



FEATHER RIVER RECREATION & PARK DISTRICT
Regular Board Meeting
April 27, 2021

ACTIVITY CENTER
1875 Feather River Blvd.
Oroville, CA 95965

AGENDA

Open Session 5:30 PM

This meeting will be available in-person at the Activity Center, with a call-in option.

Dial: (530) 212-8376; Conference Code: 603692

Written comments must be sent to victoriaa@frrpd.com 1-hour prior to the meeting to be presented to the Board. If you need a special accommodation to participate in this meeting, please contact (530)533-2011.

CALL MEETING TO ORDER

ROLL CALL

Chairperson Steven Rocchi
Vice-Chairperson Shannon DeLong
Director Scott "Kent" Fowler
Director Devin Thomas
Director Clarence "Sonny" Brandt

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

The Board will invite anyone in the audience wishing to address the Board, on a matter not listed on the agenda, to state your name for the record and make your presentation. You are limited to three (3) minutes. *The Board cannot take any action except for brief response by the Board or staff to a statement or question relating to a non-agenda item.*

CONSENT AGENDA

Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed shall be considered immediately following the adoption of the Consent Agenda.

1. March 23, 2021 Regular Board Meeting Minutes (Appendix A)

2. March 2021 Financials (Appendix B)

Consent Agenda Motion:

Vote:

ACTION ITEMS

1. Ishi Hills Middle School Fee Waiver Request for Graduation Ceremony Event at Riverbend Park (Appendix C)

Staff Report Provided by Executive Administrator Victoria Anton

Motion:

Vote:

2. Greater Oroville Partnership of Pastors Fee Waiver Request for One Day Event at Riverbend Park

(Appendix D)

Staff Report Provided by Executive Administrator Victoria Anton

Motion:

Vote:

3. State Route 162 Pedestrian/Bicycle Disabled Mobility and Safety Improvements Project:

Request for Concurrence with Riverbend Park (Appendix E)

The City of Oroville is in the planning stages of improvements to State Route (SR) 162 from Hwy 70 to Foothill Blvd. Proposed improvements include two multi-use paths within Riverbend Park to connect existing paths within the park to proposed bike lanes and sidewalks on SR162. The City requests an agreement from FRRPD to approve the “use” of Riverbend Park for the multi-use trails according to the attached draft letter Request for Concurrence.

Motion:

Vote:

4. Martin Luther King Jr. Park Light Pole Repair/Replacement (Appendix F)

Staff Report Provided by Interim Park Supervisor Brian Wilson

Motion:

Vote:

5. Palermo Park Main Water Service Line Replacement (Appendix G)

Staff Report Provided by Interim Park Supervisor Brian Wilson

Motion:

Vote:

NON-ACTION ITEM(S)

1. Schedule special board meeting to review and approve final audit 2019-20 (approx. 30 minutes)

Date Options:

Friday April 30th

Tuesday May 4th

Wednesday May 5th

Thursday May 6th

Meeting times available: 10am, 1pm or 3pm

2. Needle Distribution in District Parks

Provide Staff Direction

DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS (Appendix H)

Finance Committee

UNFINISHED BUSINESS

BOARD ITEMS FOR UPCOMING AGENDA(S)

1. Final 2019-20 Audit
2. Feather River Trail Project
3. Master Plan Finalization

ADJOURNMENT



FEATHER RIVER RECREATION & PARK DISTRICT

Regular Board Meeting
March 23, 2021

ACTIVITY CENTER

1875 Feather River Blvd.
Oroville, CA 95965

Draft Minutes

Open Session 5:30 PM

To provide access to meetings and maximize transparency, a live and interactive audio stream is available for all public board meetings with the following credentials:

Dial into the meeting: (530) 212-8376 Conference Code: 603692

CHAIRPERSON ROCCHI CALLED THE MEETING TO ORDER AT 5:32 PM.

ROLL CALL

Chairperson Steven Rocchi	<u>Present</u>
Vice-Chairperson Shannon DeLong	<u>Present</u>
Director Scott "Kent" Fowler	<u>Present</u>
Director Devin Thomas	<u>Absent</u>
Director Clarence "Sonny" Brandt	<u>Present</u>

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

No public comments were made.

ACKNOWLEDGMENTS

Thank you, Forbestown Advisory Council for volunteer work performed during the Forbestown Hall & Park Cleanup Day on February 27th.

CONSENT AGENDA

- 1. February 23, 2021 Regular Board Meeting Minutes**
- 2. February 2021 Financials**

Consent Motion & Vote:

Director Fowler made the motion to approve the Consent Agenda.

Director DeLong seconded the motion.

***The motion to approve the Consent Agenda passed with a unanimous vote.**

ACTION ITEMS

- 1. Resolution No. 1955-21 A Resolution of the Board of Directors of the Feather River Recreation and Park District approving the transfer of Parkland Impact Fee Funds to the General Fund in the amount of \$106,000 to partially fund Bear Rock Playground Riverbend Park**

Director Brandt made the motion to adopt Resolution 1955-21.

Director Fowler seconded the motion.

***The motion to adopt Resolution 1955-21 passed with a unanimous vote.**

- 2. Palermo Pool House Roof Repair/Replacement**

Director Brandt made the motion to award the Palermo Pool House Roof Repair/Replacement Project to George Roofing.

Director DeLong seconded the motion.

***The motion to award the Palermo Pool House Roof Repair/Replacement Project to George Roofing passed with a unanimous vote.**

3. Add One Full-Time Customer Relations Specialist Position

Director DeLong made the motion to add one full-time Customer Relations Specialist position to the Administration Department.

Director Brandt seconded the motion.

***The motion to add one full-time Customer Relations Specialist position to the Administration Department passed with a unanimous vote.**

4. Eagle Sculpture Proposal at Riverbend Park

Director DeLong made the motion to approve the Oroville Arts Council application to install an eagle sculpture at Riverbend Park as presented by Steve Nielsen.

Director Brandt seconded the motion.

***The motion to approve the Oroville Arts Council application to install an eagle sculpture at Riverbend Park as presented by Steve Nielsen passed with a unanimous vote.**

5. Levy Administration Services Agreement with SCI Consulting

Director Fowler made the motion to approve the 5-year Levy Administration Services Agreement with SCI Consulting.

Director DeLong seconded the motion.

***The motion to approve the 5-year Levy Administration Services Agreement with SCI Consulting passed with a unanimous vote.**

DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS

Committee and Staff reports were reviewed.

BOARD ITEMS FOR UPCOMING AGENDAS

1. Master Plan Finalization
2. Feather River Trail Property Project

CHAIRPERSON ROCCHI ADJOURNED THE MEETING AT 6:15 PM.

Feather River Recreation & Park District
 Profit & Loss with Budget Board Agenda
 March 2021

04/08/2021

	Mar 21	Budget	\$ Over Budget		Jul '20 - Mar 21	YTD Budget	\$ Over Budget	staff comments on ytd	Annual Budget
Ordinary Income/Expense									
Income									
4100 · Tax Revenue	0	0	0		1,072,053	950,000	122,053		1,800,000
4150 · Tax Revenue (BAD)	0	0	0		156,444	197,536	(41,092)		297,536
4300 · Program Income	29,703	37,871	(8,168)	Karate \$2k, Preschool \$19k, Gymnastics \$5.4k, Rentals \$3k	299,173	340,837	(41,664)	Program levels lower than covid budget. \$37k of total was from county rental AC, wildfire resource center	454,450
4400 · Donation & Fundraising Income	0	167	(167)		3,238	1,499	1,739		2,000
4500 · Grant/Reimbursed Expense Income	0				105,285			SBF grant reimbursment, Nelson and Trail. Please note the 'net profit' should be less this amount- as the cash out is on Balance Sheet in fixed assets	
4600 · Other Income	0	17	(17)		512	149	363		200
4900 · Interest Income	0	833	(833)		13,906	7,501	6,405		10,000
4905 · Interest Income - BAD	0	167	(167)		1,275	1,499	(224)		2,000
Total Income	29,703	39,055	(9,352)		1,651,886	1,499,021	152,865		2,566,186
Gross Profit	29,703	39,055	(9,352)		1,651,886	1,499,021	152,865		2,566,186
Expense									
5000 · Payroll Expenses	83,674	107,462	(23,788)	1 supervisor position open, 1 full time employee furloughed.	907,335	1,029,575	(122,240)	Payroll will begin to increase Apr-Jun, as programming increases. Next fiscal year minuium wage is \$15/hour, increased Calpers unfunded liability and high workers comp premiums the Districts payroll will exceed 55% of gross income.	1,351,961
5031 · GASB 68 Benefit Expense	0	0	0		56,394	59,610	(3,216)		59,610
5100 · Advertising & Promotion	302	346	(44)		302	3,112	(2,810)		4,150
5120 · Bank Fees	300	500	(200)		3,735	4,500	(765)		6,000
5130 · Charitable Contributions	0	0	0		0	2,500	(2,500)		2,500
5140 · Copying & Printing	765	750	15		6,465	6,750	(285)		9,000
5155 · Employment New Hire Screen	0	148	(148)		158	1,328	(1,170)		1,772
5160 · Dues, Mbrshps & Subscriptions	80	130	(50)		7,616	7,910	(294)		8,300
5170 · Education & Development	0	279	(279)		780	2,513	(1,733)		3,350
5175 · Equipment Rental	75	321	(246)		2,928	2,887	41		3,850
5180 · Equipment, Tools & Furn (<\$5k)	996	3,975	(2,979)	\$665 mo. software subscriptions	19,130	35,775	(16,645)		47,700
5200 · Insurance	0	0	0		118,557	129,000	(10,443)		129,000
5210 · Interest Expense - Operating	204	250	(46)		1,923	2,250	(327)		3,000
5225 · Postage & Delivery	81	100	(19)		951	900	51		1,200
5230 · Professional & Outside Svcs	8,155	14,235	(6,080)	Park janitorial \$5k, IT support AC \$2k, Grant consulting \$400	93,070	174,920	(81,850)	\$25k Audit not expensed yet. \$30k did not use budgeted election expene. \$15k temp agency did not use	218,425
5260 · Repairs & Maintenance									
5261 · Building R&M	505	2,083	(1,578)		4,933	18,751	(13,818)		25,000
5262 · Equip Repairs & Small Tools	2,794	1,208	1,586	repair/maint mowers, trailers, general grounds equipment.	13,639	10,876	2,763		14,500

Feather River Recreation & Park District
 Profit & Loss with Budget Board Agenda
 March 2021

04/08/2021

	Mar 21	Budget	\$ Over Budget		Jul '20 - Mar 21	YTD Budget	\$ Over Budget	staff comments on ytd	Annual Budget
5263 · General R&M	272	750	(478)		955	6,750	(5,795)		9,000
5264 · Grounds R&M	8,139	5,417	2,722	\$5k Nelson infield dirt	48,371	48,749	(378)		65,000
5265 · Janitorial Supplies	3,531	2,333	1,198	addtl supplies AC opening. Nice weather parks are busy	12,262	21,001	(8,739)		28,000
5266 · Vandalism Repair	83	417	(334)		1,930	3,749	(1,819)		5,000
5267 · Vehicle R&M	237	500	(263)		6,058	4,500	1,558		6,000
5268 · Aquatics Pool R&M	10	2,500	(2,490)		17,655	22,500	(4,845)		30,000
5269 · Outside Contractor/Services R&M	4,926	833	4,093	Tennis 2 lights replaced \$2.5k, MLK backflow repair \$2k	15,200	7,501	7,699	\$6k pumping septic tank at Riverbend due to pump failure (expense will continue until pump is replaced). \$2k dead tree removal, \$2.5 electrician tennis light replace, \$2k backflow replacement MLK	10,000
Total 5260 · Repairs & Maintenance	20,497	16,041	4,456		121,003	144,377	(23,374)		192,500
5270 · Security	843	1,667	(824)		5,473	14,999	(9,526)		20,000
5280 · Supplies - Consumable	1,479	2,577	(1,098)		15,428	23,194	(7,766)		30,925
5290 · Taxes, Lic., Notices & Permits	0	406	(406)		5,341	3,657	1,684		4,875
5300 · Telephone/Internet	1,207	1,153	54	\$100 increase to AC internet speed for vitural gym meets	10,092	10,381	(289)		13,840
5310 · Transportation, Meals & Travel	1,851	2,670	(819)		14,047	24,040	(9,993)		32,050
5320 · Utilities	15,168	24,071	(8,903)		232,920	218,692	14,228	\$30k Riverbend water bill July/August due to well pump not working	290,905
Total Expense	135,677	177,081	(41,404)		1,623,648	1,902,870	(279,222)		2,434,913
Net Ordinary Income	(105,974)	(138,026)	32,052		28,238	(403,849)	432,087		131,273
Other Income/Expense									
Other Income									
4200 · Impact Fee Income	3,318				77,494				
4650 · Insurance Proceeds	250,000			Playtown Insurance proceeds	463,850				
4910 · Interest Income - Impact Fees	0				5,071				
Total Other Income	253,318				546,415				
Other Expense									
5102 · Insurance Claim Expense	510				45,400				
7210 · Debt Interest Expense	7,743	7,743	0		71,224	71,223	1		93,945
Total Other Expense	8,253	7,743	510		116,624	71,223	45,401		93,945
Net Other Income	245,065	(7,743)	252,808		429,791	(71,223)	501,014		(93,945)
Net Income	139,091	(145,769)	284,860		458,029	(475,072)	933,101		37,328

		staff edits to income statement
\$	(105,000)	grant income- remove from net income
\$	(463,850)	insurance proceeds remove from net income
\$	(82,565)	impact fees remove from net income
\$	(193,386)	YTD net loss (tax revenue to be received April)

As of March 31, 2021

NOT FINAL- SUBJECT TO CHANGE
BANK ACCOUNTS/COUNTY FUNDS NOT RECONCILED

	Mar 31, 21	Mar 31, 20	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1010 · Treasury Cash				
1010.1 · Treasury Cash - General	567,993.52	210,295.93	357,697.59	170.09%
1010.2 · Treasury Cash - Reserve	302,494.00	332,494.00	-30,000.00	-9.02%
1010.3 · Treasury Admin Ins Proceeds	216,525.19	283,136.19	-66,611.00	-23.53%
1010.4 · Treasury Ins Proceeds Playtown	-128.24	52,927.84	-53,056.08	-100.24%
Total 1010 · Treasury Cash	1,086,884.47	878,853.96	208,030.51	23.67%
1020 · Imprest Cash	584.10	955.45	-371.35	-38.87%
1030 · BofW - Merchant Acct.	82,887.14	196,701.29	-113,814.15	-57.86%
1031 · BofW Project INS PROCEEDS	255,249.17	1,146,333.62	-891,084.45	-77.73%
1040 · Fund 2610 - BAD	196,194.48	191,409.23	4,785.25	2.5%
1050 · Impact Fees				
1051 · Impact - Parklands	411,267.18	429,623.52	-18,356.34	-4.27%
1052 · Impact - Public Use	38,653.79	26,903.05	11,750.74	43.68%
1053 · Impact - Aquatics	71,859.44	60,678.69	11,180.75	18.43%
Total 1050 · Impact Fees	521,780.41	517,205.26	4,575.15	0.89%
Total Checking/Savings	2,143,579.77	2,931,458.81	-787,879.04	-26.88%
Accounts Receivable				
1210 · Accounts Receivable	-16,053.55	-1,651.67	-14,401.88	-871.96%
Total Accounts Receivable	-16,053.55	-1,651.67	-14,401.88	-871.96%
Other Current Assets				
1302 · FEMA Riverbend Claim A/R	2,839.00	2,839.00	0.00	0.0%
1310 · Miscellaneous Receivables	-0.02	401.82	-401.84	-100.01%
1320 · Umpqua Bank Project Fund	188,856.12	188,856.12	0.00	0.0%
Total Other Current Assets	191,695.10	192,096.94	-401.84	-0.21%
Total Current Assets	2,319,221.32	3,121,904.08	-802,682.76	-25.71%
Fixed Assets				
1410 · Land	627,494.00	627,494.00	0.00	0.0%
1420 · Buildings & Improvements	15,029,019.80	15,029,019.80	0.00	0.0%
1430 · Equipment & Vehicles	1,175,085.01	1,198,575.75	-23,490.74	-1.96%
1440 · Construction in Progress				
1443 · CIP Riverbend Restoration RB99	1,531,525.90	126,061.12	1,405,464.78	1,114.91%
1448 · CIP Nelson SBF NE99	207,331.00	90,983.91	116,347.09	127.88%
1450 · CIP Feather River Trail FRT99	5,765.10	2,392.50	3,372.60	140.97%
1451 · CIP Playtown Bathroom Fire	521,424.02	116,000.00	405,424.02	349.5%
Total 1440 · Construction in Progress	2,266,046.02	335,437.53	1,930,608.49	575.55%
1499 · Accumulated Depreciation	-5,433,828.23	-4,824,103.09	-609,725.14	-12.64%
Total Fixed Assets	13,663,816.60	12,366,423.99	1,297,392.61	10.49%
Other Assets				
1550 · GASB 68 CalPERS Valuation	204,906.00	204,906.00	0.00	0.0%
Total Other Assets	204,906.00	204,906.00	0.00	0.0%
TOTAL ASSETS	16,187,943.92	15,693,234.07	494,709.85	3.15%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2000 · Accounts Payable	334,261.09	118,786.18	215,474.91	181.4%
Total Accounts Payable	334,261.09	118,786.18	215,474.91	181.4%
Credit Cards				
2300 · Credit Cards Payable	1,026.95	251.11	775.84	308.96%
2350 · Supplier Accounts	2,309.43	418.73	1,890.70	451.53%
Total Credit Cards	3,336.38	669.84	2,666.54	398.09%
Other Current Liabilities				
2100 · Payroll Liabilities	19,324.48	4,596.46	14,728.02	320.42%
2400 · Deposits/Refunds to Customers	2,529.85	1,948.00	581.85	29.87%

Feather River Recreation & Park District
 Balance Sheet
 As of March 31, 2021

7:52 PM
 04/08/2021

NOT FINAL- SUBJECT TO CHANGE
BANK ACCOUNTS/COUNTY FUNDS NOT RECONCILED

	Mar 31, 21	Mar 31, 20	\$ Change	% Change
2405 · Deferred Revenue	8,895.00	0.00	8,895.00	100.0%
Total Other Current Liabilities	30,749.33	6,544.46	24,204.87	369.85%
Total Current Liabilities	368,346.80	126,000.48	242,346.32	192.34%
Long Term Liabilities				
2954 · Ford Motor Vehicle Loan	32,977.80	50,021.29	-17,043.49	-34.07%
2955 · Umpqua Bank Tax Exempt Bond A	2,669,389.00	2,885,555.00	-216,166.00	-7.49%
2960 · Umpqua Bank Taxable Bond B	94,999.97	120,999.97	-26,000.00	-21.49%
2975 · GASB 68 CalPERS Liab Valuation	967,811.00	967,811.00	0.00	0.0%
Total Long Term Liabilities	3,765,177.77	4,024,387.26	-259,209.49	-6.44%
Total Liabilities	4,133,524.57	4,150,387.74	-16,863.17	-0.41%
Equity	12,054,419.35	11,542,846.33	511,573.02	4.43%
TOTAL LIABILITIES & EQUITY	16,187,943.92	15,693,234.07	494,709.85	3.15%

Feather River Recreation & Park District
 Detail Fixed Asset & Bonds
 As of March 31, 2021

	Date	Source Name	Memo	Amount	Balance
1010 - Treasury Cash					216,651.95
1010.3 - Treasury Admin Ins Proceeds					216,525.19
Total 1010.3 - Treasury Admin Ins Proceeds					216,525.19
1010.4 - Treasury Ins Proceeds Playtown					126.76
	03/04/2021	FEATHER RIVER RECREATION & PARK DI	INSURANCE PROCEEDS XFER FROM SDRMA PLAYTOWN	250,000.00	250,126.76
	03/11/2021	ALPINE PORTABLE TOILET SERVICE	PORTABLE TOILET RENTAL	-255.00	249,871.76
Total 1010.4 - Treasury Ins Proceeds Playtown				<u>249,745.00</u>	<u>249,871.76</u>
Total 1010 - Treasury Cash				249,745.00	466,396.95
1031 - BofW Project INS PROCEEDS					54,008.67
	03/04/2021	PROCEEDS RECVD SDRMA	DEPOSIT INSURANCE PROCEEDS	250,000.00	304,008.67
	03/11/2021	PARK PLANET	BEAR ROCK PLAYGROUND RIVERBEND	-124,781.24	179,227.43
	03/11/2021	Rock Creek Construction, Inc.	AMPHITHEATRE FINAL RETAINER	-29,978.26	149,249.17
	03/31/2021	IMPACT FEES DEPOSIT, COVER BALANCE DEFICIT	RES 1955-21 IMPACT FEE PARKLAND XFER TO BEAR ROCK PLAYGROUND	106,000.00	255,249.17
	03/31/2021	VOID	VOID CHECK 5139	0.00	255,249.17
	03/31/2021	VOID	VOID CK 5139	0.00	255,249.17
Total 1031 - BofW Project INS PROCEEDS				<u>201,240.50</u>	<u>255,249.17</u>
1302 - FEMA Riverbend Claim A/R					2,839.00
Total 1302 - FEMA Riverbend Claim A/R					2,839.00
1320 - Umpqua Bank Project Fund					188,856.12
Total 1320 - Umpqua Bank Project Fund					188,856.12
1410 - Land					627,494.00
Total 1410 - Land					627,494.00
1420 - Buildings & Improvements					15,029,019.80
Total 1420 - Buildings & Improvements					15,029,019.80
1430 - Equipment & Vehicles					1,175,085.01
Total 1430 - Equipment & Vehicles					1,175,085.01
1440 - Construction in Progress					1,941,264.78
1443 - CIP Riverbend Restoration RB99					1,406,744.66
	03/01/2021	PARK PLANET	BEAR ROCK PLAYGROUND RIVERBEND	98,001.64	1,504,746.30
	03/01/2021	PARK PLANET	BEAR ROCK PLAYGROUND RIVERBEND	26,779.60	1,531,525.90
Total 1443 - CIP Riverbend Restoration RB99		PENDING: GM APPROVAL TO MOVE COMPLETED PROJECTS TO FIXED ASSETS \$1.53M		<u>124,781.24</u>	<u>1,531,525.90</u>
1448 - CIP Nelson SBF NE99					207,331.00
Total 1448 - CIP Nelson SBF NE99					207,331.00
1450 - CIP Feather River Trail FRT99					5,765.10
Total 1450 - CIP Feather River Trail FRT99					5,765.10
1451 - CIP Playtown Bathroom Fire					321,424.02
	03/30/2021	Belfore Property Restoration	PROGRESS INVOICE PLAYTOWN FIRE BATHROOM	200,000.00	521,424.02
Total 1451 - CIP Playtown Bathroom Fire				<u>200,000.00</u>	<u>521,424.02</u>
Total 1440 - Construction in Progress				324,781.24	2,266,046.02
2955 - Umpqua Bank Tax Exempt Bond A					-2,669,389.00
Total 2955 - Umpqua Bank Tax Exempt Bond A					-2,669,389.00
2960 - Umpqua Bank Taxable Bond B					-94,999.97
Total 2960 - Umpqua Bank Taxable Bond B					-94,999.97
TOTAL				<u>775,766.74</u>	<u>17,246,597.10</u>

Feather River Recreation & Park District
 Check Register
 March 2021

Type	Date	Num	Name	Memo	Credit
Mar 21					
Liability Check	03/11/2021	89098	AFLAC	JRF86 FEB21 PREMIUMS	1,303.62
Liability Check	03/11/2021	89099	HUMANA INSURANCE CO.	PREMIUMS	60.00
Liability Check	03/11/2021	89100	PREMIER ACCESS	PREMIUMS	766.90
Liability Check	03/11/2021	89101	BLUE SHIELD OF CALIFORNIA	PREMIUMS	7,494.40
Bill Pmt -Check	03/11/2021	89102	COMCAST	PHONES/INTERNET AC	401.46
Bill Pmt -Check	03/11/2021	89103	ALL THINGS CLEANING	PARKS RESTROOMS JANITORIAL	5,109.00
Bill Pmt -Check	03/11/2021	89104	ALPINE PORTABLE TOILET SERVICE	PORTABLE TOILET RENTAL	255.00
Bill Pmt -Check	03/11/2021	89105	ALVARADO, KATHERINE	REFUND KARATE	200.00
Bill Pmt -Check	03/11/2021	89106	BANKCARD CENTER	STATEMENT PAYMENT	2,633.29
Bill Pmt -Check	03/11/2021	89107	CARTER LAW OFFICE	LEGAL	25.00
Bill Pmt -Check	03/11/2021	89108	COMCAST	Acct#8155600190189780 PHONE/IN	587.70
Bill Pmt -Check	03/11/2021	89109	EAGLE SECURITY SYSTEMS INC.	BREAK IN LOCK SERVICE CALL	92.24
Bill Pmt -Check	03/11/2021	89110	FASTENAL	MISS MAINT SUPPLIES	122.25
Bill Pmt -Check	03/11/2021	89111	HOBBS PEST SOLUTIONS, INC.	PEST CONTROL	250.00
Bill Pmt -Check	03/11/2021	89112	LES SCHWAB TIRES	TIRE TILT TRAILER	179.43
Bill Pmt -Check	03/11/2021	89113	Lincoln Aquatics	POOL CHEMICALS	1,386.26
Bill Pmt -Check	03/11/2021	89114	MAZES CONSULTING	IT SUPPORT/SUBSCRIPTIONS	2,488.39
Bill Pmt -Check	03/11/2021	89115	OROVILLE POWER EQUIPMENT	MOWER MAINTENACE	66.39
Bill Pmt -Check	03/11/2021	89116	P.G. & E.	PGE 1/22/21-2/22/21	7,146.46
Bill Pmt -Check	03/11/2021	89117	SOUTH FEATHER WATER & POWER	WATER NELSON	69.44
Bill Pmt -Check	03/11/2021	89118	SURPLUS CITY	CONEX PLAYTOWN	255.00
Bill Pmt -Check	03/11/2021	89119	Sweely, Ed	REFUND WILDFLOWER EVENT	150.00
Bill Pmt -Check	03/11/2021	89120	Tractor Supply Co.	TRACTOR SUPPLY STATEMENT	172.08
Bill Pmt -Check	03/11/2021	89121	VERIZON WIRELESS	WIRELESS PHONES 842045253-000	95.01
Bill Pmt -Check	03/11/2021	89122	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	123.23
Bill Pmt -Check	03/11/2021	89123	Williams Electric Company, Inc	REPLACE FIXTURES TENNIS COUF	2,500.00
Bill Pmt -Check	03/11/2021	89124	BRANDT, CLARENCE SONNY	BOD STIPEND	200.00
Bill Pmt -Check	03/11/2021	89125	FOWLER, SCOTT KENT	BOD STIPEND	200.00
Bill Pmt -Check	03/11/2021	89126	ROCCHI, STEVE	BOD STIPEND	200.00
Bill Pmt -Check	03/11/2021	89127	THOMAS, DEVIN	BOD STIPEND	200.00
Bill Pmt -Check	03/11/2021	89128	DAWSON OIL COMPANY	62765 FUEL	1,637.30
Bill Pmt -Check	03/11/2021	89129	RIEBES AUTO PARTS	TRUCK PARTS	163.33
Bill Pmt -Check	03/11/2021	89130	Staples	STAPLES STATEMENT 3721	123.45
Bill Pmt -Check	03/11/2021	89131	U.S. BANK EQUIPMENT FINANCE	COPIER	1,411.80
Bill Pmt -Check	03/11/2021	89132	Valley Truck & Tractor, Inc.	JOHN DEER REPAIR	3,825.12
Paycheck	03/11/2021	89133-15	PAYROLL	PAYROLL ITEMS	22,925.71
Bill Pmt -Check	03/16/2021	89156	BANK OF NEW YORK MELLON	JAN21-MAR21 UMPQUA LOANS	83,704.78
Bill Pmt -Check	03/25/2021	89157	AT&T - CALNET	PHONE LINES	94.08
Bill Pmt -Check	03/25/2021	89158	CALF. WATER SERVICE	Acct 520857777 2/18/21-3/17/21	4,924.54
Bill Pmt -Check	03/25/2021	89159	Dan's Electrical Supply	ELECTRICAL REPAIR	881.51
Bill Pmt -Check	03/25/2021	89160	EWING	FIELD DIRT/IRRIGATION	9,750.27
Bill Pmt -Check	03/25/2021	89161	Fairhill Backflow	MLK BACKFLOW REPLACEMENT	1,884.24
Bill Pmt -Check	03/25/2021	89162	FASTENAL	MISS MAINT SUPPLIES	232.16
Bill Pmt -Check	03/25/2021	89163	FORD MOTOR CREDIT COMPANY LLC	TRUCK PAYMENTS	1,645.94
Bill Pmt -Check	03/25/2021	89164	HOME DEPOT	HOME DEPOT STATEMENT	657.40
Bill Pmt -Check	03/25/2021	89165	JC NELSON SUPPLY	JANITORIAL SUPPLIES	1,978.12
Bill Pmt -Check	03/25/2021	89166	NORTHERN CALIFORNIA BOYS' GYM	ANNUAL MEMBERSHIP	80.00
Bill Pmt -Check	03/25/2021	89167	RECOLOGY BUTTE COLUSA COUNTY	TRASH	1,744.37
Bill Pmt -Check	03/25/2021	89168	VERIZON WIRELESS	WIRELESS PHONES 842045253-000	50.00
Bill Pmt -Check	03/25/2021	89169	WAL-MART COMMUNITY	STATEMENT 1712	208.32
Bill Pmt -Check	03/25/2021	89170	WILSON, ROBERT BRIAN	EXPENSE REIMBR	20.54
Bill Pmt -Check	03/25/2021	89171	JOHNSON, BRETT	2 BANDS WILDFLOWER CONCERT	300.00
Bill Pmt -Check	03/25/2021	89172	Fairhill Backflow	MLK BALANCE	90.40
Paycheck	03/25/2021	89173-19	PAYROLL	PAYROLL ITEMS	23,483.00
					<u>196,548.93</u>
Mar 21					



STAFF REPORT

DATE: APRIL 27, 2021

TO: FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS

FROM: EXECUTIVE ADMINISTRATOR VICTORIA ANTON

RE: ISHI HILLS MIDDLE SCHOOL FEE WAIVER REQUEST FOR GRADUATION CEREMONY EVENT AT RIVERBEND PARK

SUMMARY

Ishi Hills Middle School is hosting an 8th grade graduation ceremony Wednesday, June 2nd at Riverbend Park. The group will follow guidelines to limit the spread of COVID as provided by local and state health officials. The current rental fee for public events at Riverbend Park is \$1,500 and includes the amphitheater, two pavilions, and surrounding grass areas. Event attendees: students, parents, and staff.

Per District policy, fee waivers may be granted to 501C3 non-profit organizations, schools, service clubs or other public agencies. The General Manager may approve fee waivers from 10%-50% of the rental fee. The General Manager has waived 50% of fees for the event, reducing the rental cost to \$750.

RECOMMENDATION

Review and discuss fee waiver request.

Option 1: Waive a portion or all fees for upcoming event.

Option 2: Do not grant fee waiver request.

ATTACHMENT(S)

Fee waiver request form.



Request for Co-Sponsorship/Fee Waiver Form

Organization/Group: ISAL HILLS MIDDLE SCHOOL
 Contact Person: RENEE HENDERSON Phone: 530-331-9567
 Event Name: 8TH GRADE PROMOTION
 Date of Event: JUNE 2, 2021
 Brief Description of Event: This is an 8th grade drive-through promotion ceremony to honor all 8th grade students because they had a challenging year and we want a beautiful space

Co-Sponsorship Request

Fee Waiver

- Will your event have vendors? Yes No
 If yes, how many vendors? _____ Fee charged to vendors? _____
- Do you plan to receive any money from participants? Yes No
 If yes, how much? _____
- What is your benefit of a co-sponsor and/or discount?
We are a public fund school and lack funding
- What is FRRPD's benefit of a co-sponsor and/or discount?
You will be recognized for supporting local children
- What are your responsibilities as a co-sponsor?
I will have traffic control and cleanup
- What are FRRPD's responsibilities as a co-sponsor?
The venue, the electricity, and stage.

Signature: Renee Henderson Date: 4/22/21

FOR OFFICE USE ONLY

Received By: _____		Date: _____	
<p><u>[Signature]</u> Approved by General Manager</p> <p><u>4/22/2021</u> Date Approved</p> <p><u>50</u> % of Fees Waived (Up to 50%)</p>	<p>_____ Approved By Board of Directors</p> <p>_____ Date Approved</p> <p>_____% of Fees Waived (Up to 50%)</p>		



STAFF REPORT

DATE: APRIL 27, 2021

TO: FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS

FROM: EXECUTIVE ADMINISTRATOR VICTORIA ANTON

RE: THE GREATER OROVILLE PARTNERSHIP OF PASTORS FEE WAIVER REQUEST FOR ONE DAY EVENT

AT RIVERBEND PARK

SUMMARY

The Greater Oroville Partnership of Pastors and Ministerial Leaders is hosting an “all church” gathering on Saturday, May 2, 2021 at Riverbend Park. The group will follow guidelines to limit the spread of COVID as provided by local and state health officials. The current rental fee for public events at Riverbend Park is \$1,500 and includes the amphitheater, two pavilions, and surrounding grass areas. One Day is a free community event.

Per District policy, fee waivers may be granted to 501C3 non-profit organizations, schools, service clubs or other public agencies. The General Manager may approve fee waivers from 10%-50% of the rental fee. The General Manager has waived 50% of fees for the event, reducing the rental cost to \$750.

RECOMMENDATION

Review and discuss fee waiver request.

Option 1: Waive a portion or all fees for upcoming event.

Option 2: Do not grant fee waiver request.

ATTACHMENT(S)

Fee waiver request form.



Request for Co-Sponsorship/Fee Waiver Form

Organization/Group: The Greater Oroville Partnership of Pastors

Contact Person: Eric Smith/Mike Bryan Phone: 530-443-7939 / 424-3356

Event Name: One Day

Date of Event: 5/2/2021

Brief Description of Event: The event is an "All Church" gathering at Riverhead park on a Sunday afternoon. The Oroville Area pastors would like to gather their churches together for semi-formal gathering as we begin to emerge from the impact of the pandemic.

Co-Sponsorship Request

Fee Waiver

- 1. Will your event have vendors? Yes No
If yes, how many vendors? _____ Fee charged to vendors? _____
- 2. Do you plan to receive any money from participants? Yes No
If yes, how much? NO
- 3. What is your benefit of a co-sponsor and/or discount?

4. What is FRRPD's benefit of a co-sponsor and/or discount?
The event provides an opportunity of civic cooperation showcased in our

5. What are your responsibilities as a co-sponsor? Community park.

6. What are FRRPD's responsibilities as a co-sponsor?

Signature: Michael Bryan

Date: 4-15-2021

FOR OFFICE USE ONLY

Received By: _____

Date: _____

[Signature]
Approved by General Manager

Approved By Board of Directors

4/22/2021
Date Approved

Date Approved

50 % of Fees Waived
(Up to 50%)

% of Fees Waived
(Up to 50%)



ONE DAY



**MAY
2ND
1PM**

ALL CHURCH GATHERING
Riverbend Park @ the Bandshell
A gathering of God's people!
Bring your own food for a picnic!
(Meal not provided)
WORSHIP - TESTIMONY - PRAYER



ONE GOD - ONE CHURCH - ONE COMMUNITY - ONE DAY

Presented by the Greater Oroville Partnership of Pastors and Ministerial Leaders



City of Oroville

PUBLIC WORKS DEPARTMENT

1735 Montgomery Street
 Oroville, CA 95965-4897
 (530) 538-2401 – FAX (530) 538-2426
www.cityoforoville.org

Bill LaGrone
 CITY ADMINISTRATOR

April 27, 2021

Shawn Rohrbacker
 General Manager
 Feather River Recreation and Park District
 1875 Feather River Blvd
 Oroville CA 95965
shawn@frprd.com

Subject: State Route 162 Pedestrian/Bicycle Disabled Mobility and Safety Improvements
 Project (ATPCML 5142[036], EA 4H360) Request for Concurrence with Section 4(f)
 Determination: *Riverbend Park*

Dear Mr. Rohrbacker:

The purpose of this letter is to request the Feather River Recreation and Park District's concurrence with the California Department of Transportation's (Caltrans) and the City of Oroville's (City) determination that the construction of two multi-use paths within Riverbend Park to connect existing paths within the park to proposed bike lanes and sidewalks as part of the State Route (SR-162) Pedestrian/Bicycle Disabled Mobility and Safety Improvements Project (Project) would not constitute a "use" of the Riverbend Park as defined by Section 4(f) of the United States Department of Transportation Act of 1966.

Section 4(f) includes a special provision that prevents the Federal Highway Administration and other Department of Transportation agencies from approving the "use" of land from publicly owned parks, recreational areas, wildlife and waterfowl refuges, or public and private historical sites unless there is no feasible and prudent alternative to the use of land and the action includes all possible planning to minimize harm to the property resulting from such use (49 U.S.C. 303).

"Use" is defined as the permanent incorporation or permanent easement of any amount of land from a property protected by Section 4(f) and certain instances of temporary occupancy of the property or constructive use of the property. There are also a large number of unique situations that constitute what the Federal Highway Administration terms "Other Considerations," which do not necessarily fit into any of the three main categories of use, including transportation enhancement activities and mitigation activities.

PROJECT PLANS

The City proposes to improve multimodal transportation and safety along SR-162 and Oroville Dam Boulevard with the construction of Class II bike lanes, new sidewalks, and other pedestrian

State Route 162 Pedestrian/Bicycle Disabled Mobility and Safety Improvements Project (ATPCML 5142[036], EA 4H360): *Riverbend Park*

and bicyclist facilities (project) in the city of Oroville, California. The project would also include constructing two 10-foot-wide multiuse paths that would connect to existing sidewalks east of the Feather River Bridge and to the existing Riverbend Park paths underneath the bridge. The proposed multiuse paths would be constructed on the west corners at the southbound SR-70 on- and off-ramps and would follow the existing embankment slopes down to the existing Riverbend Park paths (**Exhibit A**). The City would also temporarily need to use existing maintenance roads within Riverbend Park in order to construct the multiuse paths. In addition, a temporary staging area would be established at the proposed junction of the proposed multi-use path north of SR-162 and the park's maintenance road.

DETERMINATION

Temporary Occupancy

A temporary occupancy of a Section 4(f) resource occurs when there is a temporary occupancy of property that is considered adverse in terms of the preservationist purposes of the Section 4(f) statute. However, a temporary occupancy of property does not constitute a use of a Section 4(f) resource when all of the following conditions are satisfied:

- Duration of occupancy must be temporary, i.e., less than the time needed for construction of the project, and there should be no change in ownership of the land;
- Scope of the work must be minor, i.e., both the nature and magnitude of the changes to the 4(f) resource must be minimal;
- There are no anticipated permanent adverse physical impacts, nor will there be interference with the activities or purposes of the resource, on either a temporary or permanent basis;
- The land being used must be fully restored, i.e., the resource must be returned to a condition which is at least as good as that which existed prior to the project; and
- There must be documented agreement of the appropriate federal, state, or local officials having jurisdiction over the resource regarding the above conditions.

If any of the above conditions are not met and a Section 4(f) use is identified, then a *de minimis* impact determination or programmatic evaluation should be considered.

The Project would include constructing two new 10-foot-wide multiuse paths within Riverbend Park. These paths would connect to the proposed bike lanes and existing sidewalks on SR-162 at the on- and off-ramps for southbound SR-70. The City would require permission from the District to enter the park to construct the multiuse paths, but a temporary or permanent easement would not be required. Construction for the entire project is anticipated to take up to 6 months. Although the Project would result in the removal of existing trees and vegetation and include minor regrading for construction of the proposed multiuse paths and replacement of fencing, the proposed temporary occupancy would not be adverse or permanently interfere with the purpose of Riverbend Park. The staging area would be restored following construction. By adding bicycle and pedestrian connectivity to the proposed sidewalks and bike paths on SR-162, the proposed Project would ultimately improve safety and access to Riverbend Park for its users, pedestrians,

State Route 162 Pedestrian/Bicycle Disabled Mobility and Safety Improvements Project (ATPCML 5142[036], EA 4H360): *Riverbend Park*

and bicyclists. Therefore, the City requests your concurrence that the project would not result in a Section 4(f) “use” of the Riverbend Park.

Other Considerations

The Section 4(f) regulations include an exception for transportation enhancement activities, transportation alternatives project, and mitigation activities when the “use of the Section 4(f) property is solely for the purpose of preserving or enhancing an activity that qualifies the property for Section 4(f) protection” (23 C.F.R. § 774.13[g]). This exception also requires concurrence from the official with jurisdiction and is determined on a case-by-case basis. For a 4(f) “use” to occur, the DOT agency must acquire land from a Section 4(f) property and convert its function from park, recreation, refuge, or historic purposes to a transportation purpose.

The Project would include constructing two new multiuse paths within the Riverbend Park. These activities would occur on land that would remain owned by a non-transportation entity. The existing bicycle and pedestrian paths within the park are considered features of Riverbend Park that contribute to its qualification as a Section 4(f) resource. The sole purpose of creating these paths would be to improve access and enhance the user’s enjoyment of Riverbend Park. Although the Project would remove existing trees and vegetation and include minor regrading for construction of the multiuse paths, the Project would not harm or diminish Riverbend Park. Therefore, the City requests your concurrence that the project would not result in a Section 4(f) “use” of the Riverbend Park because the intent of the proposed multiuse paths within Riverbend Park is solely to enhance activities that qualify the Riverbend Park for Section 4(f) protection.

FEATHER RIVER RECREATION AND PARK DISTRICT CONCURRENCE

Section 4(f) regulations require a documented agreement from the official with jurisdiction that the project’s impacts would not constitute a Section 4(f) “use” of Riverbend Park. The City requests that the Feather River Recreation and Park District provide their concurrence with the above determination by signing below.

Concurrence: _____
Shawn Rohrbacker, General Manager
Feather River Recreation and Park District
Date _____

Should you have questions concerning this matter, please contact me at (530) 538-2401 or mthompson@cityoforoville.org.

Sincerely,

Matt Thompson
City of Oroville, Department of Public Works

Enc.: Exhibit A: Project Laydown and Proposed Staging Access for Riverbend Park

**EXHIBIT A: PROJECT LAYDOWN AND PROPOSED
STAGING ACCESS FOR RIVERBEND PARK**



LEGEND

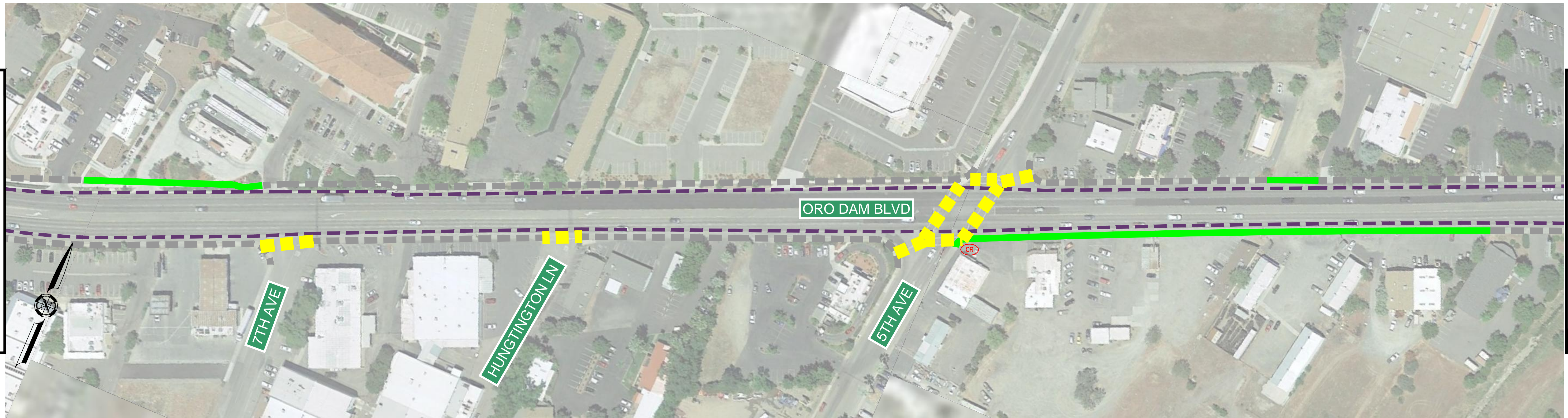
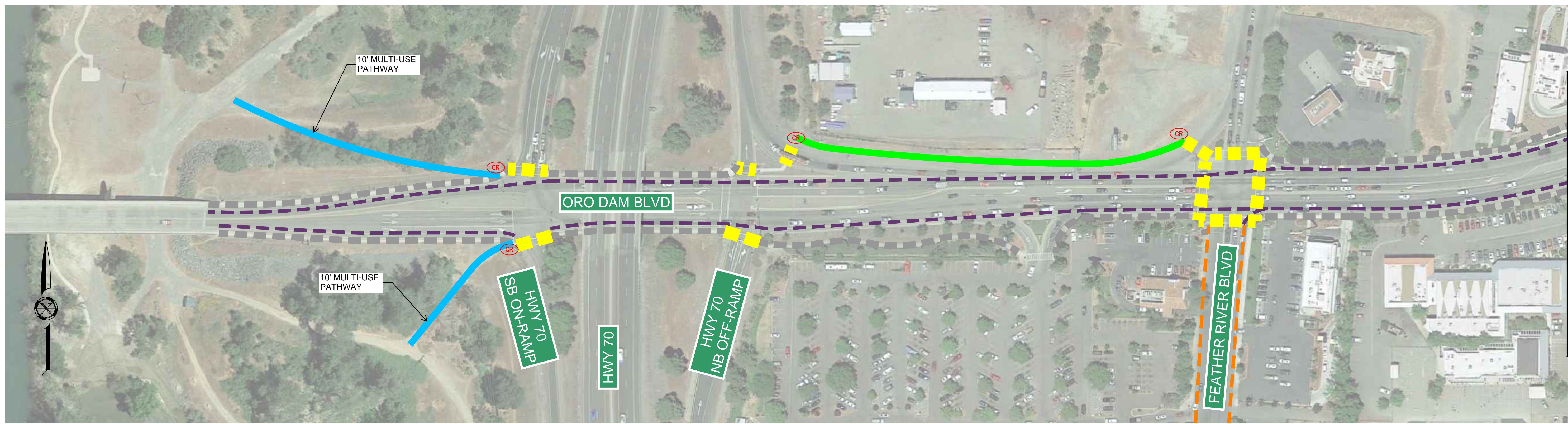
- | | | | |
|--|---------------------------------|--|---------------------------|
| | SIDEWALK GAP CLOSURE | | HIGH VISIBILITY CROSSWALK |
| | EXISTING SIDEWALK | | BUFFERED BIKE LANE |
| | BUFFERED BIKE LANE (FORMER BTA) | | CURB RAMP |

**OROVILLE SR 162
PEDESTRIAN/BICYCLIST/DISABLED
MOBILITY AND SAFETY IMPROVEMENT**

CONCEPTUAL DRAWING
NOT FOR CONSTRUCTION

APRIL 2019





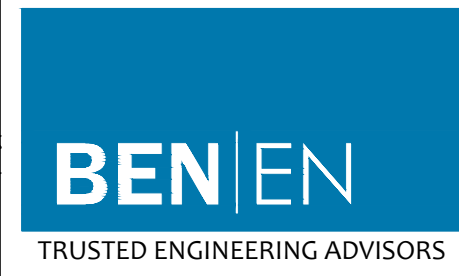
LEGEND

- SIDEWALK GAP CLOSURE
- EXISTING SIDEWALK
- BUFFERED BIKE LANE (FORMER BTA)
- HIGH VISIBILITY CROSSWALK
- BUFFERED BIKE LANE
- CR CURB RAMP

**OROVILLE SR 162
PEDESTRIAN/BICYCLIST/DISABLED
MOBILITY AND SAFETY IMPROVEMENT**

CONCEPTUAL DRAWING
NOT FOR CONSTRUCTION

APRIL 2019





LEGEND

- SIDEWALK GAP CLOSURE
- - - EXISTING SIDEWALK
- - - BUFFERED BIKE LANE (FORMER BTA)
- - - HIGH VISIBILITY CROSSWALK
- - - BUFFERED BIKE LANE
- (CR) CURB RAMP

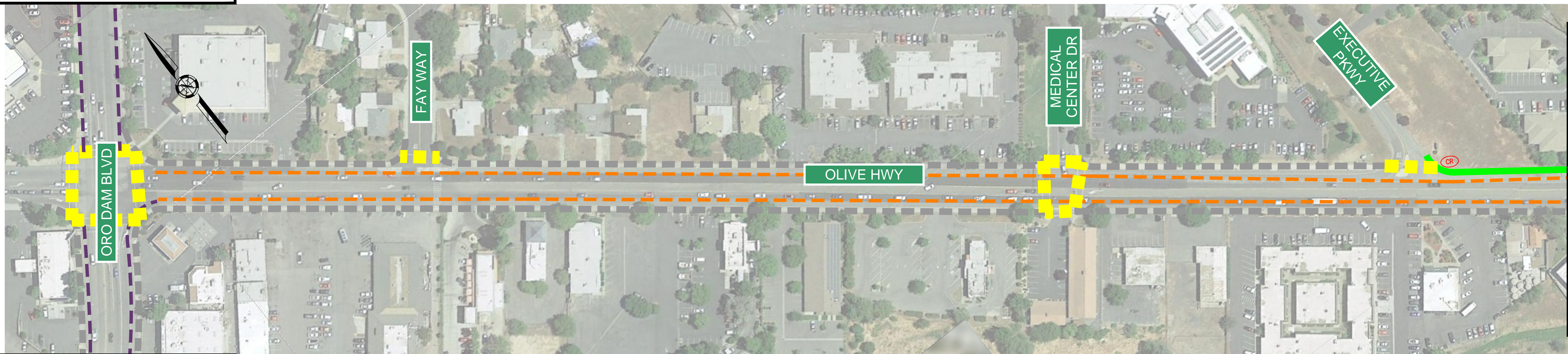
**OROVILLE SR 162
PEDESTRIAN/BICYCLIST/DISABLED
MOBILITY AND SAFETY IMPROVEMENT**

CONCEPTUAL DRAWING
NOT FOR CONSTRUCTION

APRIL 2019



MATCH LINE / SEE SHEET 5



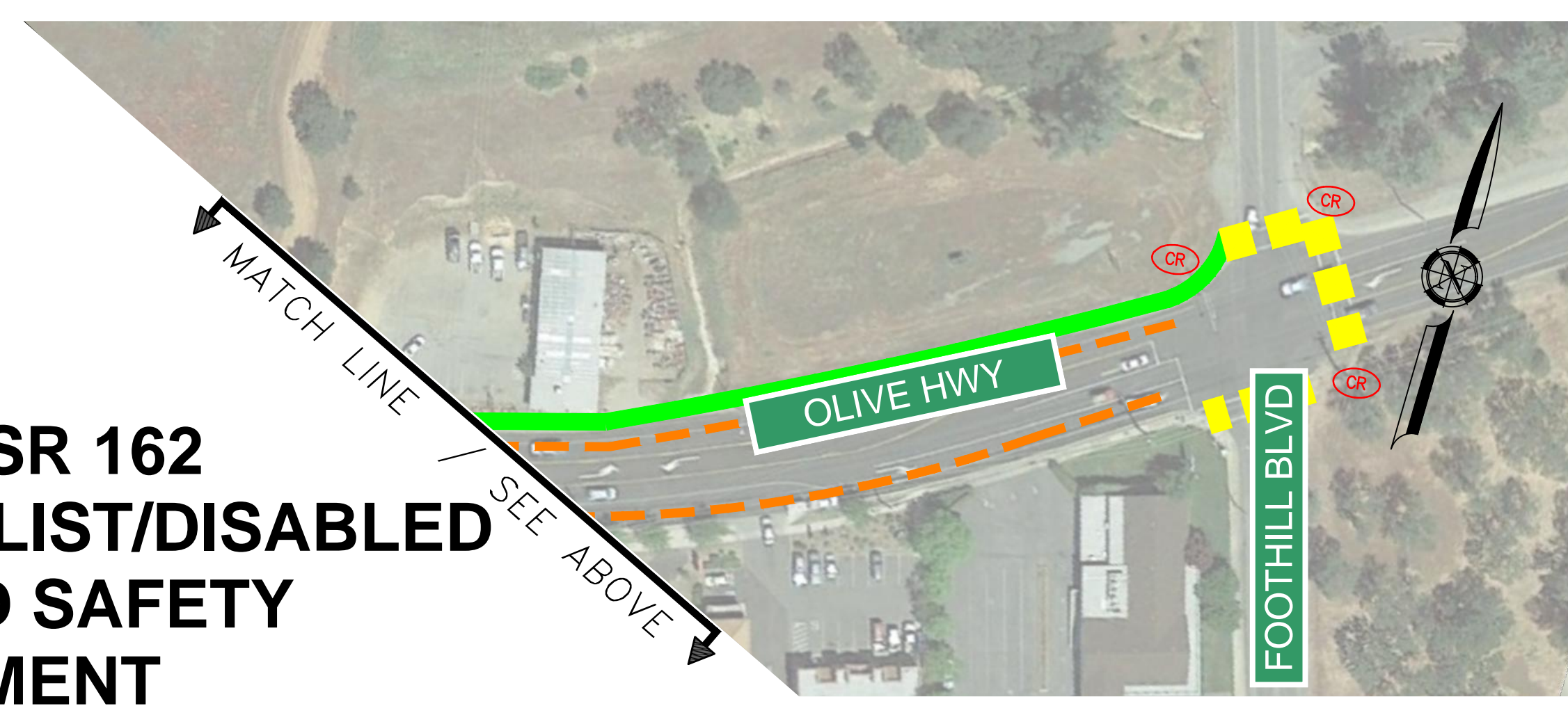
MATCH LINE / SEE SHEET 3

MATCH LINE / SEE BELOW

MATCH LINE / SEE BELOW



MATCH LINE / SEE ABOVE



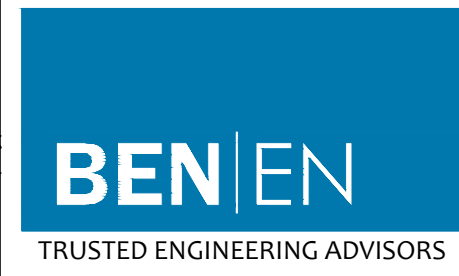
LEGEND

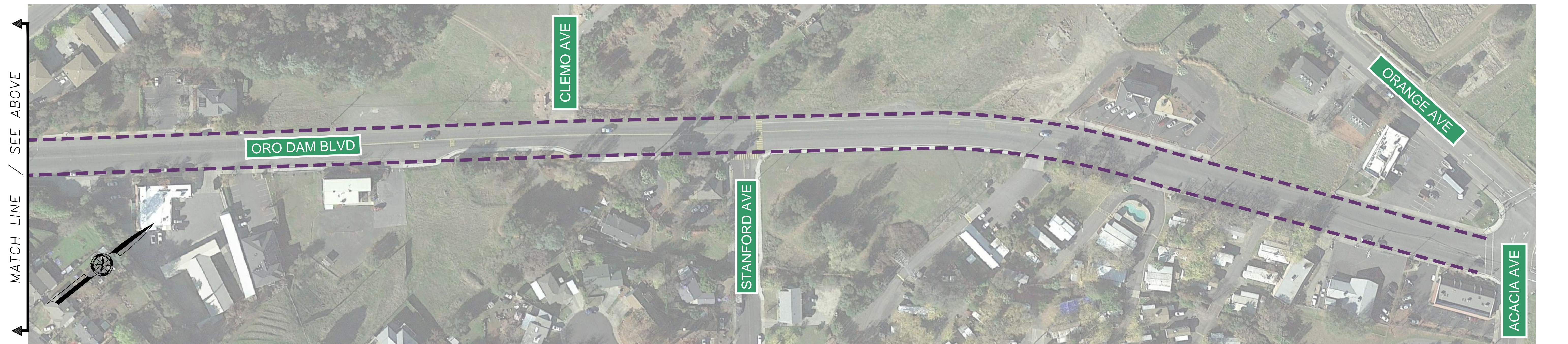
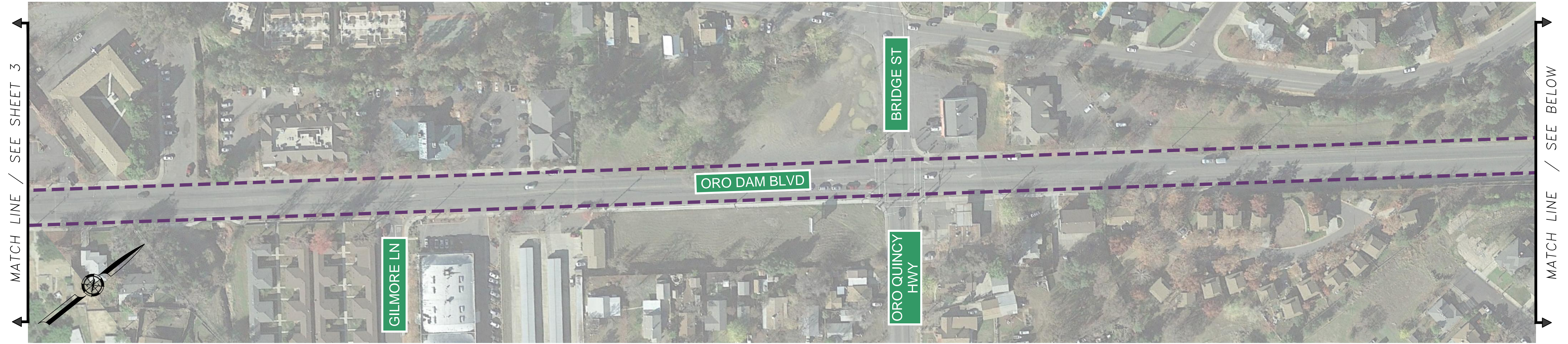
- SIDEWALK GAP CLOSURE
- - - EXISTING SIDEWALK
- - - HIGH VISIBILITY CROSSWALK
- - - BUFFERED BIKE LANE
- (CR) CURB RAMP
- - - BUFFERED BIKE LANE (FORMER BTA)

**OROVILLE SR 162
PEDESTRIAN/BICYCLIST/DISABLED
MOBILITY AND SAFETY
IMPROVEMENT**

CONCEPTUAL DRAWING
NOT FOR CONSTRUCTION

APRIL 2019





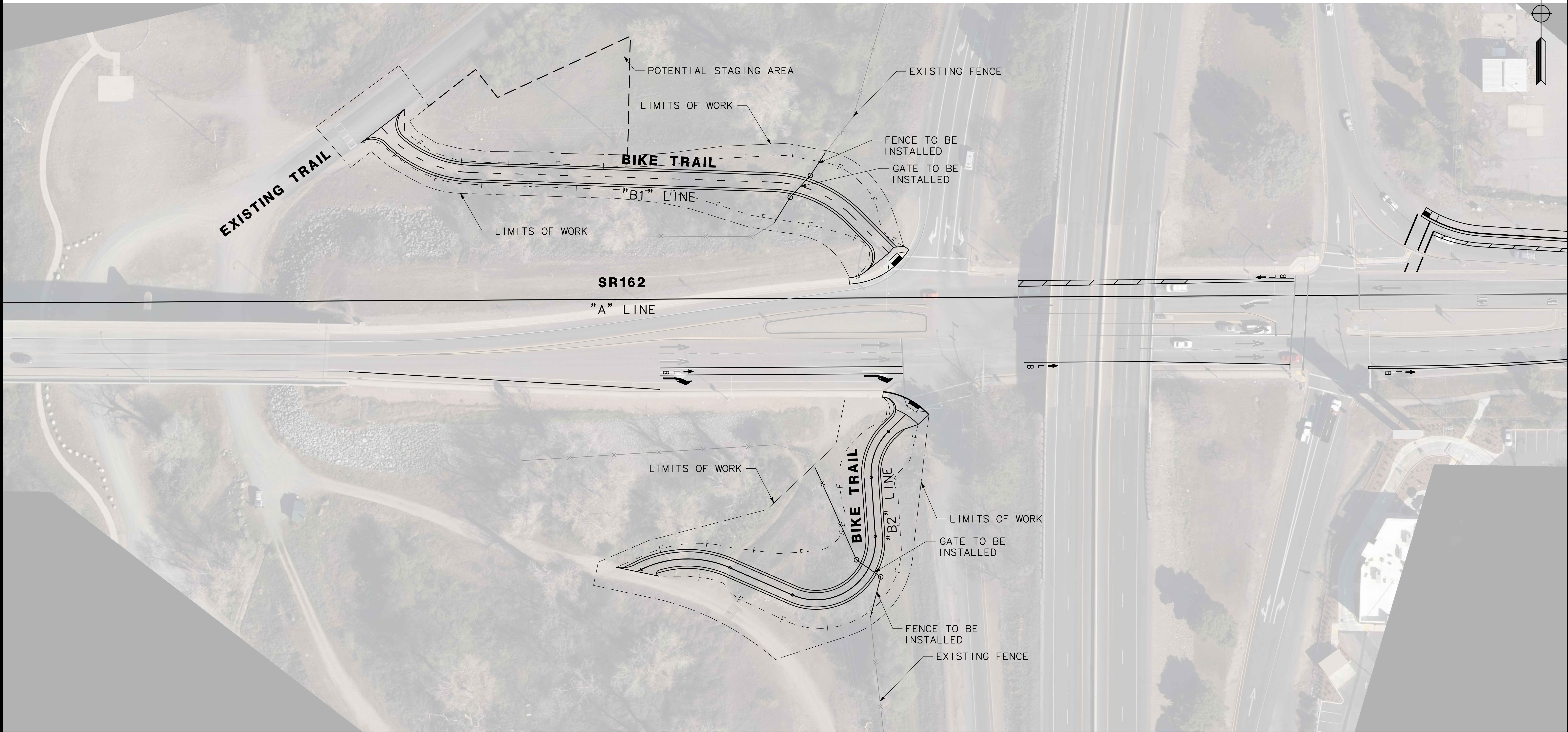
LEGEND

- SIDEWALK GAP CLOSURE**
- EXISTING SIDEWALK**
- BUFFERED BIKE LANE (FORMER BTA)**
- HIGH VISIBILITY CROSSWALK**
- BUFFERED BIKE LANE**
- CR **CURB RAMP**

**OROVILLE SR 162
PEDESTRIAN/BICYCLIST/DISABLED
MOBILITY AND SAFETY IMPROVEMENT**

CONCEPTUAL DRAWING
NOT FOR CONSTRUCTION

Plot Date: April 10, 2019 - 1:14 pm
File Name: P:\Projects\162_Sr162_Improvement\162_Sr162_Improvement_Cad\162_Sr162_Improvement_Cad.dwg



SCALE: 1" = 40'

OROVILLE BIKE AND PED IMPROVEMENTS
LIMITS OF WORK





STAFF REPORT

DATE: APRIL 22, 2021

TO: SHAWN ROHRBACKER, GENERAL MANAGER

FROM: BRIAN WILSON, RECREATION SUPERVISOR

RE: MLK PARK LIGHT PARKING LOT LIGHT POLES - REPAIR/REPLACE

SUMMARY

Parking lot lighting poles are old and present potential for injury to the public and/or District employees.

BACKGROUND

On April 13, 2021 at approximately 9:00p, the southernmost light pole in the MLK parking fell over. Witnesses reported moderate wind gusts, but no additional factors that would have led to the pole falling over. PG&E responded and reported that the two poles that remain standing appear to be of the same age and same installation.

On April 14, 2021 Staff accompanied Dan Williams of Williams Electric to inspect damaged pole and electrical connections. Staff noted that the pole appears to have broken off at groundline. Staff noted that the two remaining poles are showing signs of "decay" at ground line.

Light fixtures on existing poles are old(er) and inefficient. If replacing the poles, this would be the appropriate time to install more efficient LED panels with photo cells.

BUDGETARY IMPACT

\$7,700

RECOMMENDATION

Due to the potential for injury to the public and/or District employees, staff is recommending the Board waive the requirement for 3 project bids and accept the bid from Williams Electric to install 3 poles and install new LED lighting panels.

ALTERNATIVE ACTIONS

Have poles inspected by 3rd Party (Possibly Linemen's College)
 Replace install poles with existing lighting fixtures.
 Remove, but not replace, existing poles.

ATTACHMENTS

Estimate	Williams Electric Company	\$7700
Photos		



MLK Park Parking Lot Light Pole location 4.13.2021



Failed pole (red)

Remaining poles (yellow)



PG&E Photos Parking Lot Light Pole - failure 4.13.2021





FRRPD Staff Photos Parking Lot Light Existing Poles - decay 4.14.2021



Williams Electric Company
 1900 Oro Dam blvd. #12-319
 Oroville, CA 95966 US
 wee.incorporated@gmail.com

Estimate 2021



ADDRESS FRRPD	DATE 04/14/2021	TOTAL \$7,700.00	EXPIRATION DATE 04/14/2021
------------------	--------------------	---------------------	-------------------------------

ACTIVITY	QTY	RATE	AMOUNT
labor and Materials MLK PARK LIGHT PROJECT 25 ft pole install	3	2,000.00	6,000.00
labor and Materials One light on 2 poles Two lights on 1 pole With wire and photos cell	4	425.00	1,700.00

TOTAL	\$7,700.00
-------	------------

THANK YOU.

Accepted By

Accepted Date



STAFF REPORT

DATE: APRIL 22, 2021

TO: SHAWN ROHRBACKER

FROM: BRIAN WILSON, INTERIM PARK SUPERVISOR

RE: PALERMO PARK MAIN WATER SERVICE LINE REPLACEMENT

SUMMARY

Staff is seeking to contract out to repair damaged water service main at Palermo Park.

BACKGROUND

This main water service line connects Palermo Park to South Feather Water & Power providing water for the park restrooms, pool mechanical building and pool restroom building. This connection also provides backup irrigation should the well irrigation fail.

Staff has attempted to keep up with repairs to the continuing breaks in the system. However, due to the age of the deteriorating system, it has become necessary to replace the main line and connections to the existing structures.

Until repairs can be made, potable water has been shut off to the park.

BUDGETARY IMPACT

\$15,000-\$22,000

NOTE: This bid estimate takes into account a lot of "unknowns".

RECOMMENDATION

Accept the bid estimate from Dawson Landscaping as presented.

ALTERNATIVE ACTIONS

Repairs to be completed by District Staff.

Due to lower staffing levels and higher seasonal demands, this would put a tremendous strain on landscape/park maintenance crews.

ATTACHMENTS

- Palermo Park Quote (Dan Huffman Plumbing)
- Palermo Park Quote (Dawson Landscaping)
- Palermo Park Quote (Rodriguez Landscaping)

Construction Plumbing Bid

Dan Huffman Plumbing
20 Osborne Ct
Oroville, CA 95966
(530) 854-4109



Owner Information

Name Feather River Recreation
Address 1875 Feather River Blvd
City, State ZIP Oroville Ca
Phone _____
Email _____

Project name Palmero Park

Contractor Information

Company _____
Name _____
Address _____
City, State ZIP _____
Phone _____
Email _____

Completion date Timely by construction process

Scope of Work

This project will be to supply and install 2 inch Pvc waterlines from water meter to. Well house, pool house, pool equipment room, pool make up water, 2 drinking fountains and main bathroom. Provide and install tracing wire on pvc waterlines. Provide and install new shut off vavles at each building connection point. Provide and install pressure reducing valves at pool house and bathroom.

Not Included

All excavation to be provided by feather river parks dept. All building water connection points to be located and exposed by Feather River Parks Dept.

Company Proposal

Dan Huffman will provide the work and materials described in the above scope of work. The work will be completed in a timely manner in the order of craftsmen required in the normal construction process. The total amount for this bid is \$9,600.00

Submitted by Dan Huffman cslb# 858102
PH# 530-854-4109

2/9/2021
Date

Owner Acceptance

I, _____, do accept the above scope of work proposed to be completed in the timeliest manner for the amount of **\$9,600.00** payable immediately upon completion

Accepted by _____

_____ Date

I have received the 3-day right to cancel notice.

Initials: _____



Estimate

Date	Estimate #
3/16/2021	1355

Name / Address
FRRPD 1875 Feather River Blvd. Oroville, Ca. 95965

Project

Description	Qty	Rate	Amount	MARKUP	Total
<p>Re: Palermo Park</p> <p>This estimate is to install a new PVC 2" main line with backflow, shut off's, tie in's and minor lateral repairs. We will notify DigAlert and will do our best to avoid unmarked obstacles. Damage to unmarked utilities will not be the responsibility of the contractor (Dawson Landscaping). Our bid includes repair of PVC lateral lines and valve wires. Connections at buildings, drinking fountains and well will be done with PVC and we will tie into existing piping. If there is old galvanized pipe and it breaks in a building or drinking fountain Dawson Landscaping shall not be held liable for damages. We are recommending that district maintenance staff or a plumber be on hand for all new connections. Price is the same with or with out others involved with connections at existing water sources. Repairs to existing pipe only covers PVC pipe. If galvanized or other pipe is broken during construction costs will exceed this estimate. Price takes into account prevailing wages for laborers, pipe fitters and equipment operators. Price includes Bobcat E35 with delivery and haul off.</p>					
Thank you for allowing us to bid your project.			Total		



Estimate

Date	Estimate #
3/16/2021	1355

Name / Address
FRRPD 1875 Feather River Blvd. Oroville, Ca. 95965

Project

Description	Qty	Rate	Amount	MARKUP	Total
<p>Install new 2" 975 XL II (Lead Free) backflow with concrete pad, frost blanket and full SS enclosure. Install PVC 2" SCH main line from meter to backflow and from back flow to all points of connections. Where we connect to drinking fountains we will down size to 1" PVC SCH 40 off of mainline. All points of connection will have a line sized ball valve in a Carson 910 (or similar) green box with a lid marked irrigation, with hardware cloth and gravel. Any repairs to broken sprinkler wire will receive a Carson 910 (or similar) gray box marked Electrical. At the well we will tie into the water line exiting the well and install a shut off on the well side and the city side as well as a flapper valve on the city side. (District staff will have to turn the ball valves accordingly to have either well or city water provide water to the irrigation system).</p> <p>NOTE: This bid takes into account a lot of "unknowns". If the project is completed in a timely manner and no existing or very few are broken actual cost of the project will be billed at a reduced rate. My guess is the project will come in around \$15,000 but I have to include "unknowns" as there was not a lot of information available to provide a firmer estimate number.</p>		0.00	0.00	21,215.00	21,215.00
Thank you for allowing us to bid your project.			Total		\$21,215.00



SAL RODRIGUEZ
LANDSCAPES

1501 TITAN
OROVILLE, CA 95966

OFFICE (530) 532-9303

Fax: (530) 532-1332

Rodriguezlandscapes@outlook.com

date
4-7-21

To:
FRPR
shawn@frrpd.com

REFERENCE: Palermo Park

1. Mobilization \$500.00
2. Timer replace Rain bird esp., re use wiring \$1500.00, running all new wires would be additional.
3. Replace water main at park from water source south east side to pump house 2 inch 520 lineal feet. \$15,000.00
4. 2 inch to 1 1/2 backflow non potable install concrete etc. \$5000.00, no cage or blanket.
5. Install 1 inch back flow domestic main line for drinking fountains and bathrooms \$2500.00, no cage or blanket.
6. Note water main 1 inch re hook up for bathroom and water fountain, domestic at tee only, running line to building extra. \$5000.00
7. 14 valves 2-1 inch Rain bird plus irrigation boxes and shut offs. \$15,000.00

8. Pump house isolation valve. \$500.00

Note prices include fuel, labor, excavators, bobcat, trenchers and misc. glue pipe etc. bobcat
Time estimate 2 weeks

Scope: All materials, equipment, and labor to perform project. All materials guaranteed to be as specified, and work to be performed in accordance with specifications and completed in a substantial manner.

Price: \$ 49,500.00

Terms:

Deposit 10 % required to be placed on schedule

50 percent

Balance upon completion

18% annual service charge (1.5 % monthly) will apply to all past due accounts.

Contractors are required by law to be licensed and regulated by the contractor's state license board. Any questions concerning a contractor may be referred to the registrar, contractor state license board, Po Box 26000, Sacramento, ca 95826.

Bids good for 10 days

Thank you, for the opportunity to provide this proposal. If you have any questions or modifications please feel free to call me at your earliest convenience.

Sincerely,

Sal Rodriguez
Chief Executive Officer

Accepted By: _____

Date: _____

please fax or email acceptance



APRIL 2021 DEPARTMENT UPDATES

Recreation & Park Department

Brian Wilson – Recreation Supervisor

Program Update

- Gymnastics
 - Team Training Camp 37 team members
- The following programs are currently operating with modifications to meet guidelines as provided in the State Blueprint for a safer economy.
 - Recreation Gymnastics Classes 10 classes / 75 clients
 - Fitness/Dance and Martial Arts Classes
 - U-Jam Fitness w/Lori
 - Karate w/Sensei Jackson 29 clients
 - Judo w/Harry Burleson Scheduled to begin May 7
- The following programs are scheduled to resume adopting guidance from the State Department of Public Health for Outdoor and Indoor Youth and Recreational Adult Sports
 - Adult Sports-Softball 3 divisions / 17 teams

Current Projects

- Plan & Prep for District offered Summer Youth Sports Programs
 - Gymnastics Camp(s)
 - Cheer Team / Tumbling Camp(s)
- Plan & Prep for District offered Jr. Giants Program
- Summer Aquatics – Plan & Prep
 - Staff-Recruit/Hire/Train/Schedule
 - Pool Program Scheduling
 - Orcas Swim Team
 - Private Events
 - Public Events
 - Lessons Schedules tentatively avail 5/3
 - Open Swim
 - Family Swim

Ongoing Internal Projects

- Professional Advancement /Educational Opportunities
 - Lifeguard Instructor Recertification Course 4/23/21
- Revisit Nelson Expansion Prop 68 Grant application
 - Walking/Fitness Trail
 - Multi-Purpose Court and Loop
 - Basketball
 - Pickleball
 - Youth “learn to ride” bike loop
 - Overlook Picnic Site



APRIL 2021 DEPARTMENT UPDATES

Recreation & Park Department

Brian Wilson –Interim Park Supervisor

Recent Projects

- Activity Center: Sod and playground bark install at pre-school playground
- Bedrock TC: 2 new nets installed
- MLK Park: B Street corner clean up per community member request
- Nelson Park: Ongoing Ball Field repairs/preps for Baseball/Softball Season
- Riverbend Park: Restroom drain line maintenance
- Riverbend Park: Lift Station Control Unit

Current Projects

- Activity Center: Repair/Replace pump(s) for main lift station.
Quote requested from Simonds Machinery
- MLK Park: Light Pole(s) replacement
Updated light fixture install
- Palermo Park: Roof repair/replace
Bid accepted from George Roofing at March Meeting
Project tentatively scheduled for mid-May
- Palermo Park: Water service line repair/replace Required number of bids received
Staff will provide recommendation
- Palermo Park: Ball Field repair/prep
- Playtown Park: Bathroom Facility Rebuild Contracted Out
- Riverbend Park: Illegal Camp Cleanout
Working with Butte Count Sheriffs Department

- All Parks Spring Landscape Maintenance Schedule
 - Scheduling Weekly routine Landscape Maintenance Tasks
 - Irrigation checks / timer checks
 - Recruiting/Hiring Part Time Staff

Upcoming Projects

- Palermo Pool: Season prep for May 10 start date
Pool house office and restroom repair/paint
Deck painting (as needed)
Pool parking lot and parking areas gravel fill/float



APRIL 2021 DEPARTMENT UPDATES

Childcare Services

Estela Valencia – Director of Children’s Services

Preschool Enrollment: 35 children

Recently Completed Events/Projects:

- Our first math training was March 24, 2021 with our coach Kathryn Dailey, we had all five participants attend. Our center also received our educational material and some pretty cool light tables. We are all enjoying our new fun toys by Kodos kids.

Upcoming Events/Projects:

- Spring school age camp is expected to start April 5-April 9th at the Activity Center.
- Pre-k Dolphin graduation is expected to take place on May 21, 2021 at our new Amphitheater at Riverbend Park. Children have been practicing a few fun songs and are excited about this big event.
- Summer camp is expected to take place June 7th- August 13th .

Administration, Events & Marketing

Victoria Anton – Executive Administrator

Ongoing & Completed Projects:

- Planning Community Events:
 - 2021 Concerts in the Park Series:
 - June 18th through August 13th
 - Concert Time: 6:30pm – 8:00pm
 - Vending Time: 4:00pm – 8:00pm
 - Volunteer Cleanup Days:
 - May 8th: Riverbend Park
 - June 5th: Martin Luther King Jr. Park
 - July 10th: Nelson Sports Complex
 - August 7th: Palermo Park
- District Marketing Oversight: Monthly Newsletter, Social Media, Event Promotions
- Tiffany Loy (former Customer Relations Specialist) has rejoined our team as the new Marketing Specialist.
- Extended Front Desk Office Hours: Monday through Friday 10am – 6pm
- Customer Relations Specialist interviews were completed, and Teresa Bachellerie was awarded the full-time position.
- Attended Oroville Tourism Committee as a District Representative: Oroville Tourism Map Project Pending
- Recruiting applicants for the part time custodian position at the Activity Center.
- Announcing the District’s Adopt-a-Park/Community Beautification Program
- Community Support: The District partnered with the Community Action Agency of Butte County to host a food distribution event on April 16th at Nelson Complex.
- **2021 Wildflower & Nature Festival at Riverbend Park:** The 13th Annual Festival was a big success and attracted over 3,500 park visitors throughout the day. We have received an abundance of praise from the local businesses and resource agencies that participated, as well as the community.