



FEATHER RIVER RECREATION & PARK DISTRICT
Regular Board Meeting
February 22, 2022

ACTIVITY CENTER
1875 Feather River Blvd.
Oroville, CA 95965

AGENDA **Closed Session 5:30 PM/Open Session Immediately Following**

This meeting will be available in-person at the Activity Center, with a call-in option.

Dial: (530) 212-8376; Conference Code: 603692

Written comments must be sent to victoriaa@frrpd.com 1-hour prior to the meeting to be presented to the Board. If you need a special accommodation to participate in this meeting, please contact (530)533-2011.

CALL MEETING TO ORDER

ROLL CALL

Chairperson Steven Rocchi
Vice-Chairperson Shannon DeLong
Director Scott "Kent" Fowler
Director Devin Thomas
Director Clarence "Sonny" Brandt

PLEDGE OF ALLEGIANCE

CLOSED SESSION

Property Negotiations, Pursuant to Government Code Section 54956.8

CLOSED SESSION ANNOUNCEMENTS

PUBLIC COMMENT

The Board will invite anyone in the audience wishing to address the Board, on a matter not listed on the agenda, to state your name for the record and make your presentation. You are limited to three (3) minutes. *The Board cannot take any action except for brief response by the Board or staff to a statement or question relating to a non-agenda item.*

ACKNOWLEDGMENTS

Thank you, Park Volunteers, for planting 76 trees at Riverbend Park on January 29th.

PRESENTATION

Code Enforcement and Agency Partner Opportunities

Presentation by Officer Ron Belser - City of Oroville Code Enforcement Department

CONSENT AGENDA

Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed shall be considered immediately following the adoption of the Consent Agenda.

- 1. January 25, 2022 Regular Board Meeting Minutes** (Appendix A)
- 2. February 10, 2022 Special Board Meeting Minutes** (Appendix B)
- 3. January 2021 Financials** (Appendix C)

Consent Agenda Motion:

Vote:

ACTION ITEMS

- 1. Resolution 1983-22: A Resolution of The Feather River Recreation and Park District Board of Directors (“DISTRICT”) authorizing entry into and acceptance of a grant of easement and authorizing its District Manager signatory authority on behalf of the district to execute the certificate of acceptance**
Butte County requires a resolution and a Certificate of Acceptance to create an easement for the Nature Center Trail as it passes through five County owned properties. (Appendix D)

Motion:

Vote:

- 2. Program/Reservation Fee Change** (Appendix E)

Staff report provided by Deborah Peltzer.

Motion:

Vote:

NON-ACTION ITEMS

- 1. Fiscal Year 2022-2023 Capital Improvement Projects Workshop**

General Manager Shawn Rohrbacker will present a list of proposed Capital Improvements to include in the 2022-2023 Fiscal Year budget. Staff will be requesting input from the board in preparation for the next fiscal year budget workshop at the March 22nd board meeting.

DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS (Appendix F)

UNFINISHED BUSINESS

BOARD ITEMS FOR UPCOMING AGENDA(S)

1. March: Regular Board meeting Adopt continuation of BAD tax
2. April: Special Meeting Budget workshop
3. April: BAD Committee Meeting
4. May: Regular Board meeting Adopt preliminary budget, Adopt BAD assessment rate
5. June: Regular Board meeting Budget Public Hearing, Adopt Appropriation Limits
6. July: Regular Board meeting: Adopt final budget

ADJOURNMENT



FEATHER RIVER RECREATION & PARK DISTRICT

Regular Board Meeting
January 25, 2022

ACTIVITY CENTER

1875 Feather River Blvd.
Oroville, CA 95965

Draft Minutes **Closed Session 5:30 PM/Open Session Immediately Following**

Dial into the meeting: (530) 212-8376; Conference Code: 603692

CHAIRPERSON ROCCHI CALLED THE MEETING TO ORDER AT 5:30 PM.

ROLL CALL

Chairperson Steven Rocchi	<u>Present</u>
Vice-Chairperson Shannon DeLong	<u>Present</u>
Director Scott "Kent" Fowler	<u>Present</u>
Director Devin Thomas	<u>Present</u>
Director Clarence "Sonny" Brandt	<u>Present</u>

CLOSED SESSION

Property Negotiations, Pursuant to Government Code Section 54956.8

CLOSED SESSION ANNOUNCEMENT

No action was taken. Direction was given to staff.

PUBLIC COMMENT

A member of the public requested additional information on when the Board decided to sell the Activity Center property. Another member of the public asked for clarification on if the building was current listed for sale.

ACKNOWLEDGMENTS

Thank you, Oroville Disc Golf Group, for completing a large cleanup project along the Riverbend Park Disc Golf Course on December 11th. Volunteers collected garbage, removed debris, and cleared vegetation.

CONSENT AGENDA

1. December 14, 2021 Regular Board Meeting Minutes

2. December 2021 Financials

Director Fowler made the motion to approve the consent agenda.

Director DeLong seconded the motion.

***The motion to approve the Consent Agenda passed with a unanimous vote.**

ACTION ITEMS

1. Facility Use Agreement: Community Action Agency of Butte County

Director Fowler made the motion to approve the facility use agreement with Community Action Agency of Butte County as presented.

Director DeLong seconded the motion.

***The motion to approve the facility use agreement with Community Action Agency of Butte County passed with a unanimous vote.**

2. Resolution 1980-22: A Resolution of The Feather River Recreation and Park District Board of Directors Adopting an Amendment to Employee Handbook Section 7.1 Holidays to Include Juneteenth as a District Holiday

Director DeLong made the motion to adopt Resolution 1980-22.

Director Fowler seconded the motion.

***The motion to adopt Resolution 1980-22 passed with a unanimous vote.**

3. Nelson Pool Change Order #4

Director Brandt made the motion to approve Nelson Pool Change Order #4.

Director Fowler seconded the motion.

***The motion to approve Nelson Pool Change Order #4 passed with a unanimous vote.**

4. RESOLUTION 1981-22: A Resolution of The Feather River Recreation and Park District Board of Directors Approving the Application for Land and Water Conservation Funds for Riverbend Park South Trail Project

Director Fowler made the motion to adopt Resolution 1981-22.

Director DeLong seconded the motion.

***The motion to adopt Resolution 1981-22 passed with a unanimous vote.**

5. Job Description Revision: Marketing Specialist

Director DeLong made the motion to approve revisions to the Marketing Specialist job description.

Director Fowler seconded the motion.

***The motion to approve revisions to the Marketing Specialist job description passed with a unanimous vote.**

6. Nominate Chairperson and Vice-Chairperson for 2022

Director Fowler nominated Director Rocchi as Chair and Director DeLong as Vice-Chair of the Board.

Director Brandt seconded the nomination.

***The nomination of Director Rocchi as Chair and Director DeLong as Vice-Chair of the Board passed with a unanimous vote.**

NON-ACTION ITEMS

1. Audit Meeting Schedule

Approved Date: Thursday, February 10th at 5:30 PM

2. Notification of Change in Union Representation

The current Union representative association for FRRPD maintenance staff is the Butte County Employees Association (BCEA). BCEA has notified staff that they will soon begin a dissolution process and have recommended alternative representation. Maintenance staff has decided to change their representation to the United Public Employees of California (UPEC). Attached is a letter of transfer signed by the required representative for each of the involved parties. UPEC has agreed that the existing Union MOU between FRRPD and maintenance staff will remain in place as is. The term of the MOU is through June 30, 2022. FRRPD staff will meet with union representatives this spring to confirm another two-year term and any potential changes. No action is required at this time from the FRRPD Board of Directors.

3. 2022-2023 Budget Schedule

DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS WERE REVIEWED.

BOARD ITEMS FOR UPCOMING AGENDA(S)

1. Review/Approve FY 2020-21 Audit
2. Feather River Trail Project
3. February: Special Meeting Capital Project Priority/Strategic Planning
4. March: Regular Board meeting Adopt continuation of BAD tax
5. April: Special Meeting Budget workshop
6. April: BAD Committee Meeting
7. May: Regular Board meeting Adopt preliminary budget, Adopt BAD assessment rate
8. June: Regular Board meeting Budget Public Hearing, Adopt Appropriation Limits
9. July: Regular Board meeting: Adopt final budget

CHAIRPERSON ROCCHI ADJOURNED THE MEETING AT 6:35 PM.

DRAFT



FEATHER RIVER RECREATION & PARK DISTRICT

Special Board Meeting

February 10, 2022

ACTIVITY CENTER

1875 Feather River Blvd.

Oroville, CA 95965

Draft Minutes

Open Session 5:30 PM

Dial into the meeting: (530) 212-8376; Conference Code: 603692

CHAIRPERSON ROCCHI CALLED THE MEETING TO ORDER AT 5:30 PM.

ROLL CALL

Chairperson Steven Rocchi	<u>Present</u>
Vice-Chairperson Shannon DeLong	<u>Present</u>
Director Scott "Kent" Fowler	<u>Present</u>
Director Devin Thomas	<u>Present</u>
Director Clarence "Sonny" Brandt	<u>Present</u>

PUBLIC COMMENT

No comments were made.

PRESENTATION

Final Audit: Fiscal Year 2020-2021

Presentation and report by Holly B. Pladson, CPA.

ACTION ITEMS

1. Resolution 1982-22: Resolution of the Board of Directors of the Feather River Recreation and Park District Approving the 2020-2021 District Audit by Holly B. Pladson CPA

Director Brandt made the motion to approve Resolution 1982-22.

Director DeLong seconded the motion.

***The motion to approve Resolution 1982-22 passed with a unanimous vote.**

CHAIRPERSON ROCCHI ADJOURNED THE MEETING AT 6:12 PM.

Feather River Recreation & Park District
Balance Sheet Prev Year Comparison
As of January 31, 2022

7:16 PM
02/09/2022
Accrual Basis

	Jan 31, 22	Jan 31, 21	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1010 - Treasury Cash				
1010.1 - Treasury Cash - General	1,304,660	749,462	555,198	74%
1010.2 - Treasury Cash - Reserve	347,494	302,494	45,000	15%
1010.3 - Treasury Admin Ins Proceeds	16,525	216,525	-200,000	-92%
1010.4 - Treasury Ins Proceeds Playtown	0	-1,658	1,658	100%
1010.5 - Treasury Nelson Pool Funds	454,686	0	454,686	100%
Total 1010 - Treasury Cash	2,123,365	1,266,823	856,542	68%
1020 - Imprest Cash	1,000	519	481	93%
1030 - BofW - Merchant Acct.	84,474	45,193	39,281	87%
1031 - BofW Project INS PROCEEDS	304,152	86,465	217,687	252%
1040 - Fund 2610 - BAD	205,361	196,194	9,167	5%
1050 - Impact Fees	662,617	610,290	52,327	9%
Total Checking/Savings	3,380,969	2,205,484	1,175,485	53%
Accounts Receivable	-12,378	-6,320	-6,058	-96%
Other Current Assets	191,695	191,695	0	0%
Total Current Assets	3,560,286	2,390,859	1,169,427	49%
Fixed Assets				
1410 - Land	627,494	627,494	0	0%
1420 - Buildings & Improvements	16,429,398	15,029,020	1,400,378	9%
1430 - Equipment & Vehicles	1,828,859	1,150,139	678,720	59%
1440 - Construction in Progress				
1443 - CIP Riverbend Restoration RB99	0	1,376,766	-1,376,766	-100%
1448 - CIP Nelson SBF NE99	801,326	116,463	684,863	588%
1450 - CIP Feather River Trail FRT99	23,310	5,740	17,570	306%
1451 - CIP Playtown Bathroom Fire	0	321,424	-321,424	-100%
Total 1440 - Construction in Progress	824,636	1,820,393	-995,757	-55%
1499 - Accumulated Depreciation	-6,165,308	-5,433,828	-731,480	-13%
Total Fixed Assets	13,545,079	13,193,218	351,861	3%
Other Assets				
1500 - FMV Adjustments	15,666	35,865	-20,199	-56%
1550 - GASB 68 CalPERS Valuation	191,855	203,139	-11,284	-6%
Total Other Assets	207,521	239,004	-31,483	-13%
TOTAL ASSETS	17,312,886	15,823,081	1,489,805	9%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable	75,681	59,184	16,497	28%
Credit Cards	4,017	1,471	2,546	173%
Other Current Liabilities				
2100 - Payroll Liabilities	103,239	54,991	48,248	88%
2210 - Accrued Debt Interest	7,042	7,743	-701	-9%
2400 - Deposits/Refunds to Customers	0	3,744	-3,744	-100%
2405 - Deferred Revenue	12,000	0	12,000	100%
Total Other Current Liabilities	122,281	66,478	55,803	84%
Total Current Liabilities	201,979	127,133	74,846	59%
Long Term Liabilities				
2954 - Ford Motor Vehicle Loan	24,035	36,487	-12,452	-34%
2955 - Umpqua Bank Tax Exempt Bond A	2,502,380	2,723,864	-221,484	-8%
2960 - Umpqua Bank Taxable Bond B	73,000	101,000	-28,000	-28%
2975 - GASB 68 CalPERS Liab Valuation	1,144,957	1,074,605	70,352	7%
Total Long Term Liabilities	3,744,372	3,935,956	-191,584	-5%
Total Liabilities	3,946,351	4,063,089	-116,738	-3%
Equity	13,366,536	11,759,993	1,606,543	14%
TOTAL LIABILITIES & EQUITY	17,312,887	15,823,082	1,489,805	9%

Feather River Recreation & Park District
Profit & Loss Budget Performance
January 2022

	Jan 22	Budget	\$ Over Budget	Staff Comments	Jul '21 - Jan 22	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
Ordinary Income/Expense									
Income									
4100 · Tax Revenue					1,075,591	1,000,000	75,591	108%	1,900,000
4150 · Tax Revenue (BAD)					169,735	200,000	(30,265)	85%	308,000
4300 · Program Income	37,088	71,465	(34,377)	Classes \$3k, Preschool \$13k, Gym meet \$5.5k, Rentals \$4k, Gymnastics \$11k, Youth Sports \$1.3k	338,487	526,252	(187,765)	64%	893,575
4400 · Donation & Fundraising Income					11,058	2,500	8,558	442%	2,500
4600 · Other Income	0		0		1,686	500	1,186	337%	1,000
4900 · Interest Income					5,548	10,000	(4,452)	55%	19,000
4905 · Interest Income - BAD					200	1,250	(1,050)	16%	2,500
Total Income	37,088	71,465	(34,377)		1,602,305	1,740,502	(138,197)	92%	3,126,575
Gross Profit	37,088	71,465	(34,377)		1,602,305	1,740,502	(138,197)	92%	3,126,575
Expense									
5000 · Payroll Expenses	112,327	139,225	(26,898)		830,622	993,998	(163,376)	84%	1,690,123
5031 · GASB 68 Benefit Expense					67,639	70,450	(2,811)	96%	70,450
5100 · Advertising & Promotion	25	917	(892)		1,230	6,415	(5,185)	19%	11,000
5120 · Bank Fees	275	584	(309)		1,686	4,080	(2,394)	41%	7,000
5130 · Charitable Contributions						1,250	(1,250)		2,500
5140 · Copying & Printing	706	844	(138)		5,306	5,905	(599)	90%	10,125
5155 · Employment New Hire Screen		150	(150)		233	1,250	(1,017)	19%	2,000
5160 · Dues, Mbrshps & Subscriptions	150	4,500	(4,350)		9,218	10,500	(1,282)	88%	10,500
5170 · Education & Development		1,000	(1,000)		611	5,000	(4,389)	12%	8,500
5175 · Equipment Rental	434	875	(441)		885	6,125	(5,240)	14%	10,500
5180 · Equipment, Tools & Furn (<\$5k)	4,134	4,133	1	\$850 drills, small tools. \$2k laptop, \$800 IT switch	29,844	36,035	(6,191)	83%	54,977
5200 · Insurance	(837)				160,503	185,000	(24,497)	87%	185,000
5210 · Interest Expense - Operating	140	125	15		1,049	875	174	120%	1,500
5225 · Postage & Delivery		20	(20)		208	720	(512)	29%	1,500
5230 · Professional & Outside Svcs	21,010	14,750	6,260	\$7.3k SCI BAD assement report, \$5.5k Melton plans Riverbend bldg Prop 68	110,754	146,050	(35,296)	76%	230,000
5260 · Repairs & Maintenance	11,472	13,700	(2,228)		105,155	120,400	(15,245)	87%	214,000
5270 · Security		1,650	(1,650)		6,118	11,750	(5,632)	52%	20,000
5280 · Supplies - Consumable									
5281 · Misc Staff & Uniforms Supplies		1,750	(1,750)		1,911	3,750	(1,839)	51%	6,500
5282 · Office Supplies	216	575	(359)		1,522	4,125	(2,603)	37%	7,000
5284 · Program Food		1,350	(1,350)		2,393	9,450	(7,057)	25%	16,200
5286 · Program Supplies	1,625	2,000	(375)		6,389	24,000	(17,611)	27%	44,500
5287 · Safety Supplies	82	475	(393)		3,240	3,375	(135)	96%	5,750

Feather River Recreation & Park District
Profit & Loss Budget Performance
January 2022

	Jan 22	Budget	\$ Over Budget	Staff Comments	Jul '21 - Jan 22	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
5289 - Site/Volunteer Maint Supplies	2,406	200	2,206	Updated account to include volunteer supplies cleanups. \$500 cleanup, \$300 billboard report, \$1.6k replace park rules signage	3,235	1,573	1,662	206%	2,573
Total 5280 - Supplies - Consumable	4,329	6,350	(2,021)		18,690	46,273	(27,583)	40%	82,523
5290 - Taxes, Lic., Notices & Permits	23	430	(407)		6,097	3,013	3,084	202%	5,163
5300 - Telephone/Internet	1,231	1,175	56		8,732	8,235	497	106%	14,110
5310 - Fuel, Travel and Meals	2,620	2,675	(55)		18,062	19,125	(1,063)	94%	32,900
5320 - Utilities	16,857	20,555	(3,698)		190,201	173,915	16,286	109%	309,350
7000 - Debt Interest	7,042	7,042	0		50,893	50,893	0	100%	85,570
Total Expense	181,938	220,700	(38,762)		1,623,736	1,907,257	(283,521)	85%	3,059,291
Net Ordinary PROFIT/LOSS Income	(144,850)	(149,235)	4,385		(21,431)	(166,755)	145,324	13%	67,284
Other Income/Expense									
Other Income									
4200 - Impact Fee Income	11,060				143,272				
4500 - Grant/Reimbursed Expense Income	1,909			Preschool grant: BCOE food program reimbr cook payroll expense	438,143				
4650 - Insurance Proceeds					365,675				
4910 - Interest Income - Impact Fees					3,948				
9900 - Gain/(Loss) on Asset disposal					5,600				
Total Other Income	12,969				956,638				
Other Expense					12,737				
Net Other Income	12,969				943,901				

Feather River Recreation & Park District
Detail Fixed Asset & Bonds
As of January 31, 2022

	Date	Source Name	Memo	Amount	Balance
1010 - Treasury Cash					471,212
1010.3 - Treasury Admin Ins Proceeds					16,525
Total 1010.3 - Treasury Admin Ins Proceeds					16,525
1010.5 - Treasury Nelson Pool Funds					454,686
Total 1010.5 - Treasury Nelson Pool Funds					454,686
Total 1010 - Treasury Cash					471,211
1031 - BofW Project INS PROCEEDS					304,152
Total 1031 - BofW Project INS PROCEEDS					304,152
1320 - Umpqua Bank Project Fund					188,856
Total 1320 - Umpqua Bank Project Fund					188,856
1410 - Land					627,494
Total 1410 - Land					627,494
1420 - Buildings & Improvements					16,429,398
Total 1420 - Buildings & Improvements					16,429,398
1430 - Equipment & Vehicles					1,828,859
Total 1430 - Equipment & Vehicles					1,828,859
1440 - Construction in Progress					824,561
1448 - CIP Nelson SBF NE99					801,326
Total 1448 - CIP Nelson SBF NE99					801,326
1450 - CIP Feather River Trail FRT99					23,235
	01/20/2022	CARTER LAW OFFICE	LEGAL SBF GRANT TRAIL ASSESSMENT	75	23,310
2955 - Umpqua Bank Tax Exempt Bond A					-2,502,380
Total 2955 - Umpqua Bank Tax Exempt Bond A					-2,502,380
2960 - Umpqua Bank Taxable Bond B					-73,000
Total 2960 - Umpqua Bank Taxable Bond B					-73,000
4500 - Grant/Reimbursed Expense Income					-436,235
	01/05/2022	Preschool Grant	Pres Food Program BCOE	-1,909	-438,144
Total 4500 - Grant/Reimbursed Expense Income				-1,909	-438,144
4650 - Insurance Proceeds					-365,675
Total 4650 - Insurance Proceeds					-365,675

Feather River Recreation & Park District
Check Register
January 2022

Date	Num	Name	Memo	Credit
01/13/2022	90588	BRANDT, CLARENCE SONNY	BOD STIPEND	200.00
01/13/2022	90589	DELONG, SHANNON	BOD STIPEND	200.00
01/13/2022	90590	FOWLER, SCOTT KENT	BOD STIPEND	100.00
01/13/2022	90591	ROCCHI, STEVE	BOD STIPEND	200.00
01/13/2022	90592	ALL THINGS CLEANING	PARKS RESTROOMS JANITORIAL	6,440.00
01/13/2022	90593	BANKCARD CENTER	STATEMENT 6804	2,829.44
01/13/2022	90594	COMCAST	Acct# 8155 60 019 0233893	174.24
01/13/2022	90595	EWING	FERTILIZER	483.52
01/13/2022	90596	GRISAK, MARY	REFUND SP7 GYM7	125.50
01/13/2022	90597	HOBBS PEST SOLUTIONS, INC.	PEST CONTROL	125.00
01/13/2022	90598	Industrial Power Products	BACK PACK BLOWER	513.01
01/13/2022	90599	INSIDE OUT DESIGNS	PARK RULES SIGNS	167.62
01/13/2022	90600	J.W. Wood	2 SINK REPLACEMENTS	573.70
01/13/2022	90601	JC NELSON SUPPLY	TRASHBAGS/GLOVES	698.21
01/13/2022	90602	LAKE OROVILLE AREA PUBLIC UTILITY DIST.	2921 B Street Sewer Service- MLK Pa	132.18
01/13/2022	90603	MAZES CONSULTING	IT SUPPORT/SUBSCRIPTIONS	1,220.67
01/13/2022	90604	Oroville Cable & Equipment	MISC REPAIRS	610.32
01/13/2022	90605	P.G. & E.	7241369682-3 11/23/21-12/22/21	7,408.68
01/13/2022	90606	RENTAL GUYS, INC.	RENTAL GRAPPLE BUCKET	266.22
01/13/2022	90607	RIEBES AUTO PARTS	TRUCK PARTS	66.85
01/13/2022	90608	ROTO-ROOTER	TOILET PLUMBING	270.00
01/13/2022	90609	SHARP'S LOCKSMITHING	LOCKS	247.38
01/13/2022	90610	SOUTH FEATHER WATER & POWER	007771-000	58.52
01/13/2022	90611	Tractor Supply Co.	TRACTOR SUPPLY STATEMENT	503.74
01/13/2022	90612	U.S. BANK EQUIPMENT FINANCE	COPIER LEASE/USAGE	769.01
01/13/2022	90613	BANKCARD CENTER	STATEMENT 4607	741.00
01/13/2022	90614	ASCAP	ANNUAL MUSIC FEE	23.00
01/13/2022	90615	BETTER DEAL EXCHANGE	Acct#701960	206.45
01/13/2022	90616	DAWSON OIL COMPANY	62765 FUEL	2,778.25
01/13/2022	90617	HOME DEPOT	HOME DEPOT STATEMENT	742.95
01/13/2022	90618	Staples	STAPLES STATEMENT 3721	213.98
01/13/2022	90619	STERLING ADMINISTRATION COBRA	COBRA ADMIN FEE	9.00
01/13/2022	90620	TWSD	4-112.01 WATER NELSON	333.44
01/13/2022	90621	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	896.40
01/13/2022	90622	BURLESON, HARRY	INSTRUTOR FITNESS	71.50
01/13/2022	90623	BURLESON, HARRY	INSTRUCTOR FITNESS	58.50
01/13/2022	90624-660	PAYROLL	PAYROLL ITEMS	30,475.54
01/27/2022	90661	AFLAC	JRF86	1,989.20
01/27/2022	90662	PREMIER ACCESS	JAN21 DENTAL	1,043.81
01/27/2022	90663	ACCULARM SECURITY SYSTEMS	INSTALL SEC SYSTEM SHOP	4,595.00
01/27/2022	90664	AT&T - CALNET	PHONE LINES	92.10
01/27/2022	90665	CARTER LAW OFFICE	LEGAL	75.00
01/27/2022	90666	CITI CARDS	COSTCO STATEMENT 9398	54.50
01/27/2022	90667	COMCAST	Acct#8155600190189780 PHONE/INT	549.17
01/27/2022	90668	FORD MOTOR CREDIT COMPANY LLC	LEASE 9423800 F250 2019	758.39
01/27/2022	90669	INSIDE OUT DESIGNS	PARK SIGNS	1,487.76
01/27/2022	90670	J.W. Wood Pace Supply	SINK REPLACEMENT	339.82
01/27/2022	90671	MAZES CONSULTING	CISCO SWITCH	750.74
01/27/2022	90672	OROVILLE CHAMBER OF COMMERCE	ANNUAL DUES	150.00
01/27/2022	90673	RECOLOGY BUTTE COLUSA COUNTIES	TRASH	1,785.27
01/27/2022	90674	RENTAL GUYS, INC.	MOWER PARTS	457.91
01/27/2022	90675	RIEBES AUTO PARTS	TRUCK PARTS	77.76
01/27/2022	90676	Williams Electric Company, Inc	GYM LIGHT SWITCH	458.00
01/27/2022	90677	BERG, LARRY.	EXPENSE REIMBR	166.71
01/27/2022	90678-711	PAYROLL	PAYROLL ITEMS	31,819.84
TOTAL				<u>107,584.80</u>



RESOLUTION NO. 1983-22

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT (“DISTRICT”) AUTHORIZING ENTRY INTO AND ACCEPTANCE OF A GRANT OF EASEMENT AND AUTHORIZING ITS DISTRICT MANAGER SIGNATORY AUTHORITY ON BEHALF OF THE DISTRICT TO EXECUTE THE CERTIFICATE OF ACCEPTANCE

BE IT RESOLVED, that at the board of directors meeting of the Feather River Recreation and Park District, a California recreation and park district, held on February 22, 2022 (“the Meeting”), the Board of Directors unanimously authorized the District’s entry into and the acceptance of a Grant of Easement from the County of Butte, a political subdivision of the State of California (“County”) over multiple County owned parcels of real property (APNs 012-041-004, 012-041-005, 012-041-006, 012-041-019, 013-010-026) for use by the District as a recreational walking and biking trail, as more particularly described in the Grant of Easement dated February 22, 2022.

BE IT FURTHER RESOLVED, that at the Meeting, the Board of Directors also unanimously authorized the District’s General Manager, Shawn Rohrbacker, to execute the Certificate of Acceptance on behalf of the District for the Grant of Easement so approved by the Board of Directors.

PASSED AND ADOPTED, at a duly held meeting of the Board of Directors of Feather River Recreation and Park District on February 22, 2022 by the following vote:

Ayes:

Nays:

Absent:

Abstain:

Attest: _____

Steven Rocchi, Chairperson

Shawn Rohrbacker, General Manager

CERTIFICATE OF ACCEPTANCE AND CONSENT

GRANT OF EASEMENT

**A Portion of
APN 012-041-004, 012-041-005, 012-041-006, 012-041-019 and 013-010-026**

This is to certify that the interest in real property conveyed by the Grant of Easement, dated February 22, 2022, from the County of Butte, a political subdivision of the State of California, to the Feather River Recreation and Park District, a California recreation and park district, is hereby accepted by the undersigned officer or agent on behalf of the Board of Directors of the Feather River Recreation and Park District, pursuant to that authority conferred by Resolution No. 1983-22, adopted on February 22, 2022 and the grantee consents to the recordation thereof by its duly authorized officer or agent.

FEATHER RIVER RECREATION AND PARK DISTRICT

By: Shawn Rohrbacker, General Manager

Date: _____



STAFF REPORT

TO: FINANCE COMMITTEE FEBRUARY 17, 2022

TO: BOARD OF DIRECTORS AT FEBRUARY 22. 2022 BOARD MEETING

FROM: DEBORAH PELTZER, BUSINESS MANAGER

RE: PROGRAM/RESERVATION FEE CHANGE

SUMMARY

FRRPD staff has reviewed current recreation program fees and reservation rates and the current cost to run said programs. At this time, staff is requesting an increase to recreational program and facility reservation rates. The suggested pricing is based on the cost to run the programs is based on providing the community with both quality and cost-effective services.

BACKGROUND

Per Board Policies and Procedures, staff recommends and establishes fees for programs and presents to the Board of Directors for approval. Due to the timing of some programming and reservation seasons, staff is requesting Board approval to increase rates prior to the 2022-2023 budget cycle. Due to multiple seasons, programming dates and timing, the rate increase effective dates varies by type of service and season.

BUDGETARY IMPACT

Revenue to cover cost of programming, while providing quality service and cost effectiveness to the community

RECOMMENDATION

Staff and Finance Committee recommends Board approval of attached fee increases

ALTERNATIVE ACTIONS

NA deny rate increase, keep rates as is

ATTACHMENTS

List of services/programs with current rates, increase recommendation and effective dates.

FEATHER RIVER RECREATION & PARK DISTRICT FEE STRUCTURE

	2020-2021		2022-23		
			See notes per program for effective dates		Rate increase effective date
CLASSES	Class rates are subject to instructor/rec supervisor rates			Class rates are set by instructor and rec supervisor	
GYMNASTICS:	under review, Board will be updated by GM in near future			Under review, GM will bring gymnastic rates to Board during Budget Workshop for 7/1/22 increase	
ADULT SPORTS					
Softball	\$	350	7%	\$	375 Effective 2022 summer season
Kickball		N/A		\$	250 Current
YOUTH SPORTS					
Sporty All Stars	\$	44	0%	\$	44 Effective May 2022
Flag-Football	\$	42	7%	\$	45 Effective May 2022
Cross-Country	\$	22	9%	\$	24 Effective May 2022
Volleyball	\$	36	8%	\$	39 Effective May 2022
Basketball	\$	42	7%	\$	45 Effective May 2022
Track&Field (school team)	\$	22	9%	\$	24 Effective May 2022
Track&Field (FRRPD team)	\$	50	10%	\$	55 Effective May 2022
Track&Field (free agent)	\$	22	9%	\$	24 Effective May 2022
Soccer	\$	36	8%	\$	39 Effective May 2022
AQUATICS					
Palmermo Rec Swim	\$	3	0%	\$	3 effective 2/23/2022
Nelson Rec Swim	\$	3	33%	\$	4 effective 2/23/2022
Swim Lessons Group	\$	50	10%	\$	55 effective 2/23/2022
Swim Lessons Private	\$	50	60%	\$	80 effective 2/23/2022
Palmermo Pool Rental 2 hour	\$205/235/260			\$225/\$250/\$275	effective 2/23/2022
Nelson Pool Rental 2 hour	\$205/235/260			\$275/\$300/\$325	effective 2/23/2022
Additional hour pool rental				\$100 each hour added	effective 2/23/2022
PRESCHOOL					
Full Day toddler: diapers	\$	35	6%	\$	37 effective August 2022
Half Day diapers	\$	31	6%	\$	33 effective August 2022
Fully Day Preschool: potty trained	\$	33	6%	\$	35 effective August 2022
Half Day potty trained	\$	30	7%	\$	32 effective August 2022
Drop in	\$	37	5%	\$	39 effective August 2022
Camp	\$	30	7%	\$	32 effective 5/1/22 (summer session starts June 2022)
FACILITY RENTALS					
		<i>Half/Full Day Rental</i>			
<i>MLK</i>					
Group Picnic Area		\$55/85			\$60/\$100
Amphitheater	\$	105		\$	150 includes electricy and bbq access
Soccer Field		\$75/\$150			\$75/\$150
Field Lighting		\$20/hour			\$25/hour
<i>NELSON SPORTS COMPLEX</i>					
Group Picnic Area		\$55/85			\$60/\$100

FEATHER RIVER RECREATION & PARK DISTRICT FEE STRUCTURE

	2020-2021	2022-23	Rate increase effective date
		See notes per program for effective dates	
Ball Field(s)	\$10/hr	\$10/hr	
Tournament Play	\$ 255	\$ 275	includes field prep
Field Lighting	\$20/hr	\$25/hr	
<i>NOLAN BASEBALL COMPLEX</i>			
Ball Field(s)	\$10/hr	\$10/hr	
Tournament Play	\$255	\$ 275	
Field Lighting	\$20/hr	\$25/hr	
<i>PALERMO PARK</i>			
Small Gazebo Picnic Area	\$33	\$ 50	
Large Group Picnic Area	\$66/115	\$75/140	
Horseshoe Pits	\$40	\$ 50	
Ball Field(s)	\$10/hr	\$10/hr	
<i>PLAYTOWN USA</i>			
Group Picnic Area	\$55/85	\$60/\$100	
<i>RIVERBEND PARK</i>			
Large Pavillion	\$125/\$225	\$140/\$250	includes electricy and bbq access
Small Pavillion	\$100/\$180	\$115/\$200	includes electricy and bbq access
Group Picnic Area (Beach)	\$55/85	\$60/\$100	
Group Picnic Area (Trestle)	\$55/85	\$60/\$100	
Soccer Field	\$75/\$150	\$75/\$150	
Facility Attendant	\$25/hr	\$40/hr	
Disc Golf Tournament	\$25/hr	\$500/day	
<i>FORBESTOWN</i>			
Hall	\$ 190	\$250/\$500	includes facility attendant
Park	\$ 175	\$60/\$100	



JANUARY 2022 DEPARTMENT UPDATES

Parks & Maintenance

Joe Velasquez – Park Supervisor

The normal weekly maintenance schedule for this winter consists of:

- Opening Parks
- Opening and cleaning restrooms (if needed)
- Cleaning trash through parks
- Blowing and picking up leaves.
- Mowing at least twice a month
- Graffiti removal
- Weed eating & spraying
- Cleaning up after homeless
- Maintenance on equipment

Ongoing & Completed Projects:

The list below is additional work completed on top of their normal weekly maintenance schedule.

Riverbend Park:

- Irrigation repairs throughout park
 - Fixing broken lines from tree planting event
 - Running new lines to trees planted in new areas
- Preparations for County funded exercise equipment stations installation
- Preparation for homeless clean up event scheduled March 5th, 2022
- Burning debris in south end of park
- Preparations for wildflower nature festival.

Tennis Courts:

- Weed spraying
- City removing two dead oak trees on north end side of courts

Skate Park:

- Weed spraying

MLK:

- Preparations for restroom floors to be recoated
- Preparation for restroom interior walls repainted

Palermo

- Winter pool maintenance
- Weed spraying
- Graffiti removal
- PG&E funded lighting project completed
 - New LED lights through some areas of the park
 - Restroom lighting replaced
- Plumbing fixes on restroom sinks

Nelson:

- Burn piles created and scheduled to be burned this month
- Billboard repairs
- Bleacher repairs throughout fields
- Painting of bleachers and backstops
- Preparations for tree planting event
 - 38 trees planned to go in



JANUARY 2022 DEPARTMENT UPDATES

Nolan:

- Graffiti removal throughout park
- Preparations for little league
- Bleacher repairs
- Fence repairs on Brandt field
- Prospect High School community event February 10th
 - Eight kids showed up and helped paint bleachers, pick up trash, paint backstop, and weed eat through park.

Activity Center:

- Preparations for preschool bark
- Fixed dead spots on Gymnastics floor

Additional Information:

With the continued nice weather, we have turned on irrigation to most areas. Riverbend drip line through park must be fixed before we can turn it on. We are testing, fixing, and adjusting sprinklers and irrigation through parks to prep for the upcoming spring and summer seasons.

Vandalism is up right now. We are beefing up our security at the maintenance yard to prevent further vandalism and theft. The homeless are a continued problem in most parks.

Wildflower nature festival is coming up and our crew will start prepping the park for the event.

The tree planting event at Riverbend was a huge success. There was over a hundred volunteers throughout the day helping with the planting. We had 76 trees go into the ground. The event was scheduled from 9 to 2 p.m., but we completed it by noon. The community really came together to help with this event.

Upcoming Projects:

- Nelson tree planting event
- Baldry Field Maintenance
- Homeless clean up Riverbend Park (Early March)
- Restroom floor recoating
- Sign replacement project
 - Replacing & adding restroom signs to all restrooms
 - Updating and replacing Ordinance & Rules signs throughout parks
 - Removing and replacing old/damaged main park signs throughout parks

Childcare Services

Estela Valencia – Director of Children's Services

Preschool Enrollment: 29 children

Recently Completed Events/Projects:

Thanks to the Steps to Quality program, we were able to purchase outdoor play numerical stepping stones and some other educational supplies. Our staff participated in online workshop called the Nurtured Heart Approach.

Current events/project:

Garden project in the preschool has started. We have planted the first seeds.

Upcoming Events/Projects:

- Parent Night Out February 11th 5:30-9:30
- Spring camp April 11th-15th
- Summer Camp June 6- TBA



JANUARY 2022 DEPARTMENT UPDATES

Upcoming Projects

- Budget for 22/23 FY
- Potential upgrade and restoration of Nelson Sports Complex
 - Outfield grounds restoration on at least 2/3 softball fields
 - New LED bulbs in Field Lights
 - Repair or purchase new Scoreboards
 - Prep for tournament and/or increased league use
 - NEW* Applied for grant funds through the Giants Community Fund. Funds delivered in April pending award.
- Easter/Food Truck Event – April 16, 2022
 - Postponed until later date. No longer planning for Easter.

Administration, Events & Marketing

Victoria Anton – Executive Administrator

Ongoing Projects:

- Event Planning & Assistance:
 - Spring Concerts in the Park
 - 2022 Wildflower & Nature Festival
- Agreement & Contract Administration:
 - In-Kind Work Projects/Scheduling
 - Facility use agreement with the ORCAS
 - Meeting with Lake Oroville Little League Representatives

Completed Projects:

- Event Planning/Assistance:
 - Disc Golf Tournament January 8th
 - Volunteer Cleanup Day December 11th
 - Oakdale Heights Salmon Fry Release at Riverbend Park
 - Riverbend Park Tree Planting January 29th
 - Employee Recruitment & Training: Marketing Specialist