



FEATHER RIVER RECREATION & PARK DISTRICT
Regular Board Meeting
July 26, 2022

ACTIVITY CENTER
1875 Feather River Blvd.
Oroville, CA 95965

AGENDA **Closed Session 5:00 PM/Open Session Immediately Following**

This meeting will be available in-person at the Activity Center, with a call-in option.

Dial: (530) 212-8376; Conference Code: 603692

Written comments must be sent to victoriaa@frrpd.com 1-hour prior to the meeting to be presented to the Board. If you need a special accommodation to participate in this meeting, please contact (530)533-2011.

CALL MEETING TO ORDER

ROLL CALL

Chairperson Steven Rocchi
Vice-Chairperson Shannon DeLong
Director Scott "Kent" Fowler
Director Devin Thomas
Director Clarence "Sonny" Brandt

PLEDGE OF ALLEGIANCE

CLOSED SESSION

- 1. Property Negotiations, Pursuant to Government Code Section 54956.8**
Property Asset Update
- 2. Conference with Legal Counsel, Pursuant to Government Code Section 54956.9**
Anticipated Litigation – Facts and circumstances that might result in litigation against FRRPD.
- 3. Interim General Manager, Pursuant to Government Code section 49457**

CLOSED SESSION ANNOUNCEMENTS

PUBLIC COMMENT

The Board will invite anyone in the audience wishing to address the Board, on a matter not listed on the agenda, to state your name for the record and make your presentation. You are limited to three (3) minutes. *The Board cannot take any action except for brief response by the Board or staff to a statement or question relating to a non-agenda item.*

CONSENT AGENDA

Items listed on the Consent Agenda are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal or explanation is received from a Board member, staff, or member of the public. Items removed shall be considered immediately following the adoption of the Consent Agenda.

- 1. June 28, 2022 Regular Board Meeting Minutes (Appendix A)**
- 2. July 6, 2022 Special Board Meeting (Appendix B)**
- 3. July 20, 2022 Special Board Meeting (Appendix C)**
- 4. June 2022 Financials (Appendix D)**
- 5. Resolution 1993-22: A Resolution of the Board of Directors of the Feather River Recreation and Park District Acknowledging the Completion of the Nelson Field Lights Improvement Project (Appendix E)**
Fixed Asset number 212202

Consent Agenda Motion:

Vote:

ACTION ITEM(S)

- 1. Resolution No. 1994-22: A Resolution of The Feather River Recreation and Park District Board of Directors Approving the Final Budget for Fiscal Year 2022–2023 (Appendix F)**

Motion:

Vote:

- 2. Turf Maintenance Services (Appendix G)**

Motion:

Vote:

- 3. Palermo Bathroom Repairs (Appendix H)**

Motion:

Vote:

- 4. Palermo Kiddie Pool Leak (Appendix I)**

Motion:

Vote:

DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS (Appendix J)

UNFINISHED BUSINESS

BOARD ITEMS FOR UPCOMING AGENDA(S)

ADJOURNMENT



FEATHER RIVER RECREATION & PARK DISTRICT

Regular Board Meeting
June 28, 2022

ACTIVITY CENTER
1875 Feather River Blvd.
Oroville, CA 95965

Draft Minutes **Closed Session 5:30 PM/Open Session Immediately Following**

Dial into the meeting: (530) 212-8376; Conference Code: 603692

CHAIRPERSON ROCCHI CALLED THE MEETING TO ORDER AT 5:30 PM.

ROLL CALL

Chairperson Steven Rocchi	<u>Present</u>
Vice-Chairperson Shannon DeLong	<u>Present</u>
Director Scott "Kent" Fowler	<u>Present</u>
Director Devin Thomas	<u>Present</u>
Director Clarence "Sonny" Brandt	<u>Present</u>

CLOSED SESSION

1. Property Negotiations, Pursuant to Government Code Section 54956.8

Property Asset Update

2. Conference with Legal Counsel, Pursuant to Government Code Section 54956.9

Anticipated Litigation – Facts and circumstances that might result in litigation against FRRPD.

CLOSED SESSION ANNOUNCEMENTS

No action was taken.

PUBLIC COMMENT

No public comments were made.

PUBLIC HEARINGS

1. Public Hearing: 2022-23 Fiscal Year Budget (no action)

Final Fiscal Year Budget adoption scheduled for July 26th.

2. Public Hearing: 2022-23 Engineers Report (no action)

Final Engineers Report adoption scheduled for July 26th.

CONSENT AGENDA

1. May 24, 2022 Regular Board Meeting Minutes

2. May 2022 Financials

Director Fowler made the motion to approve the consent agenda.

Director Brandt seconded the motion.

***The motion to approve the Consent Agenda passed with a unanimous vote.**

ACTION ITEMS

1. Resolution No. 1991-22: A Resolution Approving Engineer's Report, Confirming Diagram and Assessment and Ordering the Continuation of Assessment for Fiscal Year 2022-23 for the Park Maintenance and Recreation Improvement District of the Feather River Recreation and Park District

Director Brandt made the motion to adopt Resolution 1991-22.

Director Thomas seconded the motion.

***The motion to adopt Resolution 1991-22 passed with a unanimous vote.**

2. Resolution No. 1992-22: A Resolution of The Feather River Recreation and Park District Board of Directors Adopting the 2022-23 Appropriations Limitations

Director Brandt made the motion to adopt Resolution 1992-22.

Director Fowler seconded the motion.

***The motion to adopt Resolution 1992-22 passed with a unanimous vote.**

3. Turf Maintenance Services

Director Fowler made the motion to allocate up to \$82,000 annually for turf maintenance services at Riverbend Park and Nelson Sports Complex.

Director Brandt seconded the motion.

***The motion to allocate up to \$82,000 annually for turf maintenance services at Riverbend Park and Nelson Sports Complex passed with a unanimous vote.**

4. Riverbend Bears and Boulder Climbing Play Area Renovations

Director DeLong made the motion to approve the quote provided by UPC Parks and allocate up to \$16,000 for Riverbend Bears and Boulder Climbing Play Area Renovations.

Director Fowler seconded the motion.

***The motion to approve the quote provided by UPC Parks and allocate up to \$16,000 for Riverbend Bears and Boulder Climbing Play Area Renovations passed with a unanimous vote.**

DIRECTOR & COMMITTEE REPORTS, MANAGER & STAFF REPORTS WERE REVIEWED.

BOARD ITEMS FOR UPCOMING AGENDA(S)

July: Regular Board meeting: Adopt final budget

CHAIRPERSON ROCCHI ADJOURNED THE MEETING AT 6:30 PM.



FEATHER RIVER RECREATION & PARK DISTRICT
Special Board Meeting
July 6, 2022

ACTIVITY CENTER
1875 Feather River Blvd.
Oroville, CA 95965

Draft Minutes

Open Session 4:30pm

Dial into the meeting: (530) 212-8376; Conference Code: 603692

CHAIRPERSON ROCCHI CALLED THE MEETING TO ORDER AT 4:30 PM.

ROLL CALL

Chairperson Steven Rocchi	<u>Present</u>
Vice-Chairperson Shannon DeLong	<u>Present</u>
Director Scott "Kent" Fowler	<u>Present</u>
Director Devin Thomas	<u>Present</u>
Director Clarence "Sonny" Brandt	<u>Present</u>

PUBLIC COMMENT

No public comments were made.

CLOSED SESSION

Evaluation of General Manager, Pursuant to Government Code section 49457

ANNOUNCEMENT(S) FROM CLOSED SESSION

No action taken: proceed with GM annual evaluation process, schedule a special session board meeting week of July 18th.

CHAIRPERSON ROCCHI ADJOURNED THE MEETING AT 6:35 PM.



FEATHER RIVER RECREATION & PARK DISTRICT
Special Board Meeting
July 20, 2022

ACTIVITY CENTER
1875 Feather River Blvd.
Oroville, CA 95965

Draft Minutes

Open Session 4:30pm

Dial into the meeting: (530) 212-8376; Conference Code: 603692

CHAIRPERSON ROCCHI CALLED THE MEETING TO ORDER AT 4:41 PM.

ROLL CALL

Chairperson Steven Rocchi	<u>Present</u>
Vice-Chairperson Shannon DeLong	<u>Absent</u>
Director Scott "Kent" Fowler	<u>Present</u>
Director Devin Thomas	<u>Present</u>
Director Clarence "Sonny" Brandt	<u>Present</u>

PUBLIC COMMENT

No public comments were made.

CLOSED SESSION

Evaluation of General Manager, Pursuant to Government Code section 49457

ANNOUNCEMENT(S) FROM CLOSED SESSION

Effective immediately the board has elected not to renew and/or continue General Manager Shawn Rohrbacker's employment contract. Shawn shall receive a seven months' salary and benefits severance package, in accordance with the current employment contract.

CHAIRPERSON ROCCHI ADJOURNED THE MEETING AT 5:00 PM.

Feather River Recreation & Park District
 Profit & Loss Budget Performance
 June 2022

June last month of fiscal year, 2022 f/year not closed

Waiting on late invoices, county reports, reconciliation all accounts, and deprecation to be posted, etc.

	Jun 22	Budget	\$ Over Budget	June transaction: staff comments	Jul '21 - Jun 22	ANNUAL BUDGET	\$ Over Budget	% of Budget	Actual vs Budget Annual Spending Comments
Ordinary Income/Expense									
Income									
4100 - Tax Revenue	80,000			Accrued June estimated tax revenue. County reports not received date of this report	1,929,571	1,900,000	29,571	102%	Waiting on county reports, additional tax revenue possible
4150 - Tax Revenue (BAD)	20,000			Accrued June estimated tax revenue. County reports not received date of this report	301,812	308,000	(6,188)	98%	
4300 - Program Income	82,225	76,465	5,760	June program revenue to be reconciled and adjustment possible: expired credits/bad debt accounts.	641,720	893,575	(251,855)	72%	Classes \$45k, Preschool/Camp \$240k, Gymnastics \$230k, Aquatics \$17k, Youth/Adult sports \$45k, Events \$9k, Rentals/Misc \$55k
4400 - Donation & Fundraising Income	375			Car Show donation	10,100	2,500	7,600	404%	
4600 - Other Income					26,444	1,000	25,444	2,644%	Prior year program revenue (A/R) adjustment, Rec Desk software adjustment
4900 - Interest Income					5,548	19,000	(13,452)	29%	
4905 - Interest Income - BAD					563	2,500	(1,937)	23%	
Total Income	182,600	76,465	106,135		2,915,758	3,126,575	(210,817)	93%	
Gross Profit	182,600	76,465	106,135		2,915,758	3,126,575	(210,817)	93%	
Expense									
5000 - Payroll Expenses									
5010 - Wages & Salaries	142,860	107,525	35,335	3 full time employees terminated, accrued vacation paid out	1,128,656	1,302,611	(173,955)	87%	
5020 - Employer Taxes	12,453	10,000	2,453		100,101	124,028	(23,927)	81%	
5030 - Employee Benefits	16,334	18,000	(1,666)		195,946	216,654	(20,708)	90%	
5040 - Workers Comp	5,688	3,700	1,988		48,969	46,830	2,139	105%	
5000 - Payroll Expenses - Other	1,236				1,236				
Total 5000 - Payroll Expenses	178,571	139,225	39,346	June adjustment to be posted: June year end accrued wages, pto to be posted	1,474,908	1,690,123	(215,215)	87%	Admin \$445k, Aquatics \$17k, Maintenance \$511k, Preschool/Camp \$290k, Gymnastics \$155k, Youth/adult sports \$27k, Classes \$27k
5031 - GASB 68 Benefit Expense					67,639	70,450	(2,811)	96%	
5100 - Advertising & Promotion	1,171	917	254		2,899	11,000	(8,101)	26%	
5120 - Bank Fees	541	584	(43)		5,857	7,000	(1,143)	84%	
5130 - Charitable Contributions						2,500	(2,500)		
5140 - Copying & Printing	193	844	(651)		7,497	10,125	(2,628)	74%	
5155 - Employment New Hire Screen		150	(150)		1,035	2,000	(965)	52%	
5160 - Dues, Mbrshps & Subscriptions					9,278	10,500	(1,222)	88%	\$7.5k CSDA, \$600 Cobra dues, \$700 CPRS, misc memberships Prime, Chamber, etc.
5170 - Education & Development	510	500	10		1,301	8,500	(7,199)	15%	Camps CPR, Lifeguard Certs, Pesticide handling, food handler (cook)
5175 - Equipment Rental	2,823	875	1,948	\$750 portable toilet rental, \$2.1k equipment rental repair Riverbend mail line leak	7,789	10,500	(2,711)	74%	\$4k expense portable toilet rental Riverbend main line down 3 months.
5180 - Equipment, Tools & Furn (<\$5k)									
5182 - Operating ET&F	8,846		8,846	Gym swamp coolers \$9715, \$1k over approved allocation \$8715 May22 board meeting	11,012	2,777	8,235	397%	Not budgeted \$9.7k swamp coolers gymnastics
5184 - Program ET&F	1,288	1,133	155		10,500	13,600	(3,100)	77%	\$4.1k gym equipment, \$3.1k karate mat, \$1.3k corn hole boards, \$1.8k softball bases/field chalked, \$250 pool umbrellas

June last month of fiscal year, 2022 f/year not closed
 Waiting on late invoices, county reports, reconciliation all accounts, and deprecation to be posted, etc.

	Jun 22	Budget	\$ Over Budget	June transaction: staff comments	Jul '21 - Jun 22	ANNUAL BUDGET	\$ Over Budget	% of Budget	Actual vs Budget Annual Spending Comments
5186 · Site/Shop ET&F	585	833	(248)		8,669	10,000	(1,331)	87%	Misc Maint equipment. largest purchase \$2.6k augur
5187 · IT Computer/HardwareTechnology		667	(667)		6,079	8,000	(1,921)	76%	\$1.9k Park Sup laptop, \$2k replace stolen Park Sup Laptop, Front desk computer \$1.3k, Port switch \$750
5188 · IT Computer/Software Technology	3,310	1,000	2,310		23,507	20,600	2,907	114%	\$2.3k website, \$6.3k Rec Desk, \$1k Accounting and Payroll, \$1k antivirus, \$5k email,
Total 5180 · Equipment, Tools & Furn (<\$5k)	14,029	3,633	10,396		59,767	54,977	4,790	109%	
5200 · Insurance					159,707	185,000	(25,293)	86%	Not added to insured policy: Riverbend Bear Rock playground, Amphitheater, boat dock.
5210 · Interest Expense - Operating	29	125	(96)		1,056	1,500	(444)	70%	
5225 · Postage & Delivery		20	(20)		537	1,500	(963)	36%	
5230 · Professional & Outside Svcs									
5232 · Accounting					25,400	25,000	400	102%	
5233 · Bands/Recreation	200	1,000	(800)		4,400	5,000	(600)	88%	
5234 · Board Stipends	700	1,000	(300)		9,100	12,000	(2,900)	76%	
5235 · Recreation Instructors	436	500	(64)		3,483	12,000	(8,517)	29%	
5236 · Legal	1,534	2,000	(466)		6,406	25,000	(18,594)	26%	
5237 · Contract Janitorial	5,950	6,250	(300)	1/2 Playtown in service and Palermo pool not serviced (pool to start in July)	68,918	75,000	(6,082)	92%	
5239 · Outside Service Admin/Consult	13,166	5,000	8,166	\$9.3k new park tax analyst, budgeted to be done Sep22, started Jun22. \$2k 2nd pymnt skatepark design	56,238	76,000	(19,762)	74%	\$8k Act Center appraisal, financial review (\$20k budgeted, no progress), \$12.5k IT support, \$16.2k BAD report, \$5.6k Melton Design Riverbend Rec Center plans. \$9.3k new park River Ranch tax analysis fee. \$4.2k Skatepark Concept design. Budgeted but not completed \$15k Impact Fee Survey
Total 5230 · Professional & Outside Svcs	21,986	15,750	6,236		173,945	230,000	(56,055)	76%	
5260 · Repairs & Maintenance									
5261 · Building R&M	296	2,000	(1,704)		16,050	25,000	(8,950)	64%	Shop \$2.2k upgrade electrical, Act Center \$7k misc repairs and HVAC service, \$1k each park MLK, FBT, PAL, NE (misc repairs). Sites all paint and misc repairs
5262 · Equip Repairs & Small Tools	606	1,500	(894)		17,598	18,000	(402)	98%	
5263 · General R&M		1,250	(1,250)			15,000	(15,000)		Misc account used as budget contingency for other R&M accounts
5264 · Grounds R&M	3,536	5,400	(1,864)		53,449	60,000	(6,551)	89%	
5265 · Janitorial Supplies	2,518	2,175	343		19,294	26,000	(6,706)	74%	
5266 · Vandalism Repair	4,019	400	3,619		29,229	5,000	24,229	585%	
5267 · Vehicle R&M	50	825	(775)		6,462	10,000	(3,538)	65%	
5268 · Aquatics Pool R&M	4,702	8,000	(3,298)		23,078	40,000	(16,922)	58%	Nelson budgeted to be open early 2022
5269 · Outside Contractor/Services R&M	18,245	1,250	16,995	\$16,350 Bears/Rockwall repairs. \$350 over approved allocation, incorrect invoice presented at May board meeting.	53,497	15,000	38,497	357%	Nolan \$4.1k squirrel abatement, Riverbend Bears/Rockwall \$16.3k, Riverbend plumbing \$3k, Nelson Field lights electrician \$14k, Skatepark Lights electrician \$4.6k, Act Center Misc repairs \$4k
Total 5260 · Repairs & Maintenance	33,972	22,800	11,172		218,657	214,000	4,657	102%	
5270 · Security	692	1,650	(958)		12,541	20,000	(7,459)	63%	
5280 · Supplies - Consumable									
5281 · Misc Staff & Uniforms Supplies	140	550	(410)		3,744	6,500	(2,756)	58%	
5282 · Office Supplies	253	575	(322)		3,748	7,000	(3,252)	54%	
5284 · Program Food	323	1,350	(1,027)		3,048	16,200	(13,152)	19%	Preschool change: food program funded by BCOE
5286 · Program Supplies	2,610	4,625	(2,015)		16,327	44,500	(28,173)	37%	Preschool/Camp \$6k, Gymnastics \$3k, Adult/Youth Sports \$4k, Events \$1.5k
5287 · Safety Supplies	83	475	(392)		3,470	5,750	(2,280)	60%	
5288 · Safety & Staff Supplies					214				
5289 · Site/Volunteer Maint Supplies		200	(200)		4,970	2,573	2,397	193%	Riverbend tree planting \$4k

June last month of fiscal year, 2022 f/year not closed
 Waiting on late invoices, county reports, reconciliation all accounts, and depreciation to be posted, etc.

	Jun 22	Budget	\$ Over Budget	June transaction: staff comments	Jul '21 - Jun 22	ANNUAL BUDGET	\$ Over Budget	% of Budget	Actual vs Budget Annual Spending Comments
Total 5280 · Supplies - Consumable	3,409	7,775	(4,366)		35,521	82,523	(47,002)	43%	
5290 · Taxes, Lic., Notices & Permits		430	(430)		7,316	5,163	2,153	142%	
5300 · Telephone/Internet	1,260	1,175	85		14,843	14,110	733	105%	
5310 · Fuel, Travel and Meals	3,195	2,675	520		33,277	32,900	377	101%	
5320 · Utilities									
5322 · Electric	12,585	15,000	(2,415)		130,366	136,000	(5,634)	96%	
5324 · Garbage	2,580	2,000	580		23,412	24,850	(1,438)	94%	
5326 · Gas/Propane	236	500	(264)		8,082	9,200	(1,118)	88%	
5328 · Sewer	249	375	(126)		4,553	4,500	53	101%	
5329 · Water	12,080	17,900	(5,820)		141,423	134,800	6,623	105%	
Total 5320 · Utilities	27,730	35,775	(8,045)		307,836	309,350	(1,514)	100%	
7000 · Debt Interest	6,864	6,865	(1)		85,569	85,570	(1)	100%	
Total Expense	296,975	241,768	55,207		2,688,775	3,059,291	(370,516)	88%	
Net Ordinary Income	(114,375)	(165,303)	50,928		226,983	67,284	159,699	337%	
Other Income/Expense									
Other Income									
4200 · Impact Fee Income	4,604				411,645				
4500 · Grant/Reimbursed Expense Income	12,120			\$4k BCOE food program reimbr, \$8k gym booster club reimbr wages travel meets	463,582				SBF Nelson \$144k, State Covid relief \$278k, Preschool Valley Oaks Covid relief \$11k, Gym Booster reimbr payroll travel \$8k, BCOE food program reimbr Preschool \$16k, CDSS preschool Covid relief \$6.5k
4650 · Insurance Proceeds					366,200				Insurance Vans/Trucks \$11k, Playtown Bathrooms \$43k, Riverbend close claim \$313k
4910 · Interest Income - Impact Fees					3,948				
9900 · Gain/(Loss) on Asset disposal					5,600				Surplus: UTV, Chipper \$2.8k each
Total Other Income	16,724				1,250,975				
Other Expense									
5102 · Insurance Claim Expense	4,536				17,348				
Total Other Expense	4,536				17,348				
Net Other Income	12,188				1,233,627				

Feather River Recreation & Park District
Detail Fixed Asset & Bonds
As of June 30, 2022

**ANNUAL DETAILS: JULY THROUGH JUNE 2022
COMPLETED PROJECTS, CONSTRUCTION IN
PROGRESS, LOAN PAYMENTS**

	Date	Source Name	Memo	Amount	Balance
1010.3 - Treasury Admin Ins Proceeds					216,525
	11/30/2021	TRANSFER FUNDS TO NELSON POOL	TRANSFER RES JUL21 BOARD MTG SBF NELSON POOL MATCHING FUNDS	-200,000	16,525
Total 1010.3 - Treasury Admin Ins Proceeds				-200,000	16,525
1010.4 - Treasury Ins Proceeds Playtown					40,485
	07/01/2021	SURPLUS CITY	CONEX RENTAL	-255	40,230
	08/12/2021	ALPINE PORTABLE TOILET SERVICE	PORTABLE TOILET RENTALS	-5,552	34,678
	08/26/2021	SURPLUS CITY	CONEX RENTAL	-255	34,423
	09/09/2021	SURPLUS CITY	CONEX	-255	34,168
	10/07/2021	SURPLUS CITY	CONEX RENTAL	-255	33,913
	11/03/2021	SDRMA DEPOSIT	DEPOSIT PLAYTOWN INS PROCEEDS	42,496	76,409
	11/18/2021	ALPINE PORTABLE TOILET SERVICE	PORTABLE TOILET RENTALS	-7,440	68,969
	11/30/2021	TRANSFER FUNDS	TRANSFER TO GEN FUND REIMBRS PLAYTOWN EXPENSE	0	68,969
	06/30/2022	Williams Electric Company, Inc	NOLAN FIELD TROUBSHOOT	-1,311	67,658
Total 1010.4 - Treasury Ins Proceeds Playtown				27,173	67,658
1010.5 - Treasury Nelson Pool Funds					0
	11/30/2021	TRANSFER	TRANSFER Impact Funds RES 1973 -74 SBF NELSON POOL MATCHING FUNDS	311,000	311,000
	11/30/2021	TRANSFER	TRANSFER RES JUL21 BOARD MTG SBF NELSON POOL MATCHING FUNDS	200,000	511,000
	11/30/2021	TRANSFER	TRANSFER TO GEN FUND REIMBR GEN FUND AFTER SBF GRANT FULLY EXPENSED	-56,314	454,686
	02/24/2022	WILLYGOAT, LLC.	WATER SLIDE +INSTALL NELSON POOL	-63,025	391,661
	04/07/2022	HOLIDAY POOL CONSTRUCTION	NELSON POOL PROJECT	-172,443	219,218
	04/07/2022	Rohrbacker, Shawn.	NELSON POOL PERMIT	-53	219,165
	06/16/2022	OUTDOOR CREATIONS, INC	POOL PICNIC TABLE LEGS	-6,057	213,108
	06/16/2022	HOLIDAY POOL CONSTRUCTION	NELSON POOL PROJECT	-166,483	46,625
Total 1010.5 - Treasury Nelson Pool Funds				46,625	46,625
1031 - BofW Project INS PROCEEDS					34
	07/01/2021	Bank of West- Fees	BANK FEES	-35	-1
	09/01/2021	SDRMA INS PROCEEDS	BOW DEPOSIT RIVERBEND	174,154	174,153
	09/03/2021	SDRMA INS PROCEEDS	BANK OF WEST RIVERBEND INS PROCEEDS	7,256	181,409
	10/06/2021	SDRMA INS PROCEEDS	Bank of the West INSUR PROCEEDS ACCT	101,590	282,999
	10/22/2021	SDRMA INS PROCEEDS	RIVERBEND INS PROCEEDS ASPEN SPECIALITY	7,256	290,255
	11/01/2021	SURPLUS DIRECT DEPOSIT	GOVDEALS SALE OF SURPLUS AUGER, UTV, WOOD CHIPPER	6,035	296,290
	11/04/2021	NORTH STATE ELECTRIC & PUMP	REPAIR PUMP VANDALISM	-8,657	287,633
	11/08/2021	SDRMA INS PROCEEDS	BOW RIVERBEND FUND SDRMA ASPEN SPEC 7.5% APPORTIONMENT	22,553	310,186
	12/01/2021	SURPLUS TRANSFER TO GEN FUND	XFER SURPLUS SALE FUNDS	-6,035	304,151
	04/07/2022	SDRMA INS PROCEEDS	RIVERBEND INS PROCEEDS ASPEN SPECIALITY	325	304,476
	06/16/2022	Universal Precast Concrete, Inc	REPAIR BEARS/ROCKWALL DEPOSIT	-8,175	296,301
Total 1031 - BofW Project INS PROCEEDS				296,267	296,301
1320 - Umpqua Bank Project Fund					188,856
Total 1320 - Umpqua Bank Project Fund					188,856
1420 - Buildings & Improvements					15,903,777
	11/30/2021	Playtown bathroom project completed per GM, moved into Fixed Assets Nov21. Feb22 GM communicated he has addtl invoices to be paid by FRRPD and project is not paid in full (in service Nov21)	PLAYTOWN BATHROOM PROJECT COMPLETED: IN SERVICE NOV21 (not complete per GM Feb22, moved back to In Progress)	0	15,903,777

**ANNUAL DETAILS: JULY THROUGH JUNE 2022
COMPLETED PROJECTS, CONSTRUCTION IN
PROGRESS, LOAN PAYMENTS**

	Date	Source Name	Memo	Amount	Balance
	06/21/2022	Williams Electric Company, Inc	COMPLETE NELSON FIELD LIGHT PROJECT MOVED TO FIXED ASSET #212202 IN SERVICE 6/28/22	151,165	16,054,942
Total 1420 · Buildings & Improvements				151,165	16,054,942
1430 · Equipment & Vehicles					1,849,196
	11/01/2021	SOLD SURPLUS	SURPLUS SALE HISUN UTV ASSET 5013 \$7999.30 VALUE/ACC DEPR	-7,999	1,841,197
	11/01/2021	SOLD SURPLUS	SURPLUS SALE TORO WOOD CHIPPER ASSET 3439 \$12337.32 VALUE/ACC DEPR	-12,337	1,828,860
	03/14/2022	DEERE & COMPANY	GATOR 5919M XUV590E S4 SERIAL 1MO590EEENM050005 fixed asset 212201	14,000	1,842,860
Total 1430 · Equipment & Vehicles				-6,336	1,842,860
1440 · Construction in Progress					1,138,321
1448 · CIP Nelson SBF NE99					601,737
	07/16/2021	STREAMLINE ENGINEERING	NELSON POOL ASSESSMENT FEE	375	602,112
	09/13/2021	HOLIDAY POOL CONSTRUCTION	NELSON POOL PROJECT	198,128	800,240
	10/01/2021	MELTON DESIGN GROUP	PROJECT MNGMNT NELSON POOL SBF GRANT	662	800,902
	10/18/2021	STREAMLINE ENGINEERING	WRITTEN ASSESSMENT PRIOR TO POUR SBF GRANT	425	801,327
	02/11/2022	WILLYGOAT, LLC.	STANDARD INSTALLATION LAKE TAHOE WATER SLIDE NELSON	22,050	823,377
	02/11/2022	WILLYGOAT, LLC.	LAKE TAHOE WATER SLIDE NESLON SBF PROJECT	40,975	864,352
	03/28/2022	Rohrbacker, Shawn.	CEQA NELSON POOL PERMIT BUTTE COUNTY	53	864,405
	04/01/2022	HOLIDAY POOL CONSTRUCTION	NELSON POOL PROGRESS INVOICE	172,443	1,036,848
	06/02/2022	OUTDOOR CREATIONS, INC	POOL PICNIC AREA TABLE LEGS ORDRED 6/16/22	6,057	1,042,905
	06/10/2022	HOLIDAY POOL CONSTRUCTION	NELSON POOL PROJECT BALANCE \$300,275 noted on invoice dated 6/16/22	166,483	1,209,388
Total 1448 · CIP Nelson SBF NE99				607,651	1,209,388
1450 · CIP Feather River Trail FRT99					15,160
	07/08/2021	CENTRAL VALLEY FLOOD PROTECTION BOARD	SBF GRANT FEATHER RIVER TRAIL ENCROACHMENT FEE	8,000	23,160
	07/22/2021	CARTER LAW OFFICE	LEAGAL EASEMENT	50	23,210
	11/05/2021	CARTER LAW OFFICE	LEAGAL EASEMENT	25	23,235
	01/20/2022	CARTER LAW OFFICE	LEAGAL EASEMENT	75	23,310
	02/17/2022	CARTER LAW OFFICE	LEAGAL EASEMENT	50	23,360
	03/18/2022	CARTER LAW OFFICE	LEAGAL EASEMENT	100	23,460
Total 1450 · CIP Feather River Trail FRT99				8,300	23,460
1451 · CIP Playtown Bathroom Fire					521,424
	10/20/2021	SHARP'S LOCKSMITHING	LOCKS PLAYTOWN BATHROOM	1,623	523,047
	10/21/2021	ACCULARM SECURITY SYSTEMS	REWIRE ALARM NEW PLAYTOWN BATHROOM BUILDING	2,575	525,622
	11/30/2021	Closed project	PLAYTOWN BATHROOM PROJECT COMPLETED: IN SERVICE NOV21	0	525,622
	11/30/2021	Reopened project- in service Nov21, not paid in full as of 6/30/22	FEB22 GM WILL SUBMIT MORE INVOICES, PROJECT NOT CLOSED moved back into Progress Project	0	525,622
Total 1451 · CIP Playtown Bathroom Fire				4,198	525,622
2955 · Umpqua Bank Tax Exempt Bond A					-2,614,914
	08/01/2021	BANK OF NEW YORK MELLON	2015A PRINCIPAL PAYMENT	56,267	-2,558,647
	11/01/2021	BANK OF NEW YORK MELLON	2015A PRINCIPAL PAYMENT	56,267	-2,502,380
	02/01/2022	BANK OF NEW YORK MELLON	2015A PRINCIPAL PAYMENT	56,267	-2,446,113
	05/01/2022	BANK OF NEW YORK MELLON	2015A PRINCIPAL PAYMENT	56,269	-2,389,844
Total 2955 · Umpqua Bank Tax Exempt Bond A				225,070	-2,389,844
2960 · Umpqua Bank Taxable Bond B					-87,000
	08/01/2021	BANK OF NEW YORK MELLON	2015B PRINCIPAL PAYMENT	7,000	-80,000
	11/01/2021	BANK OF NEW YORK MELLON	2015B PRINCIPAL PAYMENT	7,000	-73,000

**ANNUAL DETAILS: JULY THROUGH JUNE 2022
COMPLETED PROJECTS, CONSTRUCTION IN
PROGRESS, LOAN PAYMENTS**

	Date	Source Name	Memo	Amount	Balance
	02/01/2022	BANK OF NEW YORK MELLON	2015B PRINCIPAL PAYMENT	7,000	-66,000
	05/01/2022	BANK OF NEW YORK MELLON	2015B PRINCIPAL PAYMENT	7,000	-59,000
Total 2960 - Umpqua Bank Taxable Bond B				28,000	-59,000
4500 - Grant/Reimbursed Expense Income					0
	09/29/2021		Grant CDSS PRESCHOOL COVID RELIEF	-6,500	
	11/30/2021		Grant/Scholarship Income SBF NELSON POOL	-143,325	
	12/01/2021		Pres Food Program BCOE	-1,820	
	12/03/2021		Pres Food Program BCOE	-1,400	
	12/15/2021		VALLEY OAK DISASTER RELIEF GRANT PRESCHOOL	-11,437	
	12/20/2021		SPECIAL DISTRICT COVID RELIEF	-278,252	
	01/05/2022		Pres Food Program BCOE	-1,909	
	02/01/2022		Pres Food Program BCOE	-1,533	
	03/01/2022		Pres Food Program BCOE	-1,818	
	04/30/2022		Pres Food Program BCOE	-1,660	
	05/01/2022		Pres Food Program BCOE	-1,807	
	06/30/2022		GYM BOOSTER CLUB REIMBR TRAVEL P/ROLL EXPENSES	-8,003	
	06/30/2022		Pres Food Program BCOE	-4,117	
Total 4500 - Grant/Reimbursed Expense Income				-463,581	-463,581
4650 - Insurance Proceeds					0
	08/30/2021	SDRMA Insurance Proceeds	FRRPD Miscellaneous SDRMA BLACK VAN INS BREAK IN	-538	-538
	09/01/2021	SDRMA Insurance Proceeds	FRRPD Miscellaneous INSURNACE RIVERBEND	-174,154	-174,692
	09/03/2021	SDRMA Insurance Proceeds	FRRPD Miscellaneous RIVERBEND INS PROCEEDS	-7,256	-181,948
	10/06/2021	SDRMA Insurance Proceeds	FRRPD Miscellaneous SDRMA RIVERBEND INS	-101,590	-283,538
	10/22/2021	SDRMA Insurance Proceeds	ASPEN SPECIALITY INS RIVERBEND PROCEEDS	-7,256	-290,794
	11/03/2021	SDRMA Insurance Proceeds	INS PROCEEDS PLAYTOWN FIRE	-42,496	-333,290
	11/03/2021	SDRMA Insurance Proceeds	INS PROCEEDS TRUCK F250 VANDALIZED	-5,230	-338,520
	11/08/2021	SDRMA Insurance Proceeds	FRRPD Miscellaneous RIVERBEND SDRMA ASPEN SPEC 7.5% APPORTIONMENT	-22,553	-361,073
	12/15/2021	SDRMA Insurance Proceeds	FRRPD Miscellaneous WHITE VAN CAT CONVERT INS PROCEEDS	-4,602	-365,675
	04/01/2022	SDRMA Insurance Proceeds	BLACK VAN SOLD FOR SCRAP METAL	-200	-365,875
	04/07/2022	SDRMA Insurance Proceeds	Insurance Claim Proceeds BLACK VAN TOWING REIMBRUSMENT	-325	-366,200
Total 4650 - Insurance Proceeds				-366,200	-366,200

Feather River Recreation & Park District
Detail Fixed Asset & Bonds
As of June 30, 2022

	Date	Source Name	Memo	Amount	Balance
1010.3 - Treasury Admin Ins Proceeds					16,525
Total 1010.3 - Treasury Admin Ins Proceeds					16,525
1010.4 - Treasury Ins Proceeds Playtown					68,968
06/30/2022	Williams Electric Company, Inc	NOLAN FIELD TROUBSHOOT		-1,311	67,657
Total 1010.4 - Treasury Ins Proceeds Playtown				-1,311	67,657
1010.5 - Treasury Nelson Pool Funds					219,165
06/16/2022	OUTDOOR CREATIONS, INC	POOL PICNIC TABLE LEGS		-6,057	213,108
06/16/2022	HOLIDAY POOL CONSTRUCTION	NELSON POOL PROJECT		-166,483	46,625
Total 1010.5 - Treasury Nelson Pool Funds				-172,540	46,625
1031 - BofW Project INS PROCEEDS					304,477
06/16/2022	Universal Precast Concrete, Inc	REPAIR BEARS/ROCKWALL DEPOSIT		-8,175	296,302
Total 1031 - BofW Project INS PROCEEDS				-8,175	296,302
1320 - Umpqua Bank Project Fund					188,856
Total 1320 - Umpqua Bank Project Fund					188,856
1420 - Buildings & Improvements					15,903,777
06/21/2022	Williams Electric Company, Inc	COMPLETE NELSON FIELD LIGHT PROJECT MOVED TO FIXED ASSET #212202 IN SERVICE 6/28/22		151,165	16,054,942
Total 1420 - Buildings & Improvements				151,165	16,054,942
1440 - Construction in Progress					1,585,928
1448 - CIP Nelson SBF NE99					1,036,847
06/02/2022	OUTDOOR CREATIONS, INC	POOL PICNIC AREA TABLE LEGS		6,057	1,042,904
06/10/2022	HOLIDAY POOL CONSTRUCTION	NELSON POOL PROJECT BALANCE \$300,275		166,483	1,209,387
Total 1448 - CIP Nelson SBF NE99				172,540	1,209,387
1450 - CIP Feather River Trail FRT99					23,460
Total 1450 - CIP Feather River Trail FRT99					23,460
1451 - CIP Playtown Bathroom Fire					525,622
Total 1451 - CIP Playtown Bathroom Fire					525,622
Total 1440 - Construction in Progress				172,540	1,758,469
4500 - Grant/Reimbursed Expense Income					-451,462
06/30/2022	FR Gym Booster Club	GYM BOOSTER CLUB REIMBR TRAVEL P/ROLL EXPENSES		-8,003	-459,465
06/30/2022	BCOE	Pres Food Program BCOE		-4,117	-463,582
Total 4500 - Grant/Reimbursed Expense Income				-12,120	-463,582

Feather River Recreation & Park District
Balance Sheet Prev Year Comparison
As of June 30, 2022

07/13/2022
Accrual Basis

	Jun 30, 22	Jun 30, 21	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1010 - Treasury Cash				
1010.1 - Treasury Cash - General	1,303,759	1,296,894	6,865	1%
1010.2 - Treasury Cash - Reserve	347,494	302,494	45,000	15%
1010.3 - Treasury Admin Ins Proceeds	16,525	216,525	-200,000	-92%
1010.4 - Treasury Ins Proceeds Playtown	67,657	40,485	27,172	67%
1010.5 - Treasury Nelson Pool Funds	46,626	0	46,626	100%
Total 1010 - Treasury Cash	1,782,061	1,856,398	-74,337	-4%
1020 - Imprest Cash	1,000	1,000	0	0%
1030 - BofW - Merchant Acct.	78,867	50,150	28,717	57%
1031 - BofW Project INS PROCEEDS	296,302	34	296,268	871,376%
1040 - Fund 2610 - BAD	9,801	35,426	-25,625	-72%
1050 - Impact Fees	928,778	826,396	102,382	12%
Total Checking/Savings	3,096,809	2,769,404	327,405	12%
Accounts Receivable	-5,649	10,944	-16,593	-152%
Other Current Assets				
1300 - Grant/Scholarship Receivable	0	154,023	-154,023	-100%
1302 - FEMA Riverbend Claim A/R	2,839	2,839	0	0%
1316 - Prepaid Expenses/Debt Interest	0	0	0	0%
1320 - Umpqua Bank Project Fund	188,856	188,856	0	0%
Total Other Current Assets	191,695	345,718	-154,023	-45%
Total Current Assets	3,282,855	3,126,066	156,789	5%
Fixed Assets				
1410 - Land	627,494	627,494	0	0%
1420 - Buildings & Improvements	16,054,942	15,903,777	151,165	1%
1430 - Equipment & Vehicles	1,842,859	1,849,196	-6,337	-0%
1440 - Construction in Progress				
1448 - CIP Nelson SBF NE99	1,209,386	601,737	607,649	101%
1450 - CIP Feather River Trail FRT99	23,460	15,160	8,300	55%
1451 - CIP Playtown Bathroom Fire	525,622	521,424	4,198	1%
Total 1440 - Construction in Progress	1,758,468	1,138,321	620,147	54%
1499 - Accumulated Depreciation	-6,165,308	-6,185,645	20,337	0%
Total Fixed Assets	14,118,455	13,333,143	785,312	6%
Other Assets	207,521	207,521	0	0%
TOTAL ASSETS	17,608,831	16,666,730	942,101	6%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable	38,173	192,127	-153,954	-80%
Credit Cards				
2300 - Credit Cards Payable	13,830	280	13,550	4,839%
2350 - Supplier Accounts	245	154	91	59%
Total Credit Cards	14,075	434	13,641	3,143%
Other Current Liabilities				
2100 - Payroll Liabilities	123,236	114,709	8,527	7%
2210 - Accrued Debt Interest	0	0	0	0%
2400 - Deposits/Refunds to Customers	-400	18,185	-18,585	-102%
2405 - Deferred Revenue	15,022	21,158	-6,136	-29%
Total Other Current Liabilities	137,858	154,052	-16,194	-11%
Total Current Liabilities	190,106	346,613	-156,507	-45%
Long Term Liabilities				
2954 - Ford Motor Vehicle Loan	20,250	29,182	-8,932	-31%
2955 - Umpqua Bank Tax Exempt Bond A	2,389,844	2,614,914	-225,070	-9%
2960 - Umpqua Bank Taxable Bond B	59,000	87,000	-28,000	-32%
2975 - GASB 68 CalPERS Liab Valuation	1,144,957	1,144,957	0	0%
Total Long Term Liabilities	3,614,051	3,876,053	-262,002	-7%
Total Liabilities	3,804,157	4,222,666	-418,509	-10%
Equity	13,804,675	12,444,064	1,360,611	11%
TOTAL LIABILITIES & EQUITY	17,608,832	16,666,730	942,102	6%

Feather River Recreation & Park District
Check Register
June 2022

1:04 PM

07/13/2022

Accrual Basis

Date	Num	Name	Memo	Credit
06/02/2022	91320	HUMANA INSURANCE CO.	657103-001 may22	89.60
06/02/2022	91321	PREMIER ACCESS	jun22 dental 1000548827	993.86
06/02/2022	91322	BLUE SHIELD OF CALIFORNIA	4004625	9,430.79
06/02/2022	91323	AFLAC	JRF86 may22 premiums	1,905.72
06/02/2022	91324	COMCAST	Acct# 8155 60 019 0233893	183.37
06/02/2022	91325	BRANDT, CLARENCE SONNY	BOD STIPEND	200.00
06/02/2022	91326	DELONG, SHANNON	BOD STIPEND	200.00
06/02/2022	91327	FOWLER, SCOTT KENT	BOD STIPEND	200.00
06/02/2022	91328	ROCCHI, STEVE	BOD STIPEND	200.00
06/02/2022	91329	THOMAS, DEVIN	BOD STIPEND	200.00
06/02/2022	91330	ALL THINGS CLEANING	PARKS RESTROOMS JANITORIAL	5,950.00
06/02/2022	91331	AT&T - CALNET	PHONE LINES	113.45
06/02/2022	91332	BETTER DEAL EXCHANGE	Acct#701960	314.75
06/02/2022	91333	Butte County Public Health Department	POOL PERMITS OPERATIONS	844.00
06/02/2022	91334	Butte County Sheriff's Office	SHERIFF WORK CREW	720.00
06/02/2022	91335	CALF. WATER SERVICE	Acct 520857777 4/13/22-5/10/22	8,416.67
06/02/2022	91336	CATTERSON, DLORAH	REFUND RE5 PP5	75.00
06/02/2022	91337	CITI CARDS	COSTCO STATEMENT 9398	2,013.52
06/02/2022	91338	COMCAST	Acct#8155600190189780 PHONE/INTERENT	495.40
06/02/2022	91339	FEATHER RIVER RECREATION & PARK DISTRICT	REPLENISH PETTY CASH	697.58
06/02/2022	91340	FORD MOTOR CREDIT COMPANY LLC	TRUCK PAYMENT	1,516.78
06/02/2022	91341	FP MAILING SOLUTIONS	QTRLY POSTAGE MACHINE RENTAL	109.12
06/02/2022	91342	HOME DEPOT	HOME DEPOT STATEMENT	3,553.31
06/02/2022	91343	INSIDE OUT DESIGNS	PARK SIGNS	858.66
06/02/2022	91344	NORTH YUBA WATER DISTRICT	2695 FBT WATER	58.00
06/02/2022	91345	P.G. & E.	7241369682-3 2/22/22-3/22/22	12,100.54
06/02/2022	91346	Ray's General Hardware	MISC SUPPLIES FBT	1,008.94
06/02/2022	91347	ROTO-ROOTER	ROOT CLEAR MAIN NOLAN	770.00
06/02/2022	91348	SOUTH FEATHER WATER & POWER	007771-000	57.68
06/02/2022	91349	WELLS FARGO VENDOR FINANCIAL, LLC	COPIER	449.46
06/02/2022	91350	Western Tree Nursery, Inc.	TREE REPLACE	280.99
06/02/2022	91351	Williams Electric Company, Inc	NELSON LIGHT PROJECT	58,268.47
06/02/2022	91352-392	PAYROLL	PAYROLL ITEMS	33,546.68
06/16/2022	91393	BANKCARD CENTER	STATEMENT 6804	550.11
06/16/2022	91394	BERG, LARRY.	EXPENSE REIMBR	82.71
06/16/2022	91395	ALPINE PORTABLE TOILET SERVICE	PORTABLE TOILET RENTAL	1,396.13
06/16/2022	91396	BANKCARD CENTER	STATEMENT 4607	198.44
06/16/2022	91397	BETTER DEAL EXCHANGE	Acct#701960	188.98
06/16/2022	91398	CALTRONICS	COPIES	5.10
06/16/2022	91399	D & S Asphalt Sealing Company	SINK HOLE PARKING LOT ACT CENTER	2,900.00
06/16/2022	91400	DAWSON OIL COMPANY	62765 FUEL	3,062.18
06/16/2022	91401	HOBBS PEST SOLUTIONS, INC.	PEST CONTROL	125.00
06/16/2022	91402	HOME DEPOT	HOME DEPOT STATEMENT	1,559.86
06/16/2022	91403	Lincoln Aquatics	POOL CHEMICALS	1,062.24
06/16/2022	91404	Staples	STAPLES STATEMENT 3721	284.81
06/16/2022	91405	Tractor Supply Co.	TRACTOR SUPPLY STATEMENT	819.34
06/16/2022	91406	DOUTHIT, JUSTIN.	EXPENSE REIMBR	65.82
06/16/2022	91407	PELTZER, DEBORAH.	MILEAGER	44.23
06/16/2022	91408	CARTER LAW OFFICE	LEGAL	1,533.60
06/16/2022	91409	Jimmy's Custom Trophies of Northern CA	SOCCER TROPHIES	173.20
06/16/2022	91410	MANSFIELD, MARY	FIRST AID CAMP STAFF	510.00
06/16/2022	91411	RECOLOGY BUTTE COLUSA COUNTIES	TRASH	1,863.76
06/16/2022	91412	TWSD	4-112.01 WATER NELSON	1,466.38
06/16/2022	91413	Butte County Sheriff's Office	MONTHLY SHERIFF CREW GROUNDS	800.00
06/16/2022	91414	GRINDLINE SKATEPARKS	SKATEPARK DESIGN SERVICES	1,716.00
06/16/2022	91415	MAZES CONSULTING	ACCUE NO INVOICE 6/7/22	3,407.44
06/16/2022	91417	Rohrbacker, Shawn.	EXPENSE/MILEAGE REIMBR	103.98
06/16/2022	91419	BURLESON, HARRY	INSTRUCTOR FITNESS	435.50
06/16/2022	91420-471	PAYROLL	PAYROLL ITEMS	36,146.00
06/30/2022	91472	AT&T - CALNET	PHONE LINES	65.98
06/30/2022	91473	CALF. WATER SERVICE	Acct 520857777 5/7/22-6/7/212	10,650.83
06/30/2022	91474	CINTAS	JANITORIAL SUPPLIES	100.19
06/30/2022	91475	CITI CARDS	COSTCO STATEMENT 9398	3,323.56
06/30/2022	91476	COMCAST	Acct# 8155 60 019 0233893	183.37
06/30/2022	91477	CRESCO EQUIPMENT RENTALS	BACKHOE LOADER REPAIR LEAK	688.41
06/30/2022	91478	DEL-MAR RENTAL & LANDSCAPE SUPPLY	MULCH SPREADER	49.50
06/30/2022	91479	EAGLE SECURITY SYSTEMS INC.	Acct# 7203237 - Qtrly Monitoring	353.55

Date	Num	Name	Memo	Credit
06/30/2022	91480	Industrial Power Products	REPLACE EQUIPMENT	1,582.98
06/30/2022	91481	JACKSON'S GLASS	SHOP WINDOW REPAIR	154.59
06/30/2022	91482	JC NELSON SUPPLY	JANITORIAL SUPPLIES	1,089.27
06/30/2022	91483	Lincoln Aquatics	POOL CHEMICALS	4,160.33
06/30/2022	91484	Oroville Cable & Equipment	MISC SUPPLIES	436.99
06/30/2022	91485	Oroville Ford	TRUCK REPAIR	1,153.12
06/30/2022	91486	OROVILLE POWER EQUIPMENT	MISC SUPPLIES	111.99
06/30/2022	91487	P.G. & E.	7241369682-3 5/23/22-6/21/22	12,820.59
06/30/2022	91488	PACE SUPPLY	SINK REPLACEMENT	107.25
06/30/2022	91489	RENTAL GUYS, INC.	SERVICE HUSTLER	343.75
06/30/2022	91490	RIEBES AUTO PARTS	TRUCK PARTS	124.47
06/30/2022	91491	ROTO-ROOTER	SNACKBAR NOLAN DRAIN ISSUE	420.00
06/30/2022	91492	RP PORTABLE RENTALS	PORTABLE TOILET RENTAL	738.00
06/30/2022	91493	SCI Consulting Group	RIVER RANCH PARK TAX ANALYSIS	9,300.00
06/30/2022	91494	SHARP'S LOCKSMITHING	LOCKS	40.05
06/30/2022	91495	SOUTH FEATHER WATER & POWER	007771-000	79.17
06/30/2022	91496	WAL-MART CAPITAL ONE	STATEMENT 638691	403.74
06/30/2022	91497	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	534.25
06/30/2022	91498	Williams Electric Company, Inc	NELSON LIGHT PROJECT	98,257.51
06/30/2022	91499	COMCAST	Acct#8155600190189780 PHONE/INTERENT	498.40
06/30/2022	91500	Williams Electric Company, Inc	NOLAN FIELD TROUBSHOOT	1,311.22
06/30/2022	91501	BERG, LARRY.	EXPENSE REIMBR	35.78
06/30/2022	91502	DOUTHIT, JUSTIN.	MILEAGE/EXPENSE REIMBR	97.28
06/30/2022	91503	BURTENSHAW, BRIAN	BANGOR PARK CONCERT	200.00
06/30/2022	91504-559	PAYROLL	PAYROLL ITEMS	41,376.08
TOTAL				397,115.35



RESOLUTION NO. 1993-22

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT ACKNOWLEDGING THE COMPLETION OF IMPROVEMENT AND UPGRADED NELSON FIELD LIGHTS PROJECT

Fixed Asset number 212202

WHEREAS, the Feather River Recreation and Park District Board of Directors approved the Nelson Field Lights project at Nelson Sports Complex; and,

WHEREAS, the Feather River Recreation and Park District Board approved the utilization of General Fund (Covid relief funds for Special Districts) for said project; and,

WHEREAS, the Feather River Recreation & Park District Board of Directors is committed to continuing the mission of the District to provide and maintain quality parks, recreation experiences and related facilities and programs for all residents of the District; and,

RESOLVED, that the Feather River Recreation & Park District Board of Directors hereby acknowledges the completion of improvement/upgraded Nelson Field Lights project in the amount of \$151,165 Fixed Asset number 212202 in service June 28, 2022

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Feather River Recreation and Park District on the 26th day of July 2022 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: _____
Steven Rocchi, Chairperson

Shannon DeLong, Vice-Chairperson

Feather River Recreation & Park District

BUDGET
OVERALL BUDGET COMPARED TO PREV YEARS

Ordinary Income/Expense

Income

4100 - Tax Revenue	1,943,133	2,000,000	2,200,000	2,200,000
4150 - Tax Revenue (BAD)	292,283	306,000	317,500	317,500
4300 - Program Income	468,315	590,000	816,300	146,000
4400 - Donation & Fundraising Income	6,812	17,000	6,000	6,000
4600 - Other Income	5,097	1,500	20,000	0
4900 - Interest Income	20,466	6,000	10,000	10,000
4905 - Interest Income - BAD	2,203	500	0	0

Total Income

	2,738,309	2,921,000	3,369,800	2,679,500
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Gross Profit

	2,738,309	2,921,000	3,369,800	2,679,500
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Expense

5000 - Payroll Expenses

	1,194,437	1,465,000	1,924,500	1,145,500
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5/19/22 per GM: add Fulltime Recorditor, remove 1 Fulltime
Preschool position.
6/9/22 per GM: keep FT Rec Coord and add FT Teacher
Preschool. Changes since May Board Meeting: total 18 full
time positions changed to total 19 positions

5031 - GASB 68 Benefit Expense	56,394	68,000	81,800	81,800
5033 - GASB Annual Audit Adj	81,636	0	0	0
5100 - Advertising & Promotion	1,196	2,000	5,000	2,500
5120 - Bank Fees	7,099	5,500	8,000	4,000
5130 - Charitable Contributions	24	0	0	0
5140 - Copying & Printing	8,707	8,000	9,000	6,000
5155 - Employment New Hire Screen	527	1,500	2,500	1,300
5160 - Dues, Mbrshps & Subscriptions	7,676	10,000	11,000	6,000
5170 - Education & Development	1,605	2,000	5,000	4,500
5175 - Equipment Rental	3,391	5,000	4,000	4,000
5180 - Equipment, Tools & Furn (<\$5k)	30,603	50,000	56,000	28,000

\$6k operating, Program youth sports \$6.5k, Gym \$5k, Computer
Hardware \$5k, Software \$20k, Maintenance \$8.5k

5200 - Insurance	118,557	160,500	116,000	85,000
5210 - Interest Expense - Operating	2,521	1,600	3,500	3,500
5225 - Postage & Delivery	1,166	600	1,000	500
5230 - Professional & Outside Svcs	141,507	165,000	180,000	135,000

Accounting \$25k, Instructors/Concerts \$7k, Legal \$10k,
Janitorial Services \$80k, BAD Eng Report \$16k, Election \$30k,
Board Stipends \$12k

5260 - Repairs & Maintenance

	205,611	225,000	225,000	200,000
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Building \$25k, Tools/Supplies \$20k, Grounds \$60k, Janitorial
Supplies \$15k, Vandalism \$20k, Vehicle repair \$10k, Aquatics
\$40k, Outside Contractor \$35k

5270 - Security	7,258	13,000	20,000	20,000
5280 - Supplies - Consumable	22,143	40,000	52,500	35,000

Staff Clothing/Appreciation \$5k, Office supplies \$3k, Program
food \$3k, Prog Supplies \$35.5k, Site/Safety/Volunteer Supplies
\$6k

5290 - Taxes, Lic., Notices & Permits	6,179	7,000	7,000	7,000
5300 - Telephone/Internet	13,474	15,000	18,000	10,000
5310 - Fuel, Travel and Meals	20,347	30,000	39,000	34,000
5320 - Utilities	304,000	315,000	385,000	327,500

Electric \$150k, Garbage \$30k, Gas \$10k, Sewer \$5k, Water
\$190k

7000 - Debt Interest

	93,946	86,500	77,000	2,100
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Total Expense

	2,330,004	2,676,200	3,230,800	2,143,200
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Net Profit/Loss

	408,305	244,800	139,000	536,300
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Non Cash Expense

5150 - Depreciation

	752,000	800,000	850,000	700,000
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Fixed Assets/Loan Payments/ Out of Ordinary Expenses

Cash balance carry over- after operating expense

		273,350	139,000	536,300
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Feather River Recreation & Park District

BUDGET
OVERALL BUDGET COMPARED TO PREV YEARS

	ACTUAL 2020-21	PROJECTION 2021-22	Board approving AC Budget Open Act Center BUDGET 2022-2023	for information only Downsized BUDGET 2022-2023
Projects to be completed and paid June 2022 Per GM Projects below on May agenda for board approval and to be completed/paid June 2022, will not carry over to 2023 budget				
Nelson Field Lights		175,000		
Restore Bear Statues and Rock Climb Riverbend		18,000		
AC Units Gymnastics		8,700		
Palermo Pool Repair Leak		10,000		
AC parking lot repair Emergency repair sink hole		5,000		
Nelson Pool allocation balance to be paid		400,000		
Total Fixed Assets June 2022 spending		616,700		

Feather River Recreation & Park District

BUDGET
OVERALL BUDGET COMPARED TO PREV YEARS

	ACTUAL 2020-21	PROJECTION 2021-22	Board approving AC Budget Open Act Center BUDGET 2022-2023	for information only Downsized BUDGET 2022-2023
Act Center Annual Loan Payment		253,000	262,000	29,000
Admin Office relocate expense				100,000
Equipment Fixed Asset Purchases				
Lease: Truck estimated total \$50k		9,200		
Monthly Lease truck payment estimate new truck and current payment (interest is in operating budget)			25,000	25,000
Backhoe			50,000	50,000
Chipper			20,000	20,000
Misc contingency unknown equipment purchase			10,000	10,000
Total Equipment Fixed Asset Purchases:		9,200	105,000	105,000
Act Center immediate improvements				
Plumbing repairs sewer lines			20,000	
Acoustic sound proof Small Gym			35,000	
Misc contingency: unknown AC need (HVAC, electrical)			20,000	
Total AC capitol improvements			75,000	0
Immediate Needs Park Capital improvements				
Skatepark			25,000	25,000
Bedrock Tennis Lights			10,000	10,000
MLK Parking Lot			80,000	80,000
Palermo ADA parking			35,000	35,000
Total capital improvements			150,000	150,000
Cash Balance Operating Expense/Fixed Assets			(453,000)	252,300
Annual cash out (subsidized by other funds not in budget: Impact, Covid relief, Insurance Proceeds, Reserves)		(605,550)	(453,000)	107,300
Funds to be allocated:		(605,550)	(453,000)	
Prop 68 per capita (not received May22) balance \$167k		-	167,000	
Loan Project Fund (allocated to Nelson Pool) \$187k		187,000		
Board approved Nelson pool allocation balance gl 1010.5 \$216k		216,000		
Covid Relief Funds Special District \$278k		189,850	85,000	
Riverbend Insurance Admin Fund gl 1010.3 \$16k		16,000		
General Fund available funds \$200k		-	187,000	
TOTAL FUNDS UTILIZED (100% spent, balance zero)		608,850	439,000	
Capital Improvements if Act Center not subsidized				
Dry Rot and Paint repairs all parks				20,000
Fencing repairs Nelson/Nolan				20,000
Feather River Trail Overlook repairs				30,000
Nelson softball field backstops				10,000
Nelson bleacher and shade				30,000
Nolan fields/bleachers/shade				35,000
				145,000
Funds subsidizing Act Center redirected:				
Skatepark concrete, pickle ball courts, deferred Maintenance				500,000

Attachment 2

SPECIAL DISTRICT INFORMATION FORM FOR PROVISION OF RESERVES AND CALCULATION OF FUND BALANCES

FROM: FEATHER RIVER REC AND PARK DISTRICT
Feather River Rec and Park District

TO: GRACIELA C. GUTIERREZ, AUDITOR-CONTROLLER
(Attention: Souly Sanyakul, Internal Auditor)

SUBJECT: PROVISION FOR RESERVES AND CALCULATION OF FUND BALANCE

DATE: 26-Jul-22

PLEASE MAKE PROVISION FOR RESERVES (COMMITTED AND ASSIGNED FB) FOR OUR DISTRICT FOR THE 2022-2023 FISCAL YEAR AS SHOWN BELOW:

Please see accompanying information sheet regarding how "Reserves" are reported.

<u>RESERVES</u>	(1)	(2)	(3)	(4)
DESCRIPTION	Balance 06/30/2022	(Decrease) or Cancel Existing Reserves	Increase or Create New Reserve	Total for 2022 - 2023 Budget
IMPREST CASH RESERVE (Petty Cash and Revolving Funds)	\$ \$ 1,000	\$	\$	\$ \$ 1,000
GENERAL RESERVE	\$ 20,000			\$ 20,000
ACCUMULATED CAPITAL OUTLAY RESERVE: (Identify by item)				
OTHER RESERVES/ASSIGNED:				
Reserve	\$ 257,494		\$ 8,000	\$ 265,494
Election	\$ 40,000	\$ (30,000)		\$ 10,000
Equipment	\$ 30,000	\$ (30,000)		\$ -
TOTAL RESERVES & ASSIGNED FB >>>	\$ \$ 348,494	\$ \$ (60,000)	\$ \$ 8,000	\$ \$ 296,494

<u>CALCULATION OF AVAILABLE FINANCING TO FUND FY 2021-22 BUDGET</u>			
ESTIMATED TOTAL ENDING FUND BALANCE @ 6/30/22	(5)	\$ \$	1,949,024
LESS : TOTAL RESERVES & ASSIGNED FUND BALANCE SHOWN ABOVE	(6)	\$ \$	(296,494)
AMOUNT OF UNASSIGNED FUND BALANCE AVAILABLE TO FUND FY 2022-23 BUDGET	(7)	\$ \$	1,652,530
PLEASE NOTE THAT YOUR UNASSIGNED FUND BALANCE MUST BE GREATER THAN ANY NET COSTS ON YOUR SCHEDULE 15			

THE GOVERNING BOARD, BY MAJORITY VOTE (4/5) HAS APPROVED THE RESERVE PROVISIONS AS NOTED ABOVE AND REQUEST THAT THEY BE REFLECTED IN THE DISTRICT'S BUDGET AND THAT THE AUDITOR MAKE ADJUSTMENTS TO THE GENERAL LEDGER ACCOUNTS TO REFLECT THOSE RESERVES.

DATE OF BOARD ACTION: _____ BOARD CHAIRMAN

RESOLUTION # (if made) _____ SECRETARY / MANAGER

FINANCING SOURCES AND USES BY BUDGET UNIT
BUDGET FOR FISCAL YEAR 2022-23

FUNDS: F2600, F2610

Detail by Revenue Category and Expenditure Object				2021-22	2022-23	2022-23	FUND
Account	Account Title	Revenue Category	Revenue Category Object	Adopted By District Board	Recommended Budget	Adopted By District Board	NUMBER
				(3)	(4)	(5)	
411000	Property Taxes Current Secured	RC0001	Secured	1,900,000		2,200,000	F2600
451140	State Disaster Relief	RC0005	Property Tax-Backfill Secured	-			F2600
411400	Property Taxes Current Unsecured	RC0006	Unsecured	-			F2600
451140	State Disaster Relief	RC0007	Property Tax-Backfill Unsecured	-			F2600
411200	Property Taxes Prior Unsecured	RC0010	Prior Unsecured	-			F2600
411300	Property Taxes Supplemental	RC0011	Supplemental	-			F2600
411500	Property Taxes Residual RDA	RC0012	Residual RDA	-			F2600
411600	Property Taxes Pass-Through	RC0013	Pass Through RDA	-			F2600
413000	Other Taxes	RC0018	Other Taxes	-			F2600
441000	Investment Income	RC0071	Interest	19,000		10,000	F2600
441000	Investment Income	RC0072	Unrealized Gain - Loss	-			F2600
451160	State Homeowner Property Tax Relief	RC0259	Homeowner Property Tax Relief	-			F2600
453000	Other Governmental Agencies	RC0316	Other Government Agencies	655,000			F2600
474000	Development Impact Fees	RC0266	Impact Fees	-		-	F2600
462000	Charges for Services-Other	RC0145	Charges For Services	893,575		816,300	F2600
473000	Miscellaneous Revenue	RC0310	Miscellaneous Revenue	3,500		26,000	F2600
473000	Miscellaneous Revenue	RC0274	Insurance-Third Party Reimbursement	-			F2600
482000	Transfers-In	RC0416	Transfers-In	-			F2600
441000	Investment Income	RC0071	Interest	2,500			F2610
441000	Investment Income	RC0072	Unrealized Gain - Loss	-			F2610
461300	Special Assessments	RC0377	Special Assessments	308,000		317,500	F2610
462000	Charges for Services-Other	RC0145	Charges For Services	-			F2610
TOTAL REVENUE				3,781,575	-	3,369,800	
511000	Salaries and Wages	SC0125	Salaries	1,610,573		1,858,300	F2600
511000	Salaries and Wages	SC0125	Salaries	145,000		148,000	F2610
520000	Services and Supplies	SC0127	Services and Supplies	1,055,148		978,000	F2600
520000	Services and Supplies	SC0127	Services and Supplies	163,000		169,500	F2610
552000	Retirement Other Long-Term Debt	SC0037	Debt Payment-Principle	253,070		262,000	F2600
553000	Interest on Other Long-Term Debt	SC0036	Debt Payment-Interest	85,570		77,000	F2600
556000	Taxes And Assessments	SC0139	Taxes/Assessments Levied	-			F2600
557000	Contributions to Non-County Governmental Agencies	SC0092	Non-County Government	-			F2600
563000	Equipment	SC0017	Capital Assets Expense	1,057,500		750,000	F2600
563000	Equipment	SC0017	Capital Assets Expense	-			F2610
581000	Appropriations for Contingencies	SC0263	Adopt Appropriation Contingency	-			F2600
581000	Appropriations for Contingencies	SC0263	Adopt Appropriation Contingency	-			F2610
TOTAL FINANCING USES				4,369,861	-	4,242,800	
TOTAL EXPENDITURES / APPROPRIATIONS				4,369,861	-	4,242,800	
NET COSTS				588,286	-	873,000	

unappropriated available financing is not reflected on the approved budget, but is shown on Schedule 13.

SUBMITTED BY: Deborah Peltzer
TITLE: Business Manage

FRRPD Full Time Pay Scale

2022-2023 f/year

July - December

3% Step Scale

Job Title	3%									
	Step 1	Step 2	Step 3	Step 4	Step 5	Merit 1	Merit 2	Merit 3	Merit 4	Merit 5
General Manager	contract									
Executive Administrator	\$ 30.00	\$ 30.90	\$ 31.83	\$ 32.78	\$ 33.77	\$ 34.78	\$ 35.82	\$ 36.90	\$ 38.00	\$ 39.14
Business Manager	\$ 30.00	\$ 30.90	\$ 31.83	\$ 32.78	\$ 33.77	\$ 34.78	\$ 35.82	\$ 36.90	\$ 38.00	\$ 39.14
Customer Service FT	\$ 15.00	\$ 15.45	\$ 15.91	\$ 16.39	\$ 16.88	\$ 17.39	\$ 17.91	\$ 18.45	\$ 19.00	\$ 19.57
Recreation Supervisor	\$ 30.00	\$ 30.90	\$ 31.83	\$ 32.78	\$ 33.77	\$ 34.78	\$ 35.82	\$ 36.90	\$ 38.00	\$ 39.14
Recreation Coordinator	\$ 18.00	\$ 18.54	\$ 19.10	\$ 19.67	\$ 20.26	\$ 20.87	\$ 21.49	\$ 22.14	\$ 22.80	\$ 23.49
Director of Children Services	\$ 30.00	\$ 30.90	\$ 31.83	\$ 32.78	\$ 33.77	\$ 34.78	\$ 35.82	\$ 36.90	\$ 38.00	\$ 39.14
Assistant Director-Children Services	\$ 17.00	\$ 17.51	\$ 18.04	\$ 18.58	\$ 19.13	\$ 19.71	\$ 20.30	\$ 20.91	\$ 21.54	\$ 22.18
Preschool Teacher FT	\$ 17.00	\$ 17.51	\$ 18.04	\$ 18.58	\$ 19.13	\$ 19.71	\$ 20.30	\$ 20.91	\$ 21.54	\$ 22.18
Park Supervisor	\$ 30.00	\$ 30.90	\$ 31.83	\$ 32.78	\$ 33.77	\$ 34.78	\$ 35.82	\$ 36.90	\$ 38.00	\$ 39.14
Maintenance Worker III	\$ 21.00	\$ 21.63	\$ 22.28	\$ 22.95	\$ 23.64	\$ 24.34	\$ 25.08	\$ 25.83	\$ 26.60	\$ 27.40
Maintenance Worker II	\$ 18.00	\$ 18.54	\$ 19.10	\$ 19.67	\$ 20.26	\$ 20.87	\$ 21.49	\$ 22.14	\$ 22.80	\$ 23.49
Maintenance Worker I	\$ 16.00	\$ 16.48	\$ 16.97	\$ 17.48	\$ 18.01	\$ 18.55	\$ 19.10	\$ 19.68	\$ 20.27	\$ 20.88

FRRPD Full Time Pay Scale

January - June

3% Step Scale January-June

Job Title	3%									
	Step 1	Step 2	Step 3	Step 4	Step 5	Merit 1	Merit 2	Merit 3	Merit 4	Merit 5
General Manager	contract									
Executive Administrator	\$ 31.00	\$ 31.93	\$ 32.89	\$ 33.87	\$ 34.89	\$ 35.94	\$ 37.02	\$ 38.13	\$ 39.27	\$ 40.45
Business Manager	\$ 31.00	\$ 31.93	\$ 32.89	\$ 33.87	\$ 34.89	\$ 35.94	\$ 37.02	\$ 38.13	\$ 39.27	\$ 40.45
Customer Service FT	\$ 17.00	\$ 17.51	\$ 18.04	\$ 18.58	\$ 19.13	\$ 19.71	\$ 20.30	\$ 20.91	\$ 21.54	\$ 22.18
Recreation Supervisor	\$ 31.00	\$ 31.93	\$ 32.89	\$ 33.87	\$ 34.89	\$ 35.94	\$ 37.02	\$ 38.13	\$ 39.27	\$ 40.45
Recreation Coordinator	\$ 18.00	\$ 18.54	\$ 19.10	\$ 19.67	\$ 20.26	\$ 20.87	\$ 21.49	\$ 22.14	\$ 22.80	\$ 23.49
Director of Children Services	\$ 30.00	\$ 30.90	\$ 31.83	\$ 32.78	\$ 33.77	\$ 34.78	\$ 35.82	\$ 36.90	\$ 38.00	\$ 39.14
Assistant Director-Children Services	\$ 18.00	\$ 18.54	\$ 19.10	\$ 19.67	\$ 20.26	\$ 20.87	\$ 21.49	\$ 22.14	\$ 22.80	\$ 23.49
Preschool Teacher FT	\$ 17.00	\$ 17.51	\$ 18.04	\$ 18.58	\$ 19.13	\$ 19.71	\$ 20.30	\$ 20.91	\$ 21.54	\$ 22.18
Park Supervisor	\$ 31.00	\$ 31.93	\$ 32.89	\$ 33.87	\$ 34.89	\$ 35.94	\$ 37.02	\$ 38.13	\$ 39.27	\$ 40.45
Maintenance Worker III	\$ 22.00	\$ 22.66	\$ 23.34	\$ 24.04	\$ 24.76	\$ 25.50	\$ 26.27	\$ 27.06	\$ 27.87	\$ 28.71
Maintenance Worker II	\$ 19.00	\$ 19.57	\$ 20.16	\$ 20.76	\$ 21.38	\$ 22.03	\$ 22.69	\$ 23.37	\$ 24.07	\$ 24.79
Maintenance Worker I	\$ 17.00	\$ 17.51	\$ 18.04	\$ 18.58	\$ 19.13	\$ 19.71	\$ 20.30	\$ 20.91	\$ 21.54	\$ 22.18



RESOLUTION NO. 1994-22

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FEATHER RIVER RECREATION AND PARK DISTRICT APPROVING THE FINAL BUDGET FOR FISCAL YEAR 2022–2023

WHEREAS, the Feather River Recreation and Park District is a legally constituted public agency formed pursuant to the Public Resources Code of the State of California; and

WHEREAS, pursuant to Section 5788.7 of the Public Resources Code of the State of California, the Board of Directors of the Feather River Recreation and Park District at any regular meeting or properly noticed special meeting after the adoption of its final budget, the Board of Directors may adopt a resolution amending the budget and ordering the transfer of funds between categories, other than transfers from the restricted reserve for capital outlay and the restricted reserve for contingencies; and

NOW THEREFORE, IT BE RESOLVED, that the Board of Directors of the Feather River Recreation and Park District, pursuant to Section 5788.7 of the Public Resources Code, hereby adopt the Resolution approving the Final Budget for fiscal year 2022-2023.

PASSED AND ADOPTED, at a regular meeting of the Board of Directors of the Feather River Recreation and Park District on the 26th day of July 2022 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: _____
Steven Rocchi, Chairperson

Shannon DeLong, Vice-Chairperson



STAFF REPORT

DATE: JULY 26, 2022

TO: FRRPD BOARD OF DIRECTORS

FROM: DEBORAH PELTZER, BUSINESS MANAGER

RE: LANDSCAPE CONTRACTOR RIVERBEND AND NELSON PARKS

SUMMARY

Outsource landscaping for 2 parks to allow park staff to complete projects, respond to emergency repairs, train new staff, and fill open positions.

BACKGROUND

On July 21, 2022 I received the attached quote dated June 27th from Sal Rodriguez Landscapes. During the June 28th Board meeting, the board voted to moved forward with a different vendor quote for a 5-year plan.

Prior discussions with previous GM and Sal Rodriguez, it was established additional services are needed in Riverbend and the attached 1-year quote is the result of those conversations: Riverbend \$48k and Nelson \$38.4k.

The short notice of receiving this quote and staff's question not answered prior to the posting of this agenda, staff is requesting approval to move forward utilizing Sal Rodriguez Landscape on a monthly status: August and September and come back to the board with all documents and contracts, as per board policies, for an annual approval.

BUDGETARY IMPACT

Monthly: Allocate up to \$9k monthly from the maintenance operation budget for landscape services at Riverbend Park and/or Nelson Sports Complex.

Business Manager will review budget with Park Supervisor to discuss staffing changes and project partnerships budget savings, to cover the above allocation.

RECOMMENDATION

Approve monthly landscaping services to start August 1st, and staff will return to next board meeting with the annual contracts and quotes.


ALTERNATIVE ACTIONS


Deny request, and park staff will continue to maintain Riverbend Park and Nelson Sports Complex.


ATTACHMENTS

Sal Rodriguez Landscape quote for landscape services.




1501 Titan Way, 
Oroville, Ca 95966

(530) 532-9303 

(530) 532-1332 

RodriguezLandscapes@outlook.com 

RodriguezLandscapes.net 

DATE:

6-27-22

TO:

TO:

Shawn Rohrbacker, General Manager

Feather River Recreation & Park District

(530) 533-2011

REFERENCE: Landscape maintenance river front park

Note per walk thru, 6-25-22 cleanup needed weeds, bushes, grasses, to include disposal, all professionally landscaped areas. \$10,000.00

Revisited site again on 07-19-22 still needs a lot of planter work!

Note doesn't include irrigation, hourly or by bid, \$75.00.

Note my guys are fast and efficient all material in truck none of this back and forth to Home Depot.

Maintenance monthly

1. Mow
2. Edge
3. Weed
4. Fertilize
5. Spray

Note maintenance only includes landscape areas

Not wild life areas

Scope: All materials, equipment, and labor to perform project. All materials guaranteed to be as specified, and work to be performed in accordance with specifications and completed in a substantial manner.

Price: \$5000.00

REFERENCE: River Bend Park

Description of work: Rodriguez Landscapes shall provide all materials and labor for, and shall be responsible for carrying out and completion of, the landscape work described as follows:

1. General Maintenance

- a. Policing (litter pick up) of all landscaped areas 4-5 times per month, note in no way does this include major dumping etc from transients, normal.
- b. One visit to site per week or as needed
- d. Irrigation repair work \$75.00 per hour

2. Lawn Maintenance

- a. Mowing edging and trimming lawn will be done once a week during the growing season and as needed during the dormant season. All debris will be thrown in green waste dumpster on site.
- b. Watering scheduling will be done as needed for the health of the plants and to ensure the system is operating properly.
- c. Fertilize extra
- d. Weed control will be done manually or chemically, planters. Any specialty weed killer extra.
- e. Comments: Roundup include (state certified) Pesticide applicators license.
- f. Note any specialized weed and feed will be additional.

3. Shrub / Tree Maintenance

- a. Trimming, edging and weeding all shrub beds once a month or as needed.
- b. Fertilization extra.
- c. Prune all shrubs for proper growth and removal of dead material.
- d. Removal of all leaves and debris from shrub beds.
- e. All tree work extra.

4. Flower bed/ ground cover maintenance.

- a. Weeding, trimming and edging all flower beds and ground covers weekly or as needed.
- b. Fertilize extra.
- c. Insect control on all flower beds. EXTRA

5. Extra Charges (prior approval by owner)

- a. Any major re-landscaping
- b. Any tree work
- c. Rodent or animal control
- e. Any irrigation repair that is not caused by Rodriguez Landscapes.

- f. Any green waste haul away
- g. Any damage caused by acts of God, vandalism, animals and negligence by anyone other than the RODRIGUEZ LANDSCAPES.

Rodriguez landscapes and maintenance recognizes the following holiday, New Year's, July 4th, Labor Day, Memorial Day, Thanksgiving, Christmas Eve and Christmas day.

Duration of contract from start month August 2022 to the following month / year August 2023 with automatic 1 year renewal unless cancelled by either party 30 days prior to the end of the year.

Late fees applicable for past due payment 15%

Rodriguez Landscapes shall perform the following maintenance work for which a Riverbend, monthly payment of \$4000.00
 12 months \$48,000.00

Nelson has a lot of turf, edging and spraying
 Nelson \$3200.00 a month 12 months
 \$38,400.00

Sincerely,

 Sal Rodriguez

 Chief Executive Officer
 Acceptance

Accepted By: _____

Date: _____

Please Fax or Email



STAFF REPORT

DATE: JULY 26, 2022

TO: FRRPD BOARD OF DIRECTORS

FROM: DEBORAH PELTZER, BUSINESS MANAGER

RE: PALERMO BATHROOM UPDATE STALLS

SUMMARY

The Palermo bathroom is in desperate need of updating. Staff is requesting an allocation up to \$9k to update the stall doors, partitions, sink and toilet.

BACKGROUND

Palermo pool bathrooms have old wood doors and panels on the stalls. The wood has warped and cracked over the years. The unusual size of the bathrooms requires custom orders for both partitions and sink.

Allocation request:

Custom partitions ordered and received 6/17/22: \$2,903 (includes shipping)

Quote 84065 new urinal and parts, toilet seats, faucets, mirror: \$3,303 (plus shipping)

Quote 84220 custom sink and parts: \$1,433 (plus shipping)

Total invoice and quotes: \$7,639 (plus shipping)

Allocation request: \$9k, to cover shipping and unknown parts or possible labor

BUDGETARY IMPACT

Maintenance operational budget can handle this project. FRRPD maintenance staff will do the installation.

RECOMMENDATION

Approve the allocation and bathroom updates.

ALTERNATIVE ACTIONS

Deny request and allocate toward a different project

ATTACHMENTS

Industrial Plumbing Supply invoice and quotes.



Industrial Plumbing Supply

P. O. Box 2216
 Redwood City, CA 94064
 Tel: 650.368.8517 * Fax: 650.367.0732
 EMAIL: info@INDUSTRIALPLUMBING.NET

Invoice

DATE	INVOICE #
7/12/2022	101836

BILL TO

Feather River Recreation & Parks District
 Attn Accounts Payable
 1875 Feather River Blvd.
 Oroville, CA 95965

SHIP TO

Feather River Recreation & Parks District
 Attn; Maint/ Facilities
 1875 Feather River Blvd.
 Oroville, CA 95965

S.O. No.	P.O. NUMBER		PHONE#	SHIP	TERMS	VIA	
84313	PalermoPoolRestro...		530-533-2011	6/17/2022	Net 30	Direct Shipment	
Item Code	Ordered	Prev Shpd	Shipped	BO	Description	Unit Price	Amount
SCRT308	1	0	1		Partition Door Replacements, W Wrap Around Hinge, 30.125 W x 55 H W includes Pilaster and Hardware for Mounting above includes 3 Doors, 2 size 30.625" W (31 1/2")x 55"H, 1 size 30.125W (31") x 55H 3 of wall hung Pilaster, 5" x 55" (1" thickness) made of Hiny Hider -Standard HDPE with fasteners, door pulls for HC stalls Torx screws, 8" wraparound Hinges, aluminum hardware	2,040.00	2,040.00T
Freight S...	1	0	1		This are a custom, made to order per sizes needed and are non-returnable. STANDARD COLOR Linen Freight Service estimated LTL charges **** NOTE: Delivery charges are estimated at \$ 695.00 at this time	695.00	695.00

Received

Thank you for your order.

Subtotal
Sales Tax (8.25%)
Total <i>NEXT PAGE</i>

PAGE



Industrial Plumbing Supply

P. O. Box 2216
 Redwood City, CA 94064
 Tel: 650.368.8517 * Fax: 650.367.0732
 EMAIL: info@INDUSTRIALPLUMBING.NET

Invoice

DATE	INVOICE #
7/12/2022	101836

BILL TO

Feather River Recreation & Parks District
 Attn Accounts Payable
 1875 Feather River Blvd.
 Oroville, CA 95965

SHIP TO

Feather River Recreation & Parks District
 Attn; Maint/ Facilities
 1875 Feather River Blvd.
 Oroville, CA 95965

S.O. No.	P.O. NUMBER		PHONE#	SHIP	TERMS	VIA	
84313	PalermoPoolRestro...		530-533-2011	6/17/2022	Net 30	Direct Shipment	
Item Code	Ordered	Prev Shpd	Shipped	BO	Description	Unit Price	Amount
					Actual amount to be determined at time of shipment and will be added to the invoice. Thank you Signed Approval for ordering is required. Thank you ! Shawn Rohrbacher / GM _____ signature of person ordering/ approving this order ORDERED \$ Received SHIPMENT		
Thank you for your order.					Subtotal		\$2,735.00
Past due balances are subject to a finance charge of 1.5% per month or 18% per annum.					Sales Tax (8.25%)		\$168.30
					Total		\$2,903.30

Industrial Plumbing Supply



P. O. Box 2216
 Redwood City, CA 94064
 Tel: 650.368.8517 * FAX: 650.367.0732
 EMAIL: info@INDUSTRIALPLUMBING.NET

Quotation

DATE	QUOTATION NO.
5/18/2022	84065

NAME / ADDRESS

deb@frpd.com
 Feather River Recreation & Parks District
 Attn Accounts Payable
 1875 Feather River Blvd.
 Oroville, CA 95965

SHIP TO

Feather River Recreation & Parks District
 Attn; Maint/ Facilities
 1875 Feather River Blvd.
 Oroville, CA 95965

P.O. NO.		PHONE#	FAX#	TERMS	REP
		530-533-2011	530-533-2724	Net 30	M-RD
QTY	ITEM	DESCRIPTION		UNIT COST	TOTAL
1	KOH25039	Full Stall Urinal, Top Spud, White 39 7/8" Tall x 18 5/16 Wide ** NOTE this is a special order, non returnable item. See spec attached and confirm * Lead time on this item 4 Weeks ***NOTE Strainer / drain assy for above sold separately. Please specify which option needed. Thank you		1,075.00	1,075.00T
1	50938	Urinal Screen/Drain		29.95	29.95T
2	KO2007-0	Single hole Kohler Sink		142.00	284.00T
2	KO6057	Floor Mount Top Spud Toilet Bowl, ADA Height		186.00	372.00T
** Above items are NON - Returnable items. They will ship direct for factory when available. Thank you					
1	08455	Urinal Regal Flushometer, 1.0 GPF		150.00	150.00T
2	08480	Closet Regal Flushometer 1.6 GPF		150.00	300.00T
2	56213	Single Hole Metering Faucet, Push, AB Compliant		169.50	339.00T
2	04922	Commercial Trap Kit, 1 1/2" x 1 1/2"		29.99	59.98T
6	5480	Heavy Duty Elongated Toilet Seat, Open Front, White (**NOTE toilet seats sold in case of 6 **)		37.95	227.70T





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Quotation

DATE	QUOTATION NO.
5/18/2022	84065

NAME / ADDRESS

deb@frrpd.com
 Feather River Recreation & Parks District
 Attn Accounts Payable
 1875 Feather River Blvd.
 Oroville, CA 95965

SHIP TO

Feather River Recreation & Parks District
 Attn; Maint/ Facilities
 1875 Feather River Blvd.
 Oroville, CA 95965

P.O. NO.		PHONE#	FAX#	TERMS	REP
		530-533-2011	530-533-2724	Net 30	M-RD
QTY	ITEM	DESCRIPTION		UNIT COST	TOTAL
2	BR1824	Commercial Mirror 18" X 24" Channel Frame type Plus Delivery Charges revised Ray/ MG 5 25 2022		106.75	213.50T
				Subtotal	\$3,051.13
Past due balances are subject to a finance charge of 1.5% per month or 18% per annum.				Sales Tax (8.25%)	\$251.72
				TOTAL	\$3,302.85

ACCEPTED BY: _____



Industrial Plumbing Supply

P. O. Box 2216
 Redwood City, CA 94064
 Tel: 650.368.8517 * Fax: 650.367.0732
 EMAIL: info@industrialplumbing.net

Quotation

DATE	QUOTATION NO.
5/27/2022	84220

NAME / ADDRESS

deb@frrpd.com
 Feather River Recreation & Parks District
 Attn Accounts Payable
 1875 Feather River Blvd.
 Oroville, CA 95965

SHIP TO

Feather River Recreation & Parks District
 Attn; Maint/ Facilities
 1875 Feather River Blvd.
 Oroville, CA 95965

P.O. NO.		PHONE#	FAX#	TERMS	REP
		530-533-2011	530-533-2724	Net 30	M-RD
QTY	ITEM	DESCRIPTION		UNIT COST	TOTAL
1	Special	Made to order Sink per photo 1657-1-BC-03MLW1 18" Multi sided Lavy with Oval Bowl, wall mounted, chase accessible . 14 Gauge type 304 SS, Single temp pneumatic pushbutton and code bubbler. *** This is a non returnable item. Lead time 20 to 30 days from order date. Plus UPS charge, approx. 35 lbs Please email or fax with signed approval. Thank you see attached spec page and make changes if needed. if not checked , won't come with it. Thank You		1,324.00	1,324.00T
				Subtotal	\$1,324.00
Past due balances are subject to a finance charge of 1.5% per month or 18% per annum.				Sales Tax (8.25%)	\$109.23
				TOTAL	\$1,433.23

ACCEPTED BY: _____



STAFF REPORT

DATE: JULY 26, 2022

TO: FRRPD BOARD OF DIRECTORS

FROM: DEBORAH PELTZER, BUSINESS MANAGER

RE: AMERICAN LEAK DETECTION REPORT PALERMO KIDDIE POOL

SUMMARY

In November 2021, American Leak Detection inspected water leaks in both Palermo Main and Kiddie pool.

Main pool report shows 5-6 skimmer baskets with leaks, and the repair is scheduled to be done by American Leak Detection on July 28-30 2022, at a price of \$3k. The pool will be closed to the public during the repairs.

The kiddie pool has extensive leaks, which requires a pool company/plumber for the repairs. The kiddie pool has been closed the entire 2022 summer season.

REQUEST

Staff is requesting direction from the board to move forward (during the off season) to repair the kiddie pool. Gather quotes or formal bid process, which ever applies.

BUDGETARY IMPACT

The 2021-22 Budget included this project to be completed. It is listed as an incomplete project, and will transfer to 2022-23 budget, while monitoring the priority of other 2023 budgeted projects.

RECOMMENDATION

Direct staff to seek quotes/bids for board review and/or approval.

ALTERNATIVE ACTIONS

Deny request, and park staff will continue to work on projects budgeted 2023 fiscal year.

ATTACHMENTS

American Leak Detection Report



Invoice #19211

**From American Leak Detection,
Sacramento**
916-331-6443
officestaff@americanleakdetect.com
americanleakdetect.com
P.O. Box 525
Fair Oaks, CA 95628

Client Phone 530-531-4241 (Joe)
Bill To 2350 Ludlum Avenue
Palermo, California 95968
Issued 11/03/2021
Due **11/18/2021**
Paid **11/24/2021**
Tax ID # 82-1781933

Feather River Recreation and Park District/Palermo Park

2350 Ludlum Avenue
Palermo, California 95968

For Services Rendered

PRODUCT / SERVICE	DESCRIPTION	QTY.	UNIT PRICE	TOTAL
11/02/2021				
Commercial Pool Test	Test pool plumbing and structure of pool for leaks	1	\$2,400.00	\$2,400.00
Travel Charge		1	\$100.00	\$100.00

PAID

Commercial Pool Test - There are 2 pools at this location, the children's pool was first to be tested:

Kiddie Pool:

1. I tested the skimmer suction line, finding no leaks.
2. I tested the pool return lines, finding no leaks.
3. There are several cracks on the pool walls, the cracks were dye tested. The largest of the cracks was found to leak. This has been marked with grey tape (see pictures).
4. A dome test of the main drains indicated a leak. I drained the children's pool, pressure tested the main drain suction line and found a large

Total	\$2,500.00
Paid	- \$2,500.00
Invoice balance	\$0.00

**Invoice #19211**

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For Services Rendered**Notes Continued...**

pressure loss.

5. The leak was electronically located and can be heard best on the pool floor between the two main drain covers. There is possibly a tee fitting here connecting the two main drains.

6. I tested the equalizer lines from the main drains to the skimmer, finding no leaks.

7. A pool builder would be recommended for consultation to provide option for the needed repairs. We recommend the following pool builders/resurfacing companies:

- * J&F Plastering: 916-372-4500
- * C&R Pool Plaster: 916-781-3403
- * Pool Time: 916-638-7665
- * Adam's Pool Specialties: 916-388-2000

Main Pool:

1. I tested all 6 skimmer throats, finding 5 of them to leak (see pictures)
2. I tested the pool return lines, finding no leaks.
3. I tested the skimmer suction lines, finding no leaks.
4. I tested the main drain suction line, finding no leaks.
5. Neither of these pools have lights.
6. I dye tested all pipe penetrations, finding no leaks.
7. Cost to plaster repair all 5 skimmer necks is \$3,000.00. Area around skimmer openings will be chipped out and new pool plaster installed to reseal the skimmer openings. Repairs comes with a 1 year warranty.

(Insurance and Management Companies: This invoice is to be paid by the insurance or management company that ordered the work. The insurance or management company is responsible for payment to ALD directly. If the insurance or management company sends our payment to the insured, ALD is not responsible for collecting payment from the insured, therefore, payment will still be considered due from the insurance or management company to ALD. Past due accounts will be sent to a third party collection agency.)

Plumbing Tests: The Technician's opinion on duration of the leak is based on hands on observance. **GUARANTEE:** Leak detection work is guaranteed for 30 days from the date of completion. We will retest the system (at no cost up to the original allotted time) or refund the fee (at our sole option), if it is reported within the 30 day period, if a leak still exists. Major repairs are guaranteed for 12 months. All repairs are guaranteed from the date of completion and for defective workmanship only. ALD Technicians are not experts on duration of events.

American Leak Detection (ALD) is the leading leak detection company in the nation and we will, at all times, make every effort to accurately locate your leak(s) and ensure your complete satisfaction. However, leak detection is not an exact science and consequently due to the numerous factors, known and unknown, involved in locating leaks, there will be times when the location of a leak is incorrectly identified. Most leaks will be located within several inches of their exact location but this can vary to within several feet, depending on soil conditions, construction methods, and other factors known and unknown. ALD will not be responsible, financial or otherwise, for the possible inaccurate location of leaks due to the aforementioned known and unknown factors.

Due to the fact that in most cases only one leak can be located at a time on any particular plumbing line, it is very important that the system is rechecked after repairs have been completed. ALD cannot guarantee that additional leaks do not exist or that the identified leak(s) will not re-occur. Should the rare situation occur that we couldn't locate a leak that exists, we will attempt to provide you with the best alternatives to resolve the situation.

ALD will need access to any and all buildings, units and piping that are in question. The unit or buildings that are being tested

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For Services Rendered**Notes Continued...**

will not be able to use any water at all during the leak detection. If the leak detection cannot be completed due to one of the following: not having access to a unit or building, a unit running water during testing and/or a tenant that is not cooperative, the original leak detection fee will be charged for the technician's time on the job. While performing leak detection tests our technicians may need to disconnect and remove toilets, turn off supply line valves, isolation valves, water heaters, etc. In some cases, where the items have not been touched or manipulated in a long time, they may break and/or begin to leak. Also, in order for us to find and/or confirm some leaks, it may be necessary for our technicians to cut holes in walls, pull back carpeting, etc. Our technicians may also be inserting video cameras, inflatable test balls, line tracing devices and various other pieces of equipment into the sewer and waste lines, in order to determine the location of the line and leaks that may exist therein. At times these pieces of equipment can become lodged in a line and be irretrievable without digging up and cutting the line. All of these items are considered necessary for us to be able to perform the tasks we have been hired to do. ALD will not be responsible for any unavoidable or necessary collateral damage to property such as toilets and their components, shut off valves, water heaters, sheetrock, carpeting, etc., or for items getting lodged in lines. ALD assumes no responsibility for the replacement cost thereof.

For Pools: It is important for you to monitor for signs of further leakage after repairs are made. If signs of a leak occur within 30 days after repair work has been completed by ALD, we will re-test the system at no additional charge. If a re-test is requested after 30 days and the cause of the leak is not covered by the ALD warranty, our normal rate will apply. It is normal for a pool/spa to lose between 1/8" and 3/8" of water in a twenty-four hour period (depending on weather conditions and the time of year) due to evaporation. Additionally, there could also be a water loss of 1/8" or less per twenty-four hour period, which would be considered an undetectable leak. Under these situations, if ALD is requested to re-test a pool and the water loss is determined to be from normal evaporation, or a loss of less than 1/8" beyond normal evaporation, a new detection fee will be charged.

While performing leak tests, our technicians may need to open and close valves, remove and replace lights, wall fittings, floor return heads, drain covers, etc. In some cases where these items have not been touched or manipulated in a long time, they may break and/or begin to leak. ALD will not be responsible for any unavoidable or necessary collateral damage to property. Special Notes on Vinyl Liner, Fiberglass, Rock, Pebbletech, and Tile Pools, Spas, Fountains and Water Features: Because of these type of materials, there may be undetectable leaks in the structure. There is no guarantee on the leak detection of the structure.



JUNE 2022 DEPARTMENT UPDATES

Childcare Services

Estela Valencia – Director of Children’s Services

Preschool Enrollment:

27 Preschool

Recently Completed Events/Projects:

Our center had a surprise visit from Smokey the bear and his cool water tank truck.

Preschool received one commercial refrigerator and two milk boxes, from BCOE. Both will accommodate more food storage for our programs including camps.

Current events/project:

Summer camp started on June 6th. Children enjoyed their first two field trips to the aquatic center.

Upcoming Events/Projects:

Summer camp will be moving to the Activity Center August 1 -August 12.

Administration, Events & Marketing

Victoria Anton – Executive Administrator

Current/Ongoing Projects:

- Administration:
 - Fall scheduling for youth sports groups
 - Past Due Account Review and Adjustments
- Events & Marketing:
 - Disc Golf Course Tournament at Riverbend Park on July 3rd
 - Bangor Concerts in the Park August 5th: Strung Nugget Gang
 - Feather River Show & Shine at Riverbend Park July 9th & 10th
 - Fall Concerts in the Park: Saturdays September 10th through October 22nd
 - Feather River Cleanup September 17th
 - Activity Guide Materials: Categorized Trifolds

Completed Projects:

- Administration
 - Employee Recruitment: Activity Center Custodian
- Meetings/Representing FRRPD
 - Explore Butte County
 - Palermo Community Council/Forbestown Advisory Council
 - Oroville Tourism Committee
- Events & Marketing:
 - Yuba Feather Historical Association: Museum Opening Day June 4th
 - African American Family & Cultural Center: Juneteenth Event June 18th