



FEATHER RIVER RECREATION & PARK DISTRICT
Regular Board Meeting
November 17, 2020

ACTIVITY CENTER
1875 Feather River Blvd.
Oroville, CA 95965

AGENDA

Open Session 5:30 PM

To provide alternative public access to meetings and maximize transparency, a live and interactive audio stream will be available for all public board meetings with the following credentials:

Dial into the meeting: (530) 212-8376 Conference Code: 603692

Written comments must be sent to victoriaa@frpd.com 1-hour prior to the meeting to be presented to the Board. If you need a special accommodation to participate in this meeting, please contact (530)533-2011.

CALL MEETING TO ORDER _____

ROLL CALL

- Chairperson Scott "Kent" Fowler _____
- Vice Chairperson Steven Rocchi _____
- Director Devin Thomas _____
- Director Shannon DeLong _____
- Director Clarence "Sonny" Brandt _____

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

At this time, the Board will extend the courtesy of the Hearing Session to interested parties who wish to speak on items not on the agenda. State law prohibits the Board from acting on any item presented if it is not listed on the agenda, except under special circumstances as defined in the Government Code. You are limited to three (3) minutes. The Board reserves the right to limit public comment to 15 minutes and can reopen public comment at a later time. The Chairperson will invite anyone the audience wishing to address the Board on a matter not listed on the agenda to state your name for the record and make your presentation. The Board cannot take any action except for brief response by the Board or staff to a statement or question relating to a non-agenda item.

ACKNOWLEDGEMENTS

Thank you, Early Birds Donuts and Oroville Starbucks, for donations of donuts and coffee for the November 7th Community Workshop at Riverbend Park.

CONSENT AGENDA

Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed shall be considered immediately following the adoption of the Consent Agenda.

- 1. October 27, 2020 Regular Board Meeting Minutes (Appendix A)**

2. Resolution 1949-20: A resolution of the Board of Directors of the Feather River Recreation and Park District approving the transfer of funds in the amount of \$125,000 from the merchant payment received by Credit Card Account: Bank Of The West to the General Fund Account 2600 (Appendix B)

3. October 2020 Financials (Appendix C)

CONSENT AGENDA VOTE

Director Fowler _____
Director Rocchi _____
Director Thomas _____
Director DeLong _____
Director Brandt _____

ACTION ITEM(S)

1. CalPERS Contract Amendment & Resolution of Intent (Appendix D)

Resolution 1950-20: Resolution of intention to approve an amendment to contract between the Board of Administration California Public Employees' Retirement System and the Board of Directors Feather River Recreation and Park District

VOTE

Director Fowler _____
Director Rocchi _____
Director Thomas _____
Director DeLong _____
Director Brandt _____

2. Employee Handbook Policy Change: Time Off (Appendix E)

VOTE

Director Fowler _____
Director Rocchi _____
Director Thomas _____
Director DeLong _____
Director Brandt _____

3. Resolution 1951-20: A resolution of the Board of Directors of the Feather River Recreation and Park District authorizing the General Manager to initiate and/or end pay freeze, as needed, during 2020/21 fiscal year due to financial restraints related to COVID-19 pandemic (Appendix F)

VOTE

Director Fowler _____
Director Rocchi _____
Director Thomas _____
Director DeLong _____
Director Brandt _____

DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS (Appendix G)

No committees met.

UNFINISHED BUSINESS

BOARD ITEMS FOR UPCOMING AGENDA(S)

ADJOURNMENT _____



FEATHER RIVER RECREATION & PARK DISTRICT

Regular Board Meeting
October 27, 2020

ACTIVITY CENTER

1875 Feather River Blvd.
Oroville, CA 95965

Draft Minutes

Open Session 5:30 PM

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CHAIRPERSON FOWLER CALLED THE MEETING TO ORDER AT 5:35 PM.

ROLL CALL

Chairperson Scott "Kent" Fowler	<u>Present</u>
Vice Chairperson Steven Rocchi	<u>Present</u>
Director Devin Thomas	<u>Present</u>
Director Shannon DeLong	<u>Present</u>
Director Clarence "Sonny" Brandt	<u>Present</u>

PUBLIC COMMENT

No public comments were made.

ACKNOWLEDGEMENTS

Thank you to the Forbestown Advisory Council members and volunteers for completing a community cleanup day at Forbestown Park & Hall on August 23, 2020. Projects included trash pickup, power washing buildings and walkways, and clearing vegetation.

CONSENT AGENDA

- 1. September 21, 2020 Special Board Meeting Minutes**
- 2. September 22, 2020 Regular Board Meeting Minutes**
- 3. September 2020 Financials**

Director Rocchi made the motion to approve the Consent Agenda.

Director Brandt seconded the motion.

*The motion to approve the Consent Agenda passed with a unanimous vote.

ACTION ITEMS

1. Park Facility Rules and Regulations Update

Director Brandt made the motion to adopt the updated Park Facility Rules and Regulations with the addition of vehicle towing information.

Director Thomas seconded the motion.

*The motion to adopt the updated Park Facility Rules and Regulations passed with a unanimous vote.

2. Amendment to Agreement with the County of Butte for Activity Center Lease

Director Brandt made the motion to approve the Butte County Activity Center Lease Agreement Amendment as presented.

Director Rocchi seconded the motion.

*The motion to approve the Butte County Activity Center Lease Agreement Amendment passed with a unanimous vote.

3. Award Construction Contract for the Nelson Pool Circulation System

Director DeLong made the motion to award the construction contract for the Nelson Pool Circulation System to Sierra Excavating for \$10,400.00.

Director Rocchi seconded the motion.

*The motion to award the construction contract for the Nelson Pool Circulation System to Sierra Excavating for \$10,400.00 passed with a unanimous vote.

4. Approve changes to regular board and committee meeting schedule due to upcoming holidays

Cancel Finance Committee Meeting in November

November Regular Board Meeting: November 17, 2020 at 5:30pm

December Regular Board Meeting: December 15, 2020 at 5:30pm

December Finance Committee Meeting: December 10, 2020 at 10am

Director Rocchi made the motion to approve the revised meeting schedule as presented.

Director Brandt seconded the motion.

*The motion to approve the revised meeting schedule passed with a unanimous vote.

DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS

Reports were reviewed.

ITEMS FOR UPCOMING AGENDA(S)

Master Plan

Identify Committee Goals

CHAIRPERSON FOWLER ADJOURNED THE MEETING AT 6:04 PM.



RESOLUTION NO. 1949-20

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF FUNDS IN THE AMOUNT OF \$125,000 FROM THE MERCHANT PAYMENT RECEIVED BY CREDIT CARD ACCOUNT: BANK OF THE WEST TO THE GENERAL FUND ACCOUNT 2600

WHEREAS, the General Manager has reviewed the finances of the District and recommends transferring \$125,000 from the Merchant Account at Bank of the West to the General Fund Account 2600; and

WHEREAS, the Board of Directors, after receiving the recommendation from the General Manager, agrees that it is in the best interest of the District to transfer non-Impact fee funds in the amount of \$125,000 from the Bank of the West Merchant Account to the General Fund Account 2600; and

NOW THEREFORE, IT BE RESOLVED, that the Board of Directors of the Feather River Recreation and Park District approves the transferring of \$125,000 from the Bank of the West Merchant Account to the General Fund Account 2600.

PASSED AND ADOPTED, at a regular meeting of the Board of Directors of the Feather River Recreation and Park District on the 17th day of November 2020 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: _____
Scott "Kent" Fowler, Chairperson

Shawn Rohrbacker, General Manager

Feather River Recreation & Park District
 Profit & Loss with Budget Board Agenda
 October 2020

11/10/2020

Due to holidays, November board meeting is scheduled earlier in the month. All Oct20 reports presented are subject to change, as accounts are not reconciled, and invoices bank statements not received.

	Oct 20	Budget	\$ Over Budget	STAFF COMMENTS	Jul - Oct 20	YTD Budget	\$ Over Budget	Annual Budget
Ordinary Income/Expense								
Income								
4100 · Tax Revenue	79,567	0	79,567	Received prior period tax revenue	79,567	0	79,567	1,800,000
4150 · Tax Revenue (BAD)	0	0	0		0	0	0	297,536
4300 · Program Income	53,087	37,871	15,216	Building rental \$27k, Preschool \$18.2k, Gymnastics \$8k	170,879	151,482	19,397	454,450
4400 · Donation & Fundraising Income	0	167	(167)		2,638	664	1,974	2,000
4600 · Other Income	0	17	(17)		0	64	(64)	200
4900 · Interest Income	3,851	833	3,018		8,243	3,336	4,907	10,000
4905 · Interest Income - BAD	0	167	(167)		1,019	664	355	2,000
Total Income	136,505	39,055	97,450		262,346	156,210	106,136	2,566,186
Gross Profit	136,505	39,055	97,450		262,346	156,210	106,136	2,566,186
Expense								
5000 · Payroll Expenses	88,937	98,798	(9,861)		440,330	452,395	(12,065)	1,351,961
5031 · GASB 68 Benefit Expense	0	0	0		56,394	59,610	(3,216)	59,610
5100 · Advertising & Promotion	0	346	(346)		0	1,382	(1,382)	4,150
5120 · Bank Fees	273	500	(227)		1,782	2,000	(218)	6,000
5130 · Charitable Contributions	0	0	0		0	1,250	(1,250)	2,500
5140 · Copying & Printing	765	750	15		2,877	3,000	(123)	9,000
5155 · Employment New Hire Screen	0	148	(148)		90	588	(498)	1,772
5160 · Dues, Mbrshps & Subscriptions	4,679	130	4,549	\$4679 CSDA annual membership	5,351	5,390	(39)	8,300
5170 · Education & Development	125	279	(154)		1,125	1,118	7	3,350
5175 · Equipment Rental	590	321	269	\$285 high weed mower, \$300 lift	2,413	1,282	1,131	3,850
5180 · Equipment, Tools & Furn (<\$5k)	588	3,975	(3,387)		13,682	15,900	(2,218)	47,700
5200 · Insurance	0	0	0		118,557	120,000	(1,443)	129,000
5210 · Interest Expense - Operating	228	250	(22)		954	1,000	(46)	3,000
5225 · Postage & Delivery	0	100	(100)		104	400	(296)	1,200
5230 · Professional & Outside Svcs	6,672	14,235	(7,563)		35,885	14,235	21,650	218,425
5260 · Repairs & Maintenance	7,024	16,041	(9,017)		73,411	64,172	9,239	192,500
5270 · Security	0	1,667	(1,667)		2,890	6,664	(3,774)	20,000
5280 · Supplies - Consumable	1,055	2,577	(1,522)		6,426	10,309	(3,883)	30,925
5290 · Taxes, Lic., Notices & Permits	(44)	406	(450)		4,937	1,627	3,310	4,875
5300 · Telephone/Internet	1,097	1,153	(56)		4,260	4,616	(356)	13,840
5310 · Transportation, Meals & Travel	1,743	2,670	(927)		6,837	10,690	(3,853)	32,050
5320 · Utilities	25,671	24,071	1,600	\$5k credit CalWater applied to Oct20. Overall Jul-Oct20 utilities is showing a 15% increase compared last year, while running 30% of the programming at AC, pools and parks.	150,546	98,337	52,209	290,905
Total Expense	139,403	168,417	(29,014)		928,851	875,965	52,886	2,434,913
Net Ordinary Income	(2,898)	(129,362)	126,464		(666,505)	(719,755)	53,250	131,273
Other Income/Expense								
Other Income								
4200 · Impact Fee Income	20,152				34,471			
4650 · Insurance Proceeds	0				213,850			
4910 · Interest Income - Impact Fees	0				1,900			
Total Other Income	20,152				250,221			
Other Expense								
5102 · Insurance Claim Expense	8,825				34,535			
7210 · Debt Interest Expense	7,913	7,913	0		32,169	32,168	1	93,945
Total Other Expense	16,738	7,913	8,825		66,704	32,168	34,536	93,945
Net Other Income	3,414	(7,913)	11,327		183,517	(32,168)	215,685	(93,945)
Net Income	516	(137,275)	137,791		(482,988)	(751,923)	268,935	37,328

Feather River Recreation & Park District
Balance Sheet
As of October 31, 2020

	Oct 31, 20	Oct 31, 19	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1010 - Treasury Cash				
1010.1 - Treasury Cash - General	83,521.57	201,491.97	-117,970.40	-58.55%
1010.2 - Treasury Cash - Reserve	302,494.00	332,494.00	-30,000.00	-9.02%
1010.3 - Treasury Admin Ins Proceeds	216,525.19	332,476.17	-115,950.98	-34.88%
1010.4 - Treasury Ins Proceeds Playtown	158,404.65	126,529.21	31,875.44	25.19%
Total 1010 - Treasury Cash	760,945.41	992,991.35	-232,045.94	-23.37%
1020 - Imprest Cash	955.45	639.70	315.75	49.36%
1030 - BofW - Merchant Acct.	133,875.95	88,262.53	45,613.42	51.68%
1031 - BofW Project INS PROCEEDS	463,143.19	1,285,779.99	-822,636.80	-63.98%
1040 - Fund 2610 - BAD	39,494.41	41,012.39	-1,517.98	-3.7%
1050 - Impact Fees				
1051 - Impact - Parklands	480,886.95	384,293.37	96,593.58	25.14%
1052 - Impact - Public Use	33,620.59	20,707.59	12,913.00	62.36%
1053 - Impact - Aquatics	67,078.69	54,918.39	12,160.30	22.14%
Total 1050 - Impact Fees	581,586.23	459,919.35	121,666.88	26.45%
Total Checking/Savings	1,980,000.64	2,868,605.31	-888,604.67	-30.98%
Accounts Receivable				
1210 - Accounts Receivable	31,725.60	13,479.40	18,246.20	135.36%
Total Accounts Receivable	31,725.60	13,479.40	18,246.20	135.36%
Other Current Assets				
1302 - FEMA Riverbend Claim A/R	2,839.00	2,839.00	0.00	0.0%
1310 - Miscellaneous Receivables	0.00	401.82	-401.82	-100.0%
1320 - Umpqua Bank Project Fund	188,856.12	188,856.12	0.00	0.0%
Total Other Current Assets	191,695.12	192,096.94	-401.82	-0.21%
Total Current Assets	2,203,421.36	3,074,181.65	-870,760.29	-28.33%
Fixed Assets				
1410 - Land	627,494.00	627,494.00	0.00	0.0%
1420 - Buildings & Improvements	15,029,019.80	14,888,896.80	140,123.00	0.94%
1430 - Equipment & Vehicles	1,159,790.34	1,079,734.91	80,055.43	7.41%
1440 - Construction in Progress				
1443 - CIP Riverbend Restoration RB99	982,956.55	58,760.38	924,196.17	1,572.82%
1448 - CIP Nelson SBF NE99	105,575.82	0.00	105,575.82	100.0%
1450 - CIP Feather River Trail FRT99	2,392.50	1,920.00	472.50	24.61%
1451 - CIP Playtown Bathroom Fire	171,716.07	116,000.00	55,716.07	48.03%
Total 1440 - Construction in Progress	1,262,640.94	176,680.38	1,085,960.56	614.65%
1499 - Accumulated Depreciation	-4,762,614.16	-4,824,103.09	61,488.93	1.28%
Total Fixed Assets	13,316,330.92	11,948,703.00	1,367,627.92	11.45%
Other Assets				
1550 - GASB 68 CalPERS Valuation				
1551 - GASB68 Deferred Outflow Pension	204,906.00	204,906.00	0.00	0.0%
Total 1550 - GASB 68 CalPERS Valuation	204,906.00	204,906.00	0.00	0.0%
Total Other Assets	204,906.00	204,906.00	0.00	0.0%
TOTAL ASSETS	15,724,658.28	15,227,790.65	496,867.63	3.26%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2000 - Accounts Payable	41,338.45	50,793.26	-9,454.81	-18.61%
Total Accounts Payable	41,338.45	50,793.26	-9,454.81	-18.61%
Credit Cards	782.65	3,377.26	-2,594.61	-76.83%
Other Current Liabilities				

Feather River Recreation & Park District
Balance Sheet
As of October 31, 2020

	Oct 31, 20	Oct 31, 19	\$ Change	% Change
2100 - Payroll Liabilities	-6,746.19	-19,161.82	12,415.63	64.79%
2210 - Accrued Debt Interest	7,912.55	8,582.84	-670.29	-7.81%
2400 - Deposits/Refunds to Customers	1,301.60	0.00	1,301.60	100.0%
2405 - Deferred Revenue	549.25	0.00	549.25	100.0%
Total Other Current Liabilities	3,017.21	-10,578.98	13,596.19	128.52%
Total Current Liabilities	45,138.31	43,591.54	1,546.77	3.55%
Long Term Liabilities				
2954 - Ford Motor Vehicle Loan	40,238.42	17,738.39	22,500.03	126.84%
2955 - Umpqua Bank Tax Exempt Bond A	2,778,339.00	2,991,035.00	-212,696.00	-7.11%
2960 - Umpqua Bank Taxable Bond B	106,999.97	132,999.97	-26,000.00	-19.55%
2975 - GASB 68 CalPERS Liab Valuation	967,811.00	967,811.00	0.00	0.0%
Total Long Term Liabilities	3,893,388.39	4,109,584.36	-216,195.97	-5.26%
Total Liabilities	3,938,526.70	4,153,175.90	-214,649.20	-5.17%
Equity				
3010 - Imprest Cash Reserve	1,000.00	1,000.00	0.00	0.0%
3020 - General Reserve	20,000.00	20,000.00	0.00	0.0%
3030 - Investment in Assets	6,439,516.82	6,439,516.82	0.00	0.0%
3040 - General Fund Balance	-1,653,176.59	-1,653,176.59	0.00	0.0%
3050 - Benefit Assessment District	39,721.49	39,721.49	0.00	0.0%
3060 - Impact Fees (general)	440,963.61	440,963.61	0.00	0.0%
3099 - Undistributed Retained Earnings	6,981,092.36	6,553,500.51	427,591.85	6.53%
Net Income	-482,986.11	-766,911.09	283,924.98	37.02%
Total Equity	11,786,131.58	11,074,614.75	711,516.83	6.43%
TOTAL LIABILITIES & EQUITY	15,724,658.28	15,227,790.65	496,867.63	3.26%

Feather River Recreation & Park District
Detail Fixed Asset & Bonds
As of October 31, 2020

	Date	Source Name	Memo	Amount	Balance
1010 - Treasury Cash					392,069.72
1010.3 - Treasury Admin Ins Proceeds					216,525.19
Total 1010.3 - Treasury Admin Ins Proceeds					216,525.19
1010.4 - Treasury Ins Proceeds Playtown					175,544.53
	10/08/2020	ALPINE PORTABLE TOILET SERVICE	PORTABLE TOILETS PLAYTOWN FIRE	-8,569.94	166,974.59
	10/22/2020	ALPINE PORTABLE TOILET SERVICE	PORTABLE TOILET RENTAL	-8,569.94	158,404.65
Total 1010.4 - Treasury Ins Proceeds Playtown				<u>-17,139.88</u>	<u>158,404.65</u>
Total 1010 - Treasury Cash				<u>-17,139.88</u>	<u>374,929.84</u>
1031 - BofW Project INS PROCEEDS					727,685.81
	10/08/2020	Hanford ARC	RIVERBEND BEACH CONSTRUCTION	-27,852.29	699,833.52
	10/08/2020	Rock Creek Construction, Inc.	AMPTHR RIVERBEND CONSTRUCTION	-101,378.54	598,454.98
	10/08/2020	City of Oroville	riverbend;park permit	-1,714.07	596,740.91
	10/08/2020	MELTON DESIGN GROUP	DESIGN RIVERBEND PHASE 2	-3,780.94	592,959.97
	10/22/2020	Rock Creek Construction, Inc.	RIVERBEND AMPHITHEATRE	<u>-129,816.78</u>	<u>463,143.19</u>
Total 1031 - BofW Project INS PROCEEDS				<u>-264,542.62</u>	<u>463,143.19</u>
1302 - FEMA Riverbend Claim A/R					2,839.00
Total 1302 - FEMA Riverbend Claim A/R					2,839.00
1320 - Umpqua Bank Project Fund					188,856.12
Total 1320 - Umpqua Bank Project Fund					188,856.12
1410 - Land					627,494.00
Total 1410 - Land					627,494.00
1420 - Buildings & Improvements					15,029,019.80
Total 1420 - Buildings & Improvements					15,029,019.80
1430 - Equipment & Vehicles					1,159,790.34
Total 1430 - Equipment & Vehicles					1,159,790.34
1440 - Construction in Progress					1,132,824.16
1443 - CIP Riverbend Restoration RB99					853,139.77
Total 1443 - CIP Riverbend Restoration RB99	10/13/2020	Rock Creek Construction, Inc.	AMPHITHEATRE CONSTRUCTION	<u>129,816.78</u>	<u>982,956.55</u>
				129,816.78	982,956.55
1448 - CIP Nelson SBF NE99					105,575.82
Total 1448 - CIP Nelson SBF NE99					105,575.82
1450 - CIP Feather River Trail FRT99					2,392.50
Total 1450 - CIP Feather River Trail FRT99					2,392.50
1451 - CIP Playtown Bathroom Fire					171,716.07
Total 1451 - CIP Playtown Bathroom Fire					171,716.07
Total 1440 - Construction in Progress				<u>129,816.78</u>	<u>1,262,640.94</u>
2955 - Umpqua Bank Tax Exempt Bond A					-2,778,339.00
Total 2955 - Umpqua Bank Tax Exempt Bond A					-2,778,339.00
2960 - Umpqua Bank Taxable Bond B					-106,999.97
Total 2960 - Umpqua Bank Taxable Bond B					-106,999.97

Feather River Recreation & Park District
Check Register
October 2020

Date	Num	Name	Memo	Credit
Oct 20				
10/08/2020	88501	AFLAC	JRF86 aug20	1,402.44
10/08/2020	88502	AFLAC	JRF86 sep20 premiums	1,340.42
10/08/2020	88503	BLUE SHIELD OF CALIFORNIA	4004625 OCT20 PREMIUMS	9,006.97
10/08/2020	88504	HUMANA INSURANCE CO.	657103-001 oct20 premiums	70.00
10/08/2020	88505	PREMIER ACCESS	oct20 dental premiums 1000548827	928.35
10/08/2020	88506	BANKCARD CENTER	STATEMENT 9693	2,340.55
10/08/2020	88507	BANKCARD CENTER	STATEMENT 4607	941.94
10/08/2020	88508	BANKCARD CENTER	STATEMENT 7524	1,565.13
10/08/2020	88509	BRANDT, CLARENCE SONNY	BOD STIPEND	200.00
10/08/2020	88510	FOWLER, SCOTT KENT	BOD STIPEND	200.00
10/08/2020	88511	ROCCHI, STEVE	BOD STIPEND	200.00
10/08/2020	88512	THOMAS, DEVIN	BOD STIPEND	200.00
10/08/2020	88513	ALPINE PORTABLE TOILET SERVICE	PORTABLE TOILETS PLAYTOWN FIRE	8,569.94
10/08/2020	88514	ACCULARM SECURITY SYSTEMS	Security Monitoring - 7/1/20-9/30/20	798.00
10/08/2020	88515	ALL THINGS CLEANING	PARKS RESTROOMS JANITORIAL	5,109.00
10/08/2020	88516	American Leak Detection	NELSON POOL SBF TEST PLUMBING	2,000.00
10/08/2020	88517	Chico Enterprise Record	RFP AD	897.44
10/08/2020	88518	COMCAST	Acct# 8155 60 019 0233893	184.27
10/08/2020	88519	Dan's Electrical Supply	LIGHT BULBS	250.14
10/08/2020	88520	NORTH YUBA WATER DISTRICT	2695 FBT WATER	204.25
10/08/2020	88521	P.G. & E.	PGE 8/21/20-9/20/20	10,472.64
10/08/2020	88522	PELTZER, DEBORAH.	MILEAGE JUL-SEP20	77.63
10/08/2020	88523	RIEBES AUTO PARTS	TRUCK PARTS	428.55
10/08/2020	88524	SOUTH FEATHER WATER & POWER	007771-000	35.00
10/08/2020	88525	SURPLUS CITY	CONEX RENTAL	255.00
10/08/2020	88526	Tractor Supply Co.	TRACTOR SUPPLY STATEMENT	229.44
10/08/2020	88527	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	2,443.14
10/08/2020	88528	MAZES CONSULTING	IT SUPPORT/SUBSCRIPTIONS	2,494.37
10/08/2020	88529	VOID	void ck 88529	0.00
10/08/2020	88530	WAGONER, MATTHEW	MILEAGE EXPENSE	151.80
10/08/2020	88531-88556	PAYROLL	PAYROLL ITEMS	24,971.46
10/22/2020	88557	ALPINE PORTABLE TOILET SERVICE	PORTABLE TOILET RENTAL	8,569.94
10/22/2020	88558	BETTER DEAL EXCHANGE	Acct#701960	83.06
10/22/2020	88559	Butte County Sheriff's Office	MONTHLY SHERIFF CREW GROUNDS	1,560.00
10/22/2020	88560	City of Oroville	RIVERBEND SEWER ANNUAL	1,891.68
10/22/2020	88561	CRESCO EQUIPMENT RENTALS	BOOM LIFT ACT CENTER	988.63
10/22/2020	88562	Dan's Electrical Supply	LIGHT BULBS FIELD	600.34
10/22/2020	88563	DAWSON OIL COMPANY	62765 FUEL	1,371.40
10/22/2020	88564	Ferrellgas	PROPANE TANK RENTAL APR-SEP	120.10
10/22/2020	88565	FORD MOTOR CREDIT COMPANY LLC	TRUCK PAYMENTS	1,645.94
10/22/2020	88566	Hancock Automotive	HEADLIGHTS F150	172.03
10/22/2020	88567	HOME DEPOT	HOME DEPOT STATEMENT	993.04
10/22/2020	88568	LAKE OROVILLE AREA PUBLIC UTILITY DIST.	2921 B Street Sewer Service- MLK Park	123.18
10/22/2020	88569	Oroville Ford	F150 2007 HEADLIGHT SWITCH	150.97
10/22/2020	88570	Oroville Safe, Lock & Door Co.	RAM 1500 FOB PROGRAM	125.00
10/22/2020	88571	RECOLOGY BUTTE COLUSA COUNTIES	TRASH ALL SITES	2,214.11
10/22/2020	88572	RIEBES AUTO PARTS	TRUCK REPAIRS	961.48
10/22/2020	88573	TWSD	4-112.01 WATER NELSON	2,207.48
10/22/2020	88574	U.S. BANK EQUIPMENT FINANCE	COPIER LEASE/USAGE	761.91
10/22/2020	88575	Lincoln Aquatics	POOL CHEMICALS	3,769.52
10/22/2020	88576	VALENCIA, ESTELA.	MILEAGE	23.00
10/22/2020	88577	WOO, JUSTIN	MILEAGE	167.90
10/22/2020	88578	CARTER LAW OFFICE	LEGAL SERVICES	337.50
10/22/2020	88636-88663	PAYROLL	PAYROLL ITEMS	24,977.11
Oct 20				<u>131,783.19</u>



STAFF REPORT

DATE: NOVEMBER 17, 2020

TO: FRRPD BOARD OF DIRECTIONS

FROM: DEBORAH PELTZER, BUSINESS MANAGER

RE: CALPERS CONTRACT AMENDMENT

SUMMARY

CalPERS contract amendment to exclude part time positions listed by job title

BACKGROUND New CalPERS rules require job titles to be listed in the contract as being excluded from CalPERS program. The wording “all hourly positions” is being replaced with current Organizational Chart job titles. If the District adds job titles to the Org Chart after the date of this amendment, the new job description and list of duties will be sent to CalPERS to be added to the contract as excluded.

Wording on amended contract: Remove the exclusion of “Persons Compensated On An Hourly Basis” and to provide for the exclusions of Marketing Specialist, Accounting Clerk Payroll/AP, Customer Relations Specialist, Seasonal Part-Time Utility Worker I, Utility Worker I, Custodian, Facility Attendant, Preschool Cook, Preschool Teacher, Preschool Teacher Aide, Head Teacher, Recreation Program Specialist, Recreation Leader II, III, Youth Sports Official, Adult Sports Referee-Per Game, Adult Sports Official-Per Game, Adult Soccer Assistant Official-Per Game, Adult Soccer Center Official-Per Game, Pool Manager, Head Guard, Lifeguard, Gymnastics/Cheer Rec. Coach I, II, III, Gymnastics/Cheer Team Coach I, II, III, and Gymnastics/Cheer Head Coach, prospectively from the effective date of this amendment to contract.

BUDGETARY IMPACT

No budget impact, as these positions are and have been excluded from CalPERS program.

RECOMMENDATION Approve resolution of intent. The final resolution will be presented to the Board at the December board meeting. It is a legal requirement after the resolution of intent is passed there is a 20 day waiting period before the final resolution is presented to the board.

ATTACHMENTS Resolution of Intent, Certification of PA compliance 7507, CalPERS contract, Certification of Governing Body Actions.



EXHIBIT

California
Public Employees' Retirement System

AMENDMENT TO CONTRACT

Between the
Board of Administration
California Public Employees' Retirement System
and the
Board of Directors
Feather River Recreation and Park District

The Board of Administration, California Public Employees' Retirement System, hereinafter referred to as Board, and the governing body of the above public agency, hereinafter referred to as Public Agency, having entered into a contract effective January 1, 1967, and witnessed December 30, 1966, and as amended effective April 1, 1971, February 13, 1983 and October 14, 1993 which provides for participation of Public Agency in said System, Board and Public Agency hereby agree as follows:

- A. Paragraphs 1 through 10 are hereby stricken from said contract as executed effective October 14, 1993, and hereby replaced by the following paragraphs numbered 1 through 13 inclusive:
 1. All words and terms used herein which are defined in the Public Employees' Retirement Law shall have the meaning as defined therein unless otherwise specifically provided. "Normal retirement age" shall mean age 55 for classic local miscellaneous members and age 62 for new local miscellaneous members.
 2. Public Agency shall participate in the Public Employees' Retirement System from and after January 1, 1967 making its employees as hereinafter provided, members of said System subject to all provisions of the Public Employees' Retirement Law except such as apply only on election of a contracting agency and are not provided for herein and to all amendments to said Law hereafter enacted except those, which by express provisions thereof, apply only on the election of a contracting agency.

PLEASE DO NOT SIGN "EXHIBIT ONLY"

3. Public Agency agrees to indemnify, defend and hold harmless the California Public Employees' Retirement System (CalPERS) and its trustees, agents and employees, the CalPERS Board of Administration, and the California Public Employees' Retirement Fund from any claims, demands, actions, losses, liabilities, damages, judgments, expenses and costs, including but not limited to interest, penalties and attorney fees that may arise as a result of any of the following:
 - (a) Public Agency's election to provide retirement benefits, provisions or formulas under this Contract that are different than the retirement benefits, provisions or formulas provided under the Public Agency's prior non-CalPERS retirement program.
 - (b) Any dispute, disagreement, claim, or proceeding (including without limitation arbitration, administrative hearing, or litigation) between Public Agency and its employees (or their representatives) which relates to Public Agency's election to amend this Contract to provide retirement benefits, provisions or formulas that are different than such employees' existing retirement benefits, provisions or formulas.
 - (c) Public Agency's agreement with a third party other than CalPERS to provide retirement benefits, provisions, or formulas that are different than the retirement benefits, provisions or formulas provided under this Contract and provided for under the California Public Employees' Retirement Law.
4. Employees of Public Agency in the following classes shall become members of said Retirement System except such in each such class as are excluded by law or this agreement:
 - a. Employees other than local safety members (herein referred to as local miscellaneous members).
5. In addition to the classes of employees excluded from membership by said Retirement Law, the following classes of employees shall not become members of said Retirement System:
 - a. **Marketing Specialist, Accounting Clerk Payroll/AP, Customer Relations Specialist, Seasonal Part-Time Utility Worker I, Utility Worker I, Custodian, Facility Attendant, Preschool Cook, Preschool Teacher, Preschool Teacher Aide, Head Teacher, Recreation Program Specialist, Recreation Leader II, III, Youth Sports Official, Adult Sports Referee-Per Game, Adult Sports Official-Per Game, Adult Soccer Assistant Official-Per Game, Adult Soccer Center Official-Per Game, Pool Manager, Head Guard, Lifeguard, Gymnastics/Cheer Rec. Coach I, II, III, Gymnastics/Cheer Team Coach I, II, III, and Gymnastics/Cheer Head Coach, prospectively from the effective date of this amendment to contract.**

PLEASE DO NOT SIGN "EXHIBIT ONLY"

6. Removal of the exclusion of "Persons Compensated On An Hourly Basis" pursuant to Section 20503, is declarative of agency's previous interpretation and does not mandate any new classes of employees into membership.
7. The percentage of final compensation to be provided for each year of credited prior and current service as a classic local miscellaneous member shall be determined in accordance with Section 21354 of said Retirement Law subject to the reduction provided therein for Federal Social Security (2% at age 55 Full and Modified).
8. The percentage of final compensation to be provided for each year of credited prior and current service as a new local miscellaneous member shall be determined in accordance with Section 7522.20 of said Retirement Law (2% at age 62 Supplemental to Federal Social Security).
9. Public Agency, in accordance with Government Code Section 20834, shall not be considered an "employer" for purposes of the Public Employees' Retirement Law. Contributions of the Public Agency shall be fixed and determined as provided in Government Code Section 20834, and such contributions hereafter made shall be held by the Board as provided in Government Code Section 20834.
10. Public Agency shall contribute to said Retirement System the contributions determined by actuarial valuations of prior and future service liability with respect to local miscellaneous members of said Retirement System.
11. Public Agency shall also contribute to said Retirement System as follows:
 - a. A reasonable amount, as fixed by the Board, payable in one installment within 60 days of date of contract to cover the costs of administering said System as it affects the employees of Public Agency, not including the costs of special valuations or of the periodic investigation and valuations required by law.
 - b. A reasonable amount, as fixed by the Board, payable in one installment as the occasions arise, to cover the costs of special valuations on account of employees of Public Agency, and costs of the periodic investigation and valuations required by law.
12. Contributions required of Public Agency and its employees shall be subject to adjustment by Board on account of amendments to the Public Employees' Retirement Law, and on account of the experience under the Retirement System as determined by the periodic investigation and valuation required by said Retirement Law.

13. Contributions required of Public Agency and its employees shall be paid by Public Agency to the Retirement System within fifteen days after the end of the period to which said contributions refer or as may be prescribed by Board regulation. If more or less than the correct amount of contributions is paid for any period, proper adjustment shall be made in connection with subsequent remittances. Adjustments on account of errors in contributions required of any employee may be made by direct payments between the employee and the Board.

B. This amendment shall be effective on the _____ day of _____, _____.

BOARD OF ADMINISTRATION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BOARD OF DIRECTORS
FEATHER RIVER RECREATION AND
PARK DISTRICT

BY _____
ARNITA PAIGE, CHIEF
PENSION CONTRACTS AND PREFUNDING
PROGRAMS DIVISION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BY _____
PRESIDING OFFICER

Witness Date

Attest:

Clerk

PLEASE DO NOT SIGN "EXHIBIT ONLY"

PLEASE DO NOT SIGN "EXHIBIT ONLY"



RESOLUTION NO. 1950-20

RESOLUTION OF INTENTION TO APPROVE AN AMENDMENT TO CONTRACT BETWEEN THE BOARD OF ADMINISTRATION CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM AND THE BOARD OF DIRECTORS FEATHER RIVER RECREATION AND PARK DISTRICT

WHEREAS, the Public Employees' Retirement Law permits the participation of public agencies and their employees in the Public Employees' Retirement System by the execution of a contract, and sets forth the procedure by which said public agencies may elect to subject themselves and their employees to amendments to said Law; and

WHEREAS, one of the steps in the procedures to amend this contract is the adoption by the governing body of the public agency of a resolution giving notice of its intention to approve an amendment to said contract, which resolution shall contain a summary of the change proposed in said contract; and

WHEREAS, the following is a statement of the proposed change:

To remove the exclusion of "Persons Compensated On An Hourly Basis" and to provide for the exclusions of Marketing Specialist, Accounting Clerk Payroll/AP, Customer Relations Specialist, Seasonal Part-Time Utility Worker I, Utility Worker I, Custodian, Facility Attendant, Preschool Cook, Preschool Teacher, Preschool Teacher Aide, Head Teacher, Recreation Program Specialist, Recreation Leader II, III, Youth Sports Official, Adult Sports Referee-Per Game, Adult Sports Official-Per Game, Adult Soccer Assistant Official-Per Game, Adult Soccer Center Official-Per Game, Pool Manager, Head Guard, Lifeguard, Gymnastics/Cheer Rec. Coach I, II, III, Gymnastics/Cheer Team Coach I, II, III, and Gymnastics/Cheer Head Coach, prospectively from the effective date of this amendment to contract.

NOW THEREFORE, IT BE RESOLVED, that the governing body of the above agency does hereby give notice of intention to approve an amendment to the contract between said public agency and the Board of Administration of the Public Employees' Retirement System, a copy of said amendment being attached hereto, as an "Exhibit" and by this reference made a part hereof.

PASSED AND ADOPTED, at a regular meeting of the Board of Directors of the Feather River Recreation and Park District on the 17th day of November 2020 by the following vote:

Ayes:

Noes:

Absent:

Attest: _____

Scott "Kent" Fowler, Chairperson

Abstain:

Shawn Rohrbacker, General Manager



California Public Employees' Retirement System
Financial Office | Pension Contracts and Prefunding Programs Division
P.O. Box 942703, Sacramento, CA 94229-2703
888 CalPERS (or 888-225-7377) | TTY: (877) 249-7442 | www.calpers.ca.gov

**Certification of Compliance with
Government Code Section 7507**

I hereby certify that in accordance with Government Code section 7507, the future annual costs as determined by the California Public Employees' Retirement System for the increase or change in retirement benefit(s) have been made public at a public meeting of the **Board of Directors** of the **Feather River Recreation and Park District**

On November 17, 2020 which is at least two weeks prior to the adoption of the Resolution/ Ordinance. Adoption of the retirement benefit increase or change will not be placed on the consent calendar.

Attest: _____
Scott "Kent" Fowler, Chairperson

Date _____

Shawn Rohrbacker, General Manager



California Public Employees' Retirement System
Financial Office | Pension Contracts and Prefunding Programs Division
P.O. Box 942703, Sacramento, CA 94229-2703
888 CalPERS (or 888-225-7377) | TTY: (877) 249-7442 | www.calpers.ca.gov

Certification of Governing Body's Action

I hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Board of Directors of the Feather River Recreation and Park District on November 17, 2020.

Attest: _____
Scott "Kent" Fowler, Chairperson

Shawn Rohrbacker, General Manager



STAFF REPORT

DATE: NOVEMBER 17, 2020

TO: FRRPD BOARD OF DIRECTIONS

FROM: DEBORAH PELTZER, BUSINESS MANAGER

RE: EMPLOYEE HANDBOOK POLICY CHANGE - TIME OFF

SUMMARY

Change 2 employee handbook policy to the following wording:

4.2 Administrative Time Off for Exempt Employees

All exempt employees shall receive administrative time off during the fiscal year (based on **payroll check dates** July 1 through June 30). Administrative time off per category is as follows:

District Manager	120 hours per fiscal year
Other Exempt Employees	80 hours per fiscal year

Administrative time off unused balance does not carry over to next fiscal year, does not qualify for payout if employee leaves District employment or full time exempt status changes, and is to be used on regular scheduled payroll dates July 1st and June 30th. Exempt employees shall request administrative time off in advance, in writing, to be approved by the District Manager. The District Manager has discretion to add additional administrative time off to individuals.

Sick Leave Paid Time Off (Part-Time)

1. A part-time employee may not use over twenty-four (24) hours or three days of accrued Sick PTO in each calendar year (payroll check dated January 1 through December 31).

BACKGROUND

Salary Admin Time: Added wording 'paycheck date' and 'does not qualify for payout if employee leaves employment or full-time exempt status changes'. The purpose of adding paycheck dates, is to clarify the policy: Admin time is based on payroll check dates, not pay periods. The first paycheck of the fiscal year covers a pay period for June. However, effective July 1st admin time is rebooted to the full balance noted in the employee handbook and utilizes paycheck dates to avoid any confusion. Also, Admin time is and always has been a use it or lose it benefit and adding 'does not qualify for payout' is done here to clarify the policy.



Part Time Sick Time: Previously, part time sick time usage was based on the fiscal year. Changing to a calendar year based on paycheck date (not pay period dates) and following IRS reporting, will provide a current amount used and be available on employee's paychecks. The change of this policy is effective the first paycheck in January 2021. All employees used time will reboot to 0 hours used as of January 1st and will be allowed to utilize 24 hours, if accrual is available, through paycheck dates December 31st.

BUDGETARY IMPACT

Minimal to no budget impact. A few employees have utilized the full 24 hours available in a fiscal year- July through November, leaving no sick time available December through June. However, after changing this policy, all part time employees will start the full 24 hours available (if accrued balance is available). Very minimal budget impact, and based on 2020 COVID and Wildfires, employees will benefit from having a reboot of available hours of sick time.

RECOMMENDATION

Approve changes to Employee Handbook policies

ATTACHMENT(S)

Resolution



STAFF REPORT

DATE: NOVEMBER 17, 2020

TO: FRRPD BOARD OF DIRECTORS

FROM: DEBORAH PELTZER, BUSINESS MANAGER

RE: PAY FREEZE EFFECTIVE JANUARY 2020

The following staff report section 'summary' was presented to Finance Committee September 2020.

Please see Budget impact section below, updated November 2020, related to resolution attached, giving GM authority to start and/or end pay freeze during 2020/21 fiscal year.

SUMMARY

During the unprecedented, trying times related to the COVID-19 pandemic, staff must review all options to ensure and protect the District's financial stability.

At this time, staff is forced to present the possibility of a District-wide pay freeze, as this a very real option which most likely will be presented to the Board for approval in the coming months.

Currently, eligible employees receive pay increases effective January 1st of every year. This coincides with both the State's mandatory minimum wage and the District's Board approved pay scale. The District must pay employees minimum wage set by the State, and no less than step 1 of the approved District pay scale listed by job title.

Employees affected by the pay freeze are currently paid a rate equal to or above step 1 of the published pay scale for the 2020-21 fiscal year.

BUDGETARY IMPACT UPDATED NOVEMBER 2020

If the District was to initiate a pay freeze effective January 1st 2021, the annual cost reduction would be approximately \$20k-25k during the calendar year 2021, if not lifted before December 2021. Currently, one full time position is furloughed, and one open full-time position remains unfilled will remain unchanged. This would result in a \$72k annual cost reduction.

As COVID19 exposure and positive cases continues to grow across the nation and in Butte County, District staff must prepare for possible restrictions of programming and worst case scenarios. Due to



the uncertainty of COVID restrictions and the timing of District annual pay increases (January), the GM is asking for authority to instate a pay freeze if needed, and to lift the pay freeze when daily operations are showing financial stability. At this time, full time positions which are higher than January 2021 pay scale step one and being considered. The GM, as always, will communicate pay freeze, if enacted, to both Staff and Board of Directors during the month of December. When and if the financial status of the District becomes both stable and positive during the 2021 calendar year, the GM is also requesting the authority to lift the pay freeze, and increase salaries per the 2020-21 budget and pay scale.

RECOMMENDATION

Approve Resolution 1951-20



RESOLUTION NO. 1951-20

A RESOLUTION OF THE FEATHER RIVER RECREATION AND PARK DISTRICT BOARD OF DIRECTORS AUTHORIZING THE GENERAL MANAGER TO INITIATE AND/OR END PAY FREEZE, AS NEEDED, DURING 2020/21 FISCAL YEAR DUE TO FINANCIAL RESTRAINTS RELATED TO COVID-19 PANDEMIC

WHEREAS, the Feather River Recreation and Park District Board of Directors and General Manager is committed to maintaining fiscal health of the District.

WHEREAS, authorizing the General Manager, to monitor financial stability and changing COVID-19 restrictions, to initiate and/or end a District pay freeze, as needed, relating to financial hardships due to COVID-19 pandemic.

WHEREAS, the Board of Directors authorizes the General Manager to act in the best interest of the District to reduce payroll spending, if needed, in order to obtain a positive financial future for the district.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Feather River Recreation & Park District hereby adopts resolution 1951-20 authorizing the General Manager to initiate and/or end pay freeze, as needed, during the 2020/21 fiscal year

PASSED AND ADOPTED at the regular meeting of the Board of Directors of the Feather River Recreation and Park District on the 17th day of November, 2020 by the following vote

Ayes:

Noes:

Abstain:

Absent:

Attest: _____
Scott "Kent" Fowler, Chairperson

Shawn Rohrbacker, General Manager



NOVEMBER 2020 DEPARTMENT UPDATES

Recreation

Brian Wilson – Recreation Supervisor

Programs

- Gymnastics
 - Team Training M-F 4:30p-7:30p
 - November Registration 26 athletes
 - Rec Classes M/W 2:00p/3:00p
 - October/November
 - 3 classes active 27 registered participants
 - December
 - Will add 3 additional classes w/possibility of Saturday offerings
 - Looking at the possibility of bringing on another instructor if needed
- Youth Sports
 - New COVID guidelines released by State allow for instructional sessions that do not involve team v team play. Continued efforts to recruit qualified instructors through online recruitment platforms, email and social media.
- Adult Sports: Suspended until further notice
- Fitness/Dance/Special Interest Classes
 - Dance Instruction
 - Recruiting Dance Instructors to offer instructional classes
 - Children’s Theater
 - Ongoing conversation w/group interested in offering program
 - Fitness classes: U-Jam/Zumba
 - U-Jam offering W/Th classes 5:30p
 - Zumba offering T classes 6:30p
 - Adult Wellness classes
 - Ongoing conversation w/Adult Fitness instructor
 - Pushed to December/January w/New Year emphasis
 - New Karate Instructor/Program
 - Sensei Clifton Jackson
 - 3 “trial classes” scheduled for November
 - Monthly training scheduled to begin December
 - Pickleball
 - Group has been using Activity Center on an “as needed basis” due to inclement weather

Recent/Current Projects

- Rec Desk Online Registration Software Project: Continued learning of the new software
 - Continued efforts to increase community awareness through email/social media/newsletter
- Riverbend Park Needs Assessment Survey
 - Continued efforts to increase community awareness through email/social media/newsletter
 - 158 survey results received to date
- Riverbend Improvement Project Community Workshop



NOVEMBER 2020 DEPARTMENT UPDATES

- FRRPD Website updates

Upcoming Projects

- Youth Sports Skills & Drills Clinics and Workshops

Maintenance

Scott Thompson – Park Supervisor

Recently completed events/projects:

Playtown/Nolan

- Worked with OPD and Code Enforcement to remove a large homeless population that was evicted from Bedrock Park.
- Installed matching key code locks on all possible gates and dugouts.
- Had electrician repair breaker for lights on Pomona Field.

Riverbend

- BCSO work crews have continued working along Salmon Run Road cutting weeds, dropping small trees and brush, and raising up large trees to be able to see through them. Brush was chipped along the road as well.

Nelson Park

- Dug up and repaired water main line

Palermo Park

- Dug up and repaired water main line

Palermo Pool

- Replace all backflush valves on sand filters.

Current events/projects:

All Parks

- Fall landscaping
 - All parks to be mowed when/if necessary
 - Fence lines string trimmed when/if necessary
 - Edging done around all concrete perimeters when/if necessary
 - Parks and parking lots blown off
 - Leaves blown into piles for collection
 - Collect leaves
- Ailanthus trees will be targeted for removal and we will treat the stumps with a chemical that should kill the tree, stopping the volunteers that always pop back up.
- All trees to be trimmed, limbs collected and disposed of/burned in sanctioned burn areas.

Playtown/Nolan

- Working with well contractor to repair damaged electrical system for the well that supplies irrigation to the fields.
- Working with Belfor and subcontractors onsite on the new restrooms.

Riverbend

- Repairing irrigation leaks
- Trimming trees



NOVEMBER 2020 DEPARTMENT UPDATES

Activity Center

- Replacing exterior light wallpacks.

Nelson Pool

- Working with MDG and subcontractors onsite to facilitate bid walkthroughs, demo inspections, etc.

MLK

- Cable to be installed between posts.
- Bollards to be installed.

Gymnastics

- Building and installing new bleacher seating on catwalk areas.

Bedrock Tennis

- Posts have been installed on the 4th St. side of the courts.
- Cable has been purchased to string between to stop cars from parking on the grass.

Mitchell Shop

- Equipment maintenance.
- Power tool maintenance.
- Vehicle maintenance.

Upcoming events/projects:

Mitchell Shop

- Remove LOLL shipping containers and dispose of

Activity Center

- Replace parking lot lights when building lights are replaced.
- Need to replace one or both main sewage pumps in lift station.

Riverbend

- Remove all old rope anchors on rock play structure.
- Install new style rope anchors on rock play structure.
- Install all new ropes on rock play structure.

Nelson Complex

- Install one light pole/6 light fixtures on Zollner Field.
- Retrofit LED sport lights on all fields.
- Fabricate and install backstop on Vorhees Field.
- Rip up and redo infields on all fields.

Nolan Park

- Retrofit LED sport lights on all fields.
- Rip up and redo infields on all fields.

Palermo Park

- Install concrete pad at rear access gate between gate and sidewalk.
- Replace old potable main water line in park from water connection to restrooms, pool, and drinking fountain.

Palermo Pool

- Remove and replace flat roof over lifeguard area.
- Assess cracks in pool plaster with previous contractor.



NOVEMBER 2020 DEPARTMENT UPDATES

Childcare Services

Estela Valencia – Director of Children’s Services

Preschool Enrollment: 34 children

Recently Completed Events/Projects:

October was a fun and busy month. Our preschoolers had a fall festival and got to take home a pumpkin. We also had some Halloween fun. Children wore their cute costumes and trick-or-treated around the preschool. Our staff participated in a door decorating contest, the winner was teacher Kylie with her hocus pocus door.

Upcoming Events/Projects:

We will be offering a Turkey Day camp from 7:00am to 5:30pm November 23rd – 25th for school age children at the Activity center.

Acknowledgements: We would like welcome teacher Brittany! We are so glad to have her back.

Administration, Events & Marketing

Victoria Anton – Executive Administrator

Current/Ongoing Projects:

- Reintroduction of the Adopt-a-Park program to increase small-scale volunteer projects
- Drafting a COVID-19 waiver to be required for all facility reservations
- Meeting with Lake Oroville Little League board members to renew their facility use agreement at Nolan Complex
- District Marketing: Monthly Newsletter, Social Media Campaigns
- Researching employee appreciation gift ideas in place of a staff holiday party.

Completed Projects:

- Promoted/hosted a workshop at Riverbend Park on Saturday, November 7th at 10am for PROP 68 projects.
- Met with CalOES representatives to discuss the District’s Request for Public Assistance due to August Complex Fires. The District was not eligible for park or public facility assistance; however, we will apply for grant opportunities through the 404 Hazard Mitigation Program.

PROP 68 COMMUNITY WORKSHOP NOVEMBER 7, 2020

