



FEATHER RIVER RECREATION & PARK DISTRICT
Regular Board Meeting
July 28, 2020

ACTIVITY CENTER
1875 Feather River Blvd.
Oroville, CA 95965

AGENDA **Closed Session 5:00 PM/Open Session 5:30 PM**

To provide alternative public access to meetings and maximize transparency, a live and interactive audio stream will be available for all public board meetings during the closure with the following credentials:

Dial into the meeting: (530) 212-8376 Conference Code: 603692

Written comments must be sent to victoriaa@frrpd.com 1-hour prior to the meeting to be presented to the Board. If you need a special accommodation to participate in this meeting, please contact (530)533-2011.

CALL MEETING TO ORDER _____

ROLL CALL

- Chairperson Scott "Kent" Fowler _____
- Vice Chairperson Steven Rocchi _____
- Director Devin Thomas _____
- Director Shannon DeLong _____
- Director Clarence "Sonny" Brandt _____

PLEDGE OF ALLEGIANCE

CLOSED SESSION

Pursuant to Government Code section 49457, Evaluation of General Manager

ANNOUNCEMENT(S) FROM CLOSED SESSION

PUBLIC COMMENT

At this time, the Board will extend the courtesy of the Hearing Session to interested parties who wish to speak on items not on the agenda. State law prohibits the Board from acting on any item presented if it is not listed on the agenda, except under special circumstances as defined in the Government Code. You are limited to three (3) minutes. The Board reserves the right to limit public comment to 15 minutes and can reopen public comment at a later time. The Chairperson will invite anyone the audience wishing to address the Board on a matter not listed on the agenda to state your name for the record and make your presentation. The Board cannot take any action except for brief response by the Board or staff to a statement or question relating to a non-agenda item.

CONSENT AGENDA

Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed shall be considered immediately following the adoption of the Consent Agenda.

1. Approve June 23, 2020 Regular Board Meeting Minutes (Appendix A)

2. Approve June 2020 Financials (Appendix B)

CONSENT AGENDA VOTE

Director Fowler _____
Director Rocchi _____
Director Thomas _____
Director DeLong _____
Director Brandt _____

ACTION ITEMS (Require Vote)

1. Resolution 1945-20: A Resolution of the Board of Directors of the Feather River Recreation and Park District approving the final budget for fiscal year 2020–2021 (Appendix C)

Requested Action: Approve revisions

VOTE

Director Fowler _____
Director Rocchi _____
Director Thomas _____
Director DeLong _____
Director Brandt _____

2. PG&E Lighting Study Contract (Appendix D)

Requested Action: Adopt Resolution

VOTE

Director Fowler _____
Director Rocchi _____
Director Thomas _____
Director DeLong _____
Director Brandt _____

3. LAFCO Nomination Results and Election Ballot (Appendix E)

Requested Action: Adopt Resolution

VOTE

Director Fowler _____
Director Rocchi _____
Director Thomas _____
Director DeLong _____
Director Brandt _____

DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS (Appendix F)

UNFINISHED BUSINESS

BOARD ITEMS FOR UPCOMING AGENDA(S)

Master Plan Workshops

DATE TBD: Final presentation to the board

ADJOURNMENT _____



FEATHER RIVER RECREATION & PARK DISTRICT

Regular Board Meeting Minutes
June 23, 2020

ACTIVITY CENTER

1875 Feather River Blvd.
Oroville, CA 95965

Draft Minutes **Closed Session 5:00 PM/Open Session 5:30 PM (Live Audio Available)**

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CLOSED SESSION WAS CANCELLED

Pursuant to Government Code section 54956.8, Property Negotiations

CHAIRPERSON FOWLER CALLED THE MEETING TO ORDER AT 5:31 PM.

ROLL CALL

Chairperson Scott "Kent" Fowler	<u>Present</u>
Vice Chairperson Steven Rocchi	<u>Present</u>
Director Devin Thomas	<u>Present</u>
Director Shannon DeLong	<u>Present</u>
Director Clarence "Sonny" Brandt	<u>Present</u>

THE PLEDGE OF ALLEGIANCE WAS PERFORMED.

PUBLIC COMMENT

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CONSENT AGENDA

- 1. Approve May 26, 2020 Regular Board Meeting Minutes**
- 2. Approve June 5, 2020 Special Board Meeting Minutes**
- 3. Approve May 2020 Financials**
- 4. Resolution 1941-20: A resolution of the Board of Directors of the Feather River Recreation and Park District approving the transfer of funds in the amount of \$200,000 from the merchant payment received by credit card account: Bank of the West to the General Fund Account 2600**
Director Rocchi made the motion to approve the Consent Agenda.
Director Brandt seconded the motion.
*The motion to approve the Consent Agenda passed with a unanimous vote.

PUBLIC HEARINGS

A. PUBLIC HEARING: 2020-21 FISCAL YEAR BUDGET (no action)

Final 2020-21 Fiscal Year Budget adoption scheduled for July 28, 2020

B. PUBLIC HEARING: 2020-21 ENGINEERS REPORT (no action)

ACTION ITEMS

1. Revised Organization Chart

Director Brandt made the motion to approve the new organization chart as presented.

Director Thomas seconded the motion.

*The motion to approve the organization chart passed with a unanimous vote.

2. Resolution 1942-20: A resolution approving engineer's report, confirming diagram and assessment and ordering the continuation of assessment for fiscal year 2020-21 for the Park Maintenance and Recreation Improvement District of the Feather River Recreation and Park District.

Director Brandt made the motion to adopt Resolution 1942-20.

Director Thomas seconded the motion.

*The motion to adopt Resolution 1942-20 passed with a unanimous vote.

3. Resolution 1943-19: A resolution of the Feather River Recreation and Park District Board of Directors adopting the 2020-2021 fiscal year appropriations limitations

Director Brandt made the motion to adopt Resolution 1943-20.

Director Rocchi seconded the motion.

*The motion to adopt Resolution 1943-20 passed with a unanimous vote.

4. Staffing agreement with Express Employment Professionals Agency

Director DeLong made the motion to approve the staffing agreement with Express Employment Professionals Agency.

Director Brandt seconded the motion.

*The motion to approve the staffing agreement with Express Employment Professionals Agency passed with a unanimous vote.

5. Request for Proposal (RFP) for Audit Services

Director Rocchi made the motion to continue with the Request for Proposal process for audit services.

Director Thomas seconded the motion.

*The motion to continue with the Request for Proposal process for audit services passed with a unanimous vote.

6. Resolution 1944-20: A resolution of the Board of Directors of the Feather River Recreation and Park District approving the transfer of funds in the amount of \$267,558 from county accounts: Benefit Assessment Fund 2610 to the general fund account 2600

Director Rocchi made the motion to adopt Resolution 1944-20.

Director DeLong seconded the motion.

*The motion to adopt Resolution 1944-20 passed with a unanimous vote.

7. Emergency Use Agreement with Butte County for Nelson Sports Complex

Director DeLong made the motion to approve the Emergency Use Agreement with Butte County for Nelson Sports Complex.

Director Brandt seconded the motion.

*The motion to approve the Emergency Use Agreement with Butte County for Nelson Sports Complex passed with a unanimous vote.

8. Pool Vacuum Purchase

Director Thomas made the motion to approve a pool vacuum purchase.

Director Rocchi seconded the motion.

*The motion to approve the pool vacuum purchase passed with a unanimous vote.

DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS

Reports were reviewed.

CHAIRPERSON FOWLER ADJOURNED THE MEETING AT 6:07 PM.

DRAFT

Feather River Recreation & Park District Excluding Flood Insurance Proceeds/Expenses														PAYROLL USE		100%		26
Year to Date Income Statement and Staff Report														YTD	YTD	YTD	YTD BUDGET	
Jun-20	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	TOTAL	Annual Budget	(Under)	100%		
NOT FINAL- ESTIMATED DRAFT REVENUE TO BE RECONCILED. WAITING ON COUNTY REPORTS. ALL ASSETS AND REVENUE TO BE RECONCILED																		
Ordinary Income/Expense																		
Income																		
4100 · Tax Revenue				782		83,799	885,939	7,739	7,699		683,809	36,564		1,706,331	1,700,000	6,331	100%	
4150 · Tax Revenue (BAD)						150,199					110,298			260,497	288,750	(28,253)	90%	
- Program Income																		
4350 · Discounts & Credits	(976)	(1,734)	(537)	(4,678)	(693)	(547)	(6,304)	(1,041)	(684)	(561)	(60)	(495)	(18,310)	(7,440)	(10,870)	246%		
4351 Covid Program Revenue Adjustment									(26,382)	(75,599)	(58,479)	(2,648)	(163,108)		(163,108)			
4300 · Program Income	130,514	74,643	82,838	114,859	67,775	69,477	111,543	85,398	70,757	76,591	87,486	34,995	1,006,876	1,126,595	(119,719)	89%		
Total · Program Income	129,538	72,909	82,301	110,181	67,082	68,930	105,239	84,357	43,691	431	28,947	31,852	825,458	1,119,155	(293,697)	74%		
4400 · Donation & Fundraising Income	54		1,000					152	10			2	1,218	20,000	(18,782)	6%		
4500 · Grant/Reimbursed Expense Income			6,858				71,681						110,009	30,000	80,009	367%		
4600 · Other Income		30									321	1,117	1,468	200	1,268	734%		
4900 · Interest Income		4,162		5686			3,877			5,391			19,116	9,000	10,116	212%		
4905 · Interest Income - BAD		1,120		171			198			815			2,304	1,000	1,304	230%		
Total Income	129,592	78,221	90,159	116,820	150,881	1,105,068	188,734	92,208	43,701	801,065	65,511	64,441	2,926,401	3,168,105	(241,704)	92%		
Gross Profit																		
Expenses																		
- Payroll Expenses																		
5010 · Wages & Salaries	121,256	168,680	99,314	99,558	102,126	100,278	149,124	104,571	99,500	63,320	56,204	68,258	1,232,189	1,497,693	(265,504)	82%		
5020 · Employer Taxes	12,383	16,238	8,849	8,719	8,905	8,588	19,163	11,721	10,098	5,081	4,201	5,695	119,641	144,764	(25,123)	83%		
5030 · Employee Benefits	12,364	15,338	13,658	13,687	13,563	13,714	16,369	13,837	13,837	13,837	10,256	12,644	163,104	188,151	(25,047)	87%		
5040 · Workers Comp	5,214	7,334	4,682	4,647	4,686	4,877	7,048	4,524	4,342	3,487	3,148	3,497	57,486	66,942	(9,456)	86%		
Total · Payroll Expenses	151,217	207,590	126,503	126,611	129,280	127,457	191,704	134,653	127,777	85,725	73,809	90,094	1,572,420	1,897,550	(325,130)	83%		
5031 GASB 68 Benefit Expense	48,071		700										48,771	54,000	(5,229)	90%		
5100 · Advertising & Promotion	576	1,822	61		475	30	2,056		582	960	257		6,819	10,000	(3,181)	68%		
5120 · Bank Fees	1,598	1,233	1,074	1,187	804	891	929	1,067	896	1,945	568	494	12,686	14,000	(1,314)	91%		
5130 · Charitable Contributions								1,250					1,250	2,500	(1,250)	50%		
5140 · Copying & Printing	1,009	711	763	710	994	692	832	894	694	694	767	675	9,435	11,000	(1,565)	86%		
5155 · Employment New Hire Screen	273	137	93	120	0	68	328		177			177	1,373	2,464	(1,091)	56%		
5160 · Dues, Mbrshps, Publications, Subscription	108	311	389	7,577	78	150	883	25	530				10,051	9,000	1,051	112%		
5170 · Education & Development		1,275	358	769	-525	100	170	1,625		(350)	(1,250)		2,172	6,250	(4,078)	35%		
5175 · Equipment Rental	176	802	395	2,334	1,422	1,156	509	2,004		295	255	510	9,858	4,000	5,858	246%		
- Equipment, Tools & Furn (<\$5k)																		
5182 · Operating ET&F			184	205	588		702			1,374			3,053	2,900	153			
5184 · Program ET&F			229		186	12,340	0		2,441				15,196	11,100	4,096	137%		
5186 · Site/Shop ET&F	990						772	2,057	633	504		6,613	11,569	20,000	(8,431)	58%		
5187 · IT Computers/Hardware ET&F		400	5,268	-	185		395			6		71	6,325	20,000	(13,675)	32%		
5188 · Computers/Software ET&F	4,940	1,292	728	621	611	694	1,333	1,290	1,275	658	1,215	2,816	17,473	13,000	4,473	134%		
Total · Equipment, Tools & Furn (<\$5k)	5,930	1,692	6,409	826	1,570	13,034	3,202	3,347	4,349	2,542	1,215	9,500	53,616	67,000	(13,384)	80%		
5200 · Insurance	78,533			584			48			397			79,562	60,000	19,562	133%		
5210 · Interest Expense - Operating	95	91	88	84	81	77	73	283	276	270	307	260	1,985	3,300	(1,315)			
5225 · Postage & Delivery	207	169	0	310	104		39	104			104		1,037	1,200	(163)	86%		
- Professional & Outside Svcs																		
5232 · Accounting					18,000					7,000		1,000	26,000	26,000	0	100%		
5233 · Bands/Recreation	600	400	100										1,100	2,150	(1,050)	51%		
5234 · Board Stipends	600	500	700	800	800	800	1,000	900	500	400	800	1,000	8,800	12,000	(3,200)	73%		
5235 · Recreation Instructors	8,130	2,976	2,016	10,558	1,754	475	12,303	1,389	1,396	301			41,298	52,150	(10,852)	79%		
5236 · Legal	0	338	1,395		1,035	1,821	1,353	2,541	1,466		7,570	2,543	20,062	18,000	2,062	111%		
5237 · Contract Janitorial	5,109	5,109	5,109	5,109	5,109	5,109	5,109	5,109	4,450	2,184	5,109	5,109	57,724	76,625	(18,901)	75%		
5239 · Outside Service Admin/Consult	6,493	9,457	2,222	1,200	1,650	3,000	1,750	18,421	1,373	1,771	4,428	450	52,215	57,000	(4,785)	92%		
Total · Professional & Outside Svcs	20,932	18,780	11,542	17,667	28,348	11,205	21,515	28,360	9,185	11,656	17,907	10,102	207,199	243,925	(36,726)	85%		
5250 · Rent													0	0	0			
- Repairs & Maintenance																		
5261 · Building R&M	2,949	2,110	1,255	2,056	3,806	1,539	2,614	1,909	3,125	3,678	1,059	2,804	28,904	40,000	(11,096)	72%		
5262 · Equipment R&M	950	3,190	999	399	1,057	959	2,545	364	719	1,203	1,495	1,915	15,795	17,500	(1,705)	90%		
5263 · General R&M	663	1,025	2,854	449	151	526		5,000	(52)	107	116	393	11,232	20,000	(8,768)	56%		
5264 · Grounds R&M	1,902	7,736	16,569	5,639	3,053	550	1,628	5,875	2,623	2,712	6,149	16,352	70,788	40,000	30,788	177%		
5265 · Janitorial Supplies	1,570	2,679	2,956	2,265	3,636	2,074	2,384	2,032	1,633	3,715	327	8,738	34,009	29,500	4,509	115%		
5266 · Vandalism Repair	114			85	19		502	724	2,556	58	410	34	4,502	8,000	(3,498)	56%		
5267 · Vehicle R&M	189	873	1,412	108	250	1,291	333	4,210	492	984	825	554	11,521	4,000	7,521	288%		
5268 · Aquatics Pool R&M	7,599	8,540	2,045	4,222	3	132	(825)	56	3,344		1,319	5,619	32,054	40,000	(7,946)	80%		
5269 · Outside Contractor/Services R&M	2	2,635	586	1,142	5,063	1,325	185	3,225	708	1,186	75	650	16,782	15,000	1,782	112%		
Total · Repairs & Maintenance	15,938	28,788	28,676	16,365	17,038	8,396	9,366	23,395	15,148	13,643	11,775	37,059	225,587	214,000	11,587	105%		
5270 · Security	6,094	5,840	6,400	4,800	4,719	302	798	110	1,127			329	30,629	25,000	5,629	123%		

Feather River Recreation & Park District Excluding Flood Insurance Proceeds/Expenses														PAYROLL USE		Payroll %		100%	
Year to Date Income Statement and Staff Report														YTD	YTD	YTD	YTD BUDGET		
Jun-20														TOTAL	Annual Budget	Over (Under)	100%		
NOT FINAL- ESTIMATED DRAFT REVENUE TO BE RECONCILED. WAITING ON COUNTY REPORTS. ALL ASSETS AND REVENUE TO BE RECONCILED														TOTAL	Budget	(Under)	% used		
	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	TOTAL	Annual Budget	Over (Under)	100%			
Supplies - Consumable																			
5281 - Misc Staff & Uniform Supplies	161	19	181			1,486	951	108	2,042	521	0	19	5,488	9,000	(3,512)	61%			
5282 - Office Supplies	1,399	987	262	841	715	796	1,551	196	290	(167)	38	512	7,420	6,000	1,420	124%			
5284 - Program Food	1,279	1,320	1,059	1,065	1,114	1,329	1,114	1,687	555	73	227	1,011	11,833	13,625	(1,792)	87%			
5286 - Program Supplies	2,967	5,948	6,419	11,685	4,262	5,767	5,213	2,262	3,435	(1,281)	(21)	1,027	47,683	79,800	(32,117)	60%			
5287 - Safety Supplies	208	43	28	49	1,066		283	265			678	965	3,585	5,075	(1,490)	71%			
5289 - Site Supplies				68		415	56						539	1,000	(461)	54%			
Total - Supplies - Consumable	6,014	8,317	7,949	13,708	7,157	9,793	9,168	4,518	6,322	(854)	922	3,534	76,548	114,500	(37,952)	67%			
5290 - Taxes, Lic., Notices & Permits	4,344	596	(278)			363			184	174			5,383	5,125	258	105%			
5300 - Telephone/Internet	1,070	1,053	1,053	1,062	1,073	1,064	1,209	1,103	1,051	1,007	1,001	1,070	12,816	14,000	(1,184)	92%			
Transportation, Meals & Travel																			
5312 - Air, Lodging, Other Travel	653				212		402	1,363	2,417				5,047	7,000	(1,953)	72%			
5314 - Fuel	3,414	2,628	2,627	3,286	2,265	2,318	2,164	2,248	2,244	1,447	1,614	1,743	27,998	29,000	(1,002)	97%			
5316 - Meals		61	56				34		366				517	500	17	103%			
5318 - Mileage	50	526	167	37	673		869	505	169			29	3,025	2,000	1,025	151%			
Total - Transportation, Meals & Travel	4,117	3,215	2,850	3,323	3,150	2,318	3,469	4,116	5,196	1,447	1,614	1,772	36,587	38,500	(1,913)	95%			
Utilities																			
5322 - Electric	15,017	18,238	15,936	11,859	9,249	7,493	7,569	7,623	7,068	5,456	6,817	11,227	123,552	115,000	8,552	107%			
5324 - Garbage	2,041	2,265	2,310	2,166	2,043	1,404	2,287	1,529	1,529	2,225	1,827	1,555	23,181	25,000	(1,819)	93%			
5326 - Gas/Propane	115	173	116	911	2,383	768	1,719	968	727	666	292	207	9,045	7,000	2,045	129%			
5328 - Sewer	156	156	271	2,068	156	271	156	156	273	156	156	271	4,246	5,500	(1,254)	77%			
5329 - Water	13,842	16,339	14,829	11,575	10,955	6,445	3,887	3,779	5,231	7,816	8,151	30,745	133,594	108,000	25,594	124%			
Total - Utilities	31,171	37,171	33,462	28,579	24,786	16,381	15,618	14,055	14,828	16,319	17,243	44,005	293,618	260,500	33,118	113%			
Total Expense	377,473	319,593	228,487	226,616	220,554	193,477	261,916	220,909	188,322	135,870	126,604	199,581	2,699,402	3,057,814	(358,412)	88%			
Total Profit (Loss)	(247,881)	(241,372)	(138,328)	(109,796)	(69,673)	911,591	(73,182)	(128,701)	(144,621)	665,195	(61,093)	(135,140)	226,999	110,291	116,708				
Other Income/Expense																			
Other Income																			
4200 - Impact Fee Income	6,636	5,620	7,742	5,620	13,272	6,636	25,682	3,318	6,726		3,408	21,258	105,918						
4910 - Interest Income - Impact Fees		1,595		1,870			1,652			2,133	0		7,250						
4910 - Insurance Proceeds	2,709	6955		0						-	181,770		191,434						
9900 Gain (Loss) on Asset Disposal										3,295			3,295						
Total Other Income	9,345	14,170	7,742	7,490	13,272	6,636	27,334	3,318	6,726	5,428	185,178	21,258	307,897						
Other Expense																			
5102 - Insurance Claim Expense (not capital)	8,570	6,955	7,952	7,952	7,952	8,570	7,905	8,160	9,905	10,063	9,723	8,570	102,277						
7210 - Debt Interest Expense	8,751	8,751	8,751	8,583	8,583	8,583	8,418	8,418	8,418	8,254	8,254	8,254	102,018	102,018					
Total Other Expense	17,321	15,706	16,703	16,535	16,535	17,153	16,323	16,578	18,323	18,317	17,977	16,824	204,295	102,018					
Net Other Income	(7,976)	(1,536)	(8,961)	(9,045)	(3,263)	(10,517)	11,011	(13,260)	(11,597)	(12,889)	167,201	4,434	103,602						
Net Income	(255,857)	(242,908)	(147,289)	(118,841)	(72,936)	901,074	(62,171)	(141,961)	(156,218)	652,306	106,108	(130,706)	330,601	8,273					
#DIV/0!																			

Feather River Recreation & Park District
Balance Sheet
As of June 30, 2020

NOT FINAL

NOT RECONCILED

	Jun 30, 20	Jun 30, 19	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1010 - Treasury Cash				
1010.1 - Treasury Cash - General	913,433.70	1,144,619.20	-231,185.50	-20.2%
1010.2 - Treasury Cash - Reserve	332,494.00	373,594.00	-41,100.00	-11.0%
1010.3 - Treasury Admin Ins Proceeds	220,575.19	0.00	220,575.19	100.0%
1010.4 - Treasury Ins Proceeds Playtown	-12,595.86	242,529.21	-255,125.07	-105.19%
Total 1010 - Treasury Cash	1,453,907.03	1,760,742.41	-306,835.38	-17.43%
1020 - Imprest Cash	955.45	1,000.00	-44.55	-4.46%
1030 - BofW - Merchant Acct.	43,773.91	86,884.28	-43,110.37	-49.62%
1031 - BofW Project INS PROCEEDS	1,198,559.77	1,688,249.62	-489,689.85	-29.01%
1040 - Fund 2610 - BAD	15,963.89	39,721.49	-23,757.60	-59.81%
1050 - Impact Fees				
1051 - Impact - Parklands	450,884.20	361,184.89	89,699.31	24.84%
1052 - Impact - Public Use	29,723.31	27,838.90	1,884.41	6.77%
1053 - Impact - Aquatics	63,396.71	51,939.82	11,456.89	22.06%
Total 1050 - Impact Fees	544,004.22	440,963.61	103,040.61	23.37%
Total Checking/Savings	3,257,164.27	4,017,561.41	-760,397.14	-18.93%
Accounts Receivable				
1210 - Accounts Receivable	34,112.83	29,643.64	4,469.19	15.08%
Total Accounts Receivable	34,112.83	29,643.64	4,469.19	15.08%
Other Current Assets				
1302 - FEMA Riverbend Claim A/R	2,839.00	2,839.00	0.00	0.0%
1310 - Miscellaneous Receivables	401.82	10,941.22	-10,539.40	-96.33%
1320 - Umpqua Bank Project Fund	188,856.12	188,856.12	0.00	0.0%
Total Other Current Assets	192,096.94	202,636.34	-10,539.40	-5.2%
Total Current Assets	3,483,374.04	4,249,841.39	-766,467.35	-18.04%
Fixed Assets				
1410 - Land	627,494.00	627,494.00	0.00	0.0%
1420 - Buildings & Improvements	15,029,019.80	14,888,896.80	140,123.00	0.94%
1430 - Equipment & Vehicles	1,150,139.40	974,572.05	175,567.35	18.02%
1440 - Construction in Progress				
1443 - CIP Riverbend Restoration RB99	635,152.80	0.00	635,152.80	100.0%
1448 - CIP Nelson SBF NE99	104,678.38	0.00	104,678.38	100.0%
1449 - CIP Palermo Park	0.00	17,351.31	-17,351.31	-100.0%
1450 - CIP Feather River Trail FRT99	2,392.50	0.00	2,392.50	100.0%
1451 - CIP Playtown Bathroom Fire	171,716.07	0.00	171,716.07	100.0%
Total 1440 - Construction in Progress	913,939.75	17,351.31	896,588.44	5,167.27%
1499 - Accumulated Depreciation	-4,762,614.16	-4,824,103.09	61,488.93	1.28%
Total Fixed Assets	12,957,978.79	11,684,211.07	1,273,767.72	10.9%
Other Assets				
1550 - GASB 68 CalPERS Valuation				
1551 - GASB68 Deferred Outflow Pension	204,906.00	204,906.00	0.00	0.0%
Total 1550 - GASB 68 CalPERS Valuation	204,906.00	204,906.00	0.00	0.0%
Total Other Assets	204,906.00	204,906.00	0.00	0.0%
TOTAL ASSETS	16,646,258.83	16,138,958.46	507,300.37	3.14%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2000 - Accounts Payable	495,495.58	75,721.14	419,774.44	554.37%
Total Accounts Payable	495,495.58	75,721.14	419,774.44	554.37%
Credit Cards	221.57	1,385.42	-1,163.85	-84.01%
Other Current Liabilities				
2100 - Payroll Liabilities				
2160 - Workers Comp Payable	-19,242.66	0.00	-19,242.66	-100.0%
2170 - Retirement Payable	4.95	4.92	0.03	0.61%
2180 - Health Insurance Payable	8,336.88	0.00	8,336.88	100.0%
2185 - Dental Insurance Payable	1,023.42	0.00	1,023.42	100.0%

Feather River Recreation & Park District
Balance Sheet
As of June 30, 2020

NOT FINAL

NOT RECONCILED

	Jun 30, 20	Jun 30, 19	\$ Change	% Change
2186 - Life Insurance Payable	155.00	4.60	150.40	3,269.57%
2187 - Aflac Payable	1,422.20	989.72	432.48	43.7%
2199 - Accrued Leave Payable	22,334.25	22,334.25	0.00	0.0%
Total 2100 - Payroll Liabilities	14,034.04	23,333.49	-9,299.45	-39.86%
2400 - Deposits/Refunds to Customers	1,328.00	0.00	1,328.00	100.0%
2405 - Deferred Revenue	0.00	24,476.55	-24,476.55	-100.0%
Total Other Current Liabilities	15,362.04	47,810.04	-32,448.00	-67.87%
Total Current Liabilities	511,079.19	124,916.60	386,162.59	309.14%
Long Term Liabilities				
2954 - Ford Motor Vehicle Loan	45,915.85	20,930.02	24,985.83	119.38%
2955 - Umpqua Bank Tax Exempt Bond A	2,832,815.00	3,043,775.00	-210,960.00	-6.93%
2960 - Umpqua Bank Taxable Bond B	113,999.97	140,000.00	-26,000.03	-18.57%
2975 - GASB 68 CalPERS Liab Valuation				
2976 - GASB 68 Deferred Inflow Pension	124,940.00	124,940.00	0.00	0.0%
2977 - GASB 68 Net Pension Liability	842,871.00	842,871.00	0.00	0.0%
Total 2975 - GASB 68 CalPERS Liab Valuation	967,811.00	967,811.00	0.00	0.0%
Total Long Term Liabilities	3,960,541.82	4,172,516.02	-211,974.20	-5.08%
Total Liabilities	4,471,621.01	4,297,432.62	174,188.39	4.05%
Equity				
3010 - Imprest Cash Reserve	1,000.00	1,000.00	0.00	0.0%
3020 - General Reserve	20,000.00	20,000.00	0.00	0.0%
3030 - Investment in Assets	6,439,516.82	6,439,516.82	0.00	0.0%
3040 - General Fund Balance	-1,653,176.59	-1,653,176.59	0.00	0.0%
3050 - Benefit Assessment District	39,721.49	39,721.49	0.00	0.0%
3060 - Impact Fees (general)	440,963.61	440,963.61	0.00	0.0%
3099 - Undistributed Retained Earnings	6,553,500.51	3,124,867.59	3,428,632.92	109.72%
Net Income	333,111.98	3,428,632.92	-3,095,520.94	-90.28%
Total Equity	12,174,637.82	11,841,525.84	333,111.98	2.81%
TOTAL LIABILITIES & EQUITY	16,646,258.83	16,138,958.46	507,300.37	3.14%

Feather River Recreation & Park District
Detail Fixed Asset & Bonds
 As of June 30, 2020

12:28 PM

07/17/2020

Accrual Basis

	Date	Source Name	Memo	Amount	Balance
1010 - Treasury Cash					207,979.33
1010.3 - Treasury Admin Ins Proceeds					220,575.19
Total 1010.3 - Treasury Admin Ins Proceeds					220,575.19
1010.4 - Treasury Ins Proceeds Playtown					-12,595.86
Total 1010.4 - Treasury Ins Proceeds Playtown					-12,595.86
Total 1010 - Treasury Cash					<u>207,979.33</u>
1031 - BofW Project INS PROCEEDS					1,327,656.04
	06/04/2020	ALPINE PORTABLE TOILET SERVICE	PORTABLE TOILET RENTAL	-9,723.17	1,317,932.87
	06/04/2020	MELTON DESIGN GROUP		-10,123.10	1,307,809.77
	06/04/2020	Rock Creek Construction, Inc.	RIVERBEND AMPHITHEATRE CONSTRUCTION	-109,250.00	1,198,559.77
Total 1031 - BofW Project INS PROCEEDS				-129,096.27	<u>1,198,559.77</u>
					2,839.00
1302 - FEMA Riverbend Claim A/R					2,839.00
Total 1302 - FEMA Riverbend Claim A/R					2,839.00
1320 - Umpqua Bank Project Fund					188,856.12
Total 1320 - Umpqua Bank Project Fund					188,856.12
1410 - Land					627,494.00
Total 1410 - Land					627,494.00
1420 - Buildings & Improvements					15,029,019.80
Total 1420 - Buildings & Improvements					15,029,019.80
1430 - Equipment & Vehicles					1,150,139.40
Total 1430 - Equipment & Vehicles					1,150,139.40
1440 - Construction in Progress					524,668.42
1443 - CIP Riverbend Restoration RB99					245,881.47
	06/18/2020	Rock Creek Construction, Inc.	RIVERBEND AMPTH CONSTRUCTION	70,106.68	315,988.15
	06/20/2020	PARK PLANET	AMPHITHEATER EQUIPMENT AND INSTALL	188,383.75	504,371.90
	06/23/2020	MELTON DESIGN GROUP	RIVERBEND PHASE 2 DESIGN	7,279.70	511,651.60
	06/30/2020	MELTON DESIGN GROUP	PLAY AREA CONSTRUCTION DOCS	6,766.70	518,418.30
	06/30/2020	Hanford ARC	RIVERBEND BEACH CONSTRUCTION	116,734.50	635,152.80
Total 1443 - CIP Riverbend Restoration RB99				389,271.33	<u>635,152.80</u>
					104,678.38
1448 - CIP Nelson SBF NE99					104,678.38
Total 1448 - CIP Nelson SBF NE99					104,678.38
1450 - CIP Feather River Trail FRT99					2,392.50
Total 1450 - CIP Feather River Trail FRT99					2,392.50
1451 - CIP Playtown Bathroom Fire					171,716.07
Total 1451 - CIP Playtown Bathroom Fire					171,716.07
Total 1440 - Construction in Progress				389,271.33	<u>913,939.75</u>
2955 - Umpqua Bank Tax Exempt Bond A					-2,832,815.00
Total 2955 - Umpqua Bank Tax Exempt Bond A					-2,832,815.00
2960 - Umpqua Bank Taxable Bond B					-113,999.97
Total 2960 - Umpqua Bank Taxable Bond B					-113,999.97
TOTAL				260,175.06	<u>16,372,012.20</u>

Feather River Recreation & Park District
Check Register
 June 2020

	Date	Num	Name	Memo	Accrual Basis Credit
Jun 20	06/04/2020	87945	CALF. WATER SERVICE	Acct 5208577774/14/20-5/8/20	7,466.79
	06/04/2020	87946	ENTERPRISE-RECORD	PAPER AD	256.92
	06/04/2020	87947	FP MAILING SOLUTIONS	POSTAGE MACHINE	103.92
	06/04/2020	87948	Renne Public Law Group	LEGAL SERVICES	7,570.00
	06/04/2020	87949	Sunrise Environmental Scientific	PAINT	409.95
	06/04/2020	87950	SURPLUS CITY	CONEX RENTAL	255.00
	06/04/2020	87951	TWSD	4-112.01 WATER NELSON	713.78
	06/04/2020	87952	ALL THINGS CLEANING	PARKS RESTROOMS JANITORIAL	5,109.00
	06/04/2020	87953	BRANDT, CLARENCE SONNY	BOD STIPEND	200.00
	06/04/2020	87954	FOWLER, SCOTT KENT	BOD STIPEND	200.00
	06/04/2020	87955	ROCCHI, STEVE	BOD STIPEND	200.00
	06/04/2020	87956	THOMAS, DEVIN	BOD STIPEND	200.00
	06/04/2020	87957	MELTON DESIGN GROUP	MASTER PLAN	3,977.65
	06/04/2020	87958	MELTON DESIGN GROUP	DESIGN	7,809.11
	06/04/2020	87959	HUMANA INSURANCE CO.	657103-001	75.00
	06/04/2020	87960	PREMIER ACCESS	1000548827 JUN20 PREMIUMS	1,024.36
	06/04/2020	87961	BLUE SHIELD OF CALIFORNIA	4004625 JUN20 PREMIUMS	9,118.59
	06/04/2020	87962	Hancock Automotive	REPLACE GASTANK F150	784.58
	06/04/2020	87963	Industrial Power Products	CHAIN/BLADES	127.51
	06/04/2020	87964	LIMEY TEES	STAFF TSHIRTS/HATS	1,917.93
	06/04/2020	87965	OROVILLE POWER EQUIPMENT	MOWER BLADES	64.54
	06/04/2020	87966	P.G. & E.	PGE 4/23/20-5/22/20	7,109.14
	06/04/2020	87967	RIEBES AUTO PARTS	TRUCK REPAIR	71.17
	06/04/2020	87968	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES ACT CENTER	4,079.05
	06/04/2020	87969-87998	PAYROLL	PAYROLL ITEMS	21,222.24
	06/18/2020	87999	AFLAC	JRF86 APR20 PREMIUMS	1,431.70
	06/18/2020	88000	AFLAC	JRF86 MAY20 PREMIUMS	1,431.68
	06/18/2020	88001	BANKCARD CENTER	STATEMENTS	2,744.12
	06/18/2020	88002	BETTER DEAL EXCHANGE	Acct#701960	332.85
	06/18/2020	88003	CARTER LAW OFFICE	LEGAL	2,475.00
	06/18/2020	88004	CINTAS	JANITORIAL SUPPLIES ACT CENTER	225.10
	06/18/2020	88005	COMCAST	Acct#8155600190189780 PHONE/INTERENT	423.16
	06/18/2020	88006	DAWSON OIL COMPANY	62765 FUEL	1,614.00
	06/18/2020	88007	Thomson, Deborah	CLOTH MASK COVID	300.00
	06/18/2020	88008	EAGLE SECURITY SYSTEMS INC.	Acct# 7203237 - Qtrly Monitoring	328.68
	06/18/2020	88009	EWING	FERTILIZER	3,972.11
	06/18/2020	88010	FORD MOTOR CREDIT COMPANY L	TRUCK LOAN PAYMENTS	1,645.94
	06/18/2020	88011	Fraternal Order of Eagles	REFUND RENTAL COVID CX	300.00
	06/18/2020	88012	HOBBS PEST SOLUTIONS, INC.	NELSON PEST CONTROL	75.00
	06/18/2020	88013	HOME DEPOT	HOME DEPOT STATEMENT	1,817.22
	06/18/2020	88014	JACKSON'S GLASS	PLEXIGLASS COVID	218.12
	06/18/2020	88015	JC NELSON SUPPLY	TRASH LINERS	632.78
	06/18/2020	88016	Lincoln Aquatics	POOL CHEMICALS	2,898.62
	06/18/2020	88017	MAZES CONSULTING	IT SUPPORT/SUBSCRIPTIONS	1,502.04
	06/18/2020	88018	NORTH YUBA WATER DISTRICT	2695 FBT WATER	44.50
	06/18/2020	88019	RECOLOGY BUTTE COLUSA COUN	TRASH ALL SITES	1,827.14
	06/18/2020	88020	RIEBES AUTO PARTS	TRUCK REPAIR	32.51
	06/18/2020	88021	SOUTH FEATHER WATER & POWEF	007771-000	82.27
	06/18/2020	88022	SURPLUS CITY	CONEX RENTAL	255.00
	06/18/2020	88023	The Lodge Feather Falls Casino	HOTEL JUDGES JAN20 GYM MEET	551.67
	06/18/2020	88024	Tractor Supply Co.	TRACTOR SUPPLY STATEMENT	498.89
	06/18/2020	88025	TWSD	4-112.01 WATER NELSON	3,405.16
	06/18/2020	88026	U.S. BANK EQUIPMENT FINANCE	COPIER LEASE/USAGE	767.38
	06/18/2020	88027	Western Tree Nursery, Inc.	TREE STAKES	483.53
	06/18/2020	88028	COMCAST	Acct# 8155 60 019 0233893	134.25
	06/18/2020	88029	Anton, Victoria	CELL/EXPENSE REIMBR	83.22
	06/18/2020	88030	DANNER, ERIC	CELL PHONE REIMBR	30.00
	06/18/2020	88031	GORMAN, THOMAS.	CELL REIMBR 2 MONTHS	60.00
	06/18/2020	88032	GRAY, JASON.	MONTHLY CELL REIMBR	30.00
	06/18/2020	88033	HUFFMAN, MICHELLE.	MONTHLY CELL PHONE REIMBR	30.00
	06/18/2020	88034	PELTZER, DEBORAH.	MONTHLY CELL REIMBR	30.00
	06/18/2020	88035	RAMIREZ, ZERIMAR.	MONTHLY CELL REIMBR	30.00
	06/18/2020	88036	THOMPSON, SCOTT.	MONTHLY CELL REIMBR	30.00
	06/18/2020	88037	VALENCIA, ESTELA.	MILES/CELL REIMBR	149.81
	06/18/2020	88038	VALENCIA, JUSTIN.	MONTHLY CELL REIMBR	30.00
	06/18/2020	88039	VANG, HUE.	MONTHLY CELL REIMBR	30.00
	06/18/2020	88040	Wilson, Bill	MONTHLY CELL PHONE REIMBR	30.00
	06/18/2020	88041	WILSON, ROBERT BRIAN	MONTHLY CELL PHONE REIMBR	30.00
	06/18/2020	88042-80	PAYROLL	PAYROLL ITEMS	29,970.18
					<u>143,079.86</u>

Jun 20



STAFF REPORT

DATE: JULY 28, 2020

TO: FEATHER RIVER RECREATION & PARK DISTRICT BOARD OF DIRECTORS

FROM: DEBORAH PELTZER BUSINESS MANAGER

RE: FRRPD FINAL BUDGET FISCAL YEAR 2020-2021 (SUBJECT TO AMENDMENTS DUE TO COVID)

SUMMARY

Originally presented at the June 23, 2020 Public Hearing Benefit Assessment Tax and 2020-21 Budget.

Please read July 24, 2020:

Since June 2020, the Covid pandemic reopening restrictions has drastically changed and continues to change daily. As of today, Friday July 24th, staff is waiting instructions from both Butte County and State of California regarding rolling back reopening due to the spike of Covid cases in Butte County.

Staff is working to amend the budget presented today and submit an amended budget in August or September. The amended budget will reflect current Covid restrictions, and will focus on limited program revenue. The budget presented today has been passed as the Preliminary budget and the Public Hearing process completed, staff is moving forward with presenting this budget for final approval. In August or September 2020, staff will present an amended budget, which will be 'essential only' spending, focused on completing grant funded projects already in process, realistic programming revenue related to Covid restrictions, and reductions to payroll related to both the financial climate and less programming offered.

BUDGET OVERVIEW & BUDGET BY DEPARTMENTS

Covid19:

Due to the recent Covid19 pandemic, staff revised the budget to reflect the changing times. The majority of the changes are related to Programming: revenue and payroll. Staff will be monitoring the budget and will most likely have to edit the budget during this unprecedented time. As of June 2020, programming and rentals is very restrictive. Staff will amended the attached budget to reflect additional restrictions mandated by both the County and State in late July 2020.



HEALTH INSURANCE RATES (Board of Director Consensus)

The District’s current rate is \$750 per month per eligible employee. Recommendation is to increase the health insurance rate reimbursement for eligible employees to \$800/month. This corrects a typo on the June 23rd staff report.

Budgeted Amount	2020-21 Fixed Asset Budget: Excluding Playtown Fire Insurance, Riverbend Insurance, SBF Grant Projects
\$200k	Impact Fees Water Play area Playtown Park
\$10k	Maint Dept equipment needs: ATV and misc
\$10k	Preschool replace Play structure research Grant
\$30k	Misc projects Fixed Assets TBD
\$100k	Impact Fees possible projects: Pickle ball, Play structure
\$10k	Recreation Online Software (board approved May 2020)
\$360	Total Fixed Asset Budget

(5B-6B, 7C) IMPLEMENTATION OF FAIR WAGES PER MANDATE, CHANGING STEP ONE OF MOST JOB POSTIONS (Board of Director consensus 3% step scale for full time employees and a 0.25 increase step scale for part time employees)

The 3% salary schedule has been included with projections of July-December 2020 and January-June 2021.

(8D) BENEFIT ASSESMENT DISTRICT (BAD) BUDGET (Board of Director consensus max increase as recommended by Staff)

2020-21 options for increase

Options	Zone A	Zone B	Addition to tax per household	Projected 2017-18	Addition of Funds
MAX	15.34	7.44	.46/.20	\$297,536	\$8,786

(9E) CIP BUDGET

Suggested projects for budget purposes. All projects will be presented in detail for Board approval during the monthly Board meetings



ORGANIZATIONAL STRUCTURE

Annually the District adopts an Organizational Structure chart that is in compliance with current job descriptions.

2020-21 Change to the Organization Chart includes restructure of the Recreation Department to include the Gymnastics program. The Recreation Supervisor I position will supervise the daily operations of the Gymnastics program and Gymnastics Supervisor position has been eliminated from the Organizational Chart. The 2020-21 budget includes a full time Recreation Coordinator to assist the Recreation Supervisor I in the daily operations of the gymnastics department.

FRRPD PROPOSED BUDGET 2020-21	Audited 2018-2019	Budget 2019/20	Estimated Actual 2019/20	Budget 2020/21	
Ordinary Income/Expense	Audited	Budget	Projected	Budget	
Income		Approved Budget	Actuals subject to change- minor adj	COVID BUDGET	ORIGINAL BUDGET COVID NOT FACTORED IN
4100 - Tax Revenue	\$ 1,737,424	\$ 1,700,000	\$ 1,706,331	\$ 1,900,000	
4150 - Tax Revenue (BAD)	\$ 275,037	\$ 288,750	\$ 260,497	\$ 297,536	max increase 2.45%
4350 - Discounts & Credits	\$ (6,970)	\$ (7,440)	\$ (18,311)	\$ (1,000)	
4300 - Program Income	\$ 907,086	\$ 1,126,595	\$ 843,768	\$ 733,200	
Total Tax/Program Income	\$ 2,912,577	\$ 3,107,905	\$ 2,792,285	\$ 2,929,736	
4400 - Donation & Fundraising Income	\$ 15,497	\$ 20,000	\$ 1,218	\$ 3,500	
4500 Grant/Reimbursed Expense Income	\$ 9,120	\$ 30,000	\$ 110,009		
4600 - Other Income	\$ 886	\$ 200	\$ 1,468	\$ 200	
4900 - Interest Income	\$ 14,243	\$ 9,000	\$ 19,117	\$ 10,000	
4905 - Interest Income - BAD	\$ 2,243	\$ 1,000	\$ 2,303	\$ 2,000	
Total Income	\$ 2,954,566	\$ 3,168,105	\$ 2,926,400	\$ 2,945,436	
Expense					
Payroll Expenses					
5010 - Wages & Salaries	\$ 1,203,449	\$ 1,497,693	\$ 1,232,189	\$ 1,261,613	
5020 - Employer Taxes	\$ 119,607	\$ 144,764	\$ 119,640	\$ 117,420	
5030 - Employee Benefits	\$ 148,505	\$ 188,151	\$ 163,104	\$ 200,829	
5040 - Workers Comp	\$ 52,885	\$ 66,942	\$ 57,485	\$ 70,594	
5060 Labor/Benefits CIP Projects		\$ -	\$ -		
Total 5000 - Payroll Expenses w/o Unfunded Liab	\$ 1,524,446	\$ 1,897,550	\$ 1,572,418	\$ 1,650,456	
5031 GASB 68 Benefit Expense	\$ 35,330	\$ 54,000	\$ 48,771	\$ 59,610	
5033 GASB Annual Audit Adjustment (year-end adj)	\$ 1,188				
Payroll w/ GASB Expense	\$ 1,560,964	\$ 1,951,550	\$ 1,621,189	\$ 1,710,066	
5100 - Advertising & Promotion	\$ 8,677	\$ 10,000	\$ 6,819	\$ 7,775	
5110 - Bad Debt					
5120 - Bank Fees	\$ 13,177	\$ 14,000	\$ 12,688	\$ 10,000	
5130 - Charitable Contributions	\$ 9,692	\$ 2,500	\$ 1,250	\$ 2,500	
5140 - Copying & Printing	\$ 9,271	\$ 11,000	\$ 9,436	\$ 10,000	
5155 Employment Screening	\$ 1,391	\$ 2,464	\$ 1,371	\$ 2,300	
5160 - Dues, Mbrshps & Publications	\$ 13,078	\$ 9,000	\$ 10,051	\$ 7,300	
5170 - Education & Development	\$ 9,833	\$ 6,250	\$ 2,172	\$ 3,500	
5175 - Equipment Rental/Lease	\$ 44,833	\$ 4,000	\$ 9,857	\$ 4,350	
Total 5100-5175	\$ 109,952	\$ 59,214	\$ 53,644	\$ 47,725	
Equipment, Tools & Furn (<\$5k)					
5182 - Operating ET&F	\$ 1,928	\$ 2,900	\$ 3,054	\$ 3,400	
5184 - Program ET&F	\$ 5,095	\$ 11,100	\$ 15,195	\$ 13,425	
5186 - Site/Shop ET&F	\$ 14,803	\$ 20,000	\$ 11,569	\$ 25,000	
5187 IT Computers/Hardware ET&F	\$ 8,370	\$ 20,000	\$ 6,325	\$ 14,500	
5188 IT Computers/Software ET&F	\$ 7,098	\$ 13,000	\$ 17,471	\$ 13,000	
Total 5180 - Equipment, Tools & Furn (<\$5k)	\$ 37,294	\$ 67,000	\$ 53,614	\$ 69,325	
5200 - Insurance	\$ 56,641	\$ 60,000	\$ 79,561	\$ 85,000	
5210 - Interest Expense	\$ 1,416	\$ 3,300	\$ 1,985	\$ 3,000	
5225 - Postage & Delivery	\$ 1,042	\$ 1,200	\$ 1,035	\$ 1,200	
Total 5200-5225	\$ 59,099	\$ 64,500	\$ 82,581	\$ 89,200	
Professional & Outside Svcs					
5232 - Accounting	\$ 25,800	\$ 26,000	\$ 26,000	\$ 28,000	
5233 - Bands/Recreation	\$ 1,925	\$ 2,150	\$ 1,100	\$ 3,000	
5234 - Board Stipends	\$ 9,800	\$ 12,000	\$ 8,800	\$ 12,000	
5235 - Recreation Instructors	\$ 25,785	\$ 52,150	\$ 41,297	\$ 18,000	
5236 - Legal	\$ 28,206	\$ 18,000	\$ 20,061	\$ 10,000	
5237 - Contract Janitorial	\$ 62,497	\$ 76,625	\$ 57,724	\$ 76,625	
5239 Outside Admin & Consulting	\$ 95,279	\$ 57,000	\$ 52,214	\$ 81,000	

FRRPD PROPOSED BUDGET 2020-21	Audited 2018-2019	Budget 2019/20	Estimated Actual 2019/20	Budget 2020/21
Ordinary Income/Expense	Audited	Budget	Projected	Budget
Total 5230 · Professional & Outside Svcs	\$ 249,292	\$ 243,925	\$ 207,196	\$ 228,625
5250 · Rent	\$ 134	\$ -	\$ -	\$ -
Total 5250	\$ 134	\$ -	\$ -	\$ -
Repairs & Maintenance				
5261 · Building R&M	\$ 32,645	\$ 40,000	\$ 28,902	\$ 25,000
5262 · Equipment R&M	\$ 14,813	\$ 17,500	\$ 15,796	\$ 16,000
5263 · General R&M	\$ 12,698	\$ 20,000	\$ 11,232	\$ 9,000
5264 · Grounds R&M	\$ 25,830	\$ 40,000	\$ 70,789	\$ 65,000
5265 · Janitorial supplies	\$ 24,385	\$ 29,500	\$ 34,008	\$ 29,000
5266 · Vandalism Repair	\$ 1,646	\$ 8,000	\$ 4,502	\$ 5,000
5267 · Vehicle R&M	\$ 14,738	\$ 4,000	\$ 11,520	\$ 6,000
5268 Aquatics Pool R&M	\$ 41,639	\$ 40,000	\$ 32,053	\$ 45,000
5269 Outside Contractor R&M	\$ 8,477	\$ 15,000	\$ 16,781	\$ 10,000
Total 5260 · Repairs & Maintenance	\$ 176,871	\$ 214,000	\$ 225,583	\$ 210,000
5270 · Security	\$ 14,546	\$ 25,000	\$ 30,628	\$ 20,000
Total 5270	\$ 14,546	\$ 25,000	\$ 30,628	\$ 20,000
Supplies - Consumable				
5281 Misc Staff & Uniform Expenses	\$ 10,088	\$ 9,000	\$ 5,489	\$ 7,700
5282 · Office Supplies	\$ 4,320	\$ 6,000	\$ 7,419	\$ 7,000
5284 · Program Food	\$ 13,382	\$ 13,625	\$ 11,834	\$ 11,850
5286 · Program Supplies	\$ 17,555	\$ 79,800	\$ 47,683	\$ 21,850
5287 Safety Supplies	\$ 2,386	\$ 5,075	\$ 3,584	\$ 3,600
5289 · Site Supplies	\$ 432	\$ 1,000	\$ 540	\$ 1,000
Total 5280 · Supplies - Consumable	\$ 48,163	\$ 114,500	\$ 76,549	\$ 53,000
5290 · Taxes, Lic., Notices & Permits	\$ 5,425	\$ 5,125	\$ 5,383	\$ 5,000
5300 · Telephone/Internet	\$ 13,145	\$ 14,000	\$ 12,816	\$ 14,900
Total 5290-5300	\$ 18,570	\$ 19,125	\$ 18,199	\$ 19,900
Transportation, Meals & Travel				
5312 · Air, Lodging, Other Travel	\$ 5,280	\$ 7,000	\$ 5,047	\$ 1,200
5314 · Fuel	\$ 30,367	\$ 29,000	\$ 27,998	\$ 33,000
5316 · Meals	\$ 528	\$ 500	\$ 518	\$ 500
5318 · Mileage	\$ 1,686	\$ 2,000	\$ 3,024	\$ 1,825
Total 5310 · Transportation, Meals & Travel	\$ 37,861	\$ 38,500	\$ 36,587	\$ 36,525
5320 · Utilities				
5322 · Electric	\$ 113,231	\$ 115,000	\$ 123,552	\$ 130,000
5324 · Garbage	\$ 18,669	\$ 25,000	\$ 23,178	\$ 24,000
5326 · Gas/Propane	\$ 6,977	\$ 7,000	\$ 9,044	\$ 8,300
5328 · Sewer	\$ 3,840	\$ 5,500	\$ 4,247	\$ 4,200
5329 · Water	\$ 98,882	\$ 108,000	\$ 133,593	\$ 110,000
Total 5320 · Utilities	\$ 241,599	\$ 260,500	\$ 293,614	\$ 276,500
Total Expense	\$ 2,554,345	\$ 3,057,814	\$ 2,699,384	\$ 2,760,866
Net Ordinary Income Less Expenses	\$ 400,221	\$ 110,291	\$ 227,016	\$ 184,570
Debt Interest Expense	\$ 109,825	\$ 102,018	\$ 102,018	\$ 95,990
Total expenses including Debt Interest	\$ 2,664,170	\$ 3,159,832	\$ 2,801,402	\$ 2,856,856
Net Profit/(Loss) Year End	\$ 290,396	\$ 8,273	\$ 124,998	\$ 88,580
* Depreciation is not a cash expense, but is included in the annual operating budget	\$ 540,783	\$ 550,000	\$ 600,000	\$ 625,000
Principal Loan Payment	\$ 229,240	\$ 236,960	\$ 236,960	\$ 242,166

FRRPD PROPOSED BUDGET 2020-21	Audited 2018-2019	Budget 2019/20	Estimated Actual 2019/20	Budget 2020/21	
Ordinary Income/Expense	Audited	Budget	Projected	Budget	
ADDED: EXTRAORDINARY INCOME/EXPENSE including Impact Fees Collected, Riverbend Insurance Proceeds and Flood Expenses					
Extraordinary Income					
Impact Fees Restricted Income: includes interest in Impact Account	\$ 202,342	\$ 55,000	\$ 80,000	\$ 50,000	
FEMA: Anticipated Flood Reimbursement from FEMA (Insurance Deductible FRRPD out of pocket)	\$ (250,000)				
Insurance Proceeds collected, Riverbend Flood claim	\$ 3,649,572				
SBF Grant \$750k Nelson Pool upgrade/\$267k Trail extension		\$ 1,017,000	\$ -	\$ 1,017,000	
Extraordinary Expenses					
Construction of Riverbend	\$ 3,500,000			\$ 1,000,000	
Riverbend Flood Expenses: District paid out of pocket toward deductible (see line 109, expenses applied to anticipates reimb from FEMA/Insurance)	\$ 172,894				
SBF Grant FRRPD matching funds 50%: Impact, Project fund, General Fund, Fundraisers and Reverses if needed		\$ 350,000		\$ 350,000	
Gail/Loss on Disposed Fixed Assets (16-17 reflects Riverbend Flood loss)					
Following info used for reporting to County: Per Board Policy Capital Improvement Projects/Purchases requires Board Approval					
COUNTY RESERVES		Change to reserve 7/1/19	Total Reserve Balance	7/1/20 Budget Reserve balance	7/1/20 changes to reserves
Reserves Explain		2019-20 Reserve Provision	as of 7/1/19		
Imprest (Petty Cash, reallocated to \$1k every year, carryover)			\$ 1,000	\$ 1,000	
General Assigned to Elections		\$ 10,000	\$ 40,000	\$ 10,000	<\$30k > 2020 3 seat election
General Unassigned		\$ 8,900	\$ 242,494	\$ 252,494	\$10k add portion of program income
Equipment Reserves. \$50k deduct purchase Excavator		\$ (60,000)	\$ 30,000	\$ 30,000	
General Reserve (Natural Disaster, annual carry over)			\$ 20,000	\$ 20,000	
TOTAL RESERVES:		\$ (41,100)	\$ 333,494	\$ 313,494	\$ (40,000)
County Budget 2018-19 Fixed Asset (mid-year adjustment if needed as Projects/Grants become available)	Estimated Fixed Assets 2018/19 EXCLUDING RIVERBEND CONSTRUCTION	Budget Fixed Assets 2018/19 Excluding Riverbend Construction/SBF Grant Nelson	Budget Fixed Assets 2018/19 Excluding Riverbend Construction	Budget Fixed Assets 2018/19 Excluding Riverbend Construction/SBF Grant Nelson	
Fixed Assets General Fund county g/l 560 Fund 2600	\$ 83,497	\$ 200,000	\$ 188,850	\$ 350,000	
Fixed Assets SBF Grant Nelson Pool		\$ 1,367,000		\$ 1,367,000	
Current year Fixed Asset detailed 3/1/20					
EXCLUDING RIVERBEND		\$ 200,000			2020-21 Fixed Asset Budget: Excluding Playtown Fire Insurance, Riverbend Insurance, SBF Grant Projects
Palermo Park: Drain repair, ADA upgrades, play structure install (total estimated cost)	\$ 42,176		\$ 39,971	\$ 200,000	Impact Fees Water Play area Playtown Park
Bobcat T4 T550 w/attachments	\$ 34,000		\$ 53,336	\$ 10,000	Maint Dept equipment needs: ATV and misc
Server room IT upgrad	\$ 7,321		\$ 11,856	\$ -	BAD rollover Skatepark Fence approved
Tiltbed 16' trailer			\$ 7,986	\$ 10,000	Preschool replace Playstructure research Grant
Small Gym remodel add sports floor			\$ 27,207	\$ 30,000	Misc projects Fixed Assets TBD
Act Center roof repair			\$ 112,916	\$ 100,000	Impact Fees possible projects: Pickleball, Playstructure
				\$ 10,000	Recreation Online Software
Total Fixed Assets by Fiscal Year (not including Riverbend)	\$ 83,497	\$ 200,000	\$ 253,272	\$ 360,000	
F/Year Appropriation Limit	\$ 3,537,031	\$ 3,844,658	\$ 3,684,808	tbd	

FRRPD: 2020-21 FRRPD BUDGET BY DEPT		GE1-Gen Op	GE3- Maint	Recreation AQUATICS	Recreation CLASSES	Recreation SPORTS YOUTH/ADULT	TOTAL RECREATION TOTAL CLASS, AQUATIC, SPORTS	EVENTS	RENTALS EXCLUDING GYM MEET RENTALS	TOTAL GYMNASSTICS Includes Fac Rental/Gym Meets	TOTAL SCHOOL/CAMP	TOTAL BUDGET
		ADMIN & IMPACT	MAINT & BAD	AQ-Aquatics	CL-Classes	SPORTS		Total EV-Events	Total RE-Rentals	TOTAL GYM	Total SC-School	
Ordinary Income/Expense												
Income												
4100 - Tax Revenue		1,900,000		0	0	0	0	0	0	0	0	1,900,000
4150 - Tax Revenue (BAD)			292,000	0	0	0	0	0	0	0	0	292,000
4350 - Discounts & Credits				0	0	0	0	0	0	(250)	(750)	(1,000)
4300 - Program Income - Other				22,000	23,000	35,000	80,000	7,200	25,000	255,000	366,000	733,200
Total Tax and Program Income		1,900,000	292,000	22,000	23,000	35,000	80,000	7,200	25,000	254,750	365,250	2,924,200
4400 - Donation & Fundraising Income		0		0	0	0	0	1,500	0	0	2,000	3,500
4500 - Grant/Reimbursed Expenses Income			200	0	0	0	0	0	0	0	0	200
4600 - Other Income				0	0	0	0	0	0	0	0	200
4900 - Interest Income		10,000		0	0	0	0	0	0	0	0	10,000
4905 - Interest Income - BAD			2,000	0	0	0	0	0	0	0	0	2,000
Total Income		1,910,000	294,200	22,000	23,000	35,000	80,000	8,700	25,000	254,750	367,250	2,939,900
Gross Profit												
EXPENSES												
5000 - Payroll Expenses				0	0	0	0	0	0	0	0	0
5010 - Wages & Salaries		344,172	452,965	8,000	6,400	20,000	34,400	0	0	138,441	291,635	1,261,613
5020 - Employer Taxes		29,801	40,728	900	800	2,647	4,347	0	0	12,761	29,783	117,420
5030 - Employee Benefits		68,111	93,228	0	0	0	0	0	0	12,146	27,344	200,829
5040 - Workers Comp		6,923	50,959	315	200	370	885	0	0	3,807	8,020	70,594
5060 - Labor/Benefits CIP Projects		0	0	0	0	0	0	0	0	0	0	0
Total 5000 - Payroll Expenses		449,007	637,880	9,215	7,400	23,017	39,632	0	0	167,155	356,782	1,650,456
5031 - GASB 68 Benefit Expense		59,610		0	0	0	0	0	0	0	0	59,610
5033 Annual GASB Auditor Adj				0	0	0	0	0	0	0	0	0
TOTAL PAYROLL WITH GASB		508,617	637,880	9,215	7,400	23,017	39,632	0	0	167,155	356,782	1,710,066
5100 - Advertising & Promotion		5,570		0	30	0	30	525	0	1,000	650	7,775
5110 - Bad Debt				0	0	0	0	0	0	0	0	0
5120 - Bank Fees		10,000		0	0	0	0	0	0	0	0	10,000
5130 - Charitable Contributions		2,500		0	0	0	0	0	0	0	0	2,500
5140 - Copying & Printing		10,000		0	0	0	0	0	0	0	0	10,000
5155 Employment Screen		131	226	408	204	272	884	0	0	272	787	2,300
5160 - Dues, Mbrshps & Publications		7,000		300	0	0	300	0	0	0	0	7,300
5170 - Education & Development		1,000	1,000	0	0	0	0	0	0	1,000	500	3,500
5175 - Equipment Rental/Lease			3,850	0	0	0	0	500	0	0	0	4,350
5180 - Equipment, Tools & Furn (<\$5K)				0	0	0	0	0	0	0	0	0
5182 - Operating ET&F		900	1,000	500	0	0	500	0	0	400	600	3,400
5184 - Program ET&F				1,000	0	2,500	3,500	925	0	8,000	1,000	13,425
5186 - Site/Shop ET&F			25,000	0	0	0	0	0	0	0	0	25,000
5187 IT Computer/Hardware		11,700	1,000	0	0	300	1,300	0	0	1,000	500	14,500
5188 IT Computer/Software Subscr		12,700		0	0	300	300	0	0	0	0	13,000
Total 5180 - Equipment, Tools & Furn (<\$5K)		25,300	27,000	1,500	0	3,100	4,600	925	0	9,400	2,100	69,325
5200 - Insurance		56,000	22,000	0	0	0	0	0	0	7,000	0	85,000
5210 Interest Expense			3,000	0	0	0	0	0	0	0	0	3,000
5225 - Postage & Delivery		1,200		0	0	0	0	0	0	0	0	1,200
5230 - Professional & Outside Svcs				0	0	0	0	0	0	0	0	0
5232 - Accounting		28,000		0	0	0	0	0	0	0	0	28,000
5233 - Bands/Recreation				0	0	0	0	3,000	0	0	0	3,000
5234 - Board Stipends		12,000		0	0	0	0	0	0	0	0	12,000
5235 - Recreation Instructors				0	6,000	0	6,000	0	0	12,000	0	18,000
5236 - Legal		10,000		0	0	0	0	0	0	0	0	10,000
5237 - Contract Janitorial			76,625	0	0	0	0	0	0	0	0	76,625
5238 - Other Outside Labor (inactive code)				0	0	0	0	0	0	0	0	0
5239 - Outside Admin Consulting		65,000	16,000	0	0	0	0	0	0	0	0	81,000
Total 5230 - Professional & Outside Svcs		115,000	92,625	0	6,000	0	6,000	3,000	0	12,000	0	228,625
5250 - Rent				0	0	0	0	0	0	0	0	0
5260 - Repairs & Maintenance				0	0	0	0	0	0	0	0	0
5261 - Building R&M			25,000	0	0	0	0	0	0	0	0	25,000
5262 - Equipment R&M			14,000	0	0	0	0	0	0	2,000	0	16,000
5263 - General R&M			9,000	0	0	0	0	0	0	0	0	9,000
5264 - Grounds R&M			65,000	0	0	0	0	0	0	0	0	65,000
5265 - Janitorial Supplies			28,000	0	0	0	0	0	0	1,000	0	29,000
5266 - Vandalism Repair			5,000	0	0	0	0	0	0	0	0	5,000
5267 - Vehicle R&M			6,000	0	0	0	0	0	0	0	0	6,000
5268 - Aquatics Pool R&M			45,000	0	0	0	0	0	0	0	0	45,000
5269 - Outside Contractor R&M			10,000	0	0	0	0	0	0	0	0	10,000
Total 5260 - Repairs & Maintenance		0	207,000	0	0	0	0	0	0	3,000	0	210,000
5270 - Security			20,000	0	0	0	0	0	0	0	0	20,000

FRRPD: 2020-21 FRRPD BUDGET BY DEPT		GE1-Gen Op	GE3- Maint	Recreation AQUATICS	Recreation CLASSES	Recreation SPORTS YOUTH/ADULT	TOTAL RECREATION TOTAL CLASS, AQUATIC, SPORTS	EVENTS	RENTALS EXCLUDING GYM MEET RENTALS	TOTAL GYMNASICS Includes Fac Rental/Gym Meets	TOTAL SCHOOL/CAMP	TOTAL BUDGET
		ADMIN & IMPACT	MAINT & BAD	AQ-Aquatics	CL-Classes	SPORTS		Total EV-Events	Total RE-Rentals	TOTAL GYM	Total SC-School	
	5280 - Supplies - Consumable			0	0	0	0	0	0	0	0	0
	5281 - Staff & Uniform Supplies	2,175	3,500	925	0	700	1,625	0	0	100	300	7,700
	5282 - Office Supplies	7,000		0	0	0	0	0	0	0	0	7,000
	5284 - Program Food			0	0	0	0	550	0	0	11,300	11,850
	5286 - Program Supplies			400	100	2,000	2,500	2,350	0	11,000	6,000	21,850
	5287 - Safety Supplies	350	1,925	200	0	275	475	200	0	500	150	3,600
	5288 - Safety & Staff Supplies			0	0	0	0	0	0	0	0	0
	5289 - Site Supplies		1,000	0	0	0	0	0	0	0	0	1,000
	Total 5280 - Supplies - Consumable	9,525	6,425	1,525	100	3,075	4,700	3,100	0	11,600	17,750	53,100
	5290 - Taxes, Lic., Notices & Permits	2,200	1,925	0	0	0	0	125	0	0	750	5,000
	5300 - Telephone/Internet	7,760	5,400	0	0	0	0	300	0	360	1,080	14,900
	5310 - Transportation, Meals & Travel			0	0	0	0	0	0	0	0	0
	5312 - Air, Lodging, Other Travel	1,000	200	0	0	0	0	0	0	0	0	1,200
	5314 - Fuel		32,700	0	0	0	0	0	0	0	300	33,000
	5316 - Meals	500		0	0	0	0	0	0	0	0	500
	5318 - Mileage	500	500	0	0	250	250	225	0	200	150	1,825
	Total 5310 - Transportation, Meals & Tr	2,000	33,400	0	0	250	250	225	0	200	450	36,525
	5320 - Utilities			0	0	0	0	0	0	0	0	0
	5322 - Electric	12,500	80,000	0	8,500	0	8,500	0	0	12,500	16,500	130,000
	5324 - Garbage	1,250	18,000	0	850	0	850	0	0	2,250	1,650	24,000
	5326 - Gas/Propane	1,050	4,100	0	714	0	714	0	0	1,050	1,386	8,300
	5328 - Sewer		4,200	0	0	0	0	0	0	0	0	4,200
	5329 - Water	2,500	100,000	0	1,700	0	1,700	0	0	2,500	3,300	110,000
	Total 5320 - Utilities	17,300	206,300	0	11,764	0	11,764	0	0	18,300	22,836	276,500
	Total Expense	781,103	1,268,031	12,948	25,498	29,714	68,160	8,700	0	231,287	403,685	2,760,866
	Net Ordinary Income Loss/Gain	1,128,897	(973,831)	9,052	(2,498)	5,286	11,840	0	25,000	23,463	(36,435)	178,934
	Other Income/Expense			0	0	0	0	0	0	0	0	0
	Other Income			0	0	0	0	0	0	0	0	0
	4200 - Impact Fee Income	0		0	0	0	0	0	0	0	0	0
	4910 - Interest Income - Impact Fees	0		0	0	0	0	0	0	0	0	0
	9900 - Gain/(Loss) on Asset disposal			0	0	0	0	0	0	0	0	0
	Total Other Income	0	0	0	0	0	0	0	0	0	0	0
	Other Expense			0	0	0	0	0	0	0	0	0
	7210 - Debt Interest Expense	6,855		0	20,570	0	20,570	0	0	45,710	22,855	95,990
	Total Other Expense	6,855	0	0	20,570	0	20,570	0	0	45,710	22,855	95,990
	Net Other Income	(6,855)	0	0	(20,570)	0	(20,570)	0	0	(45,710)	(22,855)	(95,990)
	Net Profit/Loss	1,122,042	(973,831)	9,052	(23,068)	5,286	(8,730)	0	25,000	(22,247)	(59,292)	83,043

FRRPD 2020-21 Full Time Pay Scale

July 2020-DECEMBER 2020

3% Step Scale July 2019-Dec 2019

3%

Job Title	Step 1	Step 2	Step 3	Step 4	Step 5	Merit 1	Merit 2	Merit 3	Merit 4	Merit 5
General Manager	contract									
Executive Administrator	\$ 26.00	\$ 26.78	\$ 27.58	\$ 28.41	\$ 29.26	\$ 30.14	\$ 31.05	\$ 31.98	\$ 32.94	\$ 33.92
Business Manager	\$ 26.00	\$ 26.78	\$ 27.58	\$ 28.41	\$ 29.26	\$ 30.14	\$ 31.05	\$ 31.98	\$ 32.94	\$ 33.92
Recreation Supervisor	\$ 26.00	\$ 26.78	\$ 27.58	\$ 28.41	\$ 29.26	\$ 30.14	\$ 31.05	\$ 31.98	\$ 32.94	\$ 33.92
Gymnastics Recreation Supervisor	\$ 26.00	\$ 26.78	\$ 27.58	\$ 28.41	\$ 29.26	\$ 30.14	\$ 31.05	\$ 31.98	\$ 32.94	\$ 33.92
Recreation Coordinator	\$ 16.50	\$ 17.00	\$ 17.50	\$ 18.03	\$ 18.57	\$ 19.13	\$ 19.70	\$ 20.29	\$ 20.90	\$ 21.53
Director of Children Services	\$ 26.00	\$ 26.78	\$ 27.58	\$ 28.41	\$ 29.26	\$ 30.14	\$ 31.05	\$ 31.98	\$ 32.94	\$ 33.92
Assistant Director-Children Services	\$ 16.50	\$ 17.00	\$ 17.50	\$ 18.03	\$ 18.57	\$ 19.13	\$ 19.70	\$ 20.29	\$ 20.90	\$ 21.53
Park Supervisor	\$ 26.00	\$ 26.78	\$ 27.58	\$ 28.41	\$ 29.26	\$ 30.14	\$ 31.05	\$ 31.98	\$ 32.94	\$ 33.92
Maintenance Worker III	\$ 21.00	\$ 21.63	\$ 22.28	\$ 22.95	\$ 23.64	\$ 24.34	\$ 25.08	\$ 25.83	\$ 26.60	\$ 27.40
Maintenance Worker II	\$ 18.00	\$ 18.54	\$ 19.10	\$ 19.67	\$ 20.26	\$ 20.87	\$ 21.49	\$ 22.14	\$ 22.80	\$ 23.49
Maintenance Worker I	\$ 15.00	\$ 15.45	\$ 15.91	\$ 16.39	\$ 16.88	\$ 17.39	\$ 17.91	\$ 18.45	\$ 19.00	\$ 19.57

FRRPD 2020-21 Full Time Pay Scale

3% Step Scale Jan 2021- June 2021

3%

Job Title	Step 1	Step 2	Step 3	Step 4	Step 5	Merit 1	Merit 2	Merit 3	Merit 4	Merit 5
General Manager	contract									
Executive Administrator	\$ 28.00	\$ 28.84	\$ 29.71	\$ 30.60	\$ 31.51	\$ 32.46	\$ 33.43	\$ 34.44	\$ 35.47	\$ 36.53
Business Manager	\$ 28.00	\$ 28.84	\$ 29.71	\$ 30.60	\$ 31.51	\$ 32.46	\$ 33.43	\$ 34.44	\$ 35.47	\$ 36.53
Recreation Supervisor	\$ 28.00	\$ 28.84	\$ 29.71	\$ 30.60	\$ 31.51	\$ 32.46	\$ 33.43	\$ 34.44	\$ 35.47	\$ 36.53
Gymnastics Recreation Supervisor	\$ 28.00	\$ 28.84	\$ 29.71	\$ 30.60	\$ 31.51	\$ 32.46	\$ 33.43	\$ 34.44	\$ 35.47	\$ 36.53
Recreation Coordinator	\$ 17.00	\$ 17.51	\$ 18.04	\$ 18.58	\$ 19.13	\$ 19.71	\$ 20.30	\$ 20.91	\$ 21.54	\$ 22.18
Director of Children Services	\$ 28.00	\$ 28.84	\$ 29.71	\$ 30.60	\$ 31.51	\$ 32.46	\$ 33.43	\$ 34.44	\$ 35.47	\$ 36.53
Assistant Director-Children Services	\$ 17.00	\$ 17.51	\$ 18.04	\$ 18.58	\$ 19.13	\$ 19.71	\$ 20.30	\$ 20.91	\$ 21.54	\$ 22.18
Park Supervisor	\$ 28.00	\$ 28.84	\$ 29.71	\$ 30.60	\$ 31.51	\$ 32.46	\$ 33.43	\$ 34.44	\$ 35.47	\$ 36.53
Maintenance Worker III	\$ 21.00	\$ 21.63	\$ 22.28	\$ 22.95	\$ 23.64	\$ 24.34	\$ 25.08	\$ 25.83	\$ 26.60	\$ 27.40
Maintenance Worker II	\$ 18.00	\$ 18.54	\$ 19.10	\$ 19.67	\$ 20.26	\$ 20.87	\$ 21.49	\$ 22.14	\$ 22.80	\$ 23.49
Maintenance Worker I	\$ 15.00	\$ 15.45	\$ 15.91	\$ 16.39	\$ 16.88	\$ 17.39	\$ 17.91	\$ 18.45	\$ 19.00	\$ 19.57



RESOLUTION NO. 1945-20

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE FINAL BUDGET FOR FISCAL YEAR 2020–2021

WHEREAS, the Feather River Recreation and Park District is a legally constituted public agency formed pursuant to the Public Resources Code of the State of California; and

WHEREAS, pursuant to Section 5788.7 of the Public Resources Code of the State of California, the Board of Directors of the Feather River Recreation and Park District at any regular meeting or properly noticed special meeting after the adoption of its final budget, the Board of Directors may adopt a resolution amending the budget and ordering the transfer of funds between categories, other than transfers from the restricted reserve for capital outlay and the restricted reserve for contingencies; and

NOW THEREFORE, IT BE RESOLVED, that the Board of Directors of the Feather River Recreation and Park District, pursuant to Section 5788.7 of the Public Resources Code, hereby adopt the Resolution approving the Final Budget for fiscal year 2020-2021.

PASSED AND ADOPTED, at a regular meeting of the Board of Directors of the Feather River Recreation and Park District on the 28th day of July 2020 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: _____
Scott "Kent" Fowler, Chairperson

Shawn Rohrbacker, General Manager



STAFF REPORT

DATE: JULY 28, 2020

TO: FRRPD BOARD OF DIRECTORS

FROM: SHAWN ROHRBACKER, GENERAL MANAGER

RE: PG&E GRANT FOR CONSERVING ENERGY

SUMMARY

The attached are non-binding contracts to allow the consultant Ecogreen Solutions to perform evaluations of our energy use at the Activity Center and the wells in our parks. You may recall a presentation from Jay Langner for this service last fall. The evaluation is free and will help us determine if we want to move forward with a PG&E grant for energy conservation.

RECOMMENDATION

Authorize the General Manager to sign the attached contracts for the free evaluation.

ATTACHMENT(S)

1. Financing Supplement to the Energy Efficiency Retrofit Loan Program
2. Authorization to Receive Customer Information (Contract)



Financing Supplement to the Energy Efficiency Retrofit Program Application

The Energy Efficiency Retrofit Loan Program (the "Program") is funded by California utility customers and administered by Pacific Gas and Electric Company (PG&E) under the auspices of the California Public Utilities Commission (CPUC). The Program provides qualified PG&E customers with a means to finance energy-efficient (EE) retrofit projects implemented under select PG&E EE Programs (the "Qualified Program"). The loans issued under the Program are interest-free, unsecured loans to fully or partially reimburse qualified PG&E customers for the costs they incur in connection with a qualified retrofit project (the "Retrofit Project"), which term shall mean the energy efficiency retrofit project described in Customer's relevant Energy Efficiency Program Application.

- 1. Conditions for Eligibility:** Participation in the Program is limited to PG&E customers that meet the following conditions and satisfy these conditions throughout the duration of the Retrofit Project up to and including the date of Final Verification (defined below in Section 8): (a) the PG&E customer must be a business ("Commercial Customer") or a federal, state, county or local government agency ("Government Customer"); Commercial Customers and Government Customers are collectively referred to as "Customer;" (b) Customer currently receives service from PG&E at the location of the Retrofit Project (the "Location"); (c) Customer has continually maintained an active PG&E account for the previous 24 months and has a minimum of 12 months of historical metered energy usage at Customer's current Location; (d) at the time the Customer's Program Application is Approved and Customer's Loan Agreement is executed, and at the time the loan is to be funded following completion of the Retrofit Project and satisfaction of all other requirements of the Loan Agreement, Customer must be in good credit standing, as determined by PG&E through credit review which may include a commercial credit check and a bill history review, which may be based upon the following and other criteria:
 - a. No 24-hour disconnection notices in the last 12 months;
 - b. No returned payments within the last 12 months;
 - c. No more than 1 payment arrangement in the last 12 months;
 - d. No broken payment arrangements within the last 12 months;
 - e. No deposit assessed within the last 12 months; and
 - f. The Retrofit Project qualifies and Customer is eligible for an incentive under the Qualified Program.
- 2. Loan Features:** The loans offered under the Program are interest-free (0%) and free of any fees, late payment penalties or other charges. The loan terms and conditions are set to provide simple payback from energy savings during the maximum allowed loan term, and are calculated by dividing the loan amount (eligible project cost less Qualified Program Incentives) by the estimated monthly energy savings resulting from the Retrofit Project. The ensuing number of monthly payments must not exceed the Maximum Loan Term set forth in chart below ("Loan Amount and Term Limitations").
- 3. Eligibility:** Prior to purchasing and installing any energy-efficient measures or equipment under the Qualified Program, Customer must satisfy the eligibility requirements of both the Program and Qualified Program. Because energy efficiency projects in progress are ineligible under the Program, Customer must have an inspection of the Retrofit Project and Location conducted and completed by PG&E before commencing any work or purchasing any equipment for the Retrofit Project.
- 4. Inspection:** PG&E will assist Customers in understanding the energy efficiency measures available under the Qualified Program and will answer their questions concerning this Program. After Customer has decided upon the measures that comprise the Retrofit Project, PG&E will request an engineering review, perform an inspection of the Location, calculate the Loan Terms and prepare the Loan Documents. Thereafter, PG&E will provide Customer with a copy of the inspection report, a Loan Agreement, the Application, the applicable On-Bill Financing (OBF) Gas and/or Electric Rate Schedule and Loan Calculation Summary Sheet (collectively, the "Loan Documents").
- 5. Loan Documents:** If the terms of the loan are acceptable, Customer shall execute the Loan Documents and return them to PG&E prior to the commencement of the Retrofit Project. Incomplete or incorrect applications cannot be processed and may result in the delay of PG&E's approval and possible disqualification from the Program. Customer may withdraw this Application for any reason without penalty by sending written notice to PG&E.
- 6. Customer's Responsibilities for Contractor and Vendor:** Upon PG&E's notification to Customer that the Retrofit Project is eligible for the Program, Customer may begin the Retrofit Project pursuant to the contract agreed upon by Customer, its contractor or vendor. PG&E does not endorse or recommend any particular contractor or vendor nor does PG&E review any contractor or vendor proposals. Rather, Customer shall be solely responsible for reviewing the feasibility of the contractor's and vendor's proposal(s) and verifying their respective qualifications, pricing, energy savings, warranties and the terms and conditions of the contractor's and/or vendor's contract with Customer.

Loan Amount and Term Limitations

Interest	0%, with no additional fees or charges
Minimum Loan Amount	\$5,000
Maximum Loan Amount	Commercial Customer: \$100,000 / premises Government Customer: \$250,000 / meter
Maximum Loan Term, not to exceed the Expected Useful Life (EUL) of the measures	Commercial Customer: 60 months Government Customer: 120 months

*Residential customers are ineligible.

7. **PG&E Disclaimers:** CUSTOMER'S DESIGN OF THE RETROFIT PROJECT AND SELECTION AND USE OF ENERGY EFFICIENCY EQUIPMENT, MEASURES AND SELECTION OF CONTRACTORS AND VENDORS IS AT CUSTOMER'S SOLE DISCRETION AND AT CUSTOMER'S SOLE RISK. TO THE EXTENT PERMITTED BY APPLICABLE LAW, PG&E EXPRESSLY AND SPECIFICALLY DISCLAIMS ANY LIABILITY IN RESPECT OF ANY ADVICE, INFORMATION OR OTHER INSTRUCTION PROVIDED BY OR ON BEHALF OF PG&E TO CUSTOMER IN CONNECTION WITH THE QUALIFIED PROGRAM, PROGRAM OR RETROFIT PROJECT. PG&E DOES NOT WARRANT OR BEAR ANY RESPONSIBILITY FOR ANY OF THE FOLLOWING:

- a. THE WORK PERFORMED BY CUSTOMER'S CONTRACTOR(S) OR VENDOR(S), THAT THE RETROFIT PROJECT IS APPROPRIATE FOR THE LOCATION;
- b. THE RETROFIT WILL RESULT IN OR YIELD ANY ENERGY EFFICIENCY SAVINGS OR A SPECIFIC AMOUNT OF ENERGY EFFICIENCY SAVINGS OR OTHER REDUCTION IN CUSTOMER'S PG&E UTILITY BILL AFTER COMPLETION OF THE RETROFIT PROJECT;
- c. THE CONTRACTOR'S OR VENDOR'S SERVICES WILL BE TIMELY, COMPLETE OR ERROR-FREE, OR THAT DEFECTS IN THE RETROFIT PROJECT WILL BE CORRECTED BY SUCH INDIVIDUALS;
- d. ANY ERRORS, OMISSIONS, DEFECTS OR DELAYS IN THE DESIGN OR CONSTRUCTION OF THE RETROFIT PROJECT OR THE OPERATION OF ANY ENERGY EFFICIENCY MEASURES INSTALLED AT THE LOCATION.

8. **Verification:** Upon completion of the Retrofit Project, Customer shall request PG&E's post-completion inspection and final verification that the Retrofit Project has been completed in conformity with the requirements of the Qualified Program and that customer remains eligible (the "Final Verification").

a. If there has been any change to the Retrofit Project's scope, cost and/or incentives available under the Qualified Program or energy savings, Customer will be required to enter into a Loan Modification Agreement with PG&E, which may include new contract terms reflecting the changes in the Retrofit Project. (If a Loan Modification Agreement is required, it shall be deemed part of the "Loan Documents.")

b. If the changes to the Retrofit Project are such that it no longer meets the Program's payback criteria or other conditions, the Retrofit Project will be considered ineligible, the Loan Agreement will be terminated and no loan proceeds will be disbursed.

c. IF PG&E DETERMINES, IN ITS ABSOLUTE DISCRETION, THAT CUSTOMER'S CREDIT HAS DETERIORATED OR HAS OTHERWISE PLACED CUSTOMER'S REPAYMENT OF THE LOAN AT RISK, THE LOAN PROCEEDS SHALL NOT BE ISSUED, EVEN THOUGH THE RETROFIT PROJECT MAY HAVE BEEN SATISFACTORILY COMPLETED AT CUSTOMER'S EXPENSE.

9. **Disbursements:** Subject to and following PG&E's satisfactory Final Verification, an incentive check and the loan proceeds will be issued to Customer or, at Customer's written direction, to Customer's contractor or vendor.

10. **General Provisions:**

- a. Applications for loans under the Program will be accepted from qualified Customers on a first-come, first-served basis until the funds allocated by PG&E for the Program are no longer available. The Program may be modified or terminated by the CPUC or PG&E at any time and without prior notice. However, termination of the Program following execution of a Loan Agreement by Customer will not affect that Loan Agreement, or, if Customer thereafter satisfies all Program conditions, the disbursement.
- b. The loan proceeds may only be used to pay or reimburse Customer for implementing or installing energy-efficient measures or equipment through the Qualified Program.
- c. If there is any conflict between the terms of any document relating to the Program, the Loan Documents shall control.
- d. For all retrofit projects, including but not limited to streetlight, HVAC and lighting retrofits, Customer acknowledges and understands that Customer is able to use the installation vendor or contractor of their choice.

I have read, understand and agree to all of the Energy Efficiency Retrofit Loan Program requirements and terms and conditions set forth in this Program description. I understand that loan calculations will be based on pre-inspection results and on the applicable program documentation, and that my agency/company must meet all eligibility criteria and requirements in order to participate in the Program. Any unapproved changes to project scope, costs or run hours, or to my agency's/company's creditworthiness, between the time the Loan Documents are accepted and signed and the Retrofit Project is completed and the project's and my agency's/company's continued eligibility are verified, could result in loan ineligibility.

→ _____
Legal Name of Business (i.e., the formal name on your tax return)

→ _____
Authorized Representative's Printed Name

→ _____
Authorized Representative's Signature

→ _____
Title

→ _____
Date

Tax identification information (select one):

→ Federal Tax ID Number: _____ ←

Social Security Number: _____

FOR PG&E USE ONLY:

PG&E OBF Administrator _____ Printed Name _____ Date _____

Retrofit Program Application Number _____ OBF Application Number _____



Authorization to Receive Customer Information or Act on a Customer's Behalf

The Authorization to Receive Customer Information or Act on a Customer's Behalf form is a standardized utility form that was developed to permit PG&E account holders to specifically delegate certain rights to third parties concerning their PG&E account(s). The customer of record may permit a third party to receive information or transact business on his or her behalf. The customer must specify what information the third party is entitled to receive, what if any act(s) the third party may transact on his/her behalf, and whether the authorization is being provided on a one-time basis or on a longer-term basis (not to exceed three years).

For On Bill Financing (OBF) applicants, the information required to aid in the processing of an OBF payment history screening includes authorizing third parties to request and receive copies of correspondence in connection with a customer account concerning:

1. Verification of rate, date of rate change, and related information (2.a.);
2. Contracts and Service Agreements (2.b.).

It is recommended that the authorization be granted for a 1 year time period to avoid the need of multiple authorization requests. If you do not specify a period, 1 year will automatically be assumed.

Once completed and fully executed, forms should be scanned and emailed to:

OBFProgram@pge.com

For those without access to internet, completed forms can be mailed to:

Pacific Gas & Electric Company
On-Bill Financing Program, Mail Code N8A
P.O. Box 770000
San Francisco, CA 94177-0001

Please keep a copy of the completed authorization form for your records.



AUTHORIZATION TO RECEIVE CUSTOMER INFORMATION OR ACT UPON A CUSTOMER'S BEHALF

THIS IS A LEGALLY BINDING CONTRACT, PLEASE READ CAREFULLY
(Please Print or Type)

I, _____
NAME TITLE (IF APPLICABLE)

of _____ (Customer) have the following mailing address
NAME OF CUSTOMER OF RECORD

, and do hereby appoint

MAILING ADDRESS CITY STATE ZIP

EcoGreen Solutions of 27671 La Paz Rd, Suite 100
NAME OF THIRD PARTY MAILING ADDRESS

Laguna Niguel CA 92677
CITY STATE ZIP

To act as my agent and consultant (Agent) for the listed account(s) and in the categories indicated below:

ACCOUNTS INCLUDED IN THIS AUTHORIZATION:

1. All Addresses and Service Account Numbers
SERVICE ADDRESS CITY SERVICE ACCOUNT NUMBER
2. _____
SERVICE ADDRESS CITY SERVICE ACCOUNT NUMBER
3. _____
SERVICE ADDRESS CITY SERVICE ACCOUNT NUMBER

(For more than three accounts, please list additional accounts on a separate sheet and attach it to this form)

INFORMATION, ACTS AND FUNCTIONS AUTHORIZED – This authorization provides authority to the Agent. The Agent must thereafter provide specific written instructions/requests (e-mail is acceptable) about the particular account(s) before any information is released or action is taken. In certain instances, the requested act or function may result in cost to you, the customer. Requests for information may be limited to the most recent 12 month period.

I (Customer) authorize my Agent to act on my behalf to perform the following specific acts and functions (initial all applicable boxes):

- N/A 1. Request and receive billing records, billing history and all meter usage data used for bill calculation for all of my account(s), as specified herein, regarding utility services furnished by the Utility¹.
- 2. Request and receive copies of correspondence in connection with my account(s) concerning (initial all that apply):
 - a. Verification of rate, date of rate change, and related information;
 - b. Contracts and Service Agreements;
 - N/A c. Previous or proposed issuance of adjustments/credits; or
 - N/A d. Other previously issued or unresolved/disputed billing adjustments.
- N/A 3. Request investigation of my utility bill(s).
- N/A 4. Request special metering, and the right to access interval usage and other metering data on my account(s).
- N/A 5. Request rate analysis.
- N/A 6. Request rate changes.
- N/A 7. Request and receive verification of balances on my account(s) and discontinuance notices.

¹ The Utility will provide standard customer information without charge up to two times in a 12-month period per service account. After two requests in a year, I understand I may be responsible for charges that may be incurred to process this request.

AUTHORIZATION TO RECEIVE CUSTOMER INFORMATION OR ACT ON A CUSTOMER'S BEHALF

I (CUSTOMER) AUTHORIZE THE RELEASE OF MY ACCOUNT INFORMATION AND AUTHORIZE MY AGENT TO ACT ON MY BEHALF ON THE FOLLOWING BASIS² (initial one box only):

²If no time period is specified, authorization will be limited to a one-time authorization

- One time authorization only (limited to a one-time request for information and/or the acts and functions specified above at the time of receipt of this Authorization).
- One year authorization - Requests for information and/or for the acts and functions specified above will be accepted and processed each time requested within the twelve month period from the date of execution of this Authorization.
- Authorization is given for the period commencing with the date of execution until 12/31/2023 (Limited in duration to three years from the date of execution.) Requests for information and/or for the acts and functions specified above will be accepted and processed each time requested within the authorization period specified herein.

Initial

RELEASE OF ACCOUNT INFORMATION:

The Utility will provide the information requested above, to the extent available, via any one of the following. My (Agent) preferred format is (check all that apply):

- Hard copy via US Mail (if applicable).
- Facsimile at this telephone number: _____
- Electronic format via electronic mail (if applicable) to this e-mail address: Submissions@EcoGreen-Solutions.net

Print

I (Customer), _____ (print name of authorized signatory), declare under penalty of perjury under the laws of the State of California that I am authorized to execute this document on behalf of the Customer of Record listed at the top of this form and that I have authority to financially bind the Customer of Record. I further certify that my Agent has authority to act on my behalf and request the release of information for the accounts listed on this form and perform the specific acts and functions listed above. I understand the Utility reserves the right to verify any authorization request submitted before releasing information or taking any action on my behalf. I authorize the Utility to release the requested information on my account or facilities to the above Agent who is acting on my behalf regarding the matters listed above. I hereby release, hold harmless, and indemnify the Utility from any liability, claims, demands, causes of action, damages, or expenses resulting from: 1) any release of information to my Agent pursuant to this Authorization; 2) the unauthorized use of this information by my Agent; and 3) from any actions taken by my Agent pursuant to this Authorization, including rate changes. I understand that I may cancel this authorization at any time by submitting a written request. [This form must be signed by someone who has authority to financially bind the customer (for example, CFO of a company or City Manager of a municipality).]

→

→

AUTHORIZED CUSTOMER SIGNATURE

TELEPHONE NUMBER

Executed this _____ day of _____
MONTH YEAR

at _____
CITY AND STATE WHERE EXECUTED

I (Agent), hereby release, hold harmless, and indemnify the Utility from any liability, claims, demand, causes of action, damages, or expenses resulting from the use of customer information obtained pursuant to this authorization and from the taking of any action pursuant to this authorization, including rate changes.

AGENT SIGNATURE
EcoGreen Solutions

COMPANY

949-364-6800

TELEPHONE NUMBER

Executed this _____ day of _____
MONTH YEAR



BUTTE LOCAL AGENCY FORMATION COMMISSION

1453 Downer Street, Suite C • Oroville, California 95965-4950
 (530)538-7784 • Fax (530)538-2847 • www.buttelafco.org

TO: Butte County Special Districts
 Butte County Special District Association

FROM: Jill Broderson, Management Analyst

SUBJECT: Nomination Results for Special District **Alternate** "Enterprise or Non-Enterprise" Member

DATE: March 11, 2020

Nominations Requested

On January 9, 2020, the Butte Local Agency Formation Commission called for nominations for:

- One (1) Special District **Alternate "Enterprise or Non-Enterprise"** Member.

The seat was most recently held by Al McGreehan from the Paradise Recreation and Park District. In September 2019, Mr. McGreehan was elected to the Special District Regular "Non-Enterprise" seat on the Commission; therefore, the **Alternate** seat is vacant mid-term with a remaining term to expire in May 31, 2021.

Nominations Received

The nomination period closed on Tuesday, March 10, 2020. The following two nominations were received:

- Larry Bradley, Director, Durham Recreation & Park District ("Non-Enterprise").
- Tom Lando, Director, Chico Area Recreation & Park District ("Non-Enterprise").
- Aimee Raymond, Director, Rock Creek Reclamation District ("Non-Enterprise").

Therefore, the Butte Local Agency Formation Commission is conducting an election for:

- One (1) Special District **Alternate "Enterprise or Non-Enterprise"** Member; and

The remaining term for the vacated seat will May 31, 2021.

PLEASE NOTE:

1. **The nominee with the highest total number of votes will be deemed the *Alternate "Enterprise or Non-Enterprise" Member*.**
2. **Should the elected nominee decline the position or be unable to serve, the nominee with the next highest vote count will advance to the seat.**

Butte County Special Districts
 Butte County Special District Association
 March 11, 2020
 Page 2

Instructions:

1. Votes shall be made by official action of the Districts' Board of Directors.
2. Ballots shall be certified by the signature of the Chair, or an alternate District Board Member chosen by the Districts' Board for the purpose of signing the attached ballot AND counter-signed by the Districts' General Manager/Secretary of Board.
3. Ballots shall be returned no later than **4:00 p.m. on Thursday, April 30, 2020**. Ballots postmarked after the closing date will not be accepted.
4. Districts may submit their ballots one of the following ways:

Hand Delivered	Electronic Mail	Certified Mail
Stephen Lucas Executive Officer Butte LAFCO 1453 Downer Street, Suite C Oroville, CA 95965	slucas@buttecounty.net	Stephen Lucas Executive Officer Butte LAFCO 1453 Downer Street, Suite C Oroville, CA 95965

5. District ballots returned by electronic mail shall be scanned copies of the original signed certified ballot.
6. If you do not have a District Board meeting scheduled within this time frame, a special meeting shall be scheduled in order to submit a valid ballot.

In order for the election to be valid, a quorum (21) of districts must complete and return their ballots. Otherwise, the process will repeat until such time we receive ballots from a majority of the districts. This is an important ballot, as your Special District LAFCO Commissioner will be making decisions on budget issues, policies and projects that may have a direct impact on your district. Please participate in this election and submit your vote.

Should you have any questions, please feel free to contact Jill Broderson, Management Analyst at your convenience.

Attachment



BUTTE LOCAL AGENCY FORMATION COMMISSION
1453 Downer Street, Suite C
Oroville, CA 95965 – (530) 538-7784

2020 ELECTION BALLOT

Special District *Alternate "Enterprise or Non-Enterprise" Member*

There are three (3) nominations for the Special District **Alternate** "Enterprise or Non-Enterprise" Member position. Please vote for **one** (1) nominee by marking the corresponding box. You may also vote for a write-in candidate.

- Larry Bradley – Durham Recreation & Park District
- Tom Lando – Chico Area Recreation & Park District
- Aimee Raymond – Rock Creek Reclamation District

(Write in Candidate) *(Name of District)*

PLEASE NOTE:

1. The nominee with the highest total number of votes will be deemed the **Alternate "Enterprise or Non-Enterprise" Member**.
2. Should the elected nominee decline the position or be unable to serve, the nominee with the next highest vote count will advance to the seat.

Certification of Ballot

District Board Chair or Designee

District Manager/Secretary of the Board

District

Date



JUNE 2020 DEPARTMENT UPDATES

Recreation

By Brian Wilson – Recreation Supervisor

Programming Update

- Aquatics Programming
 - Oroville Orcas Swim Team Suspended Effective 7/15/20
 - Public Swim
 - Nelson T/Th/Alternating Saturdays
 - Avg Daily Attendance 36
 - Palermo W/F/Alternating Saturdays
 - Avg Daily Attendance 42
 - Private Rentals Suspended until further notice
 - Swim Lessons Suspended until further notice
 - Swim Fundamentals Suspended until further notice
- Fitness/Dance/Special Interest Classes
 - Relentless Dance Academy (New Program) Started 6/15/20
 - June Attendance 11 clients
 - July Attendance 12 clients
 - U-Jam Fitness Class Resumed 6/23
 - July Attendance 3-4 drop-in clients per class
 - Zumba Dance/Fitness Class Resumed 6/23
 - July Attendance 7-8 drop-in clients per class
 - Whole Body Fitness Class Resumed 7/1
 - July Attendance 5-6 drop-in clients per class
- Youth and Adult Sports Suspended until further notice
- Gymnastics
 - Team "Camp" M-F 9:00a-12:00p

June Attendance	32 total clients
July Attendance	31 total clients
 - Rec Day Camps
 - July Schedule reduced: 12:30-3:00 July Attendance No registrations
 - Rec Classes Resumed July 6: M/W 3:30 & 5:00
 - Pre-Kinder / Kinder / Rec / Ninja

19 clients attending Mondays
15 clients attending Wednesdays

Recent/Current Projects

- Gymnastics program goals review
- Program budget projections for Fiscal Year 20/21
- Rec Desk Online Registration Software Project
- Youth Sport Camp proposals
- Fall programming proposals/projections

Upcoming Projects

- Local School schedules and impacts on school year programming
- "Shut Down" Programming Options
- Prop 68 Project Funding
 - Round 4 Statewide Park Program Application



JUNE 2020 DEPARTMENT UPDATES

Maintenance

Scott Thompson – Park Supervisor

Recently completed events/projects:

Preschool

- Dangerous riding toy was dug out and removed

Riverbend

- Contractor completed the Beach restoration project. FRRPD staff assisted in numerous aspects of the job in order to complete it.
- FRRPD staff cleared a large area of cobble and DG outside of the beach project, will continue cleaning this area up.
- BCSO work crews completely cleared the right side of the drive leading to the south end of the park. Numerous small camps were found and removed while they cleared the area. Trees were lifted, and brush was removed to be able to see through areas from 4 sides, which will discourage camping. Larger trees were felled adjacent to Hwy 162 in a spot that has been a regular camping area. This will discourage camping as well.

Nelson Pool

- New robotic pool vacuum was received. Pools are now able to be vacuumed in a 3-hour cycle automatically while the employee does other tasks with the pool.

Palermo Pool

- Water was brought back within public health standards for public use.
- Restrooms and shower areas were pressure washed, cleaned, and stocked.
- Toilet flush valves were all taken apart cleaned and reassembled.

Current events/projects:

All Parks

- Summer landscaping – (This takes up 90% of our time during the summer months, any extra projects are completed by the Park Supervisor usually in order to stay on the landscaping schedule.)
 - All parks to be mowed per schedule, sports fields to get double cut each week
 - Fence lines string trimmed
 - Fence lines sprayed
 - Edging done around all concrete perimeters
 - Parks and parking lots blown off

All Playgrounds

- Fall material (ASTM Certified wood chips) bid have been approved for 5 sites, to be installed ASAP.

MLK

- Cable to be installed between posts.
- Construction on 12-14 steel bollards to block vehicle access to the field from the basketball court as well as the north parking lot entrance has started.
- Two side gates have been evaluated and are being repaired on the north side of the parking lot.

Activity Center

- New building lights ordered and received, to be installed.
- Replace parking lot lights when building lights are replaced.
- Need to replace one or both main sewage pumps in lift station.



JUNE 2020 DEPARTMENT UPDATES

Gymnastics

- Building and installing new bleacher seating on catwalk areas.

Preschool

- Bathroom partitions are being estimated for replacement to be completed prior to a state inspection.

Riverbend Park

- BCSO work crews are clearing the sides of Salmon Run Road, from the entrance all the way to Hwy 162.
- Repairing large irrigation leaks that were discovered.
- Working with contractor to repair VFD on well pump for irrigation. VFD should be installed by 7/23 and well water will be used for irrigation once again.
- Working with a vendor to evaluate sewage pumps for replacement. Pumped out holding tank 7/21 and pulled pumps up for evaluation and to be bid on for replacement.
- Working with Shawn and MDG, as well as awarded contractors on amphitheater project.

Nelson Complex

- Infields are being brought back to playable condition
 - Soaked and nail dragged to removed weeds
 - Box scraped to remove weeds
 - Infield/outfield lines recut

Palermo Pool

- Working with Brian to get broadband service at pool in order to install a camera system that can be monitored remotely.

Nolan Complex

- Playtown Restrooms
 - Shawn and I continue to work on this project with architects, engineers, and the contractor.
 - Building plans have been submitted to the City for plan review.

Bedrock Tennis

- Replace 6 bulbs in lights.
- Posts have been installed on the 4th St. side of the courts.
- Cable has been purchased to string between to stop cars from parking on the grass.

Mitchell Shop

- Heavy equipment maintenance.
- Small equipment maintenance.
- Power tool maintenance.
- Vehicle maintenance.

Upcoming events/projects:

Riverbend

- Remove all old rope anchors on rock play structure.
- Install new style rope anchors on rock play structure.
- Install all new ropes on rock play structure.

Nelson Complex

- Zollner Field
 - Install one light pole/6 light fixtures

Nelson Pool

- Major renovation/installation project to go out to bid this fall.



JUNE 2020 DEPARTMENT UPDATES

Palermo Pool

- Remove and replace flat roof over lifeguard area.
- Assess cracks in pool plaster with previous contractor.

Administration, Events & Marketing

By Victoria Anton – Executive Administrator

Completed Projects:

- Preparations for some staff returning and the reopening of the District Office on June 8th.
- Completed a site visit with a local farmers market manager at Riverbend Park to determine a location for Saturday morning markets .
- Attended committee meetings related to the 4th of July Fireworks Event in Oroville.

Current/Ongoing Projects:

- Update rental information and photos for marketing and advertising.
- Contact organizations we share facility use agreements to determine if their activities will be rescheduled or cancelled for 2020.
- Participate in FEMA Disaster Training related to COVID-19.
- Organize next park cleanup day, focusing on Riverbend North and the Feather River Trail.
- Coordinate public event cancellations and refunds
- Attend 4th of July Fireworks meetings to coordinate advertising and viewing areas for the community.