

## SECTION 8

### CONFLICT OF INTEREST CODE

All Board members, staff and volunteers will comply with the District's conflict of interest code. The Political Reform Act, Government Code Sections 81000 et seq., requires state and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a resolution, 2 Cal. Code of Regulations Section 18730, that contains the terms of a standard Conflict of Interest Code, can be incorporated by reference and which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings. Therefore, the terms of 2 Cal. Adm. Code Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission, the following officials and employees are designated, and disclosure categories are defined.

The District has adopted as its conflict-of-Interest Code the model code set forth in 2 Cal Code of Regulations Section 18730. The following persons are designated employees who must file Statements of Economic Interest (Form 700) with disclosure responsibilities as set forth below:

#### DESIGNATIONS:

The positions of members of the Governing Board, General Manager, management positions and Consultants have been designated as those positions subject to the provisions of the Conflict-of-Interest Code in that those positions are the only positions having any substantial responsibility relative to the Feather River Recreation and Park District decision-making process or policy. Persons in these positions shall file a Statement of Economic Interest with the Butte County Clerk's Office, 25 County Center Drive, Oroville, CA 95965.

#### DISCLOSURE RESPONSIBILITIES:

The categories relative to the types of interests that must be disclosed are based upon the types of fiscal interests relevant to District business that is confined to providing various recreational services and facilities to the community.

#### CODE OF ETHICS

Per Board Resolution 965-07, FRRPD has adopted the following standards for members of the Board of Directors in the exercise of the District's Ethics and Compliance Program (hereinafter "Program"):

**A. Reporting.** Directors must assure themselves that information and reporting systems exist within FRRPD that are reasonably designed to provide upper management and the Board with accurate information sufficient to allow management and the Board, each within its scope, to reach informed judgments concerning both the district's compliance with law and to maximize its business performance. In this regard, it is important that the Board exercise diligence in assuring that appropriate information will come to its attention in a timely manner as a matter of ordinary operations.

**B. Oversight.** All Board members shall exercise oversight over the operations of the district in a good-faith attempt to monitor its operations. Conscious action by open communications with the District Manager between meetings and during general and special meetings held by FRRPD must be utilized to assure that the district is exercising the proper morals and ethics in its daily operations.

**C. Personal Accounting for Conflict.** It is of the utmost importance that members of the Board operate morally and with the best interests of the District in mind. In this regard, should the actions of any employee of the District or a Board member be deemed unethical, the remaining Board members have an obligation to bring such conduct to the immediate attention of the Board.

**D. Complaints.** The District shall establish a method for the receipt, retention, and treatment of complaints regarding District operations, as well as the confidential anonymous submission by employees of concerns regarding questionable behavior. The District Manager shall be responsible for establishing such procedures. Reasonable steps must be taken to evaluate such complaints and to determine what action, if any, should be taken in response thereto. No retaliation shall be made against an employee, Board Member or third party complaining about workplace conditions or the unethical or immoral conduct of a co-worker or a member of the Board. This program must be consistently promoted through incentives and enforced through appropriate disciplinary measures.