFT TO CHANGE BULBS IN SMALL GYM	497.51
11/21/2019	86609	Dan's Electrical Supply	ELECTRICAL	139.72
11/21/2019	86610	DAWSON OIL COMPANY	62765 FUEL	3,190.93
11/21/2019	86611	DEL-MAR RENTAL & LANDSCAPE SUPPLY	LIFT TO TRIM TREES	148.50
11/21/2019	86612	ENTERPRISE-RECORD	BOARD VACANCY NOTICE	252.43
11/21/2019	86613	FASTENAL	MISC SUPPLIES	139.11
11/21/2019	86614	FEATHER RIVER AIRE	FALL MAINTENANCE AC 22 UNITS	2,574.00
11/21/2019	86615	FORD MOTOR CREDIT COMPANY LLC	LEASE 9423800 F250	887.55
11/21/2019	86616	HOME DEPOT	HOME DEPOT STATEMENT OCT. 19	2,550.36
11/21/2019	86617	HYLTON SECURITY, INC.	RIVERBEND SECURITY MONTH OF OCTOBER	4,800.00
11/21/2019	86618	Industrial Power Products	MISC SUPPLIES	130.41
11/21/2019	86619	LIMEY TEES	WINNER SHIRTS ADULT SUMMER SOFTBALL	337.46
11/21/2019	86620	MAZES CONSULTING	IT SUPPORT/SERVICES OCT19	1,679.65
11/21/2019	86621	RECOLOGY BUTTE COLUSA COUNTIES	TRASH ALL SITES	2,165.79
11/21/2019	86622	RIEBES AUTO PARTS	AUTO PARTS	173.05
11/21/2019	86623	SHARP'S LOCKSMITHING	LOCKS	422.10
11/21/2019	86624	Staples	STAPLES STATEMENT 3721 OCT. 19	203.95
11/21/2019	86625	SUN DEVIL GYMNASTICS	SUN DEVIL CLASSIC BOYS MEET ENTRIES CLUB #25201	670.00
11/21/2019	86626	SURPLUS CITY	CONEX RENTAL	840.00
11/21/2019	86627	The Lodge Feather Falls Casino	GYM MEET JUDGES HOTEL	925.74
11/21/2019	86628	TWSD	4-112.01 WATER NELSON	1,851.35
11/21/2019	86629	U.S. BANK EQUIPMENT FINANCE	COPIER LEASE	709.53
11/21/2019	86630	WAL-MART COMMUNITY	STATEMENT 1712 OCT. 19	141.97
11/21/2019	86631	Anton, Victoria	CELL AND EXPENSE REIMB	246.42
11/21/2019	86632	DANNER, ERIC	CELL PHONE REIMBR NOV. 19	30.00
11/21/2019	86633	GORMAN, THOMAS.	CELL PHONE REIMBR NOV. 19	30.00
11/21/2019	86634	GRAY, JASON.	MONTHLY CELL REIMBR NOV. 19	30.00
11/21/2019	86635	GUITIERREZ, SYLVIA	REFUND FOR OVERPAYMENT SC3	152.00
11/21/2019	86636	HUFFMAN, MICHELLE.	MONTHLY CELL PHONE REIMBR NOV. 19	30.00
11/21/2019	86637	LEFEVER, ZOIE	EXPENSE REIMBR	40.01
11/21/2019	86638	PELTZER, DEBORAH.	CELL AND MILAGE REIMBR	67.12
11/21/2019	86639	RAMIREZ, ZERIMAR.	MONTHLY CELL REIMBR NOV. 19	30.00
11/21/2019	86640	THOMPSON, SCOTT.	MONTHLY CELL REIMBR NOV. 19	30.00
11/21/2019	86641	TORRES, MONICA.	MONTHLY CELL PHONE REIMBR NOV. 19	30.00
11/21/2019	86642	VALENCIA, ESTELA.	MONTHLY CELL PHONE REIMBR NOV. 19	30.00
11/21/2019	86643	VALENCIA, JUSTIN.	CELL PHONE REIMBR NOV. 19	30.00
11/21/2019	86644	VANG, HUE.	MONTHLY CELL PHONE REIMBR NOV. 19	30.00
11/21/2019	86645	Wilson, Bill	MONTHLY CELL PHONE REIMBR NOV. 19	30.00

Feather River Recreation & Park District
Check Register
 November 2019

Date	Num	Name	Memo	Credit
11/21/2019	86646	WILSON, ROBERT BRIAN	CELL AND EXPENSE REIMB	76.53
11/21/2019	86647	BURLESON, HARRY	INSTRUCTOR FITNESS KARATE	143.00
11/21/2019	86648	Celentano, Kaliegh	MILEAGE REIMBURSEMENT	96.86
11/21/2019	86649	WAGONER, MATTHEW	MILEAGE REIMBURSEMENT	253.46
11/21/2019	86650	WET EDGE PAINTING	15 % DEPOSIT FOR PAINTING AT ACTIVITY CENTER	942.00
11/21/2019	86651-86723	PAYROLL	PAYROLL ITEMS	39,292.75
			TOTAL	244,577.97

DEPARTMENT UPDATES – NOVEMBER 2019**Preschool***By Estela Valencia – Director of Preschool***Enrollment:**

Preschool – 70

Camp – 21

Recently completed events/projects

Preschool held a food drive this month, staff and families donated lots of canned items. All donations were given to the Hope Center. The preschool parent luncheon was great, we had about 40 parents enjoy a nice lunch and playtime with their child.

November's theme was fabulous, children learned about community service workers. The Butte County K-9 Sheriff, Recology and Oroville City Fire Department came out to visit the preschool.

The school age Fall into Camp had a total of 21 children enrolled. Children enjoyed three fun days of crafts, goodies and fall activities.

Upcoming events/projects:

School age camp will be held in December at Nelson School.

Preschool has applied for a math grant through Butte County Office of Education. The grant is part of the State funded Early Math Education Initiative to help improve math skills in young children. There is professional development and coaching opportunities for early learning teachers who are interested in strengthening their skills in teaching early math.

Acknowledgements:

We are thankful and grateful for the amazing preschool staff team!

Gymnastics*By Michelle Huffman – Recreation Supervisor Gymnastics***Enrollment:**

Rec Under 7	107	Boys Team	14	Total	307
Rec 7 and up	156	Girls Team	30		
	263		44	Change	-23

Updates:

Enrollment drop is expected during December due to so many travel and family plans. We should see numbers return and possible grow in January.

Sign-ups for the Winter Showcase are at 25 and growing. We hope to hit our goal of 60 participants.

DEPARTMENT UPDATES – NOVEMBER 2019

Upcoming Events:

January The Girls Wildflower meet and the Boys Oroville Invitational are showing a solid turn out with over 180 athletes signed up for each event bringing the total for the weekend to just over 360 competitors. The Winter Showcase for the recreation classes will be in the afternoon of Dec 20th. The boys' team is preparing for their competition season which begins Dec 7 in Petaluma.

Projects:

We continue to move forward with prepping for the January meet and finishing the rock room.

Recreation

By Brian Wilson – Recreation Supervisor

Current/Ongoing Programs Offered

- Adult Sports Programs
 - Fall Softball Final Tournament Play Week of 12/2 & 12/9
- Youth Sports Programs
 - Basketball S1 Final Tournament Play Week of 12/9
 - Basketball S2 RSVP requests Begins week of 1/13
 - Sporty All-Stars Winter (Pre-K/K) Final class 12/14
- Special Interest Classes
 - Martial Arts
 - Karate M/Th
 - Judo F
 - Jujitsu F
 - Wellness/Fitness
 - Whole Body Fit M/W/F
 - Yoga M/W/F
 - U-Jam W/Th
 - Zumba T/Th
 - Dance
 - Gabby/Noelle/Peggy Dance M/T/Th
 - Line Dancing

Current events/projects

- Kinder Gym Paint/Flooring Project Paint Complete
Flooring scheduled for Jan. 6-12
- Rock room project
 - Slack line(s) / Traverse wall(s) /Peg board(s) Installed
- Youth Basketball Skills Clinic Jan. 3 OHS
 - Partnership w/Chico SuperKats
- New/Returning Classes 2020
 - Hip Hop Chris Mack WS/SM/AG Class Preview Wed., Dec. 11

DEPARTMENT UPDATES – NOVEMBER 2019

- | | | |
|-------------------------------|-----------------|------------------------------------|
| ○ Yarn Crafting | Taren Allen | WS/SM/AG |
| ○ Science Explorers | Emilia Erickson | WS/SM |
| ○ 'Lil Pandas | Adam Morton | WS/SM/AG |
| ○ Fitness/Wellness | Karen Leese | Spring 2020 |
| ● Rec Coordinator Recruitment | | Interviews scheduled week of 12/16 |

Upcoming events/projects

- | | |
|---|---------------|
| ● Parent Night Out (December) | December 2020 |
| ● Employee Reviews/Personnel Action Forms | December 2020 |
| ● Pool Manager Recruitment | January 2020 |
| ● Jr. Giants Commissioner Recruitment | February 2020 |
| ● District Master Plan | |

Maintenance

Scott Thompson – Park Supervisor

Recently completed events/projects:

Training

- Scott Thompson attended a Cal/OHSA compliance seminar where we learned about how to be Cal/OHSA compliant, and all the things we need to do at FRRPD to make sure we are. He is working to make sure we are updated and current with Cal/OSHA requirements.

Activity Center

- IT Closet Project – Maintenance built a new IT closet and Rich has been migrating new servers into the room in order to completely move out of the old smaller closet.
 - Move safe out of existing closet
 - Work with electrician to add 30-amp circuit for battery backup, and 15-amp circuits for equipment
 - Add ventilation fan and grates in doors for air flow
 - Mount server rack to concrete
- Small Gym Painting – Maintenance worked alongside a painting contractor to:
 - help move equipment, prep areas, etc.
 - Pick up and deliver scissor lift
 - Pick up and return scissor lift
- Small Gym – Maintenance utilized the scissor lift to replace all necessary ballasts in the overhead lights and replace all the bulbs in all overhead lights.
- Maintenance assisted in setting up for the Breakfast with Santa event, and the FRRPD holiday party. Also assisted in breaking down and storing all décor.
- Maintenance installed framing for a rock-climbing wall in the lower corner gym.
- Maintenance has been completing all work order requests for the AC.

DEPARTMENT UPDATES – NOVEMBER 2019

Nolan Complex

- Trench new low voltage lines to sprinkler valves, move valve locations, install new sprinkler plumbing around little league field

Nelson Complex

- Trench line lines to 6 interior light poles
- Trench new line to billboard
- Work with electrician to install all new power lines to the billboard and 6 light poles
- Install new lights on the billboard, both sides
- Install new lights on the 6 light poles in order to light up the park interior

Current events/projects:

Maintenance has been keeping a full-time schedule during the week doing the following:

- Blowing leaves from all parking lots and sports fields/turf areas
- Mulching or removing leaves
- Trimming trees
- Prepping sports fields for weekly games and practices
- Maintaining pools during the winter

Riverbend Park

- Blow leaves in parking lots and remove
- Burning green waste, reworking the south end of the park/burn area ground

Nolan Complex

- Playtown Restrooms
 - Shawn and I continue to work on this project with architects, engineers, and the contractor.
 - Building plans have been submitted to the City for plan review.

Mitchell Shop

- Yearly cleaning of shop and shop yard
- Heavy equipment maintenance
- Small equipment maintenance
- Power tool maintenance
- Vehicle maintenance

All Sites

- Major tree trimming operations
- Leaf collection and removal
- Painting of all bathrooms

DEPARTMENT UPDATES – NOVEMBER 2019

Upcoming events/projects:

Activity Center

- Replace all wall pack lights around exterior
- Inspect/replace parking lot lighting to get more light and better coverage

Nelson Complex

- Vorhees Field
 - Relocate and/or remove electrical lines in the way of new backstop posts
 - Install new backstop
 - Re-grade field, cut turf where outfield meets infield, remove hump, reseed grass, install new base anchors and bases.
- Baldry Field
 - Re-grade field, cut turf where outfield meets infield, remove hump, reseed grass, install new base anchors and bases.
- Damon Field
 - Re-grade field, cut turf where outfield meets infield, remove hump, reseed grass, install new base anchors and bases.

Bedrock Skatepark

- Fencing
 - Meeting with fencing contractors to determine options for fencing along northern end, and southern end of skatepark.

Administration, Events & Marketing

By Victoria Anton – Executive Administrator

Recently Completed Events/Projects

- Breakfast with Santa – The event offered a hot breakfast, individual time with Santa, crafts, and cookie decorating in the small gym at the Activity Center. Tickets sold out and attendance was over 165! We received a lot of positive feedback from parents and children during the event.
- Training with New Marketing Specialist: Adobe Software Programs
- Review of Administration and Event Budgets

Upcoming Events/Projects:

- Draft January-April 2020 Activity Guide
- Reorganization of District event supplies and equipment



KORY L. HONEA
SHERIFF - CORONER

November 19, 2019

Feather River Recreation and Park District
1875 Feather River Blvd.
Oroville CA 95965

Dear Feather River Recreation and Park District:

Thank you for your support of the 3rd Annual Butte County Sheriff's Office Trunk or Treat. The event was a resounding success, not only providing the children in our community a safe, festive environment, but also a venue to promote the formation of healthy relationships between the citizens of Butte County, law enforcement, fire, emergency services providers, and other support agencies. We are already looking forward to next year's Trunk or Treat, which will include a contest amongst vendors for the best-decorated booth, and we are excited for your continued support of the event. I personally and on behalf of the Butte County Sheriff's Office and our community, thank you again for your support.

Best Regards,

Sheriff Kory Honea
Butte County Sheriff's Office